

MINUTES
Edinboro University of Pennsylvania
Council of Trustees Meeting
Monday, June 14, 2010
Van Houten Dining Hall – South

Following the conclusion of individual Committee meetings and the Council's annual tour of the facilities as mandated by Act 188, members arrived at the President's Suite located in Van Houten Dining Hall for the dinner session. President Brown joined Chairman Shields and Council members to dine with them and hold open discussions relative to a variety of topics. After dinner, President Brown and Council members adjourned to the south dining hall to convene the public meeting.

At 6:05 p.m., Chairperson Shields called to order the June public quarterly business meeting of the Edinboro University of Pennsylvania Council of Trustees. He requested the Recording Secretary Sherri Galvin to conduct Roll Call and verified a quorum was present. The following Council members were in attendance:

Dr. Raymond Dombrowski
 Mr. Dennis Frampton
 Mr. Daniel Higham
 Mr. John Horan
 Catherine Manning, SSJ
 Mrs. Virginia McGarvey
 Mr. John Pulice
 Mr. Harold Shields

Absent: Trustees John Evans, John Horan, and Harry Thomas as well as the student representative due to the graduation of Joshua Bow on May 8, 2010.

In addition to President Brown, the following individuals were in attendance at the public meeting:

Dr. R. Scott Baldwin, Dean of Graduate Studies and Research
 Dr. James Bolton, Interim Dean of Education
 Mr. Sid Booker, Associate Vice President for Human Resources and Faculty Relations
 Ms. Julie Chacona, Director of Major Gifts
 Ms. Kimberly Fabrizio, Executive Assistant to the President, Director of Continuing Education and Interim Director of Admissions
 Ms. Sherri A. Galvin, Assistant to the President and Recording Secretary
 Mr. Gordon Herbst, Vice President for Finance and Administration
 Ms. Valerie Hayes, Director of Social Equity and University Ombudsperson
 Dr. Andrew Lawlor, Associate Vice President for Technology & Communications
 Ms. Amy Neil, Assistant Vice President for Communications and Marketing
 Mr. Jeff Pinski, Associate Director of University Communications
 Dr. Kahan Sablo, Interim Vice President for Student Affairs and Dean of Student Life
 Dr. Terry Smith, Dean of Liberal Arts

Guests: Felix "Chip" Folletti, Greater Pennsylvania Regional Council of Carpenters
 Dr. Philip Ginnetti, Provost-select (begins employment on July 1)
 Cathy Joritz (former faculty member of the Art Department)
 Tim Styborski, Greater Pennsylvania Regional Council of Carpenters

Next, Chairperson Shields verified that a quorum was present and then moved to the first item of action, Old Business – Minutes from the March 15 meeting. The Chair solicited concerns, comments, corrections or additions. Hearing none, the Chair entertained a motion for approval of the Minutes from the March 15, 2010, meeting. **It was voted**, on motion of Trustee Dombrowski, seconded by Trustee Pulice to approve the above-referenced Minutes as presented. The motion carried with the unanimous approval by the Council.

The Chair called for comment(s) from the public in attendance and inquired if anyone cared to speak. He noted that it is the Council's practice to allow any person(s) seeking to deliver comments to the Council an allotted time period of five minutes each. Chairperson Shields recognized the public comment speaker and asked her to state her name. The individual who stepped forward identified herself as Cathy Joritz, a former animation professor at the university. She inquired if she was permitted to go over the five minute limit. The Chair stated that would not be possible and, for the record stated that it was 6:09 p.m. Ms. Joritz stated that for the sake of the newly appointed Trustee, Dennis Frampton, that she wanted to reiterate several of the questions posed to Council members at the last public Council of Trustees meeting. These included:

- What has been done to remedy the pro-male, anti-female bias in the animation area?
- Since there are no women faculty members in the cinema/animation area, what are the Trustees doing to ensure that the area does not foster general discrimination and the creation of sexually offensive material?
- Asked that the Trustees do something to ensure that SGA funds were distributed equally among male and female students.

Ms. Joritz also presented two new areas of concern. She noted the following:

- Because the university will be hosting the 2010 Annual Disabilities Conference in August, Ms. Joritz revisited her request made to the administration back in 2005 or 2006. She recalled that the buttons in the elevators located in Doucette Hall are too high for wheelchair-bound students to operate. Therefore, wheelchair-bound students sit in their chairs for lengthy periods of time either trapped inside the elevator or outside waiting for other individuals/professors to assist them. She also feels that the upcoming conference should be renamed the "Specially-abled" Conference for Students.
- Lastly, Ms. Joritz asked if the Council minutes from the last meeting were posted online. Chairman Shields responded in the negative. Ms. Joritz requested the university to do so as quickly as possible.

Chairperson Shields thanked Ms. Joritz for her comments. He invited others in attendance to deliver their comments during the Public Comment period. The Chair recognized the next speaker, Felix "Chip" Folletti, who stated that he was a representative from the Greater

Pennsylvania Regional Council of Carpenters. Mr. Folletti utilized his time to address the Council about alleged code violations, perceived liability and financial issues associated with the construction of Phase 1 of the student housing project. Also, on behalf of the union, he also expressed concerns and dissatisfaction with regard to the awarding of bids related to Phase 2 of *The Highlands at Edinboro* student housing project.

The Chair thanked Mr. Folletti for his comments and then solicited additional public comment(s). Noting no other requests to speak, Chairperson Shields closed the public comment period.

Prior to proceeding to the President's Report, the Chair introduced to the public Mr. Dennis Frampton, the newest member of the Edinboro University Council of Trustees, who was appointed by Governor Rendell and confirmed by the Senate. He noted Mr. Frampton is known by many as a long-time supporter of Edinboro University; a graduate of Edinboro; member of the Crawford County community for many, many years; and as past President of the Foundation. The Chair noted his dedicated work with the Foundation including *The Highlands* student housing project. Mr. Frampton is currently President of C&J Industries in Meadville, Pennsylvania and his accomplishments are many. Therefore, and on behalf of the Council of Trustees, Chairman Shields extended a warm welcome. A round of applause was extended to Mr. Frampton. Mr. Frampton was then invited to say a few words. He talked about his first experience at the university which was in the capacity as an autumn scholar. His academic career was launched in his late 30's while working full-time. Mr. Frampton spoke about his last ten years of service and work with the Foundation which will be coming to a close in October. He stated that he looks forward to his work with the Council and university which has been very enjoyable and fulfilling.

The Chair then called on President Brown to deliver the *President's Report to the Council*. Dr. Brown thanked Chairperson Shields and proceeded to provide the following highlights and updates:

- **Budget** – The President noted times of uncertainty when one speaks about the budget; however, there is a sense of anticipation in terms of the state appropriation and its inclusion of performance funding. Salaries and benefits are a significant component of this equation and represent about 81% of the budget distribution. The university hopes to achieve some savings by not filling vacant job positions while at the same time preserving the academic integrity of the institution. He noted that being fiscally prudent in the past, coupled with a significant increase in enrollment, have enabled the university to maintain operations without instituting drastic or Draconian measures. Therefore, the enrollment growth and the reputation of the university is helping us do well in very difficult times.
- **Enrollments** – Last meeting, President Brown referred to a newly coined term “scary good” which he noted gets “scarier” every day. He noted that there are over 300 applications over the whole of last year at this point in time. Applications are 9% higher than last year. At this time, the freshmen and transfer admits are over 11% higher than this time last year. Deposits for freshmen and transfer students are 17% ahead of last year and about 42% over the Fall 2008. When one reviews the increase, we compare favorably with other schools within the State System and seem to be well ahead of our sister institutions in terms of their growth. The President stated that there is a trend in the number of students registering early; about 800 students who have registered over this time last year which is about an 11% increase. This increase allows the university to plan more effectively.

- **Academics** – The Masters of Education program has, once again, been cited by *U.S. News & World Report* magazine for being one of the nation's largest online graduate programs. Edinboro is currently ranked 14th in the top 25 and shows even greater approval of the students coming into the program.
- **Fundraising** – A detailed report will be provided later in the meeting. The President noted the news is good, however.
- **Personnel Issues** – The search for the Dean of Education will be reopened starting this fall. A search committee has been formed and an advertisement running for a new Director of Admissions. Lastly, President Brown introduced to the Council Dr. Philip Ginnetti, Dean of the Beeghly College of Education at Youngstown State University, who has been selected to serve as the university's next Provost and Vice President for Academic Affairs effective July 1, 2010. Dr. Ginnetti was asked to stand and received a round of applause.
- **Campus Growth** – The President noted that campus growth is an extension of excellence in everything that we do. The Human Services Building is on schedule to be completed in November with classes slated to begin Spring semester 2011. Phase 2 of the student housing project, *The Highlands at Edinboro University*, has begun.
- **Partnerships** – The university is continuing discussions with the Precision Manufacturing Institute (PMI) and will be offering some PMI-like programs to the general public at the Porreco campus this fall. It is hoped to grow substantially the number of students who are taking courses in the technical areas at the Porreco Center. With respect to Town/Gown partnerships, the President pointed to the Edinboro Growth Initiative which is basically a group of individuals from town who have assembled to create a strategic plan to develop the downtown area and bring growth to Edinboro. President Brown noted with the pleasure the receipt by Edinboro as a Route 6N Heritage Community designation. The designation links Edinboro with vital communities across the 400-mile of U.S. Route 6 that crosses Pennsylvania's northern tier which he believes will greatly enhance the local economic development in the area.
- **International Visits** – As the result of recent international visits overseas, the university is pleased to host six Korean nursing students who started their degree programs on June 7. These students will be pursuing a Bachelor of Science - Nursing degree in our new program. The university recently received a visit from a representative located in Shanghai, China, who is helping us establish partnerships in that part of the world. The President noted that there are language and culture groups scheduled to visit Edinboro this summer.
 - Beijing City College (PROC) – 11 students from July 11 – August 6
 - Russia – 3 college students will be taking an International Marketing course and Introduction to American culture
 - Ewha Media High School (Korea) – 28 students will work to enhance their English skills and work on a special project with our animation faculty from August 3-17
 - Providence University of Taiwan – 8 individuals scheduled to participate in the Summer Bridge Program
- **Athletics** – The Women's Basketball team will be traveling to Taiwan in August to play some exhibition games against local universities there. He noted that this will be a terrific experience for everybody. President Brown reported that Jarrod

King, two-time All-American, has also been named to the 2010 ESPN The Magazine University Division Academic All-America Men's At-Large Team for the second straight year. Without even playing its first game of the season, the President proudly reported that the Fighting Scots Football team is ranked 9th in the 2010 Sporting News Division II Top 25 and picked 24th according to Lindy's Sports Annuals Division II poll.

- **Miscellaneous News** – The President noted that for the second consecutive year, the university has been named a “Military Friendly School” by *G.I. Jobs*. These annual rankings honor the top 15% of colleges, universities, and trade schools doing the most to recruit and retain America's veterans as students. A wonderful event was held last week which served to beautify the campus where faculty and staff were in charge of pre-identified areas for the planting of perennials and annual flowers. The university also recently served host to the Bioethics Conference with nearly 250 attendees; some from as far as Bolivia and South America. The sponsorship of free outdoor movies during the summer months has continued with films offered at the Porreco campus on Thursday evening and main campus on Friday. The President noted plans are underway to hold a Legislative Breakfast on August 2.

Chairman Shields thanked President Brown for the excellent report and solicited any comments or questions. Next, the Chair asked Trustees Dombrowski and McGarvey to join him for a presentation. The Chair noted the mourning by all with regard to the passing of President Brown's mother a brief time ago and appropriateness by the Trustees to help in support of the scholarship established in her memory. They ceremonially presented to President Brown a check in the amount of \$1,425 which represented a collective contribution by Council members in support of the recently established Barbara Curbishley Memorial Scholarship. President Brown noted his profound appreciation for this gesture of kindness in memory of his mother. A round of applause ensued following the check presentation.

Next, Chairman Shields moved to New Business. He noted that the annual review of the facilities took place today. The Trustees along with Vice President Herbst and Mr. William Coleman visited Compton Hall and the new Human Services Building as part of the review. A new format was utilized where a review of the Facilities Master Plan was undertaken prior to the tour; thus, allowing Trustees a better understanding of the plan and its implementation.

The Chair next moved on to the next item of business Academic Affairs Committee report. Trustee Dombrowski reported that following the meeting with the Academic Affairs Committee, and based upon the recommendation of President Brown, he brought forward two motions:

It was voted, on motion of Trustee Dombrowski, seconded by Trustee Pulice to approve a new program, Minor in Geographic Information Systems as presented. The Chair called for any discussion and then called for the vote.

It was voted, on motion of Trustee Dombrowski, seconded by Trustee Pulice to approve the following program revisions:

PROGRAM REVISIONS

Associate of Science in Preschool Education

Bachelor of Arts in Geography – Urban and Regional Planning Concentration

Bachelor of Science in Business Administration

Bachelor of Science in Industrial and Trades Leadership

Master of Social Work

Minor in Athletic Coaching

Minor in Fitness Instruction/Personal Training

Minor in Health Studies

Minor in Sculpture

Chairman Shields asked for any discussion. Hearing no requests, the Chair called for the vote. Both motions as presented by Trustee Dombrowski carried with unanimous approval by the Council. Trustee Dombrowski then called on Dr. Terry Smith, Dean of Liberal Arts, to provide a brief committee report. Dr. Smith noted the distribution of a written Academic Affairs report which contains a wealth of information. He instead highlighted approaching events.

- **Bioethics Conference** – Dr. Smith extended deep appreciation and thanks to the University Advancement office for sponsoring this conference. He noted that this conference was very significant as was the opportunity to hear well-known lecturers and authors. Most notably was the format of the conference where participants were permitted to interact with the presenter and others who provided for an enriching interdisciplinary experience.
- **Collaboration** – Dr. Smith noted the recent publication of an article in *Erie Times-News* talking about the collaboration that PASSHE is creating for programs, including Physics and Foreign Languages. He then elaborated on university efforts on this topic. Edinboro has been one of the innovators and since 2003 have been collaborating with Slippery Rock and Clarion in the delivery of Russian and German courses to one another utilizing interactive television as the medium for delivery. One of the advantages with collaborating with our PASSHE neighbors is that our faculty are able to travel to the other campus to meet students and faculty and vice versa which creates a face-to-face relationship between the students and faculty even though distance education technology is being used. In 2007, California University was added as a collaborative partner and now other parts of PASSHE are reviewing this model. We are also looking at a similar concept with regard to offering physics courses. Meetings have recently taken place with officials at Slippery Rock to discuss the collaborative delivery of physics courses. A tentative plan has been developed for the offering of these courses in the Fall 2011 and is pending a lengthy approval process at both campuses. These and like partnerships prove to be not only cost effective, but also raise the quality of the program offering.
- **Accreditation Visits** – Dean Smith reported that the Mathematics and Computer Science Department is expecting a visiting from the Accreditation Board for Engineering and Technology (ABET) in September. The accreditation review team will be reviewing the university's theoretical track in computer science.

- **Graduate Studies and Center for Distance Learning** – These offices have been manually converting all 534 online courses from the ECollege format to the Desire2Learn (D2L) format that will be used to deliver online courses. This process will create a superior product and save the university about \$200,000.
- **School of Education** – A reception is being sponsored on June 16 in recognition of the professional development schools that have been created in consultation with the Erie School District and Penncrest School District. About 150 teachers and principals are involved in these collaborations which are done to the mutual benefit of Edinboro and of the school districts. Edinboro delivers workshops that are chosen by the faculty and principals at the various schools. Those schools provide us with field and student teaching placements. Edinboro students volunteer at those schools tutoring, and some of those schools bring their middle school students to campus to find out what it would be like to attend Edinboro which helps to create an early opportunity for them to make the right choice to attend Edinboro for their college education. Dr. Bolton invites all Council members to attend this event.

Chairman Shields thanked Dr. Smith for his delivery of an informative report and solicited any questions or comments.

For the record, the following Academic Affairs-related items were provided to Council members for their information and review. These included:

Individuals granted tenure – May 2010

NAME	DEPARTMENT
Dr. Richard Deal	Geosciences
Ms. Karen Ernst	Art
Dr. Melissa Gibson Hancox	Communications & Media Studies
Dr. Jay Hanes	Art
Mr. Gary Hanna	Athletics
Dr. Patrick Jones	Music
Dr. Amy McClune	Nursing
Dr. Lee Williams	Sociology
Dr. Theodore Yeshion	Political Science/Criminal Justice

Faculty Members Awarded Sabbaticals During the 2011-2012 Academic Year

Academic Year 2011-2012 (full pay)

Dr. Gary Grant	Music
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Fall 2011 (full pay)

Mr. Benedict Gibson	Art
Mr. Barry Gray	Library
Dr. Nicholas Stupiansky	Elementary, Middle and Secondary Education
Dr. Sandra Waite-Stupiansky	Early Childhood and Special Education

Spring 2012 (full pay)

Mr. Malcolm Christhilf	Art
Dr. Charles Edwards	Psychology
Dr. Jean Faieta	Early Childhood and Special Education
Mr. James Henson	Mathematics and Computer Science
Dr. Dale Hunter	Biology and Health Services
Dr. Jerra Jenrette	History and Anthropology
Dr. Debra Kubinski	Nursing
Dr. Pamela Lasher	Mathematics and Computer Science
Dr. Mary Paniccia Carden	English and Theatre Arts
Dr. James Roberts Jr.	Health and Physical Education
Mr. Bruce Skolnick	Advisor – Liberal Arts
Dr. Andre Smith	History and Anthropology
Dr. Amy Weschler	Nursing

Hearing no requests for further discussion or questions, the Chair moved to a report on behalf of the Communications and Marketing Committee by Assistant Vice President Amy Neil. She provided the following division highlights:

Communications

- The Communications staff promoted numerous campus events since the last business meeting. Ms. Neil spoke about one in particular - the Golden Apple Awards program and end-of-year banquet. The Golden Apple special aired this past weekend on WJET television station. This production will be available both on DVD and via website.
- Using email and the campus emergency communications system, E2Campus, the communications team recently notified the campus community of an urgent tornado warning. Positive feedback was received from faculty and staff. The Crisis Communication Plan continues to be updated on a regularly basis to reflect changes in policies, etc.
- The Communications office purchased access to a Nation-wide Media database which will allow us to target our press releases and media pitches more effectively to writers, reporters, and publications. This is new territory for the Communications and Marketing department, and it is the hope that this service will garner national exposure on behalf of our faculty, students and Edinboro University.

Marketing and Publications

- Work continues on the creation of comprehensive marketing campaigns two major areas this year – Continuing Education and Boro Living. The Boro Living campaign will focus on getting our students to live and stay in the residence halls. Also, the owner of a large concrete Welcome to Edinboro sign located on Route 99 near the Cunningham Jeep dealership has donated the sign to Edinboro which will be updated and redesigned.
- Mr. Ron Cox also designed the new Edinboro identification badges; created signs for inside the Porreco Barn; designed the summer camp banner hanging in McComb Fieldhouse as well as logos for Campus Beautification, the Disabilities Conference and the Council of President's retreat. He also developed the design concept for the new university coin and tartanized the multipurpose room of the Pogue Student Center, just to name a few projects. Also in the works is a large Fighting Scot cut-out for Hamilton Hall and updated outdoor signage for McComb Fieldhouse.

- In the area of social media, we have gained nearly 170 Twitter followers for a total of 1,507 followers. Ms. Neil provided a comparison noting that Slippery Rock has 95 followers.
- In the last three months, the total number of YouTube video views on Edinboro University's channel increased to 36,505 views. The most popular video is Kilts of Destiny singing "Danny Boy" at the Millennium Scholarship Luncheon.
- Edinboro gained nearly 1,000 Facebook fans for a total of over 4,180 fans which is still more than Gannon and Mercyhurst combined. The Facebook fans come from numerous countries, with the U.S. being number one, followed by Canada, Pakistan, Germany, India and Turkey.
- Lastly, a pocket brochure has been designed and produced about Edinboro University. This portable factbook is easier to transport than the Annual Report and can readily be updated on an annual basis with ease. Additional brochures were provided to Chairman Harold Shields for his use and others invited to request them as needed.

Chairman Shields solicited any questions or comments. Hearing none, the Chair moved to the next agenda item – a report from Vice President Gordon Herbst on behalf of the Finance and Administration Committee.

Vice President Herbst reported that the Finance and Administration Committee met earlier in the day to review those items recommended for consideration and action by the Council. These materials were provided to members of the Council in advance of the meeting along with the agenda. Under New Business – Action Items, Vice President Herbst proposed that the Council put forth a motion to accept President Brown's recommendation for the approval of Contracts and Purchases for the period March 1 – May 30, 2010. He reminded Council members that the contracts and purchase orders were listed in the encumbered amounts for the fiscal year as opposed to the payment amounts. **It was voted**, on motion of Trustee Manning, seconded by Trustee Dombrowski to accept President Brown's recommendation for approval of the Contracts and Purchases as reviewed for the period March 1 – May 30, 2010. The Chair directed the vote and noted that the motion carried with unanimous approval by the Council.

Secondly, Vice President Herbst requested that the Council accept President Brown's recommendation and accept the *2010 Facilities Report* as presented. **It was voted**, on motion of Trustee McGarvey, seconded by Trustee Higham to accept the *2010 Facilities Report*. Chairman Shields thanked Vice President Herbst and his staff for providing an informative tour of the facilities this afternoon. For the record, the motion carried with the unanimous approval by the Council.

Next, Vice President Herbst noted several pages of personnel transactions since the March 15, 2010, Council meeting which were being presented for their review and information. These included:

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Adams, Ms. Sara, part-time (50%), temporary, Instructor, Music Department, Fall 2010 semester, contingent upon enrollment, at Pay Range Q01, Pay Step 01, effective August 28, 2010.

Amidon, Mr. Bradley, part-time (up to 50%), temporary, Instructor, Music Department, 2010-11 academic year, with salary based on number of students enrolled for the courses, contingent upon enrollment, at Pay Range Q01, Pay Step 01, effective August 28, 2010.

continued – New Hires/Replacements/Continuations

Black, Ms. Jacqueline, part-time (up to 8%), temporary, Instructor, Music Department, 2010-11 academic year, contingent upon enrollment. The salary will be based upon number of students enrolled and calculated at the rank of Instructor, effective August 28, 2010.

Bland, Mr. Gary D., regular, full-time, PASSHE Manager, Grade 190, Database Administrator, Technology and Communications Department, 2010-11 academic year at \$55,002.00 effective May 17, 2010.

Bouquin, Ms. Samantha, full-time, temporary, Instructor, Mathematics and Computer Science Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Brown Hogarty, Ms. Donna, full-time, temporary, Instructor, English and Theatre Arts Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Bukva, Mr. Emir, full-time, temporary, Instructor, Art Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Burnette, Ms. Sherry, full-time, temporary, Assistant Professor, Social Work Department, 2010-11 academic year, contingent upon enrollment at \$49,861.80 effective August 28, 2010.

Christoph, Ms. Doretha, part-time (75%), temporary, Instructor, Business and Economics Department, 2010-11 academic year, contingent upon enrollment at \$32,304.30 effective August 28, 2010.

Claster, Mr. Samuel M., full-time, temporary, Instructor, Sociology Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Cordell, Ms. Linda, full-time, temporary, Instructor, Art Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Culbertson, Ms. Karen, regular, full-time, Clerk Typist 2, Office of the Vice President for Finance and Administration, at \$25,702.00 effective March 22, 2010.

Dalbec, Ms. Stacey A., regular, full-time, Custodial Worker 1, Facilities Department, at \$22,807.00 effective April 22, 2010.

DiNicola, Mr. Anthony M., regular, full-time, Semi-Skilled Laborer/Groundskeeper, Maintenance Department, at \$25,702.00 effective March 22, 2010.

Duell, Mr. Scott, regular, part-time (wage), Nurse Aide, Office with Students with Disabilities, at \$13.14 hourly for hours worked on an as-needed basis effective April 12, 2010.

Frambes, Ms. Nancy A., full-time, temporary, Instructor, Psychology Department, 2010-11 academic year, contingent upon enrollment at \$45,225.97 effective August 28, 2010.

Galante, Mr. Jeremy A., full-time, temporary, Instructor, Art Department, 2010-11 academic year, contingent upon enrollment at \$45,225.97 effective August 28, 2010.

Garrett, Mr. Michael J., full-time, temporary, Instructor, Art Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Gilreath, Ms. Marilyn M., full-time, temporary, Instructor, Communications & Media Studies Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Ginnetti, Dr. Phillip E., Provost and Vice President for Academic Affairs, at \$175,000 effective July 1, 2010.

Goodwill, Mr. David L., regular, full-time (9 month), SUA 2, Coordinator of Campus Programming and Recreation, Student Activities, at \$32,145.00 effective August 28, 2010.

Gruber, Ms. Armored, part-time (25%), temporary, Instructor, Foreign Languages Department, 2010-11 academic year, contingent upon enrollment at \$10,768.09 effective August 28, 2010.

Hall, Mr. James E., regular, full-time, Temperature Controls Technician, Facilities Department, at \$28,968.00 effective June 1, 2010.

continued – New Hires/Replacements/Continuations

Hebert, Ms. Karen, full-time, temporary, Instructor, Foreign Languages Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Isaac, Mr. Brent, full-time, temporary, Instructor, Art Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Jackson, Mr. Nathan M., regular, full-time, Custodial Worker 1, Facilities Department, at \$22,807.00 effective April 11, 2010.

Kashif, Dr. Sadaf, part-time (25%), temporary, Instructor, Communication and Media Studies Department, contingent upon enrollment at \$2,956.29 effective summer 2010 session "F".

Kilburn, Mr. Korey, full-time, tenure track, Assistant Professor, Mathematics and Computer Science Department, at \$49,861.80 effective August 28, 2010.

Kimmy, Ms. Rhonda G., regular, full-time Custodial Worker 1, Facilities Department, at \$22,807.00 effective April 22, 2010.

Kolupski, Ms. Charlene J., full-time, temporary, Instructor, Social Work Department, 2010-11 academic year, contingent upon enrollment at \$45,225.97 effective August 28, 2010.

Kutruff, Ms. Barbara J., regular, full-time, Custodial Worker 1, Facilities Department, at \$22,807.00 effective April 10, 2010.

Lawson, Dr. Danielle, full-time, tenure track, Assistant Professor, Communications & Media Studies Department, at \$49,861.80 effective August 28, 2010.

Leech, Ms. Lee Ann, full-time, temporary, Instructor, Nursing Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Lute, Mr. Charles, part-time, temporary, Instructor, Music Department, contingent upon enrollment, (42%), Fall 2010 semester at \$9,972.34, and (8%), Spring 2011 semester at \$1,975.47 effective August 28, 2010.

Mann, Mr. Erik, part time (up to 50%), temporary, Instructor, Music Department, 2010-11 academic year, salary based on number of students enrolled, contingent upon enrollment, at Pay Range Q01, Pay Step 01, effective August 28, 2010.

Melchiori, Ms. Carolina, part-time, temporary (up to 8%), Instructor, Music Department, 2010-11 academic year, salary based on number of students enrolled, contingent upon enrollment, at Pay Range Q01, Pay Step 01, effective August 28, 2010.

Miller, Mr. Joseph F., regular, full-time, PASSHE Manager, Grade 180, Associate Director of Residence Life, Residence Life & Housing Office, 2010-11 academic year at \$52,000.00 effective May 24, 2010.

Murray, Ms. Mary A., part-time (50%), temporary, Instructor, Communication & Media Studies Department, 2010-11 academic year, contingent upon enrollment, at \$21,536.18 effective August 28, 2010.

Neff, Dr. Patricia E., full-time, temporary, Assistant Professor, Sociology Department, 2010-11 academic year, contingent upon enrollment at \$49,861.80 effective August 28, 2010.

O'Neil, Mr. Ryan, regular, part-time (wage), Nurse Aide, Office for Students with Disabilities, at \$13.14 hourly for hours worked on an as-needed basis effective April 19, 2010.

Proulx, Ms. Suzanne, full-time, temporary, Instructor, Art Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Riley, Ms. Linda C., regular, full-time, Custodial Worker 1, Facilities Department, at \$22,807.00 effective April 17, 2010.

Schmidt, Ms. Amy, part-time, Instructor, Department of Biology and Health Services, contingent upon enrollment at \$21,536.18 effective with summer 2010 session "E".

Schruers, Dr. Eric J., full-time, temporary, Assistant Professor, Art Department, 2010-11 academic year, contingent upon enrollment at \$49,861.80 effective August 28, 2010.

Silvis, Mr. Randall, full-time, temporary, Instructor, English and Theatre Arts Department, 2010-11 academic year, contingent upon enrollment at \$45,225.97 effective August 28, 2010.

continued – New Hires/Replacements/Continuations

Simmons, Ms. Mikah, full-time, temporary, Instructor, Nursing Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Sitter, Ms. Susan E., full-time, temporary, Instructor, Nursing Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Snelick, Mr. Richard, full-time, temporary (wage), Custodial Worker 1, Facilities Department, at \$11.66 hourly effective May 20, 2010 through August 27, 2010.

Stoll, Mr. Dwayne, full-time, temporary (wage), Custodial Worker 1, Facilities Department, at \$11.66 hourly effective May 20, 2010 through August 27, 2010.

Streiff, Ms. Kimberly W., full-time, temporary, Instructor, Nursing Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Suhy, Ms. Lori, full-time, temporary, Custodial Worker 1, Facilities Department, at \$11.66 hourly effective May 20, 2010 through August 27, 2010.

Sun, Dr. Zhongxin, full-time, temporary, Assistant Professor, Sociology Department, 2010-11 academic year, contingent upon enrollment at \$49,861.80 effective August 28, 2010.

Swick, Dr. John C., part-time (50%), temporary, Instructor, Business and Economics Department, Fall 2010 semester, contingent upon enrollment at \$10,768.10 effective August 28, 2010.

Tattersall, Ms. Carolyn, Per Diem, Instructor, Nursing Department, at \$28.71 hourly for hours worked on an as-needed basis effective May 24, 2010.

Thomas, Ms. Nancy, full-time, temporary (wage), Custodial Worker 1, Facilities Department, at \$11.66 hourly effective May 20, 2010 through August 27, 2010.

Tyler, Dr. Karen K., full-time, temporary, Assistant Professor, Professional Studies Department, 2010-11 academic year, contingent upon enrollment at \$49,861.80 effective August 28, 2010.

Verderese, Ms. Carol, Per Diem, Instructor, Nursing Department, at \$28.71 hourly for hours worked on an as-needed basis effective June 3, 2010.

Wertz, Mr. R. James, full-time, temporary, Instructor, Communication & Media Studies Department, 2010-11 academic year, contingent upon enrollment at \$43,072.35 effective August 28, 2010.

Wheeler, Ms. Heather, part-time, Per Diem, Athletic Trainer, Academic Support and Student Affairs Faculty Department, at \$28.71 hourly for hours worked on an as-needed basis effective May 15, 2010.

Wilkes, Dr. Scott A., full-time, temporary, Instructor, Social Work Department, 2010-11 academic year, contingent upon enrollment at \$45,225.97 effective August 28, 2010.

Zimmerman, Ms. Melisa, part-time (50%), temporary, Instructor, Business and Economics Department, Fall 2010 semester, contingent upon enrollment at \$10,768.10 effective August 28, 2010.

RESIGNATIONS

Cerminara, Mr. Kyle, part-time, Assistant Athletic Coach of Wrestling, Athletics Department, effective close of business April 30, 2010.

Cooney, Mr. James P., Director of Admissions, effective close of business June 11, 2010.

Jackson, Mary E., Nurse Aide, Office for Students with Disabilities, effective close of business June 7, 2010.

Kimmy, Ms. Tammy, part-time, Substitute University Registered Nurse, Ghering Health and Wellness Center, effective close of business, December 14, 2009.

McLaughlin, Mr. Matthew, part-time, Nurse Aide, Office for Students with Disabilities, effective close of business April 10, 2010.

continued - Resignations

Moore, Ms. Tammy, Cheerleader Adviser, Athletics Department, effective close of business April 23, 2010.

Shafer, Ms. Crystal, part-time, Nurse Aide, Office for Students with Disabilities, effective close of business April 27, 2010.

RETIREMENTS

Bauer, Dr. Karen, Professor, Early Childhood and Special Education Department, effective close of business June 4, 2010.

Dunn, Dr. James, Professor, Business and Economics Department, effective close of business June 4, 2010.

Lipkovich, Dr. Mary K., Professor, Health and Physical Education Department, effective close of business June 30, 2010.

Stevens, Dr. Kathleen, Assistant Professor, Elementary, Middle and Secondary Education Department, effective close of business June 4, 2010.

SEPARATION OF EMPLOYMENT

John, Mr. Christopher, Per Diem, Athletic Trainer, effective close of business May 14, 2010.

COACHING CONTRACT RENEWAL

Braxton, Mr. Keith P., regular, full-time, non-faculty, Assistant Football Coach, contract extension from March 20, 2010 through March 19, 2011 at \$35,824.35.

Cleary, Mr. J. Patrick, Assistant Men's Basketball Coach, contract extension through March 28, 2012.

Flynn, Mr. Tim, Head Wrestling Coach, contract extension through March 28, 2013.

Niedbala, Mr. Kim, regular, full-time, non-faculty, Assistant Football Coach, contract extension from March 13, 2010 through March 12, 2011 at \$44,989.13.

Rhodes, Mr. Christopher, Head Men's and Women's Swimming Coach, contract extension from April 1, 2011 through March 31, 2013.

Swank, Mr. Stanley, Head Women's Basketball Coach, contract extension through March 28, 2013.

Walcavich, Mr. Greg, Head Men's Basketball Coach, contract extension through March 28, 2013.

Yurcich, Ms. Julie, regular, full-time, Assistant, non-faculty Coach, Women's Track and Field contract extension from March 3, 2010 through March 2, 2011.

Yurcich, Mr. Michael T., Assistant Football Coach, contract extension through March 31, 2013.

CHANGE IN STATUS

Althof, Ms. Susan, re-assignment to regular, full-time (12 month), Clerk Typist 2, Undergraduate Admissions Office, effective June 2, 2010.

Carson, Ms. Eboni, part-time, temporary, Clerk Typist 2, Health & Physical Education Department, effective June 21, 2010 through July 16, 2010.

Conklin, Ms. Sharon, full-time, temporary, preparation for Fall 2010 semester including student scheduling and general organization work, effective August 16, 2010 through August 27, 2010.

continued – Change in Status

Jenkins, Ms. Janet, full-time, temporary, preparation for Fall 2010 semester including student scheduling and general organization work, effective August 16, 2010 through August 27, 2010.

Martin, Ms. ReNesha, full-time, temporary, planning for RHC & ARHC training program, effective July 31, 2010 through August 27, 2010.

Przybylski, Ms. Penny, full-time, temporary, planning for RHC & ARHC training program, effective July 31, 2010 through August 27, 2010.

PROMOTION - NON-FACULTY

Barbich, Michelle, from Assistant Director of Student Activities to regular, full-time, Director of Campus Life and Leadership Development at \$55,898.00 effective March 13, 2010.

Gallagher, Dr. Jody, from Coordinator of Academic and Career Advisement to regular, full-time, Director, Office of Career and Adult Student Services at \$64,849.00 effective April 10, 2010.

RECLASSIFICATION

Peters, Mr. William, reclassification and simultaneous promotion from Electrician to Medium Voltage Electrician, Maintenance Department at \$32,685.00 effective February 27, 2010.

REGULAR LEAVE WITHOUT PAY**Involuntary Cyclical Leave Without Pay With Benefits (LWOP)**

NAME	POSITION	START LWOP	END LWOP
Acker, Ms. Deborah R.	Clerk Stenographer 2	05/21/2010	08/15/2010
Carson, Ms. Eboni	Clerk Typist 2	05/07/2010	08/01/2010
Drake, Ms. Lisa	Clerk Typist 2	05/24/2010	08/15/2010
Revak, Ms. Reva	Clerk Typist 2	05/14/2010	08/08/2010
Shorts, Ms. Deborah	Clerk Typist 2	05/28/2010	08/22/2010
Thompson, Ms. Starla	Clerk Typist 2	05/28/2010	08/22/2010
Tingley, Ms. Penny	Clerk Typist 2	05/28/2010	08/22/2010

GHERING HEALTH AND WELLNESS CENTER – NURSING STAFF**Involuntary Cyclical Leave Without Pay With Benefits (LWOP)**

NAME	START LWOP	END LWOP
Bryant, Ms. E. Carol	05/09/2010	08/24/2010
Budzynski, Ms. Tiffany	05/09/2010	08/24/2010
Dado, Ms. Joye L.	05/09/2010	08/24/2010

LEAVE WITHOUT PAY

Mughal, Dr. Nazir A., Professor, History and Anthropology Department, leave without pay, effective September 2010 through May 2011.

Siple, Dr. Barbara, Associate Professor, Counseling and Psychological Services Department, leave without pay and without benefits, effective May 24, 2010 through August 29, 2010.

- Two departments have been merged (Career Development and Adult Student Services) and is now referred to as **Career Services and Adult Student Services**.

STUDENT DEVELOPMENT/STUDENT ACTIVITIES

- Dr. Sablo has worked throughout the course of the semester with the Student Life sub-committee of the Senate where a study was conducted to explore whether or not first semester freshman pledging had any impact on freshman grade point averages (GPAs). A five-year review of fraternity/sorority GPAs showed a significant disparity between first semester freshman new initiate GPAs and upper division Greek GPAs. This difference was most noticeable in male initiates. Although the GPA disparity could not be attributed solely to pledging/intake, recommendations have been made to President Brown that will provide increased support and, if necessary, punitive actions for organizations with substandard neophyte GPAs. The approved changes will be incorporated into the Greek Relationship Statement that is being drafted to further define the relationship between the university and its national fraternities and sororities.
- In an effort to provide additional late night events for students, Interim Vice President Sablo announced the hiring of Mr. Dave Goodwill to the Campus Life and Leadership Development staff. Mr. Goodwill comes to us from Penn State – Shenango, where he worked in the activities office. This hire is significant as all new employees in campus life are being hired to work evening shifts. In this division, Dr. Sablo is challenging the premise of the 8:00 a.m. to 4:30 p.m. work day, and working hard to ensure that staff are available in the evenings when our students are more readily available for co-curricular experiences.
- The ROTC program recently commissioned four cadets at the rank of Second Lieutenants in the U.S. Army. The keynote speaker at the ceremony was U.S. Army Major General Mari K. Eder, an Edinboro University alumna.
- In support of student development for the Student Affairs division's essential student employees, Residence Life and Campus Life staff will be hosting a joint leadership training weekend for student workers to instruct them on leadership principles, professionalism, diversity and other essential human relations skills. For some of our more visible student employment positions (RAs, Pogue Center workers, etc.,) we are raising the bar with our training programs to assist them with their professional life after Edinboro and to insure that the university is well represented with its first line student workers.
- Also in support of leadership development, we will again certify our Universal Challenge high and low ROPES course so that departments and student groups can engage in the confidence and team building exercises, such as traversing 40 feet in the air from a zip line.
- New student orientation continues to be a university-wide collaborative effort. This year the process has been changed. Currently, we are tracking approximately 400 orientation reservations ahead of last year, which is consistent with increased housing contract requests. It has also been noted in the housing requests that there are an increasing number of commuter and community college transfer students seeking on campus accommodations. We attribute this growth to increased

NON- RENEWAL OF TENURE TRACK CONTRACT

Miller, Ms. Susan, Instructor, Nursing Department, effective close of business June 4, 2010.

Lastly, Vice President Herbst provided an update from the University Services, Inc. (USI) Board of Directors meeting held on May 18. These included:

Bookstore Updates Point of Sales System - The update has been completed without incident. As previously reported, advantages to this upgrade are:

1. Each register will be both a cash register as well as a PC;
2. There is a more stable credit card processing function allowing for faster transactions; and
3. A more stable student financial aid interface and the ability of adding a gift card component to the system as well as acceptance of debit card transactions with a PIN.

Adoption of the 2010/2011 Operating Budget - The 2010/2011 Operating Budget was adopted with no changes.

New USI Scholarship/Grant - The Board is considering the establishment of a new scholarship aimed at students who cannot get sufficient financial aid or loans or those who are not able to secure scholarships.

Chairman Shields solicited any comments and/or questions of Vice President Herbst. Next, Chairman Shields called on Interim Vice President Kahan Sablo to provide a report on behalf of the Student Affairs Committee. Dr. Sablo shared the following highlights from his respective area of responsibility which included:

DIVISIONAL PLANNING/REORGANIZATION

- Last week Interim Vice President Sablo attended a conference on learning outcomes assessment in student affairs. Currently the Student Affairs division is reviewing its mission statement with intentions on presenting revised divisional goals/objectives, and accompanying learning outcomes, at the Student Affairs divisional retreat in August.
- As we plan for the future, the division of Student Affairs continues to be reviewed for organizational effectiveness. Recent reorganizations this past semester have moved to realigned various departments as follows:
 - **Residence Life and Orientation** now consists of the Office of Student Judicial Affairs, New Student Orientation, and Residence Life and Housing.
 - A new department has been created - **Campus Life and Leadership Development**. This new department consists of ROTC, Multicultural Affairs, Pogue Student Center, Programming and Recreation, and non-academics facilities scheduling.

enrollment and an increase in marketing efforts for *The Highlands*. A copy of *The Highlands* marketing plan was distributed to Council members for their review.

FUNDRAISING/DEVELOPMENT

- A grant proposal has been submitted to the Pennsylvania Liquor Control Board (PLCB) to assist with the reduction of underage and high risk drinking among college students. We are currently partners in a PASSHE Statewide Coalition grant targeting high risk drinking among freshman residence hall students. In response, this summer, staff in Residence Life, Campus Life, and the Health Center will complete Brief Alcohol Screening Intervention for College Students (BASICS) training to instruct them on how to thoroughly screen students who have encountered alcohol violations. The results of this effort will be captured through pre and post test administrations of the CORE Alcohol and Other Drug Survey.
- Each summer the university organizes multiple camps to promote the university and raise scholarship money for our students. Our athletic camps are structured to provide campers with an outstanding learning experience in their sport, while simultaneously bringing recognition to the university and its athletic programs.

Any assistance and/or referrals that you can make for our camp program would be greatly appreciated. This summer camps will be offered for:

- Basketball
- Cross country
- Football
- Lacrosse
- Soccer
- Swimming
- Volleyball
- Wheelchair basketball
- Wrestling

Chairman Shields solicited comments and/or questions. Trustee McGarvey inquired if a ROPES course session could be arranged for the Council. Interim Vice President Sablo responded in the affirmative and indicated that it could be easily arranged.

Hearing no additional comments or concerns, the Chair called on Trustee Manning to provide an update regarding the exit interview session conducted with the exiting student representative, Joshua Bow. Trustee Manning reported that she and Trustee Thomas met with Trustee Bow for a review of his term. She noted it was a very positive, upbeat meeting. During the session, many aspects of his experience as the student trustee were reviewed and discussed. Trustee Manning noted that he is an exceptional young man. In preparation of the next incoming student trustee, Mr. Bow has assembled and will make available a binder to aid the new incoming student trustee. A copy of the completed exit interview will be on file in the President's Office as well as with the Chair of the Council. Trustee Manning specifically noted Mr. Bow's acknowledgement and appreciation for all of the Trustees who helped him to understand the role of a Trustee. Mr. Bow has also made some recommendations to assist the next mentor and remaining Council members to guide the new incoming student trustee. Trustee Manning stated

that she learned as much from Mr. Bow as he learned from her as his mentor. Chairman Shields thanked Trustee Manning for her report and work as Mr. Bow's mentor.

The Chair asked the University Advancement Committee representative to step forward for the delivery of the committee report. Ms. Julie Chacona extended the following highlights on behalf of Vice President Whitehair who was unable to attend due to scheduled vacation:

University Advancement

- As of today, the Advancement office has raised more than \$4,000,000 for fiscal year 2009-10 which is a record for Edinboro University compared to last year at this time when \$2.9 million in raised dollars.
- Ms. Chacona reported that six major gifts in excess of \$10,000 have been received by the Advancement office.
- Also, and since the last business meeting, \$58,000 in direct sponsorship contributions in support of the Bioethics Conference have been recorded.

Foundation

- On June 1, the Edinboro University Foundation closed on \$60,820,000 in Revenue Bonds for Phase II of the student housing project. Construction has begun on the four buildings that offer suite-style housing adding an additional 856 beds to *The Highlands at Edinboro University*. All four buildings are scheduled to open in the Fall of 2011.

Alumni

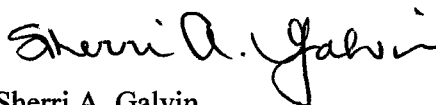
- The Edinboro University Alumni Board had a 100% giving rate to the university for the 2009-2010 fiscal year.
- The Board approved Dan Walsh as a new member of the Alumni Board. Dan is a 2008 graduate with a Bachelor of Science degree in Economics. He currently works as a Credit Analyst for First National Bank and is pursuing his MBA.
- The Edinboro University Alumni Board approved the following Executive Committee Officers effective April 2010:
 - **President** - Dave Irlbacher (one-year term)
 - **Vice President** - Terry Pytlarz (one-year term)
 - **Treasurer** - Mary Timashenka (one-year term)
 - **Secretary** - Pat Santelli (one-year term)
- The Alumni Association will host an event in Pittsburgh tomorrow evening with over 100 alumni registered to attend. On July 29, an alumni gathering event is being scheduled in Cleveland, Ohio at Nighttown (Cleveland Heights).
- A Board retreat will be held on August 3, 2010, for the Alumni Association Board of Directors.
- Homecoming 2010 will be held September 24-25.
- Lastly, on November 19, the 3rd Annual Presidential Scholarship Gala will be held at the Erie Ambassador Banquet and Conference Center. At this celebration, Trustee Virginia McGarvey will be honored.

Chairperson Shields invited questions concerning Ms. Chacona's report on behalf of Vice President Whitehair. Hearing none, he moved to the final agenda item which was an update of the PACT Executive Committee. In Trustee Thomas' absence, the Chair noted discussions relative to upcoming meetings at Kutztown University in the Fall 2010. He anticipates good representation by Edinboro Trustees at this conference since group transportation will be scheduled. The fall conference at Kutztown will set the precedence for Edinboro's hosting of the PACT Conference at Edinboro in Spring 2011. Dates currently under consideration fall between April 5 and May 1.

Lastly, Chairman Shields reported that planning is underway for the Legislative Breakfast meeting to be hosted by President Brown on Monday, August 2.

The Chair solicited additional items for the good of the order. Hearing no requests for additional discussion, Chairman Shields called for a motion to adjourn. It was voted, on motion of Trustee Pulice, seconded by Trustee Manning to adjourn the quarterly business meeting. The quarterly business meeting adjourned at 6:49 p.m. The next quarterly business meeting of the Edinboro University Council will be preceded by a study session to be held on Monday, August 23, 2010.

Respectfully submitted,



Sherri A. Galvin
Assistant to the President
and Recording Secretary