

## 2009 ACADEMIC LIBRARIES SURVEY

Institution: Clarion University of Pennsylvania  
Address: 840 Wood St., Clarion, PA 16214

Identification No:  
Name of Respondent:  
Title:  
Phone Number:

Terry S. Latour  
Dean of Libraries  
814-393-1931

### SURVEY ELIGIBILITY

Please answer the following questions to determine if you need to complete this survey:

**YES/NO**

a. Do you have an organized collection of printed or other materials or a combination there of?	Yes _____
b. Do you have a staff trained to provide and interpret such materials as required to meet the informational, cultural, recreational, or educational needs of clientele?	Yes _____
c. Do you have an established schedule in which serves of the staff are available to clientele?	Yes _____
d. Does the library have the physical facilities necessary to support such a collection, staff, and schedule?	Yes _____
e. Do you provide financial support to another library?	Yes _____

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## PART A - NUMBER OF PUBLIC SERVICE OUTLETS, FISCAL YEAR 2009

Line No.	Item	Number
01	library	1

## PART B - LIBRARY STAFF, FALL 2009

(Exclude maintenance and custodial staff, volunteers and contributed services staff)

NOTE: Report data to two decimals.

Line No.	Staff	Number of full-time equivalents (FTEs)	Salaries and wages (whole dollars only)
02	Librarians	8.50	\$584,683
03	Other Professional Staff	2.00	\$195,056
<b>Total librarians and other professional staff (Sum of lines 2 and 3)</b>		<b>10.50</b>	<b>\$779,739</b>
05	All other paid staff (except student assistants)	14.72	\$579,645
06	Student assistants from all funding sources	11.32	\$160,020
<b>Total full-time equivalent (FTE) staff (Sum of lines 4 to 6)</b>		<b>36.54</b>	<b>\$1,519,404</b>
08a	Are employee fringe benefits paid from the library budget? If no, skip to Part C, line 10.	Yes	
08b	Employee fringe benefits (if paid from library budget)	<u>\$564,437</u>	

## PART C - LIBRARY EXPENDITURES, FISCAL YEAR 2009

NOTE: See instructions for exclusions and definitions

Line No.		Amount (whole dollars only)
09	<b>Total salaries and wages</b>	<b>\$1,519,404</b>
	<b>Information resources:</b>	
10	<b>Books, serial backfiles and other materials (one-time purchases)</b>	<b>\$213,921</b>
11	Electronic	\$21,120
12	Audiovisual	\$21,166
13	<b>Current serial subscriptions (ongoing commitments)</b>	<b>\$488,412</b>
14	Electronic serials	\$245,750
	<b>Other information resources:</b>	
15	Document delivery/interlibrary loan	\$11,230
16	Preservation	\$11,042
17	Other expenditures for information resources	\$9,086
	<b>Operating expenditures:</b>	
18	Computer hardware and software (include maintenance)	\$23,274
19	Bibliographic utilities, networks and consortia	\$82,287
20	All other operating expenditures	\$60,485
	<b>TOTAL EXPENDITURES (Sum lines 09, 10, 13, 15 through 20)</b>	<b>\$2,419,141</b>

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## PART D - LIBRARY COLLECTIONS, FISCAL YEAR 2009

Line No.	Collections	Added during the Fiscal Year	Held at end of Fiscal Year
22	Books, serial backfiles and other paper materials (include government documents)	5,228	454,580
23	E-Books	1,114	18,661
24	Microforms	52	1,504,920
25	Audiovisual materials	337	8,090
26	Current serial subscriptions	919	24,455

## PART E - LIBRARY SERVICES, FISCAL YEAR 2009

Note: See instructions for exclusions and definitions.

Line No.	Services	Number
<b>Interlibrary loans provided to other libraries:</b>		
27	Returnable	1,821
28	Non-returnable	2,417
29	<b>Total provided</b> (sum lines 27 and 28)	4,238
<b>Interlibrary loans received from other libraries:</b>		
30	Returnable	1,487
31	Non-returnable	1,703
32	Total provided (sum lines 30 and 31)	3,190
33	Documents delivered from commercial services	-
34a	General circulation transactions	101,186
34b	Reserve circulation transactions	13,558
<b>Information services to groups:</b>		
35	Number of presentations	103
36	Total attendance at all presentations	1,697

## PART F - LIBRARY SERVICES, TYPICAL WEEK, FALL 2009

NOTE: See instructions for exclusions and definitions

Line No.	Services	Number in a typical week
37	Hours open in a typical week	86
38	Gate count in a typical week	9,874
39	Reference transactions in a typical week	471

## PART G - ELECTRONIC SERVICES

Please respond to each item by selecting "Y" or "N". If answering for more than one library, select "Y", if at least one has the service.

Line No.	Services	Yes/No
<b>Does your library provide the following?</b>		
40	Documents digitized by the library staff	Yes
41	Library reference service by e-mail or the Web	Yes
42	Technology to assist patrons with disabilities (e.g., TDD, specially equipped work stations)	Yes
43	Electronic theses and dissertations produced by your students	No
<b>Consortial services:</b>		
44	Does your state have one or more state subsidized library consortium that provides access to electronic resources? If no, select "N" and skip to line 48.	No
45	Does your library participate in the consortium? If no, select "N" and skip to line 48.	_____
46	Is the cost of your library's participation fully funded by the state? If no, select "N" and skip to line 48.	_____
47	Does your library participate in any other consortia for access to electronic resources?	_____
48		Yes