

2010 ACADEMIC LIBRARIES SURVEY

Institution:
Address:

Identification No:
Name of Respondent:
Title:
Phone Number:

SURVEY ELIGIBILITY

Please answer the following questions:

		YES/NO
a.	Do your total library expenditures exceed \$10,000?	<u>YES</u>
b.	Do you have an organized collection of printed or other materials or a combination thereof?	<u>YES</u>
c.	Do you have paid, trained library staff to provide and interpret library materials to meet the informational, cultural, recreational, or educational needs of clientele?	<u>YES</u>
d.	Do you have established hours of operation during which paid, trained staff are available to meet the informational service needs of clientele?	<u>YES</u>
e.	Does the library have the physical facilities necessary to support such a collection, staff, and schedule?	<u>YES</u>

PART A - NUMBER OF PUBLIC SERVICE OUTLETS, FISCAL YEAR 2010

Line No.	Item	Number
01	Branch and independent libraries - Exclude main or central library	0

PART B - LIBRARY STAFF, FALL 2010

(Exclude maintenance and custodial staff, volunteers and contributed services staff)

NOTE: Report FTE data to two decimals.

Line No.	Staff	Number of full-time equivalents (FTEs)	Salaries and wages (whole dollars only)
02	Librarians	10.00	
03	Other Professional Staff	1.00	
04	Total librarians and other professional staff (Sum of lines 2 and 3)	11.00	\$838,963
05	All other paid staff (except student assistants)	12.00	\$445,300
06	Student assistants from all funding sources	4.70	\$38,316
07	Total full-time equivalent (FTE) staff (Sum of lines 4 to 6)	27.70	\$1,322,579
08a	Are employee fringe benefits paid from the library budget? If no, skip to Part C, line 10.	Yes	
08b	Employee fringe benefits (if paid from library budget)	\$675,843	

If no, skip to Part C, line 10.

PART C - LIBRARY EXPENDITURES, FISCAL YEAR 2010

NOTE: See instructions for definitions

Line No.		Amount (whole dollars only)
09	Total salaries and wages	<u>\$1,322,579</u>
	Information resources:	
10	Books, serial backfiles and other materials (one-time purchases)	<u>\$208,958</u>
11	Electronic	<u>\$21,382</u>
12	Audiovisual	<u>\$34,049</u>
13	Current serial subscriptions (ongoing commitments)	<u>\$702,138</u>
14	Electronic serials	<u>\$407,913</u>
	Other information resources:	
15	Document delivery/interlibrary loan	<u>\$13,537</u>
16	Preservation	<u>\$14,901</u>
17	Other expenditures for information resources	<u>\$0</u>
	Operating expenditures:	
18	Computer hardware and software (include maintenance)	<u>\$54,758</u>
19	Bibliographic utilities, networks and consortia	<u>\$86,647</u>
20	All other operating expenditures	<u>\$38,896</u>
21	TOTAL EXPENDITURES (Sum lines 09, 10, 13, 15 through 20)	<u>\$2,442,414</u>

If no, skip to Part C, line 10.

PART D - LIBRARY COLLECTIONS, FISCAL YEAR 2010

Line No.	Collections	Added during the Fiscal Year	Held at end of Fiscal Year
22	Books, serial backfiles and other paper materials (include government documents)	3565	500152
23	E-Books	595	2418
24	Microforms	165	1405945
25	Audiovisual materials	426	11525
26	Current serial subscriptions	5151	38302
27	Electronic reference sources and aggregation services		
28	Is the library collection entirely electronic?	No	

PART E - LIBRARY SERVICES, FISCAL YEAR 2010

Note: See instructions for definitions.

Line No.	Services	Number
	<u>Interlibrary loans provided to other libraries:</u>	
29	Returnable	2,286
30	Non-returnable	1,924
31	Total provided (sum lines 29 and 30)	4,210
	<u>Interlibrary loans received from other libraries:</u>	
32	Returnable	2672
33	Non-returnable	1255
34	Total provided (sum lines 32 and 33)	3,927
35	Documents delivered from commercial services	0
36	General circulation transactions	45016
37	Reserve circulation transactions	120560
	<u>Information services to groups:</u>	
38	Number of presentations	69
39	Total attendance at all presentations	1503
	<u>Information services to individuals:</u>	
	Reference (under 20 minutes):	
40	In-Person:	2094
41	Virtual	389
42	Total Reference (sum lines 40 and 41)	2483
	Consultations (20 minutes or more):	
43	In-Person:	233
44	Virtual	69
45	Total Consultations (sum lines 43 and 44)	302
46	Total information services to individuals (sum lines 42 and 45)	2785

If no, skip to Part C, line 10.

PART F - LIBRARY SERVICES, TYPICAL WEEK, FALL 2010

NOTE: See instructions for definitions

Line No.	Services	Number in a typical week
47	Number of weekly public service hours	<u>91</u>
48	Gate count in a typical week	<u>9394</u>

PART G - ELECTRONIC SERVICES, FISCAL YEAR 2010

Please respond to each item by selecting "Y" or "N". If answering for more than one library, select "Y", if at least one has the service.

Line No.	Services	Yes/No
	Does your library provide the following?	
49	Documents digitized by the library staff	<u>No</u>
50	Library reference service by e-mail or the Web	<u>Yes</u>
51	Technology to assist patrons with disabilities (e.g., TDD, specially equipped work stations)	<u>Yes</u>
52	Electronic theses and dissertations produced by your students	<u>No</u>

If no, skip to Part C, line 10.

PART H - INFORMATION LITERACY, FISCAL YEAR 2010

NOTE: See instructions for definitions

Line No.		Yes/No
	Does your postsecondary institution have the following, or has it done the	
53	A definition of information literacy or of an information literate	No
54	Incorporated information literacy in the institution's mission	No
55	Incorporated information literacy in the institution's strategic plan (If no, skip remaining questions in this section)	No
56	An institution-wide committee to implement the strategic plans for information literacy	
57	The strategic plan formally recognizes the library's role in information literacy instruction	

PART I - VIRTUAL REFERENCE, FISCAL YEAR 2010

NOTE: See instructions for definitions

Line No.		Yes/No
58	Does your library support virtual reference services? If no, skip remaining questions If yes, does your library utilize any of the following and does it collect usage statistics from any of the virtual reference utilities?	Yes
59	E-mail reference	Yes
60	Chat reference, commercial service	No
61	Chat reference, instant messaging applications	Yes
62	Short message service (SMS) or text messaging	Yes