

MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES
CLARION UNIVERSITY OF PENNSYLVANIA
NOVEMBER 18, 2010
ROOM 108 EAGLE COMMONS, CLARION CAMPUS
CLARION, PA 16214

7:00 P.M.

I. RECORDING OF ATTENDANCE

The meeting was called to order by Mr. James, Chairperson, with the following Trustees present:

Dr. Syed Ali-Zaidi
Mrs. Susanne Burns
Ms. JD Dunbar
Mr. R. Lee James, Chairperson
Mr. James Kifer, Vice Chairperson
Mr. Christopher Myers
Ms. Donna Oberlander
Mr. Howard Shreckengost, Secretary

The following trustees were absent from the meeting:

Mr. Ross Cioppa
Mr. Larry Pickett
Mr. Jeffrey Szumigale

The following members of the University administration attended the meeting:

Mr. Paul Bylaska, Vice President for Finance and Administration
Dr. Jocelind Gant, Assistant to the President for Social Equity and Assistant Vice President for International Programs
Dr. Valentine James, Provost and Academic Vice President
Dr. Christopher Reber, Executive Dean, Venango Campus
Mr. Harry Tripp, Vice President for Student and University Affairs
Dr. Karen Whitney, President

II. MINUTES OF THE REGULAR MEETING OF SEPTEMBER 16, 2010

A motion was made by Mr. Shreckengost, seconded by Mr. Kifer, that the minutes of the September 16, 2010 regular meeting of the Council of Trustees be approved as distributed by mail. The motion carried unanimously.

III. COMMUNICATIONS

A. Public Comments - None

B. Report of Student Senate

Student Senate President Ben Sturtz reported on activities of Student Senate, including training for 12 new Senators, approval of funding requests and three new student organizations, and efforts to enhance the involvement of Student Senate in campus and community events. He noted that Student Senate had won 2nd place in the ALF float competition, 1st place honors in the Ovarian Cancer Kickball event, and had hosted a successful annual Social Equity Banquet.

C. Report of Faculty Senate

Professor Mark Franchino, Vice Chairperson of Faculty Senate, reported that his group had completed the formation of various Senate committees and subcommittees, reviewed nearly 100 course proposals, would be examining data from Clarion University's participation in the National Survey of Student Engagement (NSSE), and were involved in efforts related to the university's General Education program and Middle States self-study.

D. Council Chairperson's Report

In his report, Mr. James encouraged trustees to participate in the university's Winter Commencement on Saturday, December 18, at 2:00 p.m. in Tippin Gymnasium. He also requested that trustees mark their calendars for the Friday, April 15, 2011 inauguration of Dr. Karen Whitney as the 16th President of Clarion University. He noted that the inaugural events would include a luncheon, installation ceremony, and public reception and that they would be held in conjunction with the university's annual Academic Excellence celebration.

IV. REPORTS AND RECOMMENDATIONS OF THE PRESIDENT

A. President

Information Items

1. Enrollment Management

Dr. Whitney reported that for Fall 2010, the university's enrollment stood at 7,315 while the PA State System of Higher Education's total enrollment was 119,513.

2. State System Update

Dr. Whitney shared news of the PA State System, noting a recent visit by Chancellor Cavanaugh to Clarion and Venango campuses, a PASSHE strategic initiatives document, and collective bargaining negotiations.

3. 500-Day Presidential Plan

Dr. Whitney provided the trustees with an executive summary of her recently completed Listening Report, based on feedback she had received from an online survey completed by over 150 respondents, three open forums, numerous group and departmental meetings and personal conversations with over 2,000 individuals over the course of 90 days. She also shared a draft of her Presidential 500-Day Plan and invited trustees to review the document and provide comments to her.

B. Academic Affairs

Information Items

1. Faculty Sabbaticals

Dr. James called the trustees' attention to a listing in the agenda of faculty that had been granted sabbaticals for the 2011-2012 academic year or a portion of it.

2. Update on New Program Proposals

Dr. James reported that revisions were being made at the university level to a number of program proposals that had been advanced to the PASSHE and returned to Clarion for clarification. He noted that the university's Doctor of Nursing proposal was making its way through the curriculum review process.

3. Update on Re-accreditation of Library Science Program

Dr. James announced that the accreditation review of the university's Master of Science in Library Science had been

completed and that a decision from the accrediting body was expected in January, 2011.

C. Finance and Administration

Information Items

1. Budget Update

Mr. Bylaska indicated that the President's Executive and Deans' Council were engaged in a collaborative effort to gather and review data to position the university to meet what was expected to be a challenging financial situation. He reported good news regarding utility costs, noting that collaborative purchasing efforts had helped to secure lower rates for natural gas and electricity.

2. Status of Facilities Report

Mr. Bylaska reviewed projects on the Status of Facilities Report attached to the trustees' agenda. He noted that a preliminary design on the renovation of Becht Hall into a student success center was expected by Thanksgiving with construction commencing in summer 2011. He further noted that architect estimates for the Tippin Gymnasium project came in higher than expected, the renovation of the Boiler Plant was almost completed, and funding was being sought to address ground water issues at the Venango Campus. Providing an update on the Venango Nursing Simulation Lab project, Executive Dean Chris Reber noted that good conversations were being held with individuals and foundations and that \$200,000 had been raised while an additional \$500,000 was still needed.

D. Student and University Affairs

Action Item

1. Certification of Foundation Compliance with Board of Governors Policy 1985-04, University External Financial Support

Mr. Tripp introduced Mr. Michael Keefer, CEO of the Clarion University Foundation, Inc. Mr. Keefer reported that for FY09-10, the Foundation had provided \$6.476 million in support to Clarion University, while the University had funded the Foundation \$1.17 million in support of its operation. He indicated that the return to the university included scholarships and grants, campus activities and

programs, and fundraising and support services. Dr. Whitney expressed her gratitude for the Foundation, noting that it was the finest of any PASSHE university.

A motion was made by Mrs. Burns, seconded by Ms. Dunbar, to approve the following resolution. The motion carried unanimously.

RESOLVED, that the Council of Trustees, Clarion University of Pennsylvania, upon recommendation of the President, hereby certifies that the Clarion University Foundation, Inc., complies with the Board of Governors Policy 1985-04.

Information Items

1. CORE Drug and Alcohol Survey Results

Mr. Tripp introduced Ms. Susan Bornak, Dean of Student Development, and Mr. Jimmy McGee, Coordinator for Wellness Programs, who shared the results of the 2010 CORE Drug and Alcohol Survey which measured student values and beliefs around drugs and alcohol. Ms. Bornak highlighted changes in student survey responses from 2005 to 2010, noting decreases in consumption and improvements in student awareness about the university's alcohol and drug prevention programs. Mr. McGee cited initiatives that had contributed to the positive results (Greek Plan, NCAA Life Skills Initiative, Orientation, State Liquor Control Board grant), as well as the involvement of a university/community task force, Student Senate, and faculty. Mr. James commended Mr. McGee on the aggressive efforts that had been undertaken.

2. Fund-raising Report

Mr. Tripp reported that the Clarion University Foundation, Inc. had raised a little over \$1.1 million since the beginning of FY10-11. He introduced David Love, Director of Marketing and Communication, who shared sample 30 and 60 second spots from a recent series of new television advertisements that were produced to increase the number of students who visit the university's web site or campus.

V. REPORT OF COMMITTEES

A. Executive Committee

Mr. James indicated that the Executive Committee had not met in November.

B. Finance Committee

A motion was made by Ms. Dunbar, seconded by Mr. Kifer, that the following resolution be approved. The motion carried unanimously.

RESOLVED, that the Council of Trustees, Clarion University, approve the Finance Committee Report dated July 10, 2010.

C. Honorary Degree Committee

Mr. James reported that the Honorary Degree Committee had met on November 11 to review six nominations for the honorary degree. He noted that the committee had advanced the names of four individuals to the President. Dr. Whitney addressed the qualifications of the following nominees:

- a. Enrique Conterno, senior vice president and president of the diabetes business unit, USA Lilly
- b. Eve Ensler, playwright and activist to end violence against women and girls
- c. Jim Kelly, former Buffalo Bills quarterback and founder of Hunter's Hope Foundation
- d. William Strickland, President/CEO, Manchester Bidwell Corporation

A motion was made by Mr. Shreckengost, seconded by Ms. Dunbar, to approve the four candidates for the honorary degree. The motion carried.

Dr. Whitney indicated that she would begin approaching the candidates to determine their willingness to accept the honorary degree and that she would provide an update to the trustees.

VI. UNFINISHED BUSINESS - None

VII. NEW BUSINESS - None

VIII. ADJOURNMENT

A motion was made by Mr. Kifer, seconded by Dr. Ali-Zaidi, to adjourn the meeting. The meeting was adjourned at 8:15 p.m.

Respectfully submitted

Howard Shreckengost, Secretary
Council of Trustees