

LEADERSHIP INSTITUTE OF CLARION UNIVERSITY OF PENNSYLVANIA CONSTITUTION

PREAMBLE

WE THE MEMBERS OF THE LEADERSHIP INSTITUTE OF CLARION UNIVERSITY OF PENNSYLVANIA DO HEREBY ESTABLISH THIS CONSTITUTION IN ORDER TO PROMOTE CONSCIENTIOUS LEADERSHIP ON AN ACADEMIC, SOCIAL, AND COMMUNITY LEVEL.

ARTICLE I- **LEADERSHIP INSTITUTE**

THE ORGANIZATION SHALL BE KNOWN AS THE LEADERSHIP INSTITUTE OF CLARION UNIVERSITY OF PENNSYLVANIA

ARTICLE II- **PURPOSE**

LEADERSHIP INSTITUTE IS CONCERNED WITH DEVELOPING LEADERSHIP SKILLS IN STUDENTS. SKILLS THAT WILL HELP THEM SUCCEED IN AND OUT OF THE CLASSROOM AND FOR THE REST OF THEIR LIVES.

LEADERSHIP INSTITUTE NURTURES LEADERSHIP SKILLS THROUGH PROGRAMS LIKE NEW INITIATIVES WHICH OFFER LEADERSHIP WORKSHOPS THAT BUILD SELF-CONFIDENCE AND ASSERTIVENESS FOR INCOMING STUDENTS; S.E.T. WHICH FOCUSES ON ACADEMIC ACHIEVEMENT; AND M.A.C. WHICH TEACHES SKILLS FOR INTERACTION WITH DIVERSE GROUPS.

GRADUATE AND UNDERGRADUATE ACADEMIC CLASSES, STUDENT AFFAIRS AREAS SUCH AS RESIDENCE LIFE, GREEKS, ETC. ARE INVITED TO LEADERSHIP INSTITUTE DIALOGUE. A FORUM FOR EXPRESSION IS CREATED BY PROVIDING AN ENVIRONMENT CONDUCIVE TO SHARING AND CHALLENGE.

ARTICLE III- MEMBERSHIP

QUALIFICATION OF MEMBERSHIP INTO THE LEADERSHIP INSTITUTE IS GOOD ACADEMIC STANDING OF THE STUDENT WITH CLARION UNIVERSITY.

ARTICLE IV- DUTIES OF THE APPOINTED OFFICERS

PRESIDENT

THE FUNCTION OF THE PRESIDENT WILL BE TO PRESIDE OVER THE LEADERSHIP INSTITUTE MEETINGS AND THE EXECUTIVE BOARD. ANY ARISING SITUATION SHALL BE PRESENTED TO THE LEADERSHIP INSTITUTE BY THE PRESIDENT. THEY WILL INFORM THE EXECUTIVE BOARD FOR AT LEAST ONE SCHOOL YEAR. THE TERM OF THE PRESIDENT WILL BE SUBJECT TO THE EXECUTIVE BOARD AND MAY BE REELECTED TO ANOTHER TERM.

VICE PRESIDENT

THE FUNCTION OF THE VICE PRESIDENT IS TO CARRY OUT DUTIES ASSIGNED BY THE PRESIDENT, RESUME THE DUTIES OF THE PRESIDENT WHEN HE/SHE IS ABSENT, AND ASSIST THE COMMITTEE CHAIRPERSONS.

TREASURER

THE FUNCTION OF THE TREASURER IS TO BE RESPONSIBLE FOR ALL FINANCE CONDUCTED BY AND WITHIN THE LEADERSHIP INSTITUTION.

SECRETARY

THE FUNCTION OF THE SECRETARY IS TO RECORD AND FILE THE MINUTES FOR THE EXECUTIVE BOARD AND GENERAL MEETINGS. IT IS ALSO THE SECRETARY'S RESPONSIBILITY FOR ALL INCOMING AND OUTGOING CORRESPONDENCE WITH OTHER COLLEGES AND/OR COMMITMENTS. ANY PUBLICIZING OF EVENS AND PROGRAMS THAT THE LEADERSHIP INSTITUTE IS SPONSORING OR CO-SPONSORING FOR THE GENERAL STUDENT BODY IS TO BE HANDLED BY THE SECRETARY OF THE LEADERSHIP INSTITUTE.

ARTICLE V- ROLE OF THE FACULTY ADVISOR

THE ROLE OF THE LEADERSHIP INSTITUTE'S FACULTY ADVISOR IS TO ASSIST THE OFFICERS IN IMPLEMENTING TIMELY PROGRAMS, AND COMMUNICATE TO THE EXECUTIVE BOARD A NETWORK OF ORGANIZATIONAL OUTLETS. HIS/HER ROLE AS AN ADVISOR IS TO ADVISE THE EXECUTIVE EFFECTIVENESS. THE FACULTY ADVISOR HOWEVER, IS NOT PERMITTED TO VOTE AS A MEMBER IN THE ORGANIZATION.

ARTICLE VI- MEETINGS

- A. MEETINGS WILL BE HELD ON A WEEKLY BASIS
- B. A MAJORITY WILL BE $\frac{3}{4}$ OF THE MEMBERS PRESENT

- C. PARLIAMENTARY PROCEDURE WILL BE USED TO CONVENE LEADERSHIP INSTITUTE'S MEETINGS
- D. SPECIAL MEETINGS WILL BE CALLED BY THE ADVISOR; A WRITTEN AND TELEPHONED NOTICE AT LEAST ONE WEEK IN ADVANCE. ALL MEMBERS WILL BE NOTIFIED BY MAIL OR TELEPHONE.

ARTICLE VII- **FINANCE AND FUNDING**

FUNDING FOR THE ORGANIZATION WILL BE REQUESTED FROM STUDENT SENATE OF CLARION UNIVERSITY OF PENNSYLVANIA. THE FUNDS THAT ARE GRANTED SHALL BE SOLELY USED FOR THE BENEFIT OF THE ORGANIZATION AND NOT THE INDIVIDUAL MEMBERS.

ARTICLE VIII- **AMENDMENTS**

PROPOSED AMENDMENTS TO THE CONSTITUTION SHALL BE SUBMITTED IN WRITING AND SHALL THEREAFTER BE SUBMITTED TO THE EXECUTIVE BOARD OF OFFICERS WHO WILL PRESENT IT TO THE BODY-AT-LARGE IN THE GENERAL BODY MEETING. THIS CONSTITUTION MAY BE AMENDED BY A MAJORITY VOTE OF THE ORGANIZATION.

ARTICLE IX- **RATIFICATION**

THE LEADERSHIP INSTITUTE OF CLARION UNIVERSITY OF PENNSYLVANIA SHALL BE GOVERNED AS STATED IN THE ABOVE ARTICLES UPON ACCEPTANCE BY THE GROUP, THE STUDENT SENATE, THE VICE PRESIDENT OF STUDENT AFFAIRS, AND THE PRESIDENT OF CLARION UNIVERSITY OF PENNSYLVANIA.