

Clarion Sport Management Association
BYLAWS

ARTICLE 1. – NAME

The name of this organization shall be the Clarion University Sport Management Association (CUSMA).

ARTICLE 2. – PURPOSE

The purpose of the Clarion University Sport Management Association shall be to promote Clarion University sport management and the sport management field through student collaboration and strengthening professional networking.

The benefits of CUSMA include making connections with other students interested in the growing field of sport management and also with professionals already in the field.

Individuals will wish to join CUSMA because it provides them with the opportunity to create and build both professional and personal networks as well as collaborate with other classmates in the field.

ARTICLE 3. – MEMBERSHIP

Section 3.1 – Eligibility: Membership is open to all Clarion University students who desire to promote the mission, ethics, and morals of CUSMA. For membership entry, hopefuls must speak with either Dr. Doug Knepp or one of the board members. Once in the club, members must actively participate in club activities and be present to the majority of club meetings.

Section 3.2 – Rights of Members: All members reserve the right to vote on club issues and every member has the opportunity to make it on the board*.

Section 3.3 – Requirements of Members: Recognized members of CUSMA shall:

- Be in good academic standing
- Attend at least 75% of all club meetings**
- Be involved and show interest in bettering the club
- Be involved in 100% of fundraising events and activities

Section 3.4 – Membership Fees: All members must pay a fee of \$15.00 once every semester. This money shall go towards funding for club t-shirts, fundraisers, and various other club activities.

Section 3.5 – Dismissal: Members may be dismissed from CUSMA if they are believed to not have the morals and values of the club at interest and/or if they do not meet the requirements discussed in section 3.3.

*Certain restrictions apply. See section 4.2 for details.

**Excuses for missed meetings shall be discussed with Dr. Knepp.

ARTICLE 4. – DUTIES AND ELECTIONS OF THE OFFICERS

Section 4.1 - Officers: Officers of the organization shall be called “The Board” and it will consist of the following positions:

President – Lauren Henderson

Vice President – Shaquan McPhaul

Fundraising Chair/Treasurer – Kayla Henderson

Community Service Chair/Secretary – Delrey Taylor

CU Connect Contact – Lauren Henderson

Section 4.2 – Election Process: Elections for the following year shall be held during the second-to-last month of every spring semester (April). Only Clarion University sport management majors shall be eligible for board positions.

Section 4.3 – Majority Vote: The board shall be elected by all active members of the CUSMA via majority vote. Members can nominate themselves and/or other members. Nominations must be turned in to Dr. Doug Knepp at least one month prior to elections.

ARTICLE 5. – ROLE OF CAMPUS ADVISOR

Section 5.1 – Advisor Selection: The advisor of the club must be a Clarion University faculty member. The advisor of CUSMA is Dr. Doug Knepp. The fulfillment of this role was selected by members of the club due to the fact that Dr. Knepp is the head of the sport management program at Clarion University.

Section 5.2: Advisor Power: The CUSMA advisor has overruling power over the club when it comes to supervising finances, scheduling events, setting up meetings, and so on. Members of the club still have voting rights in club decisions, however, the advisor has the final say in all decisions made that affect the club.

ARTICLE 6. – MEETINGS

Section 6.1 – Meeting Frequency: Meetings shall be held weekly. The CUSMA will meet on Mondays at 7:30 P.M. unless otherwise specified by the board and/or Dr. Doug Knepp.

Section 6.2 – Statement of Quorum: A minimum of 10 people and a maximum of 100 people should be present at all meetings.

Section 6.3 – Statement of Majority:

Section 6.4 – Meeting Procedure: The procedure of meetings should be professional yet relaxed. A board member shall open each meeting with the announcement of upcoming events and important dates/information about the club. Following that, the topics necessary to be discussed at each meeting shall be covered.

Section 6.5 – Special Meetings: If necessary, special meetings shall be called by the board and the board only. Regular club members cannot call special meetings but may request such meetings to be held by speaking with board members. There shall be a 24-hour notice given to all club members, with leniency given to those who cannot make it. Notification of such meetings shall be sent via email to member addresses provided to the club upon joining.

ARTICLE 7. – FINANCES AND FUNDING

Section 7.1 – Dues: There will not be dues required to be paid to the club. All monies needed for club activities shall be fundraised.

Section 7.2 – Fund Requests: Funds will not be requested from the Student Senate unless CUSMA wishes to participate in an activity that requires the club to raise funds that would be out of the realm of possibility for fundraising techniques.

Section 7.3 – Self-Support: With the exception of extenuating circumstances, CUSMA shall be a self-supporting club by way of fundraising activities.

ARTICLE 8. – AMENDING, SUSPENDING, AND ACCEPTING

Any CUSMA member may request to change the bylaws at any club meeting. After the request is made, the club shall hold an open discussion on the issue, and then the issue shall be brought to a vote. The bylaws of CUSMA may be changed by way of majority vote at these club meetings, with the final approval of the club advisor. Following this, all club-approved changes to the bylaws must then be approved by the Student Senate, the Vice President of Student Affairs, and the President of Clarion University. If and when any issue is approved, the bylaws shall be changed immediately following the approval by the aforementioned. The updated version of the bylaws must be uploaded to CU Connect within one week of notification of approval.

ARTICLE 9. – RATIFICATION

These Bylaws, and its amendments, shall become effective upon ratification by the members of Clarion University Sport Management Association and following the approval of the Student Senate of Clarion University of Pennsylvania, the vice president for student & university affairs, and the president of Clarion University.