

Her Campus
BYLAWS

ARTICLE 1.-NAME.

The name of this organization shall be Her Campus of Clarion University of Pennsylvania. Her Campus is the largest online international college magazine in the United States. Its demographic is targeted toward college women, but is accepting of all genders.

ARTICLE 2.- PURPOSE

Her Campus will be a good addition to the existing organizations on campus, to team up with them and be more involved on campus as a group. It is beneficial because it is a platform for college students to write and express themselves on all issues and topics. People interested in joining will share the same appreciation for writing as we do, as well as have a large social media presence of themselves. Her Campus will especially benefit those who want careers in the blogging or magazine industry someday.

Our primary purpose is to give students the opportunity to be a part of something special on campus, because we do not have anything offered here for careers going into the magazine industry. Our secondary purpose would be to create relatable articles to publish weekly as a staff team.

ARTICLE 3.- MEMBERSHIP

Section 1. The qualifications for joining are:

A GPA of 2.5, any class standing, and any major. Meetings are mandatory unless having a valid reason to miss, which would be: Class, work, being ill or a family emergency. Who to talk to about membership would mostly be the Campus Correspondent, but anyone is welcome to ask someone on the staff. They must be a student of Clarion University, but may be a commuter student or online student.

Section 2. States membership fees:

Membership fees are \$20.00 per semester.

Section 3. States conditions which members may be dismissed:

A member will be dismissed from the staff if they do not submit writing content for 3 weeks in a row, meaning they would receive one strike each week. Also, if they have been missing an excessive amount of meetings for non-valid reasons.

ARTICLE 4.- DUTIES AND ELECTIONS OF THE OFFICERS.

Section 1. State the officers of the organization and their role:

Campus Correspondent: Leader/President of the entire chapter.

Social Media Director: Runs all social media pages and posts to them at least 3 times each week.

Senior Editor: Edits all articles before publishing them online, making sure they follow all Her Campus stylebook guidelines.

Events Director: Plans and organizes all on campus/off campus events.

Marketing & Publicity Director: Advertises Her Campus, on and off campus.

Section 2. State the election process of the officers including when, how, and whom the elections will be run:

New officer positions or new elections for officer positions will be held at the end of each spring semester and duties will be carried out the entire school year. If an officer steps down, they will be replaced by another staff member who feels he/she can carry out their duties.

Section 3. Statement of majority vote should be stated to assure a fair election:

The staff member with the most votes for an officer position, will receive that position.

ARTICLE 5.-ROLE OF CAMPUS ADVISOR.

Section 1. How is the advisor selected and what their job is in the organization:

Our advisor's job is to be of any assistance to us when it comes to managing the group, and giving professional advice.

Section 2. State the amount of power that the advisor has over the organization:

They are able to attend our meetings and join in on group decisions.

ARTICLE 6.-MEETINGS.

Section 1. How many meetings will be held during each semester?

One meeting a week, excluding finals week. Day and time of meetings will change each semester.

Section 2. A statement of Quorum:

At least 8 members need to be present in order to hold a meeting.

Section 3. A statement of majority:

No more than 50 members in total.

Section 4. The type of procedure used to conduct a meeting:

Meetings are run mostly by the Campus Correspondent, with inputs added from the Executive Board during the meetings. Meetings are planned in advance, involving PowerPoints, and concluded with group activities. Meeting days and times will change each semester, but will last an hour.

Section 5. Special meetings: Who calls them? What type of notice must be given prior to them? Must this be voted upon? How will members be notified?

Special meetings are called by the Campus Correspondent. A 24-hour notice must be given, it is not voted upon. Members will be notified by email. Valid excuses will be accepted for missing meetings, members will only be penalized if missing for a non-valid reason.

ARTICLE 7.-FINANCES AND FUNDING.

Section 1. Will there be dues of any kind?

A due of \$20 will be paid at the beginning of each semester. Also, other money will be contributed to buy t-shirts.

Section 2. Will funds be requested from Student Senate?

Yes.

Section 3. Will the club be self-supporting by fund-raising activities?

Yes.

ARTICLE 8.-AMENDING, SUSPENDING, AND ACCEPTING.

Bylaws can be changed once a semester, if necessary. When changing anything in the Bylaws, a majority vote will need to be received to move forward with the change.

ARTICLE 9.-RATIFICATION.

These Bylaws, and its amendments, shall become effective upon ratification by the members of Her Campus and following the approval of the Student Senate of Clarion University of Pennsylvania, the vice president for student & university affairs, and the president of Clarion University.