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**MINUTES OF THE FACILITIES PLANNING COMMITTEE MEETING
CLARION UNIVERSITY OF PENNSYLVANIA
CLARION, PENNSYLVANIA
May 24, 2012 – 3:00 p.m.
Grunenwald STC Building**

Members Present: Jon Beal, Diana Brush, Paul Bylaska, Chunfei Li, David Love, Jennifer May, Jessica Miller, Deb Sobina (via phone), Ric Taylor, Chad Thomas

Others Present: Merrilyn Dunlap, Carol Garbarino-Bauer, Jack Hubauer, Joyce Overly, Ray Puller, Rein Pold, Steve Selker

I. Approval of Minutes – A motion was made by Chad Thomas and seconded by Diana Brush to approve the April 26, 2012 minutes. The minutes were approved as presented.

II. Additional Agenda Items: No additional agenda items were added.

III. Old Business

1. Facilities Master Plan – Rein Pold

The selection committee will be viewing the presentations of the six finalists next week. The Clarion Borough Council, the Mayor, the Police Chief/Interim Borough Manager, the Zoning Officer, the Interim City Manager for Oil City, the Executive Director for the Venango County Planning Commission and Bob Unger from PASSHE were invited to attend. Advertising was done in the Derrick to comply with the sunshine law. It is hopeful that a finalist will be selected and presented at the July Trustees' meeting. Steve Selker has agreed to tape the presentations using sonic foundry platform. A link can be provided to the campus community to access. The school of business may be able to use this in connection with their students. Chad Thomas questioned any information that may not want to be shared. Rein Pold stated that the finalists were told the presentations would be taped.

2. Becht – Ric Taylor

The demo/abatement bid packages will be going out shortly and the project is expected to begin sometime after January 1st. The LEED specialist is reviewing the drawings.

3. Tippin – Ric Taylor

DGS has selected the design team, DLA Design. The design work will begin in the fall.

4. Venango – Deb Sobina

Job conferences are being held next week on the nursing SIM lab and the drainage project. A visit was made to Gannon to see a SIM lab in action. They are confident

about a solution on the technology footprint. An underground stream was found at Venango Campus that will need to be dealt with. Parking will be an issue with the Montgomery lot being closed and the upper lot being used by the contractor for the drainage project.

5. Environmental Subcommittee – Rein Pold

Rein Pold said that they are trying to determine how at the end of the semester they can recycle student electronics. The posters have been received and will be held to be used once the fall semester starts. Jessica Miller, student representative from the Green Team, spoke about a recycling drive last semester that went well.

6. Apple Sculpture – Chad Thomas

CSA has signed the contract for the apple sculpture. Chad Thomas worked with Matt Shaffer on the apple usage policy. Writings cannot be anything that would be against federal law and mutual respect must be shown to leave a posting for 24 hours. The location will be between Tippin and the Grunenwald Center. Delivery is expected to be by the end of July or beginning of August. Jon Beal asked if there were any safety concerns with people getting up on top of the apple. The apple will be 5' tall and the base will be flush with the ground. Chad Thomas suggested that language could be put into the policy on climbing or a sign could be installed near the apple. This will be looked into further.

7. Bell Tower/Becker – Ric Taylor

Documents are expected back from the professional next week. Bidding and contracting will put the project into late fall with possible start next spring.

8. Still/Carrier Elevator – Ric Taylor

Project is scheduled to begin June 4th. Shelley Shaffer will be contacting the occupants to keep them informed. Both jobs will be done at the same time.

9. Summer Projects – Ric Taylor

Painting has started in Harvey and at a university rental property. Tippin and the stadium will be done next. Sidewalks are underway at the Little Theatre and around campus. A letter of intent was sent to PASSHE on the Gemmell bridge. The start date is projected to be June 25th. The bridge will be rebuilt and a vestibule will be installed. The Still transformer will need to go through the normal process and will probably be done next summer.

10. Reinhard Villages Sidewalks – Hold

11. Grunenwald Center – Ric Taylor

The GIS lab has been funded for a supplemental air conditioner and installation of blinds. Chunfei Li commented that a couple classrooms have issues with needing the room dark at times.

12. Utility Shutdown – Jack Hubauer

The university is in the middle of the steam shutdown and will begin turning things back on May 30th. Electrical shutdown went well. Some new valves have been put in the tunnels and new steam traps are going in.

13. Starbucks Patio – Ric Taylor

The patio will be going in this summer and the work will be done in-house. The university is looking into a sign for advertising Starbucks.

14. Bus Service – Paul Bylaska

Rein Pold said that a proposal was just received from ATA. ATA is agreeable to setting up special services for weekend events. A second bus may not do the mall route so that it can go to Reinhard Villages at needed times. The bus service is a part of a grant that has to be awarded to a municipality and in this case it is Monroe Township. Jon Beal commented on the use of Monroe Township rather than Clarion Borough.

15. Trustees' Facilities Tour – Paul Bylaska

Paul Bylaska told members that the Trustees' Facilities Tour will be done in conjunction with the June Trustees' Finance Committee meeting or the July Trustees' evening meeting. The possible dates will be June 12th after 9:00 a.m. or July 19th in the afternoon. Touring of the buildings runs in cycles and this year's tour will be of Wilkinson, Nair, Ballentine, Egbert, Eagle Commons and Becht. Since Becht will be closed for construction, Givan may be substituted. Rein Pold asked if a pictorial can be done of the inside of Becht before the demo. Paul Bylaska asked that Rein Pold work with Ric Taylor and, if this is safe to do, will also include Todd Pfannestiel.

IV. New Business

1. President's Walk Around – Paul Bylaska/Ric Taylor

On May 23rd the President along with the Vice Presidents and the Provost toured campus; and the President was very complimentary of the grounds. The outside of Becht Hall was assessed. The patchwork sidewalks and the various fences around campus were discussed. It was decided that the master plan would further address this and bring a more cohesive look with these items. The historic windows will be restored in Moore Hall. Paul Bylaska noted that Moore was in need of around \$1M in renovations. He indicated the senate proposed a flat budget that will include support of new Key 93 funding. Rein Pold said that Gemmell Park has been on hold and that once the facilities master plan is in place something may be done at Eighth Avenue and Wood Street.

The meeting adjourned at 3:45 p.m. **The next meeting will be held during the fall semester and a schedule will be forthcoming.**