

Minutes of the University Activities Board

Clarion University Of Pennsylvania

Tuesday, November 1, 2016

- I. The meeting was called to order by Schuyler Caffrey at __7:33__ PM on November 1, 2016 with the following board members present:

Brian Hoover, Advisor
Carl Callenburg, Tech Advisor
Schuyler Caffrey, President
Vick Sasenarine, Vice President
Kayla Handy, Secretary
Kayla Vanholten, Arts
Cailyn Pacuraru, CampusFest
Torrion Mollett, Community Service

Melanie Peckman, Financial Coordinator
Ivana Chambers-Bennett, Lecture
Gloria Pytlak, Marketing Coordinator
Dakota Roberts, Multicultural
Kat Cross, Public Relations
Anthony Harper, Recreation
Carly Zukowski, Special Events
Tyree Mitchells, Weekend Friday
Emily Romig, Weekend Saturday

The following board positions were absent:
Torrion Mollett

Late:

Emily Romig, Gloria Pytlak, Carl Callenburg

- II. Approval of minutes of the regular meeting of October 25th, 2016
- A motion was made by __Carly Zukowski__, second by __Vickash Sasenarine__, that the minutes of the previous meeting be approved as distributed.
 - Motion carried: 10-0-1
- III. Open Forum
- Dr. Elisabeth Sauvage-Callaghan, French Advisor, resurrected last year and has a limited budget to \$500
 - Idea: November 13 event that would like collaboration with
 - Soccer tournament from 6 to 8 p.m. in the Recreation Center
 - First Clarion World Soccer Tournament
 - Students would register through email at esauvage@clarion.edu (teams of at least 6 people)
 - UAB plans to donate cups and/or rubber bracelets for participants

- Would like help with advertising
- Would also like to establish a seasonal event in which students craft Holiday Cards
 - No date set as of today
 - First week in December
 - Week before finals would like to add the program into the Relaxation Week events
 - Estimated materials \$80
- Policy Procedure Handbook
 - Submit long-term and short-term goals
- Skoop TV Showcase concert
 - April 29
 - Open showcase as an insight into growing up as an inner-city kid
 - Trying to get other off-campus groups involved
 - Need funded????

IV. Non-Committee Reports:

Advisor Report:

- Will be hosting an intern, Dewayne Anderson, a graduate student and Clarion University alum
 - Will be helping with Marketing and Advertising for events
 - Will start possibly this week up until May
- Events for weekend planning for next semester
 - Bubble Soccer
 - Candy grams (Valentine's Day)
 - Laser Tag
 - Stuff-a-plush
 - Three Shades of Blue
 - International Village
 - Phisic Weekend
 - Halloween in March
 - Spring Fiesta
 - Little Sibs
 - Reinhardt Awards
 - Craft Nights
 - Blowout Bingo
 - Chilin' and Grillin'
 - Paint Wars
 - A night at the symphony?
 - International food?
- Everyone try to come back with ideas
- Wednesday programming
 - Stop programming

- Increase marketing
- Change the programming

Tech Advisor Report:

- No report

President Report:

- New white board in the office with list of events
- Christmas Parade
 - Start thinking of themes
- Will be conducting one-on-ones this week during office hours
- Meet UAB Night on November 12th, also UFC Fight Night
- Stay on top of advertising on CU Connect

Vice President Report:

- 2 under new business
- Events for next weekend need to place their tech sheets in this week

Secretary Report:

- Email pdfs of posters to put in The Clarion Call
- Email minutes

Financial Coordinator Report:

- 1 under new business

V. Committee Reports:

Marketing Coordinator Report:

- Contemplating more interaction between committees
- Interact with committee members even if making own posters, advertising on own, etc.
- Marketing Award goes to Kat Cross for the Olivia Millerschin event

Public Relations Report:

- New table cloths have arrived
- Lanyards are still on the way
- Possibly making a UAB Facebook Account

Lecture Report:

- Soul Food Sunday idea coming along
- Different ideas for take-away
- Diabetes collaboration in the work with NAACP

- Freshman participation is lacking-how to improve this and remind others about what UAB is

Special Events Report:

- Looking into Stuff-a-Plush materials
- Ideas for Little Sibs weekend
 - Petting zoo
 - Marble painting
 - Caricatures

Arts Report:

- Night of the Arts tomorrow

Recreation Report:

- 1 under new business
- UFC event on November 12

CampusFest Report:

- No report

Weekend Friday Report:

- Preparing for weekend events and tabling

Weekend Saturday Report:

- 3 under new business

Multicultural Report:

- No report

Community Service Report:

- No report

VI. Week In Review

- Past Week's Events:
 - Eagle Talks
 - Regular attendance
 - Bingo
 - 50 people in attendance
 - Fear Factor Friday
 - 40 people in attendance
 - Oliva Millerschin
 - 6 people in attendance

VII.

- Upcoming Events:
 - 11/02 Game Night
 - New console systems
 - 11/03 Craft Series: Sip and Paint
 - Bringing event back
 - Will have food
 - Only 90 seats
 - 11/04 Comedy: Dulce Sloan
 - Posters created
 - 11/05 Dance: Throwback Time Machine
 - Decorations gathered
 - Going to Fulmer House to look for props

VIII. Old Business:

- Event participation contest

IX. New Business:

- Committee
 - Emily Romig allocates up to but not exceeding \$2500 for Throw Back Time Machine, seconded by Carly Zukowski.
 - Discussion
 - a. Account 495: Dj
 - Motion: 9-0-1
- Committee
 - Emily Romig allocates up to but not exceeding \$2500 for comedian, seconded by Kat Cross.
 - Discussion
 - a. Account 901: Comedian Dolce Sloan
 - Motion: 9-0-1
- Committee
 - Melanie Peckman allocates up to but not exceeding \$1410 for Gary Johnson, seconded by Anthony Harper.
 - Discussion
 - a. Account 901: musician and prizes
 - Motion: 8-0-2
- Committee
 - Emily Romig allocates up to but not exceeding \$250 for Crafts, seconded by Melanie Peckman.
 - Discussion
 - a. Account 495: Crafts for Thanksgiving
 - Motion: 9-0-1
- Committee

- Anthony Harper allocates up to but not exceeding \$400 for UFC, seconded by Carly Zukowski.
 - Discussion
 - a. Account 493: UFC Fighter
 - Motion: 9-0-1

-

X. Announcements:

XI. - Taco Bell will be giving out free Doritos Tacos tomorrow

XII. Adjournment:

- A motion was made by Schuyler Caffrey, seconded by Kat Cross to adjourn the meeting.
 - The motion carried: 9-0-1

The meeting was adjourned at 9:40.