

2013 ACADEMIC LIBRARIES SURVEY

Institution: Edinboro University
Address:

Identification No:
Name of Respondent:
Title:
Phone Number:

SURVEY ELIGIBILITY

Please answer the following questions:

	YES/NO
a. Do your total library expenditures exceed \$10,000?	Yes
b. Do you have an organized collection of printed or other materials or a combination thereof?	Yes
c. Do you have paid, trained library staff to provide and interpret library materials to meet the informational, cultural, recreational, or educational needs of clientele?	Yes
d. Do you have established hours of operation during which paid, trained staff are available to meet the informational service needs of clientele?	Yes
e. Does the library have the physical facilities necessary to support such a collection, staff, and schedule?	Yes

PART A - NUMBER OF PUBLIC SERVICE OUTLETS, FISCAL YEAR 2013

Line No.	Item	Number
01	Branch and independent libraries - Exclude main or central library	0

PART B - LIBRARY STAFF, FALL 2013

(Exclude maintenance and custodial staff, volunteers and contributed services staff)

NOTE: Report FTE data to two decimals.

Line No.	Staff	Number of full-time equivalents (FTEs)	Salaries and wages (whole dollars only)
02	Librarians	8.25	\$673,132
03	Other Professional Staff	1.00	\$114,729
04	Total librarians and other professional staff (Sum of lines 2 and 3)	9.25	\$787,861
05	All other paid staff (except student assistants)	11.75	\$430,104
06	Student assistants from all funding sources	5.29	\$43,134
07	Total full-time equivalent (FTE) staff (Sum of lines 4 to 6)	26.29	\$1,261,099
08a	Are employee fringe benefits paid from the library budget?	Yes	(Yes/No)
	If no, skip to Part C, line 10.		
08b	Employee fringe benefits (if paid from library budget)	\$561,664	

PART C - LIBRARY EXPENDITURES, FISCAL YEAR 2013

NOTE: See instructions for definitions

Line No.		Amount (whole dollars only)
09	Total salaries and wages	\$1,261,099
	Information resources:	
10	Books, serial backfiles and other materials (one-time purchases)	\$127,829
11	Electronic	\$19,553
12	Audiovisual	\$3,369
13	Current serial subscriptions (ongoing commitments)	\$756,193
14	Electronic serials	\$397,905
	Other information resources:	

15	Document delivery/interlibrary loan	\$20,862
16	Preservation	\$13,025
17	Other expenditures for information resources	\$355
	Operating expenditures:	\$14,831
18	Computer hardware and software (include maintenance)	\$80,141
19	Bibliographic utilities, networks and consortia	\$21,928
20	All other operating expenditures	
21	TOTAL EXPENDITURES (Sum lines 09, 10, 13, 15 through 20)	\$2,296,263

PART D - LIBRARY COLLECTIONS, FISCAL YEAR 2013

Line No.	Collections	Added during the Fiscal Year	Held at end of Fiscal Year
22	Books, serial backfiles and other paper materials (include government documents)	3479	482442
23	E-Books	2060	7255
24	Microforms	178	688352
25	Audiovisual materials	13499	33887
26	Is the library collection entirely electronic? No		

PART E - LIBRARY SERVICES, FISCAL YEAR 2013

Note: See instructions for definitions.

Line No.	Services	Number
	Interlibrary loans provided to other libraries:	
27	Returnable	4,864
28	Non-returnable	1,527
29	Total provided (sum lines 27 and 28)	6,391
	Interlibrary loans received from other libraries:	
30	Returnable	2,144
31	Non-returnable	1,196
32	Documents delivered from commercial services	0
33	Total provided (sum lines 30, 31, and 32)	3,340
	Circulation:	
34	General circulation transactions	33,898
35	Reserve circulation transactions	111,515
	Information services to groups:	
36	Number of presentations	50
37	Total attendance at all presentations	1068

PART F - LIBRARY SERVICES, TYPICAL WEEK, FALL 2013

NOTE: See instructions for definitions

Line No.	Services	Number in a typical week
38	Number of weekly public service hours	91
39	Gate count in a typical week	10511

PART G - ELECTRONIC SERVICES, FISCAL YEAR 2013

Please respond to each item by selecting "Y" or "N". If answering for more than one library, select "Y", if at least one has the service.

Line No.	Services	Yes/No
	Does your library provide the following?	
40	Documents digitized by the library staff	No
41	Library reference service by e-mail or the Web	Yes
42	Technology to assist patrons with disabilities (e.g., TDD, specially equipped work stations)	Yes
43	Electronic theses and dissertations produced by your	No

PART H - INFORMATION LITERACY, FISCAL YEAR 2013

NOTE: See instructions for definitions

Line No.		Yes/No
44	Has your postsecondary institution articulated student learning/student success outcomes? If no, select "N" and skip 46	Yes
45	Is information literacy incorporated in the institution's student learning/success outcomes?	Yes

PART I - VIRTUAL REFERENCE, FISCAL YEAR 2013

NOTE: See instructions for definitions

Line No.		Yes/No
46	Does your library support virtual reference services? If no, skip remaining questions If yes, does your library utilize any of the following and does it collect usage statistics from any of the virtual reference utilities?	Yes
47	E-mail reference	Yes
48	Chat reference, commercial service	Yes
49	Chat reference, instant messaging applications	No
50	Short message service (SMS) or text messaging	Yes