

Indoor Majorettes and Color Guard of Clarion University
BYLAWS

ARTICLE 1- NAME

The name of this organization shall be the Indoor Majorettes and Color Guard of Clarion University.

ARTICLE 2- PURPOSE

The primary purpose of this organization is to further continue twirling and spinning skills at the collegiate level outside of the marching band. The benefits of this organization is the ability to improve skills and compete with other universities and groups. People will be interested in joining for the purposes of making friends and the love of the sport.

ARTICLE 3- MEMBERSHIP

Section 1. The organization is open to all interested members, students or non-students of Clarion University. There will be two meetings a week during the academic semester; one formal general meeting and at least one other meeting for practice. Interested members should talk to any one of the active members or officers about membership.

Section 2. There are no membership fees.

Section 3. Members may be dismissed if they fail to attend the weekly meetings or practices. Members may only have five excused absences and two unexcused absences during the semester. Excused absences are: school work, family emergency, illness, religious, military service, or a work obligation. Also, members who disrespect the group to non-members will be put under consideration from the officers to be dismissed.

ARTICLE 4- DUTIES AND ELECTIONS OF THE OFFICERS

Section 1. The following is a list of the officers of the organization and their role.

- a) President
 - Oversees the group and the decisions made;
 - Organizes and holds meetings;
 - Schedules practices by submitting a space request;
 - Communicates with the advisor;
 - Determines what competitions the group attends, based on recommendations from the Vice Presidents;
 - Keeps the honor and integrity of majorettes and color guard as separate sports, but keeps the groups together as one organization;
 - Represents the group
- b) Vice President of Majorettes
 - Choreographs the majorette routines;
 - Recommends the time, location, duration, and frequency of practices;
 - Recommends what competitions the group attends;
 - Recommends equipment, costumes, and music;
 - Completes registration forms for competitions
- c) Vice President of Color Guard
 - Choreographs the color guard routines;
 - Recommends the time, location, duration, and frequency of practices;
 - Recommends what competitions the group attends;

- Recommends equipment, costumes, and music;
- Completes registration forms for competitions
- d) Parliamentarian
 - Uses Robert's Rules to keep order in the meetings;
 - Enforces the Bylaws;
 - Collects and counts the votes of any formal decision;
 - Makes amendments to the bylaws upon majority vote from the members
- e) Secretary
 - Keeps weekly meeting minutes and shares with the group as quickly as possible;
 - Maintains a calendar of events for the semester;
 - Keeps attendance of mandatory meetings and events;
 - Keeps a list of contact for the members;
 - Responsible for communication with anyone trying to contact the organization through social media, written or verbal methods;
 - Promote the group through university media
- f) Treasurer
 - Manages the finances of the group;
 - Pays the competition fees and travel expenses;
 - Orders any required equipment, costumes or music for the group;
 - Determines fundraising events;
 - Equally divides funds between majorettes and color guard

Section 2. Elections will be held at the end of the spring semester for the following academic year. Officers will be nominated during the second to last general meeting of the semester; at the final meeting, nominees will present to the organization why they feel qualified for the position. The members of the organization will then vote for each position based upon majority vote. The president oversees the election process with assistance from the parliamentarian.

Section 3. A majority vote is at least fifty-one percent of the active members present at the general meeting. Members not at the general meeting may send in an absentee ballot prior to the meeting.

ARTICLE 5- ROLE OF CAMPUS ADVISOR

Section 1. The advisor shall be the director of marching band, upon approval from the current director. If they choose to not be the advisor, another member of the College of Performing Arts or an individual affiliated with the university who is knowledgeable in twirling and spinning will be asked to fill the position. The advisor will make sure the organization is abiding by the university guidelines provided.

Section 2. The advisor does not get a vote in the general meeting. However, the advisor does have the power to approve the request for equipment, costumes, or any other expensive material the organization may need.

ARTICLE 6- MEETINGS

Section 1. A maximum of fifteen general meetings will be held a semester, essentially once a week. There will be no more than thirty practices a semester, the equivalent of two practices a week.

Section 2. The minimum number of members needed to attend a general meeting for it to be valid will be at least fifty percent of majorette designated members and fifty percent of color guard designated members.

Section 3. A majority vote is at least fifty-one percent of the active members present at the general meeting. Members not at the general meeting may send in an absentee ballot prior to the meeting.

Section 4. Robert's Rules will be the designated procedure used to conduct a meeting.

Section 5. The president can call special meetings as needed. At least a twenty-four hour notice needs to be given prior to the meeting. Members will not vote upon the requirement of a special meeting, unless given a week's notice. Members will be notified from the president based upon the information they gave to the secretary for the contact list.

ARTICLE 7- FINANCES AND FUNDING

Section 1. There will be no dues of any kind. However, if there is a lack of funding, members will be required to pay for their share of registration and travel fees.

Section 2. Funds will be requested from Student Senate.

Section 3. The club will not be self-supporting by fund-raising activities. Despite this, the group will be very active in fund-raising due to the high cost of the sports. Also, since the organization will not be able to travel a certain distance with Student Senate funding, the group will be responsible for any expenses associated with competitions far away.

ARTICLE 8- AMENDING, SUSPENDING, AND ACCEPTING

The Bylaws will be changed upon issues or concerns that arise as decided by members of the organizations. A proposal to change the Bylaws shall be brought up during one general meeting's new business and will then be discussed and voted on at the next meeting. At least fifty-one percent of designated majorette members and fifty-one percent of designated color guard members will need to approve the changes of the Bylaws. All changes to the Bylaws must be approved by the Student Senate, the Vice President of Student and University Affairs, and the President of Clarion University.

ARTICLE 9- RATIFICATION

These Bylaws, and its amendments, shall become effective upon ratification by the members of the Indoor Majorettes and Color Guard of Clarion University and following the approval of the Student Senate of Clarion University of Pennsylvania, the Vice President for Student and University Affairs, and the President of Clarion University.