

2010 ACADEMIC LIBRARIES SURVEY

Institution:
Address:

Identification No:
Name of Respondent:
Title:
Phone Number:

SURVEY ELIGIBILITY

Please answer the following questions to determine if you need to complete this survey:

		YES/NO
a.	Do you have an organized collection of printed or other materials or a combination there of?	<u>yes</u>
	Do you have a staff trained to provide and interpret such materials as required to meet the informational, cultural, recreational, or educational needs of clientele?	<u>yes</u>
b.	Do you have an established schedule in which serves of the staff are available to clientele?	<u>yes</u>
c.	Does the library have the physical facilities necessary to support such a collection, staff, and schedule?	<u>yes</u>
d.	Do you provide financial support to another library?	<u>no</u>
e.		

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PART A - NUMBER OF PUBLIC SERVICE OUTLETS, FISCAL YEAR 2009

Line No.	Item	Number
100	library	0

PART B - LIBRARY STAFF, FALL 2009

(Exclude maintenance and custodial staff, volunteers and contributed services staff)

NOTE: Report data to two decimals.

Line No.	Staff	Number of full-time equivalents (FTEs)	Salaries and wages (whole dollars only)
200	Librarians	9.00	
201	Other Professional Staff	1.00	
202	Total librarians and other professional staff (sum items 200 and 201)	10.00	\$734,456
203	All other paid staff (except student assistants)	12.53	\$441,144
204	Student assistants from all funding sources	39.59	\$253,821
205	Total full-time equivalent (FTE) staff (sum items 202, 203, and 204)	62.12	\$1,429,421
206	Are employee fringe benefits paid from the library budget? If no, select "N" and skip to item 300	yes	(Yes/No)
207	Employee fringe benefits (if paid from library budget)		\$518,040

PART C - LIBRARY EXPENDITURES, FISCAL YEAR 2009

NOTE: See instructions for exclusions and definitions

Line No.	Amount (whole dollars only)
205	Total salaries and wages \$1,429,421
	Library Expenditures
300	One time purchases of books, serial backfiles, and other materials \$123,070
301	Electronic \$0
302	Audiovisual \$19,313
303	Ongoing commitments to serial subscriptions \$454,308
304	Electronic serials \$284,014
	Other information resources:
305	Document delivery/interlibrary loan \$24,588
306	Preservation \$4,362
307	Other expenditures for information resources \$0
	Operating expenditures:
308	Computer hardware and software (include maintenance) \$95,004
309	Bibliographic utilities, networks and consortia \$28,701
310	All other operating expenditures \$118,490
311	TOTAL EXPENDITURES (Sum 205, 300, 303, and 305 through 310)

PART D - LIBRARY COLLECTIONS, FISCAL YEAR 2009

Line No.	Collections	Added during the Fiscal Year	Held at end of Fiscal Year
400	Books, serial backfiles and other paper materials (include government documents)	2195	517290
401	E-Books	10383	183749
402	Microforms	0	1536119
403	Audiovisual materials	101	10958
404	Current serial subscriptions	0	501
405	Electronic reference sources and aggregation services	1	115
406	Is the Library collection entirely electronic		NO

PART E - LIBRARY SERVICES, FISCAL YEAR 2009

Note: See instructions for exclusions and definitions.

Line No.	Services	Number
	Interlibrary loans provided to other libraries:	
500	Returnable	2,683
501	Non-returnable	1,736
502	Total provided (sum lines 27 and 28)	4,419
	Interlibrary loans received from other libraries:	
503	Returnable	2,652
504	Non-returnable	4,705
505	Documents delivered from commercial services	140
506	Total provided (sum lines 30 and 31)	7,497
	Circulation:	
507	General circulation transactions	52,222
508	Reserve circulation transactions	20,007
	Information services to groups:	

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509	Institution:	Identification No:	
510	Number of presentations		<u>172</u>
	Total attendance at all presentations		<u>3626</u>
	<u>Information services to individuals Reference (under 20 minutes):</u>		

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	Institution:	Identification No:	
511	In-person		<u>7,058</u>
512	Virtual		<u>0</u>
513	Total Reference (sum of items 511 and 512)		<u>7,058</u>
	<u>Consultations (20 minutes or more):</u>		
514	In-person		30
515	Virtual		<u>0</u>
516	Total Consultations (sum of items 514 and 515)		<u>30</u>
517	Total information services to individuals (sum of items 513 and 516)		<u>7,088</u>

PART F - LIBRARY SERVICES, TYPICAL WEEK, FALL 2009

NOTE: See instructions for exclusions and definitions

Line No.	Services	Number In a typical week
600	Hours open in a typical week	118
601	Gate count in a typical week	26564
602	Reference Transactions - Now reported as an annual figure in item 517	