

2011 ACADEMIC LIBRARIES SURVEY

Institution: Millersville University of PA
Address: 1 South George St.
 Millersville PA 17551

Identification No: 214041
Name of Respondent: Joseph Revelt
Title: Director of Institutional Research
Phone Number: 717-871-2390

SURVEY ELIGIBILITY

Please answer the following questions:

		YES/NO
a.	Do your total library expenditures exceed \$10,000?	<u>Yes</u>
b.	Do you have an organized collection of printed or other materials or a combination thereof?	<u>Yes</u>
c.	Do you have paid, trained library staff to provide and interpret library materials to meet the informational, cultural, recreational, or educational needs of clientele?	<u>Yes</u>
d.	Do you have established hours of operation during which paid, trained staff are available to meet the informational service needs of clientele?	<u>Yes</u>
e.	Does the library have the physical facilities necessary to support such a collection, staff, and schedule?	<u>Yes</u>

PART A - NUMBER OF PUBLIC SERVICE OUTLETS, FISCAL YEAR 2011

Line No.	Item	Number
01	Branch and independent libraries - Exclude main or central library	0

PART B - LIBRARY STAFF, FALL 2011

(Exclude maintenance and custodial staff, volunteers and contributed services staff)

NOTE: Report FTE data to two decimals.

Line No.	Staff	Number of full-time equivalents (FTEs)	Salaries and wages (whole dollars only)
02	Librarians	11.00	
03	Other Professional Staff	0.00	
04	Total librarians and other professional staff (Sum of lines 2 and 3)	11.00	\$0
05	All other paid staff (except student assistants)	11.00	
06	Student assistants from all funding sources	13.00	
07	Total full-time equivalent (FTE) staff (Sum of lines 4 to 6)	35.00	\$0
08a	Are employee fringe benefits paid from the library budget? If no, skip to Part C, line 10.	No	
08b	Employee fringe benefits (if paid from library budget)	\$0	

If no, skip to Part C, line 10.

PART C - LIBRARY EXPENDITURES, FISCAL YEAR 2011

NOTE: See instructions for definitions

Line No.		Amount (whole dollars only)
09	Total salaries and wages	<u>\$0</u>
	Information resources:	
10	Books, serial backfiles and other materials (one-time purchases)	<u>\$178,290</u>
11	Electronic	<u>\$140,446</u>
12	Audiovisual	<u>\$8,894</u>
13	Current serial subscriptions (ongoing commitments)	<u>\$630,725</u>
14	Electronic serials	<u>\$591,825</u>
	Other information resources:	
15	Document delivery/interlibrary loan	<u>\$29,407</u>
16	Preservation	<u>\$10,664</u>
17	Other expenditures for information resources	<u>\$10,000</u>
	Operating expenditures:	
18	Computer hardware and software (include maintenance)	<u>\$9,151</u>
19	Bibliographic utilities, networks and consortia	<u>\$97,769</u>
20	All other operating expenditures	<u>\$33,262</u>
21	TOTAL EXPENDITURES (Sum lines 09, 10, 13, 15 through 20)	<u>\$999,268</u>

If no, skip to Part C, line 10.

PART D - LIBRARY COLLECTIONS, FISCAL YEAR 2011

Line No.	Collections	Added during the Fiscal Year	Held at end of Fiscal Year
22	Books, serial backfiles and other paper materials (include government documents)	2210	363250
23	E-Books	1063	47703
24	Microforms	15	81771
25	Audiovisual materials	189	8270
26	Current serial subscriptions	102	9812
27	Electronic reference sources and aggregation services	312	570
28	Is the library collection entirely electronic?	No	

PART E - LIBRARY SERVICES, FISCAL YEAR 2011

Note: See instructions for definitions.

Line No.	Services	Number
Interlibrary loans provided to other libraries:		
29	Returnable	3,391
30	Non-returnable	3,918
31	Total provided (sum lines 29 and 30)	7,309
Interlibrary loans received from other libraries:		
32	Returnable	3628
33	Non-returnable	9991
34	Total provided (sum lines 32 and 33)	13,619
35	Documents delivered from commercial services	0
36	General circulation transactions	104593
37	Reserve circulation transactions	31710
Information services to groups:		
38	Number of presentations	191
39	Total attendance at all presentations	4449
Information services to individuals:		
Reference (under 20 minutes):		
40	In-Person:	1089
41	Virtual	840
42	Total Reference (sum lines 40 and 41)	1929
Consultations (20 minutes or more):		
43	In-Person:	31
44	Virtual	32
45	Total Consultations (sum lines 43 and 44)	63
46	Total information services to individuals (sum lines 42 and 45)	1992

If no, skip to Part C, line 10.

PART F - LIBRARY SERVICES, TYPICAL WEEK, FALL 2011

NOTE: See instructions for definitions

Line No.	Services	Number in a typical week
47	Number of weekly public service hours	<u>94</u>
48	Gate count in a typical week	<u>20732</u>

PART G - ELECTRONIC SERVICES, FISCAL YEAR 2011

Please respond to each item by selecting "Y" or "N". If answering for more than one library, select "Y", if at least one has the service.

Line No.	Services	Yes/No
	Does your library provide the following?	
49	Documents digitized by the library staff	<u>Yes</u>
50	Library reference service by e-mail or the Web	<u>Yes</u>
51	Technology to assist patrons with disabilities (e.g., TDD, specially equipped work stations)	<u>Yes</u>
52	Electronic theses and dissertations produced by your students	<u>No</u>

