

Pathfinder: Career Resources Selected Titles

Clarion University's Career Services Webpage:
<http://www.clarion.edu/library/student/career.htm>

ENCYCLOPEDIA AND GUIDEBOOKS:

Fogg, Neeta P., Paul E. Harrington, and Thomas F. Harrington. **The College Majors Handbook: The actual jobs, earnings, and trends for graduates of 60 college majors.** Indianapolis, Indiana: JIST Works. *Ref HF 5382.5 .U5 F64*

Riley, Margaret, Frances Roehm, and Steve Oserman. **The Guide to Internet Job Searching.** Chicago: VGM Career Horizons. *Ref qHF 5382.7 .R557*

Adams, Robert L., ed. **Adams' Jobs Almanac.** Holbrook, MA: Adams Media Corporation. *Ref HF 5382.5 .U5 A3*

Career Source Encyclopedia. Danbury, CT: Golier Education Corporation. *Ref HF 5381 .C267*

Hopke, William E., ed. **Encyclopedia of Careers and Vocational Guidance.** Chicago: J. G. Ferguson Publishing Company. *Ref qHF 5381 .E52*

Jakubiak, Joyce, ed. **Specialty Occupational Outlook: Professions.** Detroit: Gale. *Ref HD 8038 .A1 S66*

Kleiman, Carol. **The 100 Best Jobs for the 1990s & Beyond.** Dearborn, MI: Financial Publishing Inc. *Ref HF 5382.75 .U6 K54*

Krannich, Ronald and Caryl Rae. **The Best Jobs for the 21st Century.** Manassas Park, VA: Impact Publications. *Ref HF 5382 .K68*

Phifer, Paul. **College Majors and Careers: A Resource Guide for Effective Life Planning.** Garrett Park, MD: Garrett Park Press. *Ref qHF 5382.5 U5 .P445*

U.S. Department of Labor, Bureau of Labor Statistics. **Occupational Outlook Handbook.** Landham, MD: Bernan Press. *Ref qHF 5381 .A1 O36*

DIRECTORIES:

Cubbage, Sue and Marcia Williams. **National Job Hotline Directory: The job finder's hot list.** River Forest, Illinois: Planning/Communications. *Ref HF 5382.75 .U5 S296*

Peterson's Hidden Job Market: 2,000 high-growth companies that are hiring at four times the national average. Princeton, New Jersey: Peterson's. *Ref HF 5382.75 .U6 H53*

Peterson's Summer Jobs for Students: Where the jobs are & how to get them. Princeton, New Jersey: Peterson's. *Ref HF 5382.5 .U5 S76*

Hamadeh, Samer, Mark Oldman and H.S. Hamadeh. **The Job Vault.** Boston: Houghton Mifflin Company. *Ref qHF 5382.7 .H345*

Daniels, Peggy Kneffel and Susan E. Edgars, editors. **Job Seekers Guide.** Detroit: Gale. *Ref qHF 5382.5 U5 J6*

Lauber, Daniel. **The Professional's Job Finder.** River Forrest, IL: Planning/communications. *Ref HF 5382.75 U6 L33*

Kuran, Arthur, Jr. and Richard D. Salmon. **The Job Hunter's Guide to 100 Great American Cities.** Latham, NY: Brattle communications. *Ref qHF 5382.75 .U6 J59*

Smith, Carlton. **The National Jobbank.** Holbrook, MA: Bob Adams, Inc. *Ref qHF 5382.5 .U5 N34*

Savage, Kathleen M. and Joseph M. Palmisomo, editors. **Professional Careers Sourcebook.** Detroit: Gale. *Ref qHF 5361 .U62*

TEXTS AND HOW-TO BOOKS:

Bolles, Richard Nelson. **What Color is Your Parachute? A Practical Manual for Job Hunters & Career Changers.** Berekley, CA: Ten Speed Press. *Ref HF 5383 .B56*

GRADUATE EDUCATION PROGRAMS:

Official GRE/CGS Directory of Graduate Programs. Princeton, NJ: Educational Testing Service. *Ref qL 901 .G72*

Index of Majors and Graduate Degrees. New York: College Entrance Examination Board. *Ref qL 901 .C744*

Peterson's Graduate & Professional Program. Princeton, NJ: Peterson's. *Ref qL901 .P442*

INTERNSHIP OPPORTUNITIES:

The Arco Hotlist for Job Hunters: Internships. New York: Macmillan General Reference. *Ref LC 1072 .I58 G55*

America's Top Internships. New York: Random House. *Ref LC 1072 .I58 P75*

The Internship Bible. New York: Random House, Inc.. *Ref qLC 1072 .I58 I46*

GUIDES TO FUNDING:

Cassidy, Daniel J. **The Scholarship Book.** Englewood Cliff, NJ: Prentice Hall.
Ref qLB 2337.2 C37

The Complete Scholarship Book. Naperville, IL: Sourcebooks, Inc. *Ref qLB 2338 .C653*

The Graduate Student's Complete Scholarship Book. Naperville, IL: Sourcebooks, Inc.
Ref qLB 2338 .G685

Peterson's College Money Handbook. Princeton, New Jersey: Peterson's.
Ref qLB 2337.2 .C65

Peterson's Guide to Grants for Graduate & Postdoctoral Study. Princeton, NJ: Peterson's.
Ref qLB 2337.2 .P46

RESUME AND COVER LETTERS:

Jackson, Tom and Ellen Jackson. **The New Perfect Resume.** New York: Doubleday.
Ref HF 5383 .J25

Beatty, Richard H. **The Perfect Cover Letter.** New York: Wiley. *Ref HF 5383 .B325*

Criscito, Pat. **Resumes in Cyberspace.** Hauppauge, New York: Barron's. *Ref qHF 5383 .C744*

Grappo, Gary J. and Adele Lewis. **How to Write Better Resumes.** Hauppauge, New York:
Barron's. *Ref qHF 5383 .L48*

McKinney, Anne. **Resumes and Cover Letters That Have Worked.** Fayetteville, NC: PREP
Publishing. *Ref qHF 5383 .R424*

Besson, Taunee S. **The Wall Street Journal's National Business Employment Weekly:
Resumes.** New York: John Wiley & Sons, Inc. *Ref HF 5383 .B435*

Besson, Taunee S. **The Wall Street Journal's National Business Employment Weekly:
Cover Letters.** New York: John Wiley & Sons, Inc. *Ref HF 5383 .B434*

Adams' Cover Letter Almanac. Adams Media Corporation. *Ref HF 5383 .A26*

Asher, Donald. **From College to Career: Entry-Level Resumes for any Major.**
Berkeley, CA: Ten Speed Press. *Ref qHF 5383 .A836*

Faux, Marian. **Complete Resume Guide.** 4th ed. New York: Prentice Hall. *Ref qHF 5383 .F34*

Noble, David F. **Gallery of Best Resumes.** Indianapolis: Jist Work. *Ref qHF 5383 .N62*