

## Constitution

### People Encouraging Awareness in Community Economics Club

#### Article I: Name

The name of this organization shall be the People Encouraging Awareness in Community Economics Club, hereafter referred to as the PEACE club.

#### Article II: Purpose

The purpose of PEACE shall be to promote inquiry into the field of economics among the students, faculty, and other members of the Clarion University community.

#### Article III: Membership

1. All students and faculty desiring to be members of PEACE and expressing support for the purpose and programs of PEACE shall be members.
2. Eligibility for membership shall not, in any way, be affected or determined by race, color, religion, age, physical handicap, sexual orientation, ethnic background, creed, marital status, or national origin.

#### Article IV: Elections

1. The Executive Council (President, Vice President, Treasurer, and Secretary) shall be elected in the latter half of the spring semester proceeding the term in which they are to serve.
2. The term of office for the Executive Council shall be held from the end of the spring semester until the end of the following spring semester.
3. No member of the Executive Council shall hold more than one position at one time.
4. The date of the election and all open executive positions shall be announced at the general meeting no fewer than 2 weeks preceding the election.
5. Election Meeting Procedures
  - a. The order of election positions shall be President, Vice President, Treasurer, and Secretary.
  - b. Each candidate after nominations shall be given the opportunity to make a statement prior to the election for that position after which the floor shall be opened for questions from other voting members. The floor will remain open for discussion of candidates once all the candidates have made their statements until someone moves to vote.
  - c. Official ballots, consisting of the position and the candidates running for the position will be provided to each voting member.
  - d. The Secretary shall collect the ballots and shall count them, unless the Secretary is a candidate for that position, then the President or advisor shall confirm the count.

- e. A candidate is elected to office when he receives the greatest number of votes. If a tie occurs there will be a run-off election between the two candidates who previously received the largest number of votes. If a tie vote continues it is the President's duty to cast the deciding vote.

#### Article V: Removal, Resignation, and Succession

1. An officer may be removed by a two thirds vote of all voting members during a general meeting of PEACE. In the event of a removal, a special election to fill the vacancy will be held at the next general meeting.
2. An officer may resign by writing a letter of recognition to the membership. In the event of a resignation, the President will appoint a replacement, subject to the approval of the Executive Council.
3. Upon the resignation of the President, the Vice President assumes the office of the President, subject to the approval of the Executive Council.

#### Article VI: Duties of the Executive Council Officers

##### Section 1: Executive Council and General Duties

1. The Executive Council shall consist of the President, Vice President, Treasurer, and Secretary.
2. The Executive Council Officers shall attend all general meetings unless excused by the President or advisor prior to any meeting that they cannot attend.
3. The Executive Council Officers shall meet with other Executive Council Officers and/or advisor prior to each general meeting to prepare an agenda.

##### Section 2: President

1. The President shall provide leadership and direction for PEACE.
2. The President shall call and to preside over all meetings of PEACE.
3. The President shall arrange for the planning of all PEACE events.
4. The President shall cast the deciding vote in the event of a tie vote.
5. The President shall contract on behalf of PEACE for goods and services deemed necessary for the purpose of PEACE, with the consent of the Executive Council.
6. The President shall appoint all committees deemed necessary, with the consent of the Executive Council.

##### Section 3: Vice President

1. The Vice President shall perform the duties of the President if the President is unable to do so.
2. The Vice President shall serve as advisor to the President.

##### Section 4: Treasurer

1. The Treasurer shall maintain all financial records in accordance with the booking policies of the Clarion Student Association (CSA).
2. The Treasurer shall complete the necessary process in requesting checks drawn on the PEACE account at the CSA, upon request of the President.
3. The Treasurer shall develop and submit a yearly appropriations request in cooperation with the President and according to the rules and policies set forth by the Student Senate.

#### Section 5: Secretary

1. The Secretary shall maintain records of all PEACE business.
2. The Secretary shall maintain records of attendance and membership.
3. The Secretary shall aide the President in carrying out correspondence for the administration of PEACE.

#### Article VII: Advisor

The Advisor shall serve under the following guidelines:

1. The Advisor shall be a member of the faculty of Clarion University of Pennsylvania.
2. The Advisor shall serve in solely an advisory capacity.
3. The Advisor shall not have voting or administrative decision making power.

#### Article VIII: Meetings

##### Section 1: Schedule

1. The Executive Council shall meet at least once every (2) weeks during the fall and spring semesters.
2. General meetings and Executive Council meetings shall be called by the President as often as deemed desirable.
3. General meetings may be called by a member of PEACE upon presentation to the President of a petition signed by one half of the voting members of PEACE.
4. All general meetings must be publicly announced one week prior to the meeting.

##### Section 2: Quorum, Majority, and Procedure

1. A quorum in order to conduct a vote at a general meeting shall be one half of the voting membership of PEACE.
2. A simple majority of the voting members present at a general meeting shall be required for passage of a motion.
3. The procedure for conducting meetings shall be determined by the President.
4. Each good standing member of PEACE shall have (1) vote.

#### Article IX: Funding

Funding shall conform to the following guidelines:

1. PEACE will request funding for its activities from the CSA using the appropriations procedures set forth by the Student Senate.
2. No dues will be levied on the membership of PEACE.
3. PEACE may pursue additional funding from special projects through fund raising activities or support from other elements of the Clarion University community.

#### Article X: Amendment, Suspension and Acceptance

Amendment, Suspension and Acceptance of this Constitution shall require a two thirds vote of the voting membership present at a general meeting of PEACE and recommendation by the Student Senate to and approval by the President of Clarion University of Pennsylvania.

#### Article XI: Ratification

Ratification of this Constitution shall require a two thirds vote of the membership present at a general meeting of PEACE and recommendation by the Student Senate to and approval by the President of Clarion University of Pennsylvania.