

CONSTITUTION AND BYLAWS
OF THE CLARION UNIVERSITY, RHO IOTA CHAPTER
OF SIGMA TAU DELTA, INTERNATIONAL ENGLISH HONOR SOCIETY, INC.

ARTICLE I
Name

The name of this organization shall be Sigma Tau Delta, Rho Iota Chapter.

ARTICLE II
Object

See Article I, Section III of the Constitution of Sigma Tau Delta, International English Honor Society, Inc.

ARTICLE III
Members

Any Clarion University student who meets the requirements in Article IX, Section I of the Constitution of Sigma Tau Delta, International English Honor Society, Inc., shall be eligible for membership.

ARTICLE IV
Officers

Section 1. Number and Titles

The officers shall be five in number. The officers of the organization shall be President, Vice-President, Secretary, Treasurer, and Historian. These officers shall perform the duties prescribed by these Bylaws and in accordance with the Constitution of Sigma Tau Delta, International English Honor Society, Inc.

Section 2. Powers and Duties

A. President

The President shall serve as chairman of the Executive Board. The President shall also preside at all business meetings of the Rho Iota Chapter of Sigma Tau Delta to appoint and coordinate committee activities and to serve as primary mediator in all committee and organization disputes.

B. Vice-President

The Vice-President shall be responsible for all public relation duties of the club, including announcements of meetings, publicizing events, and any other related duties that shall arise. The Vice-President shall also, in the event of the President's absence or inability to perform stated duties, assume the duties of the president.

C. Secretary

The Secretary shall keep a roster of all members present at group functions, record the minutes of each meeting, and execute all organization correspondences.

D. Treasurer

The Treasurer shall keep records of all financial matters concerning Sigma Tau Delta, Rho Iota Chapter, and shall report on the status of the organization's treasury at each business meeting.

E. Historian

The Historian shall maintain the scrapbook and the written continuing history of the organization.

Section 3. Election of Officers

Nominated candidates shall be recognized and approved by the assembly prior to a secret ballot election to be held on the first business meeting in April. A majority vote of all members shall then determine the officers who will assume their duties immediately after the election, and who shall serve for a term of one year.

Section 4. Executive Board

The Executive Board shall be composed of the officers and the advisor of the organization. The Board shall meet periodically throughout the year to consider programming and committee activities.

ARTICLE V
Faculty Advisor

Section 1. Selection

The Executive Board shall provide nominees (not to number more than three) who meet the requirements of Article VIII, Section IV of the Constitution of Sigma Tau Delta, International English Honor Society, Inc. The election shall then be held in accordance with Article IV, Section III of the Constitution and Bylaws of the Clarion University, Rho Iota Chapter.

Section 2. Role

See Article VIII, Section IV of the Constitution of Sigma Tau Delta, International English Honor Society, Inc.

ARTICLE VI
Meetings

Section 1. Frequency

The first meeting of the year shall be called by the Executive Board and shall fall within the first twenty-five days of the regular academic year. The organization will ideally hold meetings every two weeks, but must hold at least one meeting per month, totaling a minimum of five per semester.

Section 2. Quorum

2/3 of the entire membership must be present to conduct business.

Section 3. Majority

For a vote to take place, the number of members present must meet or exceed the quorum. Votes will then be decided by a majority of members present.

Section 4. Conduction

Meetings shall be conducted according to Robert's Rules of Order.

Section 5. Special Meetings

Any member of the Executive Board may call a Special Meeting providing circumstances warrant such an action (i.e. immediacy of subject to be discussed). All members should be notified at least two days in advance by email or telephone.

ARTICLE VII
Finances and Funding

There shall be a one time initiation fee according to Article X, Section IV of the Constitution of Sigma Tau Delta, International English Honor Society, Inc. All Sigma Tau Delta, Rho Iota Chapter funds shall be secured through fund-raising activities.

ARTICLE VIII
Changes to the Bylaws

When amending, suspending, or accepting articles of the Bylaws, the requirements according to Robert's Rules of Order shall be followed. In addition, Student Senate and the President of Clarion University must approve any modifications to the Bylaws.

ARTICLE IX
Ratification

The Bylaws must be ratified by a majority vote of Sigma Tau Delta, Rho Iota Chapter and be recommended by Student Senate and approved by the President of Clarion University.