

Recreational Outdoors Club
Clarion University of Pennsylvania

Constitution

Article I

Section 1: Name

The organization's official designation is Recreational Outdoors Club, but may be identified by the acronym ROC, or the Greek letters of Gamma Theta Kappa.

Section 2: Statement of Purpose

This organization strives to develop leadership skills among its members, as well as to promote service toward the community at large. The active participation in various outdoors disciplines not only fosters cooperation with others, but awareness of the world open to people beyond the limits of the classroom.

Article II

Section 1: Membership

The following membership statuses must be approved by a majority vote of the active members present.

- A. Active – Active membership is open to any student of Clarion University who is attempting at least six semester hours and who has completed the membership education program and paid dues to the organization. Active members of good standing are required to be present at all meetings as designated by the President. Aforementioned members shall have the right to introduce motions to the floor, speak in regard to any motion, make nominations, hold office, and vote on any question.
- B. Inactive – Inactive status may be requested by any member who has completed one full semester of service with the organization (this excludes the membership semester). Inactive members forfeit their right to vote, motion, hold office, or attend activities at club expense. Inactive status may be requested for a period of no more than one school semester (i.e. Fall, Spring). If inactivity continues the member will be brought up for dismissal and does not have the option to request alumni status.
- C. Alumni – Alumni status may be requested by any member who has completed one school year of active membership (not including membership semester) in good standing. Alumni have no rights to motion, vote, or hold office, but may attend activities at partial club expense (to be determined by a vote of active members).

Article III

Section 1: It is the duty of each member to uphold the standards of the community at large as well as the integrity of this constitution and the code of conduct which is expected of each member, collectively and individually.

Section 2: Membership Requirements

- A. Must have at least a minimum quality point average of 2.00 overall.
- B. Must complete the new member's education process set forth by the Membership Coordinator and approved by the existing members.

Section 3: Requirements for Active members

- A. Must attend a majority of the meetings and all instructive sessions as designated by the President.
- B. Must pay dues promptly.
- C. Must maintain an overall quality point average of 2.00 to retain status. As per University regulations, if a member's average falls below a 2.00 they will be placed on probation until such time as they are able to meet this requirement, or dismissed from the university.

Article IV

Section 1: The company of this organization shall consist of the following – Officers, Active Members, and Faculty Advisor(s).

- A. The officer staff includes but is not limited to – a President, Vice-President, treasurer, membership coordinator, secretary, and supply officer.

Section 2: Duties of the members shall be determined by the President in accordance with the Standard Operating Procedures of Clarion University.

Section 3: The officer's length of term is one school year (i.e. Fall-Spring). Elections will be held during the last full month of the Spring semester. New officers shall then be installed at the last meeting of the spring.

Section 4: All officers (ex. Vice-President) are to be elected by secret ballot. The Vice-President is appointed by the President and confirmed by a 2/3 vote of the active members present.

Section 5: Nominations for office can be written or verbal, but must be seconded and accepted before being placed on the ballot.

Section 6: The President shall be elected by a 2/3 vote of the active members present.

Section 7: All other officers are to be elected by a majority of active members present.

Section 8: Any active member in good standing having at least one previous active semester is eligible to hold an office.

Section 9: There must be separate ballots for each respective office. All nominees are permitted to vote. In such cases where there are only two nominees for a position, the President's vote will be suspended, so as to serve as a tie-breaker in that event. In the event that the existing President is on a two person ballot the suspended vote is that of the Vice-President.

Section 10: Any nominee who is not elected is eligible for renomination to another post. All elections must begin with the office of President.

Section 11: This organization shall not function without the services of any officer for a period of more than one month. Any position requiring a new officer shall be filled by an appointee of the Executive Board and confirmed by a 2/3 vote of the active members present.

Section 12: Any position requiring a temporary officer due to illness, etc. shall be filled by an appointee of the President of presiding officer. The temporary officer shall vacate their post when the elected officer returns.

Article V

Section 1: Disciplinary action stemming from a violation or incident concerning this constitution or this organization's code of conduct shall be delegated to the Executive Board. The active membership will then vote to approve the recommended action.

- A. Probation – Members placed on probation forfeit their right to vote, motion, and hold office. They are also not permitted to attend meetings or activities. A 2/3 vote is required and a length of time stipulated.
- B. Dismissal – Members dismissed from the organization forfeit all rights pertaining to the club and may not claim any affiliation to it. A unanimous vote of all members is required.

Section 2: Special meetings may be called at the discretion of the President.

Article VI

Section 1: There must be a minimum of two meetings per month.

Section 1: Any officer may be impeached by a review board consisting of active members appointed by the President, or if the President is charged, then the Vice-President. The faculty advisor must be present at all impeachment proceedings.

Section 2: A complete list of facts and reasons must be clearly stated and presented in writing to the review board. The charges will then be brought before the company by the President or Vice-President if the President is charged.

Section 3: During the impeachment proceedings, the officer in question is relieved of their duties and responsibilities. A vote for removal of an officer must have 4/5 approval of the active members. In the case of the President, it must be unanimous. If not removed from office then the officer is free to resume their duties.

Section 4: Any member who wishes to resign their membership may submit a letter to that effect to the organization for their acceptance or rejection. A resigning member is not eligible for Alumni status.

Section 5: Any officer who resign their post subject to the approval of the staff.

Section 6: A quorum of 2/3 of the active members present is needed for business to be conducted.

Article VII

Section 1: Dues for active members are established per semester by a vote of the said members.

Section 2: Dues shall be paid to the treasurer or any person designated by him/her or the President.

Section 3: No contracts shall be accepted or entered without the signature of the President.

Section 3: Dues must be paid within the first month of the semester. Otherwise they will be considered late and fines assessed at the discretion of the Treasurer.

Section 4: Any member who has not discharged their financial obligation by the end of any semester, or has not made some arrangement with the Treasurer, shall be brought up for inactivity.

Section 5: The resolution must be upheld until the next meeting and then receive the approval of 2/3 of the active members present.

Article VIII

Section 1: The organization will hold fundraisers sponsored in accordance with the rules and regulations of the Clarion Students Association and the community.

Section 2: As a member of the CSA we reserve the right to request funding from them in accordance with the policies established by the Student Senate and Finance Committee.

Section 3: Standard Operation Procedures for this organization shall be determined by the President.

Article IX

Section 1: The President shall appoint those committees he/she finds necessary.

Section 2: Any action taken by a committee must be approved by the active members present unless such authorities are granted to the committee when it is formed.

Section 3: The President may dissolve any committee.

Article X

Section 3: The duty of the advisor is to ensure that the organization follows the guidelines set forth by the

Section 1: Meetings shall be held at the time and place designated by the President.

Section 2: Special meetings may be called at the discretion of the President.

Section 3: There must be a minimum of two meetings per month.

Section 4: Any member missing a mandatory safety instruction session before a scheduled activity will not be permitted to participate in the activity unless excused by the President.

Article XI

Section 1: Only active members in good standing may vote.

Section 2: A majority voting will be at the discretion of the President or presiding officer.

Section 3: The method of voting will be at the discretion of the President or presiding officer.

Section 4: Any member in the process of being voted inactive, impeached, dismissed, or on probation is not permitted to vote.

Section 5: The President or presiding officer is not permitted to vote on regular business except in the case of a deadlock.

Section 6: A quorum of 2/3 of the active membership must be present in order for business to be conducted.

Article XII

Section 1: No contracts shall be recognized as valid or entered without the signature of the President.

Article XIII

Section 1: Amendments, accompanied by reason for its requested adoption, shall be presented in writing to the staff.

Section 2: The resolution must be tabled until the next meeting and then receive the approval of 2/3 of the active members present.

Section 3: After subsequent approval by Student Senate, the amendment will take effect.

Section 4: By-laws supercede all motions. Interpretation of these by-laws shall be by the staff. No other authority to interpret these by-laws will be recognized as valid.

Section 5: Standard Operation Procedures for this organization's business outside of these by-laws shall be determined by the President.

Article XIV

Section 1: The Faculty Advisor will be approved by a 2/3 vote of the active members.

Section 2: The Faculty Advisor must be a staff or faculty member at Clarion University, and have some interest in the outdoors and outdoor activities ROC plans to sponsor.

Section 3: The duty of the advisor is to ensure that the organization follows the guidelines set forth by the university, and to oversee any impeachment proceedings.