

Minutes of the University Activities Board

Clarion University Of Pennsylvania

Tuesday, November 15, 2016

- I. The meeting was called to order by Schuyler Caffrey at __7:33__ PM on November 15, 2016 with the following board members present:

Brian Hoover, Advisor
Carl Callenburg, Tech Advisor
Schuyler Caffrey, President
Vick Sasenarine, Vice President
Kayla Handy, Secretary
Kayla Vanholten, Arts
Cailyn Pacuraru, CampusFest
Torrion Mollett, Community Service

Melanie Peckman, Financial Coordinator
Ivana Chambers-Bennett, Lecture
Gloria Pytlak, Marketing Coordinator
Dakota Roberts, Multicultural
Kat Cross, Public Relations
Anthony Harper, Recreation
Carly Zukowski, Special Events
Tyree Mitchells, Weekend Friday
Emily Romig, Weekend Saturday

The following board positions were absent:

Brian Hoover, Torrion Mollett, Dakota Roberts

Late:

Gloria Pytlak, Carl Callenburg, Anthony Harper

- II. Approval of minutes of the regular meeting of November 8, 2016
- A motion was made by __Kayla Handy__, second by __Kayla Vanholten__, that the minutes of the previous meeting be approved as distributed.
 - Motion carried: 9-0-1
- III. Open Forum
- More team bonding events
 - Pull Secret Santa names
 - School schedule: plan next semester's meeting time
- IV. Non-Committee Reports:

Advisor Report:

- Applications for NACCA trip of Feb. 17 to 22
- Non-alcoholic trip

Tech Advisor Report:

- New speaker
- Get ready for end of semester events

President Report:

- Bring schedules for next meeting
- Bring ideas for spring events
- Pulling Secret Santa at the end of meeting
- Fill in the remaining dates with Open Mic Nights
- April 29 will be bringing back Paint Palooza

Vice President Report:

- 2 under new business

Secretary Report:

- Email pdfs of posters to put in The Clarion Call
- Email minutes

Financial Coordinator Report:

- No report

V. Committee Reports:

Marketing Coordinator Report:

- Best way to get programming out there is through chalking
- What's Cooking won the best marketing award this week

Public Relations Report:

- Have a Facebook Account that is being updated
- No longer updating Instagram and Snapchat, will focus on Facebook and Twitter
- Have to fill out a Social Media event form two weeks into an advance in order for a social media presence

Lecture Report:

- Soul Food Sunday was great despite poster conflict
- Possibly bring in the founder of Ben and Jerry's

Special Events Report:

- Determining a date for Little Sibs Weekend

Arts Report:

- 1 under new business

Recreation Report:

- 1 under new business

CampusFest Report:

- Create a survey for top performers to bring to campus

Weekend Friday Report:

- Need volunteers for tabling
- Looking into mailbox stuffers

Weekend Saturday Report:

- Abe Parker was great

Multicultural Report:

- No report

Community Service Report:

- No report

VI. Week In Review

- Past Week's Events:
 - What's Cooking
 - a. 15 people attended
 - b. Was a good idea to have in Starbucks
 - c. Looking for more collaborations
 - Open Mic
 - a. 19 people attended
 - b. 5 performers
 - Music: Gary Johnson
 - a. 32 people attended
 - b. Stayed for 2 hours
 - c. Great performer,
 - Singer: Abe Parker
 - a. 22 people attended
 - b. Great program
 - UFC Event
 - a. 60 people attended

VII.

- Upcoming Events:
 - 11/16 Eagle Talks
 - Possibly cancel Eagle Talks
 - 11/17 Bingo
 - 11/18 Thanksgiving Extravaganza
 - Pizza and games

- 11/19 Thanksgiving Extravaganza
 - Wings and games
- 11/30 Game Night
- Old Business:
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- VIII. New Business:
 - Committee
 - Vick Sasensarine allocates up to but not exceeding \$600 for Thanksgiving Extravaganza(Friday), seconded by Kat Cross.
 - Discussion
 - a. Account 495: food
 - Motion: 9-0-1
 - Committee
 - Vick Sasensarine allocates up to but not exceeding \$600 for Thanksgiving Extravaganza(Saturday), seconded by Kayla Handy.
 - Discussion
 - a. Account 901: food
 - Motion: 9-0-1
 - Committee
 - Kayla Vanholten allocates up to but not exceeding \$240 for supplies, seconded by Anthony Harper.
 - Discussion
 - a. Account 492: Supplies for snow globes
 - Motion: 9-0-1
 - Committee
 - Anthony Harper allocates up to but not exceeding \$400 for Bingo, seconded by Kat Cross.
 - Discussion
 - a. Account 493: Thanksgiving Bingo Prizes
 - Motion: 9-0-1
 - Committee
 - Carly Zukowski allocates up to but not exceeding \$200 for TV, seconded by Anthony Harper.
 - Discussion
 - a. Account 495: Tv for karaoke needs
 - Motion: 9-0-1
- IX. Announcements:
 - None
- X. Adjournment:

- A motion was made by Melanie Peckman, seconded by Kayla Vanholten to adjourn the meeting.
 - The motion carried: 9-0-1

The meeting was adjourned at 9:40.