



FALL 2022

UNDERGRADUATE CATALOG



CALIFORNIA | CLARION | EDINBORO | GLOBAL ONLINE

Fall 2022 Undergraduate Catalog

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CALIFORNIA CAMPUS ACCREDITATION

Program Title	Accreditation Organization
Physical Therapist Assistant	Commission on Accreditation in Physical Therapy Education
Digital Media Technology	Accrediting Council for Collegiate Graphic Communications, Inc.
Veterinary Technology	American Veterinary Medical Association - Committee on Veterinary Technician Education and Activities
Art (Moratorium)	National Association of Schools of Art & Design
Parks & Recreation Management	Council on Accreditation of Parks, Recreation, Tourism and Related Professions
Theatre	National Association of Schools of Theatre
Studio Art	National Association of Schools of Art & Design
Chemistry	American Chemical Society
Computer Engineering Technology	Engineering Technology Accreditation Commission
Computer Information Systems	Computing Accreditation Commission of Accreditation Board for Engineering and Technology
Computer Science	Computing Accreditation Commission of Accreditation Board for Engineering and Technology
Digital Media Technology	Accrediting Council for Collegiate Graphic Communications, Inc.
Electrical Engineering Technology	Engineering Technology Accreditation Commission
Graphic Design	National Association of Schools of Art & Design
Mechatronics Engineering Technology	Engineering Technology Accreditation Commission
Accounting	Accreditation Council for Business Schools and Programs
Business Administration: Management Information Systems	Accreditation Council for Business Schools and Programs
Economics	Accreditation Council for Business Schools and Programs
Finance	Accreditation Council for Business Schools and Programs
Human Resource Management	Accreditation Council for Business Schools and Programs
Interdisciplinary Studies in Business Commerce	Accreditation Council for Business Schools and Programs
Business Administration: Integrated Global Business (GO)	Accreditation Council for Business Schools and Programs
Management	Accreditation Council for Business Schools and Programs
Marketing	Accreditation Council for Business Schools and Programs

Art	Council for the Accreditation of Educator Preparation
Biology	Council for the Accreditation of Educator Preparation
Chemistry	Council for the Accreditation of Educator Preparation
Communication Studies	Council for the Accreditation of Educator Preparation
Earth and Space Science	Council for the Accreditation of Educator Preparation
Elementary Grades PreK-4	Council for the Accreditation of Educator Preparation
Elementary Grades PreK-4/Special Education	Council for the Accreditation of Educator Preparation
English	Council for the Accreditation of Educator Preparation
Mathematics	Council for the Accreditation of Educator Preparation
Middle Level Grades 4 -8 with Special Education	Council for the Accreditation of Educator Preparation
Middle Level Grades 4-8	Council for the Accreditation of Educator Preparation
Physics	Council for the Accreditation of Educator Preparation
Special Education K-12	Council for the Accreditation of Educator Preparation
Social Studies	Council for the Accreditation of Educator Preparation
Technology Education	Council for the Accreditation of Educator Preparation
Nursing	Commission on Collegiate Nursing Education
Social Work	Council on Social Work Education
Advanced Studies in Teacher Education	Council for the Accreditation of Educator Preparation
Secondary Education	Council for the Accreditation of Educator Preparation
Accountancy (New)	Accreditation Council for Business Schools and Programs
Business Administration (general)	Accreditation Council for Business Schools and Programs
Entrepreneurship (GO)	Accreditation Council for Business Schools and Programs
Nursing Administration (GO)	Accreditation Council for Business Schools and Programs
Business Analytics (GO)	Accreditation Council for Business Schools and Programs
Healthcare Management (GO)	Accreditation Council for Business Schools and Programs
Educational Leadership	Council for the Accreditation of Educator Preparation
Reading Specialist	Council for the Accreditation of Educator Preparation
School Counseling	Council for Accreditation of Counseling and Related Educational Programs
Special Education	Council for the Accreditation of Educator Preparation
Clinical Mental Health Counseling	Council for Accreditation of Counseling and Related Educational Programs
Communication Disorders	American Speech Language Hearing Association
School Psychology	National Association of School Psychologists
Nursing	Commission on Collegiate Nursing Education
Social Work	Council on Social Work Education



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CLARION CAMPUS ACCREDITATION

Program Title	Accreditation Organization
Art	National Association of Schools of Art & Design
Art: Graphic Design	National Association of Schools of Art & Design
Athletic Training	Commission on Accreditation of Athletic Training (CAATE)
Chemistry: Biochemistry	American Chemical Society
Business Economics	Association to Advance Collegiate Schools of Business
Economics	Association to Advance Collegiate Schools of Business
Accounting	Association to Advance Collegiate Schools of Business
Business Administration	Association to Advance Collegiate Schools of Business
Corporate Finance	Association to Advance Collegiate Schools of Business
Personal Financial Planning	Certified Financial Planner
Personal Financial Planning	Association to Advance Collegiate Schools of Business
Human Resource Management	Association to Advance Collegiate Schools of Business
Information & Library Science	American Library Association
International Business	Association to Advance Collegiate Schools of Business
Management	Association to Advance Collegiate Schools of Business
Marketing	Association to Advance Collegiate Schools of Business
Paralegal studies	American Bar Association
Paralegal studies	Association to Advance Collegiate Schools of Business
Real Estate	Association to Advance Collegiate Schools of Business
Education: History	Council for the Accreditation of Educator Preparation
Education: Reading Specialist	Council for the Accreditation of Educator Preparation
Education: Science Education	Council for the Accreditation of Educator Preparation
Education: Curriculum & Instruction	Council for the Accreditation of Educator Preparation
Education: Early Childhood	Council for the Accreditation of Educator Preparation & National Association for the Education of Young Children
Education: Mathematics	Council for the Accreditation of Educator Preparation
Education: Special Education	Council for the Accreditation of Educator Preparation
Education: Chemistry	Council for the Accreditation of Educator Preparation

Education: English	Council for the Accreditation of Educator Preparation
Education: Earth & Space Science	Council for the Accreditation of Educator Preparation
Education: Physics	Council for the Accreditation of Educator Preparation
Education: Spanish	Council for the Accreditation of Educator Preparation
Education: Biology	Council for the Accreditation of Educator Preparation
Education: Social Studies	Council for the Accreditation of Educator Preparation
Middle Level (Grades 4-8)	Council for the Accreditation of Educator Preparation
Secondary Education (PreK-8 and 7-12)	Council for the Accreditation of Educator Preparation
Special Education (PreK-8 and 7-12)	International Dyslexia Association
Nursing	Accreditation Commission for Education in Nursing
Respiratory Care	Commission on Accreditation for Respiratory Care
Rehabilitative Sciences	Council for Accreditation of Counseling and Related Education Programs (formerly CORE)
Speech Language Pathology	American Speech Language Hearing Association



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EDINBORO CAMPUS ACCREDITATION

Program Title	Accreditation Organization
Nursing	Accreditation Commission of Education in Nursing
Business Administration	Accreditation Council for Business Schools and Programs
Chemistry	American Chemical Society
Personal Financial	Certified Financial Planner
Computer Science	Computing Accreditation Commission of Accreditation Board for Engineering and Technology
Counseling	Council for Accreditation of Counseling and Related Educational Programs
Speech-Language Pathology	Council on Academic Accreditation in Audiology and Speech-Language Pathology
Counseling - Art Therapy	Council on Accreditation of Allied Health Education Programs
Social Work	Council on Social Work Education
Educational Specialist in School Psychology	National Association of School Psychologists
Art	National Association of Schools of Art & Design
Education	Council for the Accreditation of Educator Preparation
Early Childhood Education	National Association for the Education of Young Children

California, Clarion, and Edinboro were all approved by the State Authorization Reciprocity Agreement (SARA). For more information about PennWest State Authorization, please see: [State Authorization | PennWest](#)

From the President

Officially launched July 1, 2022, Pennsylvania Western University draws together three sister institutions – California University of Pennsylvania, Clarion University, and Edinboro University – that are steeped in history, tradition and academic excellence. PennWest will embody the best of the past and the promise of the future. Focused on Student Success, PennWest will provide more choices, more opportunities and more value for students.

Today, PennWest offers a high-quality academic experience, whether students are on campus or online. Undergraduates choose from among more than 100 programs of study, while graduate-level degree, certificate and professional certification programs offer opportunities for advanced study and professional growth.

PennWest faculty members are experts in their fields. Although many professors are involved in research or other scholarly pursuits, their passion is teaching. Working side by side with a team of student support professionals, our faculty members are committed to empowering students to become confident, successful learners.

PennWest is a student-centered university, and we understand the importance of a vibrant and inclusive campus environment. The three campuses provide secure, comfortable, on-campus residence halls that are second to none.

At PennWest, you can choose from three unique campuses, each nestled in a picturesque, vibrant town. Choose a lakeside community or one sprawling along a river's bend. Although each campus is distinctly different, they share a common goal of offering you the best educational and life experience, both in and out of the classroom.

Whether you're looking to start or complete an undergraduate degree, earn advanced credits, or gain specific credentials or certificates to give you an edge in the workplace, PennWest Global Online may be the right choice for you. Faculty from California, Clarion and Edinboro campuses—not teaching assistants—provide rich content and engaging discussions to ensure the degree you receive is the same quality as the one offered at our brick-and-mortar institutions. Count on them to mentor and advise you as you work towards your educational goals. Supported by state-of-the-art instructional design services and access to the latest online learning technologies, our online faculty is dedicated to your success.

Sincerely,



Dr. Dale-Elizabeth Pehrsson, University President



Mission

Pennsylvania Western University empowers students to build meaningful lives through a broad array of nationally accredited undergraduate and graduate programs, career-focused learning and an unwavering focus on student success. A regional comprehensive university, PennWest provides accessible, high value higher education on its three premier residential campuses in western Pennsylvania and its virtual campus. *June 2, 2022*

PennWest Way

- We offer Education Your Way
- We are Student Ready
- We are Western PA
- We advocate for all members of our community
- We empower and invest in our people and culture

Strategic Focus Areas

- Academic Innovation and Excellence
- Affordability
- Career Readiness
- Diversity Equity and Inclusion
- Enrollment Growth
- Fiscal Sustainability and Efficiency
- Student Success

PennWest California – PennWest Clarion – PennWest Edinboro

At PennWest, you can choose from three unique campuses, each nestled in a picturesque, vibrant town. Choose a lakeside community or one sprawling along a river's bend.

Although each campus is distinctly different, they share a common goal of offering you the best educational and life experience, both in and out of the classroom.

As a PennWest student, you'll have the opportunity to take courses from professors at each campus. You will also enjoy robust shared student support programs and resources, clubs and organizations, athletics, intramurals and so much more. See what each of our campuses has to offer you.

PennWest Global Online

PennWest Global Online program is designed to help you get to where you want to be, from wherever you are. Faculty from California, Clarion and Edinboro campuses— not teaching assistants—lead you every step of the way. They make sure your degree is just as high-quality and valuable as the ones from our brick-and-mortar schools. That same support, mentorship and advising extends outside the “classroom” to help you reach your goals. And with our Graduate Programs and opportunities for advanced certifications, we can help you continue to grow throughout your career.

NON-DISCRIMINATION STATEMENT

It is the policy of Pennsylvania Western University that there shall be equal opportunity in all of its educational programs, services, and benefits, and there shall be no discrimination with regard to a student's or prospective student's gender, gender identity, race or color, ethnicity, national origin or ancestry, age, mental or physical disability, religion or creed, genetic information, affectional or sexual orientation, veteran status, or other classifications that are protected under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and other pertinent state and federal laws and regulations. Direct inquiries to the Title IX Coordinator/ Director of Social Equity, 423 Becht Hall 16214-1232; email asalsgiver@pennwest.edu or phone 814-393-2109. Inquiries may also be directed to the Director of the Office for Civil Rights, Department of Education, 330 Independence Avenue, SW, Washington, DC 20201.

TITLE IX INFORMATION

Pennsylvania Western University is committed to creating an environment free of sexual harassment for all members of its University community. Sexual harassment encompasses all forms of sexual misconduct: sexual harassment, sexual assault, sexual exploitation, stalking, dating violence, domestic violence, and any sexual activity conducted without consent. Accordingly, Pennsylvania Western University will not tolerate any form of sexual harassment and provides this policy to ensure its employees, students, and other members of the University community are not subjected to sexual harassment in any form. The University offers many resources for addressing complaints of sex discrimination. Amy Salsgiver, Director of Social Equity, serves as the University's Title IX Coordinator. Inquiries, concerns or complaints of faculty, staff and students regarding sex discrimination or sexual misconduct should be directed to Ms. Salsgiver's attention at asalsgiver@pennwest.edu or 814-393-2109

FACULTY REPORTING REQUIREMENTS UNDER TITLE IX

Pennsylvania Western University and its faculty are committed to assuring a safe and productive educational environment for all students. In order to meet this commitment and to comply with Title IX of the Education Amendments of 1972 and guidance from the Office for Civil Rights, the University requires faculty members to report incidents of sexual violence shared by students to the University's Title IX Coordinator. The only exceptions to the faculty member's reporting obligation are when incidents of sexual violence are communicated by a student during a classroom discussion, in a writing assignment for a class or, as part of a University-approved research project and it is germane to the coursework. Faculty members are obligated to report sexual violence or any other abuse of a student who was, or is, a child (a person under 18 years of age) when the abuse allegedly occurred to the person designated in the University protection of minor's policy.

Information regarding the reporting of sexual violence and the resources that are available to victims of sexual violence is set forth at clarion.edu/judicial. For Title IX reporting and compliance please contact the Title IX Coordinator, Pennsylvania Western University of Pennsylvania, 423 Becht Hall, asalsgiver@pennwest.edu or 814-393-2109. A complaint form is available online.

University Calendar

FALL SEMESTER 2022

Classes begin – 8 a.m.	Monday, August 22
Last day to Drop-Add	Monday, August 29
Labor Day Holiday (no classes)	Monday, September 5
Friday classes meet in place of Tuesday classes	Tuesday, September 27
Mid-semester break begins at close of classes	Thursday, September 29
Mid-semester break ends – classes resume at 8 a.m.	Monday, October 3
Last Day to Withdraw (11:59 p.m.)	Friday, October 28
Thanksgiving holiday begins at close of classes	Tuesday, November 22
Thanksgiving holiday ends – classes resume at 8 a.m.	Monday, November 28
Classes end	Friday, December 2
Final examination period begins	Monday, December 5
Final examination period ends	Friday, December 9
Semester ends	Friday, December 9
Fall Commencement	Saturday, December 10
Semester grades due from faculty – 8 a.m.	Wednesday, December 14

7-WEEK 1:

Classes begin	Monday, August 22
Last day to Drop-Add	Wednesday, August 24
Last day to withdraw	Monday, September 26
Classes end	Tuesday, October 11
Final exam	Wednesday, October 12

7-WEEK 2:

Classes begin	Monday, October 17
Last day to Drop-Add	Wednesday, October 19
Last day to withdraw	Friday, November 18
Classes end	Wednesday, December 7
Final Exam	Thursday, December 8

WINTER INTERSESSION

Classes begin	Monday, December 12
Last Day to Drop	Tuesday, December 13
Christmas Holiday – No Class	Monday, December 26
Last Day to Withdraw	Friday, December 30
New Year's Holiday – No Class	Monday, January 2
Classes End	Tuesday, January 10
Final Exams	Wednesday, January 11
Semester grades due from faculty – 12 p.m.	Friday, January 13

SPRING SEMESTER 2023

Classes begin – 8 a.m.	Tuesday, January 17
Last day to Drop-Add	Tuesday, January 24
Spring break begins at close of classes	Friday, March 3
Spring break ends – classes resume at 8 a.m.	Monday, March 13
Last Day to Withdraw (11:59 p.m.)	Friday, March 17
Classes end	Monday, May 1
Final examination period begins	Tuesday, May 2
Final examination period ends	Friday, May 5
Semester ends	Friday, May 5
Spring Commencement	Saturday, May 6
Semester grades due from faculty – 8 a.m.	Wednesday, May 10

7-WEEK 1:

Classes begin	Tuesday, January 17
Last day to Drop-Add	Thursday, January 19
Last day to withdraw	Monday, February 20
Classes end	Monday, March 13
Final Exam	Wednesday, March 15

7-WEEK 2:

Classes begin	Friday, March 17
Last day to Drop-Add	Monday, March 20
Last day to withdraw	Wednesday, April 19
Classes end	Thursday, May 4
Final Exam	Friday, May 5

Disclaimer: *This catalog is neither a contract nor an offer of a contract. The information it contains was accurate when it was printed and/or placed on the Internet. Fees, deadlines, academic requirements, courses, degree programs, academic policies and other matters described in this catalog may change without notice. Not all courses are offered each academic year, and faculty assignments may change. This catalog will be updated Fall 2022.*

General Information

Admissions

FIRST-TIME DEGREE-SEEKING STUDENTS

Regular Admission

- \$35.00 application fee for online and paper application or official PennWest or agency/affiliation fee waiver code.
- Official high school transcript showing a cumulative high school grade point average (GPA) >2.50 on a 4.0 scale. The GPA can be weighted or unweighted, or,
- Copy of GED diploma and official score report showing a total score of >450, and,
- Holistic review of applicants' course trends, rigor, leadership, activities and/or community service.
- PennWest is test-optional

Conditional Admission

- Applicants with a high school GPA 2.0 – 2.49 or GED total score <450 will be conditionally admitted to the university under the PennWest START program.
- Holistic review of applicants' course trends, rigor, leadership, activities and/or community service.
- Applicants admitted conditionally will be required to meet with PennWest Student Success team to ensure success and retention.

Provisional Admission

- Professional judgment is used to facilitate students' enrollment when unofficial documents are submitted pending official documents.
- Students are classified as non-degree and financial aid cannot be processed while in this status.
- Minimal 12-13 credit limit permitted.
- Upon receipt of required official academic credentials, students may receive Regular or Conditional Admission.

Denied Admission

- Applicants with a high school GPA <2.0 on a 4.0 scale will be automatically denied admission. Students who are denied admission may appeal to the Director/Dean of Admissions at their respective campus location.

TRANSFER ADMISSION

Regular Admission

- \$35.00 application fee for online and paper application or official PennWest or agency/affiliation fee waiver code.
- Official college transcript(s) from accredited institution(s) indicating a cumulative (all colleges) transfer GPA >2.0
- Official, final high school transcript or GED diploma and scores required if applicant has < 12 transferable college credits.

Conditional Admission

- Applicants with a cumulative transfer GPA <2.0 out of a 4.0 scale may be conditionally admitted under one of the following criteria:
- Applicant is transferring from a more highly selective university or one with higher academic rigor than the proposed major at PennWest, or
- Student is transferring from a community college showing academic improvement in their most recent term, or
- Student has been out of college for at least 5 years.
- Applicants admitted conditionally will be required to meet with PennWest Student Success team to ensure success and retention.

Provisional Admission

- Professional judgment is used to facilitate students' enrollment when unofficial documents are submitted pending official documents.
- Students are classified as non-degree and financial aid cannot be processed while in this status.
- Minimal 12-13 credit limit permitted.
- Upon receipt of required official academic credentials, students may receive Regular or Conditional Admission.

Denied Admission

- Transfer applicants with a cumulative (all colleges) transfer GPA <1.5 will be automatically denied admissions. Students who are denied admission may appeal to the Director/Dean of Admissions at their respective campus location.

INTERNATIONAL DEGREE SEEKING STUDENT

- \$35.00 application fee for online and paper application or official PennWest or agency/affiliation fee waiver code.
- Official high school transcript (with accompanying SAT score ≥ 920 or ACT composite score ≥ 17 IF APPLICABLE – SAT/ACT is OPTIONAL for international applicants) Official iBT TOEFL ≥ 61 ; or IELTS ≥ 5.5 or ITEP ≥ 3.5 or Duolingo ≥ 90
- Signed Financial Guarantee Statement (can be submitted after admission based on student preference)
- Signed Affidavit of Support (can be submitted after admission based on student preference)
- A page-by-page translation of official transcripts must be completed for non-English transcripts (barring Spanish language transcripts, which may be submitted as would an English language transcript) For international applicants whose primary method of instruction was not English, TOEFL, IELTS, ITEP or Duolingo test scores that exceed the university or program minimums must be met and submitted. English proficiency requirements may be waived if the primary language of instruction is English with acceptable proof of medium of instruction from the institution accompanying the application, to be reviewed by admission staff on a case-by-case basis, or if the applicant is a citizen of a country that recognizes English as an official language. Upon receipt of an official English transcript not on a 4.0 scale, admissions will calculate to determine equivalency.
- A copy of the applicant's international passport (alternate forms of ID are NOT acceptable). The international passport shall also serve as proof of English proficiency for citizens of countries that recognize English as an official language

INTERNATIONAL TRANSFER APPLICANTS

- \$35.00 application fee for online and paper application or official PennWest or agency/affiliation fee waiver code.
- Official college transcript(s) indicating a GPA > 2.00
- Official iBT TOEFL ≥ 61 ; or IELTS ≥ 5.5 or ITEP ≥ 3.5 or Duolingo ≥ 90
- Signed Affidavit of Support (can be submitted after admission based on student preference)
- A page-by-page translation of official transcripts must be completed for non-English transcripts (barring Spanish language transcripts, which may be submitted as would an English language transcript) For international applicants whose primary method of instruction was not English, TOEFL, IELTS, ITEP or Duolingo, SAT or ACT test scores that exceed the university or program minimums must be met and submitted. English proficiency requirements may be waived if the primary language of instruction is English with acceptable proof of medium of instruction from the institution accompanying the application, to be reviewed by admissions staff on a case-by-case basis, or if the applicant is a citizen of a country that recognizes English as an official language. Upon receipt of an official English transcript not on a 4.0 scale, admissions will calculate to determine equivalency.
- A copy of the applicant's international passport (alternate forms of ID are NOT acceptable) The international passport shall also serve as proof of English proficiency for citizens of countries that recognize English as an official language.

READMISSION TO PENNWEST

- Students who have not been enrolled PennWest University or any of its campuses in the last 12 months must submit an application for readmission through the Undergraduate Admissions Office.
- Application fees are not required.
- If a student was enrolled in another university during their leave (no degree earned), official transcripts must be submitted to the Undergraduate Admissions office.
- In cases of Academic Dismissal, readmission to the University is not automatic. Students who have been dismissed for unsatisfactory academic performance will be considered for readmission only if they have satisfied the conditions for readmission that were stipulated at the time of their dismissal.
- Any student who has been academically dismissed will be denied Title IV financial assistance (federal grants, loans, and student employment). Therefore, if readmitted, the student must attend without the benefit of Title IV financial aid until the required minimum grade-point average and/or the completion of the minimum credit hour standard have been achieved. Exceptions may be considered for students on Financial Aid probation or who have filed a Satisfactory Academic Progress (SAP) appeal (please refer to the Satisfactory Academic Progress policy statement issued by the Office of Financial Aid).
- In the case of disciplinary suspensions or dismissals, students must satisfy the conditions for readmission that were stipulated at the time of their dismissal and receive permission to return to the University from the Vice President for Student Affairs.
- Applications for readmission should be submitted at least two weeks before the class start date for the term in which the student desires to enroll.
- Students applying for readmission will not be readmitted to the University until all past indebtedness has been paid and all holds have been satisfied.
- The Office of Admissions will be responsible for vetting the applicants' academic, financial, and disciplinary holds through the appropriate offices.
- The Office of Admissions will be responsible for updated SIS with updated applicant details, i.e., majors, address, start term.
- The Office of Admissions will be responsible for providing accurate next steps information to the applicant.

NON-DEGREE APPLICANT

- \$35.00 application fee for online and paper application or official PennWest or agency/affiliation fee waiver code.
- Transcripts may only be required if a GPA is required by a specific academic program.
- Non-Degree students may take up to 30 credits only.

VISITING STUDENT/PASSHE

- Applicant must be enrolled in one of the PASSHE institutions with at least 12 college-level credits and be in good academic standing
- Student must submit an application for NON-DEGREE SEEKING as a VISITING STUDENT.
- PASSHE students are not required paying the \$35.00 application fee.
- Student must complete and submit the State System of Higher Education Application for Visiting Student Status form in addition to the non-degree seeking application.
- The Office for Undergraduate Admissions will inform the student of their next steps.
- The University Registrar will register the student.

VISITING STUDENT/non-PASSHE

- Applicant must be enrolled with at least 12 college-level credits and be in good academic standing
- Student must submit an application for NON-DEGREE SEEKING as a VISITING STUDENT.
- \$35.00 application fee for online and paper application or official PennWest or agency/affiliation fee waiver code.
- The applicant must submit a signed transient form from their university indicating the following information:
First Name, Last Name, Email Address, Cell Phone Number, Total College Credits, Home University Name, Courses to be taken at PennWest with home University equivalency. Signed by home college Registrar.
- The Office for Undergraduate Admissions will inform the student of their next steps.

CERTIFICATE ONLY APPLICANTS

- Applicant must complete application for admission
- Must discuss if application fee will be required.
- May or may not require transcripts depending on program.

STUDENT ACCOUNTS

California Campus:

Dixon Hall, First Floor
Telephone: 724-938-4431

Clarion Campus:

Becht Hall, First Floor
Telephone: 814-393-1071

Edinboro Campus:

Hamilton Hall, First Floor
Telephone: 814-732-3502

Email Address: studentaccounts@pennwest.edu

Website: pennwest.edu

CURRENT COSTS OF ENROLLMENT

Students should refer to the PennWest University website at: pennwest.edu and choose the campus you are attending for current costs of enrollment and detailed billing and payment information.

STUDENT INVOICES

Student invoices (bills) are not mailed to students. Students can view and print their electronic invoices (bills) via the Student Accounts Portal my.pennwest.edu approximately 30 days prior to the start of the fall and spring semester. Billing for summer and winter semesters is typically 15 days prior to the start of classes. Students are billed each term (i.e. summer, fall, winter and spring) and payment is expected by the Friday before classes begin each semester.

MONTHLY PAYMENT PLAN

During a regular semester, the monthly payment can be divided into 5, 4, or 3 payments of the total charges for the semester, minus any financial aid. A non-refundable payment plan fee of \$40 per semester will be charged to your student account. The budget amount includes tuition, fees, room and board for the current semester. If financial aid is awarded after the payment plan has been set up, you must continue to make regular payments until the aid is applied and the balance is paid in full. Your budget will adjust accordingly for payment received on your account. The payments are due by the 10th of each month. Once registered for the payment plan, installment reminders will be sent to the student's email and to authorized users monthly; no paper statements will be generated.

REGISTER FOR THE PAYMENT PLAN ONLINE:

Students - Visit the MyPennWest Portal, click on Student Account Portal and then click the "Enroll in Payment Plan" button. Then select "term". You can now select the plan you would like to utilize.

Authorized Users - Parents and guests must first be authorized by students to use the above-mentioned online payment plan options. Students can complete this authorization online via their myPennWest account in their Student Accounts Portal located on the Student "Quick Links" tile. Select the "Authorized Users" on the right side of the page. Complete all of the steps on the "Add Authorized User" screens. After you enter the "user's" information, the "authorized user" will receive emails with the access codes and directions for logging in to the "PennWest University Authorized Payment Processor" system where they can make a payment to your student account & view account details with your discretion. Make sure you select the authorization you wish to grant the "User".

PENNWEST UNIVERSITY BOOK VOUCHER

The book voucher fund is an interest-free fund that students may utilize for educational books and supplies purchased at the University bookstore at each campus. Students must have excess financial aid to cover the cost of the books and be enrolled in a degree-seeking program at least half-time (6 credits). Students must be in good standing with the university. Voucher amount may vary, but is typically restricted to no more than \$500. Book vouchers are typically available two weeks before classes begin with the exception of winter intersession. The book voucher program is not available for winter. If the student withdraws or has changes in their financial aid package, the student is responsible for paying the book voucher back to the university. If the voucher is not paid in a timely manner, a registration hold will be placed on the student's account until the balance is paid.

Financial Aid

The Financial Aid Office serves prospective students, current students, and their parents with financial aid questions and needs. The primary goal of the Financial Aid Office is to provide appropriate financial resources in the form of scholarships, grants, loans, and student employment to enable students to achieve their educational potential while ensuring compliance with the various sources of financial aid. The University strives to meet the “financial need” of as many students from as many resources as possible.

FINANCIAL AID APPLICATION

The major funding sources are from the federal and state governments. For consideration for financial assistance students are urged to complete a Free Application for Federal Student Aid (FAFSA) prior to May 1 each year via the federal website studentaid.gov. Please indicate PennWest’s Title IV code (003316), Global Online and California Campus code (003318), Clarion Campus and Edinboro Campus code (003321) on the FAFSA form.

ACADEMIC YEAR

PennWest’s academic year is comprised of a fall and spring semester, during which a full-time undergraduate student is expected to complete at least 24 credits. The period of time school is in session consists of 30 weeks of instruction.

FINANCIAL AID PROGRAMS

GRANTS & SCHOLARSHIPS are what financial aid refers to as gift aid. Gift Aid is money the student receives that does not need to be repaid or earned. Grants are based upon financial need, while scholarships are generally based upon characteristics such as scholastic achievement, athletic ability, or geographic location.

Federal Pell Grant

Pell Grants are designed to assist students, from low-income households, who have not yet earned their first bachelor’s degree. Pell Grants are intended to be the “foundation” of the financial aid package. Eligible students must demonstrate financial need, as determined by the FAFSA application. Congress sets the annual minimum and maximum award amounts for Pell Grant awards.

Maximum Pell Grant Eligibility

Effective July 1, 2012, the Department of Education established the Federal Pell Grant Lifetime Eligibility Used (LEU). Students can receive the Federal Pell Grant for the equivalent of 12 full-time semesters (roughly 6 years) or 600%. This means a student who has received a Federal Pell Grant that is equivalent to 12 full-time semesters is no longer eligible to receive the Federal Pell Grant or any other federal grants, even if they have not completed their first bachelor’s degree. Students who have reached their maximum Pell Grant eligibility will be notified by FAFSA via their Student Aid Report (SAR) in the Comment Section. Students can also monitor the percentage and semesters of their Federal Pell Grant eligibility used by logging in to studentaid.gov.

Federal TEACH Grant

Teacher Education Assistance for College and Higher Education (TEACH) grants are based on the program of study and cumulative grade point average (3.25 is required) rather than financial need. In order to qualify for this grant at PennWest, students must be enrolled in a bilingual education, foreign language, mathematics, reading specialist, science or special education degree program and have reached their junior/senior year grade level. Applicants must also provide documentation that they have passed their CORE or PAPA exams.

Interested students should complete a TEACH Grant Preliminary Application. Once approved for the grant, students must complete an annual Agreement To Serve document in which they agree to teach for at least four academic years within the first eight calendar years of completing their TEACH-eligible degree. *Note: TEACH recipients who fail to complete this service obligation will have their TEACH grants converted to interest-bearing Federal Direct Unsubsidized Loans. Interest will be assessed retroactive to the date the first TEACH grant disbursed to their account.*

Federal SEOG Grant

Federal Supplemental Educational Opportunity Grants (SEOG) are need-based, campus-based grants awarded by the SFS Office to Pell-eligible students. There is no separate application for the SEOG grant program, but a current year FAFSA form must be on file to determine financial need and Pell grant eligibility. Awards range from \$100-\$4000 per year and are targeted to students who demonstrate significant unmet need who also have very small or zero expected family contributions.

Pennsylvania State Grant

The Pennsylvania state grant is need-based, as determined by the PHEAA's methodology, in conjunction with the federal FAFSA form. Eligible students must be residents of Pennsylvania who have not yet received their first bachelor's degree. Students must have their FAFSA form submitted by May 1 each year to be considered for this grant. First-time students must also complete a student status form at pheaa.org. Award amounts vary based on funding levels.

Bachelor degree-seeking students are limited to no more than four years of full-time funding (eight semesters) and associate degree students are limited to two years (four semesters). PHEAA requires full-time students to successfully complete 24 credit hours each academic year in order to qualify for the grant in future terms. Part-time students are required to pass at least six credits each semester in which they receive a part-time grant. Due to limited resources, students enrolled in more than 50% distance education credits (online) may receive a reduced award. For more information on your PA State Grant eligibility contact PHEAA at 1-800-692-7392 or pheaa.org.

In addition, per PHEAA regulations, for students enrolled in a module course (7W1, 7W2, and all summer sessions) for the term, the PA State Grant cannot be credited to the student's account until enrollment is confirmed in the final module, which is after add/drop, even if the student is enrolled at least half-time prior to that final module.

PENNWEST UNIVERSITY UNDERGRADUATE STUDENT SCHOLARSHIPS

PennWest University's endowed, annual, and athletic scholarships provide support to more than 600 students yearly. Scholarships are available to new incoming students as well as currently enrolled students. The following information illustrates the many scholarship opportunities available to students attending PennWest University.

Most of PennWest's scholarships are funded by private support through the California, Clarion and Edinboro Foundations and are overseen by the Financial Aid Office, within the Division of Strategic Initiative and Administration. Each campus' scholarship web pages explain how students are considered for specific scholarship awards, i.e., via automatic consideration, scholarship committee, department decision, and so on. Please note deadlines and scholarship contact persons, when indicated, as well as certain preferences indicated by some donors.

SELF HELP AID

There are two types of Self-help financial aid. Loans which are borrowed and must be repaid with interest and Student Employment where students earn money to help pay for school by working part-time.

Federal Direct Student Loan Program

Federal Direct Student loans provide a maximum of \$5,500 per academic year for first-year students, \$6,500 for second- year students (30-59 credits), and \$7,500 for third, fourth and fifth-year students (60 credits and higher) not to exceed an aggregate undergraduate level of borrowing of \$31,000 in total. NOTE: Students who are determined by their current year FAFSA to be “independent” are eligible to borrow additional “unsubsidized” loan amounts: \$4,000 for first and second- year students and \$5,000 for third and fourth year (60 credits and higher). Independent students cannot exceed an aggregate loan limit of \$57,500 during their undergraduate enrollment at PennWest University.

Borrowers who demonstrate unmet financial need may qualify for a portion of these annual loan amounts to be subsidized (i.e. interest-free) during their enrollment at PennWest.

Students must have a current year FAFSA on file, as well as a Master Promissory Note (MPN) and Entrance Loan Counseling. The one-time-only MPN and entrance counseling are completed online at studentaid.gov.

Federal Direct Student Loan interest rates vary by year and type of loan (subsidized vs. non-subsidized).

However, there is an 8.25 percent maximum interest rate cap on all Direct Stafford Loan programs.

Repayment for Federal Direct Student Loans begins six months after the student ceases at least half-time enrollment at the university. During this six month “grace” period, no payment is required. However, monthly repayments start at the end of the one-time-only grace period and extend over a 10-year repayment period. Loan deferments are available to eligible students—students should contact their federal loan servicer to obtain additional information if they experience financial hardships during their 10-year repayment period.

Graduate students enrolled in the Teacher Certification program and not receiving a master’s degree are subject to undergraduate loan limits of \$5,500 Subsidized Stafford and \$7,000 Unsubsidized Stafford Loan limits.

Graduate degree-seeking students who enroll in all undergraduate coursework for any given term will have their loans adjusted to reflect undergraduate loan level.

Federal Parent Loan for Undergraduate Students (PLUS)

Federal Parent PLUS loans are available to parents of dependent students and are not based on financial need.

Parents may choose to borrow up to the student’s cost of education minus any other financial aid awarded for the year.

There are no aggregate loan limits for this program. The parent who applies for this loan must be the student’s natural or adoptive parent. A stepparent can apply only if his/her information is provided on the current year FAFSA.

Students must have a current year FAFSA on file and parents must complete both a PLUS loan application and a PLUS loan Master Promissory Note (MPN) on the studentaid.gov website. Eligible students must be enrolled at least half-time to qualify for this loan. Eligible parents must demonstrate no adverse credit history in order to qualify for the loan.

Note: *Dependent students whose parents are denied access, based on credit history, to participate in the Federal Parent PLUS loan program, are eligible for the additional unsubsidized loan amounts typically restricted to independent students (see information under Federal Direct Student Loans).*

PLUS loan interest rates may vary, but there is a 10.5 percent maximum cap.

Parents may request an in-school deferment during the PLUS application process. This permits them to waive the requirement to begin repayment no later than 60 days after the loan is fully disbursed to the student’s account.

Parents have 10 years in which to repay the loan once their deferment expires and/or the loan is fully disbursed to the student.

Nursing Loans

This program is intended to assist students to achieve careers in nursing by providing long-term, low-interest loans to help meet the costs of education. The maximum loan is \$2,500 for an academic year or the amount of financial need, whichever is less. A student may receive up to \$4000 in the last two years of study. The total amount of a student's loans for all years may not exceed \$13,000. Loans are interest free during the in-school period enrollments of at least half-time. Repayment may be made over a ten-year period which begins nine months after study has been terminated, and the minimum payment can be \$40. Five percent interest accrues during the repayment period. Payments may be deferred up to three years during military service, Peace Corps participation, and periods of full-time advanced professional training in nursing.

Private (Alternative) Loans

Before applying for a private (alternative) loan, consider Federal Direct Student Loans first. Generally, they offer better terms and lower interest rates.

If you find that you need additional funding, do not wish to apply for federal financial aid, or are ineligible for federal aid, you may want to apply for a private loan. Some private loans are not subject to federal financial aid regulations, such as having a FAFSA on file, making satisfactory academic progress, completing federal verification, and some do not have limits on the amount borrowed based on the number of credits earned. However, they are based on the credit-worthiness of the applicant and/or the cosigner.

Private lenders offer a variety of loan products to undergraduate, graduate, professional school, part-time, and continuing education students. In most cases, students can apply online. In some cases, the loans can be used to pay past due balances of educational costs. Additional information, as well as our private loan comparison tool through ELMSelect, can be found online at elmselect.com.

Student Employment

The University offers student employment opportunities through four programs – Federal Work Study, State Work Study, Institutional Work Study and Graduate Assistantships. Employment is available to the extent that funds are provided by the federal government, the Pennsylvania Higher Education Assistance Agency (PHEAA), and the institution. Students who receive student employment awards are not guaranteed a job. Students are required to actively engage in acquiring employment.

All student employment programs require eligible students to maintain at least half-time enrollment (six credits) during the academic year. Participating students must be paid at least the current federal minimum wage rate and receive their pay on a bi-weekly basis.

Federal Work-Study Program

The university participates in the Federal Work-Study Program which permits students with unmet financial need to work while classes are in session. Eligible students must have a current year FAFSA on file. Participating students typically work no more than 10-15 hours per week (as determined by the employer) during the academic year.

State (Institutional) Employment Program

Students participating in this program do not need to demonstrate unmet financial need nor is a current year FAFSA required. Hours are typically limited to no more than 10-15 hours per week during the academic year (as determined by the employer).

MILITARY AND VETERAN SUCCESS

All Active-Duty Service-members, Veterans, Reservists, National Guard personnel and eligible dependents who are eligible for VA education benefits should contact this office at an early date so that the necessary VA paperwork can be processed and to assure prompt payments of educational benefits.

CONDITIONS WHICH ACCOMPANY FINANCIAL AID

In order to continue receiving financial aid following initial enrollment at PennWest University of Pennsylvania, students must meet certain conditions each year. One such condition requires students to enroll at least part-time (six credits) for every aid program, except the federal Pell Grant program. Also, all federal and state aid applicants must reapply for aid using the FAFSA form each year.

Full-time baccalaureate students may receive assistance from most federal Title IV programs for up to six years of attendance or 180 semester hours; full-time associate degree students are limited to three years of attendance or 90 semester hours. State programs provide baccalaureate students with up to four years of potential funding and associate degree students with a maximum of two years of funding.

Federal and state regulations require students to maintain satisfactory academic progress (SAP). Pennsylvania Western University of Pennsylvania has developed standards of Satisfactory Academic Progress (SAP) in accordance with federal regulations. This policy measures quantity (number of credits completed), quality (cumulative grade point average), and maximum time frames for completion and measures progress incrementally. SAP will be reviewed after each payment period (fall semester, spring semester, and the summer term).

The provisions of the policy apply to students seeking eligibility for Federal Title IV Aid (Federal Pell, Federal SEOG, Federal Direct Stafford Subsidize and Unsubsidized Loans, Federal Work-Study, Federal Direct Plus, Federal TEACH Grant, and Federal Nursing Loans), and other programs, which require monitoring of academic progress. Note: Standards of satisfactory academic progress for the PA State Grant is not the same as the federal standards.

For financial aid purposes, a student is considered to be making satisfactory academic progress if he/she meets the following criteria: All undergraduate students are required to maintain a minimum cumulative grade point average of 2.0 or better and complete at least 67% of all attempted coursework which includes (F)ailures, (I)ncompletes, (W)ithdrawals, and (R)epet courses.

Note: The Satisfactory Academic Progress Policy for Financial Aid recipients is independent of "Academic Probation and Suspension."

Students who have completed 180 credits and/or 12 semesters with or without the benefit of financial assistance are no longer eligible for financial aid. If it is determined that a student has met the requirements for his/her degree but did not apply for graduation, federal grant aid will not be awarded. All credits are counted as attempted credits after the end of the "add/drop period" for the purpose of determining progress for federal financial aid.

*The number of semesters is based on an equivalency of full-time enrollment (e.g. a student enrolled in six (6) credit hours has an equivalency of .50 semester (6 credit hours/12 full-time credits hours = .50).

Any student who fails to meet SAP requirements will be placed on financial aid warning for one semester. If at the end of the warning period the student does not meet the requirements for SAP, all aid will be cancelled and the student is placed on financial aid suspension; students on financial aid suspension are no longer eligible for federal financial aid (which includes student loans).

Students who are on warning are encouraged to seek academic and/ or personal counseling. Counseling services can provide the student with additional support, which may alleviate obstacles that hinder satisfactory academic progress. Students on warning are further encouraged to consult with a financial aid counselor prior to withdrawing from any classes or if midterm grades are failures.

REINSTATEMENT OF AID

Aid may be reinstated by meeting the requirements for SAP or by an approved appeal with an academic plan signed by the student's academic advisor. If aid is reinstated, a probationary status will remain in effect. A period of non-enrollment does not reinstate aid eligibility. Appeals Students who wish to appeal the suspension of financial aid eligibility based on mitigating circumstances (e.g. severe illness, death of close family member, severe injury, other factors relevant to student success) may do so by submitting a letter of appeal and supporting documentation to the Financial Aid Office within the first 2 months of the semester, which is affected by the SAP status for which the appeal applies.

All appeals for reinstatement of aid must include: A completed appeal form which identifies the reason for unsatisfactory progress, supporting documentation, and what has changed in order to better facilitate academic success. Once this material is received, the Financial Aid Office will review and approve or deny the appeal. If approved, the student will need to meet with their advisor, department chair or dean to complete an academic plan. The plan must be signed by the student as well as the academic advisor and must be received by the Financial Aid Office no later than the 8th week of classes.

The Director of Financial Aid will notify the student of the decision to reinstate or deny aid. If the appeal is approved, the student must adhere to the signed academic plan and if the conditions are not satisfied, students are placed on **Financial Aid Denied** without an opportunity to appeal and aid will be denied in all subsequent terms until the student can regain aid eligibility by reaching the required 67% completion rate and a 2.0 cumulative GPA.

The committee will not review incomplete and/or partial appeals. All documentation is retained by the Financial Aid Office for audit purposes.

RETURN OF FEDERAL AID MONIES DUE TO UNIVERSITY WITHDRAWAL

Federal Title IV regulations dictate the return of federal aid monies. If a recipient of Title IV funds (Pell Grant, IASG, SEOG Grant, TEACH Grant, Direct Student Loan) withdraws from school after beginning attendance, a portion of the Title IV funds may have to be returned to the U.S. Department of Education (USDE).

Title IV funds are awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of the Title IV funds that the student was originally scheduled to receive.

Students who are considering withdrawing after the semester begins or reducing their credit hour load, should contact the Financial Aid Office first to determine the impact on their financial aid awards.

If a student withdraws before completing 60 percent of the semester, the percentage of Title IV funds earned is equal to the percentage of the semester completed. The university is required to return the unearned portion to the U.S. Department of Education. If a student earned less aid than was disbursed, the institution is required to return a portion of the funds and the student is then required to return a portion of the funds. When Title IV funds are returned, the student borrower may owe a balance to the institution. The institution must return the amount of the Title IV funds for which it is responsible no later than 45 days after the date of the determination of the date of the student's withdrawal.

The percentage of payment period or term completed up to the withdrawal date is determined by dividing the total number of days enrolled by the total days in the standard payment period or term. (Any break of five days or more is not counted as part of the days in the term.) This percentage is also the percentage of earned aid. Funds are returned to the appropriate federal program based on the percentage of unearned aid using the following formula: aid to be returned = (100 percent of the aid that could be disbursed minus the percentage of earned aid) multiplied by the total amount of aid that could have been disbursed during the payment period of the term.

Returns are allocated in the following order:

1. Unsubsidized Federal Direct Student Loans
2. Subsidized Federal Direct Student Loans
3. Federal Direct PLUS Loans
4. Federal Pell Grants
5. Federal SEOG Grants
6. TEACH Grant
7. Iraq and Afghanistan Service Grant

If a student withdraws after completing more than 60 percent of the semester, the percentage of Title IV funds earned is 100, and neither the student nor the school return any funds to USDE.

If a student earns more aid than was disbursed to him/ her, the institution owes the student a post-withdrawal disbursement which must be paid within 120 days of the student's withdrawal. The full policy can be found on Clarion's website.

***Please note:** The university refund policy for tuition and fees is very different from the Federal Title IV regulations for returning financial aid. For example: If a student withdraws after the end of the university refund period, the student will be charged for 100 percent of his/her tuition and fees. If the student withdraws before completing more than 60 percent of the semester, the university is required to return a portion of his/her Title IV funds. In most cases, the student will owe the university for the Title IV funds returned. If not repaid to the university, the student will not be able to return in future semesters or receive official transcripts.*

Student Life

Student Life is a critical component of a student's learning experience that goes beyond the classroom and provides a safe and healthy living and learning environment. Our campuses foster opportunities to engage students in an environment conducive to lifelong learning. Our student-centered approach promotes learning, social interaction, and personal growth. We are committed to developing empowered and responsible students in their progression towards graduation and global citizenship.

Student Affairs advances and complements the educational mission of the university through the collaborative efforts of the areas of Campus Life, Residence Life and Housing, Wellness, and Auxiliaries.

Campus Life helps students become acclimated to campus by engaging them in activities that support and promote campus and community involvement, active and responsible citizenship, ethical leadership, respect for our diverse society, and loyalty to alma mater.

Residence Life and Housing seeks to create a living environment that supports a positive transition to university life, fosters independence and personal growth, and provides students with opportunities for meaningful community engagement.

Wellness promotes the holistic well-being of our students and enhances their university experience by providing health and counseling services, preventative education, disability services, recreation, and co-curricular activities.

Auxiliaries support the daily functions of the departments within Student Affairs and coordinates the maintenance, housekeeping and renovation of the auxiliary buildings and oversees the contract for all dining services

ACADEMIC INFORMATION

Academic Affairs

For the student pursuing a program of study at PennWest University, the catalog is an important planning tool. It provides essential information that will assist the student in meeting the requirements and standards related to that program of study as well as the range of services and opportunities provided by the University in support of the student's educational goals. The catalog should be used in working with the student's advisor. The information contained in the catalog applies to the program of study for individuals entering during the year for which the catalog is dated. The information in this section of the catalog explains the essential elements of academic policies, procedures and standards in effect at the time of its publication. Additional information concerning these issues is available from the Office of the Provost. Students are expected to follow their program of study outlined in the catalog in effect at the time of their admission to that program. Students who transfer to a new program or who interrupt their program of study for a period exceeding one calendar year and are subsequently reinstated will be expected to meet the requirements of the program in effect at the time of their transfer or reinstatement. When this is impractical, students, together with their advisor and chairperson, will develop a program to be approved by the dean of the school. Reinstated students who return to the University within one calendar year of their last enrollment have the option of continuing under the curriculum and graduation requirements for which they were responsible when they left the institution.

Academic Advisement and Student Responsibility

Upon entering PennWest University, each student is assigned a faculty advisor who, by experience, professional background and example, should be particularly qualified to assist the student in planning the program of study, in developing successful strategies for academic success and in providing insight into preparation for a career and the value of the program of study the student has undertaken. Academic advisors are available during regularly scheduled office hours or by appointment to meet with their advisees. The academic advisement process is a critical element in a university education. In addition, professional counseling is available to those seeking assistance with academic or personal problems. These opportunities are listed elsewhere in this catalogue and in other publications provided to students. The student is responsible for ensuring that all requirements for graduation have been met. It is expected that each student will discuss, on a regular basis, the development and execution of a plan of study for his or her academic program with the assigned academic advisor. However, the final responsibility rests with the student.

ACADEMIC AND STUDENT RESOURCES

Center for Career and Professional Development

The center assists students in gaining a professional advantage and making connections for post-graduate success. Each student has a dedicated staff member, a Career Coach, who can help you

- Explore majors and careers
- Find on-campus/part-time jobs and job shadowing experiences
- Learn internship and job search strategies
- Develop resumes and cover letters
- Prepare for interviews, job fairs or networking events
- Research and apply to graduate/professional schools

The Center for Career and Professional Development also maintains online job and internship postings, arranges on-campus interviews and recruiting with employers, offers in-person and virtual job-fairs and networking events, and conducts workshops and presentations for classes and clubs.

Dean of Students Office

The Dean of Students Office for PennWest promotes responsible citizenship by protecting student rights and maintaining the principles outlined in the Student Code of Conduct and Community Standards Document. The office administers campus disciplinary procedures, seeks to maintain a positive living and learning environment and encourages the building of a respectful and inclusive community. Additionally, the office works with the campus based Behavioral Intervention Team (BIT), and the Title IX process, as well as with student complaints. The office also serves as a resource to the university community regarding conflict management and resolution by providing services that promote the development of critical life skills. A mediation service is available to assist students in resolving interpersonal conflict.

Disabilities: Office for Students with Disabilities

Services for students with disabilities are provided through the Office for Students with Disabilities (OSD). Students must request accommodations through OSD and should make the request for accommodations as soon as possible. The decision regarding appropriateness of the requested accommodation rests with the service provider office and must be supported by the student's documentation on file with OSD.

Educational Talent Search Program

As part of PennWest University's mission to serve community residents, Educational Talent Search (ETS) serves 900 participants annually in Clarion, Jefferson, and Venango counties. Talent Search assists people age 11-27 to complete secondary education programs and enroll or re-enroll in postsecondary education.

ETS provides such services as study skill instruction, campus visits, entrance exam preparation, post-secondary and career planning, financial aid information, cultural enrichment programs, and leadership training. Participants are selected based upon eligibility criteria established by the U.S. Department of Education, the program's funding agent.

Global Education Services

The Global Education Office, for more than 50 years, has been welcoming students from around the world. The office provides qualified support to international students from application to graduation and beyond. This support includes, but is not limited to, non-immigrant student status compliance, cultural adjustment, academic success, and liaising with other campus offices and the surrounding community.

Honors Program

Focusing on three key ideas, community, creation, and professionalism, the Honors Program provides ambitious, success-centered PennWest students with a high-quality, accessible, and challenging array of academic, social, and professional opportunities. Students from all majors enjoy small class sizes, interdisciplinary and experiential learning, living-learning residences, scholarships, travel and research support, extracurricular opportunities, and a supportive community of like-minded peers and faculty. The Honors Program prepares PennWest's highest-achieving undergraduates to be campus and community leaders and enables them to succeed in a wide range of careers, graduate, and professional schools.

Military and Veteran Success

The Military and Veterans Success Center offers comprehensive support for veterans, eligible dependents, service members of the National Guard and Reserve and active-duty service members. We understand the unique demands of service members' and veterans' lives. Whether you are attending classes through PennWest's Global Online programs or are pursuing your education on campus, let us help you achieve your best. Connect with diverse and dynamic veterans who are attending PennWest and share many of the same struggles, excitement, concerns and points of pride. PennWest understands the complex challenges of transitioning from combat or the formal structure of the military to the world of higher education. This new journey requires a great deal of determination, dedication, responsibility, perseverance and support.

The Military and Veterans Success Center handles all GI Bill® and VA educational benefits. Veterans who are considering attending PennWest are encouraged to contact the Center. Students are required to provide a Certificate of Eligibility as soon as possible after scheduling coursework in order for PennWest to certify enrollment information with the Department of Veterans Affairs (VA) in a timely manner. Once these documents are received, students will not receive late fees or registration holds on their accounts due to unpaid balances on their accounts until after VA has completed payment of the tuition and fees amount they are obligated to pay or 90 days after PennWest has certified tuition and fees with VA. Potential Active Duty, Reserve or National Guard students are highly recommended to contact their Educational Services Officer (ESO) or their Military Education Office to discuss the use of Federal Tuition Assistance prior to enrollment. GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. Government Web site at benefits.va.gov/gibill.

Student Outreach and Success

The Center for Student Outreach and Success' mission is to provide a supportive environment to ease the transition of our first- year students into the academic, cultural, and social life of PennWest University. In addition, the Center offers support services, workshops and other individualized outreach for students on academic probation and suspension. The opportunities and experiences the Center provides are designed to build the skills, knowledge, and values necessary to achieve academic, personal, and professional awareness.

The Center for Student Outreach and Success is staffed by professional Success Coaches who:

- Work with First-Year students to develop realistic goals that contribute to their personal and academic success.
- Guide students as they make meaningful social connections on campus.
- Refer and connect students with relevant University resources.
- Help students develop a range of important skills, including:
 - Time Management
 - Study Skills
 - Note Taking
 - Test Taking
 - And more
- Serve as additional support for referred students who may be struggling academically.

Every in-coming First-Year student is assigned a Success Coach based on their major. While appointments are preferred, they are not required. To schedule an appointment, reach out directly to your Success Coach or Raise Your Hand in Starfish.

Study Abroad

Studying abroad is an incredible opportunity and Pennsylvania Western University encourages students to explore such an opportunity. A study abroad experience can be short-term (two to ten weeks), for a semester, or academic year. Pennsylvania Western University offers short-term, for credit, study abroad programs at various locations throughout the world for all students. Programs are offered in the summer, during winter and spring breaks, and our faculty accompany our students. Recently, students have traveled to England, Scotland, Italy, China, Japan, Ireland, and the Dominican Republic on long and short-term experiences. Getting started is easy! The Global Education Office will provide students with a basic overview of study abroad opportunities and the process. Individual guidance is provided to meet a student's specific goals regarding location, finances, classes/transfer credits, and preparation. Students can learn more by emailing gloaled-edn@pennwest.edu.

The Writing Center

The Writing Center supports all students in their efforts to become better writers and provides assistance with writing assignments in all subject areas.

The Writing Center is not a proofreading or editing service. It is a support service for any writer who values feedback as part of the learning/writing process.

Consultants at The Writing Center assist students at whatever stage of writing they need assistance. Writing consultants aim to motivate rather than control a writer by asking questions, offering feedback, and encouraging writers to talk through the thinking and planning process.

Writing consultants assist writers at the level of the writer's ability; therefore, written work reflects each writer's ability as well as personal style. In this way, the center assures faculty that writing turned in for evaluation is the student's work, and not that of a writing consultant.

Writing consultants are graduate and undergraduate students who undergo a careful screening process and participate in weekly training sessions. Writing consultants who meet training and tutoring hour requirements receive College Reading and Learning Tutor Certification.

TRIO Student Support Services Program

Students admitted to the TRIO Student Support Services Program are provided with developmental services which may include learning skills assistance, academic advising, and career and financial aid counseling. During the academic year, workshops and on-going services which focus on academic survival and learning-to-learn activities are offered. Students accepted into the program must meet eligibility requirements established by the institution and the U.S. Department of Education.

TRIO Upward Bound Program

As part of the university's commitment to serving the community, the TRIO Upward Bound Program is designed to enhance the overall potential for college success in selected high school students from Clarion, Fayette, Jefferson, Mercer, Venango, Washington and Westmoreland counties. The program operates in two segments — the academic year component and the residential summer academy. Services such as tutoring, career exploration, and academic counseling are provided year-round. The six-week summer academy offers participants the opportunity to experience life on campus at while receiving academic instruction, experiencing a variety of cultural and social activities, and participating in educational travel. Participants are chosen based on eligibility criteria established by the program in accordance with the U.S. Department of Education.

Tutoring and Testing

The Center provides services to students who may encounter some form of difficulty with their courses and/ or need instruction in basic skills development. All services are free of charge. Services are available by either appointment and/or by walk-in.

Content tutoring is offered for most lower-level subject areas providing students with the understanding of basic concepts, ideas, and mechanical processes. Tutoring sessions give students the opportunity to secure in-depth clarification and to identify and apply specific reading and study skills required in their academic programs. Most tutoring sessions are one-to-one or small group instruction. Tutors who meet training and tutoring hour requirements receive College Reading and Learning Tutor Certification. Smartthinking virtual tutoring hours are available to students as well when face to face tutoring is not able to be delivered.

College and Departments

COLLEGE OF ARTS & HUMANITIES

Art
English
History, Philosophy, and Modern Languages
Performing Arts

COLLEGE OF NATURAL SCIENCES & ENGINEERING TECHNOLOGY

Biology
Chemistry
Geosciences
Mathematics
Applied Engineering, Technology, & Physics

COLLEGE OF BUSINESS, COMMUNICATION, & INFORMATION SCIENCES

Communication & Journalism
Computer Science & Information Systems
Finance, Accounting, & Economics
Library & Information Sciences
Management & Marketing

COLLEGE OF EDUCATION

Educational Leadership & School Psychology
Early Childhood & Elementary Education
Middle & Secondary Education
Special Education

COLLEGE OF SOCIAL SCIENCES & HUMAN SERVICES

Counseling
Criminal Justice
Psychology
Social Work
Sociology, Political Science, & Law

COLLEGE OF HEALTH SCIENCES

Allied Health
Communication Sciences & Disorders
Exercise and Sports Science
Nursing

Additional Departments/Areas:

Library
Student Services
Honors Program

Department Chair/Dean

Mary Paniccia Carden (Interim Dean)
Dietrich Wegner
Leah Chambers
Joel Press
Frank Stetar

Brenda Fredette (Dean)
Chad Hanna
Matthew Price
Brian Zimmerman
Adam Roberts
Jennifer Wilburn

Phil Frese (Dean)
Lacey Fulton
Lisa Kovalchick
Paul Hettler
Linda Lillard
Susan Ryan

Gwen Price (Dean)
Meghan Ferraro
Mary Jo Melvin
Michael Perrotti
Cristin Leahy

James D. Fisher (Interim Dean)
Bob Mehalik
Julie Warnick
Justin Hackett
Sheri Boyle
Jim Fisher

Deb Kelly (Dean)
Scott Hargraves
Craig Coleman
Justin Barroner
Laurie Bladen

Julia McGinnis
Scott Zema
Mark Aune

[Academic Policies](#)

[Academic Program Listing](#)

[Course Descriptions](#)

2021 - 2022 Catalog Information:

[California Undergraduate Catalog](#)

[Clarion Undergraduate Catalog](#)

[Edinboro Undergraduate Catalog](#)

California Campus Undergraduate Curricular Changes

EFFECTIVE FALL 2022

Please refer to the 2021-2022 Undergraduate Catalog for California campus on the web for full program information.

Updates from last academic year are included below and are effective Fall 2022.

Program Moratorium

Rad Tech – Technical Studies Major with Radiologic Tech/Science concentration

Rad Tech – Technical Studies Major with Pre-Rad Tech/Science concentration

Program Revisions

New incoming students should check their degree audit for the most up to date requirements.

BSBA Accounting

ACC 331 as an alternative to the ACC 321 requirement.

Mechatronics Engineering Technology

Earth Sciences Meteorology – post bac certificate

EAS 516: Selected Topics in Paleoclimatic Studies added as a course option

MBA Business Admin – Accounting, Applied Economics, Management, Healthcare Management, Business Analytics.
Online versions of all as well.

Clarion Campus Undergraduate Curricular Changes

EFFECTIVE FALL 2022

Please refer to the 2021-2022 Undergraduate Catalog for Clarion campus on the web for full program information.

Updates from last academic year are included below and are effective Fall 2022.

BA in Philosophy (page 81)

Placed on Moratorium

BS Allied Health Leadership (page 51)

AH 101: Medical Terminology and PHIL 301: Bioethics were added as required courses that count in general education.

BS Environmental Geoscience (page 65)

ES/GEOG 481: Spatial Analysis Mod and ES/GEOG 470: Intro to Geographic Info were changed from 4 credits to 3 credits.

BS Integrative Studies, Geography & Sustainable Planning Concentration (page 68)

ES/GEOG 345: Computer Cartography and ES/GEOG 470: Intro to Geographic Info were changed from 4 credits to 3 credits.

BS Medical Imaging Sciences-all concentrations (page 73)

PHIL 301: Bioethics added as a required course that counts in general education.

BS Physics and all concentrations (page 81-82)

Placed on Moratorium

BSBA Business Economics (page 61)

ECON 499: Research Methods in Economics & Business was removed as a required course.

BSBA Real Estate (page 85)

Placed on Moratorium

BSED Secondary Education, Physics (page 63)

Placed on Moratorium

Certificate in Advanced Paralegal Studies (page 80)

Name changed to Paralegal Studies

Minor in Environmental Geoscience (page 65)

ES/GEOG 345: Computer Cartography and ES/GEOG 470: Intro to Geographic Info were changed from 4 credits to 3 credits.

Minor in Geographic Information Science (page 65)

ES/GEOG 345: Computer Cartography and ES/GEOG 470: Intro to Geographic Info were changed from 4 credits to 3 credits.

Minor in Library Science (new minor) 21 credits required

LS 255: The Information Society

LS 256: Information for Life

LS 357: Organization of Information

12 credits in any LS courses 400 level or above.

Approved 500 level courses can be taken for students who are in the Accelerated Bachelors to Masters program.

Edinboro Campus Undergraduate Curricular Changes

EFFECTIVE FALL 2022

Please refer to the 2020-2022 Undergraduate Catalog for Edinboro campus on the web for full program information.

Updates from last academic year are included below and are effective Fall 2022.

BA Anthropology (page 73)

Placed on Moratorium

BA Forensic Anthropology (page 74)

Placed on Moratorium

BA Environmental Studies (page 108)

Placed on Moratorium

BA History (page 81)

Placed on Moratorium

BS Computer Science-Web/Mobile Application Development (page 121)

Placed on Moratorium

BS Data Analytics (page 114)

Placed on Moratorium

BS Geographic Information Science (page 109)

Placed on Moratorium

BS Health Sciences (page 88)

Requirements to declare a concentration have been lifted. Current and new students can be placed into their desired BS Health Sciences concentration

BS Health & Wellness Studies (page 180)

Placed on Moratorium

BS Physics (page 130)

Placed on Moratorium

BS Physics-Cooperative Engineering (page 131)

Placed on Moratorium

BSEd Secondary Education-Physics (page 170)

Placed on Moratorium

BSEd Secondary Education-Physics and Secondary Education 7-12 (page 176)

Placed on Moratorium

BS Business Administration- International Business (page 144)

Placed on Moratorium

Certificate in Cannabis Science & Industry (new certificate) 9 credits required

PSYC 114: Medical Cannabis

SOC 114: Cannabiz Policy & Compliance

BIOL 114: Cannabis Agricultural Science

Certificate in Social, Emotional, & Behavioral Wellness of PK-12 Students (new certificate) 12 credits required

SPED 240: Managing Inclusive Learning Environments

SPED 335: Trauma Informed Practices

SPED 410: Positive Behavior Interventions and Supports

PSYC 317: Developmental Psychology

Minor in STEM Education (new minor) 18 credits required

EDUC 441: Foundations and Philosophy of STEM Education

EDUC 442: STEM integrated Curriculum and Assessment

EDUC 443: STEM Strategies and Instructional Practices for Middle and Secondary Schools

EDUC 444: Internship for STEM in Middle and Secondary Schools

SEDU 283- Technology for Teaching and Learning

CSCI 130: Principles of Programming OR DSCI 210: Applied Scientific Programming

BS Art Therapy (page 150)

New Program Approved

The Bachelor of Science degree in Art Therapy is a degree designed to serve students interested in a wide range of career paths including students who are preparing for graduate training in art therapy, counseling, art, psychology or allied fields or to move into the work environment. Career opportunities exist with this degree because of its wellness focus in mental health, schools, personal care industry, the non-profit sector, as well as government service. The program provides a strong foundation in psychology, the arts, and art therapy.

The Art Therapy Program Goals

Goal 1: Knowledge Base in Art Therapy, Art Media and Techniques, and Psychology

Goal 2: Creative and Critical Thinking

Goal 3: Ethical and Social Responsibility in a Diverse World

Goal 4: Verbal and Non-verbal Communication

Goal 5: Personal and Professional Development

Bachelor of Science Degree Art Therapy

I. General Education Requirements 42 SH

A Art Therapy Content (18 SH.)

a. Foundations (9SH)

1. ARTT 200 Art for Personal Wellness (3)
2. ARTT 310 Introduction to Art Therapy (3)
3. ARTT 320 Applications in Art Therapy (3)

b. Advanced Work (9SH)

1. ARTT 410 or 710 History and Theory of Art Therapy (3)
2. ARTT 420 or 720 Media & Techniques in Art Therapy (3)
3. ARTT 450 Field work in Art Therapy (3)

II. Psychology Content (16 SH)

a. Foundations (13 SH)

1. PSYC 101 Intro to Psychology(**)
2. PSYC 225 Psychology Statistics (3)
3. PSYC 226 Stats Discussion (1)
4. PSYC 317 Developmental Psychology(**)
5. PSYC 365 Abnormal Psychology (3)
6. PSYC 385 Intro to Professional Psych (3)
7. PSYC 388 Group Psychotherapy (3)

B. Psychology Electives (3 SH)

- a. Choose 1 of these courses: PSYC 305,319,325,350,370,373,375,377,387

III. Art Content (24 SH)

A. Foundations (15SH)

- a. ART 101 Two-Dimensional Design (3)
- b. ART 102 Three-Dimensional Design (3)
- c. ART 103 Four-Dimensional Design (1.5)
- d. ART 105 Color (1.5)
- e. ART 106 Drawing I (3)
- f. ART 107 Drawing II (3)

B. Studio Breadth (9SH)

- a. ART 231 Painting I (3)
- b. ART 216 Ceramics (3)
- c. ART 251 Photo (3)

C. Art History

- a. ARRI 105 Western Art History(**)
- b. ARRI 207 Non-Western Art History(**)

IV. Electives (20 SH)

** represent courses that are taken as part of general education courses

Students are required to have an overall GPA of 2.5 or higher to graduate with a BS in Art Therapy. Students are required to have a GPA of 3.0 to be considered for early admission to the graduate art therapy program which allows students to take the 700 level art therapy courses for graduate level credit.

Students are required to successfully complete MATH104 (or higher) with a C or better before enrolling in PSYC225/6 syc Stats Discussion.

(BS Computer Science continued)

BS Computer Science (page 119-122)

Reorganized to BS Applied Computing

General Requirements (All concentrations)

Please note: all courses 300 level and higher are Advanced Standing courses unless otherwise noted.

CSCI 125 Intro to Computer Science

CSCI 130 Princ of Programming I

CSCI 230 Princ of Programming II

CSCI 277 Intro to Cyber

CSCI 312 Computer Architecture

CSCI 330 Object Oriented Prog

CSCI 385 Data Structures & Alg

Software Development Concentration

CSCI 313 Data Base Management

CSCI 408 Software Engineering

Computer Science Electives: 27 hours, includes 3-9 hours of CSCI 496, Computer Science Internship

MATH 105 College Algebra

MATH 208 Essentials of Calculus

MATH 270 Discrete Math I

MATH 275 Linear Algebra I

STAT 300 Applied Stats

Cybersecurity Concentration

CSCI 280 PC Sys Op & Admin

CSCI 311 Script and Systems Prog

CSCI 325 Web Server Admin

CSCI 377 Software Security

CSCI 380 Operating Systems

CSCI 419 Cryptography and Data Security

CSCI 425 Network Sys Admin

CSCI 475 Data Comm & Network

CSCI 477 Network Security

CSCI 487 Cybersecurity Policy/Iss

Computer Science Electives: 6

MATH 105 College Algebra

MATH 208 Essentials of Calculus

MATH 270 Discrete Math I

STAT 300 Applied Stats

Game and Virtual World Development Concentration

CSCI 340 Game Programming

CSCI 360 Introduction to Graphics

CSCI 370 Artificial Intelligence

CSCI 485 Capstone Project in Game Development

ENGL 115, 117, 118, or 119 if English Specialization

ENGL 203 Creative Writing

PHYS 201 Physics I

MATH 107 Precalculus

(BS Computer Science continued)

MATH 211 Analytic Geometry/Calculus I

MATH 270 Discrete Mathematics I

MATH 275 Linear Algebra I

MATH 300 Applied Stats/Data Analysis

Select 1

CSCI 408 Software Engineering

CSCI 440 Game Design and Dev

Select one specialization

Art

ART 102 Three-Dimensional Design

ART 268 Animation I

ART 249 Computer Animation I

ART 348 Computer Animation II

Creative Writing (Select 4)

ENGL 313 Graphic Novel Workshop

ENGL 445 Adv Graphic Novel

ENGL 322 Screenwriting

ENGL 444 Adv Screenwriting

ENGL 302 Fiction Workshop

ENGL 441 Adv Fiction Workshop

Computer Science Electives: 5

Network and Systems Administration Concentration

CSCI 280 PC Sys Op & Admin

CSCI 311 Systems Programming

CSCI 313 Data Base Management

CSCI 325 Web Server Admin

CSCI 425 Network Sys Admin

CSCI 475 Data Comm & Network

Computer Science Electives: 15 hours, includes 3-9 hours of CSCI 496, Computer Science Internship

MATH 105 College Algebra

MATH 208 Essentials of Calculus

MATH 270 Discrete Math I

MATH 275 Linear Algebra I

STAT 300 Applied Stats

Computer Science Concentration

CSCI 380 Operating Systems

CSCI 408 Software Engineering

CSCI 475 Data Comm. & Net

CSCI 480 Computer Science Seminar

Select one of the following

CSCI 410 Programming Languages

CSCI 430 Compilers

Computer Science Electives: 6

MATH 107 Precalculus

MATH 211 Analytic Geometry/Calculus I

MATH 212 Analytic Geometry/Calculus II

MATH 270 Discrete Mathematics I
MATH 275 Linear Algebra I
MATH 370 Discrete Mathematics II
MATH 300 Applied Stats/Data Analysis
Required Science: 4 Credits

Web and Mobile Application Development Concentration

CSCI 123 Intro to Web Development
CSCI 280 PC System Operation & Admin
CSCI 313 Database Management Systems
CSCI 323 Web Development
CSCI 325 Web Server Admin
CSCI 374 Mobile App Development
Select One of the Following
 CSCI 408 Software Engineering
 CSCI 423 Web Development Engineering

Computer Science Electives: 12 hours, includes 3-9 hours of CSCI 496, Computer Science Internship

MATH 105 College Algebra
MATH 208 Essentials of Calculus
MATH 270 Discrete Math I
MATH 275 Linear Algebra I
STAT 300 Applied Stats

Campus Maps:

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