

MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES
CLARION UNIVERSITY OF PENNSYLVANIA
JULY 17, 2008
ROOM 204 CARLSON LIBRARY, CLARION CAMPUS
CLARION, PA 16214

7:00 P.M.

I. RECORDING OF ATTENDANCE

The meeting was called to order by Mr. James, Chairperson, with the following Trustees present:

Dr. Syed Ali-Zaidi
Mrs. Susanne Burns
Mr. Richard Hilinski, Secretary
Mr. R. Lee James, Chairperson
Mr. James Kifer
Mr. Jeffrey Szumigale – via conference phone

The following trustees were absent from the meeting:

Mr. H. John Drayer
Mr. Howard Shreckengost, Vice Chairperson

The following members of the University administration attended the meeting:

Mr. Paul Bylaska, Vice President for Finance and Administration
Dr. Jocelind Gant, Assistant to the President for Social Equity and Assistant Vice President for International Programs
Dr. Joseph Grunenwald, President
Dr. Valentine James, Provost and Academic Vice President
Mr. Harry Tripp, Vice President for Student and University Affairs

Chairperson James indicated that since Trustee Szumigale was participating via phone, the agenda would be reordered to consider all Action Items first. He further indicated that since one of the Action Items concerned a matter of property acquisition, the Council would enter into executive session for that discussion and return to public session to vote on that and the other Action Items.

The Trustees entered into executive session at 7:05 p.m. to discuss a matter of property acquisition and returned to public session at 7:22 p.m.

II. ACTION ITEMS

A. Approval of Property Acquisition

A motion was made by Mr. Szumigale, seconded by Mrs. Burns, that the following resolution be approved. A roll call vote was taken. The motion carried unanimously.

WHEREAS, the property owned by Mr. J. W. Bartley and located at 957 Corbett Street in the Borough of Clarion is available to Clarion University of Pennsylvania to provide opportunities for expansion, therefore, be it

RESOLVED, that the Council of Trustees of Clarion University of Pennsylvania authorizes the President to pay \$114,400 for the purchase of above named property, subject to the approval of the Chancellor, and the Board of Governors of the State System of Higher Education, and all other necessary conditions, and be it further

RESOLVED, that the Council of Trustees authorizes the President to proceed with obtaining the approval of the Board of Governors.

WHEREAS, the property owned by Rebecca Beerbauer of Clarion, Pennsylvania at 961 Corbett Street in the Borough of Clarion is available to Clarion University of Pennsylvania to provide opportunities for expansion, therefore, be it

RESOLVED, that the Council of Trustees of Clarion University of Pennsylvania authorizes the President to pay \$119,900 for the purchase of above named property, subject to the approval of the Chancellor and the Board of Governors of the State System of Higher Education, and all other necessary conditions, and be it further

RESOLVED, that the Council of Trustees authorizes the President to proceed with obtaining the approval of the Board of Governors.

B. Approval of Minutes of the Regular Meeting of May 8, 2008

A motion was made by Mr. Hilinski, seconded by Mrs. Burns, that the minutes of the May 8, 2008 regular meeting of the Council of

Trustees be approved as distributed by mail. A roll call vote was taken. The motion carried unanimously.

C. Approval of Hazard Mitigation Plan

Mr. Bylaska indicated his desire to postpone the vote on approval of the Clarion University Hazard Mitigation Plan to allow the trustees more time to review the full document in addition to the executive summary that had been attached to the Council's agenda. Mr. Bylaska reviewed the need for the plan and noted that Clarion's document, which followed the format recommended by FEMA and PEMA, would serve as a model for the State System. Mr. Bylaska also reviewed various hazards addressed by the plan and noted that additional information would be included to better address the unique characteristics of the Venango Campus. Summarizing the plan, Dr. Grunenwald noted that it was a general assessment of risk to the university, given its location and history of risk. He further noted that the plan was one of three response plans that the university had developed, the others being the Emergency Response Plan and the Pandemic Response Plan.

A motion was made by Mr. Hilinski, seconded by Dr. Ali-Zaidi, to postpone the vote on approval of the proposed Hazard Mitigation Plan until the Council of Trustees' September 18, 2008 meeting. A roll call vote was taken. The motion carried unanimously.

D. Approval of Finance Committee Report

A motion was made by Mr. Hilinski, seconded by Mrs. Burns, that the following resolution be approved. A roll call vote was taken. The motion carried unanimously.

RESOLVED, that the Council of Trustees, Clarion University, approve the Finance Committee report for the period ending May 10, 2008.

E. Approval of Facilities Committee Report

Facilities Committee Chairperson Burns reported that she and trustees Hilinski and Kifer had participated in a review of 11 university facilities on July 8, 2008, as outlined in the printed 2008 annual report of the committee attached to the Council's agenda. She reviewed the buildings that had been toured and commented on the overall condition of each, noting renovations and improvements that had been

made. She recommended the Council's acceptance of the committee's report.

A motion was made by Mr. Hilinski, seconded by Mr. Kifer, that the following resolution be approved. A roll call vote was taken. The motion carried unanimously.

RESOLVED, that the Council of Trustees, Clarion University, approve the 2008 Annual Report of the Facilities Committee.

At the conclusion of the voting on the Action Items, Mr. James thanked Mr. Szumigale for his participation and dismissed him from the meeting.

III. COMMUNICATIONS

- A. Public Comments - None
- B. Report of Student Senate - None
- C. Report of Faculty Senate - None
- D. Council Chairperson's Report

Mr. James introduced Mr. Kyle McMunn, Clarion's student trustee candidate who is awaiting formal appointment by the Governor. Mr. James noted that Mr. McMunn was a Knox, PA native and a Junior Chemistry/Pre-Pharmacy major. The Council looks forward to Mr. McMunn's participation in Council proceedings.

Mr. James indicated that the Council had not yet received word from the State System about this year's workshop for trustees on the System Accountability Plan (SAP) performance indicator data. Trustees should expect to receive information via mail from the Chancellor's Office.

IV. REPORTS AND RECOMMENDATIONS OF THE PRESIDENT

- A. President

Information Items

1. Enrollment Update

Dr. Grunenwald reported that applications for Fall 2008 were up while deposits continued to be down, possibly due to economic factors and uncertainty about financial aid. He added that the university expected to make its budget projection of a 1.5% increase in overall enrollment. Discussing enrollment patterns, he noted a decline in the number of traditional 18-year olds in the university's market that was being offset by an increase in the number of graduate students.

2. State System News

Dr. Grunenwald reported that the Board of Governors had approved a 3.5% increase in tuition for 08-09. He reviewed factors affecting the budget, including a decrease in overall employee benefit costs, increase in utility costs, and a \$10 million unfunded expense across the System related to the implementation of the Student Life Cycle Management (SLCM) module of the SAP software system. He noted that Clarion's share of the SLCM costs was projected at \$800,000 for FY08-09.

In further discussing the SLCM project, Dr. Grunenwald noted that the System Presidents had proposed an alternative plan to the Board of Governors. He further noted that Chancellor John Cavanaugh had been given 60 days by the Board to put together a recommendation on whether to move ahead with SLCM or some other alternative.

In other System news, Dr. Grunenwald reported that new contracts with the SCUPA and OPEIU bargaining units had been reached.

3. Sidewalk Project

Dr. Grunenwald noted that \$50,000 in one-time funds had been allocated to address tripping and other safety hazards associated with sidewalks across campus.

B. Academic Affairs

Information Items

1. Welcome to Provost Valentine James

Dr. Grunenwald introduced Dr. Valentine James who assumed duties as the university's new Provost and Academic Vice President on July 1. Dr. James was formerly Dean of the College of Humanities and Social Sciences and Full Professor at Fayetteville State University. His research interest is in sustainable environmentalism.

2. New College of Business Administration Dean

Dr. Grunenwald announced the Dr. James Pesek had been hired as the permanent Dean of the College of Business Administration, effective June 9. He indicated that Dr. Pesek brought a strong record of academic leadership, teaching, scholarship, and service to the deanship. He further indicated that for the first time since 1982, the university had a full leadership team in place to support the efforts of faculty.

C. Finance and Administration

Information Items

1. Budget Update

Mr. Bylaska indicated that he had no further information to report on the university's FY08-09 budget beyond that shared by the President. A workshop on the current year budget will be held for the trustees prior to their September 18th meeting at Venango Campus.

2. Status of Facilities Report

Mr. Bylaska reviewed facilities projects outlined in the Status of Facilities Report attached to the Council's agenda. He noted that while the report had indicated that the South Campus Parking Lot would be completed in November, 2008, the lot was expected to be available for the Fall Semester. He also noted that the Department of General Services (DGS) had recently assured the university that the Science and Technology

Center would be available for full occupancy by May, 2009, vs. June, 2009, as noted on the Status of Facilities Report.

In response to a question from Mrs. Burns about the time line for razing the old science building, Mr. Bylaska indicated that the demolition would occur in June, 2009. Mr. Bylaska added that the pendulum inside the old building and the science symbols on its exterior walls would be preserved. Dr. Grunenwald noted that while the new Science and Technology Center was available for naming, the planetarium and auditorium in that facility would continue to bear the name of "Peirce," in honor of former faculty member and Physical Science Department Chair Dr. Donald Peirce, for whom the 1968 science center had been named.

D. Student and University Affairs

Information Item

1. Fund-raising Report

Mr. Tripp reported an unaudited grand total of \$5.5 million in private support to the Clarion University Foundation, Inc., for FY07-08. Of that amount, he indicated that \$1.08 million represented payments received on prior-year pledges while \$4.46 million had been raised through 07-08 campaigns. Dr. Grunenwald and Mr. James commended Mr. Tripp and the Advancement staff for their good work.

VI. REPORT OF COMMITTEES

A. Executive Committee

Mr. James reported that the Executive Committee had met on July 8, 2008, and that copies of the minutes from that session would be mailed to trustees.

VII. UNFINISHED BUSINESS - None

VIII. NEW BUSINESS - None

IX. ADJOURNMENT

A motion was made by Mr. Hilinski to adjourn the meeting. The meeting was adjourned at 8:35 p.m.

Respectfully submitted

Richard Hilinski, Secretary
Council of Trustees