

Minutes of the University Activities Board

Clarion University Of Pennsylvania

Tuesday, September 20, 2016

- I. The meeting was called to order by Schuyler Caffrey at __7:38__ PM on September 20th, 2016 with the following board members present:

Brian Hoover, Advisor
Carl Callenburg, Tech Advisor
Schuyler Caffrey, President
Vick Sasenarine, Vice President
Kayla Handy, Secretary
Kayla Vanholten, Arts
Cailyn Pacuraru, CampusFest
Torrion Mollett, Community Service

Melanie Peckman, Financial Coordinator
Lecture
Gloria Pytlak, Marketing Coordinator
Dakota Roberts, Multicultural
Kat Cross, Public Relations
Anthony Harper, Recreation
Carly Zukowski, Special Events
Tyree Mitchells, Weekend Friday
Emily Romig, Weekend Saturday

The following board positions were absent:

Torrion Mollett, Carl Callenburg, Dakota Roberts

Late:

Open Forum

-A motion was made to suspend Business for Emergency Elections was made by Vick Sasenarine and seconded by Tyree Mitchells. Motion passed 10-0-1.

- Lecture Chair nominees included Ivana Chambers-Bennett and Sammy Slack.

- Ivana Chambers-Bennett was voted in as Lecture Chair

- Chamber of Commerce is looking for volunteers to the Autumn Leaf Festival Parade

II. Minutes of the regular meeting of September 19th, 2016

- A motion was made by __Melanie Peckman__, second by __Anthony Harper__, that the minutes of the previous meeting be approved as distributed.

- Motion carried: 7-0-3

III. Non-Committee Reports:

Advisor Report:

- No report

Tech Advisor Report:

- No report

President Report:

- No report

Vice President Report:

- Report for office hours
- Check email and phone for important information regarding your committee
- Security precautions: list committee and co-chair members who are permitted into the UAB office, or who may request to have the office opened
- Do not damage the new walls

Secretary Report:

- Email committee minutes

Financial Coordinator Report:

- If interested in knowing when UPRs are turned into CSA, contact Melanie

IV. Committee Reports:

Marketing Coordinator Report:

- When requesting posters, individual committees will be charged for their posters instead of the marketing account
- Events beginning next week need to contact coordinator to discuss advertising

Public Relations Report:

- Fill out social media sheets
- Will begin Social Media Week beginning at the end of the week
 - Spotlight Saturday
 - Updating website-committee members need to update descriptions

Lecture Report:

- No report

Special Events Report:

- 1 under new business
- Homecoming is October 1
- Posters are hung up
- Interhall has donated the Chocolate Fountain for the dance

Arts Report:

- 2 under new business

Recreation Report:

- No report

CampusFest Report:

- List of performers has been established

Weekend Friday Report:

- 1 under new business
- Tabling for next event on Monday

Weekend Saturday Report:

- Looking into less music events
- While tabling, play music to advertise
- Still waiting for confirmation from head chief to promote what to make

Multicultural Report:

- No report

Community Service Report:

- No report

V. Week In Review

- Past Week's Events:
 - Eagle Talks
 - Open Mic Night
 1. Karaoke machine still isn't working
 2. 16 people, 4 performers
 3. Relocated performance to in front of the fire place-plan to continue to have it there
 - Comedian: Victoria Nones
 1. Second Improv event cancelled; first event went well with 15 people attended
 2. 32 people attended
 - Acapella Group: Kazual
 1. 25 people attended
 2. Pizza from Water Wars was donated to the event
 3. Played modern and throwback songs
 4. Contemplating bringing the group back on campus next semester
 - a. Wednesday night events

- b. Promote for commuters who are not here on the weekends
 - Water Wars
 1. 10 people attended
 2. Collaborated from IFC
 - Upcoming Events:
 - 09/21 Game Night
 - 09/22 Craft Series: Sand Art
 1. Raffling off a printer
 - 09/23 Spoken Word: Neil Hilborn
 1. Excited for event
 2. Good for faculty promotion
 - 09/24 Music: Noah Hoehn
 1. Posters are distributed
 2. Social media request form was submitted
- VI. Old Business:
 - No report
- VII. New Business:
 - Committee
 - Carly Zukowski allocates up to but not exceeding \$700 for Homecoming food, seconded by Kayla Vanholten.
 1. Discussion
 - a. Account 491: Food for Homecoming
 2. Motion: 8-0-1
 - Committee
 - Kayla Vanholten allocates up to but not exceeding \$300 for Fuze Beads, seconded by Emily Romig.
 1. Discussion
 - a. Account 492: Fuze Beads
 2. Motion: 8-0-1
 - Committee
 - Kayla Vanholten allocates up to but not exceeding \$300 for scavenger hunt, seconded by Anthony Harper.
 1. Discussion
 - a. Account 492: scavenger hunt
 2. Motion: 8-0-1
 - Committee
 - Tyree Mitchells allocates up to but not exceeding \$2100 for hypnotist, seconded by Emily Romig.
 1. Discussion
 - a. Account 491: hypnotist
 2. Motion: 8-0-1
- VIII. Announcements:

- For next meet UAB night, make new boards for committees
- Keep office table clean

IX. Adjournment:

- A motion was made by Melanie Peckman, seconded by Anthony Harper to adjourn the meeting.
 - The motion carried: 7-0-2

The meeting was adjourned at 9:21.