

American Library Association Student Chapter

Department of Library Science
Clarion University of Pennsylvania
Clarion, Pennsylvania 16214

Article I: Official name

The official name of this organization shall be the American Library Association Student Chapter at Clarion University of Pennsylvania, Clarion, Pennsylvania.

Article II: Purpose and Aims

- A. To acquaint members with the goals and objectives of the American Library Association and the local student chapter;
- B. To encourage professional contacts within the field of librarianship both at Clarion University and elsewhere;
- C. To provide an avenue for communication between members and the American Library Association;
- D. To provide the members of the Student Chapter with official representation to the American Library Association and elsewhere; and
- E. To actively promote involvement in professional activities beyond the classroom.

Article III: Membership

- A. Currently enrolled at Clarion University of Pennsylvania, Clarion, PA.
- B. Actively participate in Student Chapter functions and discussions.
- C. To participate in any national organization function, a student must be a paid member of the national organization (American Library Association).

D. No dues are required for membership as of February 1, 2018

Article IV: Activities

- A. The Chapter shall hold an executive meeting at the beginning of each academic semester and thereafter as necessary.
- B. Activities will be designed to encourage awareness of the depth and range of library-related work and research.

Article V: Executive board and Officers

A. Officers

- 1. The Officers of this organization shall consist of a President, Vice-President, Secretary and Treasurer.

B. Executive Board

- 1. The President, Vice President, Treasurer, Secretary and the faculty advisor as ex-officio member shall constitute the Executive Board.

C. Office Description

- 1. The President shall head the Executive Board and shall have the ultimate responsibility for the functioning of the organization.
- 2. The Vice-President shall assume the duties of the President in the latter's absence and shall assume the office of the President should it become vacated during the stated term of office. The Vice-President shall assist the President with the duties of the executive office.
- 3. The Treasurer shall be responsible for financial matters pertaining to the organization.
- 4. The Secretary shall be responsible for maintaining minutes of all meetings, correspondence files and records in good order to be passed on to the Executive Board.
- 5. The Faculty Advisor shall act as a liaison between the Student Chapter and the American Library Association, and between the Student Chapter and the Department of Library Science, the advisor will also be responsible for coordination of the first meeting of each year, orientation of membership to the American Library Association and the election of officers.

Article VI: Elections and Terms of Office

A. Elections:

1. All members of the organization are entitled to vote for members of the Executive board.
2. Nominations and elections of officers shall be coordinated by the faculty advisor as needed.
3. Elections will take place by ballot. Results will be posted as soon as ballots are collected and counted.
4. Vacancies in offices other than President that occur during the normal term of office shall be filled by election.
5. The Faculty Advisor is chosen through consensus and majority vote. The Chapter members vote on who they want as a Faculty Advisor. A representative then makes a formal request to the chosen person to see if he/she would like to be the chapter's faculty advisor.

B. Terms of Office:

1. The terms of all offices shall be for one year, beginning with the fall semester, with no restrictions on the number of incumbencies.

Article VII: Committees

- A. Committees shall be appointed as necessary by the President.
- B. The officers may serve as representatives on committees or councils as deemed necessary

Article VIII: Parliamentary Procedure

All questions of parliamentary procedures shall be decided in accordance with the forms laid down in the most current edition of Robert's Rules of Order.

Article IX: Amendments

Proposed amendments to the Constitution may be introduced by any member at any meeting and shall be decided on by majority vote of those present at the next meeting of the organization.

Article X: Ratification

Ratification of this Constitution shall be in accordance with the rules set forth for amendment of this document.

Revised February 1, 2018