

Clarion University Rehabilitation Science and Human Services Club
BYLAWS

ARTICLE 1.- Clarion University Rehabilitation Science and Human Services

The name of this organization shall be the Rehabilitation Science and Human Services Club of Clarion University of Pennsylvania.

ARTICLE 2.- PURPOSE

Rehabilitation Sciences Club is an organization that helps to promote awareness of the five concentrations, gerontology, developmental disabilities, courts and communities, substance abuse, and PT/OT. Throughout each semester there are opportunities with activities and events that give information on each of the concentrations, everyone can join this club, but it especially benefits those in the Human Services field. Benefits are gaining knowledge and being well rounded in each concentration and the PRA conference is great for networking and meeting people in the field. Students want to be involved in the club because it connects everyone as a whole in the Human Service field, the university, and the community of Clarion, PA.

ARTICLE 3.- MEMBERSHIP

Section 1. To qualify for this club, you must be a full-time student, have a 2.2 GPA on a 4.0 scale, and can be any major. Contact the president of the club for questions and attend a minimum of 8 meetings per semester.

Section 2. Membership fees will be \$5 per semester. Volunteering in programs, events, and fundraisers are a mandatory thing. You also must have a minimum of 5 service hours a semester in order to have the conference ticket paid for.

Section 3. You will be dismissed from the club for the following reasons:

- a. Failure to attend 8 meetings a semester (without an appropriate excuse).
- b. Failure to pay your dues on time (without an appropriate excuse).
- c. Failure to attend programs, events, and fundraisers (without an appropriate excuse).

ARTICLE 4.- DUTIES AND ELECTIONS OF THE OFFICERS.

Section 1. President: runs the club/ meetings, oversees all the other e-board positions

Vice President: Takes over when the president is not present, helps run the meetings and makes sure things go as smoothly as possible.

Treasurer: Takes care of all money and forms that need to be turned into the university.

Communications chair: Will handle the Instagram and CU Connect, create flyers and posters for events and fundraisers.

Secretary: Note taker for meetings, sends meeting notes via e-mail

Events chair: Run TAKE5 is a respite care program that we host from 5pm-7pm on scheduled Fridays. We host special needs children ages 6-19 years old for them to hang out and help parents get tasks done that they maybe cannot with their child, without having to hire a babysitter. Take 5 also gives Rehab majors prime experience in the helping profession. Host other events. Also help create fundraisers.

Commented [1]: Im not sure if you already noted this but I would elaborate on that TAKE5 is or just leave it broad to just events

Section 2.

The election process is done once a year on CU Connect; e-board asks the meeting before elections start who would like to run for what position. The elections are done in September of the fall semester. If a member graduates or resigns you may reopen elections in January of the spring semester. Each board member may rerun for their current position or a new one. The e-board compiles a list and posts the pole on CU Connect for the club to vote on. E-board leaves the voting open for a week and then e-board announces the results and introduces the new e-board, the prior e-board will hand all the folders, and necessary documentation to the new e-board.

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Section 3.

Majority vote is how things are settled pertaining to voting. If there should be a tie, then there is a discussion pertaining to the options and a revote. This way the election is fair.

ARTICLE 5.-ROLE OF CAMPUS ADVISOR.

Section 1. The e-board picks the Advisor. If going to elect a new Advisor the E-board will vote on the Advisor and majority rules.

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Section 2. Advisor attends conference and helps with networking but has no true authority over the organization.

Note: Advisors do not get a vote.

ARTICLE 6.-MEETINGS.

Section 1. A meeting will be held every Tuesday at 6pm in SPED 113. The Rehab Science Club must hold a minimum of 10 (Ten) meetings a semester. Which means holding a minimum of 20 (Twenty) meetings in an academic year.

Section 2. Quorum shall be a simple majority of the active voting members of the Rehab Science club.

Section 3. Special meetings may be called by the Rehab Science President with at least 2 days' notice prior to the meeting.

ARTICLE 7.-FINANCES AND FUNDING.

Section 1. There will be dues of \$5 per member per semester.

Section 2. Funds will be requested from Student Senate to help where we are short for the conference, only if a minimum of 2 fundraisers occurred.

Section 3. Fundraising will be a big part of the club. The fundraising money will be used to help with TAKE5. Take 5 a respite care program that we host from 5pm-7pm on scheduled Fridays. We host special needs children ages 6-19 years old for them to hang out and help parents get tasks done that they maybe cannot with their child, without having to hire a babysitter. Take 5 also gives Rehab majors prime experience in the helping profession and the conference.

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ARTICLE 8.-AMENDING, SUSPENDING, AND ACCEPTING.

Bylaws are only changeable if the e-board unanimously wants to change a rule. Or if there is a majority vote from the organization's members as a whole. Conflicts or concerns may be brought to e-board's attention, if the e-board feels that there is not a problem with the bylaws as a whole then there needs not to be a change. If more of the organization feels that there needs to be a revision then there must be a meeting held so there can then be a discussion and voting, if there is a majority vote in favor of the change(s) then the vote passes, if not then the bylaws do not change. All changes made or requested to be made to the Bylaws must also be approved by the Student Senate, the Vice President of Student Affairs, and the President of Clarion University.

ARTICLE 9.-RATIFICATION.

These Bylaws, and its amendments, shall become effective upon ratification by the members of The Rehabilitative Science Club and following the approval of the Student Senate of Clarion University of Pennsylvania, the vice president for student & university affairs, and the president of Clarion University.
