

2011 ACADEMIC LIBRARIES SURVEY

Institution:
Address:

Identification No:
Name of Respondent:
Title:
Phone Number:

SURVEY ELIGIBILITY

Please answer the following questions:

		YES/NO
a.	Do your total library expenditures exceed \$10,000?	Yes _____
b.	Do you have an organized collection of printed or other materials or a combination thereof?	Yes _____
c.	Do you have paid, trained library staff to provide and interpret library materials to meet the informational, cultural, recreational, or educational needs of clientele?	Yes _____
d.	Do you have established hours of operation during which paid, trained staff are available to meet the informational service needs of clientele?	Yes _____
e.	Does the library have the physical facilities necessary to support such a collection, staff, and schedule?	Yes _____

PART A - NUMBER OF PUBLIC SERVICE OUTLETS, FISCAL YEAR 2011

Line No.	Item	Number
01	Branch and independent libraries - Exclude main or central library	0

PART B - LIBRARY STAFF, FALL 2011

(Exclude maintenance and custodial staff, volunteers and contributed services staff)

NOTE: Report FTE data to two decimals.

Line No.	Staff	Number of full-time equivalents (FTEs)	Salaries and wages (whole dollars only)
02	Librarians	9.00	
03	Other Professional Staff	1.00	
04	Total librarians and other professional staff (Sum of lines 2 and 3)	10.00	\$809,074
05	All other paid staff (except student assistants)	12.00	\$434,831
06	Student assistants from all funding sources	4.65	\$37,913
07	Total full-time equivalent (FTE) staff (Sum of lines 4 to 6)	26.65	\$1,281,818
08a	Are employee fringe benefits paid from the library budget? If no, skip to Part C, line 10.	Yes	
08b	Employee fringe benefits (if paid from library budget)	\$631,179	

If no, skip to Part C, line 10.

PART C - LIBRARY EXPENDITURES, FISCAL YEAR 2011

NOTE: See instructions for definitions

Line No.		Amount (whole dollars only)
09	Total salaries and wages	<u>\$1,281,818</u>
	Information resources:	
10	Books, serial backfiles and other materials (one-time purchases)	<u>\$219,705</u>
11	Electronic	<u>\$25,829</u>
12	Audiovisual	<u>\$26,345</u>
13	Current serial subscriptions (ongoing commitments)	<u>\$692,126</u>
14	Electronic serials	<u>\$387,706</u>
	Other information resources:	
15	Document delivery/interlibrary loan	<u>\$12,687</u>
16	Preservation	<u>\$13,129</u>
17	Other expenditures for information resources	<u>\$2,723</u>
	Operating expenditures:	
18	Computer hardware and software (include maintenance)	<u>\$44,946</u>
19	Bibliographic utilities, networks and consortia	<u>\$88,282</u>
20	All other operating expenditures	<u>\$73,776</u>
21	TOTAL EXPENDITURES (Sum lines 09, 10, 13, 15 through 20)	<u>\$2,429,192</u>

If no, skip to Part C, line 10.

PART D - LIBRARY COLLECTIONS, FISCAL YEAR 2011

Line No.	Collections	Added during the Fiscal Year	Held at end of Fiscal Year
22	Books, serial backfiles and other paper materials (include government documents)	5246	503349
23	E-Books	7060	9470
24	Microforms	243	1404688
25	Audiovisual materials	271	18291
26	Current serial subscriptions	3233	41535
27	Electronic reference sources and aggregation services	16	131
28	Is the library collection entirely electronic?	No	

PART E - LIBRARY SERVICES, FISCAL YEAR 2011

Note: See instructions for definitions.

Line No.	Services	Number
	<u>Interlibrary loans provided to other libraries:</u>	
29	Returnable	2,739
30	Non-returnable	2,136
31	Total provided (sum lines 29 and 30)	4,875
	<u>Interlibrary loans received from other libraries:</u>	
32	Returnable	2544
33	Non-returnable	1114
34	Total provided (sum lines 32 and 33)	3,658
35	Documents delivered from commercial services	0
36	General circulation transactions	42479
37	Reserve circulation transactions	142030
	<u>Information services to groups:</u>	
38	Number of presentations	62
39	Total attendance at all presentations	1549
	<u>Information services to individuals:</u>	
	<u>Reference (under 20 minutes):</u>	
40	In-Person:	1920
41	Virtual	464
42	Total Reference (sum lines 40 and 41)	2384
	<u>Consultations (20 minutes or more):</u>	
43	In-Person:	230
44	Virtual	28
45	Total Consultations (sum lines 43 and 44)	258
46	Total information services to individuals (sum lines 42 and 45)	2642

If no, skip to Part C, line 10.

PART F - LIBRARY SERVICES, TYPICAL WEEK, FALL 2011

NOTE: See instructions for definitions

Line No.	Services	Number in a typical week
47	Number of weekly public service hours	<u>91</u>
48	Gate count in a typical week	<u>8692</u>

PART G - ELECTRONIC SERVICES, FISCAL YEAR 2011

Please respond to each item by selecting "Y" or "N". If answering for more than one library, select "Y", if at least one has the service.

Line No.	Services	Yes/No
	Does your library provide the following?	
49	Documents digitized by the library staff	<u>No</u>
50	Library reference service by e-mail or the Web	<u>Yes</u>
51	Technology to assist patrons with disabilities (e.g., TDD, specially equipped work stations)	<u>Yes</u>
52	Electronic theses and dissertations produced by your students	<u>No</u>

