

## InterLibraryLoan (ILL) Community User Policy

- InterLibrary Loan borrowing services for community patrons of the Clarion University Libraries are available at a cost of \$100 per year.
- There is a limit of ten (10) InterLibrary Loan borrowing requests per month.
- If the lending institution or Copyright Clearance Center charges Clarion University a fee, that fee will be passed on to the community patron making the request.
- Clarion University will abide by the Terms of Use policies and limitations imposed by database vendors.
- Requests are made via the ILLiad InterLibrary Loan software available through the Library Website. Initial set-up for community patrons is done in consultation with the InterLibrary Loan Technician.
- E-ZBorrow InterLibrary Loan services are *not* available to community patrons.
- The Clarion University Libraries will suspend InterLibrary Loan borrowing privileges when an item is more than two (2) weeks overdue or if an item is not returned and the bill for replacement has not been paid.
- All other InterLibrary Loan borrowing and lending policies apply to community patrons as appropriate.

*Revised: September, 2013*