

Spanish Club

BYLAWS

Article I.

The name of this organization shall be the Spanish Club of Clarion University.

Article II.

The Spanish Club was formed for students who were interested in learning about the Spanish culture and participating in Spanish cultural activities.

This club is beneficial to students, in that, the students become culturally aware of the Spanish language and customs. Members will gain friendships and have the opportunity to take on leadership roles.

Students will want to join because they will gain an understanding of a different culture other than their own. The club provides networks with other students to share their Hispanic travels and experiences.

Article III.

Section 1. To join the Spanish Club, the students must be attending Clarion University of Pennsylvania. The club welcomes all majors, class standings and GPAs. It is not necessary to have a recommendation to enter the club.

The club does require that students attend at least half the meetings held each semester to be an active member. The advisor or president of the club will talk about the membership to interested students.

Section 2. The club asks no membership fees.

Section 3. Students who do not attend the required amount of meetings will be considered inactive and will be dismissed from the club.

ARTICLE IV.

Section 1.

President. The role of the President is to represent the club at different university meetings and events. He/she is to prepare and lead the agenda for the meetings, delegate responsibilities to other officers and to check the mailbox at a regular basis.

Vice President. The Vice President will help advise the President in his/her planning's and decisions. He/she is responsible for publicizing events through the communications committee, in which he/she will report and update the President of current activities within the committee.

Treasurer. The Treasurer will monitor club funds and budgets. Once a month, he/she will give a financial update to the club members. He/she is responsible for the fundraising committee, in which he/she will report and update the President of current activities within the committee.

Secretary. The Secretary will take the minutes during the meetings and email the minutes to each member. He/she will take and monitor attendance at meetings.

Community Service Chair. The Community Service Chair will keep the club involved in community service activities. He/she is responsible for the community service committee, in which he/she will report and update the President of current activities with the committee.

Section 2. Elections will be held the second of the last meeting every spring semester. The President will run the election process of closed paper ballots. Members who are in attendance of the meeting will vote. The candidates running for an officer are required to state their qualifications for the desired position. If the President resigns during the academic year, there will be a re-election for the Presidency. If an officer would like to keep their office, he/she must be re-elected into his/her office.

Section 3. An office will be assigned to the candidate with the majority vote. Of the officers and members present who are returning the following semester, a vote greater than fifty percent will be considered majority.

ARTICLE V.

Section 1. The advisor is selected by members of the club based upon his/her familiarity of the Spanish language and culture. The club is open to have co-advisors.

Section 2. The advisor will guide, answer questions, provide resources and incite to the officers and members of the organization. He/she will have a strong input on decisions, but the ultimate decision is made by the Spanish Club members.

ARTICLE VI.

Section 1. Meeting will be held every other week. There will be about ten meetings a semester.

Section 2. In order for club decisions to be made, the President, two other officers and three members must be in attendance.

Section 3. Of the officers and members present, a vote greater than fifty percent will be considered majority.

Section 4. When conducting a meeting, the club will follow Robert's Rules of Order.

Section 5. A special meeting is an unscheduled meeting. The President will notice the club members with a 48 hour notice prior to the special meeting through e-mail. There will not be a vote on special meetings.

ARTICLE VII.

Section 1. There are no dues that need to be contributed to the Spanish Club.

Section 2. The Spanish Club will request funds from the Student Senate.

Section 3. The Spanish Club will be supplemented by fundraising activities.

ARTICLE VIII.

Members will be informed of current Bylaws and any other changes. Members will be given time to process the changes and submit other changes or appeals. Bylaws will be changed by majority vote of members present.

ARTICLE IX.

These Bylaws, and its amendments, shall become effective upon ratification by the members of the Spanish Club and following the approval of the Student Senate of Clarion University of Pennsylvania, the vice president for student and university affairs, and the president of Clarion University of Pennsylvania.