

## 2010 ACADEMIC LIBRARIES SURVEY

Institution: West Chester University	Identification No:	003328
	Institution ID:	216764
Address: Francis Harvey Green Library	Name of Respondent:	Richard H. Swain
25 West Rosedale Avenue	Title:	Director of Library Services
West Chester, PA 19838	Phone Number:	610-436-2747

- a. Do your total library expenditures exceed \$10,000? Yes
- b. Do you have an organized collection of printed or other materials or a combination thereof? Yes
- c. Do you have paid, trained library staff to provide and interpret library materials to meet the informational, cultural, recreational, or educational needs of clientele? Yes
- d. Do you have established hours of operation during which paid, trained staff are available to meet the informational service needs of clientele? Yes
- e. Does the library have the physical facilities necessary to support such a collection, staff, and schedule? Yes

### OUTLETS & STAFF, FY 2010

Line	Outlets	2010	2008		
		Number			
100	Branch and independent libraries - Exclude main or central library	1	1		
	Staff	FALL 2010	2008		FY 2010
	(Exclude maintenance and custodial staff, volunteers and contributed services staff) Note: Report FTE data to two decimals.	Number of full-time equivalents (FTEs)			Salaries and wages (whole dollars only)

200	Librarians	13	16		
201	Other professional staff	3	0		
202	Total librarians and other professional staff	16	16		1,335,869
	(sum items 200 and 201)				
203	All other paid staff (except student assistants)	24.67	25.67		852,517
204	Students assistants from all funding sources	14.43	13.12		84,647
205	Total full-time equivalent (FTE) staff	55.1	54.79		2,273,033
	(sum items 202, 203, and 204)				
206	Are employee fringe benefits paid from the library budget?				Yes
	If no, select "N" and skip to item 300				
207	Employee fringe benefits (if paid from library budget)				905,001

#### LIBRARY EXPENDITURES, FY 2010

Line No.	Expenditures	Amount (whole dollars only)	2008
205	Total salaries and wages (from previous page)	2,273,033	2,203,281
	Information resources:		
300	One time purchases of books, serial backfiles, and other materials	840,821	811,775
301	Electronic	580,448	537,356
302	Audiovisual	37,470	33,827
303	Ongoing commitments to serial subscriptions	1,698,237	1,586,357
304	Electronic serials	726,715	717,780
	Other information resources:		
305	Document delivery/interlibrary loan	59,568	22,933
306	Preservation	39,729	127,784
307	Other expenditures for information resources	16,331	69,972
	Operating expenditures:		

308	Computer hardware and software (include maintenance)	85,492	86,231		
309	Bibliographic utilities, networks and consortia	50,356	120,350		
310	All other operating expenditures	244,682	203,803		
311	TOTAL EXPENDITURES (Sum 205, 300, 303, and 305 through 310)	5,308,249	5,232,486		

#### LIBRARY COLLECTIONS, FY 2010

Line	Collections	Added during the Fiscal Year	2008	Held at end of Fiscal Year
400	Books, serial backfiles and other paper materials (include government documents)	12,277	20,180	759,313
401	E-Books	30,797	526,128	588,313
402	Microforms	3,611	1,683	926,368
403	Audiovisual materials	6,785	1,328	78,617
404	Current serial titles	2,093	48	21,125
405	Electronic reference sources and aggregation services	102	34	
406	Is the Library collection entirely electronic? (Yes/No)	No		

#### LIBRARY SERVICES, FY 2010

Line	Services	Number	2008
	<b>Interlibrary loans and documents provided to other libraries:</b>		
500	Returnable	7,467	6,221
501	Non-returnable	4,630	6,898
502	<b>Total provided (sum of items 500 and 501)</b>	12,097	13,119
	<b>Interlibrary loans and documents received:</b>		
503	Returnable	6,612	4,018
504	Non-returnable	5,907	7,192
505	Documents received from commercial services	86	60

506	<b>Total received (sum of items 503, 504, and 505)</b>	12,605	11,270	
	<b>Circulation:</b>			
507	General circulation transactions	52,040	47,805	
508	Reserve circulation transactions	48,629	53,994	

**LIBRARY SERVICES CONT. - FY 2010**

	<b>Services</b>	<b>Number</b>	<b>2008</b>	
	Information services to groups:			
509	Number of presentations	285	293	
510	Total attendance at all presentations	7,750	7154	
	Information services to individuals			
	Reference (under 20 minutes):			
511	In-person	17,300		
512	Virtual	596		
513	Total Reference (sum of items 511 and 512)	17,896		
	Consultations (20 minutes or more):			
514	In-person	330		
515	Virtual	35		
516	Total Consultations (sum of items 514 and 515)	365		
517	Total information services to individuals (sum of items 513 and 516)	18,261	19,188	

**LIBRARY SERVICES, TYPICAL WEEK, FALL 2010**

Line	<b>Services</b>	<b>Number in a typical week</b>	<b>2008</b>	
600	Number of weekly public service hours	101	93	
601	Gate count in a typical week	16,184	13073	
602	Reference Transactions - Now reported as an annual figure in item 517			

**ELECTRONIC SERVICES, FY 2010**

Note: See instructions for definitions.

Line No.	Services	Yes	No
	Does your library provide the following?		
700	Documents digitized by the library staff	x	
701	Library reference service by e-mail or the Web	x	
702	Technology to assist patrons with disabilities	x	
703	Electronic theses and dissertations produced by your students		x

**INFORMATION LITERACY, FY 2010**

Line No.	Services	Yes	No
	Does your postsecondary institution have the following, or has it done the following?		
800	A definition of information literacy or of an information literate student	x	
801	Incorporated information literacy in the institution's mission		x
802	Incorporated information literacy in the institution's strategic plan. If no, select "N" and skip 803 and 804.		x
803	An institution-wide committee to implement the strategic plan for information literacy		
804	The strategic plan formally recognizes the library's role in information literacy instruction?		

**VIRTUAL REFERENCE, FY 2010**

Note: See instructions for definitions.

Line	Services	Yes	No
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No.			
900	Does your library support virtual reference services? If no, select "N" and skip 901 thru 904.		x
	If yes, does your library utilize any of the following and does it collect usage statistics from any of the virtual reference utilities?		
901	E-mail reference		x
902	Chat reference, commercial service		x
903	Chat reference, instant messaging applications		x
904	Short message service (SMS) or text messaging		x

Thank you for your time.

Estimated number of hours to complete survey

15

Please enter any additional comments you may have (1000 characters max.)

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562,852	
933,192	
73,287	
8,850	





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