

2014 ACADEMIC LIBRARIES SURVEY

Institution: Clarion University of Pennsylvania
Address: 840 Wood Street, Clarion, PA 16214

Identification No:
Name of Respondent: Terry S. Latour
Title: Dean of Libraries
Phone Number: 814-393-1931

SURVEY ELIGIBILITY

Please answer the following questions:

		YES/NO
a.	Do your total library expenditures exceed \$10,000?	Yes
b.	Do you have an organized collection of printed or other materials or a combination thereof?	Yes
c.	Do you have paid, trained library staff to provide and interpret library materials to meet the informational, cultural, recreational, or educational needs of clientele?	Yes
d.	Do you have established hours of operation during which paid, trained staff are available to meet the informational service needs of clientele?	Yes
e.	Does the library have the physical facilities necessary to support such a collection, staff, and schedule?	Yes

PART A - NUMBER OF PUBLIC SERVICE OUTLETS, FISCAL YEAR 2014

Line No.	Item	Number
01	Branch and independent libraries - Exclude main or central library	One

PART B - LIBRARY STAFF, FALL 2014

(Exclude maintenance and custodial staff, volunteers and contributed services staff)

NOTE: Report FTE data to two decimals.

Line No.	Staff	Number of full-time equivalents (FTEs)	Salaries and wages (whole dollars only)
02	Librarians	6.00	\$449,576
03	Other Professional Staff	2.00	\$217,613
04	Total librarians and other professional staff (Sum of lines 2 and 3)	8.00	\$667,189
05	All other paid staff (except student assistants)	11.33	\$551,163
06	Student assistants from all funding sources	6.95	\$98,196
07	Total full-time equivalent (FTE) staff (Sum of lines 4 to 6)	26.28	\$1,316,548
08a	Are employee fringe benefits paid from the library budget?	Yes	(Yes/No)
	If no, skip to Part C, line 10.		
08b	Employee fringe benefits (if paid from library budget)	\$645,494	

PART C - LIBRARY EXPENDITURES, FISCAL YEAR 2014

NOTE: See instructions for definitions

Line No.	Amount (whole dollars only)
09	Total salaries and wages \$1,316,548
	Information resources:
10	Books, serial backfiles and other materials (one-time purchases) \$86,313
11	Electronic \$50,831
12	Audiovisual \$369
13	Current serial subscriptions (ongoing commitments) \$479,185
14	Electronic serials \$390,550
	Other information resources:

15	Document delivery/interlibrary loan	\$14,556
16	Preservation	\$1,417
17	Other expenditures for information resources	\$3,252
Operating expenditures:		
18	Computer hardware and software (include maintenance)	\$19,140
19	Bibliographic utilities, networks and consortia	\$78,079
20	All other operating expenditures	\$48,205
21	TOTAL EXPENDITURES (Sum lines 09, 10, 13, 15 through 20)	\$2,046,695

PART D - LIBRARY COLLECTIONS, FISCAL YEAR 2014

Line No.	Collections	Added during the Fiscal Year	Held at end of Fiscal Year
22	Books, serial backfiles and other paper materials (include government documents)	2114	446908
23	E-Books	4455	146295
24	Microforms	1	1504927
25	Audiovisual materials	91	7303
26	Is the library collection entirely electronic?	NO	

PART E - LIBRARY SERVICES, FISCAL YEAR 2014

Note: See instructions for definitions.

Line No.	Services	Number
Interlibrary loans provided to other libraries:		
27	Returnable	2,448
28	Non-returnable	1,659
29	Total provided (sum lines 27 and 28)	4,107
Interlibrary loans received from other libraries:		
30	Returnable	1025
31	Non-returnable	1187
32	Documents delivered from commercial services	2
33	Total provided (sum lines 30, 31, and 32)	2,214
Circulation:		
34	General circulation transactions	86976
35	Reserve circulation transactions	3869
Information services to groups:		
36	Number of presentations	117
37	Total attendance at all presentations	2839

PART F - LIBRARY SERVICES, TYPICAL WEEK, FALL 2014

NOTE: See instructions for definitions

Line No.	Services	Number in a typical week
38	Number of weekly public service hours	93
39	Gate count in a typical week	8337

PART G - ELECTRONIC SERVICES, FISCAL YEAR 2014

Please respond to each item by selecting "Y" or "N". If answering for more than one library, select "Y", if at least one has the service.

Line No.	Services	Yes/No
Does your library provide the following?		
40	Documents digitized by the library staff	Yes
41	Library reference service by e-mail or the Web	Yes
42	Technology to assist patrons with disabilities (e.g., TDD, specially equipped work stations)	Yes
43	Electronic theses and dissertations produced by your	No

PART H - INFORMATION LITERACY, FISCAL YEAR 2014

NOTE: See instructions for definitions

Line No.		Yes/No
44	Has your postsecondary institution articulated student learning/student success outcomes? If no, select "N" and skip 46	Yes
45	Is information literacy incorporated in the institution's student learning/success outcomes?	Yes

PART I - VIRTUAL REFERENCE, FISCAL YEAR 2014

NOTE: See instructions for definitions

Line No.		Yes/No
46	Does your library support virtual reference services? If no, skip remaining questions If yes, does your library utilize any of the following and does it collect usage statistics from any of the virtual reference utilities?	Yes
47	E-mail reference	Yes
48	Chat reference, commercial service	No
49	Chat reference, instant messaging applications	Yes
50	Short message service (SMS) or text messaging	Yes