

Minutes of the University Activities Board

Clarion University Of Pennsylvania

Tuesday, September 27, 2016

- I. The meeting was called to order by Schuyler Caffrey at __7:23__ PM on September 27th, 2016 with the following board members present:

Brian Hoover, Advisor
Carl Callenburg, Tech Advisor
Schuyler Caffrey, President
Vick Sasenarine, Vice President
Kayla Handy, Secretary
Kayla Vanholten, Arts
Cailyn Pacuraru, CampusFest
Torrton Mollett, Community Service

Melanie Peckman, Financial Coordinator
Ivana Lecture
Gloria Pytlak, Marketing Coordinator
Dakota Roberts, Multicultural
Kat Cross, Public Relations
Anthony Harper, Recreation
Carly Zukowski, Special Events
Tyree Mitchells, Weekend Friday
Emily Romig, Weekend Saturday

The following board positions were absent:

Bryan Hoover, Torrton Mollet, Dakota Robets, Tyree Mitchell, Gloria Pytlak

Late:

Carl Callenburg

Open Forum

- New toner is being ordered for the printer. Network connection is still under question; computer support has been notified.
- Bulletin boards are being placed back up on the walls, designation of boards is still in discussion.

II. Minutes of the regular meeting of September 20th, 2016

- A motion was made by __Anthony Harper__, second by __Vick Sasensarine__, that the minutes of the previous meeting be approved as distributed.
 - Motion carried: 9-0-1

III. Non-Committee Reports:

Advisor Report:

- No report

Tech Advisor Report:

- Large bands coming in next week, have the goal to have all of tech set up before arrival
- For the Homecoming Dance, set up will be start at 9 a.m.
- During ALF weekend, if anyone needs assistance or help, don't hesitate to call

President Report:

- Racquet ball court closest are now open and will be available to Campusfest and Arts to store their supplies in there
- If making posters, please make sure to include the UAB and Clarion University logo on the poster
- Make sure to keep the table in the offices clean for others to use
- Chairs are back for the office, to be returned from outbound

Vice President Report:

- Live performances should have teasers for upcoming events: gets people excited
- Participate in the tailgate and have fun

Secretary Report:

- Please email meeting minutes and contact list for co-chairs

Financial Coordinator Report:

- No report

IV. Committee Reports:

Marketing Coordinator Report:

- No report

Public Relations Report:

- Signups for building the float and being on the float are being passed around
- Social media days have begun for this week
 - Sunday Punday
 - Manic Monday
 - DIY Tuesday
 - Wisdom Wednesday
 - Thankful Thursday
 - Flashback Friday
 - Spotlight Saturday

Lecture Report:

- Idea for Peaceful Protest for the Homecoming Football game

Special Events Report:

- Thursday is residence hall judging: Campus View and Suites on Main
- Pep rally at 7 pm
 - Dance teams, Court, residence hall winners, football team and cheerleader teams present
- Saturday at 9 am is Homecoming Dance setup
- Murder Mystery: everything is done and planned for

Arts Report:

- No report

Recreation Report:

- Oct. 8 will have a late night UFC event: wings, games, fun

CampusFest Report:

- Conducted interviews and gained 12 new members for a total of 21 committee members

Weekend Friday Report:

- No report

Weekend Saturday Report:

- No report

Multicultural Report:

- No report

Community Service Report:

- No report

V. Week In Review

- Past Week's Events:
 - Game Night
 1. Cancelled from lack of participation and lack of advertisement
 - Craft Series: Sand Art
 1. Had 126 people attend
 2. Ran out of supplies, will plan for more attendees next year
 - Spoken Word: Neil Hilborn
 1. Had 24 people attend, some were actual fans of his
 - Music: Noah Hoehn
 1. Had 15 people attend, really good show, possibly play for Homecoming this year

- Upcoming Events:
 - 09/28 What's Cooking
 1. Appetizers: sidewalk chalk, posters advertising
 - 09/29 Bingo
 1. ALF themed Bingo with fall themed prizes
 2. If weather falls through, event will be moved to STC Auditorium
 - 09/29 Pep Rally
 1. Many participants, giveaways will be given
 - 09/30 Hypnotist: Eric Mena
 1. Tabling in library for Eric Mena
 2. Many interested individuals-hope for a good turnout
 - 10/01 Homecoming Dance
 1. Saturday from 8 pm to 11 pm
 2. DJ Thomas will be djing

VI. Old Business:

- No report

VII. New Business:

- Committee
 - Kat Cross allocates up to but not exceeding \$350 for parade float, seconded by Vick Sasensarine.
 1. Discussion
 - a. Account 499: Decorations for the parade float
 2. Motion: 9-0-1
- Committee
 - Vick Sasensarine allocates up to but not exceeding \$700 for office ink, seconded by Carly Zukowski.
 1. Discussion
 - a. Account 498: office supplies
 2. Motion: 9-0-1
- Committee
 - Vick Sasensarine allocates up to but not exceeding \$250 for DJ Thomas, seconded by Anthony Harper.
 1. Discussion
 - a. Account 495: DJ Thomas, October 1
 2. Motion: 9-0-1
- Committee
 - Vick Sasensarine allocates up to but not exceeding \$900 for food, seconded by Kat Cross.
 1. Discussion
 - a. Account 495: Chartwells Food
 2. Motion: 9-0-1

- Committee
 - Vick Sasensarine allocates up to but not exceeding \$50 for chips, seconded by Anthony Harper.
 1. Discussion
 - a. Account 901: snacks for Tailgate
 2. Motion: 9-0-1
- Committee
 - Anthony Harper allocates up to but not exceeding \$350 for Bingo, seconded by Emily Romig.
 1. Discussion
 - a. Account 493: ALF bingo prizes
 2. Motion: 9-0-1
- Committee
 - Carly Zukowski allocates up to but not exceeding \$500 for Pep Rally giveaway, seconded by Kayla Vanholten.
 1. Discussion
 - a. Account 491: Pep rally giveaway
 2. Motion: 9-0-1
- Committee
 - Carly Zukowski allocates up to but not exceeding \$1500 for Murder Mystery, seconded by Kat Cross.
 1. Discussion
 - a. Account 491: Murder Mystery act
 2. Motion: 9-0-1

VIII. Announcements:

- No report

IX. Adjournment:

- A motion was made by Schuyler Caffrey, seconded by Carly Zukowski to adjourn the meeting.
 - The motion carried: 9-0-1

The meeting was adjourned at 8:27.