

2011 ACADEMIC LIBRARIES SURVEY

Institution:
Address:

Identification No:
Name of Respondent:
Title:
Phone Number:

SURVEY ELIGIBILITY

Please answer the following questions to determine if you need to complete this survey:

		YES/NO
a.	Do you have an organized collection of printed or other materials or a combination there of?	<u>Yes</u>
b.	Do you have a staff trained to provide and interpret such materials as required to meet the informational, cultural, recreational, or educational needs of clientele?	<u>Yes</u>
c.	Do you have an established schedule in which serves of the staff are available to clientele?	<u>Yes</u>
d.	Does the library have the physical facilities necessary to support such a collection, staff, and schedule?	<u>Yes</u>
e.	Do you provide financial support to another library?	<u>Yes</u>

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PART A - NUMBER OF PUBLIC SERVICE OUTLETS, FISCAL YEAR 2011

Line No.	Item	Number
100	library	1

PART B - LIBRARY STAFF, FALL 2010

(Exclude maintenance and custodial staff, volunteers and contributed services staff)

NOTE: Report data to two decimals.

Line No.	Staff	Number of full-time equivalents (FTEs)	Salaries and wages (whole dollars only)
200	Librarians	7.00	\$694,110
201	Other Professional Staff	1.50	\$110,495
	Total librarians and other professional staff (sum items 200 and 201)	<u>8.50</u>	<u>\$804,605</u>
202	All other paid staff (except student assistants)	13.00	\$525,291
203	Student assistants from all funding sources	6.00	\$69,946
204	Total full-time equivalent (FTE) staff (sum items 202, 203, and 204)	<u>27.50</u>	<u>\$1,399,842</u>
205	Are employee fringe benefits paid from the library budget?	Yes	(Yes/No)
206	If no, select "N" and skip to item 300		
207	Employee fringe benefits (if paid from library budget)	<u>\$608,544</u>	

PART C - LIBRARY EXPENDITURES, FISCAL YEAR 2011

NOTE: See instructions for exclusions and definitions

Line No.	Amount (whole dollars only)
205	Total salaries and wages <u>\$1,399,842</u>
	Library Expenditures
300	One time purchases of books, serial backfiles, and other materials <u>\$114,376</u>
301	Electronic <u>\$45,605</u>
302	Audiovisual <u>\$17,321</u>
303	Ongoing commitments to serial subscriptions <u>\$942,292</u>
304	Electronic serials <u>\$942,019</u>
	Other information resources: <input type="checkbox"/>
305	Document delivery/interlibrary loan <u>\$31,844</u>
306	Preservation <u>\$1,000</u>
307	Other expenditures for information resources <u>\$0</u>
	Operating expenditures:
308	Computer hardware and software (include maintenance) <u>\$7,104</u>
309	Bibliographic utilities, networks and consortia <u>\$123,894</u>
310	All other operating expenditures <u>\$138,036</u>
311	TOTAL EXPENDITURES (Sum 205, 300, 303, and 305 through 310) <u>\$2,758,388</u>

PART D - LIBRARY COLLECTIONS, FISCAL YEAR 2011

Line No.	Collections	Added during the Fiscal Year	Held at end of Fiscal Year
400	Books, serial backfiles and other paper materials (include government documents)	<u>5646</u>	<u>369525</u>
401	E-Books	<u>11946</u>	<u>30788</u>
402	Microforms	<u>62</u>	<u>1277528</u>
403	Audiovisual materials	<u>197</u>	<u>72734</u>

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404 Current serial subscriptions		<u>294</u>	<u>19975</u>
405 Electronic reference sources and aggregation services		<u>101</u>	<u>285</u>
406 Is the Library collection entirely electronic	no		-

PART E - LIBRARY SERVICES, FISCAL YEAR 2011

Note: See instructions for exclusions and definitions.

Line No.	Services	Number
	Interlibrary loans provided to other libraries:	
500	Returnable	<u>1,081</u>
501	Non-returnable	<u>1,813</u>
502	Total provided (sum lines 27 and 28)	<u>2,894</u>
	Interlibrary loans received from other libraries:	
503	Returnable	<u>3,156</u>
504	Non-returnable	<u>4,996</u>
505	Documents delivered from commercial services	<u>0</u>
506	Total provided (sum lines 30 and 31)	<u>8,152</u>
	Circulation:	
507	General circulation transactions	<u>115,463</u>
508	Reserve circulation transactions	<u>5,267</u>
	Information services to groups:	
509	Number of presentations	<u>220</u>
510	Total attendance at all presentations	<u>5818</u>
	Information services to individuals Reference (under 20 minutes):	

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511	In-person		<u>1,393</u>
512	Virtual		<u>402</u>
513	Total Reference (sum of items 511 and 512)		<u>1,795</u>
	<u>Consultations (20 minutes or more):</u>		
112	In-person		112
515	Virtual		<u>51</u>
516	Total Consultations (sum of items 514 and 515)		<u>163</u>
517	Total information services to individuals (sum of items 513 and 516)		<u>1,958</u>

PART F - LIBRARY SERVICES, TYPICAL WEEK, FALL 2011

NOTE: See instructions for exclusions and definitions

Line No.	Services	Number in a typical week
600	Hours open in a typical week	<u>97</u>
601	Gate count in a typical week	<u>18299</u>
602	Reference Transactions - Now reported as an annual figure in item 517	<u> </u>