

Bylaws of the:
Clarion University of Pennsylvania Chapter of
Student Affiliates of the American Chemical
Society.

Article I. Name

The name of this organization shall be the Clarion University of Pennsylvania Chapter of Student Affiliates of the American Chemical Society.

Article II. Objects

The objects of this Chapter shall be to afford an opportunity for students of a chemical science to become acquainted, to secure the intellectual stimulation that arises from professional association, to obtain experience in preparing and presenting technical material before chemical audiences, to foster a professional spirit among the members, to instill a professional pride in the chemical sciences, and to foster an awareness of the responsibilities and challenges of the modern chemist.

Article III. Membership

The membership of this organization will be composed of Student Affiliates of the American Chemical Society and Associate Members of the American Chemical Society. Students who are not ACS Student Affiliates or Associate Members may be chapter members but may neither hold office nor have voting power.

Article IV. Officers

The officer of this Chapter shall be a President, a Vice-President, a Secretary, and a Treasure, who shall constitute the Executive Committee. The officers shall be elected at the first meeting in April from nominees chosen by nominations from the floor. They shall take office in April and shall hold office for one year or until their successors are duly elected. The rights to nominate and vote are reserved only for those members continuing their affiliation in the chapter for the successive term of the electees.

Article V. Duties of Officers

- President:
 - Act as moderator of all organization meetings
 - Act as intermediate between organization and all outside parties
 - Assume responsibility of any executive office which is unrepresented until existing electee resumes role or is replaced by election
 - Coordinate/Oversee any and all organization events and meetings previously approved by the majority of the organizations members and its advisors
- Vice-President:
 - Assist in any and all of the duties of the President

- Assume the responsibilities of the President in the event of his/her dismissal from office
- Treasurer:
 - Execute any and all financial transactions allocating moneys from the organization's accounts
 - Maintain accurate and current financial records of organization account balance and transaction histories including the retention of any and all documentation of said transactions
 - Advise Executive Committee on the procuring and allocation of organization funds
 - Evaluate and predict budget needs and submit appropriate budget request to the Senate for the upcoming year
- Secretary:
 - Record minutes of any and all organization meetings
 - Assist the President with the completion of all documents and forms related to the good standing of the organization under the Student Senate

Article VI. Faculty Advisor

The Chapter at its annual election shall elect as its Faculty Advisor a faculty member who is a member of the American Chemical Society, whose duties shall be to advise the Chapter both in its local activities and in its relations with the Society. The Advisor shall be kept informed of all Chapter activities and shall advise the Chapter on any policy matters.

Article VII. Professional Advisor

The Chapter at its annual election may select as its Professional Advisor a non-faculty member of the American Chemical Society. This person shall assist the Chapter in its relations with the Local Section of the Society and with the industrial community.

Article VIII. Meetings

Regular meetings shall be held on the first and second Wednesday of every month. Special events may be arranged through the Executive Committee. There shall be at least four activities per year.

Article IX. Dues

The annual national dues of the Student Affiliates shall be sent individually to the Society or may be transmitted by the Treasurer of the Chapter.

Article X. Annual Reports

These Bylaws may be amended by a two-thirds vote of the members, provided that the amendments shall have been proposed at least one meeting previous to the time of voting. Such amendments shall conform to the ACS regulations established for Student Affiliates Chapters. All amendments to the constitution must be recommended by the Clarion University Student Senate and Vice President of Student Affairs, and approved by the President of Clarion University.

