

Clarion University Student Senate Meeting Minutes  
November 23, 2020

- I. Call to Order
  - A. President Mason called the meeting of the Fall 2020 semester of the Clarion University Student Senate to order at 7:30.
- II. Roll Call
  - A. Absent: Senator Barboza, Senator D. Custer, Senator S. Custer, Senator Makar
- III. Additions to the Agenda
  - A. There are no additions to the agenda.
- IV. Approval of the Minutes
  - A. The motion from the Academics Affairs committee last week should read as follows:
    - 1. Senator Spang motions to use up to \$5,000 from the book scholarship funds provided by Follett, Inc., to pay the cost of postage for students to return their rental books at the end of the semester.
      - a) Motion is approved.
- V. Student Concerns
  - A. None.
- VI. Officers' Reports
  - A. Vice President of Student Affairs - Dr. Fenske
    - 1. The vote on athletics was last Tuesday.
      - a) In the Spring, competition and schedules are tentative.
      - b) For Fall sports, each sport had to have a minimum of 6 schools to participate in a season.
        - (1) Only men's and women's swimming and men's and women's cross country will be competing. Other sports are able to compete in scrimmages.
        - (2) Wrestlers are also competing.
    - 2. As of tonight, there were 63 positive cases for the whole semester, counting on campus and off campus students.
  - B. Advisor's Report - Mr. Shaffer
    - 1. The subgroups for integration have been meeting this week.
    - 2. Middle States draft reports are due on December 18th.
    - 3. Good luck on finals week and happy holidays!
    - 4. Congratulations to Senator Shepard on graduating this winter!
  - C. Director's/Board of Director's Report - Ms. Machokas
    - 1. Ms. Machokas attended her first subgroup meeting for integration.
    - 2. Today was the last day for the SINS application process.
    - 3. The next CSA Board meeting is November 30th at 1:15.

- a) If you're interested in joining the Executive Board of Student Senate, it is encouraged that you attend this meeting! If you're interested, please let Ms. Machokas know so she can send you the link to the meeting.
- 4. There is still a little bit of work to be done for the return labels for the bookstore.

D. President's Report - President Mason

- 1. Dr. Gent, the Provost, is attending the meeting tonight to answer any academic questions any students may have.
  - a) Unfortunately, faculty are not required to enter grades into the grade function of D2L. They are encouraged to do so, but they cannot be forced to.
    - (1) There may be some more training for faculty with D2L.
  - b) VP Engelmann inquired about a standard being set for the web-based courses.
    - (1) Faculty evaluations are helpful. Faculty who are teaching online courses are required to take a 5 week training.
  - c) The Complaint Process:
    - (1) Talk to the faculty member or the Department Chair.
    - (2) If that does not work, go to the Dean.
  - d) The faculty evaluations are the same thing as the survey modules on D2L.
  - e) Senator Wilcox asked about the 5 week training program that professors had to take for online courses.
    - (1) They had to go through educational goals and outcomes, design a course, make discussion boards, etc.
  - f) Treasurer Zavinski asked Dr. Gent about professors that are taking advantage of Zoom lectures and recorded lectures. (Professors are uploading additional recorded lectures to their synchronous lectures.)
  - g) Advisors don't know how they should be advising their students for next semester with face to face, synchronous, and asynchronous courses.
    - (1) Faculty got to pick how the courses were taught. Provisions can be made, especially if you are a senior.
  - h) Faculty members are required to be an advisor per a contract.
    - (1) If you're having trouble with an advisor, you can switch to someone else.
    - (2) There are two advisor trainings per semester.

- (a) They talk about a lot of technical functions like how to release a hold and the course audit.
- (b) Additionally, they are taught about how to advise students who might thrive with a better major.
- (c) On MyClarion, there is a four year study plan for each degree. Students are encouraged to look into that to keep themselves on track as well.
  - (i) There may be some sort of training for students on how to read this degree audit in the future.

i) There is a hiring freeze for the university at this point in time.

E. Vice President's Report - Vice President Boyle

- 1. Enjoy your Thanksgiving and winter break!

F. Treasurer's Report - Treasurer Zavinski

- 1. The Middle States working Group VII is having a meeting for this Wednesday.
- 2. The Student Activity Fee was approved by Dr. Dale.
  - a) Thanks to everyone that worked on that!
- 3. The CSA meeting is on the 30th at 1:15.

G. Vice President of Rules and Regulation - Vice President Engelmann

- 1. No report.

H. Secretary's Report - Secretary Robinson

- 1. The Middle States Standard II committee has sent in the narrative that has been worked on since last year. Now, it's up to the steering committee to clean it all up.
- 2. Elections will probably be the first week of classes in January, so advertise it to your friends. We have four open spots for new senators.

I. Faculty Senate - Senator Spang

- 1. INQ 100 is going to be rebranded as an option for a liberal requirement. It will not have a Freshman requirement.
  - a) It cannot be staffed well enough to be a requirement.
- 2. Registration has remained about the same since last semester.

J. Student Trustee's Report - Trustee Krupa

- 1. If you're interested in being the next Student Trustee, please let Trustee Krupa know!
- 2. The Council of Trustees meeting was last week and it went really well.

VII. Representative Committee Reports

A. Clarion Call

- 1. None.

B. Panhellenic Committee

- 1. None.
- C. Interhall Council
  - 1. None.
- D. UAB
  - 1. None.
- E. ABLE
  - 1. None.
- F. BSU
  - 1. None.
- G. Allies
  - 1. None.

VIII. Standing Committee Reports

- A. Appropriations Committee - Treasurer Zavinski
  - 1. CSA is planning to have RSOs and RUOs submit revised spend plans for the Spring 2021 Semester. So, Senator Zavinski will be reaching out to the committee in the future for assistance with reviewing the plans.
  - 2. Stipends will be filed and sent out from the CSA office after the conclusion of this meeting.
- B. Student Relations Committee - Senator Wrona
  - 1. Please continue to spread the word about social equity nominations which are open until November 30<sup>th</sup> at 4:00 pm.
  - 2. The student relations committee will be meeting with Amy Salsgiver on December 4<sup>th</sup> at 10:30am to discuss nominations.
- C. Academic Affairs Committee - Senator Spang
  - 1. There were 62 SINS applicants. The committee will probably have to have 2 meetings to go over those applications.
  - 2. Faculty have been notified to have their textbook adoptions up by last month. For those that did not, just go off of last year's book requirement or estimate.
  - 3. Faculty teaching multimodal courses are training on how to engage students that are face to face and online.
- D. Rules and Regulations Committee - Vice President Engelmann
  - 1. No report.
- E. Student Facilities Committee - Senator Barboza
  - 1. The committee is looking to engage in more student feedback via email, Instagram, and CU Connect.
- F. Campus Safety, Health, and Environmental Concerns Committee - Senator Barrett
  - 1. No report.
- G. Community Relations Committee - Senator Windt
  - 1. No report.

- H. Public Relations Committee - Senator Hollamby
    - 1. No report.
- IX. Unfinished Business
  - A. None.
- X. New Business
  - A. None.
- XI. Open Forum or Announcements
  - A. Thank you to everyone for stepping up this semester.
- XII. Adjournment
  - A. Motion to adjourn the meeting by Senator Hollamby. Seconded by Senator Joseph. Meeting adjourned at 8:37.