



CU Catholic of Clarion University of Pennsylvania
Constitution
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ARTICLE I: NAME Section 1.1

The official name of the organization will be CU
Catholic of Clarion University of Pennsylvania

**ARTICLE II: MISSION STATEMENT & CAMPUS
MINISTRY**

Section 2.1 - Mission Statement

CU Catholic is an officially recognized student organization at Clarion University. While its leadership is made up of students, it encourages the input of faculty and religious representatives. It is much more than just "The Catholic Club" on campus; it seeks to foster dialog with the truth that is found within theology, philosophy, and human experience. CU Catholic includes presentations on faith, culture and morality; theological discussions and debates; belief expressed in acts of charity; the pursuit of religious truth within a spirit of community. CU Catholic serves the Clarion University community. CU Catholic respects the pluralism of religious traditions of the students, faculty, staff and administration, as well as the open nature of discussion and debate found within a public institution. CU Catholic believes that the mission of any university is, in part, to pursue the knowledge found within all academic disciplines and to integrate that knowledge with one's academic and professional life. Accordingly, CU Catholic encourages those who participate in the mission of the university to be open as well to the insights of technology and philosophy while pursuing a degree, doing research, or teaching an academic discipline.

Section 2.2 - Campus Ministry relationship to CU Catholic
Campus Ministry will serve the members of CU Catholic just as it serves all Catholic students at Clarion University.

Section 2.3 - CU Catholic relationship to Campus Ministry
CU Catholic members will ask Campus Ministry for a donation at the beginning of each

semester; will ask the Campus Minister to assist at CU Catholic meetings, events, and programming; will ask the Campus Minister to use student mass for fund raising and be promoted in announcements at student mass and in the Campus Ministry bulletin.

Section 2.4 - Role of Campus Minister in CU Catholic

- a. Will be responsible to plan CU Catholic's yearly retreat along with CU Catholic's Executive Committee
- b. Will be responsible to advise within the guidelines of the constitution and mission statement.
- c. Will be responsible to secure partial funding from Campus Ministry budget.
- d. Will be liaison to Immaculate Conception Parish.

ARTICLE III: COMPOSITION

Section 3.1

CU Catholic will be made up of Catholic Undergraduate and Graduate Students currently enrolled at Clarion University of Pennsylvania.

Section 3.2

Campus Minister assigned to Clarion University by the Diocese of Erie.

Section 3.3

One Catholic Faculty Members of Clarion University chosen by the members to be official advisors to CU

Catholic.

Section 3.4

Any other Catholic Faculty, Staff or Administrator at Clarion University that wishes to join CU Catholic as a member.

ARTICLE IV: MEMBERSHIP DEFINED

Section 4.1

All who wish to join CU Catholic will be Catholics in good standing.

ARTICLE V: MEETINGS

Section 5.1

a. All meetings will begin and end with a prayer. Members will be asked to participate by putting together prayers for a certain meeting by the President.

b. The schedule for meetings will be set by the Executive Committee at the beginning of each semester. The days that meetings are scheduled may be changed but the schedule is necessary to ensure that there is a balance between the four types of CU Catholic meetings.

Section 5.2 - Types of meetings

To meet the guidelines, set out in the mission statement, there will be four basic types of CU Catholic meetings. To bring structure and direction to CU Catholic, business meetings will be necessary. To get to know

each other better and have fun occasionally, social meetings are also necessary. Spiritual meetings are also an important component allowing members to grow together in our faith. Finally, educational meetings teach members more about their faith and spirituality. Education meetings will also be used to learn more about other denominations and religions.

a. Spiritual meetings = Bible Studies, Faith Sharing and Prayer Meetings

b. Educational meetings = Speakers and presentations done by faculty members, Campus Minister or someone brought in from outside of the campus community.

c. Social meetings = Parties and Holiday celebrations.

d. Business meetings = Will be necessary at least every four meetings for CU Catholic Officers to make reports and to prepare for upcoming events.

Section 5.3 - Business meeting procedures

a. President will ask for announcements and or reports from CU Catholic Officers at the beginning of every business meeting.

b. President will then ask if any other members have announcements or projects that they would like to bring up for discussion.

c. The CU Catholic Secretary must take attendance and have each member of CU Catholic approve minutes for that meeting.

ARTICLE VI: QUALIFICATIONS FOR OFFICE

HOLDERS AND FACULTY ADVISORS

Section 6.1

- a. All Office Holders must have a GPA of 2.5, or higher.
- b. President and Vice-President will be strong practicing Catholics.
- c. Treasurer and Secretary will be strong practicing Catholics.
- d. The experience requirements for officers can be waived by a simple majority vote if the members of CU Catholic feel that a member not filling this requirement can successfully take on the responsibilities of that position.

Section 6.2

Faculty Advisors will be Catholics in good standing and currently employed at Clarion University.

ARTICLE VII: OFFICE HOLDERS

Section 7.1

- a. Office holders for CU Catholic will serve a term of one year (fall and spring semester). Officers must try to attend at least 3/4 of all meetings in any semester.
- b. Nominations will be toward the end of the spring semester. Nominations will be made anonymously by all CU Catholic members. Any member can refuse

nomination. Members who are nominated for more than one office must choose which office they would like to run for, at the end of the first round of nominations.

c. Voting for officer positions will be done at the last business meeting of the year.

d. Voting will be done anonymously by CU Catholic members either by being present or by absentee ballot. A simple majority will be necessary for any candidate to win office. In the case of a tie vote the members will vote again until a simple majority wins.

e. The newly elected members will assume their responsibilities at the end of the last business meeting.

Section 7.2 - President

a. The President of CU Catholic will be responsible to make sure that a meeting time is set at the beginning of every semester which attempts to meet the schedules of a majority of CU Catholic members and set up a meeting room on campus.

b. Will be responsible to check CU Catholic mailbox before every meeting and report anything to the group.

c. Will be liaison to the University and the Student Senate.

d. Will be responsible to run all meetings in an orderly fashion; starting meeting off at the right time and ending it on time; making announcements and asking the other officers for their reports.

e. Will work to accomplish the established goals and

objectives of CU Catholic in any given year.

Section 7.3 - Vice-President

- a. The President will be responsible to know all the responsibilities of the other officers and will be asked to exercise them if they would not be able to attend a meeting.
- b. Will be liaison to Campus Ministry and will have to meet with the Campus Minister prior to every CU Catholic meeting. The VP will then report to CU Catholic anything of significance that is going on in Campus Ministry. The VP will also serve as a member on the Campus Ministry Board and attend all meetings of the board.
- c. The Vice-President will oversee all communications. Will be responsible to inform all members about upcoming events and meetings and will be responsible to hang up posters for CU Catholic meetings and events.
- d. Will work to accomplish the established goals and objectives of CU Catholic in any given year.

Section 7.4 - Secretary

- a. Secretary will be responsible to take minutes at every meeting and will report on the previous meeting. The Secretary will also keep record of all votes during meetings. Will then submit minutes to members for approval
- b. Will be responsible for the upkeep of the photo archives and descriptions of any events.

- c. Will be responsible to submit text file of minutes and activities to Campus Ministry for web site.
- d. Will work to accomplish the established goals and objectives of CU Catholic in any given year.

Section 7.5 - Treasurer

- a. Treasurer will be responsible for keeping track of CU Catholic funds and will make a report at every meeting if any changes have been made in the CU Catholic balance.
- b. Will have their name on a joint account along with one Faculty Advisor at Clarion University Federal Credit Union.
- c. Will be responsible to coordinate fund raising through Student Senate, Campus Ministry, fund raising and dues.
- d. Will work to accomplish the established goals and objectives of CU Catholic in any given year.

Section 7.6

If any office is vacant at any time in the school year, the Executive Committee may appoint someone to that office until the next election.

ARTICLE VIII: FACULTY ADVISORS

Section 8.1

One member of the faculty currently at Clarion University will serve as the official advisor to CU

Catholic. The advisor will be asked to serve one-year terms.

Section 8.2

a. At the end of each year the Advisors will be reviewed by the CU Catholic Officers. The Advisors will be asked to do a personal review at the end of the year and the CU Catholic Officers will also do a review of each Advisor with the help of the Campus Minister. The Advisor will then be asked to renew his\her commitment to CU Catholic for another year unless the CU Catholic Officers and that said Advisor decide that CU Catholic would be better served by asking another faculty member to take their place.

b. If a Faculty Advisor must be replaced, the Executive Committee along with the Campus Minister, will find a Catholic faculty member that they feel can serve CU Catholic and ask that person to serve as a CU Catholic Advisor. Any candidate however, will have to be first discussed with the CU Catholic members as a whole, and a vote must be taken to see if the members agree on the candidate that the Executive Committee has chosen.

Section 8.3 - Responsibilities

a. One Faculty Advisor will have their name on a joint bank account at Clarion University Federal Credit Union, along with the CU Catholic Treasurer. This Faculty Advisor will have to sign any check that the Treasurer tries to use and will have the power to veto any spending that they deem as frivolous or going outside of the already planned budget.

b. It will be the responsibility of the Faculty Advisor to

advise CU Catholic members within the framework of the constitution and the mission statement.

ARTICLE IX: EXECUTIVE COMMITTEE

Section 9.1

The Executive Committee will be made up of the CU Catholic Officers and Faculty Advisors.

Section 9.2

It will be the Executive Committee's responsibility to prepare a budget for each semester. It will be the responsibility of the Executive Committee to plan a schedule of events for each semester. The committee will also be responsible for anything already mentioned in this document.

Section 9.3

The schedule and budget must be submitted to the CU Catholic members for their approval. A 2/3 majority vote will be necessary to pass the budget and slate of activities.

ARTICLE X: AMENDMENTS

Section 10.1

Any amendments or changes to this Constitution must be done by a 2/3 majority vote by all members. All changes must be ratified by both Faculty Advisors and either Advisor can veto any changes or amendments,

that they feel is against CU Catholic's stated goals in the mission statement.