

**Faculty Senate
Clarion University
January 25, 2010
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, January 25 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Colvin-Woodruff, E. Donato, S. Heeter, S. Hilton, P. Kolencik, R. Leary, D. Lott, C. McAleer, T. Pfannestiel, S. Prezzano, B. Register, M. Robinson, S. Sentner, B. Sweet, S. Traynor, and S. Trejos. Provost V. James was also present.

Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

Approval of the minutes

C. McAleer moved and P. Kolencik seconded to approve the minutes from December 7.

Announcements

- An open house will be held for the new Science and Technology Center on Saturday, January 30 from 1:00-3:30 p.m.
- "The Magical Kingdom: Live on Stage!" will be performed by the Clarion University Show Choir at 8:00 pm. January 28-January 30.
- Dr. Susan Prezzano will discuss faculty/student collaborative research at a brown bag seminar on Friday, January 29 at 12:15 in Founders 217.

IV. President's Report – V. James

- Provost V. James discussed issues related to programs with low enrollments. There are nine such programs in the College of Arts and Sciences and two in the College of Business. The provost and the president are committed to protecting these programs. Departments should submit their program descriptions and justifications by March 15. Campuses must report to the state level by April 27. Senators raised a number of questions. They observed that cutting these programs would not save money, and inquired what the underlying logic behind the drive for cuts might be. They observed that cutting small programs would hurt other programs that rely on courses taught by the smaller programs. They inquired if this proposal was part of a larger drive to consolidate programs, so that a given major might be available on only a few campuses. If this is the case, they suggested, students' education would be harmed, as they would be exposed to fewer options and might not find a major suitable for them.
- Provost James described the upcoming transition from Blackboard to Desire to Learn. The transition will take place in the summer.

V. Student Senate – H. Puhalla – no report

VI. Committee Reports

A. CCPS – B. Sweet

- CCPS is working on a pilot program to distribute proposals electronically. A file-share system would make proposals available to all faculty members in a read-only format.
- The deadline for Special Topics courses is February 12. The deadline for full circulation is February 15. The deadline for objections is March 15.

B. Student Affairs – S. Sentner

The student affairs committee met December 14. It reviewed applications for Who's Who. Twenty-two applicants were selected.

C. CCR – J. Beal

Two faculty members will need to be replaced on Senate this semester, as one is on sabbatical leave and another has a class scheduling conflict. CCR also needs to issue a call for a member of the University Technology Advisory Committee.

D. Academic Standards – T. Pfannestiel

The academic standards committee reviewed academic suspensions from the fall semester. The committee reviewed 65 files. Of these, 42 students were readmitted and the suspensions of 23 were upheld. T. Pfannestiel noted that there were 7 late submissions, and that the committee refused to consider those cases. The committee is concerned about the large number of appeals of their decisions. Eight students whose appeals had been rejected (or who had not submitted materials on time) were readmitted by academic affairs. Another two never submitted an appeal and were still readmitted. The committee is considering what action to take.

E. Budget – M. Franchino – no report

F. Faculty Affairs – E. Donato

- Melissa Kuntz presented as part of the Faculty Author Seminar Series on Friday, January 22. This is the third and final year of the Faculty Author Seminar Series. The committee applied for and was granted an extension for a fourth year.
- The retirement reception is scheduled for Wednesday, April 28.
- A faculty mentor dinner will be held on Thursday, February 11.

G. Institutional Resources – Y. Ayad

- The technology subcommittee is working with CCPS on issues related to the electronic distribution of course proposals.

- The library subcommittee has sent an email to all faculty members asking about successful attempts to incorporate information literacy into the curriculum.
- The facilities planning committee will meet January 28.

H. Venango – D. Lott

The Venango campus committee is discussing creating an orientation program for the Venango campus. This program would complement the existing Clarion orientation program. The committee is also working on an “International Day.”

VII. Old Business

A. Presidential Search

The timeline for the presidential search is as follows. The committee is currently collecting files and will be reviewing them through February. Airport interviews will be held in mid- to late March. Campus visits will take place in early April. The committee will then make its recommendations to the Council of Trustees. The final decision will be made by the Chancellor, and the announcement of the new hire will be made in May.

VIII. New Business

IX. Adjournment

C. McAleer moved and B. Sweet seconded the move to adjourn. Faculty Senate adjourned at 4:20 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
February 8, 2010
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, February 8 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Colvin-Woodruff, E. Donato, M. Franchino, W. Hallock, S. Heeter, P. Kolencik, R. Leary, D. Lott, C. McAleer, T. Pfannestiel, S. Prezzano, B. Register, M. Robinson, S. Sentner, B. Sweet, E. ter Horst, S. Traynor, and S. Trejos. President J. Grunenwald was also present, as was P. Baschnagel, representing Student Senate.

Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

Approval of the minutes

C. McAleer moved and V. Bennett seconded to approve the minutes from January 25.

Announcements

- A forum and vigil on the Haiti earthquake and its aftermath will be held on Monday, February 8 at 6 p.m. in Hart Chapel.
- The Political Economy Club is selling soda and chips to raise money for aid to Haiti. The sale will take place at 5 p.m. in Eagle Commons on February 8.
- The Chinese New Year will be celebrated in the Gemmell Multi-Purpose Room on Thursday, February 11, from 5-8 p.m.

IV. President's Report – J. Grunenwald

- The governor will present the budget tomorrow. It is not yet known what the budget will look like.
- The chancellor will appear before the House and Senate appropriations committees. These committees have expressed interest in issues such as enrollment, FTEs, residuals, and reserves.
- The current budget included one-time money and also depleted reserves, which is a concern for the next budget.

V. Student Senate – P. Baschnagel

P. Baschnagel will be representing Student Senate at Senate meetings this semester.

VI. Committee Reports

A. CCPS – B. Sweet

- The deadline for Special Topics proposals is February 12. The deadline for full circulation is February 15.
- CCPS recommended to Executive Council that the timeline be changed for implementation of proposals. Under the new timeline, all proposals would be implemented in the fall. EC approved this change. It will next be considered at Meet and Discuss.

B. Student Affairs – S. Sentner – no report

C. CCR – J. Beal

- The two vacant spots on Senate have been filled.
- CCR will post a call for a new member of the University Technology Advisory Committee.
- Tentative dates for elections have been set as follows: April 6 for the nominating election and April 20 for the spring election.

D. Academic Standards – T. Pfannestiel

- The number of students on probation and suspension has been falling.
- Committee members are concerned about the large number of appeals of their decisions. Students whose appeals had been rejected (or who had not submitted materials on time) were readmitted by academic affairs. Others never submitted an appeal and were still readmitted. T. Pfannestiel will meet with the provost to discuss this issue. J. Grunenwald agreed that the number of readmissions by academic affairs was too high. He also stated that students who did not file an appeal should not have been readmitted.
- R. Leary asked if grade inflation might be responsible for the falling number of students on probation and suspension. J. Grunenwald suggested that it was possible that the emphasis on the Transitions program in the sophomore year might play a role. S. Prezzano noted that the online fact book shows the grade distribution in each college

E. Budget – M. Franchino – no report

F. Faculty Affairs – E. Donato

- Kevan Yenerall will present as part of the Faculty Author Seminar series on Wednesday, February 10 at noon in Level A, Carlson Library.
- A faculty mentor dinner will be held on Thursday, February 11. Tenure and promotion will be discussed.

G. Institutional Resources – Y. Ayad

- The library subcommittee requested feedback from faculty members about successful attempts to integrate information literacy into the curriculum. It is considering the responses that it received. It is planning to set up a page on the library's website drawing on the submissions received.
- The facilities planning and technology subcommittees have no report.

H. Venango – D. Lott

The Venango department of Arts and Sciences is creating an application pool for general education courses. It is asking Clarion departments for input.

VII. Old Business

VIII. New Business

A. CCPS Read-ins

The read-ins were read in.

IX. Adjournment

C. McAleer moved and B. Sweet seconded the move to adjourn. Faculty Senate adjourned at 4:02 p.m.

Respectfully submitted,

Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
February 22, 2010
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, February 22 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, E. Donato, W. Hallock, S. Hilton, P. Kolencik, R. Leary, D. Lott, C. McAleer, T. Pfannestiel, S. Prezzano, B. Register, M. Robinson, B. Sweet, E. ter Horst, S. Traynor, and S. Trejos. President J. Grunenwald was also present, as was P. Baschnagel, representing Student Senate.

Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

Approval of the minutes

C. McAleer moved and S. Prezzano seconded to approve the minutes from February 8.

Announcements

- The Clarion University Theatre will present “Rent” from Thursday, February 25-Sunday, February 28 in the Marwick-Boyd Auditorium.
- The Clarion University Honors Program and the Department of Modern Languages will present “The Edge of Heaven” as part of the Foreign Film Series. The film will be shown on February 28 in Hart Chapel.

IV. President’s Report – J. Grunenwald

- The governor has proposed a budget to the legislature with flat funding for the universities. The Board of Governors estimates there will be a 4% tuition increase next year. Given the current budget uncertainties, Clarion is making budget plans assuming a 5% cut.
- Monthly budget reports are showing that insurance claims are over budget. However, the university is also reporting significant energy savings.
- Clarion University had no role in the closure of the glass plant. It is not planning to buy the property.
- Stimulus money will be used this year to acquire a new student information system, for the general reserve, and for work at the biotech center. For next

year, funds are slated to be used for the psychology laboratory, the nursing lab at Venango, the energy savings program, and the ceramics sculpture lab.

V. Student Senate – P. Baschnagel

- Student Senate is supporting a petition to reverse the decision to close the glass plant.
- Three open spots on Student Senate have been filled.
- Elections for Student Senate will be held in March.
- Advisors of campus groups are reminded that budget meetings will be held February 22 and February 23 in Gemmell 250/252.

VI. Committee Reports

A. CCPS – B. Sweet

- The deadline for objections for fully-circulated proposals is March 15.
- The posting of CCPS proposals online has been completed. B. Sweet suggests that the new process requires a little more work from CCPS, but that chairs say that CCPS work on their end has been reduced.

B. Student Affairs – S. Sentner – no report

C. CCR – J. Beal

CCR has begun the process of preparing the nomination file for elections.

D. Academic Standards – T. Pfannestiel

T. Pfannestiel met with Provost V. James to discuss students' appeals of the committee's decisions. Students whose appeals had been rejected (or who had not submitted materials on time) were readmitted by academic affairs. Others never submitted an appeal and were still readmitted. Provost James indicated that the large number of decisions reversed by academic affairs was a problem. He suggested that he hoped to improve communication between the committee and academic affairs. In the future, the committee will provide more information about why suspensions were upheld.

E. Budget – M. Franchino – no report

F. Faculty Affairs – E. Donato

- Kevan Yenerall presented as part of the Faculty Author Seminar series on Wednesday, February 10.
- A faculty mentor dinner was held on Thursday, February 11. Tenure and promotion were discussed.

G. Institutional Resources – Y. Ayad

- The technology subcommittee will meet Monday. S. Puleio will discuss transferring materials from Blackboard to Desire To Learn.

- Anyone who is having difficulty with the new student email system is asked to contact Y. Ayad.

H. Venango – D. Lott

The dates have been set for open forums at Venango regarding the director of the School of Nursing and Allied Health.

VII. Old Business

VIII. New Business

IX. Adjournment

C. McAleer moved and B. Sweet seconded the move to adjourn. Faculty Senate adjourned at 4:05 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
March 15, 2010
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, March 15 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, K. Colvin-Woodruff, E. Donato, M. Franchino, W. Hallock, S. Heeter, S. Hilton, P. Kolencik, R. Leary, D. Lott, C. McAleer, S. Prezzano, M. Robinson, B. Sweet, E. ter Horst, S. Traynor, and S. Trejos. President J. Grunenwald was also present, as was P. Baschnagel, representing Student Senate and D. Lincoln from the Clarion bookstore.

I. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

II. Approval of the minutes

C. McAleer moved and P. Kolencik seconded to approve the minutes from February 22.

III. Announcements

- The Vagina Monologues will be performed February 11-13 at 7:30 p.m. in Hart Chapel.

- Ken Staub will present as part of the Brown Bag Luncheon Series on Friday, March 19, from 12:15-2:00 p.m. in 217 Founders.
- Anthony Rapp, star of the Broadway show “Rent,” will give a lecture in the Marwick-Boyd Auditorium on March 16 at 7 p.m.

IV. President’s Report – J. Grunenwald

- Twelve candidates are currently being interviewed for the position of Clarion University President. On-campus interviews will be scheduled shortly.
- There is no new information available on the budget.

V. Student Senate – P. Baschnagel

- Budget packets are due tomorrow from RSO advisors.
- P. Baschnagel introduced D. London, the manager of the Clarion University bookstore. London described a potential “Guaranteed Buy Back Program.” Under the terms of this program, individual faculty members would be encouraged to make a commitment (of at least 2 semesters and preferably 4) to using the same textbook in a given class. Doing so would allow the bookstore to plan for the future more efficiently. It would also allow students to buy books knowing that the bookstore would buy them back at the end of the semester. As books were sold and re-sold, their price would drop. Faculty asked a number of questions. R. Leary inquired about classes that are only taught once a year. Would the bookstore be willing to buy back books and store them for a semester? D. London indicated that the bookstore would like to focus on courses that are taught every semester, as the bookstore has limited storage facilities. E. ter Horst suggested that this plan would reduce professors’ flexibility. M. Robinson asked what would happen if a textbook put out a new edition during the two-year period. D. London said that as long as the professor was willing to use the old edition, that the bookstore would continue to buy back books from students. Senators indicated that in the past, bookstore employees have told them that they must use the most recent edition. J. Beal observed that faculty schedules are not usually set two years in advance. C. McAleer spoke in favor of the proposal, observing that buying textbooks is a real hardship for many students.

VI. Committee Reports

A. CCPS – B. Sweet

- The deadline for objections for fully-circulated proposals is March 15.
- Open hearings will be held on April 7.

B. Student Affairs – S. Sentner – no report

C. CCR – J. Beal

CCR has sent out a draft of the nomination file for elections. Corrections are coming in, and a revised version will be sent out by next week.

D. Academic Standards – T. Pfannestiel – no report

E. Budget – M. Franchino

The committee will meet with P. Bylaska next Monday.

F. Faculty Affairs – E. Donato

- The committee will meet on Friday to continue working on the retirement reception. Six people have indicated that they will retire.
- Greg Goodman will present as part of the Faculty Author Seminar Series on Monday, March 22, from 12:15-1:15 p.m. in Carlson Library, Level A.

G. Institutional Resources – Y. Ayad

- The technology subcommittee met with S. Puleio to discuss transferring materials from Blackboard to Desire2Learn. Course settings and documents should transfer automatically. However, user-specific data (like grades and discussion board entries) will not. More information is available at clarion.edu/136173
- The Desire2Learn system will be implemented in Summer I. It will be available to faculty to see and try out by mid- to late March. Free webinars will be available online, as will self-paced training. There will also be face-to-face training available.

H. Venango – D. Lott

Interviews for the director of the School of Nursing and Allied Health will be held next week.

VII. Old Business

VIII. New Business

A. Read-ins

The read-ins were read in.

IX. Adjournment

C. McAleer moved and Y. Ayad seconded the move to adjourn. Faculty Senate adjourned at 4:10 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
March 29, 2010
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, March 29 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, E. Donato, M. Franchino, W. Hallock, S. Heeter, S. Hilton, P. Kolencik, R. Leary, D. Lott, T. Pfannestiel, S. Prezzano, B. Register, M. Robinson, H. Savage, S. Sentner, B. Sweet, E. ter Horst, S. Traynor, and S. Trejos. President J. Grunenwald was also present, as was P. Baschnagel, representing Student Senate.

IV. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

V. Approval of the minutes

B. Sweet moved and P. Kolencik seconded to approve the minutes from March 15, 2010.

VI. Announcements

- The Fourth International Congress on Critical Perspectives on Energy, Environment, Technology and Water Development, and Protection Worldwide will be held at Clarion University on April 1-April 2, 2010.

IV. President's Report – J. Grunenwald

- The university is in the process of reviewing and revising its policies on non-discrimination and sexual harassment. Revisions are done approximately every three years.
- The governor's proposed budget keeps funding for Clarion at the same level as last year. The budget process is still continuing.
- Six candidates are scheduled to visit Clarion as part of the interview process for the next president. The first will visit during the week of April 5.

V. Student Senate – P. Baschnagel

- Applications are available for any student who wishes to run for Student Senate.

VI. Committee Reports

A. CCPS – B. Sweet

Open hearings will be held on April 7.

B. Student Affairs – S. Sentner – no report

C. CCR – J. Beal

- A revised list of those eligible to serve on Senate has been distributed. A sign-up sheet for poll watching was also distributed.
- The two Senate members from Venango will still be on Senate next year, so no Venango election will be held. It was suggested that the Venango representation policy needs to be clarified.

D. Academic Standards – T. Pfannestiel

T. Pfannestiel and Academic Affairs are working to set dates in July and August for summer suspension hearings.

E. Budget – M. Franchino

The committee met with P. Bylaska last Monday.

F. Faculty Affairs – E. Donato

- The committee met on Friday, March 19 to continue working on the retirement reception. Six people have indicated that they will retire.
- Greg Goodman presented as part of the Faculty Author Seminar Series on Monday, March 22.

G. Institutional Resources – Y. Ayad

The facilities planning subcommittee met Thursday. It discussed the Venango Nursing lab and the boiler plant. A bid is expected on the boiler plant by April 14.

H. Venango – D. Lott

Interviews for the director of the School of Nursing and Allied Health are continuing at Venango.

VII. Old Business

A. Update on presidential search – T. Pfannestiel and S. Sentner

Linda Campbell will distribute the CVs of presidential candidates before their arrival on campus. The first candidate will be on campus on April 6-April 7.

VIII. New Business

A. Read-ins

The read-ins were read in.

B. Resubmission of curricular proposals

In the fall semester, Senate rejected a proposal for a minor in Intelligence Analysis. The sponsoring department has submitted another proposal to create a minor in Intelligence Analysis. Discussion ensued about whether Senate should reconsider this proposal. At a recent policy meeting, Parliamentarian R. Leary submitted an opinion indicating that Senate should not reconsider the issue until next academic year, as a similar proposal was rejected in the fall. At policy, members passed a

motion to bring the question to Senate without recommending in favor of or against the proposal.

Discussion ensued. Senators questioned whether the proposal was “substantially a new question” or not. Since a proposal should be submitted only once per session, they also discussed the question of how long a “session” is. Is it a single meeting of Senate or an academic year? It was suggested that the wording of CCPS guidelines is unclear on these matters. Disagreement also arose over the relationship between CCPS and Faculty Senate. It was observed that CCPS is not a Senate committee, but is elected by faculty members. M. Robinson suggested that, given the unclear language regarding “new questions” and “sessions,” Senate should consider the proposal to create a minor in Intelligence Analysis. V. Bennett seconded the proposal, which passed. T. Pfannestiel moved and S. Hilton seconded that Senate should also request that CCPS speak with union leadership about revising and clarifying the language of the Procedures for Implementing Curricular Change. The motion passed.

C. General Education Assessment

J. Phillips had earlier distributed a report titled “2009-2010 University-Wide Assessment Committee (UWAC) Report on Clarion University’s General Education Program.” This report described a presentation to Senate at which “The Director requested . . . that Faculty Senate explore ways to restructure or modify the General Education Program to address these problems, but no movement on this matter has yet taken place.” T. Pfannestiel moved and M. Robinson seconded that Senate recommend that the General Education Council consider the question of whether the current program needs to be restructured or not. The motion passed.

IX. Adjournment

M. Franchino moved and S. Prezzano seconded the move to adjourn. Faculty Senate adjourned at 4:55 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
April 12, 2010
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, April 12 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett,

K. Colvin-Woodruff, E. Donato, M. Franchino, W. Hallock, S. Heeter, S. Hilton, P. Kolencik, R. Leary, D. Lott, C. McAleer, T. Pfannestiel, S. Prezzano, B. Register, M. Robinson, H. Savage, S. Sentner, B. Sweet, E. ter Horst, S. Traynor, and S. Trejos. President J. Grunenwald was also present, as were S. Agyei-Mensah, R. Bloom, S. Courson, R. Balough, K. Cook, S. Montgomery, J. Pesek, R. Raehsler and T. Rourke.

VII. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

VIII. Approval of the minutes

P. Kolencik moved and S. Sentner seconded to approve the minutes from March 29, 2010.

IX. Announcements

- The Faculty and Staff Scholarship Recognition reception will be held at 3:30 p.m. on April 13 in Carlson Library, Level A.
- Honors students will present their capstone projects at the Senior Honors Presentations on Thursday, April 15 at 6 p.m. in Carlson Library, Level A.
- The Undergraduate Research Conference will take place from 10 a.m.-3 p.m. on Friday, April 16 on the first floor of Carlson Library.
- Student scholars will be recognized at the Academic Recognition Ceremony on Saturday, April 17 at 2:30 p.m. in Hart Chapel.
- The Venango Honors Night of Excellence will take place at 6 p.m. on Monday, April 19, on the fourth floor lounge of Montgomery Hall.
- Uwe Siemon-Netto will discuss "Religion Coverage in the Media" on Wednesday, April 14 at 11 a.m. in Gemmell 250.
- The 2010 B.F.A. Exhibition will be held in the University Art Gallery, Carlson Library, from April 12-30. An opening reception will be on April 12 from 5-7 p.m.
- "Paradise Now," will be shown at 3 p.m. on Sunday, April 19 in Hart Chapel as part of the spring 2010 Clarion University Foreign Film series.

IV. President's Report – J. Grunenwald

- Presidential candidates will continue visiting Clarion this week and next week.
- As the proposal to toll I-80 failed, the governor's budget will need to be revised. It is not clear what this change will mean for Clarion or other universities.
- J. Grunenwald encouraged senators to take part in Academic Excellence week.

V. Student Senate – P. Baschnagel – no report

VI. New Business – CCPS

A. Circulated Proposals

- B. Sweet reported that CCPS met last week and considered proposals. All proposals received a positive recommendation except #66 (Math 116), #75 and #76 (a proposed minor in intelligence analysis and the capstone course for that minor.) A motion from committee was made to approve all other courses. The motion passed.
- Questions were raised about eligibility for enrollment in Math 116. It was suggested that language in the proposal might be revised to require enrollment in the school of nursing and allied health. Senate voted to uphold CCPS' negative recommendation. J. Beal indicated that the Math department would resubmit the proposal, with requested changes, as an experimental course in the fall.
- The proposed minor in intelligence analysis was discussed. T. Rourke, representing PSP, indicated that his department objected to the proposal. He suggested that Political Science has a stronger claim to Intelligence Analysis than Economics does. He said that any proposal for such a minor should be put forth jointly by Economics and Political Science. Rourke also suggested that Economics did not really want input from Political Science and had not seriously attempted to discuss the matter with PSP. R. Raehsler, representing Economics, suggested that the program would benefit Clarion students by allowing them to learn about a rapidly growing field. He suggested that, nationally, Intelligence Analysis is sometimes housed in Economics and sometimes housed in Political Science or other departments. Raehsler said that Political Science had refused to participate in the creation of the minor. He suggested that concerns raised by senators in the fall (including questions about staffing and the absence of a capstone class) had been sufficiently addressed by Economics.
- Senators discussed the proposal. J. Beal inquired about the number of credits (including pre-requisites) needed to complete the minor. Because students would be able to choose from a variety of courses to complete the minor, the number of pre-requisites would vary. Senators asked about attempts to reconcile the dispute between Economics and Political Science. Mediation had been tried, but without success. Concerns were raised about staffing. Who would be available to teach the capstone and other courses? R. Raehsler indicated that current faculty (and perhaps temporary faculty) would be able to teach the required courses. Comparisons were made to the success and failure of other cross-disciplinary minors.
- C. McAleer moved and S. Heeter seconded to close debate. A motion to approve the capstone course in intelligence analysis passed. The motion (coming from CCPS with a positive recommendation) to approve the minor in intelligence analysis also passed.

B. General Education Changes

- Five general education proposals came from CCPS with a positive recommendation. These proposals were to add W flags to MMAJ 425, HON

350, and PSY 390, to remove a W flag from SOC 310, and to place BIO 289 under 1C on the checksheet. The motion to approve these changes passed.

C. Read-ins

- The read-ins were read in.

VII. Committee Reports

A. CCPS – B. Sweet – no report

B. Student Affairs – S. Sentner

The subcommittee will review nominations forms for outstanding RSOs. Awards for RSOs will be given out at the Reinhard Awards Ceremony.

C. CCR – J. Beal

Elections will take place on April 20. A corrected ballot was distributed today.

D. Academic Standards – T. Pfannestiel – no report

E. Budget – M. Franchino

The committee met with P. Bylaska. M. Franchino will forward some budget documents to L. Occhipinti for distribution. The committee is still inquiring about the use of stimulus money.

F. Faculty Affairs – E. Donato

Invitations have been sent out for the retirement reception. Two of the retirees have indicated that they will not be attending.

G. Institutional Resources – Y. Ayad – no report

H. Venango – D. Lott

An offer has been made in the job search for the director of the School of Nursing and Allied Health at Venango.

VIII. Old Business

IX. New Business

A. Sexual harassment and non-discrimination policies

President J. Grunenwald asked senate to review these policies. APSCUF has raised a concern about language requiring faculty members to undergo yearly training. This issue is currently unresolved at the state level. If senators have any additional concerns, they should express them.

B. Appointment to the Middle States Steering Committee

The provost has asked Faculty Senate to make an appointment from Faculty Senate to the Middle States Steering Committee. The policy committee moved that S. Sentner be named to the committee. The motion passed.

C. Academic Calendar

Senators raised two concerns about the academic calendar. The state schools are theoretically using a “common calendar.” However, while Clarion has adopted this calendar (which has made for some scheduling difficulties) other schools have not. Is Clarion compelled to use this calendar? Concerns were also raised about the schedule for Fall 2010. Because Friday, December 24 is a holiday, faculty members are required to turn their grades in by noon on Wednesday, December 22, giving them less time to grade than has been available in past semesters. Senators would like to discuss these concerns with J. Grunenwald, and so tabled the discussion until the next meeting of Faculty Senate.

IX. Adjournment

M. Robinson moved and J. Beal seconded the move to adjourn. Faculty Senate adjourned at 5:20 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
April 27, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, April 27 at 4:20 p.m. in B-8 Hart Chapel. S. Sentner chaired the meeting, with the following senators present: Y. Ayad, J. Beal, E. Donato, E. Foster, M. Franchino, F. Keen, P. Kolencik, R. Leary, D. Lott, C. McAleer, L. Occhipinti, T. Pfannestiel, B. Register, S. Prezzano, M. J. Reef, M. Robinson, B. Sweet, E. ter Horst and S. Trejos.

X. Call to Order

S. Sentner called the meeting to order at 4:20 p.m.

II. New Business

A. Officer elections

- President: L. Occhipinti
 - T. Pfannestiel nominated L. Occhipinti. P. Kolencik seconded the nomination. L. Occhipinti was elected.

- Chair of CCR and vice chair: J. Beal
 - M. Robinson nominated J. Beal. S. Sentner seconded the nomination. J. Beal was elected.
- Secretary: M. Robinson
 - S. Sentner nominated M. Robinson. M. Franchino seconded the nomination. M. Robinson was elected.
- Two members of CCR: C. McAleer and S. Prezzano
 - T. Pfannestiel nominated C. McAleer. Y. Ayad seconded the nomination. C. McAleer was elected. S. Sentner nominated S. Prezzano. T. Pfannestiel seconded the nomination. S. Prezzano was elected.

IX. Adjournment

C. McAleer moved and M. Franchino seconded the move to adjourn. Faculty Senate adjourned at 4:24 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
September 14, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, September 14 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Colvin-Woodruff, M. Franchino, B. Hallock, S. Heeter, S. Hilton, F. Keen, P. Kolencik, R. Leary, D. Lott, C. McAleer, T. Pfannestiel, B. Register, S. Prezzano, M. J. Reef, M. Robinson, S. Sentner, B. Sweet, E. ter Horst, S. Traynor and S. Trejos. President J. Grunenwald was also present.

XI. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XII. Approval of the minutes

There were two sets of minutes from April 27. C. McAleer moved and P. Kolencik seconded to approve both sets of minutes. It was noted that V. Bennett was present at these meetings. The minutes were approved with the addition of V. Bennett's name.

XIII. Announcements

- The Chancellor will be at Venango on September 17 for an open forum at 1 p.m.
- Faculty Senate has received an annual review of the honors program.
- An exhibition titled “Invisible Threads/Common Ground” is showing at the art gallery.

IV. President’s Report – J. Grunenwald

- President Grunenwald reported that enrollment this year reached nearly 7400, up about 300 from last year. Graduate enrollment was almost flat, but undergraduate enrollment, enrollment at Venango, web-based enrollment, and off-campus enrollment were all up.
- There is still no agreement on a state budget, which makes all budget projections difficult.
- Saturday, September 19 is “Family Day.” The football team will play against Lock Haven at home. Faculty members are encouraged to attend.

V. Student Senate – no report

VI. Committee Reports

A. CCPS – B. Sweet

The deadline to submit paperwork for special topics and experimental courses is September 18.

B. Student Affairs – S. Sentner

Two meetings regarding requirements for RSOs were held last week. RSO paperwork must be turned in by September 29. RSOs now need to get a special email account in order to request space. J. Beal expressed a concern that student I.D. numbers were being collected in such a way that students might have access to other students’ numbers.

C. CCR – J. Beal

CCR has items in new business.

D. Academic Standards – T. Pfannestiel

The committee met to consider student appeals in July and August. The number of appeals was down this summer. The percentage of suspensions upheld was similar to the percentage in past years.

E. Budget – M. Franchino

The budget committee will meet soon. M. Franchino will meet with Paul Bylaska on Friday, September 18.

F. Faculty Affairs – P. Kolencik

- P. Kolencik is sitting in this semester for Senator E. Donato, who has a scheduled class during meetings.
- There was a “Meet Your Mentor” reception for new faculty on August 25. Seventeen new faculty members attended. A dinner for new faculty and their mentors is scheduled for September 29.
- The first Faculty Author Seminar of the year will take place on Friday, September 25. Catherine Joslyn and Kaersten Colvin-Woodruff will present.

G. Institutional Resources – Y. Ayad – no report

H. Venango – D. Lott

The Venango committee met this morning. The committee will continue work on the honors program. It will also work on recruiting and on designing an orientation program for Venango.

VII. Old Business

A. Venango Arts and Sciences

The new Venango Arts and Sciences department was approved over the summer and is in place.

VIII. New Business

A. CCR – J. Beal

a. Subcommittee appointments

J. Beal presented the slate of new Senate committee members. He indicated that everyone who submitted the application form on time was seated on at least one committee. Some faculty members appear on several committees, because there were few applicants for some committees. K. Colvin Woodruff inquired why no representative from art was represented on the Lesser Scholarship committee. C. McAleer indicated that no one from art had applied. The motion to approve the slate passed.

b. Honors Council appointments

J. Beal, Robert Frakes, D. Lott, and Jim Lyle were nominated for honors council. The motion to approve this slate was approved.

B. Summer search committee appointments

- During the summer, Senate was asked to appoint members to search committees for the director of the school of nursing and for the interim associate provost. (J. Grunenwald observed that the permanent associate provost position has been eliminated, and therefore the interim associate search has been cancelled.) Senate complied with the request. Tony Johns, Christopher McCarrick, and Judy Jeng were nominated to serve on the search committee for the interim associate provost. Renee Bloom, Angela West, Joyce Keenan, Debbie Ciesielka, Ginny Seybold, and Shelly Moore were

nominated to serve on the search committee for the director of the school of nursing and allied health.

- Senators suggested that it was a bad precedent to expect faculty (with nine-month contracts) to do university work over the summer when they are not being paid. It was also observed that some senators were excluded from this process, as they were unavailable during the summer. It was also suggested that if a search is important enough to require the participation of Faculty Senate, Senate's help should be solicited earlier in the process; in March or April, not June or July. It was also suggested that late searches might not always result in the best candidates being chosen.

C. Presidential Search Process

The presidential search will be governed by policies set at the state level. Faculty will be represented by two faculty members and two alternates. These representatives will be chosen by a faculty-wide election conducted by APSCUF. Nominations are due by noon on Friday, September 18. Self-nominations are welcome. R. Leary indicated that faculty members who are considering nominating themselves (or accepting a nomination) would find it helpful if they know what kind of time commitment would be required in December and January.

IX. Executive Session

Senate met in executive session to discuss the presidential evaluation.

X. Adjournment

B. Sweet moved and V. Bennett seconded the move to adjourn. Faculty Senate adjourned at 4:30 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
September 28, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, September 28 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Colvin-Woodruff, M. Franchino, B. Hallock, S. Heeter, S. Hilton, P. Kolencik, R. Leary, D. Lott, C. McAleer, B. Register, S. Prezzano, M. J. Reef, M.

Robinson, S. Sentner, B. Sweet, E. ter Horst, S. Traynor and S. Trejos. Student Senate President H. Puhalla and President J. Grunenwald were also present.

XIV. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XV. Approval of the minutes

C. McAleer moved and M. Franchino seconded to approve the minutes from September 14.

XVI. Announcements

- Various Autumn Leaf Festival events are planned for this week.
- E. ter Horst will present at a brown bag meeting on October 9 in Founders 217 at 12:15.
- A Geographic Information Systems conference will be held at Clarion on October 15-October 16.

IV. President's Report – J. Grunenwald

- There is still no agreement on a state budget, which makes all budget projections difficult.
- Faculty members are encouraged to participate in alumni gatherings during ALF week.

V. Student Senate – H. Puhalla

- Student Senate is working on a “Good Neighbor” program intended to foster good relations between students and the Clarion community.
- An audit meeting will be held on September 29.
- Student Senate is looking at policy changes related to funding religious organizations.
- H. Puhalla attended a conference in Harrisburg with other student senate presidents.
- Student Senate is looking at rewriting its constitution.

VI. Committee Reports

A. CCPS – B. Sweet

The deadline for full circulation is October 1.

B. Student Affairs – S. Sentner

The Student Affairs committee will meet on Wednesday.

C. CCR – J. Beal

J. Beal is sending out letters to faculty members on senate committees. These letters list current appointments and indicate when individuals' terms expire.

D. Academic Standards – T. Pfannestiel – no report

E. Budget – M. Franchino

- M. Franchino distributed a proposed budget for Clarion University for the fiscal year 2009-2010. There is no state budget yet, so many questions remain.
- The proposed budget predicts a decrease of 10.3% in performance funding. It is possible that change will instead be zero or close to zero.
- The state appropriation is currently projected to drop by 3.4%, but it is possible that the cut will be closer to 10%.
- M. Franchino indicated that summer school brought in more money than had been projected.

F. Faculty Affairs – P. Kolencik

- The first mentor dinner of the year will take place September 29 at 5 p.m. in Eagle Commons.
- The first Faculty Author Seminar of the year took place on Friday, September 25. Catherine Joslyn and Kaersten Colvin-Woodruff presented.

G. Institutional Resources – Y. Ayad

- The Facilities Planning committee will meet Thursday, October 8.
- There is as yet no report from the Technology subcommittee.
- The Library subcommittee met last Wednesday. Yun Shao (Modern Languages) was elected chair. The subcommittee set goals for the year.

H. Venango – D. Lott – no report

VII. Old Business

A. Presidential Evaluation

C. McAleer (representing APSCUF) and L. Occhipinti (representing Senate) met with the Board of Trustees last Friday. L. Occhipinti also reported that she had received an email from the Board of Governors. The Board is looking at the current procedures for evaluating university presidents. She will attend a meeting about possible revisions.

VIII. New Business

D. CCPS – B. Sweet

a. Read-ins

The read-ins were read in.

IX. Adjournment

S. Sentner moved and M. Franchino seconded the move to adjourn. Faculty Senate adjourned at 3:50 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
October 12, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, October 12 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, M. Franchino, B. Hallock, S. Heeter, S. Hilton, F. Keen, P. Kolencik, R. Leary, D. Lott, C. McAleer, B. Register, T. Pfannestiel, S. Prezzano, M. J. Reef, M. Robinson, S. Sentner, B. Sweet, E. ter Horst, S. Traynor and S. Trejos. Student Senate President H. Puhalla and President J. Grunenwald were also present, as were J. Phillips and J. Cosgrove, reporting on assessment.

XVII. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XVIII. Approval of the minutes

S. Heeter moved and C. McAleer seconded to approve the minutes from September 28.

XIX. Announcements

- L. Occhipinti is posting Faculty Senate minutes as they are approved on the Faculty Senate Website.
- The annual Clarion Ghost Tour will be held in Hart Chapel next Wednesday, Thursday, and Friday evening.
- A Geographic Information Systems conference will be held at Clarion on October 15-October 16.

IV. President's Report – J. Grunenwald

- A budget agreement has been announced, but the revenue side is not nailed down. As a result, budget numbers are still unknown.
- The statewide proposal regarding changing policies on transfer students would have limited effect at Clarion. Clarion receives about 110 transfers from community colleges per year. They transfer, on average, 25-30 credits. In the past three years, only 12-14 students per year have come with two-year degrees.
- The state schools have seen increased enrollment. Clarion's enrollment was up 4% last year, which is roughly the same as the state average. Edinboro's enrollment went up 8%. California saw an enrollment rise of 5.5%, and Slippery Rock and IUP both increased enrollment by about 2%.

V. Student Senate – H. Puhalla

- Student Senate is working on a “Good Neighbor” program intended to foster good relations between students and the Clarion community.
- Senate is also looking at promoting student participation in the census.
- One more faculty member is needed for the CSA Board of Directors. L. Occhipinti will put out a call asking for volunteers.
- Student Senate plans to rewrite its constitution and its funding policies.

VI. Committee Reports

A. CCPS – B. Sweet

- The deadline for objections to CCPS proposals is October 20.
- CCPS met last Wednesday to consider changing deadlines on the implementation of new programs. Discussion is ongoing.
- CCPS is also discussing putting proposals on Blackboard or otherwise distributing them electronically.
- CCPS will meet again on October 21.

B. Student Affairs – S. Sentner

The subcommittee on Student Affairs met September 30. Ken Staub was elected chair. The co-chairs of the subcommittee on Student Activities will be Mary Beth Mason-Baughman and Mark Lepore.

C. CCR – J. Beal – no report

D. Academic Standards – T. Pfannestiel

The Admissions subcommittee has elected Christina Sheets as chair.

E. Budget – M. Franchino – no report

F. Faculty Affairs – P. Kolencik

- Vickie Harry presented on Wednesday, October 7 as part of the Faculty Author Seminar Series.
- A mentor dinner will be held November 4.

G. Institutional Resources – Y. Ayad

The Facilities Planning committee met Thursday, October 8. The committee discussed accessibility issues related to the new science building, the demolition of Chandler, and the design of Becht.

H. Venango – D. Lott

The Venango campus committee will meet next Monday. Two presentations are scheduled for next week on the Venango campus.

VII. Old Business

VIII. New Business

E. CCPS – B. Sweet

a. Read-ins

The read-ins were read in.

F. CCR appointments

CCR moved that Julia Aaron and Greg Goodman be appointed to the Clarion University-Wide Faculty Development Committee. The motion was approved.

G. Assessement

J. Phillips, the chair of the university-wide assessment committee, distributed a proposed mission statement. The packet distributed included a calendar of goals and a proposed five-year strategic plan (for the years 2006-2011) listing five goals, fifteen sub-goals, and sixty-six objectives. Discussion followed. Senators raised concern about the number of goals and their breadth. They asked for more information about the powers and composition of the committee working on this project. J. Cosgrove distributed a packet on the National Survey of Student Engagement (2008). This survey was distributed at Clarion and at many other universities. Final results are available on the IR webpage. The survey suggested that Clarion students report an equivalent level of academic challenge when compared with other institutions. However, Clarion's numbers on "Active and Collaborative Learning," "Student-Faculty Interaction," "Enriching Educational Experiences" and "Supportive Campus Environment" are all somewhat lower than those of other institutions.

IX. Adjournment

C. McAleer moved and B. Hallock seconded the move to adjourn. Faculty Senate adjourned at 4:43 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
October 26, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, October 26 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: J. Beal, V. Bennett, K. Colvin-Woodruff, M. Franchino, B. Hallock, S. Heeter, S. Hilton, F. Keen, P. Kolencik, R. Leary, D. Lott, C. McAleer, B. Register, T. Pfannestiel, S. Prezzano, M. J. Reef, M. Robinson, B. Sweet, E. ter Horst, S. Traynor and S. Trejos. Student Senate President H. Puhalla and President J. Grunenwald were also present.

XX. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XXI. Approval of the minutes

C. McAleer moved and V. Bennett seconded to approve the minutes from October 12.

XXII. Announcements

- L. Occhipinti will be attending a meeting in Harrisburg next Monday to discuss revising policies on presidential evaluations.
- Mr. John Thornburgh, a consultant for Clarion's presidential search, will meet with faculty leaders on Friday, October 30 from 1:30-2:15. He will also be at an open forum on Friday from 3:15-4:00.

IV. President's Report – J. Grunenwald

- There will be a reception on Tuesday afternoon in the library to recognize faculty members who have been tenured and/or promoted.
- The 4.5% cut from last year was not a one-time event. In addition to this 4.5% cut, the new state budget includes a further reduction of 6.9% in appropriations. This will result in a reduction for Clarion of about 3 million dollars. Summer school revenues and revenues from extended studies will help to make up this shortfall. In addition, money from the tech fee will be used to support the salaries of people working in areas that support university technology. Enrollment was up about 4% this year, and that additional tuition will also help.
- After these adjustments, a deficit of about 1.3 million remains. This will be offset by cuts in academic affairs, finance, and student affairs. Some positions in finance and student affairs that are currently filled by interim employees will be eliminated.
- Departments should be aware that the 20% cuts in budgets and the 20% cut in student wages are both real.
- Clarion will receive about 4 million dollars in one-time stimulus money. About 1 million of this money will be used to replenish reserves used in paying off the 4.5% cut last year. Some will be used to pick up deferred maintenance costs. One-

time money will also be used to finish up deferred projects. Money may also go to other initiatives.

- One-time money will be used only for one-time expenditures, not for ongoing operations. It is likely that the budget next year will also be bad.
- The new biotech center is expected to generate revenue. Continued growth is also expected in summer school and extended studies.

V. Student Senate – H. Puhalla

- Student Senate is working on a “Good Neighbor” program intended to foster good relations between students and the Clarion community.
- Student Senate is also looking at promoting student participation in the census.
- One more faculty member is needed for the CSA Board of Directors. L. Occhipinti will put out a call asking for volunteers.
- Student Senate is considering implementing a “Historian Chair” to keep records and improve continuity with Student Senate.
- Student Senate plans to rewrite its constitution and its funding policies. It hopes to have these changes completed by the end of the semester.

VI. Committee Reports

A. CCPS – B. Sweet

- CCPS met last Wednesday. It went over proposals and read-ins. It did not discuss changes in deadlines or the possibility of submitting proposals electronically.
- Open hearings will be held November 11.
- There are read-ins in New Business.

B. Student Affairs – S. Sentner – no report

C. CCR – J. Beal – no report

D. Academic Standards – T. Pfannestiel

T. Pfannestiel is awaiting full statistics on the summer academic suspension hearings. He hopes to have these in time to bring to Senate next week.

E. Budget – M. Franchino

The budget committee will meet with Paul Bylaska on November 9.

F. Faculty Affairs – P. Kolencik

- A mentor dinner will be held November 4.
- The next Faculty Author Seminar will take place on November 11. Dr. Sandra Trejos will present.
- The faculty retirement reception will be held on April 28, 2010.

G. Institutional Resources – Y. Ayad

The Library Subcommittee will be asking faculty to share strategies that have worked to promote students' information literacy. There will also be two conferences this week on issues related to copyrights and fair use.

H. Venango – D. Lott – no report

VII. Old Business

VIII. New Business

H. CCPS – B. Sweet

a. Read-ins

The read-ins were read in.

IX. Adjournment

C. McAleer moved and P. Kolencik seconded the move to adjourn. Faculty Senate adjourned at 4:35 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
November 9, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, November 9 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Colvin-Woodruff, M. Franchino, S. Heeter, S. Hilton, P. Kolencik, R. Leary, D. Lott, C. McAleer, T. Pfannestiel, S. Prezzano, M. J. Reef, M. Robinson, S. Sentner, B. Sweet, E. ter Horst, S. Traynor and S. Trejos. Student Senate President H. Puhalla and President J. Grunenwald were also present.

XXIII. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XXIV. Approval of the minutes

S. Traynor moved and C. McAleer seconded to approve the minutes from October 26.

XXV. Announcements

- The Clarion University Theatre will present two plays by David Mamet, “The Water Engine” and “Mr. Happiness.” Performances will be held November 18- November 22.
- The Clarion University Libraries are conducting a survey about library services. The poll has been sent out via email and is also available on the library’s website.
- The German Club will commemorate the fall of the Berlin Wall at 6:30 p.m. on November 9 in Level A of the Carlson Library.
- Dr. Brent Register will perform his original composition “Evening Peace” in Hart Chapel at 7 p.m. on November 13.
- The Social Equity Dinner will take place in the Gemmell Multi- Purpose Room on Wednesday, November 11, from 7-9 p.m.

IV. President’s Report – J. Grunenwald

- Congratulations are due to the men’s basketball and football teams on their recent achievements. Congratulations are also due to the Greek organizations. The men’s Greek organizations have a QPA average of over 3.0
- Changes are being made in performance indicators. In the future, Clarion’s performance will be evaluated primarily in comparison to past performance, rather than by comparison with other schools. Other changes are also being considered. It is believed that these changes will work in Clarion’s favor.
- Clarion did well in performance indicators in the past year. It improved in all but 6 of the 61 indicators. Performance indicators brought the university \$2.2 million this year, and \$1.9 million last year.
- One-time money will not be used to hire temporary faculty.

V. Student Senate – H. Puhalla

- Student Senate is working on a “Good Neighbor” program intended to foster good relations between students and the Clarion community.
- Student Senate is also looking at promoting student participation in the census and has nearly finished rewriting its constitution.
- Student Senate is also considering advocating for a process to make transferring courses easier.
- The Board of Student Government Presidents is working on ways to show how funding cuts hurt students.
- Representatives from the state schools are also planning a community-service event to be called “The Big Event.”

VI. Committee Reports

A. CCPS – B. Sweet

- Open hearings will be held November 11.
- There are read-ins in New Business.

B. Student Affairs – S. Sentner – no report

C. CCR – J. Beal – no report

D. Academic Standards – T. Pfannestiel

- The statistics from the spring hearings are available. The number of students on the dean's list is up. The number on probation and suspension is down. There has also been a decline in the number of appeals. The percentage of appeals upheld has remained quite consistent.
- Concerns were expressed at Policy about the involvement of EOP/Act 101 and Academic Enrichment in the suspension process. They can allow students to be readmitted before the committee evaluates files. Concerns were also expressed about the role of Academic Affairs, which can overrule committee decisions and readmit students for whom the committee upheld suspensions. T. Pfannestiel will talk to these groups.

E. Budget – M. Franchino

The budget committee will meet with Paul Bylaska today.

F. Faculty Affairs – P. Kolencik

- A mentor dinner was held November 4.
- The next Faculty Author Seminar will take place on November 11. Dr. Sandra Trejos will present.

G. Institutional Resources – Y. Ayad

The library subcommittee will meet November 18. Facilities Planning will meet November 19. There is no report from the technology subcommittee.

H. Venango – D. Lott

- Venango will host a Fall Open House this Saturday.
- The Venango Campus Committee has produced a proposal for a New Faculty Orientation at Venango. This orientation would be in addition to the one at Clarion.

VII. Old Business

VIII. New Business

I. CCPS – B. Sweet

a. Read-ins

The read-ins were read in.

IX. Adjournment

C. McAleer moved and B. Sweet seconded the move to adjourn. Faculty Senate adjourned at 3:56 p.m.

Respectfully submitted,

Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
November 23, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, November 23 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: J. Beal, V. Bennett, K. Colvin-Woodruff, M. Franchino, W. Hallock, S. Heeter, S. Hilton, F. Keen, P. Kolencik, D. Lott, C. McAleer, T. Pfannestiel, S. Prezzano, M. J. Reef, B. Register, M. Robinson, S. Sentner, B. Sweet, E. ter Horst, and S. Traynor. President J. Grunenwald was also present, as were R. Balough, R. Bloom, D. Hartley, J. Knepper, J. Pesek, T. Rourke and others.

XXVI. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XXVII. Approval of the minutes

C. McAleer moved and P. Kolencik seconded to approve the minutes from November 9.

XXVIII. Announcements

- The Clarion University Planetarium will present “Season of Light” on Friday, December 4 and Friday, December 11 at 7 p.m.
- Don Bish will discuss his experiences as a musician and music businessman on November 30 at 7:30 p.m. in Hart Chapel.

IV. President’s Report – J. Grunenwald

- Congratulations are due to B. Register, whose original composition “Evening Peace” premiered at Clarion on November 13.
- A summary of results related to performance indicators has been provided to APSCUF and the president of Faculty Senate. It has also been provided to department chairs and directors.

V. Student Senate – H. Puhalla

- Student Senate is working on a “Good Neighbor” program intended to foster good relations between students and the Clarion community.
- Student Senate has nearly finished rewriting its constitution.
- Student Senate will host a conference on student government leadership in January.

VI. New Business -- CCPS

Two items on the CCPS list (numbers 072 and 073) faced objections. The others, coming from committee with positive recommendations, were discussed first.

- V. Bennett inquired how many faculty members would be needed to teach the respiratory courses. It was said that two faculty members would be sufficient. The motion to approve passed.
- The Masters of Education in Curriculum Instruction proposed adding additional courses to its program as electives. The motion was approved.
- The motion to allow Early Childhood Education 417 to be listed on the checksheet under Liberal Education Skills (1C) passed. Concerns were, however, expressed about a tendency to allow major courses to count as general education courses.
- A proposal to list Honors 131 in the General Education category 2C (Arts and Humanities) passed.
- A proposal to delete the W flag and add a Q flag to Rehab 475 passed.

Senate then moved to discuss the proposed minor in intelligence analysis. T. Rourke was asked to present his department’s objections to the minor. This statement was followed by R. Balough’s response. T. Rourke expressed a number of concerns:

- Intelligence analysis programs are most often found linked with Criminal Justice programs, not with Economics.
- The proposed curriculum for the minor has little to do with Intelligence Analysis. Only one IA course is needed for the minor. The other courses seem to have no internal logic tying them together. Also, it is not clear who would teach the course(s) on intelligence analysis.
- T. Rourke suggested that the minor aimed to capitalize on market trends, without sufficient regard for the content of the curriculum. He suggested that Political Science and Criminal Justice do not object to Intelligence Analysis on principle, but would hope to be in on the ground floor of planning any such minor.

R. Balough responded.

- R. Balough indicated that there are only three minors in Intelligence Analysis in the United States. One of these is housed in Economics, one in History, and one in Political Science. There is no reason, therefore, to say that any field has a better claim on the minor than Economics.
- People who work in Intelligence Analysis have degrees in many fields. Both Economics and Political Science are common degrees.
- The minor is not intended to produce experts in Intelligence, but to give students grounding in a variety of skills that are useful to analysts.
- The curriculum content of the minor could be stronger. If Political Science worked with Economics, the content could be improved.
- It would be good to get the program started. Once started, improvements could be made to the program.

Senators raised a number of questions.

- V. Bennett asked if current faculty members have expertise in the field. She also asked who would advise these students. R. Balough suggested that Economics would hope to hire someone (possibly part-time) to teach the Intelligence class. He suggested that he himself would probably advise the students.
- P. Kolencik inquired about the qualifications needed to teach such a class. R. Balough indicated that Economics would hope to find someone who had taught such a class recently.
- E. ter Horst suggested that the minor seemed lacking in structure, particularly compared to minors that feature an internal structure of introductory courses, mid-level courses, and a capstone course. R. Balough and S. Traynor suggested that such a structure is not universal, and may not be applicable for interdisciplinary courses.
- J. Beal observed that many of the courses listed for the minor were upper-division courses with required pre-requisites. If the pre-requisites are taken into account, the minor would require 27 credits. He also noted that a student with a minor in Economics would need to add only 2 or 3 courses to complete a minor in Intelligence Analysis.
- E. ter Horst suggested that collaboration between Economics and Political Science would be needed to make this minor viable. She also suggested that the proposal needed to be rethought to make it more internally coherent.

Senate President L. Occhipinti observed that Senate would need to vote twice, first on the minor and then on the proposed course in Intelligence Analysis.

- Senate voted against the proposed minor. The vote was 10-10. In the case of a tie, the motion failed.
- The IA course passed with a vote of 16 in favor and 3 opposed.

A. CCPS – B. Sweet

CCPS will meet Wednesday, December 2. It will discuss possible changes in the implementation schedule and the electronic circulation of proposals.

B. Student Affairs – S. Sentner

Student Affairs is looking at the applications for Who's Who. It will make decisions by the end of the semester.

C. CCR – J. Beal – no report

D. Academic Standards – T. Pfannestiel – no report

E. Budget – M. Franchino

The budget committee met with Paul Bylaska two weeks ago. No new information was available at that time. M. Franchino asked President J. Grunenwald if any additional information was available. J. Grunenwald said that Clarion was looking at guidelines on the use of federal funds.

F. Faculty Affairs – P. Kolencik

- Faculty Affairs will meet on December 8 to plan the Faculty Retirement Reception on April 28.

G. Institutional Resources – Y. Ayad

- The technology subcommittee met last week. It elected Robert Nulph as chair. It is discussing the possibility of electronic submissions of CCPS paperwork.
- Sam Puleio will discuss the new student email system at the next Faculty Senate meeting.
- The Facilities Planning Committee discussed the installation of card-swipe access to eleven rooms in Peirce. Becht renovations are also scheduled to begin next year.
- The Library Subcommittee is planning to ask faculty members to submit assignments and ideas about promoting student information literacy. It also encourages faculty members to participate in the current survey about library services and facilities.

H. Venango – D. Lott – no report

VII. Old Business

VIII. New Business

J. CCPS – B. Sweet

a. Read-ins

The read-ins were read in.

IX. Adjournment

C. McAleer moved and S. Sentner seconded the move to adjourn. Faculty Senate adjourned at 4:40 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
December 7, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, December 7 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Colvin-Woodruff, M. Franchino, W. Hallock, S. Heeter, S. Hilton, F. Keen, P. Kolencik, R. Leary, D. Lott, C. McAleer, T. Pfannestiel, S. Prezzano, M. J. Reef, B. Register, M. Robinson, S. Sentner, B. Sweet, E. ter Horst, S. Traynor, and S. Trejos. Provost V. James was present, as was S. Puleio, representing computing services.

XXIX. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XXX. Approval of the minutes

C. McAleer moved and W. Hallock seconded to approve the minutes from November 23.

XXXI. Announcements

IV. President's Report – V. James

On Thursday, the president will ask vice-presidents for recommendations on the use of stimulus money. Stimulus money will be used in three categories: instructional, research, and major improvements to facilities.

V. Student Senate – H. Puhalla – no report

VI. Committee Reports

A. CCPS – B. Sweet

- The committee is still looking into the possibility of changing deadlines so that all program changes (whether submitted in the fall or the spring) would be implemented in the fall, rather than after a one-year period.
- CCPS discussed electronic distribution of proposals. It would like to discuss the matter with EC and Meet and Discuss, in hopes of trying to pilot electronic distribution in the spring. The proposal would require departments to email electronic copies of their proposals to

ccps@clarion.edu. About ten hard copies (with signatures) would be sent to CCPS, and proposals would be posted on Blackboard.

- Discussion ensued. C. McAleer observed that if people wish to read proposals on paper, that this plan would simply shift printing costs away from the department making the proposal onto other departments. She observed that it would be hard for senate to discuss proposals if senate members did not have paper copies in front of them. S. Traynor said that she reads proposals at home, and would prefer to have paper copies. Other senators spoke in favor of a change toward electronic distribution. E. ter Horst observed that most people would not wish to print all of the proposals, and could print only those that were needed. T. Pfannestiel said that Senate rarely discussed more than one or two proposals per semester. J. Beal observed that limiting the number of paper copies would save money.
- B. Sweet asked if the proposal would be acceptable if all senators who wanted a paper copy could get one.
- L. Occhipinti called for a non-binding vote. Four senators expressed a wish to continue providing paper copies. Twelve voted in favor of a compromise position, where paper copies would be available to those who wished to receive them, but the number of paper copies sent out would be smaller. Eight would like to see the process be entirely electronic.

B. Student Affairs – S. Sentner – no report

C. CCR – J. Beal – no report

D. Academic Standards – T. Pfannestiel – no report

E. Budget – M. Franchino

L. Occhipinti has distributed the president's report on performance indicators.

F. Faculty Affairs – P. Kolencik

The committee will meet tomorrow, December 8.

G. Institutional Resources – Y. Ayad – no report

H. Venango – D. Lott – no report

VII. Old Business

VIII. New Business

K. Student email changes

S. Puleio discussed the upcoming changes to student email accounts. Student accounts will migrate to a service hosted by Microsoft. This shift will allow 10 GB of email storage. Students will also benefit from a new web interface, and will be able to keep their account forever. This system is in use by numerous schools nationally. The new email domain for students will be @eagle.clarion.edu. The students' email addresses will include first and middle initials and last names, as follows:

A.C.Bates@eagle.clarion.edu An alias function will allow mail addressed to s_username@eagle.clarion.edu to be delivered as well. The service will be activated in February. Senators asked a number of questions about the system. P. Kolencik asked if the new system would be integrated with Blackboard. S. Puleio indicated that it would. Y. Ayad asked if faculty would receive notification of these changes. S. Puleio said that they would. V. Bennett asked if faculty email accounts would be affected. S. Puleio said that faculty accounts do need to be upgraded, but that that change will be considered in a separate initiative. This service is not available for employee accounts. R. Leary asked about cost and security. S. Puleio indicated that there was no fee from Microsoft. Clarion will be an administrator of the service, and will be able to address security issues. The agreement also includes privacy provisions. S. Trejos asked if students' current emails will migrate to their new accounts automatically. S. Puleio said that they would not, but that students would receive instructions on how to move their emails to their new account. J. Beal inquired about technical support. S. Puleio said that technical support would be available both through Clarion and through Microsoft. T. Pfannestiel inquired about spam filters. S. Puleio indicated that the accounts would use Microsoft's filtering. Y. Ayad asked if this switch would free up resources on campus. S. Puleio indicated that it would not, as the old email system was very dated.

L. CCPS – B. Sweet

a. General education proposals

Three general education proposals were presented:

- To add a second values flag to SPED 446
- To list SPED 245 as a writing intensive course
- To add a foundation skills 1C flag to CPSC 201

The motion from committee passed.

b. Read-ins

The read-ins were read in.

IX. Adjournment

C. McAleer moved and S. Prezzano seconded the move to adjourn. Faculty Senate adjourned at 4:15 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate