

2007 ACADEMIC LIBRARIES SURVEY

Institution: Clarion University of Pennsylvania
Address: 840 Wood Street, Clarion, PA 16214

Identification No:
Name of Respondent: Terry S. Latour
Title: Dean of Libraries
Phone Number: 814-393-1931

SURVEY ELIGIBILITY

Please answer the following questions to determine if you need to complete this survey:

		YES/NO
a.	Do you have an organized collection of printed or other materials or a combination thereof?	Yes
b.	Do you have paid staff trained to provide and interpret such materials as required to meet the informational, cultural, recreational, or educational needs of clientele?	Yes
c.	Do you have an established schedule in which services of the staff are available to clientele?	Yes
d.	Does the library have the physical facilities necessary to support such a collection, staff, and schedule?	Yes
e.	Do you provide financial support to another library?	Yes

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PART A - NUMBER OF PUBLIC SERVICE OUTLETS, FISCAL YEAR 2007

Line No.	Item	Number
01	library	<u>1</u>

PART B - LIBRARY STAFF, FALL 2007 AND SALARIES/WAGES, FY 2007

(Exclude maintenance and custodial staff, volunteers and contributed services staff)

NOTE: Report FTE data to two decimals.

Line No.	Staff	FALL 2007	FY 2007
		Number of full-time equivalents (FTEs) (column 1)	Salaries and wages (whole dollars only) (column 2)
02	Librarians	<u>7.50</u>	
03	Other Professional Staff	<u>2.00</u>	
04	Total librarians and other professional staff (Sum of lines 2 and 3)	<u>9.50</u>	<u>\$774,480</u>
05	All other paid staff (except student assistants)	<u>14.72</u>	<u>\$576,638</u>
06	Student assistants from all funding sources	<u>12.19</u>	<u>\$135,580</u>
07	Total full-time equivalent (FTE) staff (Sum of lines 4 to 6)	<u>36.41</u>	<u>\$1,486,698</u>
08a	Are employee fringe benefits paid from the library budget? If no, skip to Part C, line 10.	<u>Yes</u> (Yes/No)	
08b	Employee fringe benefits (if paid from library budget)		<u>\$503,854</u>

PART C - LIBRARY EXPENDITURES, FISCAL YEAR 2007

NOTE: See instructions for exclusions and definitions

Line No.		Amount (whole dollars only)
09	Total salaries and wages (equal to line 07, column 2)	<u>\$1,486,698</u>
	Information resources:	
	One-time purchases of books, serial backfiles and other materials	
10		<u>\$206,127</u>
11	Electronic	<u>\$14,020</u>
12	Audiovisual	<u>\$28,391</u>
13	Ongoing commitments to serial subscriptions	<u>\$403,285</u>
14	Electronic serials	<u>\$181,546</u>
	Other information resources:	
15	Document delivery/interlibrary loan	<u>\$9,897</u>
16	Preservation	<u>\$11,146</u>
17	Other expenditures for information resources	<u>\$0</u>
	Operating expenditures:	
18	Computer hardware and software (include maintenance)	<u>\$8,952</u>
19	Bibliographic utilities, networks and consortia	<u>\$81,579</u>
20	All other operating expenditures	<u>\$78,419</u>
21	TOTAL EXPENDITURES (Sum lines 09, 10, 13, 15 through 20)	<u>\$2,286,103</u>

PART D - LIBRARY COLLECTIONS, FISCAL YEAR 2007

Is the library collection entirely electronic? **Yes/No**

Line No.	Collections	Added during the Fiscal Year	Held at end of Fiscal Year
22	Books, serial backfiles and other paper materials (include governmnet documents)	<u>5743</u>	<u>447984</u>
23	E-Books	<u>16369</u>	<u>16369</u>
24	Microforms	<u>75</u>	<u>1504813</u>
25	Audiovisual materials	<u>248</u>	<u>7360</u>
26	Current serial titles	<u>327</u>	<u>20591</u>
27	Electronic reference sources and aggregation services	<u>9</u>	<u>102</u>

PART E - LIBRARY SERVICES, FISCAL YEAR 2007

Note: See intrstructions for exclusions and definitions.

Line No.	Services	Number
	Interlibrary loans and documents provided to other libraries:	
28a	Returnable	<u>1,714</u>
28b	Non-returnable	<u>2,209</u>
29	Total provided (sum lines 28a and 28b)	<u>3,923</u>
	Interlibrary loans and documents received:	
30	Returnable	<u>1297</u>
31	Non-returnable	<u>1133</u>
32	Documents received from commercial services	<u>0</u>
33	Total provided (sum lines 30, 31, 32)	<u>2,430</u>
	Circulation:	
34a	General circulation transactions	<u>63189</u>
34b	Reserve circulation transactions	<u>12417</u>
	Information services to groups:	
35	Number of presentations	<u>130</u>
36	Total attendance at all presentations	<u>1209</u>

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PART F - LIBRARY SERVICES, TYPICAL WEEK, FALL 2007

NOTE: See instructions for exclusions and definitions

Line No.	Services	Number in a typical week
37	Number of weekly public service hours	92
38	Gate count in a typical week	11228
39	Reference transactions in a typical week	603

PART G - ELECTRONIC SERVICES

Please respond to each item by selecting "Yes" or "No". If answering for more than one library, select "Yes", if at least one has the service.

Line No.	Services	Yes/No
	Does your library provide the following?	
40	Documents digitized by the library staff	Yes
41	Library reference service by e-mail or the Web	Yes
42	Technology to assist patrons with disabilities (e.g., TDD, specially equipped work stations)	Yes
43	Electronic theses and dissertations produced by your students	No

PART H - INFORMATION LITERACY, FISCAL YEAR 2007

Note: See instructions for definition. Please respond to each item by selecting "Yes " or "No".

Line No.	Services	Yes/No
	Does your institution have the following, or has it done the following?	
44	A definition of information literacy or of an information literate student	No
45	Incorporated information literacy in the institution's mission	No
46	Incorporated information literacy in the institution's strategic plan. If no, select "No" and skip lines 46a and 46b.	No
	46a An institution-wide committee to implement the strategic plan for information literacy	
	46b The strategic plan formally recognizes the library's role in information literacy instruction	