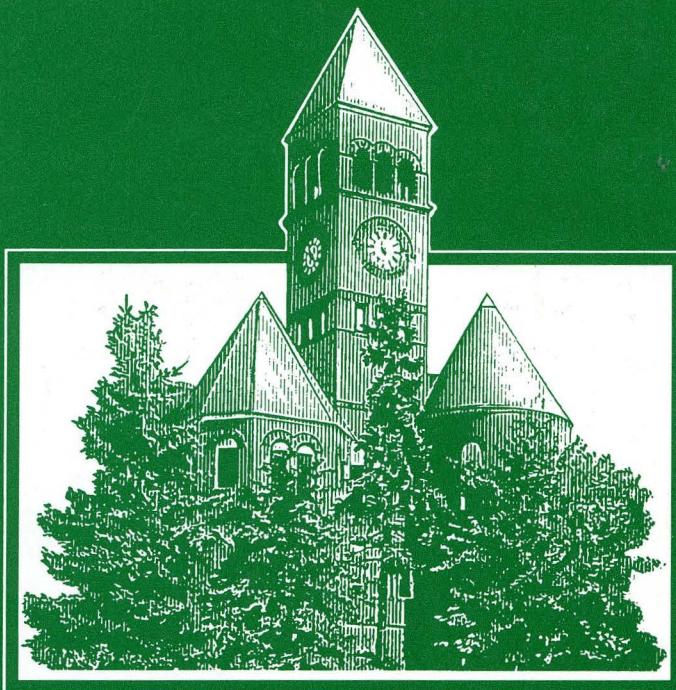
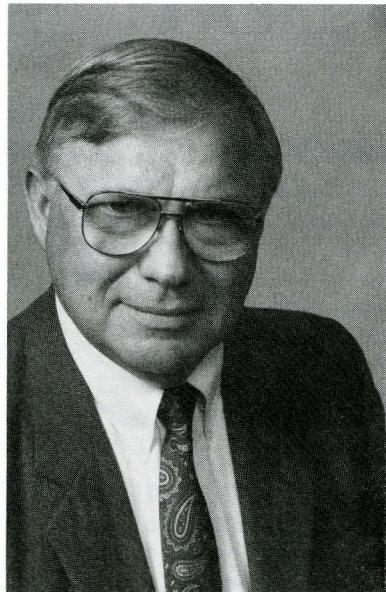


THE GREEN & WHITE STUDENT HANDBOOK



**SLIPPERY ROCK
UNIVERSITY**

1991-1993



Dear Student:

I am pleased that we are again providing the *Green and White* to students. Although you may not find a need for the student handbook immediately, I am convinced that you will soon find it to be a valuable resource along with the general catalog. I encourage you to put it on your bookshelf next to other important reference books.

Have a great year!

Sincerely,

A handwritten signature in black ink that reads "Robert N. Aebersold".

Robert N. Aebersold
President



Dear Student:

I hope you will take a few minutes to familiarize yourself with the *Green and White*, your student handbook. It contains important information you may need to know as you pursue your academic goal.

The *Green and White* has not been published since 1983, so if we have inadvertently left out some important information, please let me know and we will make corrections in the next issue.

Please review the Program of Ideals and Customs from the 1928-29 *Green and White*. I believe you will enjoy this brief moment from the past!

Sincerely,

A handwritten signature in black ink that reads "Sharon L. Johnson".

Sharon L. Johnson
Vice President for Student Affairs
and Dean of Students

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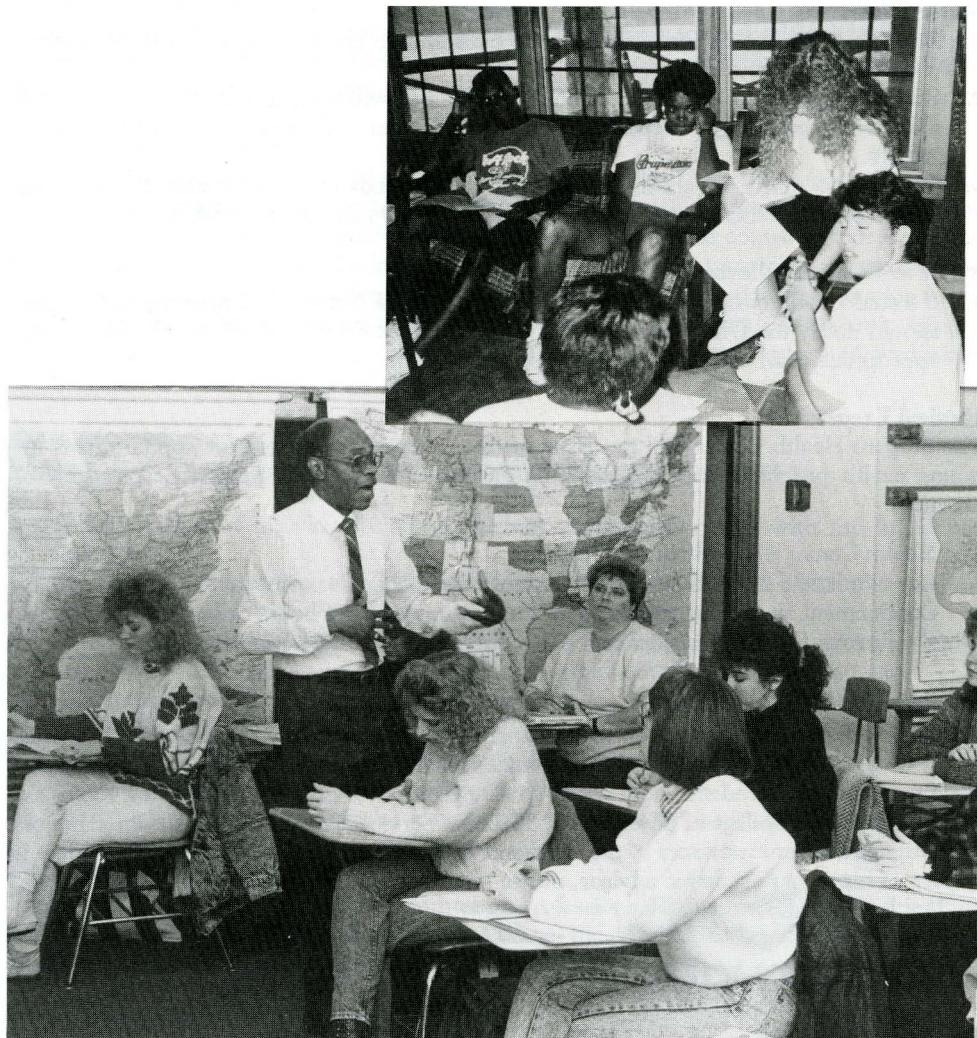
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ADMINISTRATION

President	Robert N. Aebersold, Ph.D.
Assistant to the President and	
Director of Affirmative Action/Equal Opportunity	Judyth Lampkins, B.S.
Provost and Vice President for Academic Affairs	Charles D. Foust, Ph.D.
Associate Provost and Associate Vice President	
for Academic Affairs	Louis Razzano, M.Ed., M.L.S.
Director of Computer Services	W. Gary Goepfert, Sr., B.S. Ed.
Director of Library Services	William W. Garton, M.S.L.S.
Dean of Academic Services	Robert J. Watson, Ph.D.
Director of Admissions	David A. Collins, M.Ed.
Director of Academic Records and Summer School	Elliott G. Baker, M.Ed.
Director of Orientation and Retention	Jean Wanchick, M.Ed.
Dean of Graduate Studies and Research	Roy T. Stewart, Ph.D.
Dean of the College of Arts and Sciences	Charles A. Zuzak, Ph.D.
Associate Dean	Jay Harper, Ph.D.
Dean of the College of Education and	
Human Service Professions	Anne M. Griffiths, Ph.D.
Associate Dean (interim)	Leona C. Parasczenzo, Ph.D.
Director of Athletics	William C. Lennox, M.Ed.
Director of McKeever Environmental	
Learning Center	Donna P. Bessken, M.S.
Dean of the College of Information Science	
and Business Administration	Frank V. Mastrianna, Ph.D.
Assistant to the Dean	Philip J. Kennedy, M.S.
Director of International Studies	Stanley Kendziorski, M.A.
Dean, Off-Campus Programs	Lucille Watterson, Ph.D.
Director of Academic Grants	Patricia A. Archibald, Ph.D.
Director of Academic Planning & Education	George T. Force, Ph.D.
Director of Honors Program	John Craig, Ph.D.
Vice President for Finance and Administration	Charles T. Curry, M.B.A.
Assistant Vice President for Administration	William T. Elliott
Controller	Ed Hess, M.B.A.
Vice President for Student Affairs and Dean of Students	Sharon L. Johnson, Ph.D.
Assistant Vice President for	
Student Affairs/Financial Aid Director	Dale L. Ekas, M.S.
Assistant Dean, Student Affairs	John Bonando, M.S.
Director of Counseling Center	Alan Rusnak, Ph.D.
Director of Career Services	Carla Hart
Director of Food Services	Debra Pincek, B.S.
Director of Health Services	Claire Schmieler, B.S., M.A., R.N.
Director of Minority Students Affairs	Dwight Greer, M.S.
Director of Residence Life	Steve Gagliardo, Ph.D.
Director of Resident Education	Paula Olivero, Ph.D.

Vice President for University Advancement C. Bruce Rossiter, B.S.
Executive Director for University Advancement Edward R. Bucha, M.A.
Coordinator of Annual Giving Debra S. D'Andrea, M.S.Ed.
Director of Camps and Conferences Laurel A. Dagnon, B.A.
Director of Advancement Records
and Prospect Research William G. Kirker, B.S.
Director of Alumni Affairs Sally J. Lennox, B.S.Ed.
Director of Printing and Publications Kenneth L. Lyttle, A.B.J.



ACADEMIC AFFAIRS

308 OLD MAIN
(412) 738-2001

ABSENCE POLICY

Minor Illness

1. Students who live in campus residence halls should report illnesses to their resident coordinator.
2. Students who are ill enough to be confined to a bed will be sent to the Health Center. If a student needs to be hospitalized, the Health Center will notify the Office of Student Affairs.
3. In cases of minor or short-term illnesses, each student is responsible for notifying professors of his/her absence, and for making up any missed classwork or tests.

Major or Extended Illness

1. If a student will be out of class *for more than one week* (for medical reasons), the student should notify the Office of Academic Affairs (Ext. 2001). That office will see that the appropriate dean and the student's professors are notified.

Medical Excuses

The Student Health Center will not issue medical excuses from class for appointments for minor health problems and suggests that students inform their professors promptly of absences.

The Health Center *will* verify in writing:

1. Any admission for 24 hours or longer to the Health Center or hospital.
2. Confinement to campus residence for medical reasons (24 hours or longer).
3. Confinement to home residence for 24 hours or longer by private physician.

ACADEMIC ADVISOR

Academic advisors are assigned in the freshman year. Students may be reassigned academic advisors according to their major, should a student change his/her major. Secondary education majors are assigned academic advisors by the Department of Educational Studies, room 206 McKay within the College of Education and Human Services Professions. Undeclared majors are assigned academic advisors by the Academic Support Services Department. If a student is unsure of his or her academic advisor, please refer to the Dean of the College in which the student is enrolled.

ACADEMIC POLICIES

Academic Complaint

In the event that a student has an academic complaint (e.g., complaint against a professor, grade problems, etc.), the following procedure is to be followed:

1. Contact should be made with the instructor.
2. If the student and the instructor cannot settle the problem, contact should be made with the chairperson of the department.
3. If the problem persists, the student should contact the dean of the college in which the complaint is lodged.
4. The next step in solving the problem, if necessary, should be to contact the Office of the Vice President for Academic Affairs.

Readmission

Students who have been out of school for whatever reason (illness, injury, financial limitation, suspension, etc.) and desire to resume their studies must apply for readmission. A request in writing (letter form) should be addressed to the dean of the college in which the student wishes to be admitted, at least one month prior to the semester or term.

Cheating and Plagiarism

Academic dishonesty is considered a major violation against the University's Code of Conduct and an offense against the University. Any student charged with academic dishonesty will be dealt with by either the Coordinator of Student Standards or the course instructor. If the instructor handles the matter, the instructor is to inform the departmental chairperson of the problem and its resolution. The departmental chairperson is to forward the information to the appropriate dean who will then inform the Provost and Vice President for Academic Affairs. If the instructor decides to refer the matter to the Office of Student Standards, the Coordinator of that office may institute disciplinary action.

Class Attendance

Slippery Rock University policy on student absence from class is as follows:

1. Determination of individual class attendance requirements rests with the individual instructor.
2. Students are expected to attend every class session of the courses for which they are registered.
3. Attendance may be required for approved classes or field trips outside the regular schedule (student should check course description in the catalog and the course syllabus).
4. Instructors are required to inform students of attendance requirements and of circumstances/ conditions under which absence will be excused.
5. Instructors are to make some allowances for absence occasioned by illness, by authorized activities for the university, or for religious holidays.
6. Arrangements to make up work because of class absence are the *student's* responsibility.

Filing a Complaint with APSCUF

The faculty union (APSCUF) has a Committee on Professional Rights and Responsibilities that will investigate complaints regarding faculty. Contact the APSCUF Office (McKay Education Building) for information and procedure (Ext. 2101).

INTERNSHIPS

Slippery Rock University provides a diverse program of internships through which students may earn from 3 to 12 credits. In this way students may test the practical applications of their academic preparation in any of a variety of professional or occupational settings, on or off

campus. Through an internship, students have the opportunity to explore the interrelationship between an academic subject and some area where it has practical relevance. Students may serve semester, academic year, or summer internships with governmental agencies, private firms, or non-profit organizations both in the United States and abroad. Interested students should check with the department of their major or with the dean of their college for internship information in their fields.



ACADEMIC RECORDS AND SUMMER SCHOOL

**107 OLD MAIN
(412) 738-2010**

The Office of Academic Records and Summer School is located in Room 107, Old Main. The office assists students while they are enrolled at the university and after they graduate.

As the primary repository for all students' academic records, the Office of Academic Records and Summer School . . .

- fulfills requests from students and former students to send their *official* transcripts to other individuals, institutions or employers. The office does not release unofficial transcripts to anyone but University personnel.
- writes letters and completes forms certifying student attendance at the University. These forms are often times sent from loan agencies, local tax collectors, prospective employers, government agencies, credit card companies, and many other sources.
- monitors the University's compliance with the Family Educational Rights and Privacy Act.
- performs degree audits on prospective graduates to assure that they will meet all their graduation requirements prior to graduation.
- processes the following forms:
 - All Academic Waivers
 - Change of Major Forms
 - Class Registration Forms
 - Credit by Examination Forms
 - Drop/Add Cards
 - Excessive Hours Forms
 - Grade Change Cards
 - Grade Option Cards
 - Graduation and Diploma Applications
 - Minor Declaration Forms
 - Name/Address Change Cards
 - Second Major Forms
 - Student Withdrawal Forms
 - Teacher Certification Applications
 - Transcript Request Forms
 - Withdrawal Cards
- Evaluates the following credits:



- transferred to the University from another school while the student was a transient student.
- earned through military service (DD214 is required), Advanced Placement (AP) exams, College Level Examination Program (CLEP) tests, DSST Exams, and PEP Exams.
- the University does not award credit for correspondence courses or work experience.

- The department also counsels students experiencing problems that might lead to their eventual withdrawal from the University. The goal is to help students, enabling them to remain at the University.

ACADEMIC DISMISSAL

A student who has been previously suspended two times and again qualifies for suspension will be dismissed from the University.

ACADEMIC PROBATION

If the cumulative quality point average (QPA) for all courses attempted at Slippery Rock University is less than a 2.000 (C) the student will be placed on academic probation. The student may continue at the University under conditions agreed to by the student and the appropriate academic dean.

ACADEMIC SUSPENSION

Academic suspension will result whenever a student:

1. earns no quality points or is deficient 24 quality points during the first semester of attendance.
2. earns after the first semester a QPA of less than 1.000 in any semester.
3. is on academic probation for two consecutive semesters and does not earn a cumulative QPA of 2.000 by the conclusion of the third semester.
4. earns less than a 2.000 cumulative QPA for two semesters and is deficient 12 quality points.
5. earns less than a 2.000 cumulative QPA for three semesters and is deficient 6 quality points.
6. earns less than a 2.000 cumulative QPA for four semesters and is deficient 3 quality points.
7. earns more than 95 credit hours and has a QPA of less than 2.000.

Ordinarily, a first suspension is for a period of one semester and a second suspension is for a period of two semesters.

Suspension may result whenever a part-time or full-time student earns deficient grades at the conclusion of any semester or summer session.

CONTINUOUS REGISTRATION PROCEDURE

The courses designated as "Fundamental Skills" courses are subject to continuous registration. Students, during the first semester of enrollment, will be placed into the appropriate course in each skills area. If the course requirements are satisfactorily met, the students will receive a grade of A, B, or C. *If the expectations are not met, the students will receive an "NC" (No Credit) and must repeat the course the following semester.* If, on the second attempt of the same course the student has not met the expectations, a grade of "F" will be posted to the permanent record. *Once enrolled, students are not permitted to drop a fundamental skills course.*

DEGREE REQUIREMENTS

Application for Graduation

Students must make formal application to the Office of Academic Records and Summer School by the end of the third week of the semester they plan to graduate. A diploma fee is payable at that time. Eligible students should apply for a teaching certificate at the time they apply for graduation. A certification fee is payable at the time of application. (Students who expect to teach in Pennsylvania must take a physical examination and a chest X-ray or a tuberculin skin test during their senior year. Arrangements must be made with the University Health Center at the beginning of the last semester of the senior year.) The diploma application and fee is not transferable to another individual or term.

Completion of Degree Requirements

It is the responsibility of students to make certain that they have completed the specific major and University requirements for graduation. This is not the responsibility of the students' advisors.

Exit Examinations

Students are required to take specific standardized examinations in general education and/or the major area of study before the degree will be conferred.

Minimum Credit Hour and Quality Point Requirements

Except for a few degrees, such as the bachelor of music, the bachelor of music therapy, and the bachelor of fine arts, most degree programs require a minimum of 128 credits. The majority of programs require a minimum cumulative quality point average of 2.000 in the major; some programs require a higher average. This information is available from the departmental advisor or chairperson. To obtain teaching certification, students must have a 2.500 cumulative average in their major and in all university coursework.

Residency

To qualify for graduation, students must complete the last 36 credits of degree requirements at Slippery Rock University.

DROP, ADD, WITHDRAWAL

Full semester courses may not be added after the first week that the course has met. Courses dropped during the first week of the semester will not be recorded on the student's permanent record. Courses dropped during the second and third weeks of the semester will be recorded on the permanent record with a "W". Students may withdraw from a class after the third week but before the beginning of final examinations with a grade of "WF" or "WP", depending on their performance. Students must receive a "WF" if they withdraw from courses during or after exam week. A "WF" indicates "withdrawal failing" and is treated as an "F" for purposes of calculating the quality point average. Students taking fundamental skills courses in the General Studies Program may not withdraw once enrolled. It is the student's responsibility to drop a course, add a course and/or withdraw from a course.

Students wishing to drop, add, or withdraw from courses after the deadlines stated above, will not only have to secure their Dean's signature on their yellow drop/add or blue withdrawal

cards, but will also have to pay a \$15 late fee for EACH drop, add, or withdrawal transaction processed.

INCOMPLETE GRADES

The assignment of incomplete grades is the prerogative of the individual faculty member and is granted when extenuating circumstances prevent a student's completing the course requirements within the regular time period. An incomplete grade is converted to a grade of "F" if the incomplete grade is not resolved by the close of the next semester of attendance (not including summer school).

PASS-NO CREDIT GRADES

Students may schedule a maximum of 12 credits graded by pass-no credit in the sophomore, junior and senior years combined. Students must select these courses at registration and cannot change the pass-no credit designations after the first two weeks of the semester. For these 12 credits, only free elective courses and General Studies electives may be taken on a pass-no credit basis. Pass-no credit courses may not be used to satisfy major requirements and the Humanities and Fine Arts, Social and Behavioral Sciences and Natural Science and Mathematics requirements of the university's General Studies program. Some selected courses are not included in the 12 credit limitation. Students may not take more than one pass-no credit course during a semester.

Courses taken under the pass-no credit system are not used in computing the QPA. Credit for such courses is recorded toward meeting the total credit requirements if the course is passed. A grade of No Credit (NC) will be recorded if the course is failed.

Pass-no credit is not synonymous with audit. In pass-no credit, all course requirements must be met by the student.

GRADING AND QUALITY POINT CONVERSION SYSTEM

UNIVERSITY GRADING SYSTEM

A	Excellent	4 quality points
B	Good	3 quality points
C	Satisfactory	2 quality points
D	Poor	1 quality point
F	Failure	0 quality points
I	Incomplete	0 quality points
WP	Withdrawal Passing	0 quality points
WF	Withdrawal Failing	0 quality points
P	Pass	0 quality points
NC	No Credit	0 quality points
AU	Audit	0 quality points
W	Withdrawal	0 quality points

QUALITY POINT AVERAGE

Quality points for a single course are calculated by multiplying the points assigned the letter grade (as previously noted) by the number of credits of the course. Total points are calculated by adding the quality points earned in each course. The quality point average (QPA) is computed by dividing the total quality points earned by the total number of credits attempted.

exclusive of repeat courses. Grades earned in courses taken at other colleges for transfer are not computed in the quality point average at Slippery Rock University. Further explanation concerning the calculation of the QPA may be directed to the Advisement Center of the office of Academic Records and Summer School.

REPEAT OF COURSES

Students may improve their quality point average by repeating courses. The last grade earned is used in calculating the QPA even if the earlier grade was higher. However, all grades will appear on the transcript. If the repeated grade is an F or WF, the credits originally earned will be removed from the student's record.

SECOND BACCALAUREATE DEGREE

If students desire to earn a second baccalaureate degree at Slippery Rock University, they may do so by:

Taking a minimum of 36 credits at SRU beyond the first baccalaureate degree; meeting departmental requirements for the degree in respect to the required credits and courses for a major in that department and meeting degree requirements in respect to courses required for the requested degree.

TRANSCRIPTS

Transcripts of a student's academic record may be obtained from Academic Records and Summer School upon the written request by the student. Each copy costs \$2.00 and requests should include a check or money order made payable to Slippery Rock University. A complimentary copy of the transcript is sent to all students upon graduation. Transcripts are not released if a student has outstanding financial obligations to the University.

TRANSIENT STUDENT STATUS

Slippery Rock University students who plan to take courses at another institution must receive written permission from their advisor and department chairperson prior to taking the courses. Students who have earned more than 67 credits toward graduation may earn credits for transfer only at four year, degree granting institutions.

WITHDRAWAL FROM THE UNIVERSITY

Students who withdraw from the University must complete an official withdrawal form obtainable at the office of Academic Records and Summer School. Regular charges will be assessed until the withdrawal notice is received by the Office of Student Accounts.

WRITING INTENSIVE COURSES

All students who graduate from Slippery Rock University must successfully complete at least two 3 credit writing intensive courses in addition to the freshman composition requirement of demonstrating competence in English 101 and English 103. Each semester/term, these writing intensive courses are indicated by a # symbol in the Master Schedule of course offerings for the semester/term.

ACADEMIC SUPPORT SERVICES DEPARTMENT

**106 BAILEY LIBRARY
(412) 738-2012**

The Academic Support Services Department administers a number of programs which are designed to meet the needs of students needing academic assistance. All of the Department's programs provide an educational opportunity for students whose academic performance in high school or college reveals a need for supportive services such as tutoring or in-depth advising in order for them to enter or remain at the University.

The Academic Advisement Center provides individual advising and counseling for the undeclared student. Students are required to meet with their advisors regularly to discuss their academic program, study habits, and personal concerns. Faculty advisors may also provide assistance in the class registration process, assessing academic needs and referring students to other campus resources.

College Skills Workshops conducted by the Department's faculty are offered throughout the semester. The workshops include such topics as Working With Your Professor, Managing Your Time, Taking Effective Class Notes and Attacking Your Text. Students interested in these workshops may contact the Academic Support Services Department for additional information on dates, times, and places of the workshops.

The Tutorial Center located in 106 Bailey Library provides peer tutors to meet with students on an individual or small group basis, free of charge to the student. Tutoring is available in most introductory 100 and 200 level courses. To receive peer tutoring the student needs only to complete a Tutor Request Form (including class schedule) and return it to the Tutorial Center. The student may need to wait approximately one week for a mailed announcement of his/her appointment.

INTERNATIONAL STUDIES

**110 EISENBERG CLASSROOM BUILDING
(412) 738-2057**

International Studies at Slippery Rock University are varied with many opportunities for students to increase their knowledge and understanding of the world. Students may apply to study in Austria, England, Czechoslovakia, China, Japan, West Germany, France, Korea, Hungary, Ireland, Italy, Spain, Soviet Union, and Canada. Internships and student teaching opportunities in England, France, Germany and Ireland are also available.

For more information on international studies programs, contact the Office of International Studies.

INTERNATIONAL STUDENTS

To promote multicultural awareness, the university actively seeks international students. Over 200 students from over 60 nations are currently represented. In recognition of their unique needs, the Office of International Studies admits international students, providing support services, such as orientation to the United States and Slippery Rock University; immigration information and assistance (processing work for visa and passport renewal, extensions of stay, work permits, etc.); support for the Internations Club; advisement in majors and course selection/registration; counseling and personal adjustment problems; and community liaison services.

Specific regulations and policies pertaining to international students are published in the International Student Handbook, available in the Office of International Studies, 110 Eisenberg Classroom Building.

STUDY ABROAD OPPORTUNITIES

Slippery Rock University is committed to providing students with a global understanding of the world so that they may gain the international understanding necessary to be informed citizens. The university encourages its students to explore the appropriateness of study abroad. This can be an integral part of the student's university experience, providing personal growth, cultural understanding, and job opportunities. Study abroad programs are conducted during the academic year, summer and during January vacation. Over 300 students annually study abroad.

LIBRARY

(412) 738-2058

SERVICES

The Library maintains a collection of over 500,000 books, including school textbooks, curriculum materials and reference resources. There are also sizeable collections of archival materials, special collections, government documents, audio-visuals and materials on microfiche. The Library subscribes to over 1500 periodicals and 25 newspapers on microfilm, microfiche, or hard copy.

Other facilities and services include the following: interlibrary loan, listening booths, exhibit spaces, computer terminals, seminar rooms and Instructional Support Services. User-operated photocopy machines are available for both printed and microform material for which there is a charge.

The Library faculty teach a one-credit, self-paced Library Research course (Interdisciplinary 110). This course provides the student with the opportunity to learn how to use the card catalog.

POLICIES

Students are required to present their I.D. card when borrowing any library material, including periodicals and faculty reserves. An electronic security system is used to detect material which has not been properly charged out.

All library materials should be returned by the due date. Students who fail to return materials by the end of the semester may have their grades and transcripts withheld by the Office of Academic Records and Summer School. Fines are assessed at the rate of \$.10 per day for audio-visual materials from the Instructional Materials Center of the Library, and \$.05 per day for all other materials except faculty reserves (\$1 per day), up to a maximum fine of \$5.00 per item.

Students found guilty of the following violations may be subject to disciplinary action and/or restitution:

1. Theft (or attempted theft) or mutilation of any library materials. This includes removing covers or pages from books or periodicals, and removing IBM cards, pockets, etc.
2. Illegal use of University I.D. with regard to library use.

ORIENTATION AND RETENTION OFFICE

This office, located in the Robert A. Lowry Center, coordinates all new student orientation activities including June orientation, fall welcome days, January orientation and other related activities.

The office also coordinates all activities related to student retention, including counseling students experiencing problems that might lead to their eventual withdrawal from the university. The goal being to help the students, enabling them to remain at the university.

TUTORIAL SERVICES

**B-106 BAILEY LIBRARY
(412) 738-2652**

The Academic Support Services Department sponsors Tutorial Services in which any student can obtain peer tutoring free of charge, in a wide variety of lower level General Studies courses. Simply complete a request form, including your daily schedule and submit it to the Tutoring Office. Students must be enrolled in and attending classes to be eligible for tutoring.

TUTORING FOR VETERANS

Veterans or their dependents (on G.I. Bill) may be eligible for tutorial assistance funds from the V.A. These funds are used to pay for a qualified tutor for any course in which the veteran or dependent demonstrates a need for tutoring. Forms to apply for assistance and additional information can be obtained in the Financial Aid Office, 108 Old Main.

ADMINISTRATIVE AFFAIRS

STUDENT ACCOUNTS

PAYMENT OF FEES

OFFICE OF STUDENT ACCOUNTS - 103 OLD MAIN

PHONE: (412) 738-2088

Fee statements (basic fee, room, board, general service fee, health service fee, academic enhancement fee and community building fee) are mailed in July and are due back with payment in August for the fall semester. Fee statements are mailed early in the first week of December and are due back with payment late in the third week of December for the spring semester. Any financial aid that has been officially awarded will be deducted from the billing statement. The balance still due after deducting the financial aid may be paid in full or by using the SRU Payment Plan. There is a \$25.00 charge per semester if you elect to pay by the payment plan. Anyone not paying the bill in full by the due date will automatically be charged the \$25.00 payment plan fee. Bills returned after the due date are subject to a \$15.00 late fee. Diploma fees, damages, parking tickets, certification fee, and miscellaneous charges are also paid at this Office.

INSUFFICIENT FUNDS CHECKS

There is a \$15.00 charge for all checks returned by the bank for any reason.

NON-PAYMENT OF BILLS

Students are not permitted to register for an upcoming semester with a past due account balance. All financial aid should be approved, signed, and applied to the students' account by the end of the semester to ensure registration. If the account is not paid in full by the end of the semester, a hold is placed on the account. The hold denies a student access to registration and transcripts. If the student continually fails to make monthly payments on the account, the case is then submitted to the Attorney General's Office in Harrisburg for collection. No transcripts or permission to register for classes will be given until the account balance has been paid in full.

REFUND POLICY

APPLICABILITY

This policy applies to all students (undergraduates, graduates, credit, non-credit) and all terms (regular semesters, summer school, mini-courses, workshops). It applies only to fees paid directly to the University. It does not apply to fees paid to other organizations, such as off-campus housing.

Withdrawal from the University on or Before the First Day of Class of a Semester, Summer Session, or Workshop

- A. Withdrawal from the University means that the student is withdrawing from all courses or a semester or summer session. When the student withdraws from some courses but remains in the University, the refund is computed as in the OVERPAYMENT section near

the end of this policy.

- B. Student must send a signed LETTER (not a telephone call) stating that he or she is withdrawing from the University. This letter must be sent by July 1, or the first day of class for the term.
 - 1. ALL STUDENTS: Send your letter to the Office of Academic Records.
- C. **Deadline For Letter:** The letter from the student must be received in the office listed in B above by the following deadlines:
 - 1. July 1 for students desiring a refund of the \$125.00 advance deposit for room. When July 1 falls on a Saturday or Sunday, the first Monday after July 1 will be the deadline.
 - 2. The first full day of class for students desiring a refund of refundable fees other than the \$125.00 advance deposit for room.
- D. All fees paid for this semester, summer session, or workshop will be refunded, except the following fees:
 - 1. The \$15.00 application fee.
 - 2. The basic fee advance deposit paid by full time undergraduate new and transfer students.
 - 3. The \$125.00 advance deposit for room fee, if the student's withdrawal letter is received after July 1.

Withdrawal, Suspension, or Dismissal from the University After the First Day of Class of a Semester, Summer Session or Workshop

The student must complete the official withdrawal procedure. The charge will be computed as follows, and any amount paid beyond that charge will be refunded. Any portion of a week attended will count as a full week, beginning with the first day of class and ending with the date of withdrawal (excluding recesses). The following fees will not be refunded: application fee, community building fee, late payment fee, payment plan fee.

A. Regular Semesters:

- 1. Residence Hall Rent: The weekly charge will be one-fifteenth of the full semester fee. Students withdrawing during the first semester will forfeit the \$125.00 advance deposit for room paid for the second semester. For students withdrawing during the second semester the charge will be \$125.00, plus one-fifteenth of the full semester fee for each week to the date of withdrawal, the total of which will not exceed the full semester charge.
- 2. Meal Plan Fee: The charge will be a \$50.00 administrative charge, plus one-fifteenth of the full semester fee for each week to the date of withdrawal, the total of which will not exceed the full semester charge. A \$10.00 administrative charge is the fee for students enrolled in the flex only meal plan.
- 3. Basic Fee, General Service, Health Service Fee and Academic Enhancement Fee:
 - a. Involuntary suspension or dismissal: The University will charge the following percentages of these fees when the termination is during the weeks shown below, counting from the first full class day:

<u>Week</u>	<u>Charge</u>
2nd week	20%
3rd week	30%
4th week	40%
5th week	50%
after 5th week	100%

- b. Withdrawal forced by illness, disabling injury or death of the student or student's parent, guardian, spouse or child: Illness or disabling injury must be substantiated by a physician's written statement. The charge will be only for the number of weeks attended based on a 15 week semester.

B. Summer Sessions:

- 1. Withdrawal on or before the first day of class: A student who pre-registers may obtain a full refund if the registration is cancelled through the Office of Academic Records & Summer School on or before the first day of class for the summer session.
- 2. Withdrawal After the First Day of Class:
 - a. Voluntary withdrawal: Students withdrawing during the first week of a regular summer session will be charged basic fee, community building fee, health service fee, general service fee, academic enhancement fee, residence hall rent, and meal plan fee only for that week. Withdrawal after the first week will result in no refund.
 - b. Withdrawal forced by the illness, disabling injury, or death of the student or student's parent, spouse or child: Illness or disabling injury must be substantiated by a physician's written statement. The student will be charged basic fee, community building fee, health service fee, general service fee, academic enhancement fee, residence hall rent, and meal plan fee only for the number of weeks attended, and the amounts of these fees paid beyond that will be refunded. Any portion of a week attended will count as a full week.

C. Workshops (after the first full class day). There will be no refund of any fees.

Overpayment of Account with the Student Remaining in the University

When the student's account is overpaid for one of the following reasons, the charge will be computed as follows and any amount paid beyond that charge will be refunded.

- A. Reduction of the number of credit hours when the student is paying on an hourly basis:
 - 1. Regular Semester: The percentage of the basic fee charged for the hours dropped will be stated under "Regular Semester Voluntary Withdrawals" in the section of this policy concerning withdrawals from the University after the opening date of a regular semester.
 - 2. Summer Sessions: When the reduction takes place after the first week, there shall be no refund or fee credit for the hours dropped. When the reduction takes place during the first week, the student will be charged for those credit hours which remain plus 25% of the reduced credit hours. For example: A student registers for six hours during a five week summer session, but drops three hours during the first week. That student will be charged for three hours plus 25% of three hours for the dropped course. When the reduction takes place after the first week, there will be no refund or fee credit for the hours dropped.
- B. Approved withdrawal from an on-campus residence hall and/or dining hall (applicable only when withdrawal is pre-approved by the appropriate Vice President or his/her designee): The charges will be computed as stated in paragraphs titled Residence Hall Rent and Meal Plan Fee under paragraph A, Regular Semester, in the section of this policy relating to withdrawing from the University.

Cancelled Course or Workshop

The student will receive a full refund of all fees paid for this course or workshop if the course is cancelled per letter on or before the first day of class.

Day or Time a Course or Workshop is Being Held is Changed by the University

If the student elects not to attend, a full refund of all fees paid for this course or workshop will be made.

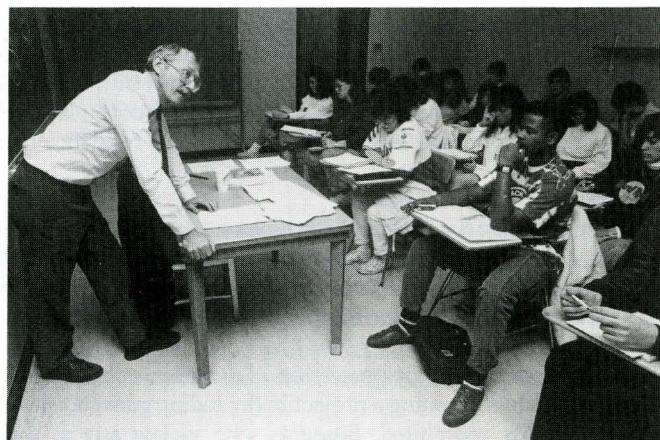
Student Refused Readmission for Academic Reasons

The student will receive a full refund of all fees paid for the new semester or term, except \$125.00 advance deposit for room, which will be governed by the following paragraph.

Room Deposit Advance

The \$125.00 advance deposit for room is paid in the spring by students who wish to reserve a bed in an on-campus residence hall for the following academic year. The payment is credited to the SPRING (not the fall) semester.

- A. Refund of this fee will be made to those students who:
 - 1. Are suspended for academic reasons at the end of the spring semester during which they paid the fee, or at the end of the summer session.
 - 2. Notify the University by letter (not by telephone) by July 1 that they are not returning. See the first page of this policy for details.
 - 3. Become deceased before the beginning of the spring semester to which the fee is credited.
- B. There will be no refund or transfer of the \$125.00 advance room deposit to students who:
 - 1. Notify the University after July 1 that they are not returning.
 - 2. Return to the University, but do not live in a residence hall, after having signed a residence hall contract for the year.
 - 3. Do not return for the spring semester except for academic suspension at the end of the previous spring semester or summer session. Non-return for reasons of illness or academic suspension at the end of the fall semester will not entitle the student to a refund.



UNIVERSITY POLICE

**145 KEISTER ROAD
(412) 738-2249**

Slippery Rock University is committed to the maintenance of a safe and secure environment for our university community. The University Police are available twenty-four hours a day, year round. The staff consist of 14 certified police officers, one administrative officer, an institutional fire and safety specialist and a secretary, all who work to provide services and safety to a campus population of over 8000.

The University Police Department actively participates in educating the campus community in a number of safety related topics. The University Police work with student groups and organizations in such areas as fire and safety, medical emergencies, local and state legal issues. The University Police Station is located at 145 Keister Road, directly across from the fieldhouse, and welcomes the entire campus community to participate in its public safety mission.

FIRE AND SAFETY

Fire Alarms

All fire alarms, when sounding should be considered as a fire alert and the building must be evacuated immediately. All occupants must evacuate the building. Failure to do so could result in disciplinary/or legal action. Also, remember during evacuation, "DO NOT USE ELEVATORS".

Fire Equipment

Fire extinguishers are placed in strategic locations in all buildings. Misuse of or tampering with fire equipment is considered a criminal offense. This includes: setting off a false alarm, setting off fire extinguishers or tampering with any part of the extinguisher or fire alarm boxes. All offenders will be prosecuted to the fullest extent of the law, and may be subject to university disciplinary action and/or eviction from campus residence halls.

Fireworks/Lethal Weapons

The use of fireworks (firecrackers, caps and sparklers) is potentially dangerous to oneself and others, and is also a disturbance to the living environment. The use or possession of fireworks, explosives, or any other substances which may injure, discomfort, or disturb other individuals is strictly prohibited on the Slippery Rock University property.

The unauthorized use or possession of dangerous chemicals, explosive materials, dangerous devices capable of casting a projectile (including guns, bottle rockets), or other lethal weapons is also strictly prohibited. Students who violate any of these policies may be subject to disciplinary action and/or eviction from residence halls.

PARKING REGULATIONS

REGULATIONS ARE IN EFFECT 24 HOURS A DAY, 365 DAYS A YEAR (INCL. HOLIDAYS). Regulations apply to ALL operators of motor vehicles on University property *including* faculty/staff, students and visitors.

Designated Parking Areas

Strict enforcement of designated parking areas (resident, commuter, staff and visitor areas) will occur between the hours of 7 a.m. and 5 p.m., Monday through Friday. During weekend and nighttime hours these areas are considered open to the public.

Visitors

All vehicles must be registered with the University Police or through the hosting organization. Community members are responsible for seeing that their guests and visitors observe all University regulations. Acquaint yourself with and observe all posted signs concerning parking on University property. Parking is not permitted on University property without a valid permit displayed. (Notes left on car are *not* special permits and will not prevent issuance of parking tickets). Parking is not permitted in loading zones, no parking areas, by fire hydrants/stand pipes, in reserved/medical spaces, on the grass, and in roadways. Handicap parking spaces are reserved for those who have a current Handicap Permit.

Vehicle Registration Required

All members of the University community operating and parking a vehicle on University property must display a valid University vehicle registration decal.

Decals

Payment for decals will be made at the Accounts Receivable Office (Student Accounts) located in Old Main from 8:00 a.m. - 4:00 p.m., Monday through Friday. A payment receipt will be issued which then can be exchanged for the decal at the University Police Dept., located at 145 Keister Road.

Temporary Registration Permits

Temporary Registration permits are available for any person having obtained a permanent decal who may have reason to use an unregistered vehicle for short periods of time at the University Police Department.

15 Minute Parking

Fifteen minute parking permitted in those designated areas - *ONLY* if vehicle flashers are left on. Persons not utilizing flashers will be ticketed. (In effect 24-hours a day.)

Towing

Excessive improper parking and parking in such a way as to obstruct exits, entrances, roadways and/or traffic may result in vehicles being towed at the owner's expense.

Payment

Payment is accepted at the Accounts Receivable Office (Student Accounts) located in Old Main from 8:00 a.m. - 4:00 p.m., Monday through Friday or may be deposited in the ticket payment

box located in the circle area outside of Old Main.

Parking Abuse

Violators who receive seven (7) or more tickets throughout the academic year (Fall & Spring semesters) will have parking privileges revoked.

Appeals

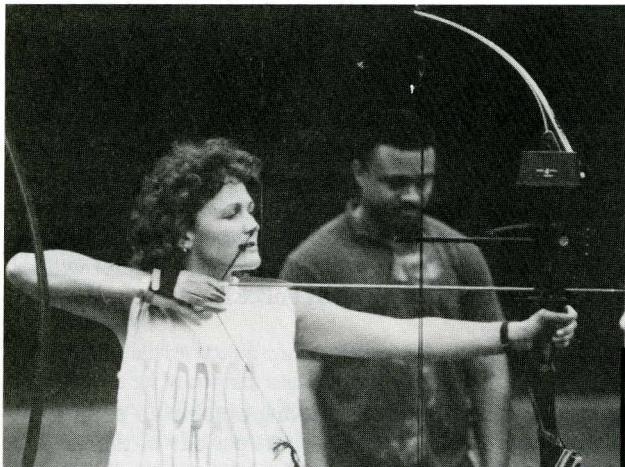
Appeals regarding tickets, must be made within five (5) working days of issuance for maximum benefit. Appeals are to be made IN WRITING to the officer writing the ticket or his/her immediate supervisor.

Special Permits

Contact desk officer at University Police Department.

ALL OTHER QUESTIONS MAY BE DIRECTED TO: UNIVERSITY POLICE DEPARTMENT,
145 KEISTER ROAD, OPPOSITE MORROW FIELD HOUSE.

NOTE: COMPLETE POLICY AVAILABLE AT UNIVERSITY POLICE OFFICE.



STUDENT AFFAIRS

**302 OLD MAIN
(412) 738-2003**

CAREER SERVICES 103 MALTBY CENTER (412) 738-2028

The Office of Career Services is available to help all students, freshmen through graduate students, develop and refine educational and career goals. Whether your concern is choosing a major, selecting a career, finding a graduate school, or organizing a job search, Career Services has the resources and the staff to assist you.

Career Services offers:

- a comprehensive Career Lab containing self-assessment inventories, career exploration material, SRU academic major information, career decision resources, a video tape library, and DISCOVER, a computerized career guidance program;
- job listings including a SRU vacancy bulletin, a job vacancy exchange with approximately 80 colleges and universities throughout the country, specialized newsletters and bulletins with job openings in a variety of career areas, as well as government job openings;
- files of employer information and directories identifying employers' names, addresses, and recruiting needs;
- on-campus recruiting with approximately 350 other employers visiting the campus each year;
- educational, business, and summer employment job fairs;
- workshops on a variety of career issues;
- individual appointments with professional staff members to discuss your unique situation.

While Career services does not guarantee you a job, we do guarantee personal attention to your educational and career concerns. It is your responsibility, however, to utilize the variety of opportunities available at Career Services. Drop in or call for an appointment.

Hours: 8 a.m. - 4:30 p.m., MWF; 8 a.m. - 7 p.m. TH; 8 a.m. - 4 p.m. summer.

CAREER LAB

The Career Lab is a career resource center designed to provide students with efficient and effective career development information and help.

Specific Services:

As a career development resource, the Career Lab can help students:

1. gain greater self-knowledge in relation to careers;
2. acquire career knowledge;
3. learn more about careers related to one's college major;
4. enhance decision-making skills; and
5. acquire knowledge about job search techniques and methods.

The Career Lab is open during the following hours: MWF, 8:30 a.m. - 4:30 p.m.; TH 8:30 a.m. - 7 p.m.

**COUNSELING CENTER
107 MALTBY CENTER
PHONE: EXT. 2034**

College years are a time of excitement, challenge and growth. Students develop not just educationally, but personally as well. The process of development isn't always smooth, however. Being away from familiar surroundings, family and friends, and having total responsibility for yourself becomes difficult at times and problems may develop. The Student Counseling Center recognizes this and offers counseling and testing services to help students with the problems they may encounter. In the counseling relationship, students can learn about themselves and others. They can learn skills to help them in problem-solving, decision-making, and relating to others at all levels. Sometimes psychological testing procedures are used to help in the learning process. Counseling records are confidential and are not available to anyone without the written consent of the student.

In addition to regular office hours, a counselor is available at all times to assist with any emergencies that may arise. Arrangements for counseling services can be made by coming to the office or by telephoning. Appointments will be scheduled, as much as possible, to meet the convenience of the student. There is no charge for counseling services.

**FINANCIAL AID PROGRAM
108 OLD MAIN
(412) 738-2044**

The financial aid program at Slippery Rock University is composed primarily of Federal, state, and institutional funds. Federal (Title IV) programs include the Pell Grant, Supplemental Educational Opportunity Grant (SEOG), Perkins Student Loan, Stafford Student Loan, Parental Loan for Undergraduate Students (PLUS), Supplemental Loans for Students (SLS), and the College Work Study Program (CWSP).

State programs include the Pennsylvania Higher Education Assistance Agency (PHEAA) State Grant, Non-subsidized Stafford Student Loan, PHEAA HELP Loan, Paul Douglas Teacher Scholarship, and Scholars in Education Award Program.

Institutional programs include academic and athletic scholarships, ROTC scholarships, Board of Governors' Scholarships, and student employment.

All of the above Federal Title IV programs - except PLUS and SLS - and the PHEAA State Grant are awarded based on computed financial need. Financial need is the difference between the cost of attending the University and the amount the family is capable of contributing toward that cost.

The major items used in the calculation of Total Family Contribution (TFC) are income, size

of family, number of family members attending college, the value of family assets, including the home, cash accounts, investments, and the business or farm. Student assets and nontaxable income are also used in the calculation.

THE APPLICATION PROCESS

Before completing the application for financial aid, the student must determine whether he/she should file as a dependent or an independent student.

The independent student is defined as an individual who is at least 24 years old by December 31 of the academic year for which the aid is sought. If the student will not be at least 24 years old, then to be considered independent of his/her parents, the student must meet at least one of the following criteria: 1) An orphan or ward of the court. 2) Veteran of the U.S. Armed Forces. 3) A married student who declares that he/she will not be claimed as a dependent for income tax purposes by his/her parents (or guardian) for the first calendar year of the academic year for which the aid is sought. 4) A student who has legal dependents other than a spouse. 5) A single undergraduate student with no dependents who was not claimed as a dependent by his/her parents (or guardian) for income tax purposes for the two calendar years preceding the academic year for which the aid is sought and demonstrates total self-sufficiency during the two calendar years* preceding the academic year for which the aid is sought by demonstrating annual resources of at least \$4,000 for each year. * The two calendar years specified will vary for upperclassmen depending on when they first received federal student aid.

Married graduate students need only provide a statement which indicates that the parents will not claim the student on the following year's Federal income tax return to be considered independent.

All students who do not fit into the above definitions, are considered to be dependent and require parental or guardian data to determine eligibility for financial assistance.

Only one form - THE APPLICATION FOR PENNSYLVANIA STATE GRANT AID AND FEDERAL STUDENT AID - is acceptable to apply for the various forms of financial assistance. In late December, PHEAA will mail the form to PA high school seniors who took the SAT and/or ACT test during their junior year; to State Grant renewals and to Pell Grant renewals who used the PHEAA application the previous year. PA high school seniors who did not take the SAT/ACT test should obtain a copy of the form from the high school guidance counselor. The University will mail the form to all upperclassmen to whom PHEAA does not send a copy. The University will also send the form to all out-of-state students who have applied for admission.

The APPLICATION FOR PENNSYLVANIA STATE GRANT AND FEDERAL STUDENT AID must be submitted to PHEAA, Harrisburg, PA 17105 between January 1 and May 1. There is no fee for filing the application. Completing the Federal Income Tax Return prior to completing the financial aid application is highly encouraged as the aid application refers to specific lines on the tax return.

AWARD ANNOUNCEMENTS

Approximately six weeks after the financial aid application is filed, the student will receive a Pell Grant Student Aid Report (SAR). ALL COPIES OF THIS SAR MUST BE FORWARDED TO THE FINANCIAL AID OFFICE AT THE UNIVERSITY. Using the Student Aid Index

Number printed on this report, the University calculates the student's eligibility for the Pell Grant.

PHEAA normally announces State Grant awards during the first two weeks in May. This announcement will go both to the student and the institution the student lists first on the financial aid application. PHEAA must be notified if the primary school choice changes after the submission of the application. State Grants normally range between \$100 and \$1821.

After both Pell and PHEAA grant amounts are known, the University makes financial aid awards from the Supplemental Educational Opportunity Grant, Perkins Student Loan, and College Work Study Programs.

SEOG

Because these funds are so limited, awards are made only to the very needy students. To receive an SEOG the student MUST also be eligible for the Pell Grant.

State Student Employment Program

For those students who do not demonstrate a financial need and thus do not qualify to work on campus under the Federal College Work Study Program, the University operates an extensive employment program using institutional funds. Maximum hours, wage rates, and hiring procedures are identical to those of the CWS Program.

STATEMENT OF RIGHTS AND RESPONSIBILITIES

Rights:

The student has the right to:

1. Be considered for financial aid assistance; be notified of the financial aid decision; and, if not awarded financial assistance, to be informed as to the reason for denial.
2. Appeal financial aid decisions to the Vice President for Student Affairs/Dean of Students.
3. Be informed of the financial aid programs available and to be sent the appropriate application forms in a timely manner.

Responsibilities:

The student is responsible for:

1. Submitting the appropriate application forms providing complete and accurate information and completed on time in accordance with published deadline dates.
2. Using funds not credited directly to the student's account with the Institution for meeting other educational expenses such as the bookstore, private landlord, etc.
3. Appearing in the Office of Student Accounts each semester when notified to sign the aid distribution voucher.
4. Meeting the regulations and payment schedules of various educational loan programs.
5. Informing the Financial Aid Office of any grants, scholarships, or loans received from outside organizations.

ELIGIBILITY

To be eligible for the PHEAA State Grant, a student must be full-time (12 or more credits each semester). All other programs are available to less than full-time students. Carrying less than a full load will, however, reduce the amount of the award considerably.

All aid programs require the student's making satisfactory academic progress. Academic progress for financial aid purposes for a full-time student is defined as the successful completion of a minimum 12 new credits each semester and have a minimum cumulative QPA of 1.5 after the freshman year and a 2.0 thereafter.

Should a major change in the family's financial condition occur resulting from death, disability, retirement, loss of job, etc., contact the financial aid office for instructions.

To receive financial aid, all students must sign a Statement of Registration with Selective Services, a Statement of Educational Purpose, a Statement of Updated Information, a Certification Statement on Refunds and Defaults, and an Anti-Drug Abuse Certification. All the above statements and certifications will be provided by the financial aid office.

Slippery Rock University is fully accredited by the Middle States Association of Colleges and Schools, and information on the university's accreditation is available through the office of the Provost and Vice President for Academic Affairs.

The information provided above was accurate at the time of publication. Fees, regulations, eligibility requirements, etc. are subject to change. For additional information, contact the Financial Aid Office, Room 108, Old Main, SRU, Slippery Rock, PA 16057-1326; phone ext. 2044. Inquiries concerning any phase of the Student Financial Aid Program are welcomed.

VETERANS

The Financial Aid Office, Room 108, Old Main, handles all paperwork for veterans and their dependents who wish to apply for VA educational benefits. Counseling and information regarding financial aid, extra credits and tutorial assistance is also available. Financial Aid Office, 108 Old Main, Phone ext. 2044.

CERTIFICATION OF BENEFITS

Application

Qualified individuals may apply for VA educational benefits at the Financial Aid Office, 108 Old Main. You may be required to submit an original application plus one or more of the following original documents (or copies which have been recorded at a courthouse or certified by an authorized V.A. official): DD214 (discharge paper), DD2384 (Notice of Basic Eligibility), marriage certificate, children's birth certificates. *You must notify the Financial Aid Office of your enrollment 45 days prior to the beginning of each semester.* Normal processing time is 8-10 weeks.

The VA must collect all benefits paid for a course for which the grade is not used in computing requirements for graduation, unless there are mitigating circumstances. This means, if you drop a course, you must return all money paid to you for that course from the start of the term unless you can show the VA that there were mitigating circumstances. You will be required to submit evidence to support a claim for mitigating circumstances.

Examples of mitigating circumstances: prolonged illness, severe illness or death in the immediate family, or unscheduled changes in employment or work schedule.

VA Actions on Overpayment

1. Add interest charges and collection fees to your debt.
2. Withhold future benefits and apply them to your debt.
3. Turn your debt over to private collection agency.
4. File suit in federal court to collect the debt.
5. Withhold approval of VA home loan guarantee.
6. Collect the debt from your federal income tax refund.

ACADEMIC PROGRESS

If the QPA for all courses attempted is less than 2.0, the student will be placed on academic probation. A veteran or dependent receiving benefits who is on probation for more than one semester risks academic suspension and termination of his/her benefits due to unsatisfactory progress.

FOOD SERVICE

WEISENFLUH DINING HALL

(412) 738-2038

DINING FACILITIES

Slippery Rock University students and their guests have access to four food service facilities on campus:

Weisenfluh Dining Hall, contains a food court with ten different stations. This all-you-can-eat facility offers a wide variety of sandwiches from the cold deli or hot grille area, pizza, fresh pasta made daily and an area that features ethnic and specialty entrees. Also available is a soup/salad bar, fresh baked breads and desserts, ice cream, frozen yogurt and a variety of beverages.

Boozel Dining Hall, located at the lower end of campus adjacent to the University Union, provides a more traditional dining option. You may choose from two entrees, deli and grille selections, vegetables and desserts. Also available is a soup/salad bar, a variety of beverages. This all-you-can-eat facility also features monthly "special" meals, holiday dinners, monotony breakers and prize giveaways.

Rocky's Grille, located on the lower level of the University Union, is an ala carte snack bar featuring grille and deli sandwiches, pizza, desserts and pastries, beverages and a variety of pre-packaged salads, sandwiches and ice cream "to go." This facility also provides a pizza delivery service to students who have contracted for a meal plan.

Easy Goes, a convenience store located in Weisenfluh Dining Hall, provides a large selection of pre-packaged foods, snacks, beverages, fresh-baked pastries, cakes, cookies and breads.

Meal hours have been determined through past experiences in feeding a large number of students with varying class schedules. To avoid waiting in line, schedule your eating time when

the least number of people are in the serving line. (NOTE: Dining hall hours are subject to change without notice.

MEAL CONTRACT

Students residing on campus must participate in the 14 meal per week plan with \$100 being applied to Flexible Funds, which can be used at all dining facilities, or students may also enroll in a meal plan or utilize the Flexible Fund Option, which allows the funds to be used in several areas.

Special Diets

Special consideration will be given to boarding students who have a medically-related dietary problem. Special diets will be prepared upon presentation of a statement from the University physician or nurse practitioner. This statement must specify the nature of the medical problem and clearly define the dietary procedures that are to be followed. No exemptions from the board contract will be given to students residing in residence halls. Students should see the Director of Food Services, Weisenfluh Dining Hall, during the first week of classes to arrange for special diets.

HEALTH CENTER

MCLACHLAN STUDENT HEALTH CENTER (NORTH HALL)

(412) 738-2052

McLachlan Student Health Center is located at the rear of North Hall. The health service fee provides all students enrolled at least half time, with confidential health care. Our purpose is to enhance the educational process by removing health related barriers to learning and by promoting an optimal level of wellness.

You are encouraged to join us as "partners" in your health care. Specific services include traditional medical care by certified physicians and nurse practitioners, walk-in care by registered nurses around the clock during the academic year, in-patient care for short term illness, and health education resources and out-reach programs.

Special features include a COLD SELF CARE CENTER, RELAXATION ROOM, WEIGH-IN AREA, and free testing for pregnancy, sexually transmitted disease, and strep throat. A woman's contraceptive program and safer sex kits can be purchased for additional fees.

Emergency Ambulance Service is available by contacting the University Police at 738-2249 or 738-2211. Off campus dial 911. Be specific about the location and nature of the emergency. When in doubt about the need for an ambulance, contact the nurse on duty for advice at 738-2052.

Student involvement is a vital part of our quality assurance program. A Student Health Advisory Board (SHAB) is our student input group. SHAB is composed of student representatives and is involved in decision making about Health Center programs and policies. Inquiries about SHAB may be directed to the Health Education Coordinator.

Van transportation is available for non-ambulance injuries and illnesses. Contact the nurse on duty and ask for assistance. The health services will assist students with transportation for off campus appointments.

Health Insurance is required for all students, to provide coverage for x-rays, lab tests, hospitalization, and minor surgery. A low cost policy developed for students at SRU is available. Inquire at the Student Health Center.

Absence policies are determined by individual professors. It is your responsibility to be aware of these and do your part to meet the class requirements. If you are confined to a hospital, the Infirmary, or your home for 24 hours or longer, the Health Center will issue a statement verifying this confinement. We do not have authority to "excuse you" from class attendance.

**OFFICE OF MINORITY STUDENT
AFFAIRS AND SPECIAL PROJECTS
UNIVERSITY UNION
(412) 738-2700**

The Office of Minority Student Affairs and Special Projects is a comprehensive office serving educational, cultural, social and recreational needs of minority students. The office seeks to expose the university community to the cultural richness which our minority population possesses. The Office of Minority Student Affairs encourages educational growth and development of minority students. With this in mind, specific academic readiness and skilled development programs are instituted for minority students to promote academic success. The Office of Minority Student Affairs encourages a multicultural and diverse environment. Performing and fine arts will continue to be a part of the programmatic scheme of Minority Student Affairs. Slippery Rock University is a community made up of a diverse richness of color, gender, national origin, creed, life style and sexual preference. This office supports and encourages such a community.

The Office of Minority Student Affairs is also responsible for conducting research which aids our minority student population. For further information contact the Office of Minority Students Affairs at 738-2700.

**RESIDENCE LIFE AND EDUCATION
738-2082**

The residential living experience at Slippery Rock University is based on providing you with a quality residence hall program. As a member of the residential community, you have the opportunity to become involved in numerous activities and organizations, to meet and become friends with many people from a variety of different backgrounds, and to enrich your academic pursuits at the University. You also have the responsibility to be a courteous community member. This section of the Student Handbook has been developed to aid you in knowing more about basic residence hall opportunities, and to acquaint you with many of your responsibilities. Please read this carefully and be sure to refer to "Residing at the Rock - A Guide to Residence Hall Living." Feel free to contact any residence hall staff member for further clarification or information.

COMMUNITY LIVING

Community Living Responsibilities

The primary challenge of living in a residence hall is to learn to live together with a wide variety of people. For individuals to live together, a respect for each other and a commitment to certain standards are required. These standards are based on this respect for the rights of others and they exist to provide the most freedom for the most people. Every resident of every hall has the right to an environment conducive to academic pursuit and personal growth, the right to some measure of privacy, and the right to belong to the community. Along with these rights go responsibilities to oneself, to one's roommate, to the residents of the building, and to other members of the community.

Residence Hall Staffing

The coordination and management of the Residence Hall Program is accomplished by a staff of 68 Resident Assistants and Hall Coordinators. Each hall or complex is staffed by a full-time professional Coordinator. The Resident Advisor (R.A.) is the staff member with whom you will have the most direct contact. These individuals have received extensive training to assist you with adjustment, serve as a source of information, and provide opportunities to expand your University experiences. Also assisting in your residential experience are Night Security Staff, who work inside the residence halls to assist with security and student concerns, and Weekend Custodial Staff and Mailpersons who work maintaining a healthy living environment.

RESIDENCE HALLS

North, Patterson, and Harner Halls are the single sex on-campus residence halls at Slippery Rock University.

North Hall is the most traditional residence hall on campus, in both appearance and atmosphere. It is located adjacent to Old Main and Maltby Center. It houses 330 women and is also the home of the Campus Health Services, University Club, and the beautifully furnished Alumni Room. North women have always been known for academic excellence and a strong sense of pride and community development. Educational and social programs are a part of the large and well furnished lounges. These areas are also very conducive to studying and social activities. The recreational area is in the basement of the building and the computer room is on the main floor. North Hall students have made the residence hall an enjoyable living and growing experience.

Patterson Hall is a residence hall which houses approximately 308 men and is located in the center of campus across from the University Field House. Its two wings are connected on the first and second stories by large lounge areas which house color television sets, ping pong tables, pool tables, a microwave oven and vending machines. Other recreational items are available in the fitness room which contains universal gym equipment and free weights, volleyball court and various board games. Patterson Hall also has a computer room which allows students access to the university mainframe and the opportunity to learn and experience the benefits of personal computers. The men of Patterson take great pride in their building and university, and demonstrate this through their involvement with campus organizations, intramurals and building/floor programs. The custom theme painting of individual floors makes Patterson an exciting place to live.

Harner Hall is the smallest residence hall and is centrally located on campus. It houses approximately 230 women. The University Field House, both dining halls, and university classroom buildings are within just a few minutes walking distance. Favorable to the educational aspects of this residence hall is its nearness to the library, two study lounges, computer room, and educational programs initiated by the residence hall staff which creates a good academic atmosphere for students. There are two bathrooms on each floor, with showers, bath, ironing boards and special sinks for washing hair. The residence hall staff, Hall Council and students are very active in providing a variety of programs encouraging growth in our students. Harner Hall is a place where students can grow personally, socially, and academically.

Rhoads, Kraus, Bard, Dodds and Founders Halls are the co-educational residence halls at Slippery Rock University.

Rhoads Hall is a three-story coed residence hall, located on the upper end of campus between Patterson Hall and Maltby Center. It houses approximately 260 students and a number of offices including Residence Life and Residence Education. Two computer terminals, ping pong room, billiards/T.V. room, and weight room are located on the first floor. The resident advisor staff, House Council, and students are active in providing a variety of educational, social, and recreational activities which encourage growth and development in the students.

Kraus Hall is a four-story coed residence hall that is located on the west end of campus and houses approximately 330 students. The design of the building is a basic European square with a newly renovated central courtyard. The facility has been operated by the University since 1983. During the summer of 1985, there was a complete renovation of the facility which included new furnishings, carpeting, roofing, bath accommodations for the entire building, as well as a computer room. Kraus Hall's location offers easy access to Old Main, Maltby Center and Weisenfluh Dining Hall. Kraus is also close to Slippery Rock's downtown area and the U.S. Post Office.

Bard Hall is ideally located for easy access to Boozel Dining Hall and various classroom buildings. It is straight across from the only "round" building on campus (Vincent Science Hall) and offers housing for approximately 316 students. The building is comprised of four floors with each floor divided into two wings. Male and female residents are divided by wings. The pleasant and relaxed atmosphere of this hall makes it a favorite among students. The residence hall staff offers a variety of programs for residents each semester and Bard Hall's House council organizes a wide variety of social and educational events for the residents. Also available to the residents are computer room and recreational spaces that provide billiards, ping pong, television, and a fitness room with a universal gym and tread mill for indoor training.

Dodds Hall is co-educational having seven floors, six of which house approximately 350 students arranged in an alternating pattern of male and female floors. The first floor has a large, well furnished lounge that is utilized for studying and social programming. Additionally, a computer room, a T.V. lounge, vending area with microwave, laundry facilities, and a weight room are located on the first floor. Lounges can also be found on the fifth and sixth floors. A hall steeped in tradition, each Halloween its residents transform the hall into a haunted house and each holiday season celebrates "Holidays Around the World" in an evening of good cheer with their international friends. Throughout the year Dodds offers a wide variety of social,

cultural and recreational programming.

Founders Hall is located on the East side of campus. It is adjacent to one of the three man-made lakes, running and walking trail, as well as being close to the N. Kerr Thompson football stadium, volleyball, and tennis courts. This large complex is designed to house approximately 600 students. It is the largest and newest of the eight state-owned residence halls. Founders is comprised of eight floors with each floor divided into four wings; two wings for males and two wings for females. The hall offers a variety of programming and provides well furnished study lounges, for studying and socializing, a computer room, a large T.V. lounge, excellent weight room and laundry facilities. Many conveniences are located within to help make Founders a home-away-from-home.



STUDENT LIFE

**B-105 UNIVERSITY UNION
(412) 738-7092**

The University Union at Slippery Rock University strives to present a variety of out-of-class learning experiences to our students. The University Union serves as a unifying force for students, faculty, staff, and community while aiding in exposure to the cultural, educational, and social aspects of campus life.

FACILITIES AND SERVICES

The Main Lounge - Entrance

Located on the first floor, the lounge offers a comfortable and relaxing area in which to meet friends or enjoy the entertainment sponsored at various times of the year.

The Information Desk

Located in the main lobby of the Union, the Information Desk will have or will locate any information visitors or students need. Addresses and phone numbers for students, faculty, and departments are available.

The Rock Sweet Shop will satisfy any sweet tooth with their wide variety of candy, nuts, natural foods, and special holiday treats. If they don't have your favorites, feel free to make suggestions. Some additional services offered at the Information Desk include: postage stamps for sale, the checking in and out of a wide variety of magazines, the approval for posting signs on the bulletin boards, and the selling of tickets for programs and travel events.

Commuter/Non-Traditional Student Lounge

This lounge is located on the first floor of the University Union for students who would like to relax between classes.

Cultural Center - Main Level

The Cultural Center was established in 1972 and is located in the University Union. The primary objective of the Center is to create an environment that is conducive to learning and mindful of the varied contributions minorities have made throughout history.

The Office of Minority Student Affairs, the Black Action Society and the Black Student Life Awareness Committee plan and implement several exciting activities during the year aimed at increasing awareness of those issues of interest to the university community in general and to minority students in particular. These activities include leadership retreats, career development workshops, and arranging for guest lectures and entertainers. The Cultural Center staff is also involved in the Black Arts Festival, Black History Month and the Minority Achievements Awards Banquet. Please visit the Cultural Center and participate in its program.

Video Lounge - Main Level

Your favorite shows can be seen on the six foot T.V. screen in the video lounge area. Just ask the Information Desk personnel to change the channel for you. Watch out for special programming throughout the year.

Ride Board - Main Level

If you need a ride home or plan to vacation outside of Slippery Rock, check the Ride Board in the lobby of the Union for transportation assistance. If you would like riders, the ride board can also be of help to you.

Administrative Offices - Main Level

Assistant Dean, Student Affairs

Activity Advisors

Greek Affairs

Minority Student Affairs

Student Standards

Building Operations

The Assistant Dean, Assistant Director, and Advisors of the University Union and Student Activities are eager to assist any organization or student with their programming skills or leadership development. Stop by the Administrative Offices if you need guidance or assistance.

Copy Corner - Main Level

Located on the main floor, the Copy Corner offers quick, quality copying, offset printing, poster and button-making services.

Recreation Center - Lower Level

Located on the lower level, the Recreation Center offers a variety of recreational facilities including: over thirty pinball and video machines, billiards, foosball, table tennis, darts and an interesting assortment of board games. Equipment rental and magazines are available through your valid SRU I.D. Throughout the year, the Recreation Center organizes and sponsors a variety of tournaments and activities. Keep your eyes open for the annual ACU-1 tournament in the fall and the exciting College Bowl tournament in the spring.

MAC Machines - Lower Level

Located on the lower level, this service can provide you with cash at any hour that the building is open.

SGA Bookstore - Lower Level

Also located on the lower level, the SGA Bookstore offers a variety of items and supplies. Housed in the bookstore are all your classroom books, pleasure-reading books, records, cards, gifts, teaching aids, SRU apparel, grocery items, health and beauty aids, and school supplies. Services available include check cashing, book buyback, and acting as an agent for Western Union for receiving wired money.

Conference Rooms - Second Level

The University Union contains eight meeting rooms and one multi-purpose room which are available to recognized student organizations. To reserve a room, schedule it at least one week

in advance. In the evenings, available rooms can be used for studying by contacting a night manager on duty and presenting him/her with a valid SRU I.D.

Student Government Association - Second Level

The SRSGA is a non-profit corporation composed of all Slippery Rock University students. The SRSGA, Inc. uses the General Service Fee, along with income from several businesses to allocate funds to various, recognized organizations on campus. SGA is the leading voice of the students, so stop by and give them your input and suggestions.

Greek offices - Second Level

Interfraternity Council and Panhellenic Association are the two governing bodies for the Greek system on campus. If you would like to get involved, stop by room C-217 and chat with the Greek Advisor or student leaders.

WRCK - Second Level

WRCK, radio station is a student organization which provides listening entertainment and information for the University community.

Ski Lodge and Campground

Located on 6.07 acres of land on the northern end of campus, the campground has 21 sites. Ten have electrical outlets, and each site has a picnic table and fireplace with receptacles for dumping hot coals. The area is ideal for picnicking, cross-country skiing, tobogganing, and many other recreational activities.

The Ski Lodge is equipped with restrooms, showers, vending machines, tables and chairs, a stereo, fireplace and an ice machine. This area is frequently used for conferences, dances, dinners, and classes. To register for a campsite or schedule the Ski Lodge, contact the University Union administrative offices.

Outfitter - Ski Lodge

If outdoor activities are of interest to you, visit the Outfitter, located at the Ski Lodge a short distance from the University Union. They sponsor various experiences such as rappelling, caving, skiing and hiking. Equipment rental is available for all your camping, sledding, cross-country skiing, rafting, and hiking adventures. Call 794-7390 (ext. 5390) for times and prices.

UNIVERSITY UNION HOURS

Building

M-F 8:00 a.m. - Midnight
Sat. 9:00 a.m. - Midnight
Sun. Noon - Midnight

Information Desk

M-F 8:00 a.m. - Midnight
Sat. 9:00 a.m. - Midnight
Sun. Noon - Midnight

Bookstore

M-F 8:30 a.m. - 5:30 p.m.
Sat. Noon - 4 p.m.

Cooperative Activities Office

M-F 8:00 a.m. - 4:30 p.m.

Outfitter

M-Th 3:00 - 6:00 p.m.

Recreation Center
M-F 10:00 a.m. - Midnight

Sat. 11:00 a.m. - Midnight
Sun. Noon - Midnight

Administrative Offices
M-F 8:00 a.m. - 4:30 p.m.

Summer and vacation hours will be posted

Fri. Noon - 6:00 p.m.
Sat. 10:00 a.m. - 3:00 p.m.

Sun. Noon - 6:00 p.m.
Additional flexible winter hours

Copy Corner
M-F 10:00 a.m. - 5:00 p.m.

SRU STUDENT ORGANIZATIONS

Alpha Beta Alpha
Alpha Kappa Alpha
Alpha Kappa Psi (Business Fraternity)
Alpha Omicron Pi (Sorority)
Alpha Phi Omega (Service Organization)
Alpha Psi Omega (Honorary Societies)
Alpha Sigma Alpha (Sorority)
Alpha Sigma Phi (Fraternity)
Alpha Sigma Tau (Sorority)
Alpha Xi Delta (Sorority)
American Marketing Association Aca/Prof
American Society of Safety Engineers
Amnesty International (Special Interest)
ANSWERS (Special Interest)
Anthropology Club (Special Interest)
ARHS
Army ROTC
Athletic Training Club (Acad. Prof)
Barbell Club
Beta Beta Beta
Black Action Society (Special Interest)
Black Student Life/Awareness (Spec. Int.)
Campus Crusade for Christ
Chemistry Club
CIRUNA (Coun. for Int. Rel. & U.N. Affairs)
Council for Exceptional Children (Spec. Int.)
Cycling Club
Mathematics Club
Men's Volleyball Club
Mu Kappa Gamma (Honorary)
Music Therapy Club (Musical)
Muslim Students Assn. of SRU
National Residence Hall Honorary
New Life Christian Fellowship

Dance Theatre (Special Interest - Arts)
Delta Mu Delta
Delta Sigma Phi (Fraternity)
Delta Zeta (Sorority)
Downhill Ski Club
Economics and Finance Club
Environmental Science Society
Eta Sigma Gamma (Acad./Prof.)
French Club (Special Interest)
Freshman Leadership
Gamma Theta Epsilon
Geology Club (Acad./Prof.)
Ginger Hill (Publications/Media)
Gospel Choir (Music/Religion)
Ice Hockey (Athletic/Recreational)
Intrafraternity Council
Internations Club
Kappa Delta (Sorority)
Kappa Delta Pi (Delta Tau Ch) (Honorary)
Kappa Delta Rho (Fraternity)
Kappa Gamma (Communication Honorary)
Lacrosse
Lambda Chi Alpha
Lambda Epsilon Delta (Honorary)
Lambda Sigma
Law Society (Acad./Prof.)
Martha Gault Art Society
Russian Club (Special Interest)
S.R.A.H.P.E.R.D. (SR Assn. HPERD)
Saxigena
School of Physical Therapy Club
SETA
Sigma Delta Pi (Honorary)
Sigma Gamma Epsilon

Order of Omega	Sigma Nu International Fraternity
Organization for Public Administration	Sigma Pi (Fraternity)
Outing Club (Special Interest)	Sigma Pi Epsilon Delta
Panhellenic Council (Governing Bodies)	Sigma Sigma Sigma
Parks and Recreation Club	Sigma Tau Delta
Penn. Collegiate Music Educators Assn.	Social Work Club
Phi Alpha Theta	Spanish Club
Phi Chi Theta	Special Olympics Club
Phi Epsilon Kappa (Honorary, Acad./Prof.)	Stud. Chapter of National Assn. of Acct.
Phi Eta Sigma (Honorary)	Student Government Association
Phi Kappa Theta (Fraternity)	Students Against Driving Drunk (S.A.D.D.)
Phi Sigma Kappa	Symphony Orchestra
Phi Sigma Tau	Table Tennis Club
Philosophy Club	Tae Kwon Do & Karate Club
Pi Delta Phi (Honorary)	The Rockets (Publications/Media)
Pi Kappa Phi (Fraternity)	Theta Xi (Fraternity)
Planet Keepers	Union Program Board
Praise Aerobics: Body & Soul	Unique Students Organization
Psi Chi	University Choir/Chamber Singers
Psi Chi (Graduate)	University Concert Band
Psychic Awareness Club	Weather Club
Public Relations Student Society America	Women's Club Soccer
Rho Phi Lambda	WRCK
Rock Emergency Medical Service (Ser. Org.)	WSRU
Rock Rod & Rifle Club	

The University Union Scheduling Office is the official agency responsible for coordinating the use of all University Union facilities. All requests for the use of facilities must be submitted to the Scheduling Office. Advertising an event prior to approval is prohibited and may result in revocation of the privilege to use any University Union facilities.

University Union facilities are reserved in the order in which requests are received, with consideration being given to the size of the group, type of program, and space available. The University Union reserves the right to assign, and if necessary, reassign facilities to assure the maximum and most appropriate utilization of University Union facilities.

University-credit classes may not be held in the University Union.

Sales or solicitation are permitted in the University Union as outlined in the University sales and solicitation policy. All of the profits generated by a sale or solicitation conducted in the University Union must be used for the activities of the sponsoring student organization or University department, or their publicly stated cause, e.g., a charitable organization.

Any major food service must be provided by contracted food service of the University.

Special requests for extended hours must be approved by the Director two weeks in advance. Groups requesting extended hours will be charged according to the event.

All groups using University Union facilities shall observe all published University and University Union policies, regulations, guidelines, and all local, State and Federal laws. Groups shall use Union facilities at scheduled event times and properly cancel events. Violations of this procedure by the group may result in the loss of the group's scheduling privileges in the University Union.

SCHEDULING SLIPPERY ROCK UNIVERSITY UNION FACILITIES

University Union facilities may be reserved by contacting the University Union Scheduling Office. Non-University groups must reserve through the Conference Office.

GREEK SYSTEM

105-B UNIVERSITY UNION

INTRODUCTION TO GREEK LIFE

Slippery Rock University's eleven national fraternities and eight national sororities provide an experience that can best be explained as a home away from home. The primary purpose of our national fraternities and sororities is divided into four areas: 1) we promote educational excellence, 2) we contribute to campus and community services, 3) we are committed to leadership development skills, 4) and to developing a social network which will reach far beyond your college years. We consider membership in sororities or fraternities to be a lifetime commitment. We know that it's an experience you will never regret.

More information about Slippery Rock University's fraternities and sororities can be obtained through the office of Greek Affairs, C221 University Union.

The Greek System has played a positive role on the SRU campus for many years. Interfraternity and Panhellenic Councils believe that Greek organizations can make a relevant contribution to their individual members, the University as a whole, and the community. Membership is open to all students regardless of race, color, or national origin.

To initiate the forming of a national Greek fraternity or sorority, the following steps must be taken:

1. Forward a written request to the Advisor of Greek Affairs in C-221 of the University Union.
2. The Interfraternity or Panhellenic Council will react to the written request to initiate steps to form a Greek organization at SRU. In relation, a representative of the requesting organization will be asked to appear before the appropriate council.
3. The appropriate council will then recommend approval or disapproval of the request. The recommendation will be acted upon by the Assistant Dean for Student Affairs and the Advisor to Greek Affairs.
4. If approval is granted to become a member of the Interfraternity or Panhellenic Council and the SRU Greek System, SGA will initiate action to grant official recognition via the organization and approval procedure.
5. Newly formed Greek organizations, until chartered, must attend Interfraternity or Panhellenic Council meetings. As such, they will not have voting privileges. Also, rushing, hazing, and other regulations must be adhered to. Once chartered, the new group will be an active, voting member of IFC or Panhellenic Council.

Fraternities

Alpha Phi Alpha
Alpha Sigma Phi
Delta Sigma Phi
Kappa Delta Rho
Lambda Chi Alpha
Phi Sigma Kappa
Sigma Nu
Sigma Pi
Theta Xi
Pi Kappa Phi
Phi Theta Kappa
Theta Xi

Sororities

Alpha Kappa Alpha
Alpha Omicron Pi
Alpha Sigma Alpha
Alpha Sigma Tau
Alpha Xi Delta
Delta Zeta
Kappa Delta
Sigma Sigma Sigma

GREEK REVIEW BOARD

The Greek Review Board will administer the Hazing Policy if referred by the Office of Student Life for all social fraternities and sororities at Slippery Rock University. The Board will be composed of the President of IFC, President of Panhellenic Council, the Greek Affairs Advisor and Vice President for Student Affairs or his/her designee. An alternative representative from the Panhellenic Council and Interfraternity Council shall be selected to serve in the place of the IFC and Panhellenic President, should there be a member of the chapter under review.

INTERFRATERNITY COUNCIL (IFC)

The Interfraternity Council at SRU is composed of two (2) delegates from each fraternity, one being an elected delegate from within each fraternity chapter. The purpose of this organization is to coordinate activities between the fraternities and to promote the social, academic/educational and fraternal interests of all involved.

PANHELLENIC COUNCIL

The Panhellenic Council is a self-governing body composed of two (2) delegates from each sorority on our campus. The major functions of the Council are to encourage beneficial inter-sorority relationships, to maintain high social, service, and educational standards within the Greek system, and to regulate rushing procedures.

See also: Student Organizations, Hazing and Pledging Policies.

HAZING POLICY

No student or organization, fraternity or sorority shall permit its pledges or members to submit or take part in hazing, as hereinafter defined, or vulgar or indecent practices, or any practices which involve hazard or danger.

For this purpose, hazing is defined, without limitation as to definition, as follows:

1. Hazing as a *public display* shall consist of any and all forms of public appearance which may result in adverse publicity to the organization.
2. Hazing as *physical abuse* shall be interpreted to mean any practice, whether internal or external, which is apt to be detrimental to the health and/or well-being of a pledge or member.

3. Hazing as *moral indignity* shall be defined as actions which by their ethical, moral and/or social implications, when viewed in the light of socially accepted standards of right or wrong may create in the individual a feeling of humiliation and/or disgrace.
4. Hazing as *scholastic interference* shall consist of any and all practices which place pledges or members in the position of being unable to attend or properly prepare themselves for classes.

A student organization which violates any of the above regulations will be referred to the Office of Student Life and will be subject to University disciplinary action.

LIABILITY (Student Organizations)

Recognized student organizations have an obligation to protect the welfare of their members, guests and the University. In relation, every precaution should be taken to protect against University, individual and organization liability.

Any violations of the law or University policy could subject an organization and/or its representatives to University disciplinary action, including loss of recognition.

PLEDGING AND INITIATION

A student organization, fraternity or sorority has an obligation in the development of its pledges and members. This responsibility extends to: 1) the institution where it is represented, 2) parents and others who make possible the education of these pledges and members, 3) the community where the organization is accountable for good citizenship and, 4) the student organization, fraternity or sorority system of which it is a part.

A student organization, fraternity or sorority without morally or ethically sound precepts and practices is not a constructive influence upon University students. Any unproductive, ridiculous or hazardous initiation custom has no place in the University.

Slippery Rock University expects that all members of all recognized student organizations will observe and fully comply with the position statement on hazing.

Fraternities and sororities must also comply with the Pre-Initiating Activities of the University Fraternity Secretaries Association and the Code of Responsibilities of the National Fraternity Conference. In addition, all students are expected to adhere to regulations set forth by their respective national fraternity, IFC, and Panhellenic Council.

It is the responsibility of the officers of student organizations to be informed of all organization requirements and the Hazing Policy, and to see that they are brought to the attention to the rest of the membership.

CODE OF CONDUCT

OMISSION in any provisions of this code shall not result in invalidating or validating the provision. All provisions will remain valid and be enforced within the clear intent and spirit of this code.

INTRODUCTION

Slippery Rock University is an academic community given meaning through the mutual respect and trust of individuals who learn, teach, and work within it. Students of Slippery Rock University are entitled to certain rights and privileges which must be protected through fair and orderly processes and which are best safeguarded when each student acts in an orderly and responsible manner. All students of the University community are equally entitled to the protection of this document.

I. APPLICATION

This document governs the conduct of all students on University premises; that is, on the campus and other property or facilities owned, controlled, or being used by the University. Students are required to comply with the statutes of the Commonwealth of Pennsylvania and federal laws and may be subject to sanctions under this Code for violations of state and federal law. Often pertinent state and federal laws include, but are not limited to the following:

1. Laws governing the sale, possession or use of marijuana or other controlled substances;
2. Any form of unwanted sexual contact as outlined in the statutes on rape, sexual assault, sexual harassment and indecent assault;
3. Theft;
4. Assault;
5. Alcohol use;
6. Disorderly conduct;
7. Furnishing alcohol to minors;
8. Discrimination;
9. Ethnic intimidation.

In addition, this document governs conduct off University premises by a student member of the University community when it significantly impairs the University-related functioning of another member of the University community. Such conduct may subject the violator to the provisions of law, in addition to the sanction of this document.

Enabling Clause

This document replaces and supercedes the previous Code of Conduct and Judicial Procedures. However, all other University regulations and policies will remain in effect. Records created or sanctions imposed under previous documents will be continued, amended, stored, or destroyed as appropriate to conform to the provisions of this document.

II. RELATIONSHIP TO OTHER RULES AND PROCEDURES

All duly constituted University *policies and regulations* issued pursuant to University activities and functions remain in force and effect and will be observed. Consequently, student members of the University community may be charged for a single incident under one or more of the above regulations and under provisions of this document as well.

III. RIGHTS AND PROHIBITED CONDUCT

Nothing herein is intended or shall be construed to limit or restrict students' freedom of speech or peaceful assembly. Nor shall any student member of the University community be subjected to limitations or penalty solely because of the lawful exercise of these freedoms. Free inquiry and free expression are indispensable to the objectives on an institution of higher education; and, to this end, peaceful, reasonable, orderly demonstrations in approved areas shall not be subject to interference by the members of the University community. However, those involved in demonstrations may not engage in conduct that violates the rights of any member of the University community.

These rules shall not be construed to restrain controversy or dissent, or to prevent, discourage, or limit communication between and among faculty, students, staff, and administrators. The purpose of these rules is to prevent abuse of the rights of others and to maintain public order appropriate to the University.

Students are required to comply with the reasonable requests of University officials acting within the scope of that officials responsibilities. This includes:

1. the reasonable request for students to make and keep appointments (especially regarding disciplinary investigation);
2. a request to leave a campus building or designated area or to show identification;
3. the request to abide by specific University regulations.

Failure to cooperate with or giving false information to a University official and/or any hearing body may subject a student to disciplinary action.

The term "University official" as used herein applies to Faculty, Administrators, Residence Coordinators, Resident Advisors, Facility Managers, and University Police Officers or other representatives acting on behalf of the University.

A. The Right to Academic Freedom and Individual Integrity

In recognition of the principles of academic freedom and of free inquiry, freedom from discrimination and freedom from abridgement of one's personal rights are integral elements of the atmosphere of an institution of higher learning and no rules set forth by the University community shall serve to restrain or inhibit the exercise of these freedoms.

1. The principle of academic freedom requires all persons to respect another's dignity, to acknowledge another's right to express differing opinions, to cultivate and to cherish intellectual honesty, and to promote freedom on inquiry and expression on and off campus.
2. No student, either singly or in concert with others, shall willfully discriminate against another person on a basis not reasonable related to the educational or job function involved, including but not limited to discrimination on the basis of age, sex, sexual preference, handicap status, race, religion, national origin, or marital status.
3. An individual student is entitled to freedom from unwarranted abridgement of personal rights. No student, either singly or in concert with others shall willfully:
 - a. Disrupt or prevent the peaceful or orderly conduct of classes, lectures, meeting or other University functions, or interfere with the lawful freedom of other persons, including invited speakers, to express their views;

- b. Falsify or forge an official University record or document; or file documents with the University to the intent to mislead;
- c. Commit acts of academic dishonesty: This includes, but is not limited to, the buying, selling or trading of papers, projects, computer programs or other academic assignments. Academic dishonesty includes, but is not limited to: (1) cheating, copying; (2) plagiarizing/submitting the work of others or purchased work; (3) fabricating of information or citations; (4) facilitating acts of academic dishonesty by others; (5) having unauthorized possession of examinations, through purchase, supplying or use; (6) submitting work of another person or work previously used without informing the instructor (7) tampering with academic work of other students; (8) ghosting (taking a quiz, exam or similar examination in the place of another person or having another person take a quiz, exam or similar evaluation in the place of the student); (9) altering tests; (10) computer program theft; (11) lying; (12) stealing.
- d. Violate any duly authorized University rule or regulation issued pursuant to a specific University function. Such would include but not be limited to regulations applicable to housing, food services, student activities, social events, the library, or health center.
- e. Incite others to commit any act which has been herein prohibited;

4. Bring charges through this or another document against a member of the University community which are spurious, or which are intended primarily to harass or maliciously defame, or which are designed to intentionally overburden the adjudicatory or grievance systems.

B. The Right to Appropriate Use of University Premises in the Pursuit of Educational Goals, Occupational Endeavors, and Recreational Activities

No student, either singly or in concert with others, shall willfully

- 1. Unreasonable stop or obstruct the free movement of any person or vehicle, or unreasonably obstruct a passageway, entrance or exit;
- 2. Refuse to leave any University premise after being ordered to do so by an authorized member of the University community;
- 3. Destroy or damage property owned or controlled by the University or the personal property of any individuals, or without proper authorization, use, remove, or fail to return such property;
- 4. Without permission, expressed or implied by the duly assigned occupant, enter any office of an administrative officer, faculty member, or employee, or student office or room;
- 5. Enter into or remain in any University premise for other than an authorized purpose, or enter into or remain beyond the prescribed hours for utilization of that facility, without written permission from a University community member authorized to give such permission.

C. The Right of Personal Safety and Well-Being in the Pursuit of Educational Goals and Occupational Endeavors

No student, either singly or in concert with others, shall willfully:

- 1. Cause physical injury to any person or threaten with force or violence.
- 2. Verbally, physically or in writing, harass or abuse a University official or member of the University community. This includes rude behavior or disrespect toward a member of the University community.
- 3. Have in his or her possession any firearm, other weapon, or explosive, regardless of whether a license to possess the same has been issued, without written authorization of the

President of the University or his/her designee. This restriction does not apply to persons whose duties lawfully require the possession of firearms or other weapons;

4. Recklessly endanger persons or property.
5. Engage in disorderly conduct/create a disturbance.
6. Engage in hazing or violations of the Hazing Policy.

IV. ALCOHOL USE

It is expected that Slippery Rock University students who use or possess alcoholic beverages will do so legally as prescribed by the laws of the Commonwealth of Pennsylvania, within the regulations of Slippery Rock University, and in a manner which does not disrupt the lives of others. A student whose conduct is outside these parameters will be subject to discipline under the rules and procedures of the Code of Conduct of Slippery Rock University. This supplement has been developed to assist students in understanding their expectations and be aware of the actions that can be taken against them if they are in violation of these expectations.

1. On campus, students are subject to University disciplinary action for violation of Commonwealth law. The following is a brief summary of pertinent provisions of Commonwealth law regarding the use and possession of alcoholic beverages.
 - a. Individuals must be 21 years of age to possess or consume alcoholic beverages.
 - b. It is illegal for individuals to misrepresent their age in order to purchase/use alcohol.
 - c. It is a serious crime to modify or forge official documents (as drivers' license) for the purpose of the purchase of alcohol or to do so for others.
 - d. Alcoholic beverages may not be sold without a state license. This cannot be circumvented by hiding alcohol costs in the cost of food or the cost of admission.
 - e. It is illegal to provide alcohol to an individual under the age of 21.
2. Students are subject to University disciplinary action for violation of the Alcohol Policy of Slippery Rock University. The following are the provisions of that policy.
 - a. The use of alcohol on the Slippery Rock University campus is prohibited except as indicated below and then only within the laws of the Commonwealth of Pennsylvania.
 - (1) At social events when approved by the Alcohol Request Committee (see request procedures, Attachment A Alcohol Policy).
 - (2) At "tailgate" picnics prior to home football games within the parameters of the published guidelines (see guidelines, Attachment B Alcohol Policy).
 - (3) In the on-campus residence of a University staff member.
 - b. University funds may not be used to purchase alcohol.
 - c. Recognized student organizations may not use organizational funds for the purchase of alcohol.
3. Students are subject to University disciplinary action when their conduct when using alcoholic beverages disturbs the lives of others. The following is a summary of these expectations.
 - a. The use of alcohol by a student should not subject the individual or others to harm or injury.
 - b. The conduct of the student, when using alcohol, should not destroy property nor disturb others.
 - c. Students using alcohol should not disrupt the tranquility of the community in which they live by excessive noise, vulgarity or destruction of property.
4. Individuals who illegally provide alcohol to others or do so, legally or illegally, in a manner which can be construed as detrimental to that individual subject themselves to University

disciplinary action.

5. Student organizations are expected to comply with Commonwealth Law and University regulations and expectations regarding the use of alcoholic beverages and to be responsible for those who attend events sponsored by the organization. These laws, regulations and expectations are explained in the previous sections.
6. When an organization is in violation, individual students who are responsible for, or involved in, that violation are subject to the provisions of the Code of Conduct.
7. While disciplinary actions are primarily concerned with on-campus conduct, off-campus behaviors by an organization or an individual could subject the organization or student to disciplinary action if the behaviors are major violations of the law, seriously endanger others, seriously disrupt the adjacent neighborhood, or cause property damage.
8. The disciplinary action taken against an individual for conduct involving alcohol will usually be progressive. However, if students use alcohol, legally or illegally, and their conduct causes injury to themselves or others, destroys property or seriously disrupts the lives of others, the student could be separated from the University.
9. In certain circumstances, involvement in an alcohol education program and/or counseling may be requested by the student in lieu of, or as a reduction of, disciplinary action. Two specific programs are:
 - a. When students, who have been using alcohol, are involved in conduct which causes injury to themselves or others, destroy property or seriously disturb others, they may request, in lieu of being referred to the University Hearing Board with a recommendation that they be suspended, that they be allowed to participate in a program of alcohol education and counseling (cost \$60) and be placed on University Probation. A student may participate in this program only once in lieu of disciplinary action.
 - b. When students have been involved in a major alcohol violation (but one which does not disrupt others as described in Section 9.A.) they may request, in lieu of disciplinary probation, that they be allowed to participate in an alcohol education program (cost \$15). A student may participate in this program only once in lieu of disciplinary action.

V. PENALTIES

Any student who violates the provisions of this document is subject to one or more of the following warnings and/or disciplinary actions:

A. Censure (Warning)

The penalty of censure may be imposed by the Coordinator of Student Standards (or his/her designee), or by the Vice President for Student Affairs upon receiving recommendations from the Hearing Board.

Censure is a written warning advising that the student has been judged guilty of conduct which violates the provisions of this document and that the individual must avoid a recurrence of conduct which violates the provisions of this document. Censure is an official warning and is not considered a University disciplinary action.

B. Probation

The penalty of probation may be imposed by the Coordinator of Student Standards (or his/her designee), or by the Vice President for Student Affairs upon receiving recommendations from the Hearing Board.

Probation is a written warning indicating that the individual has been judged guilty of conduct which violates the provisions of this document. An individual on probation who is charged with another violation of this document may be required to appear before the Hearing Board for consideration of separation or dismissal from the University. Probation is an official warning and is not considered a University disciplinary action.

C. Separation: Suspension and Dismissal

Penalties of suspension or dismissal may be imposed by the Vice President for Student Affairs upon receiving recommendations from the Hearing Board. Suspension or dismissal may be imposed even though the violator has not previously received a censure or been placed on probation. Suspension will be given for a specified period up to two years. Dismissal will be for an indefinite period. Suspension and dismissal are University disciplinary actions.

1. Reinstatement After Suspension or Dismissal

Only when a penalty of suspension has been removed by expiration or when dismissal has been removed by action of the Hearing Board may a student apply for readmission. In cases of indefinite dismissal, the individual may, after two or more years, as delineated in the initial sanction, annually request the Vice President for Student Affairs to alter the penalty so as to allow the individual to apply for reinstatement to the University. Students who have been separated or dismissed must meet all other University requirements and be judged competitively with other applicants before being reinstated. Additionally, students may be required to demonstrate to the Vice President for Student Affairs that they have made more significant gains in altering their conduct so that it more closely conforms to that which is required in the provisions of this document.

D. Restitution

Restitution by the violator to the University or to members of the University community may serve, in certain instances, in lieu of or in addition to the application of the above penalties.

E. Educational and Counseling Program

In lieu of disciplinary action, a student may be given the option of attending educational or counseling programs. There may be a fee for such programs.

F. Waiver of a Formal Hearing

Should a student admit his/her guilt and not wish to contest the charges, he/she may request a waiver of a formal hearing. The waiver shall state the charges and the actions taken against the individual. A waiver of a formal hearing also waives the right to appeal. Once a waiver is signed by the student, it may not be rescinded nor can a hearing or appeal be requested.

VI. IMPLEMENTATION

A. Coordination and Orientation

The Coordinator of Student Standards shall be responsible for coordinating the provisions of this document and will provide orientation and training for those with identified functions under this document.

VII. STUDENT ORGANIZATIONS

In the event that a student organization is charged with a violation of Slippery Rock University policies, regulations or Commonwealth Law or its Code of Conduct, an Administrative Hearing shall be convened. The Administrative Hearing officers shall be the Vice President for Student Affairs and the Assistant Dean for Student Affairs and one of the chairpersons from the Hearing Board. If these members are unable to be present, the Vice President for Student Affairs will designate an alternative.

The Hearing officers shall review all relevant information, documents, etc., hear testimony as determined relevant by the hearing officers, determine guilt or innocence and sanctions if necessary. If guilt is determined, the organization can be given a written warning, placed on probation, suspended or dismissed, required to pay restitution, present educational programs or other sanctions as deemed appropriate by the Hearing officials.

The decision of the Administrative Hearing is final.

The Administrative Hearing officers may refer information to the Coordinator of Student Standards for action against the individuals responsible for or involved in any violations of the Code of Conduct or University policy. Should an appeal from a case originated by the Student Organization Administrative Hearing Board be referred to the Vice President for Student Affairs on appeal, the Vice President will appoint a designee to be the Hearing Officer for that case.

VIII. HEARING PROCEDURE

A. Charges

1. Any member of the University community may bring charges against any student. Such charges must be in writing and filed with the Coordinator of Student Standards.
2. Charges may be brought against a student by a departmental or unit of the University (for example, University Police, Registrar, Library, etc.) In such cases, the unit head will designate a representative to act as the accuser who will file the charges with the Coordinator of Student Standards.

B. Preliminary Evaluation of Charges

Upon receipt of a charge, the Coordinator of Student Standards will determine whether the charge warrants further consideration. If this administrator decides that the accusation should be dropped, he or she shall notify the individual who filed the charge. Should the individual filing the charge disagree with the Coordinator of Student Standards, he or she may request, in writing, that the Assistant Dean for Student Affairs review the charge and information. The Assistant Dean for Student Affairs shall then direct the Coordinator of Student Standards either to terminate further action or proceed with further action in accordance with this document.

C. Action by the Coordinator of Student Standards

If the Coordinator of Student Standards determines that the charge warrants further consideration, he/she will conduct or have a designee conduct an investigation. The investigator shall provide written notification to the accused of the charges and who filed them. The investigator

shall then consult with the accused and perform such fact-finding activities as might be necessary. After completing the investigation, the Coordinator of Student Standards shall take one of the following actions:

1. If the Coordinator of Student Standards determines that action is not warranted, he/she shall in writing, notify both the accused and the accuser. Should the accuser disagree with his decision, accuser may request, in writing, that the Coordinator of Student Standards refer the charge and all information to the Vice President for Student Affairs. If the Vice President for Student Affairs feels that the charges and information indicate further investigation or action, he/she will refer the case to the Hearing Board.
2. If the Coordinator of Student Standards decides that the charge warrants further action, he/she shall proceed by one of the following alternatives:
 - a. If the Coordinator of Student Standards determines that the charge is of such nature that conviction would subject the accused member to possible suspension or dismissal from the University, the Coordinator of Student Standards shall refer the case to the Hearing Board.
 - b. The accused student may waive his/her right to a formal hearing. If the accused states in writing that he/she agrees to accept the decision of the Coordinator of Student Standards without appeal, then that administrator may effect the penalty.
 - c. If the Coordinator of Student Standards determines that the charge has been substantiated, but is insufficient to cause suspension or dismissal, he/she shall take appropriate action (e.g. censure, probation, restitution). If the accused student disagrees with the action taken, he/she may request in writing (within five days, excluding weekends and University holidays) that the Coordinator of Student Standards refer the case to the Hearing Board. The Coordinator of Student Standards shall honor this request. A request that the Coordinator of Student Standards refer the case of the accused to the Hearing Board shall not subject the accused to a more severe penalty.
3. Interim Suspension
 - a. If the University President (or designee) determines that the presence of an accused student presents a serious and immediate threat to the University, the President (or designee) may immediately suspend the student.
 - b. The President (or designee) shall cause a hearing to be conducted within two days to determine the validity of the suspension and to determine if the interim suspension should continue. Such hearing is to determine if the interim suspension should be upheld. (The determination is that the student does, or does not present a serious and immediate threat to any member of the University community.) Such a hearing is preliminary in nature, and only that information necessary to uphold or overturn the interim suspension need be admitted. A regular hearing board, conducted within the guidelines of VI E and VI F, shall follow the interim hearing no sooner than 5, no later than 10, working days to determine guilt or innocence on specific charges.

D. Hearing Board

1. The Hearing Board will be constituted annually at the beginning of the academic year and will consist of the following members:
 - a. A Chairperson appointed by the President of the University for the period of time designated;
 - b. Two students appointed by the Student Government Association President;
 - c. Two faculty members appointed by APSCUF for the time period designated.

2. Hearing Board members will be chosen and serve for the period of time appointed by their organization.
3. Each appointing party will annually designate alternatives for each appointee.
4. Although every reasonable effort shall be made to have all members present, four members shall constitute a quorum.
5. The individual conducting the investigation shall present to the Hearing Board the findings and evidence establishing the charges against the accused.
6. Each member of the Hearing Board, including the Chairperson, will have one vote as to the guilt or innocence of the accused on each charge and the decision will be determined by a simple majority and based on the preponderance of evidence.
7. On a finding of guilt, the Hearing Board shall recommend to the Assistant Dean of Student Affairs the sanction by majority vote.
8. At the conclusion of the hearing, the Chairperson shall notify the Coordinator of Student Standards of the recommendations of the Hearing Board and return to the Coordinator of Student Standards all records and documents of the case and hearing.
9. Within five days, excluding weekends and University holidays, of receipt of the recommendations of the Hearing Board, the Assistant Dean for Student Affairs will notify the Coordinator of Student Standards and the Hearing Board of the sanction.
10. The Coordinator of Student Standards will notify the student of the action in writing, including a summary of the evidence relied on for the decision, the Hearing Board's recommendation, and the conditions of appeal. The Coordinator will also notify the appropriate individuals as defined by this document, and will maintain all records as required by this document. (see Code of Conduct, Appeals)
11. Service on the Hearing Board:
 - a. If one of the members (or alternates) of the Hearing Board cannot continue in that position, the President of the University shall:
 - (1) In the case of the Chairperson, appoint another Chairperson
 - (2) In the case of the faculty members, request the President of APSCUF to select a new member(s).
 - (3) In the case of the students, request Student Government Association select a new member(s).
 - b. If a member of the Hearing Board (or his/her alternative) cannot serve on a particular case:
 - (1) In the case of the Chairperson, the President of the University will appoint a Chairperson to serve for that particular case.
 - (2) In the case of a faculty member, the President of APSCUF will appoint a faculty member to serve for that particular case.
 - (3) In the case of a student member, the President of Student Government will appoint a student to serve for that particular case.

E. Hearing and Procedural Due Process

1. The Coordinator of Student Standards shall notify the accused, (in writing,) of the charges filed, who presented the charges, sufficient details of the charges to enable the preparation of a defense, and the penalties to which the accused may be subject if found guilty.
2. The accused, upon request, will be permitted to review the evidence and obtain a copy of each of these documents.
3. The hearing must be held no sooner than five days and no later than ten days, excluding weekends and University holidays, from the date of notification. (See VIE.1) At the request

of the accused and with the agreement of the Chairperson of the Hearing Board, a hearing may be held sooner than five days.

4. The accused member may request postponement of the hearing. The Chairperson of the Hearing Board shall rule on this request.
5. The Hearing board will develop a hearing format and the accused shall be informed on specific hearing procedures.
6. The hearing format must provide the following:
 - a. The hearing will be closed to the University community, unless the accused requests an open hearing.
 - (1) In a closed hearing, the accused may request a few observers of his/her choice (the number shall be determined by the Chairperson.)
 - (2) If the accused requests an open hearing, it will be open to the University community.
 - (3) The Chairperson may close a hearing because of disruption.
 - b. The accused may be accompanied and represented in the hearing by an advisor who may be, but is not limited to, a faculty member, student, staff member, legal counsel or any other person of his/her choice. The advisor may not speak directly to the Hearing Board; he/she may only consult and interact privately with the student. The Chairperson may place reasonable limits on the direct examination, cross-examination and arguments of anyone involved in the hearing
 - c. The accused will be given the opportunity to hear the evidence presented and to cross-examine witnesses who testify.
 - d. The accused may present witnesses.
 - e. The accused may make argument.
 - f. The accused may reserve the right to remain silent.
7. The student's academic performance, and other similarly unrelated facts may not be used to determine whether the accused has committed the particular act presently under consideration. They may, however, be used after the determination of guilt or innocence in order to set an appropriate sanction.
8. After the hearing, the accused may file a written brief to the Assistant Dean for Student Affairs if such is his/her desire. Notification of this intent must be stated by the accused at the hearing.
9. A taped record will be made of the proceedings. The accused, upon request, may receive copies of these records at a reasonable cost.
10. The accused may appeal the Hearing Board's recommended decision to the Appeal Board under the conditions and stipulations of Code of Conduct, Appeals VII.G.
11. The accuser shall have the right to appear as a witness, to state the charges, and be present during the presentation of the evidence and the questioning of the witnesses. If the hearing is closed, the accuser may have one observer or advisor (this may be legal counsel) of his/her choice present at the hearing.

F. Other Considerations for Hearings

1. If the accused refuses to participate or fails to appear at the hearing, the Hearing Board will hear the case on the basis of the evidence accumulated as a result of the investigation.
2. If the accused refuses to participate or fails to appear, the accused advisor shall not be permitted to participate beyond a brief opening statement.
3. If the accused member terminates his/her relationship with the University, the Hearing Board shall have the option of conducting a hearing, with the accused present if possible.

4. The President of the University shall appoint additional ad hoc hearing boards and appeal boards as required (or in emergency situations). Such boards shall follow the same procedures and have the same representative compositions as the annually constituted Hearing Board.
5. Disciplinary actions can be modified by the Assistant Dean for Student Affairs or remanded back to the Hearing Board for cause. Cause would include, but not be limited to:
 - a. outcome of court proceedings
 - b. determination of new evidence;
 - c. late submission of a written brief. (Within 5 working days)

IX. APPEALS

G. Appeal Process

1. The accused has a right to appeal the action taken by the Vice President for Student Affairs. Such appeal would be for determining the fairness of the finding of guilt and/or propriety of the penalty. It is not simply to provide a second hearing for the case.
2. A written notification of the intent to appeal must be filed with the Coordinator of Student Standards within five days (excluding weekends and University holidays) of receipt of the notification of the action of the Vice President for Student Affairs. The appellant must state as clearly and as fully as possible the reasons for seeking modification of the decision.
3. After filing the notification of intent to appeal the accused may petition to the Vice President for Student Affairs for reinstatement (during the appeal process) of all or part of his/her rights and/or privileges which were denied by the action being appealed. Such reinstatement will usually include only participation in the student's academic pursuits.
4. The Appeal Board will be constituted annually at the beginning of the academic year and shall consist of the following:
 - a. A student appointed by the Student Government Association for the period of time designated;
 - b. A faculty member appointed by APSCUF for the period of time designated;
 - c. A chairperson appointed by the President of the University for the period of time designated;
 - d. No one who serves on a Hearing Board shall also serve on the Appeal Board.
 - e. Each appointing party shall annually designate an alternate for each appointee who will serve when the appointee is not available or has disqualified himself or herself;
 - f. All three members are required for a quorum;
 - g. If neither the appointee nor alternate can serve on a particular case, a substitute shall be appointed as indicated in Code of Conduct, Hearing Procedures.
5. The Appeal Board shall review the hearing by the Hearing Board to determine:
 - a. Whether the original board's process was conducted fairly and in accordance with prescribed procedures;
 - b. Whether there is new evidence or relevant information not available at the time of the original hearing which, if consequential, shall result in a remanding of the case to the original board if possible;
 - c. Whether the original decision is supported by substantial evidence;
 - d. Whether the sanction imposed was proportionate to the gravity of the misconduct;
 - e. If the Appeal Board determines that none of the aforementioned has been substantiated by the accused written appeal. The appeal is denied. This decision shall be final.

6. If the Appeal Board determines that there are grounds for appeal, the case shall be referred to the Vice President for Student Affairs.
7. **Appeal Procedures:**
The Vice President for Student Affairs will review the written appeal and any other appropriate material, and set a date for the Appeal Hearing:
 - a. The accused may be accompanied in the hearing by an advisor who may be, but is not limited to, a faculty member, student or staff member, legal counsel or any other person of his/her choice. The Vice President may place reasonable limits on the direct examination, cross-examination and arguments. The advisor may not speak directly to the hearing body but only consult and interact privately with the student. The accused will present the reasons for requesting a dismissal or modification of charges and/or penalties.
 - b. The Coordinator of Student Standards (or designee) will present the reasons for the action taken against the accused and present only newly discovered evidence.
 - c. The Vice President for Student Affairs may recommend/remand a case, dismiss some or all of the charges, affirm the Hearing Board Decision, or reduce the penalty imposed.
 - d. The Vice President for Student Affairs (or designee) may ask questions of the accused and/or the Coordinator of Student Standards (or designee).
 - e. The Vice President for Student Affairs will notify the student of his/her decision in writing within ten working days of the receipt of the appeal or any extension granted.
8. The decision of the Vice President for Student Affairs is final. The decision will be relayed to the Coordinator of Student Standards who will notify appropriate individuals, as defined by this document, and maintain all records as required by this document (See VIII).
9. In no event may an appeal result in the imposition of a more severe penalty for the accused.

X. RECORDS AND RELEASE OF INFORMATION

A. Records

1. If the Coordinator of Student Standards determines that no action is warranted; and if, after a reasonable period, there is no appeal of this decision, all records and documents shall be returned to the individuals or agencies which supplied them. The Coordinator of Student Standards shall destroy all remaining records pertaining to the charge and its description. The same will be done if a hearing or an appeal results in an acquittal.
2. All records of censure and probation will be kept for five years and then destroyed except as provided in VII.A.
3. If an individual receives additional sanctions (censure and probation) during this five year period, records of all violations of these provisions will be retained until there is a period of five years following the most recent sanction. The records will be retained by the Coordinator of Student Standards with sufficient safeguards to insure confidentiality.
4. If an individual is separated or dismissed, complete records of the proceedings and all pertinent documents, including any records of previous censures or probations, shall be maintained permanently by the Coordinator of Student Standards with sufficient safeguards to insure their confidentiality.
5. A student's academic transcript will indicate any action which prohibits readmission as long as the prohibition is in effect. This means that once a penalty of separation has been removed by expiration (or a dismissal by action of the Hearing Board), the notation will be removed from the academic transcript by action of the Coordinator of Student Standards.

B. Release of Information

1. Information relative to a case or subsequent penalties shall be released to members on the University on a need-to-know basis. The Vice President for Student Affairs shall determine need-to-know.
2. When a student is found guilty and the appeal process (if any) is completed, the Dean of the School in which the student is enrolled will be notified of the probation, suspension, or dismissal. When the student is suspended or dismissed, the registrar will be notified to withdraw the student and make an appropriate notation on the academic transcript. Parents of the students who are placed on probation, suspended, or dismissed from the institution will be notified within the provision of the Buckley Amendment.
3. The individual or agency which initiated a charge under this document will be notified of subsequent acquittals or penalties. Notices of such action shall include a statement of confidentiality and a request for care in the security of information.
4. Release of information relative to individuals not covered under this section shall be only with written consent of the student adjudicated, or as required by law.

ALCOHOL POLICY

The use and abuse of alcohol is a major concern in the American society and is associated with many societal problems. This Alcohol Policy is in response to these growing concerns both on the campus and within society. As an institution of higher education, the primary responsibility of the University is education and, therefore, the focus of this Alcohol Policy must be one of the education of students, as well as staff and faculty, of the possible detrimental effects of alcohol use to the individual and society.

In establishing this policy, the University was confronted with the dilemma of contradicting values, mores and laws. The use of alcohol has become an integral part of the American culture. While the use of alcohol is regulated by law, the laws are compromised by practice and attitudes. The easy accessibility of alcohol, its relatively low cost and a cultural expectation or acceptance that youth will use alcohol, regardless of illegalities, make the enforcement of these laws difficult. It is clear that under the law, individuals have the right to use alcohol, but with this right there are responsibilities. On the campus, individuals have the right to pursue their education and their professions free from interference from those using and abusing alcohol. While the University's primary concern is for that which occurs on its campus, or in relationship to its programs and those involved, it cannot ignore the relationship of the institution to the community collectively as an institution or by action of individual representatives. Regardless of these dilemmas and contradictions, if individuals use alcoholic beverages they must do so within the parameters of the law and in a manner that is not disruptive to the lives of others.

ALCOHOL EDUCATION

Slippery Rock University will provide each new student written information regarding Commonwealth laws concerning the use and possession of alcohol, Slippery Rock University's regulation regarding the use of alcohol on the campus and information about counseling and medical programs that address alcohol use and abuse. In addition, when possible and appropriate, the University will provide information sessions and information on alcohol concerns. As laws, campus regulations or referral agencies change, all staff and faculty will receive revised information. The program and information for faculty and staff will be the responsibility of the University Personnel Office with the assistance of other offices and agencies as appropriate.

On an annual basis, the Division of Student Affairs will provide all students with written information regarding Commonwealth laws concerning the use and possession of alcohol, Slippery Rock University regulations on the use of alcohol on the campus, and information about counseling and medical programs that address alcohol use and abuse. In addition, the new-student orientation programs will include a session on alcohol education. These initial programs will be followed-up with sessions for residence hall students and student organizations. In addition, when appropriate, counseling and education programs will be offered in lieu of disciplinary action.

SLIPPERY ROCK UNIVERSITY REGULATIONS ON THE USE OF ALCOHOL

1. The use of alcohol on the Slippery Rock University campus is prohibited except as indicated below and then only within the laws of the Commonwealth of Pennsylvania.
 - a. At social events when approved by the Alcohol Request Committee (see request procedures, Attachment A).
 - b. At "tailgates" prior to home football games within the parameters of the published guidelines (see guidelines, Attachment B).
 - c. In the on-going residence of a University staff member.
2. University funds may not be used to purchase alcohol.
3. Recognized student organizations may not use organizational funds for the purchase of alcohol.

EXPECTED CONDUCT

While individuals have the right, as regulated by law, to use alcoholic beverages they also have the responsibility to do so in a manner which does not disturb the lives of others. Individuals illegally using alcohol on the campus will subject themselves to University disciplinary action and arrest. If individuals use alcohol, legally or illegally, and their conduct is disturbing to others they subject themselves to University disciplinary action and arrest. Should the conduct of individuals cause injury to themselves or others, property damage, or seriously disturb others, they will be subject to possible separation from the University and arrest. If alcohol is consumed off campus in the community and the conduct of individuals seriously disrupts the tranquility of the community, they may be subject to University disciplinary action as well as the actions taken by the community law enforcement agencies. When organizations sponsor events which have activities in violation of the law, University regulations, or where there is conduct disruptive to others, they are subject to a review of their status as a recognized University organization. Individuals responsible for the illegality or disruption may also be held accountable. Individuals who illegally provide alcohol to others or do so, legally or illegally, in a manner which can be construed as detrimental to that individual, subject themselves to University disciplinary action and arrest. This applies on or off campus. The expected behavior of students using alcohol is further delineated in the Supplement to the Code of Conduct: Alcohol.

GUIDELINES FOR THE APPROVAL FOR THE USE OF ALCOHOL FOR PUBLIC AND PRIVATE SOCIAL EVENTS ON THE SLIPPERY ROCK UNIVERSITY CAMPUS

Alcohol Request Committee

The University Alcohol Policy establishes a general framework for the use of alcoholic beverages on the campus. In addition to establishing basic policies concerning the use of alcoholic beverages, it is also necessary to provide parameters for the use of alcohol at public and private social events.

The University expects members of the University community to demonstrate respect and regard for the rights and property of all individuals, to take responsibility for their own actions, and to so conduct themselves as to reduce the risks of harm to themselves and others. The University recognizes the right of individuals to use alcohol providing that the exercise of these rights are within the boundaries of the law and does not place a burden on others.

The use of alcohol at a campus event must be registered with, and acknowledged by, the Alcohol Request Committee. An Alcohol Request Form must be completed and submitted to the Alcohol Request Committee for consideration by the Committee at least two weeks prior to the event.

1. The use of alcoholic beverages shall be permitted on the Slippery Rock University campus at specific functions and in specific, available locations.
 - a. A function is defined as a private, formal ceremony or social gathering sponsored by a university-affiliated organization whose purpose for the function is related to the objectives of that organization.
 - b. Faculty/staff groups and recognized student organizations apply through the Alcohol Request Committee. All other groups must apply through the Conference Office, which will refer the request to the Alcohol Request Committee.
2. As a further guide to the responsible use of alcohol, members of the University community are urged to observe responsible practices when alcoholic beverages are served. The following considerations are expected and should be noted in the application for approval for the use of alcohol on the Slippery Rock University campus.
 - a. All laws of the Commonwealth of Pennsylvania and regulations of Slippery Rock University are to be observed during the activity.
 - b. The serving of alcohol is not to be the major purpose of the activity.
 - c. Food and non-alcoholic beverages in sufficient quantities for the number of persons present should be provided.
 - d. The selling of alcohol is not permitted.
 - e. The advertising for the activity should promote the event and not the use or availability of alcohol.
 - f. State appropriated funds cannot be used for the purchase of alcohol.
 - g. Recognized student organizations may not use organizational funds for the purchase of alcohol.

Violation of these guidelines will be reviewed by the Alcohol Request Committee. Should they find violations of University regulations or Commonwealth law, the organization may be

denied approval of subsequent requests. Violations could result in the loss of University recognition for the organization and/or disciplinary action against individuals.

SLIPPERY ROCK UNIVERSITY GUIDELINES FOR TAILGATE PICNIC ACTIVITY SCHEDULED IN CONJUNCTION WITH HOME FOOTBALL GAMES

Tailgate picnic activity is approved for the reserved admission parking area immediately below N. Kerr Thompson Stadium for each of the Saturdays when there is a home football game. To date, the opportunity for tailgate picnic activity, which may include the consumption of alcohol, has been positively received. To insure that all University community members and guests understand institutional policy in this matter, the following information is provided:

1. Tailgate picnicking will be permitted beginning two hours before the start of the football game and will conclude 15 minutes prior to the start of the football game. Tailgate picnicking without alcoholic beverages will be permitted upon the close of the game, but with the expectation that such activity will be concluded by 5:00 p.m.
2. Tailgating is intended for small groups involving picnic or food activity. Tailgating involving alcoholic beverages will not be permitted by student or other University organizations. Requests for a waiver of this restriction may be requested through the Alcohol Request Committee.
3. It is assumed that tailgate activity will be centered around traditional picnicking and, as such, will involve food. The possession and consumption of alcohol is permitted but only within the constraints of the law. Suppliers of alcoholic beverages need to be aware of their own legal liabilities. The dispensing of beer in kegs is not permitted.
4. The use of charcoal and/or gas grills is permitted but not on the blacktop surface of the parking lot or within fifteen feet of any edge of that parking lot.
5. Individual vehicle owners are responsible for the proper disposal of litter in available receptacles or for its removal and subsequent disposal.
6. Student ushers, staff of the Department of Public Safety and University Police and members of the administration will be monitoring tailgate activity. Where violations of University policy are identified, the cooperation of the individual or group assigned space in the parking lot will be requested for corrective action. The failure to respond appropriately will subject the individual or group to losing the privilege of future access to the tailgate area and/or to appropriate University disciplinary or legal action.

STUDENT GOVERNMENT ASSOCIATION, INC.

The Student Government Association is an organization designed to govern, represent and assist the Slippery Rock students. SGA is comprised of an Executive Board consisting of the President, Vice-Presidents, Parliamentarian, Speaker of the Senate and 31 Senators representing residence halls, commuters, and five major organizations. Three members of the faculty and the Vice President for Student Affairs serve as advisors.

SGA functions primarily as a forum for students to express concerns. It is open to all students

who are encouraged to voice their concerns during open forum of SGA meetings. Senators may speak on behalf of the students in the constituency. SGA also acts as a liaison between the students and the faculty/administration. SGA strives to keep the lines of communication open and all of the students informed.

FUNCTIONS OF SGA

Student Government operates several enterprises which include the Bookstore, Pre-School and Child Care Center, Motor Pool and vending machines. These enterprises assist in funding SGA recognized activities and organizations. A major responsibility of SGA is to recognize and fund student organizations. These organizations must submit a constitution to SGA. If accepted, the organization may use the University name and facilities. After being recognized for 2 years, student organizations may request and receive funding from SGA. Every Spring, the Board of Cooperative Activities or "Co-op" distributes approximately \$850,000 to recognized organizations

SERVICES

SGA compiles a student directory every Fall. This directory, which is distributed to students and faculty, contains the names, addresses, and phone numbers of all SRU students and businesses in the Slippery Rock community.

Additional services include providing class information and course syllabi which are on file in the SGA office and are available to any student. The SGA office is located on the 2nd floor of the University Union, Room C-216.

CHILD CARE CENTER

007 MCKAY EDUCATION BUILDING

(412) 738-2010

The Pre-school and Child Care Center is a service of the Slippery Rock Student Government Association, Inc., to the University and the Slippery Rock community. The Center is open from 7:45 a.m. to 4:45 p.m., Monday through Friday. It is available for use by anyone in the following priority order: students, faculty and staff, and community residents. Children must be three years of age, toilet trained, and registered before attending the Center. The Center serves a maximum of 35 children.

Providing more than baby-sitting service, *the Pre-school and Child Care Center is licensed under Pennsylvania State guidelines for child day-care centers.* Staff members work with the children throughout the day in various activities, including storytelling, creative dramatics, field trips, arts and crafts, and other educational experiences. Many students from a variety of academic areas, including education, social work, recreation and nursing use the Center for field experience. Last year, it is estimated that more than 200 students used the Center for this purpose.

Policies and procedures for the Center are formulated by the Child Care Advisory Board of the Student Government Association, Inc. Part-time contracts can be arranged to include those days and times of the day which best fit the parents' schedules. Student rates reflect a subsidy paid by SGA.

LEGAL CONSULTATION

Students may take advantage of one-half hour of free legal assistance. Appointments may be made in advance in the Co-op Activities, C-214 University Union.

COOPERATIVE ACTIVITIES

C-214 UNIVERSITY UNION

(412) 738-2092

Board of Directors - Cooperative Activities

The Board of Directors - Cooperative Activities is responsible to the SGA which is ultimately responsible to the President of the University. The Board's major responsibilities include: collecting the General Service Fee, operating the Student Government not-for-profit enterprises, recommending allocation of the General Service Fee to the Student Government Senate and University President and maintaining all necessary records of financial transactions.

Banking With SGA

The procedure for persons in charge of the finances of the various SGA funded organizations is as follows:

1. Any money taken in is deposited at the Co-op Office, where it is credited to the account of the organization.
2. Depending on the type and amount of an organization's spending needs, one of three forms is used to expend funds: Purchase Request, Payment Request, or Travel Advance.
3. Every organization should have its own account book covering all expenditures and receipts. These records should be balanced at least once a semester with the master ledger in the Co-op Office.
4. All SGA funded organizations and clubs must have their monies banked in the Co-op Office.

Budget Policies

SGA has delegated the responsibility/authority for receiving, evaluating and recommending the appropriate student organization budget to its Board of Directors - Cooperative Activities. The SGA Senate reviews the Board of Directors' recommended budgets and accepts or rejects the recommendations. The final Senate-approved budgets are then sent to the President of Slippery Rock University for his review and approval. Both the SGA and its Board of Directors - Cooperative Activities must perform their budgeting and fiscal functions within the policies and procedures established by the Board of Governors.

Budget Time Schedules

Final dates will be printed in the *Rocket*.

1. Workshops - 3rd week of January
2. Budget Submission - 1st week of February
3. Tentative Approval - 3rd week of February
4. Appeal Opportunity - March
5. Final Budget - 1st week of April

Eligibility for SGA Funding

Following are the rules concerning an organization's eligibility to receive SGA funding. Packets will be available first day of class - Spring Semester.

1. The organization must have and maintain a valid constitution which has been approved by the Senate of the SGA.
2. The organization must be organized and operative for two years prior to submitting a budget request.
3. The organization's membership must be limited to those students who have fully paid their General Service Fee.
4. Any organization which is classified as an academic or social club may make requests only for funding for specific events which are of interest to the general student body as determined by the Board of Directors - Cooperative Activities.
5. All SGA funded organizations are required to bank *all income* in their account in the Co-op Office and are subject to established rules concerning expenditures.
6. Also see other stipulations concerning budgeting in the SGA Budgeting Process packet.

Co-Op Cars

Two station wagons and a van are provided by (SGA) Cooperative Activities for the use by approved student groups making trips for educational or university-related purposes. Such activities must be covered under the terms of the current insurance policy. Students who are properly licensed drivers may drive the station wagons and van. Personal use of a vehicle by an individual is prohibited.

Requests for vehicles are made through the Co-op Office, Room C-214, University Union and should be made at least one week in advance. Charges for vehicle use are based on a per mile rate.

Scheduling is done on the following priority basis:

1. Organizations and activities funded through the Co-op (SGA) budget.
2. Organizations approved by SGA, but not included in the Co-op budget.
3. Personnel traveling on University business.

Keys for Co-op cars must be picked up by those who will be driving the cars or responsible for them. Keys should be picked up during regular business hours (Monday - Friday, 8:00 a.m. - 4:30 p.m.) in the Co-op Office or after hours and on weekends at the University Police Office. (In all cases, time, day, location for pick up and return of the keys shall be listed on the car request form.) A statement covering the rules for Co-op car use must be read and signed by the driver of the car when the keys are issued.

Tickets

All SGA funded organizations which sponsor an event requiring tickets (i.e. raffle, dances, concert, etc.), must verify their tickets with Cooperative Activities. The tickets will be signed out to the sponsoring organizations which sell the tickets. Sales dollars and unsold tickets will be returned to Cooperative Activities - for deposit and reconciliation.

General Service Fee (Activity Fee)

Payment of the General Service Fee for each semester and each summer session, as a part of the pre-registration procedure, will entitle the student to all privileges and programs sponsored by SGA through Co-op. All students are required to pay the General Service Fee. Student teachers and Internship students *are not exempt* from paying this fee. Part-time student fees are prorated.

BOOKSTORE

UNIVERSITY UNION, GROUND FLOOR

(412) 738-2104

The SGA Bookstore is located on the ground floor of the University Union building. The Bookstore is operated by the Student Government Association, Inc., which employs a full-time staff under the direction of a manager hired by Student Government. The Bookstore sells all required and recommended textbooks for classes, both new and used, as well as all required and recommended supplies for all graduate and undergraduate classes. In addition to textbooks and school supplies, the Bookstore also sells a wide variety of general reading books, references, teacher aids, art supplies, and a large selection of sportswear and novelties. Any questions concerning Bookstore policies should be directed to the manager's office. Bookstore hours are 8:30 a.m. - 5:30 p.m. Monday through Friday and 12:00 (noon) - 4:00 p.m. on Saturdays. Extra hours are added to the above at the beginning of each semester and for special events.

NOTE: Shoplifting is a serious offense. Anyone caught shoplifting in the Bookstore will be referred to the appropriate legal authorities for prosecution under the Commonwealth of Pennsylvania's Retail Theft Act. In addition, the individual will be referred to the Office of Student Standards.

Book Buyback

At the end of each semester the Bookstore offers a "book buyback" service so that students may sell their unneeded texts for cash. The Bookstore buys only texts to be used the next semester and pays one half the new price for those texts. An outside firm is also present and willing to buy other texts.

Policies and Procedures

Methods of payment

1. Cash
2. Personal Check (with SRU I.D.)
3. Mastercard, Visa, AMEX, or Discover
4. Money Order
5. Traveler's Check

IF YOU HAVE FINANCIAL AID, YOU WILL STILL HAVE TO PURCHASE YOUR BOOKS WITH ANY OF THE ABOVE MEANS. THERE ARE NO IN-HOUSE CHARGE ACCOUNTS. FINANCIAL AID DOES NOT PAY US FOR YOUR PURCHASES.

Check Cashing Policy

1. Students may cash personal checks up to \$40 per day.
2. Students and staff must have SRU identification.
3. A service fee of .25 cents will be charged for each check cashed.
4. Second party checks will be cashed only from parents with the same last name, Student Government Association (SGA), Slippery Rock University, Commonwealth, and ARA, Inc. The check must be made payable to the student.
5. If a check is returned from the bank, that person will not be permitted to write checks until the bad check has been paid. Once a person has written two bad checks, his/her check cashing privileges are revoked permanently.

6. A charge of \$10 is made for each bad check.
7. If you wish to write a check for a purchase, it must be a separate check for the amount of the purchase only.

Returns Policy

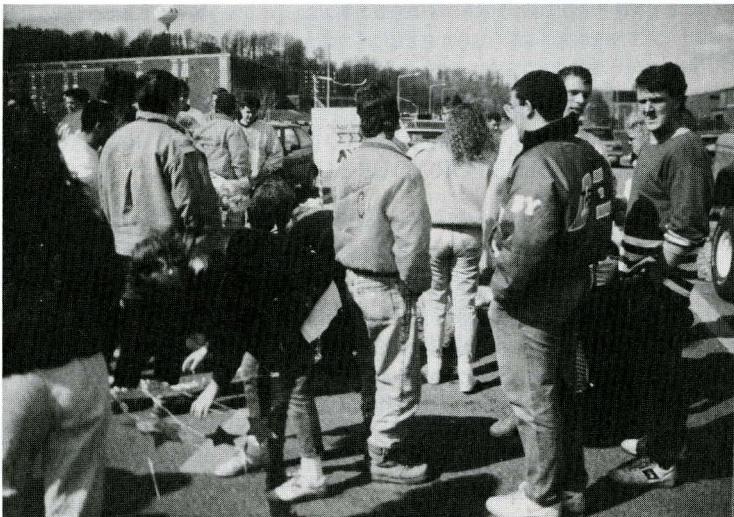
1. All returns must be accompanied by a receipt.
2. Merchandise must be in saleable condition.
3. Apparel items exchanged for size only if the customer does not have a receipt. Sales items can also be exchanged for size providing the item is still a sale item.
4. Electronic merchandise is returnable within 30 days of purchase. After 30 days, all returns and defective merchandise will be handled by the manufacturer.
5. General and reference books, as well as special orders, are non-returnable.

Textbook Return Policy

1. Purchase of incorrect textbooks must be returned within 20 calendar days from the first day of classes of a regular term, and within three days from the beginning of a summer session.
2. We require that you present us with your SRU I.D. and cash register receipt.
3. New books returned for any reason must be absolutely free of all marking, except our price. Do not mark your book until you are sure you have the correct book.
4. Defective books will be replaced at no charge and should be returned upon detection.
5. We are the sole judge in determining whether a book is in new or used condition.

Western Union

The Bookstore is an agent for Western Union for receiving wired money. Any student having money sent from home may have it wired directly to the Bookstore.



GENERAL INFORMATION

THE ATHLETIC PROGRAM

Always a strength at Slippery Rock University, the athletic program is broad-based and affords every student an opportunity to participate. The belief that sports and physical fitness help to expand the scope of today's education has led to a strong institutional commitment to athletics. Three types of athletic activities flourish:

Intramural activities attract students who want to participate in athletic competition with other students on campus. Seasonal schedules, tournaments, and special events are held between residence halls, fraternities, sororities, clubs, faculty, and commuting students. Intramural sports are provided for men and women separately, as well as together in coeducational activities. A minimum of 15 sports are currently offered as intramural activities, and some sports have as many as 1,200 students participating. Slippery Rock University has one of the most extensive intramural programs in the country for a school its size.

Club sports provide the opportunity for competition with teams from other colleges and organizations but at a less formal level than the intercollegiate athletic program. Each club sport is under the supervision of a qualified faculty member. Included in the present club sport offerings are soccer and water polo for women, and ice hockey, lacrosse, powerlifting for men and women, rugby, volleyball, cycling for men and women, and waterpolo for men.

Intercollegiate athletics include a varied array of sports and make an important and meaningful contribution to the total educational objectives of the university. The strength of the SRU intercollegiate athletic program is its academic accountability, as well as its desire for excellence in all 20 of the University's varsity teams. The list of competitive, intercollegiate teams for women include cross country, tennis, volleyball, and field hockey in the fall; basketball, swimming, judo, and indoor track in the winter; and lacrosse, softball, and track and field in the spring. The men's sports include football, soccer, and cross country in the fall; basketball, wrestling, swimming, judo, and indoor track in the winter; and baseball, tennis, golf, and track and field in the spring. Slippery Rock is a member of the Pennsylvania State Athletic Conference (PSAC) and the National Collegiate Athletic Association (NCAA).

COMPUTER SERVICES 200 MALTBY CENTER (412) 738-2033

The Computer Center provides mainframe and microcomputer resources and facilities for use by students, faculty and staff. Approximately 60 time-sharing terminals are available exclusively for students for accessing the resources of the IBM 4381 mainframe computing network. These resources include file storage and retrieval functions, electronic mail and the program development languages such as PASCAL, ADA, FORTRAN, COBOL, BASIC and "C". The SPSS/X MINITAB, LINDO, LINDEP, and SHAZAM software packages are available for statistical analysis, linear-programming and modelling, and economic analysis. Other software packages include Waterloo University's SCRIPT text editor, and WATFILE, a generalized

database system. Access to BITNET for electronic communication with students and faculty at other BITNET member universities throughout the world is available to students via this mainframe computer network.

Access to the mainframe resources requires an authorized account number which must be renewed each semester. Account numbers are granted automatically to students who are registered for courses which require the use of the mainframe system, and as requested by individual students. At the present time there is no charge for the account.

The Computer Center also manages three general-use microcomputer laboratories, each having approximately 25 IBM microcomputers, and an assortment of commonly used software programs. These micro-labs are located in 105 Spotts World Culture Building, and in rooms 120 and 221 Eisenberg Classroom Building. A valid ID-card is required to use the computers in these laboratories.

The University also provides six other microcomputer laboratories for student use. IBM microcomputers are provided in labs in Vincent Science Hall, in the Writing Center in Spotts World Culture Building, in the Computer Science Department in Maltby Center, and in Bailey Library. Apple Computers are located in labs in McKay Education Building and the Modern Language Laboratory in Spotts.

ETHNIC INTIMIDATION

In June, 1982, Governor Dick Thornburgh signed into law the Ethnic Intimidation and Institutional Vandalism Act.

Pennsylvania law now considers certain crimes to be more serious when motivated by hatred or malice toward the race, color, religion, or national origin of another individual or group. The law provides a more severe punishment of fines and imprisonment if the offense can be proved to be based upon a motivation of hatred of the race, color, religion or national origin of the victim(s).

Crimes punishable by the more severe penalty include assault, aggravated assault, harassment by communication or address (telephone), arson, criminal mischief, criminal trespass and other property destruction.

Vandalism causing damage or defacement to a church, synagogue, cemetery, mortuary, memorial to the dead, school, educational facility, community center, grounds surrounding such institutional facilities, or personal property located within, is an offense now punishable as a felony of the third degree if the repair, replacement or other costs exceed \$5,000.

Any person who is injured or whose property is damaged by such actions can sue for damages, including damages for emotional distress, punitive damages and reasonable attorney fees and costs. Victims should immediately report any and all such activities to University Police, (412) 738-2244 for investigation and possible prosecution under this statute or to the Vice President of Student Affairs, 738-2003.

Under this statute, the victim has the right to file a complaint against the suspect "for injunction, damages or other appropriate civil or equitable relief." This may include recovery for damages,

including damages for emotional distress, punitive damages and reasonable attorney fees and costs. The complaint may ask that the suspect cease the activities considered to be ethnic intimidation. This civil complaint may be filed even though criminal prosecution has not occurred.

FAMILY FOUNDATION

The Slippery Rock University Family Foundation was established to encourage a more personal relationship between the University and the families of students. Currently, over 1,300 families are members of the Family Foundation and participate in the campus life of the University. Family Foundation members enjoy coming to campus for specific programs held throughout the year and receive a newsletter to keep them informed of current events at "The Rock." Students who are interested in having their parents become members of the Family Foundation should contact the Coordinator at 738-2724, or stop by the University Union.

HANDICAPPED STUDENTS

AFFIRMATIVE ACTION OFFICE - 204 OLD MAIN

(412) 738-2203

Slippery Rock University is required by Section 504 of the Rehabilitation Act of 1973 to provide reasonable accommodations for qualified disabled students in an effort to enhance the learning process and enable them to fulfill their maximum potential. However, the student is expected to meet the standards of the various classes as set by the instructors.

Early registration assistance is provided through the Affirmative Action Office. This process allows the student to register for classes anytime during the registration period. This service has been established to aid disabled students in scheduling accessible classrooms and arranging any necessary accommodations. Qualified disabled students are issued a letter from the Affirmative Action Office to be given to terminal operators authorizing them to register early. As a student, you are your own best advocate. As such, it is important that you take the responsibility for insuring that appropriate services are provided.

I.D. CARDS

Weisenfluh Dining Hall

Your I.D. card is your admission ticket to the dining hall and your pass to sports events and campus activities. You will need it to cash checks in town or at the Bookstore, and for use at the Library.

Following are regulations concerning the use of I.D. cards:

1. Each student is required to have a SRU I.D. card in his/her possession at all times. Students may, upon request of a university official, be required to show a University I.D. card for identification purposes.
2. Properly validated I.D. cards are to be used *only* by the person whose name and picture appear on them.
3. An I.D. card must be shown before the student will be allowed to enter a University function.
4. Only students with a properly validated I.D. card may use the I.D. card as a "meal ticket" or use it for checking out library materials.

****Violations of the regulations may subject the student to disciplinary action.**

In the case of lost or stolen I.D. cards, replacement I.D. cards will be provided at a cost of \$10.00 for the first replacement and \$15.00 for any subsequent replacements. A \$5.00 fee will be charged to replace damaged cards, if the card is returned to the I.D. Card Office when the new card is issued. Pictures for replacement I.D. cards are taken in the University I.D. Card Office, located in the lobby of Weisenfluh Dining Hall.

MAIL SERVICES

All students who reside in University housing may receive mail directly. Each student is assigned a mailbox in their residence hall. Should a student wish to mail a package home, or need postal service, the Slippery Rock Post Office is located directly across from campus on Main Street. This postal service is a full service operation which allows for overnight mail delivery as well.

PETS ON CAMPUS

No dogs, cats or other pets are permitted in any institutional facility. Excluded are the private residences of full-time university employees, dogs to assist the blind, and animals required in connection with laboratory activities. Pets should be leashed and under the supervision and restraint of the owner at all times while on campus grounds. Stray animals found in buildings or on campus will be turned over to the appropriate authorities by the University Police. While every effort will be made to identify and contact the owners of stray pets, responsibility for the pets rests with the owners. Violation of this policy may result in prosecution and penalties imposed in accordance with the Pennsylvania Crimes Code, Act 437, known as the "Dog Law."

POLICY ON PUBLIC (DIRECTORY) INFORMATION

Following is a list of public information which may be made available regarding students of the University without their prior consent and which is considered part of the public record of their attendance:

1. Name
2. Address (local and permanent)
3. Telephone number
4. Date and place of birth
5. Program and concentration
6. Student activities, including athletics
7. Weight, height (athletic teams)
8. Dates of attendance
9. Degrees and awards received
10. Date of graduation
11. Most recent educational institution attended.

A student is entitled to request that any or all of this information not be made publicly available by notifying the Office of Academic Records and Summer School in writing.

Policy on Records and Release of Information (Family Educational Rights and Privacy Act, P.L. 93-380; and "Right to Know Law" PA P.L. 390)

SRU collects and retains information about students in order to identify students and to aid in

their educational development. The University recognizes that each student has a right of privacy and exerts careful control over what information may be disclosed under the terms of the federal Family Educational Rights and Privacy Act and the Pennsylvania "Right to Know Law." However, the University will exercise its right to collect legitimate information about students in order to fulfill its educational mission.

The University adheres to the stipulations set forth in Public Law 93-380 (1974), which is commonly known as the "Buckley Amendment." This law contains provisions which give students and the parents of financially dependent students the right to inspect the student's file, "including all material that is incorporated into each student's record but is not necessarily limited to, identifying data, academic work completed, level of achievement (grades, standardized achievement test scores); attendance data, scores on standardized intelligence, aptitude and psychological tests, interest inventory results, health data, family background information, teacher or counselor ratings and observations, verified reports of services or recurrent behavior patterns." Generally these records would include discipline, placement, financial aid, academic, and other official records.

The University also adheres to the conditions contained in the Pennsylvania "Right to Know Law." P.L. 390 (June 21, 1957), which places similar and additional responsibilities upon state agencies.

The "Buckley Amendment" can be read in complete or abstract form in the offices of the Vice President for Academic or Student Affairs.

Only information relevant to the student's education may be included in files and records. No record will be made of race, religion, political or social views, or organizational membership not related to the University community unless such information is supplied voluntarily by the student.

RACIAL DISCRIMINATION

Slippery Rock University has a policy against racial discrimination and ethnic intimidation. This policy is supported by state and federal laws.

Slippery Rock University respects the rights of individuals to be employed and to pursue an education in an environment free of racial discrimination and ethnic intimidation. Therefore, the university will take whatever action necessary to insure, to the extent possible, that the basic human rights of all individuals are protected.

Title VII of the Civil Rights Act of 1964

... prohibits discrimination based on race, color or national origin by programs or activities receiving federal financial assistance . . .

Pennsylvania Human Rights Act of 1955

... prohibits discrimination on the basis of race, color. . .national origin . . .

Ethnic Intimidation and Vandalism Act of PA

Charges of ethnic intimidation can be levied against those who commit certain designated offenses with malicious intentions toward the race, color, religion or national origin of a particular group or individual.

If you find yourself a victim of racial discrimination or ethnic intimidation,
PLEASE REPORT IT to:

Director of Affirmative Action, 300 Old Main, 738-2000 or

Director of Minority Student Affairs, University Union, 738-2615

THE ROCKET

The student newspaper is published weekly. The Rocket covers news, sports, campus events and special features. This publication provides an excellent experience for students whose career goals rest in the areas of journalism, advertising, layout and design, and general newspaper management.

RUSSELL WRIGHT FITNESS CENTER

Through the beneficence of Dr. Russell M. Wright, an alumnus, Slippery Rock University created the Russell Wright Fitness Center, which is a physical fitness facility available to the entire university community. The purpose of the Center is to provide an opportunity through physical activity to improve the quality of life for its participants. The Center provides state-of-the-art equipment to improve strength, endurance, flexibility and cardiorespiratory fitness with the objective of preventing and/or delaying many of the diseases that permeate society.

SALES AND SOLICITATION POLICY

The following is the established University policy in regard to selling and solicitation on the Slippery Rock University campus.

I. Athletic Events, Camps and Conferences

Only recognized campus organizations may sell commercial services or products at athletic events, camps and conferences. Sales by any other individual or entity are not allowed unless sponsorship is provided by a recognized campus organization. Registration forms must be completed five University working days in advance of activity and registered with the Office of Student Life. All sales involving food products must be in line with the contract of the University food contractor.

II. Campus Building and Public Outdoor Areas

- 1. Definitions**
 - a. An office is the private work area of a university staff member.
 - b. Campus building includes all interior rooms, lobbies, and hallways of any non-resident campus building.
 - c. Public outdoor areas refers to all walkways and outdoor areas open to the public.
2. A staff member assigned a private office area in any campus building may invite a person, firm, business entity, charitable organization to that member's assigned office area to solicit the sale of products or services with that staff member only. The sale or the solicitation of products or services to any other staff member is prohibited in the campus building.
3. Public outdoor areas - Individual sales and/or distribution of newspapers/books/other printed media, as well as the individual solicitation and making of donations to political / cultural / educational / religious organizations, shall be permitted on all walkways and outdoor areas open to the public, provided that the particular activity in question does not create a public nuisance, cause undue noise, or disrupt the activities that customarily take

place in the area in question. Leafletting shall be permitted in outdoor campus areas. Registration forms identifying the name of the *recognized campus* organization sponsoring the activity must be completed five University working days in advance of the scheduled activity. This form will also ask for the name and address of the group, association, organization, or corporation represented and be represented with the Office of Student Life and copied to University Police.

4. Non-sponsored, non-affiliated individuals or organizations may also distribute newspapers / books / other printed media in outside public areas, providing the activity in question is registered with the Office of Student Life and copied to University Police, and does not cause a disturbance.

III. Residence Hall Sales and Solicitation Policy

1. Definitions
 - a. A residence hall is a University-owned building that contains rooms assigned to students for sleeping, dressing, studying, and socializing. It also contains common facilities and areas used by all students assigned to such residence halls, including common study lounges, common storage areas and areas utilized in common for organized educational and social functions.
 - b. The lobby area is defined as the living room of the hall. This area is utilized by students to meet people and is under the jurisdiction of the individual residence hall House Council and the Director of Residence Life.
 - c. The sale of a product(s) or services shall include (1) any attempt to organize a meeting in residence hall for the purpose of a demonstration or explanation of a product or a service which are for sale; (2) any demonstration, explanation or distribution of literature in a residence hall concerning products or services that are for sale; (3) solicitation is defined as the act of approaching another party with the intent of petition, request or plead for support (monetary, personal commitment, distribution of literature, etc.)
 - d. A residence hall room is defined as the private room for two or three students that is utilized for living, studying and socializing. Residence hall room occupants are responsible for the contents of the room and any activities that take place in that room.
 - e. Common areas are defined as the non-living areas of the residence hall utilized by the students for the purpose of studying, socializing and community activities.
2. Except as hereinafter provided, no person (including a student), recognized student organization, firm, business entity, charitable organization, religious organization or other organization may sell or solicit the sale of a product or service anywhere in a residence hall. Any exceptions to this policy will be made by the Director of Residence Life.
3. A student assigned to a room in a residence hall may invite a person, firm, business entity, charitable organization, religious organization or other organization to that student's assigned room to solicit the sale of products or services with that student only. Such solicitation or sale must occur only in the assigned room of the student inviter. The sale or the solicitation of products or services to other students is prohibited anywhere in the residence hall.
4. Individual sales and distribution of newspapers / books or other printed media, as well as the individual solicitations and making donations to political, cultural, educational, and religious organizations shall not be permitted in the residence halls.
5. The university reserves the right to prohibit or disband any activity that causes undue noise or disturbance, disrupts or interferes with OR IS ON THE VERGE OF DISRUPTING, the

activities that customarily take place in the residence hall in question.

6. Student groups or other organizations are permitted to distribute literature, conduct opinion polls, seek support for a particular case, etc., in the lobbies of each hall. Approval for such solicitation must be obtained from the individual House Councils and the Coordinator of each hall. ALL requests must be obtained at least 72 hours in advance. These organizations and their representatives must operate within the established guidelines.
7. Signs must be posted on bulletin boards which are located throughout the residence halls. They should not be posted on windows, walls, mirrors, doors, etc. All posted material, i.e., signs, must be approved by the Director of Residence Life before they are posted. Unapproved signs will be removed by the Residence Life staff.
8. Nothing in these regulations shall be deemed to preclude any solicitation or sale by mail, telephone or other communications media.

IV. University Union Sales / Solicitation Policy

1. Definitions
 - a. As used in these regulations, the term "solicitation" refers to the act of approaching another with the intent of petition or request for support (e.g., monetary support or personal commitment). Examples of solicitation include distribution of literature, holding meetings, conducting surveys, and placing advertisements on bulletin boards.
 - b. As used in these regulations, the term "sale" refers to an actual sales transaction (e.g., the exchange of money, the signing of a written contract or the making of a binding contractual commitment to purchase a product or service.)
 - c. As used in these regulations, the term "recognized campus organization" means any group, association, organization or corporation officially recognized by or affiliated with the University, or any organization whose primary mission is to further the educational / social / cultural missions of the University.
 - d. As used in these regulations, the term "outside individual, group, associations, organization or corporation" refers to individuals who are neither University employees and groups, associations, organizations and corporations that are not officially recognized by or affiliated with the University. THE TERM INCLUDES UNIVERSITY EMPLOYEES WHEN THEY ARE CONDUCTING SOLICITATION ON BEHALF OF GROUPS, ORGANIZATIONS, ASSOCIATIONS AND CORPORATIONS NOT AFFILIATED WITH OR RECOGNIZED BY THE UNIVERSITY.
2. Policy Rationale
 - a. Any fully recognized organization must complete the Office of Student Life registration form and obtain the appropriate signatures for all sales on campus at least five days in advance.
 - b. Anyone wishing to solicit in or around the University Union must register in the Office of Student Life. Registration includes stating in writing the purpose of the solicitation. No funds, fees, donations or monies of any kind may be collected or requested by the solicitor. No solicitor may disturb or disrupt traffic patterns or pedestrians in any way. This includes person to person distribution of literature. Should any of the aforementioned regulations be violated, the solicitor's permit to solicit will be revoked and they must vacate the premises or will be subject to arrest.
 - c. To give college organizations the opportunity to conduct legitimate "money raising" projects, while providing a benefit or service to members of the college community.
 - d. To prohibit illegitimate activities or activities that create a public nuisance.

- e. Prevent unfair competition (Refer to Section IV, Article A.)
- f. Ensure consistent and uniform policy enforcement. Promoting equal opportunities for all college organizations.

3. **Solicitation Eligibility and Restrictions**

- a. Outside individuals or organizations are prohibited from soliciting in the University Union unless sanctioned or supported by a college organization. The sponsoring organization is responsible for any conflicts or problems that result from the conducting of a sale. Conditions for approval are:
 - 1) That the outside organization must contribute minimum of 25 percent of the revenue produced to the sponsoring organization.
 - 2) Approval must be received from the Assistant Dean for Student Affairs to determine benefit or service to members of the university community.
- b. Registered student organizations are the only groups who are allowed to request sales dates and locations. Forms may be obtained from the Office of Student Life, located in the University Union. It is the responsibility of the student to complete the form properly, obtain the signature of the organization's advisor and return it to the Office of Student Life. *Registered Organizations* consist of University groups which have formally filed a list of officers, the signature of the faculty advisor, a constitution, and their financial plans with the Assistant Dean for Student Affairs, and meet all of the requirements of the University for this classification.
- c. Non-registered organizations will not be permitted to solicit on campus.
- d. An explicit statement as to the purpose(s) of the solicitation or concession must be open and visible to contributor at the time of solicitation or concession.
- e. All monies must be collected and accounted for by the registered organization.
- f. In the judgement of the Assistant Dean for Student Affairs or his/her designated representative, sales or solicitation may be denied if it conflicts in time, place or function with other licenses granted.
- g. Any activity that is illegal by Federal or Pennsylvania law is prohibited
- h. Solicitation by methods such as door-to-door or person-to-person is prohibited. Soliciting is limited to specific locations and hours in the University Union.
- i. University organizations are restricted to two (2) sales or solicitation activities per semester due to the large number of organizations requesting dates and locations. Each sale must be a short-term endeavor, not exceeding one day in length.
- j. Approval to conduct a money-raising event may be denied if deemed to be in competition with the University Union or Cooperative Activities regularly scheduled events or services.
- k. Individuals are prohibited from soliciting in the University Union for personal gain or profit-making reasons.
- l. Advertising prior to the sales may be placed only on the bulletin board designated as public notices. Signs should be of 11x14 size, in good taste and approved by the Office of Student Life.
- m. The sponsoring group must clean up and dispose of all debris of the sale and advertisements immediately after the sale. Should they not do so their right to sell or solicit may be revoked by the Office of Student Life.
- n. University students, faculty or staff may not solicit or sell commercial products or services in the University Union. This does not include fund-raising events conducted by officially recognized University groups, organizations or departments.

4. **Registering Sales or Solicitation Activities.**

- a. All requests must be filed at least five (5) working days prior to a sales or solicitation date with the Office of Student Life in the University Union. This is necessary for planning, reservation of space and conflict resolution purposes. Sales or solicitation is permitted on a first-come, first-served basis. Two sales of the same item in the same location will be prohibited. Sales dates and location cannot be reserved more than one (1) year in advance.
- b. A copy of the approved registration form will be given to the individual responsible for the sale. This form is to be utilized as a permit and presented to any university official inquiring as to the validity of a sales activity.
- c. Publicity for sales is limited to posting in designated areas and where required, must be stamped or approved by the building manager prior to the sale or event approved. Publicity can be posted only after the organization responsible has received approval for their event.
- d. Ticket sales for scheduled fund-raising events are restricted to specific locations as determined by the Assistant Dean for Student Affairs and should be held no more than two weeks prior to the scheduled event.

3. **Fiscal Information**
 - a. Rental or equipment fees may be charged for money-raising activities (e.g., movies, dances, etc.).

V. Enforcement

1. **Outside Individuals, Groups, Associations, Organizations and Corporations:**
 - a. The University Police Department will escort violators off campus and will explain the University Solicitation Policy to them.
 - b. If the problem continues, appropriate civil or criminal action will be taken against intruders.
2. **Slippery Rock University Recognized Campus Organizations** - Recognized campus organizations which violate this policy will be referred to the Office of Student Life for appropriate action in accordance with the University Disciplinary Code.
3. **Residence Hall Activities Committees** - Residence Hall Activities Committees which violate these policies will be referred to the Residence Life Office which may impose appropriate disciplinary sanctions in accordance with the University Disciplinary Code.
4. Violations of the stated rules will result in loss of solicitation privileges up to 12 months, depending on the violation occurring as adjudicated by the Assistant Dean for Student Affairs. Additional violations may result in disciplinary action by the Office of Student Standards.

SEXUAL HARASSMENT POLICY

Slippery Rock University is committed to ensuring that the equal rights of all members of the University community are protected, including the right to be free from sexual harassment. Slippery Rock University has the duty to investigate complaints of sexual harassment and to respond appropriately.

This institution will take the necessary preventative steps to ensure that sexual harassment does not occur on this campus. These steps will include the communication of the definitions and legal implication of sexual harassment, procedures for filing a complaint, and effective steps that will help in alleviating the problems.

Policy

It is the policy of Slippery Rock University that sexual harassment shall not be condoned and could be cause for disciplinary action. Harassment on the basis of sex is a violation of both Section 703 (a) of Title VII of the U.S. Civil Rights Act of 1964, and Section 5 (a) of the Pennsylvania Human Relations Act of October 27, 1955 (P.L. 744), as amended (43 P.S. sec. 951 *et seq.*), which addresses the issues of fair employment practices, ethical standards, and enforcement procedures. It is also the policy of the University that false accusations of sexual harassment shall not be condoned. It should be remembered that accusations of sexual harassment could have serious and far-reaching effects upon the careers and lives of individuals.

This policy applies to employment and/or academic relationships among faculty, staff and students.

Guidelines

1. Definition:

For the purposes of this policy and guidelines, sexual harassment is defined as follows: Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitute sexual harassment when...

- a submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or education,
- a submission to or rejection of such conduct by an individual is used as the basis for academic or employment decisions affecting the individual,
- such conduct has the purpose or effect of substantially interfering with an individual's academic or professional performance or creating an intimidating, hostile or offensive employment, educational, or living environment.

Sexual Harassment may include:

- verbal harassment or abuse
- subtle pressure for sexual activity
- sexist remarks about a person's clothing, body, or sexual activities
- unnecessary touching, patting, or pinching
- leering or ogling of a person's body
- demanding sexual favors accompanied by implied or overt threats concerning one's job, grades, letters of recommendation, etc.
- physical assault

2. Sanctions: Whenever there is a demonstrated instance of sexual harassment or reprisal for reporting such an incident, prompt and corrective action shall be taken, up to and including termination of employment and/or termination of student status in accordance with University policy.

3. Responsibilities:

- Each dean, director, department chairman, and/or other administrator is responsible within his/her area of jurisdiction to cooperate with the Office of Affirmative Action in the dissemination and implementation of this policy. Such officials shall also be responsible for referring to the Office of Affirmative Action complaints of alleged sexual harassment or an incident when reprisal for reporting same is shown to have occurred.
- The Office of Affirmative Action shall be responsible for the coordination, dissemination, and implementation of this policy and guidelines. The Director of this office shall serve as a resource with regard to sexual harassment-related mandates, rules and regulations.

- c. It is the responsibility of all faculty, staff, and students to adhere to this policy.
- d. Every effort shall be made to ensure confidentiality of the accuser and the accused in order to preserve their rights throughout the process of compliant.
- e. It is the responsibility of the Affirmative Action Office to advise the complainant that the resolution of their complaint may be sought through agencies not associated with the University.

4. Complaint Procedures

- a. Individuals who feel they are the victim of sexual harassment as defined in our policy, should bring their concern to the attention of the Director or Assistant Director of Affirmative Action. The complainant may also contact any member of the University community, the goal being to have the complaint reported and resolved in an expeditious manner. It is the responsibility of each staff member, dean, director, department chairperson, and/or other administrator to refer complaints of alleged sexual harassment to the Office of Affirmative Action.
- b. The Director or Assistant Director of Affirmative Action will (1) review the complaint and advise the complainant as to procedures, (2) notify appropriate persons that an informal investigation of the complaint is being conducted, (3) try to resolve the complaint informally, (4) if necessary, assist in the drafting of a formal complaint, and (5) provide the Director of Personnel and/or vice president with all the pertinent information received during fact-finding.
- c. The appropriate vice president, in conjunction with the Director of Affirmative Action and the Director of Personnel in accordance with contractual procedures will (1) review, (2) do additional fact-finding if necessary, (3) take action if necessary, and (4) and when appropriate, make recommendations to the president.
- d. Appeals are made to the president.

TELEPHONE SERVICE

All student residence halls are equipped with a state of the art communication system. Students are reminded that the service is placed in their names, and they are responsible for all charges for long distance service. Several buildings on campus have phones available for on-campus calls including the University Union.

THEATRE

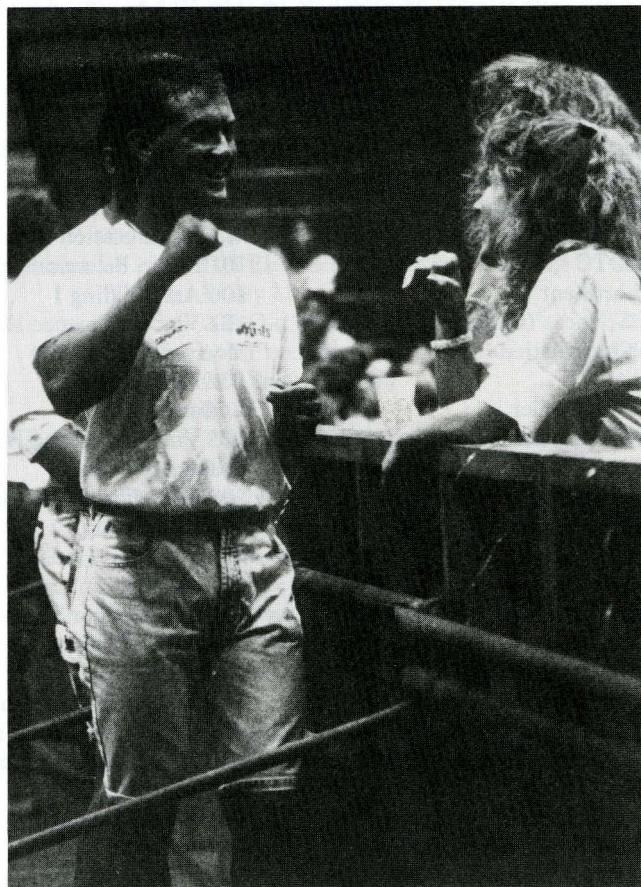
The Department of Theatre sponsors an active co-curricular program that presents a season of four faculty directed productions. These productions are a balance of Broadway hits, new plays, classics, and musicals. Participation in a theatre production is open to any interested student and is not confined to theatre majors.

WRCK-AM

This radio station is student operated and it serves the Slippery Rock University and community. The format of WRCK consists of Top-40, Rock and Roll, Progressive Rock, news and sports. All students are welcome to participate in WRCK.

WSRU-FM

This is a non-commercial radio station operated by students working under the direction of the Department of Communication. WSRU-FM provides quality programming and is the sports outlet for the University, airing live broadcasts of many intercollegiate events. Students, regardless of their major, may participate as staff members for the station.



CAMPUS DIRECTORY

OFFICE

Academic Affairs
 Academic Grants
 Academic Planning & Evaluation
 Academic Records & Summer School
 Academic Services
 Academic Support Services
 Accounting Department
 Accounting Services
 Accounts Payable
 Admin./Supervision/Field Services
 Admissions
 Advancement
 Advisement Center
 Affirmative Action
 Allied Health Department
 Alumni Affairs
 Ambulance, Emergencies, Fire
 APSCUF Office
 Army ROTC
 Art Department
 Arts & Sciences (College of)
 Athletic Association
 Athletics
 Auditorium, Miller
 Biology Department
 Bookstore
 Budget & Fiscal Planning
 Business Services
 Camps & Conferences
 Career Service
 Center for Economic & Community Dev.
 Center for Instructional Excellence
 Central Receiving
 Chemistry Department
 Child Care Center
 Communication Department
 Computer Center
 Computer Science Department
 Continuing Education
 Cooperative Activities
 Counseling Center
 Counseling/Educational Psychology

LOCATION

LOCATION	EXT
308 Old Main	2001
308 Old Main	2096
308 Old Main	2099
107 Old Main	2010
Robert A. Lowry Center	2011
106 Bailey Library	2012
113 Eisenberg Classroom Building	2013
103 Old Main	2095
008 Old Main	2025
114 McKay Education Building	2014
104 Maltby Center	2015
100 Old Main	2004
106 Bailey Library	2009
204 Old Main	2016
210 Strain Behavioral Science	2017
102 Old Main	2018
Security Building	2211
McKay Education Building	2101
101 Strain Behavioral Science	2019
100 Art Building I	2020
101 Vincent Science Hall	2006
Morrow Field House	2030
102 Field House	2021
Auditorium	2022
123 Vincent Science Hall	2023
University Union	2104
208 Old Main	2024
005A Old Main	2026
Morrow Field House	2027
103 Maltby Center	2028
212 East Cooper Street	2029
316 Bailey Library	2841
Stores Building I	2087
327 Vincent Science Hall	2031
007 McKay Education Building	2102
222 Eisenberg Classroom Building	2032
200 Maltby Center	2033
106 Maltby Center	2040
Lowry Center	2633
C214 University Union	2103
107 Maltby Center	2034
119 Strain Behavioral Science	2035

Dance	110 Morrow Field House	2036
Developmental Programs	McKay Educational Building	2037
DGS Office	Stores Building I	2097
Economics & Finance Department	304 Eisenberg Classroom Building	2039
Education & Human Services	105 McKay Education Building	2007
Educational Studies	206 McKay Educational Building	2041
Emergencies, Fire, Ambulance	Security Building	2211
Elementary Education/Early Childhood	McKay Educational Building	2042
English Department	314 Spotts World Culture Building	2043
Fax Phone - Word Processing	203 Old Main	2098
Finance & Administration	301 Old Main	2002
Financial Aid	108 Old Main	2044
Fire, Ambulance, Emergencies	Security Building	2211
Fitness Center, Russell M. Wright	East-West Instructional Complex	2045
Football	Field House	2046
Foundation, S.R., Inc.	100 Old Main	2047
Geography & Environmental Studies	107 Spotts World Culture Building	2048
Geology Department	225C Vincent Science Hall	2049
Gerontology Program Committee	206 Strain Behavioral Science	2050
Graduate Studies and Research	Robert A. Lowry Center	2051
Greek Affairs	221 University Union	2724
Health Services	McLachlan Student Health Center	2052
History Department	212Q Spotts World Culture Building	2053
Honors Program	212K Spotts World Culture Building	2406
Information Science and Business	105 Eisenberg Classroom Building	2008
Media Services	Bailey Library	2054
Internal Audit	200 Old Main	2056
International Studies	110 Eisenberg Classroom Building	2057
Library	201 Bailey Library	2058
Mail Room	003 Old Main	2059
Management & Marketing Department	313 Eisenberg Classroom Building	2060
Mathematics Department	229 Vincent Science Hall	2061
McKeever Environmental Learning Center	Sandy Lake, PA	376-7585
Media Services	Bailey Library	2054
Minority Student Affairs	University Union	2700
Modern Language & Cultures	112 Spotts World Culture Building	2062
Music Department	224 Swope Music Hall	2063
N.D.S.L. Section	004 Old Main	2064
Nursing Department	006 McKay Educational Building	2065
Off-Campus Programs	Robert A. Lowry Center	2066
Orientation & Retention	Robert A. Lowry Center	2067
Parks & Recreation/Environmental Educ.	101 Eisenberg Classroom Building	2068
Payroll Office	011 Old Main	2069
Personnel	205 Old Main	2070
Philosophy Department	003 Spotts World Culture Building	2071
Physical Education Department	109 Morrow Field House	2072
Physical Plant	Maintenance Center	2073
Physical Therapy (School of)	Physical Therapy Complex	2080

Physics Department	327 Vincent Science Hall	2074
Political Science Department	209 Spotts World Culture Building	2075
President	300 Old Main	2000
Printing Services	Stores Building I	2076
Psychology Department	226 Vincent Science Hall	2077
Public Administration Department	214 Spotts World Culture Building	2078
Public Safety	145 Keister Road	2055
Purchasing	005 Old Main	2079
Receiving/Science	Vincent Science Hall	2081
Research/Records	Old Main	2005
Residence Life	Rhoads Hall	2082
Resident Education	Rhoads Hall	2083
Rocket	Eisenberg Classroom Building	2643
Sociology/Anthropology/Social Work	004 Spotts World Culture Building	2084
Special Education	112 Jack E. Dinger Special Ed. Bldg.	2085
Sports Promotion & Information	103 Morrow Field House	2086
SRU Foundation, Inc.	100 Old Main	2047
Stores/Receiving	Store Building I	2087
Student Accounts	104 Old Main	2088
Student Affairs	302 Old Main	2003
Student Life	105-B University Union	2092
Summer School	Robert A. Lowry Center	2089
Supervision & Student Teaching	114 McKay Education Building	2014
Telecommunications	Rhoads Hall	2800
Theatre Department	300A Miller Auditorium	2090
Tutorial Center	B106 Bailey Library	2845
University Food Services	Weisenfluh Dining Hall	2038
University Identification Card Office	Weisenfluh Dining Hall	2100
University Police	145 Keister Road	2249
University Relations	201 Old Main	2091
University Union & Student Activities	B105 University Union	2092
Upholstery Shop	Stores Building I	2093
Veterans Affairs	Old Main	2690
WSRU	Fowler Building	794-6323
Women's Center	007E Strain Behavioral Science	2992
Word Processing Center	203 Old Main	2094
Writing Center	301 Spotts World Culture Building	2654

ACADEMIC CALENDARS

1991 - 1993

SECOND SEMESTER, 1991

New Student Orientation & Scheduling

Friday-Sunday, Jan. 11-13

Classes begin

Monday, January 14

Last day to enter classes

Friday, January 18

Martin Luther King, Jr. Day (No classes)

Monday, January 21

Day and evening classes scheduled for Monday,
January 21, will meet on Wednesday, February 13
which was previously scheduled for professional
development. Day and evening classes that meet only
on Wednesday, however, will *not* meet on February 13.

Last day to withdraw from classes w/o grade penalty

Monday, February 4

Mid-term grades due by noon

Thursday, March 7

Spring/Easter recess begins at 10 p.m.

Thursday, March 21

Spring/Easter recess ends at 8 a.m.

Wednesday, April 3

Professional Development/Campus Visitation

Thursday, April 18

(No day or evening classes)

Last day of regular class schedule

Friday, May 3

(Last day to exercise option of awarding a "WP" or "WF" grade)

Final Exam/Special Class Week

Monday-Friday, May 6-10

(Withdrawing students must receive "WF")

Final grades due by 8 a.m. in Room 107 Old Main

Tuesday, May 14

Commencement at 11:00 a.m.

Saturday, May 11

1991 SUMMER SESSIONS

Pre-session

Wednesday, May 15-Friday, May 31

Memorial Day Holiday (No classes)

Monday, May 27

Session I (Mondays thru Thursdays)

Monday, June 3-Wednesday, July 3

(Classes will meet on Friday, June 28, to
compensate for the July 4th holiday)

Independence Day Holiday (No classes)

Thursday, July 4

Summer Term (Classes meet two evenings a week,
Mondays and Wednesdays, from 6-9 p.m.)

Monday, June 10-Wednesday, July 24

Summer Academy Program

Monday, June 24-Friday, July 12

(Classes will meet on Saturday, July 6, to
compensate for the July 4th holiday)

Session II (Mondays thru Thursdays)

Monday, July 8-Thursday, August 8

FIRST SEMESTER, 1991-92

Labor Day Holiday

Monday, September 2

Professional Development Day

Tuesday, September 3

Classes begin	Wednesday, September 4
Last day to enter classes	Tuesday, September 10
Last day to withdraw from classes w/o grade penalty	Tuesday, September 24
Academic Honors Convocation at 7 p.m. (The attendance of all faculty and administrators requested)	Wednesday, October 23
Mid-term grades due by noon	Thursday, October 24
Thanksgiving recess begins at 5 p.m.	Wednesday, November 27
Thanksgiving recess ends at 8 a.m.	Monday, December 2
Last day of regular class schedule (Last day to exercise option of awarding a "WP" or "WF" grade)	Friday, December 13
Final Exam/Special Class Week (Withdrawing students must receive "WF")	Monday-Friday, Dec. 16-20
Final grades due by 8 a.m. in Room 107, Old Main	Tuesday, December 24
Commencement at 1:30 p.m.	Saturday, December 21
SECOND SEMESTER, 1991-92	
Classes begin	Wednesday, January 15
Martin Luther King Jr. Day (No day or evening classes)	Monday, January 20
Day and evening classes that would have met on January 20, will meet instead on Wednesday, February 5.	
Last day to enter classes	Wednesday, January 22
Last day to withdraw from classes w/o grade penalty	Wednesday, February 5
Day and evening classes scheduled for Wednesday, February 5, will not meet.	Wednesday, February 5
Instead, day and evening classes that would have meet on Monday, January 20, will meet on Wednesday, February 5.	
Professional Development Day (No day or evening classes)	Tuesday, February 18
Mid-term grades due by noon	Monday, March 9
Spring recess begins at 10 p.m.	Wednesday, March 11
Spring recess ends at 8 a.m.	Monday, March 23
Easter recess begins at 5 p.m.	Wednesday, April 15
Easter recess ends at 8 a.m.	Tuesday, April 21
Last day of regular class schedule (Last day to exercise option of awarding a "WP" or "WF" grade)	Friday, May 8
Final Exam/Special Class Week	Monday-Friday, May 11-15
Final grades due by 8 a.m. in 107, Old Main	Tuesday, May 19
Commencement at 11 a.m.	Saturday, May 16
SUMMER SESSIONS 1992	
Pre-session	Wednesday, May 20-Friday, June 5
Memorial Day Holiday (No classes)	Monday, May 25
Session I (Mondays thru Thursdays)	Monday, June 8-Thursday, July 9

Last day of regular class schedule Friday, May 7
(Last day to exercise option of awarding
a "WP" or "WF" grade)
Final Exam/Special Class Week Monday-Friday, May 10-14
Commencement at 11 a.m. Saturday, May 15

SUMMER SESSIONS 1993

Pre-session Wednesday, May 19-Friday, June 4
Memorial Day Holiday (No classes) Monday, May 31
Session I (Mondays thru Thursdays) Monday, June 7-Friday, July 9
Classes will meet on Friday, July 9, to compensate
for the Monday, July 5 holiday)
Independence Day Holiday (No classes) Monday, July 5
Summer Term (Classes meet two
evenings a week, Mondays and Wednesdays
from 6-9 p.m.. Classes will meet on Friday
July 9, to compensate for the Monday, July 5 holiday.
Summer Academy Program Monday, June 28-Friday, July 16
Session II (Mondays thru Thursdays) Monday, July 12-Thursday, August 12



REMINISCENCES GREEN & WHITE 1928-29

PROGRAM FOR FRESHMEN WEEK 1928-1929

1. Tests in English during the English period on Thursday and Friday of the first week directed by Mr. Harry Menser assisted by English teachers.
2. Tests in Spelling and arithmetic at 2:25 on Thursday in the Chapel. Bring registration card with you.
3. Intelligence test (two periods) Wednesday at 2:25. Second on Tuesday following at 2:25.
4. Tests in Reading at 2:25 second Thursday.

Tuesday Evening, 8:00 P.M. at the Chapel

General instruction on buildings and campus, course of study, and private lessons. - Dr. Eisenberg.

Wednesday, 8:55 at the Chapel

Religious life including the Y.W.C.A. and Y.M.C.A. - President of Y.W.C.A. and president of Y.M.C.A.

Thursday, 8:55 at the Chapel

Study program and how to study. Dr. T.C. Blaisdell.

Friday, 8:55 at the Chapel

Social Life of the School. - Miss Lillian E. Johnson.

Saturday, 8:55 at the Chapel

Meet with the Deans.

Monday, 8:55 at the Chapel

Relations with advisers. - Mr. Beatty H. Dimit.

Tuesday, 8:55 at the Chapel

Regular day free for deans.

Wednesday, 8:55 at the Chapel

Extra-curricular activities. - Dr. Ralph A. Waldron.

Thursday, 8:55 at the Chapel

Dining Room - Miss Ruth A. Campbell

Friday, 8:55 at the Chapel

Athletics. - Mr. N. K. Thompson

Saturday, 8:55 at the Chapel

Health Education Program - Dr. James S. Gallagher.

SOCIAL CALENDAR

Thursday, September 13 - Freshman Party.
Saturday, September 15 - Faculty Reception.
Saturday, September 22 - Y.W.C.A. and Y.M.C.A. Party.
Saturday, September 29 - Campus Party.
Friday, October 5 - Allegheny County Social.
Saturday, October 6 - Dance.
Friday, October 12 - Butler County Social.
Saturday, October 13 - Illustrated Lecture.
Friday, October 19 - Beaver and Lawrence County Social.
Saturday, October 20 -
Friday, October 26 - Mercer and all other counties social.
Saturday, October 27 - Parents' Day.
Wednesday, October 31 - Hallowe'en Party.
Saturday, November 3 - Y.W.C.A. and Y.M.C.A. Play.
Friday, November 9 - Regional Conference Lecture.
Saturday, November 10 - Senior Play.
Saturday, November 17 - Dance.
Saturday, December 8 - Y.M.C.A. Bazaar.
Saturday, December 15 - Motion Picture.
Sunday, December 16 - Christmas Vespers.
Thursday, December 20 - Old English Christmas
Saturday, January 5 - Illustrated Lecture.
Saturday, January 12 - Junior Party.
Saturday, January 19 - Dance.
Saturday, January 26 - Mid-year Faculty Reception to Students.
Saturday, February 2 - Motion Picture.
Saturday, February 9 - Dance.
Saturday, February 16 - Sophomore Party.
Friday, February 23 - Motion Picture.
Saturday, March 2 - Freshman Party
Saturday, March 9 - Junior Play.
Saturday, March 16 - Dance.
Saturday, April 6 -
Saturday April 13 - Sophomore Play.
Saturday, April 20 - Dance.
Saturday, April 27 - Motion Picture.
Saturday, May 4 - Freshman Play.
Saturday, May 11 - Illustrated Lecture.
Saturday, May 18 - Athletic Banquet.
Saturday, May 25 - Alumni Day and Reception.
Sunday, May 26 - Baccalaureate Service.
Organ Recital.
Monday, May 27 - Class Exercises - Afternoon.
Opera - Evening.
Tuesday, May 28 - Commencement - 10:30 A.M.

PROGRAM OF IDEALS AND CUSTOMS

1. AIMS - to develop
 - (a) Fair play at all times.
 - (b) Pride and loyalty in school.
 - (c) High scholarship.
 - (d) Respect and courtesy.
 - (e) Initiative and self-reliance.
2. FRESHMAN WEEK
 - (a) A copy of the program will be given at time of enrollment.
 - (b) Freshmen must wear cards 6x4 inches bearing their names and home addresses from Tuesday morning of the day after enrollment until Sunday, September 18.
 - (c) On the day following registration, Freshman boys must wear green caps and girls green arm bands. These may be secured at the book-room on Registration Day.
 - (d) On the second day, Wednesday, at 6:45 the Y.W.C.A. and Y.M.C.A. will have special devotional meetings in honor of the freshmen. At 8:00 o'clock a party will be given in the gymnasium by the sister class. (The Junior Class).
 - (e) On the third day, Thursday, freshmen will be organized by the sister class at 1:00 p.m. The president of the sister class acting as chairman.
 - (f) On the fourth day, Friday, freshmen will meet for song practice at 4:15 in chapel.
 - (g) On fifth day, Saturday, song contest between classes at 2:00 p.m. in chapel.
 - (h) On sixth day, Sunday 6:15 in chapel - regular Vesper Service.
3. FRESHMEN RULINGS - to last until Easter Vacation.
 - (a) Freshmen boys must wear green caps on campus.
 - (b) Freshmen girls must wear green arm bands on campus.
 - (c) All Freshmen must fill up front rows in Chapel. beginning with the first row, at any and all occasions except regular chapel. Any upper-classman wishing to sit with a freshman must go to the front seats.
 - (d) Freshmen must stand in the presence of seniors, and allow them to enter and leave all rooms first providing this does not interfere with school routine.
 - (e) The class color of the incoming Freshmen will be purple.

Additional Rulings for Freshman Boys

1. Must wear dinks at all times within borough limits. Dink rule off on Sunday.
2. Must follow walks at all times.
3. Must carry matches and tooth picks at all times.
4. Must never pass an upper classman without speaking.
5. Must wear one-tone knicker socks when wearing knickers.
6. Must get permission from proctors for dates.
7. In making an exit or entering a class room, an upper classman has the preference.
8. No sweat shirts allowed only when going to and from classes in gynmasium.
9. Freshmen ties may be inspected by housemates before leaving house.
10. Freshmen must occupy the front seats in chapel during any gatherings or entertainments except regular chapel period.
11. Must attend all pep meetings.

Additional Rulings for Freshman Girls

1. Freshmen must use the front entrances only to the dormitories.
2. Freshmen must always speak to an upper classman.
3. Freshmen must not chew chewing gum.
4. All Freshmen must learn the Alma Mater and Athletic songs and must join in all group singing of these songs.
5. All Freshmen should attend the athletic games and must sit in the Freshmen section.
6. Freshmen must wear black cotton hose until Thanksgiving vacation except evenings and Sundays.
7. Freshmen are not allowed "dates" during the first semester.
8. Promptness at all times is requested and expected.

ALMA MATER

1.

Where the Slippery Rock Creek wanders
With its sparkling falls,
There, in stately grace and beauty,
Stand old S.R. halls.

Chorus

Sing her praises, loud re-sounding
Speed them on their way;
We'll be true to thee, Oh, S.R.,
True for aye and aye.

2.

All thy halls the day in dying
Crowns with golden light,
And the morn in waking splendor
Greets thee in thy might.

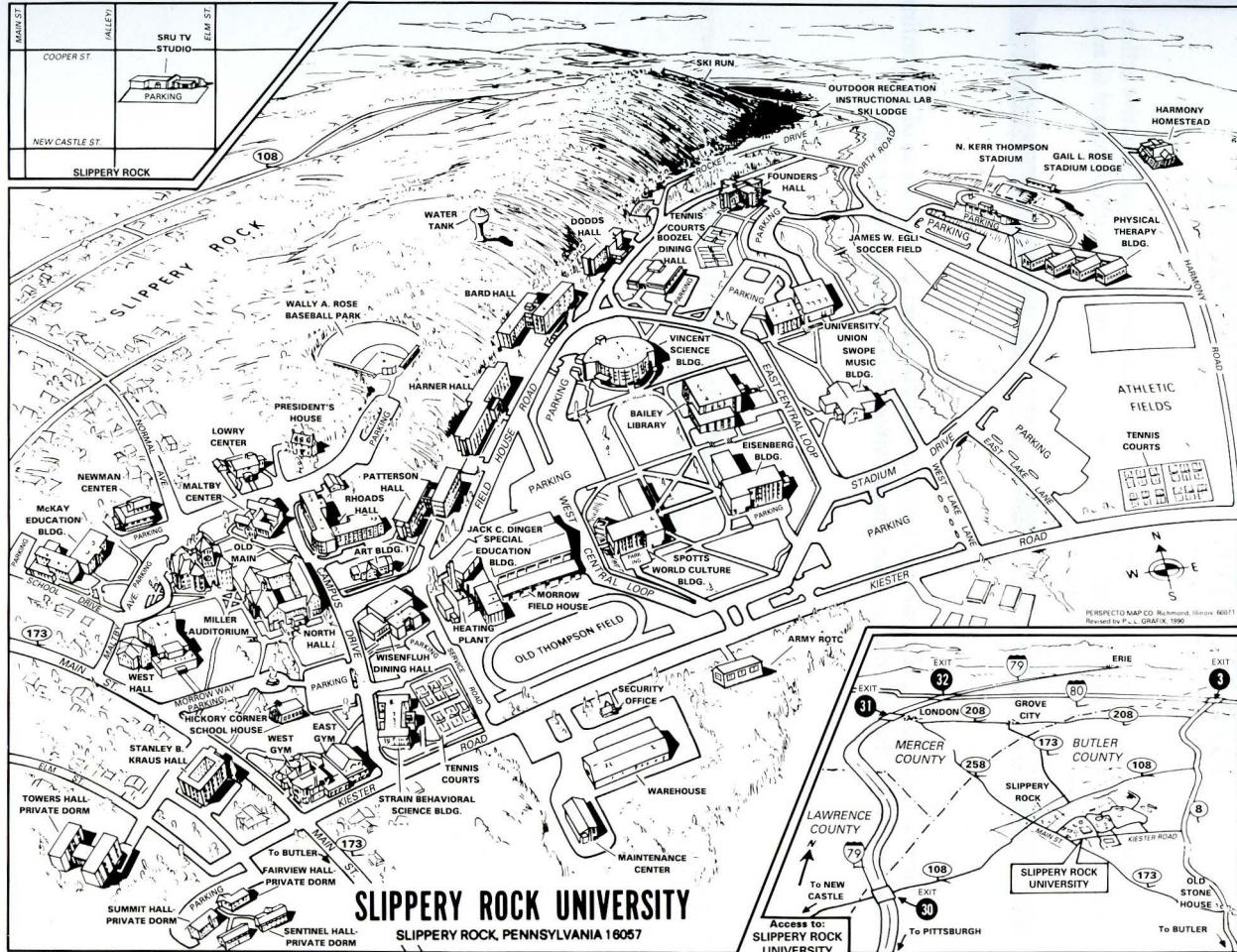
3.

Long may you, our Alma Mater,
Shed your light abroad,
As your many sons and daughters
Live for you and God.

- Adda M. Elliott.

WHAT SLIPPERY ROCK REALLY MEANS

Slippery Rock is the birthplace of new friendships. Perhaps you will find your best friend waiting for you here. It is a place of learning that will give you full returns for all the interest you put into its social activities, its religious life, and its class-room work. Slippery Rock is a place where smile meets smile, and the timid freshman is not found. It is a school with its necessary laws, but it is one of freedom for the person who does not deliberately seek to be a lawbreaker. No one can come to Slippery Rock and go away with the same attitude. He carries with him the atmosphere of fellowship and of sincere endeavor that is characteristic of the school.



AFFIRMATIVE ACTION STATEMENT

Slippery Rock University is committed to providing leadership in taking affirmative action to attain equal educational and employment rights for all persons, without regard to sex, handicap, or other legally protected class.

The information, policy and guidelines found in this document are current as of its printing. Please be advised that information contained within this document may change.

This document is a publication of the division of Student Affairs at Slippery Rock University of Pennsylvania of the State System of Higher Education.

Notes
