

Minutes approved: June 14, 2010

MINUTES
Edinboro University of Pennsylvania
Council of Trustees Meeting
Monday, March 15, 2010
Van Houten Dining Hall – South

Following the conclusion of individual Committee meetings, Council members arrived at the President's Suite located in Van Houten Dining Hall for the dinner session. At approximately 4:30 p.m., President Brown joined Council members to dine with them. Open discussions continued during the meal session. After dinner, Council members along with President Brown adjourned to the south dining hall for the conduct of the public meeting.

At 6:06 p.m., Chairperson Shields convened the public quarterly business meeting of the Edinboro University of Pennsylvania Council of Trustees. He requested the Recording Secretary, Sherri Galvin, to conduct Roll Call and verified a quorum was present. The following Council members were in attendance either in person or via the university's bridge line:

Mr. Joshua Bow
 Dr. Raymond Dombrowski
 Mr. Daniel Higham
 Mr. John Horan
 Catherine Manning, SSJ
 Mrs. Virginia McGarvey
 Mr. John Pulice (by bridge line)
 Mr. Harold Shields
 Mr. Harry Thomas (by bridge line)

Absent: Mr. John Evans and vacant position due to resignation of Dr. Joseph Cacchione on 10/15/09)

In addition to President Brown, the following individuals were in attendance at the public meeting:

Dr. James Bolton, Interim Dean of Education
 Dr. R. Scott Baldwin, Dean of Graduate Studies and Research
 Mr. Sid Booker, Associate Vice President for Human Resources and Faculty Relations
 Mr. Terrence Carlin, Associate Vice President for Partnerships and Development
 Dr. Donald Dilmore, Associate Vice President for University Libraries
 Ms. Kimberly Fabrizio, Executive Assistant to the President
 Ms. Sherri A. Galvin, Assistant to the President and Recording Secretary
 Mr. Gordon Herbst, Vice President for Finance and Administration
 Dr. Jean Jones, President – Local APSCUF
 Dr. Andrew Lawlor, Associate Vice President for Technology & Communications
 Ms. Jamie Lutz, President – Student Government Association
 Ms. Amy Neil, Assistant Vice President for Communications and Marketing
 Mr. Jeff Pinski, Associate Director of Public Relations and Marketing
 Dr. Kahan Sablo, Interim Vice President for Student Affairs and Dean of Student Life
 Dr. Terry Smith, Dean of Liberal Arts
 Mr. Bruce Whitehair, Vice President for University Advancement

Guests: Cathy Joritz (former faculty member of the Art Department)
Amber Wellington from the Albion/Edinboro News (Gazette newspapers).

Next, Chairperson Shields moved to the first item of action, Old Business – Minutes from the previous two meetings. These included a Special Meeting held on Friday, February 19, 2010, and a quarterly Meeting held on Monday, October 26, 2009. The Chair solicited concerns, comments, corrections or additions. Hearing none, he entertained a motion for approval of the Minutes from the Special Meeting held on Friday, February 19, 2010, and from the quarterly Meeting held on October 26, 2009. **It was voted**, on motion of Trustee Dombrowski, seconded by Trustee Bow to approve the above-referenced Minutes as presented. Due to Trustees Pulice and Thomas' participation via the university bridge line, the Recording Secretary was requested to conduct a Roll Call vote for each agenda item requiring Council of Trustees' approval. Following the Roll Call vote, the Chair noted that the motion carried with the unanimous approval by the Council.

The Chair then requested the Chair of the Presidential Evaluation Ad Hoc Committee, Trustee John Horan, to deliver an update. Trustee Horan reported a Special Meeting was held on Friday, February 19, 2010, and that the Council unanimously accepted the recommendation and evaluation presented by the Presidential Evaluation Committee. Subsequent to that meeting, Trustee Horan attended a meeting in Pittsburgh on March 10 with Chancellor Cavanaugh, President Brown and Council Chairman Harold Shields to review and discuss the evaluation. The Chancellor provided his input during that meeting and expressed his satisfaction with what he has seen and heard about progress made at Edinboro University under the leadership of President Brown. He also expressed to Chairman Shields and Trustee Horan, the respect and high esteem that President Brown commands from other colleagues across the State System. The meeting with the Chancellor went extremely well and covered a wide range of topics in addition to the presidential evaluation. Trustee Horan reported that the next step is for the recommendation to be forwarded to the Board of Governors for review and action at their meeting to be held on Thursday, April 8, 2010, along with the Council's recommendation that the President's contract be extended in accordance with the Board's policy. Chairman Shields solicited questions or comments from Council members. The Chair then took the opportunity to, once again, thank Trustee Horan and members of the Presidential Evaluation Committee (Trustees Bow and Higham) for a job well done. He acknowledged the amount of time and effort utilized in conducting the formal evaluation and producing the final document.

Next, the Chair called for comment(s) from the public in attendance. He stated that the public comment period limits each person to a five minute public comment and inquired if there was anyone who cared to speak. The Chair requested the individual who stepped forward to state their name and affiliation for the record. The individual identified herself as Cathy Joritz, a former animation professor at the university. She further stated that her contract was not renewed in 2006. Ms. Joritz presented three major questions for the Trustees which addressed questions of progress toward diversity and remedy of alleged pro-male, anti-female bias within the Art Department, particularly the cinema/animation area. Chairperson Shields thanked Ms. Joritz for her comments. He invited others in attendance who had an interest in speaking to step forward during the Public Comment period.

Noting no other requests to speak, the Chair recognized the presence and attendance by the Student Government Association President, Jamie Lutz. He noted that Ms. Lutz is also a member of the PASSHE Board of Governors and thanked her for attending the meeting.

The Chair then called on President Brown to deliver the *President's Report to the Council*. Dr. Brown thanked Chairperson Shields and proceeded to highlight several news-worthy items. He began by noting that the Governor's proposal for the 2010-11 Budget includes the reinstatement of Key 93 funds and the renewal of stimulus monies which would certainly assist the university with respect to the care and maintenance of facilities on campus. The good news is that PASSHE will likely see a budget which is flat. The President noted, however, concern about what will happen in 2011-12 when stimulus monies expire. He assured Trustees that the university is working to address and develop plans for how to best generate funds to ensure that the university moves in a positive direction. The President stated forward momentum direction in terms of enrollment seen on campus. In reviewing the Spring freeze file data, one can see a 5% increase in the number of undergraduate students (5,975) compared to 2009. Graduate students increased by 22% to 1,808. Overall, therefore, admissions experienced a 9% increase compared to Spring 2009. In terms of preparations for the Fall 2010 semester, President Brown noted the coining of a new catch phrase - "scary good." Current data, shows 4,210 freshman applications which is only 230 short of where admissions was for the whole of last year. Overall, freshman and transfer applications are up 14% (same time last year) or 594 applications. Freshman and transfer admits are approximately 21% higher than this time last year. Deposits for freshman and transfer students are nearly 40% higher than this same time last year. And, of course, he noted that if one took a look at Fall 2008 statistics, one would see 630 more deposits than the entering class for Fall 2008 (same time). President Brown reported that planning is currently underway in order to determine what needs to be done with respect to handling a projected increase in the number of students both at the undergraduate and graduate level. Predictions strongly indicate significant increases in graduate enrollments. In terms of campus, it is recognized that the facilities are an investment in our students and our faculty. President Brown reiterated the continuing mantra of "everything that we do must reflect the excellence of the institution – the excellence of the education that we provide in the classroom." He reported on the "wall breaking" ceremony that took place early in the semester which signified the start of renovations to Cooper Hall. The President reported on the progress of the construction of the Human Services building which will house the Nursing program and Speech Language and Hearing departments. He stated that the project is on schedule and should be completed this coming November with the projected move in scheduled for Spring 2011. Similarly he noted that faculty from Psychology and Communication and Media Studies Departments are working with the architects to design a large classroom space in Compton Hall which would seat around 130 students. The Ross Hall renovation program is now in design phase. Plans call for the integration of the Math and Computer Science Department in that building with the university-wide technology and communications operations which will provide for significant improvements to technology and infrastructure on campus. With respect to the Mike S. Zafirovski Sports and Recreation facility (referred to as the "dome") President Brown announced that the PSAC Track and Field Championships were hosted in that facility earlier in the year. He also noted that many health and physical education classes, staff and student recreation activities, and practice sessions by athletic teams are also taking place year-round. Tuesday evenings have been earmarked for use by area high schools for track and field practices. These sessions generate revenue for the university since they are charged a nominal fee for practice sessions. Next President Brown spoke about plans for the Foundation's Phase II of the student housing project – The Highlands at Edinboro. It is anticipated that a ground breaking ceremony will be held in May or June with facilities available for occupancy by students in the Fall 2011. At the Porreco Center in Erie, the university has begun to offer workforce-based training programs through the Precision Manufacturing Institute (PMI). These offerings help to

meet a need that has long been recognized in northwestern Pennsylvania and assists companies with the hiring of workers who possess the appropriate level of high quality training. President Brown announced the creation of a College Start Program at The Joseph T. Buba Center in Meadville. Plans call for the enrollment of between 25-30 students for this program to begin Fall 2010. The President reported on the university's continued concern for the environment and sustainability issues. This is more than a catch phrase on campus when one talks about clean and renewable energy. He was pleased, therefore, to report on the latest development – the receipt by the university of a nearly half million dollar grant for the placement of a 210-kilowatt solar array to be constructed atop McComb Fieldhouse. In addition to generating electricity for the university, the array will allow the university to market and sell solar renewable energy credits. The array's .21-megawatt capacity will not only generate 227 megawatt hours of electricity, but also reduce carbon emissions by some 272 tons. President Brown also noted the installation and use of geothermal wells on campus which now characterizes nearly every renovation and building project underway on campus. The Cooper Hall renovation also includes a new greenhouse structure that will contribute to a living-learning environment designed to facilitate teaching and research opportunities related to sustainability. The President stated that all of these efforts continue to demonstrate a strong commitment to sustainability on campus and everything that is undertaken in the future will have a strong sustainability component. With respect to globalization efforts, the university is pleased to have hosted return visits to the Edinboro campus due to international travel by President Brown and Mr. Terrence Carlin. Recently, President Brown and Mr. Carlin hosted the visit of Dr. Alexander Abashkin, Vice Rector for International Programs at the Academy of the National Economy, under the government of Russia. During his visit, discussions took place regarding exchange opportunities for Edinboro students to visit Russia and vice versa. The President stated that a summer program in the area of business between the Academy for National Economy and Moscow State University looks to be very promising. President Brown also reported on the recent visit of Tien-Rein Lee who is the former President of the Chinese Cultural University. Dr. Lee now serves as a consultant to their Board of Trustees and discussions focused on the many opportunities for international exchanges. We hope to host a group of students from Taiwan and send one of the university sports teams to Taiwan for some exhibition games. A visit by 15 students from Suwon Women's College was also hosted by Edinboro. These students came to improve their English language abilities and also get a flavor of what it is like to be a student at an American university. The President noted specifically that he and Mr. Carlin visited this institution some time ago on their first trip to South Korea. President Brown then commented on the university's selection to be one of four PASSHE institutions invited to participate in a live video conference with Governor Rendell. Shippensburg served as the host institution while East Stroudsburg, Edinboro, Kutztown, West Chester and the University of Pittsburgh served as viewing sites. He noted that more than 50 individuals from campus were on hand to hear the Governor's remarks and to engage in a discussion about the use of stimulus money in the Commonwealth of Pennsylvania. President Brown next spoke about the successes of various athletic teams. Edinboro student athletes continued to perform remarkably in the classroom as well as engaging in athletic pursuits. This year's student-athlete banquet honored 163 student athletes; the highest number ever recognized. He noted that 36% of our student athletes maintained a cumulative quality point average (QPA) of 3.0 or higher. President Brown reported that the following teams actually have QPA's combined of 3.0 or higher:

Men's Cross-Country	Women's Swimming
Women's Cross-Country	Women's Track & Field
Women's Soccer	
Women's Swimming	

Men's and Women's Cross-Country Teams were again recognized by the U.S. Track and Field and Cross-Country Coaches Association for their excellence in the classroom. A total of 62 men's teams earned All-Academic honors with Edinboro and Northern State sharing the highest team QPA of 3.54. Individually, Edinboro has six All-American runners tying for the most by any team in the country. President Brown reporting last fall, Wheelchair Basketball Coach Jim Glatch's achievement of helping the United States Team Under 23 win the World Championship in Paris, along with two Edinboro University wheelchair basketball players. He noted that Coach Glatch's success and impact while in Paris garnered us a visit to Edinboro of the French National Wheelchair Basketball Team. This international team came to campus to train with our wheelchair basketball team. The President stated that Coach Glatch has also been selected as the Head Coach of the U.S. Men's Team for the 2010 World Championships in Birmingham, England (a place well known by President Brown). The Wrestling Team captured its eighth straight Eastern Wrestling League (EWL) crown. Six members of the wrestling team are headed to nationals in Omaha, Nebraska. These include:

Chris Birchler
Pat Bradshaw
Torsten Gillespie
Jarrod King
Eric Morrill
Phil Moricone

The Athletics Department anticipates that the nationals will be televised live on ESPN. President Brown noted it is terrific to see Edinboro's name appearing on television and being broadcast across the bottom of the television screen when one talks about national rankings in Division I. Currently, Jarrod King is ranked #2 in his weight class, and achieved his third straight EWL title last month. Chairman Shields thanked President Brown for the excellent report and solicited any comments or questions.

Next, Chairman Shields moved to new business action items – the adoption of the 2010-11 Edinboro Council of Trustees Meeting Schedule (**Attachment #1**). The Chair elaborated that the study sessions have been utilized well over the past couple of years to discuss topics of interest in detail. There are three scheduled sessions which have been placed on the proposed schedule to coincide with some activities which will be occurring, such as the academic goals for the year and preliminary budget discussion in 2011. He noted that four quarterly business meetings and three study sessions have been proposed. Chairman Shields solicited a motion for approval of the proposed 2010-11 meeting schedule as presented. **It was voted**, on motion of Trustee Manning, seconded by Trustee Bow to approve the 2010-2011 Edinboro University Council Meeting Schedule as presented. Chairman Shields asked for any discussion. Hearing no requests, the Chair instructed the Recording Secretary to conduct a Roll Call vote. The motion carried with unanimous approval by the Council.

Chairman Shields asked the Chair of the Academic Affairs Committee to report on their meeting and present any action items for consideration. Trustee Dombrowski stated that he and Trustee Pulice met this afternoon with Drs. Scott Baldwin, James Bolton, Mike Hannan and Terry Smith. Based upon their extensive and excellent work and the work of faculty and staff, Trustee Dombrowski moved to accept the recommendation of President Brown for the approval of the following program proposals:

NEW PROGRAM

Master of Early Childhood Education Online program

PROGRAM REVISIONS

Master of Arts in Communication Studies

Master of Education in Middle and Secondary Instruction

Master of Science – Educational Specialist in School Psychology

Bachelor of Arts in Psychology

Bachelor of Science in Computer Science

Minor in Ceramics

Minor in Drawing

Minor in Jewelry/Metalsmithing

Minor in Latin American Studies

Minor in Painting

Minor in Printmaking

Minor in Wood Furniture

MORATORIUM

Bachelor of Arts in Latin American Studies

It was voted, on motion of Trustee Dombrowski, seconded by Trustee Bow to approve the above-referenced program proposals as presented. Chairman Shields asked for any discussion. Hearing no requests, the Chair instructed the Recording Secretary to conduct a Roll Call vote. The motion carried with unanimous approval by the Council.

Trustee Dombrowski then called on Dr. Terry Smith, Dean of Liberal Arts, to provide a brief Academic Affairs Committee report. Dr. Smith noted the distribution of a written Academic Affairs report and verbally noted the following highlights. These included:

- **Dr. Kathleen Stevens**, Department of Elementary, Middle and Secondary Education and other members of the School of Education, have created an initiative called *My Professor's Closet*. This initiative collected clothing for over 130 field students and student teachers so they could dress in a professional manner when attending placements in local schools.
- Student Trustee **Joshua Bow** and **Ms. Rikki Miller** both of the Psychology Department have been selected by the Council on Undergraduate Research to make a presentation in Washington, DC on April 13 to summarize some of their original research which they did under the direction of Dr. Peter McLaughlin. The Psychology Department has an emphasis on research and we are very proud of Joshua and Rikki for what they have accomplished.
- You will recall that last year, **Joshua Sherretts**, a Bachelor's in Science Education in Social Studies, graduate of Edinboro was runner-up for the Ali Zaidi Award which is the highest award that the PASSHE can confer upon an undergraduate. One person from the 14 universities who is a graduating senior receives that award for outstanding academic performance. This year's recipient is our own **Joshua Bow**. Congratulations were

extended and a round of applause ensued. Chairman Shields added his congratulations and noted that it is the first time in ten years that someone from Edinboro has been selected to receive this award.

For the record, the following informational items were provided to Council members for their information and review. These included:

Change in Sabbatical Leave

Dr. John Cussen, English and Theatre Arts Department, change in sabbatical leave from a full year at half-pay to half-year (Spring 2011) at full pay.

Individuals Awarded Emeritus Status – December 2009

Dr. Kenneth M. Adams	School of Education
Dr. Mary Jo Campbell	Elementary Middle Secondary Education
Dr. Gloria J. Gerbracht	Early Childhood & Special Education
Mr. Charles J. Marr	English & Theatre Arts
Dr. An-Sik Min	Organizational Studies
Dr. Nelson Smith	Communication and Media Studies

Faculty Members Awarded Promotions effective Fall 2010

Instructor to Assistant	Department
Dr. Susan Maloney	Nursing Department
Dr. Lisa Tong	Professional Studies Department
Dr. Cathleen Wierzbowski	Nursing Department

Individuals Granted Tenure – December 2009

Dr. Michael J. Vetere	Professional Studies
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Non-renewal of Contract – May 2010

Dr. Antonio Fevola	Professional Studies
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Chairman Shields thanked Dr. Smith for his delivery of an informative report and solicited any questions or comments. Hearing none, the Chair moved to a report on behalf of the Communications and Marketing Committee by Assistant Vice President Amy Neil.

Ms. Neil also reported meeting with the Communications and Marketing Committee. The following written report was distributed to Council members. In addition, Ms. Neil provided report highlights verbally. These included:

- Since the Council last met, the Communications staff had the pleasure to write about many campus successes and will soon be writing about Joshua Bow's recent award.
- Staff also wrote about and helped to plan numerous events including the PMI announcement at The Porreco Center, the Buba gift announcement in Meadville, the Cooper Hall wall-breaking and the grand opening of the Dome.

- Communications staff played an important role in sending urgent news to the campus community about the accident that claimed the lives of three Edinboro students, the temporary relocation of Highlands II students, and the HVAC fire on the roof of Cooper Hall.
- These events caught the attention of statewide media and staff were very careful to utilize the talking points created for each incident, to ensure information given to media and campus community was not only correct, but also on message.
- Thanks to Anita Joslyn, the Thistle Post (an electronic newsletter) has been revived and it has received a warm reception from faculty, staff and alumni.
- The magazine, *Edinboro News*, is going through a transition. The new *Edinboro University Magazine*, as it is now called, will be in your mailboxes next week. Future issues will include more news and stories on individuals and campus successes. Jeff Pinski, staff from the Alumni Association and University Advancement did a splendid job providing content for this issue. Not to be left out is Ron Cox, who oversaw the production of the publication.
- Over the past few months, advertising and marketing efforts lessened a bit, in anticipation of our April campaign which is timed to coincide with our open houses.
- We did, however, take advantage of several regional opportunities, such as running our commercials during the opening ceremony of the Winter Olympics and obtaining prime advertising real estate in the *Erie Times-News* – the Thanksgiving Day wrap. Enclosed in the wrap were all of the flyers and coupons for “Black Friday” sales. There is a story behind this wrap and other promotions for the month of November. I’ll give you the abridged version. One of the students who was killed in the car accident was prominently featured in one of our commercials and also on the wrap. We were able to immediately pull the commercial out of rotation. The wrap, however, was already printed and flyers inserted. Sensitive to the situation, the *Erie Times-News* reprinted the wrap and management and staff worked overtime – some unpaid – to reinsert the flyers.
- On a lighter note and not to be forgotten is the redesign of the Agway sign. The sign will go up once the snow melts a bit more.
- The Great Commercial Contest drew over a dozen entries, and the winning commercial and three runners-up were aired by Erie’s WICU-TV during the Super Bowl. Our first annual “Show Your Snow” contest received over 250 photos from the campus community, general public and alumni. The contest runs through mid-April.
- Update on social media efforts continue to be successful. Since October, we’ve gained nearly 250 Twitter followers for a total of 1,340 followers.
- In the last five months, the total number of YouTube video views on Edinboro University’s channel increased by 12,708 to 35,200 views. Males make up 70% of our YouTube audience, and 30% of our total audience is in the 45-54 age group. The next largest age group is 35-44, at 27%. The most popular video is Ron Cox’s version of an

ESPN story that featured Edinboro University along with some other prominent institutions...and the possibility of a plaid football field.

- Edinboro gained 1,833 Facebook fans for a total of over 3,370 fans. To put it into perspective, Gannon and Mercyhurst have 4,524 fans...combined. Our Facebook fanbase remained about the same, with 62% of our fans being female. Of this group, 32% are between 18-24 years of age and 30% are in the 25-34 years category.
- Lastly, Tartan Day will be celebrated on April 6. There will be a website, Tartan Tater Tot eating contest, Kilted Mile Run, as well as some Boro Bingo and some other exciting activities.

Chairman Shields solicited any questions or comments. Hearing none, the Chair moved to the next agenda item – a report from Vice President Gordon Herbst on behalf of the Finance and Administration Committee.

Vice President Herbst reported that the Finance and Administration Committee met earlier in the day to review those items recommended for consideration and action by the Council. These materials were provided to members of the Council in advance of the meeting along with the agenda. Under New Business – Action Items, Vice President Herbst requested acceptance by the Council of President Brown's recommendation for the approval of Contracts and Purchases for the period October 1 – December 31, 2009 and January 1 – February 28, 2010. He reminded Council members that the contracts and purchase orders were listed in the encumbered amounts for the fiscal year as opposed to the payment amounts. **It was voted**, on motion of Trustee Dombrowski, seconded by Trustee Higham to accept President Brown's recommendation for approval of the Contracts and Purchases as reviewed for the period October 1 through December 31, 2009 and January 1 – February 28, 2010. The Chair directed a Roll Call vote which yielded the motion carrying with unanimous approval by the Council.

Secondly, **it was voted**, on motion of Trustee McGarvey, seconded by Trustee Bow to accept the following recommendations by President Brown for the approval of the following items which were grouped together under one motion. These included:

- The University's Financial Statements for years ended June 30, 2009 and 2008 and the Independent Auditors' Report; and November 18, 2009 - Parente Randolph Internal Control Letter; Parente Randolph recommendations; and Edinboro University's Management Response dated November 18, 2009, be accepted by the Council. Vice President Herbst noted that the above-referenced documents were previously circulated to Council members under cover memorandum from President Brown dated January 11, 2010.
- The Resolution for University-Financed Capital Facilities project in the amount of \$5.9 million (**Attachment #2**). Projects include the renovation of McNerney Hall to accommodate the university's student Health Center; the renovation of Compton Hall gymnasium for a state-of-the-art 120-seat classroom; miscellaneous Porreco Center upgrades and expanded parking; and the renovation of a vacant building at the main entrance to campus that will serve as the Welcome Center and campus Police Station.

A Roll Call vote was taken by the Recording Secretary. For the record, the motion carried with the unanimous approval by the Council.

Next, Vice President Herbst requested action on the proposed Fees Schedule for fiscal year 2010-2011. He noted that President Brown recommends adoption of the Fees Schedule as presented under cover memorandum dated March 15, 2010. Prior to the vote, Trustee Thomas asked for some discussion on the matter and asked if Vice President Herbst could review and respond to the proposed increase in fees in residence halls, meal plans and health center fees. Specifically, Trustee Thomas inquired how we are placed in terms of our sister institutions within the System. Trustee Thomas asked that the prior known fee be reviewed as well as the proposed percentage of increase for each. Mr. Herbst noted with respect to the latter (the Health Center fee) it was \$80 in FY 2009-10 and the recommendation is to add \$15 – raising it from \$80 to \$95. In so far as our sister institutions are concerned, Indiana University and at least three other universities have fees that are greater than the figure in front of the Council. He recalled that Indiana was in the \$110-120 range per semester. With respect to Residence Hall fees the proposal was for \$100 increase or 4%; he noted that it was difficult to answer that question in respect to how the other universities fare because, like Edinboro University, our sister institutions have a mix of university-owned as well as privatized housing options available to the students. Edinboro University falls within the low range if fees charged were averaged all together. Our university-owned housing is higher in some cases and lower in other cases than other PASSHE institutions. Trustee Thomas inquired if Edinboro was competitive. Vice President Herbst responded in the affirmative since based on preliminary and current enrollment projections we look to improve the number of incoming students over last year. As the amount of students increase in the residence halls to the level that they were in the early 1990's, the Council could possibly review a future proposal which does not call for a raise in the fees structure because there will be more students to share the cost of debt service on Dearborn and Earp Halls. Trustee Thomas inquired about the percentage of capacity at the present time. By residence hall, the range is between 96% in the Highlands to roughly 90-94% in the traditional residence halls. Rose Hall has the highest percentage and Dearborn had the least at 90%. Chairperson Shields solicited additional comments, questions, or concerns. Trustee Horan noted for Trustee Thomas' edification the Finance and Administration Committee members asked the same questions of Vice President Herbst in the earlier Committee meeting. He stated the Committee's concern, of course, is that this is the one area where the Council has some say in terms of what the costs/charges will be in terms of the education we provide here so we are extremely concerned that we remain competitive. Trustee Horan believes that part of our message is that we are not only higher education, higher quality education – but affordable education. Trustee Horan further stated that Committee members are extremely concerned about that aspect and Vice President Herbst has provided all Committee members with information that he will share with Trustee Thomas showing our peer institutional data and where Edinboro stands on each one of those fees that is currently being charged to students. He also noted that Edinboro stands in the aggregate when compared with sister institutions. Trustee Horan stated that he is satisfied that we are keeping it as tight as we can. Vice President Herbst has also shared with the Council the expense side of the equation, and not to speak for him, but Trustee Horan believes that Vice President Herbst has been somewhat conservative. Vice President Herbst also noted in the meeting materials, the introduction of meal plans that provide more selection to students. These additional options, therefore, actually lower the total price by \$300-400 for students who elect the 60-block meal plan and reside in the residence hall. Therefore, Mr. Herbst noted some balance between the room rate combined with the bargain in meal selections available. The memorandum dated March 15 from President Brown discussed the following proposed fees in which an increase was recommended. These included:

Residence Halls – a \$100 per semester increase (4%) in the double room rate in the residence halls. Operating and maintenance costs have risen due to contractual obligations. The fee increase will provide funds to balance the residence hall budget.

The 2009-10 room rates for the *Highlands at Edinboro* are being reviewed by the Edinboro University Foundation. While those rates have not yet been finalized, I am anticipating a 4% increase or a total of \$100 per semester.

Meal Fees – a 2% increase in semester meal fees initiated through the consumer price index and stipulated within the university's dining services contract. It should be noted that several new meal plan options will be available to increase the selection and help reduce the cost to our students. Among these are plans for as little as \$460 (block of 60 meals).

Health Center Fee – a \$15 per semester increase in the student health fee. The increase will be used to support the increases costs of operation for the health center.

Fees and Fines – a \$25 increase in “moving violation” fine and a \$25 increase in vehicle “booting fee,” all in accordance with Board of Governors Policy 1985-02-A: Operation of Motor Vehicles on State System of Higher Education Facilities.

Lastly Council members were advised that the Student Government Association initiated a 2.3% increase in the **Student Activity Fee** based on the consumer price index.

Chairperson Shields noted that this matter is a cost verses value situation. If one believes that they are getting value for the amount of money they are being charged, the university will stay competitive. He noted that the administration and Council will be under more and more pressure as we enter the next couple of years in terms of cost and revenue comparisons. The Chair shared that as a newly appointed member to the PASSHE Board of Governors that he has taken the opportunity in the past two months to visit each of the other 13 universities in the State System. The visits were interesting and informative. Although he would not identify the specific institution, he informed the Council that one university charges \$925 in student fees which he would personally view as a tremendous burden to carry on students. Following these discussions, **it was voted**, on motion of Trustee McGarvey, seconded by Trustees Higham and Manning to accept President Brown's recommendation for the adoption of the proposed Fees Schedule for fiscal year 2010-2011 as presented (**Attachment #3**). The motion carried with the unanimous approval by the Council following a Roll Call vote by the Recording Secretary.

For the record, Vice President Herbst noted several pages of personnel transactions since the October 26, 2009, Council meeting which were being presented for their review and information. These included:

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Anderson-Miller, Dr. Gae, part-time (50%), temporary, Instructor, Early Childhood and Special Education Department, Spring 2010 semester, contingent upon enrollment at \$10,768.09 effective January 16, 2010.

Aylsworth, Ms. Jacqueline L., regular, full-time, Custodial Worker I, Facilities Department, at \$22,807.00 effective December 5, 2009.

continued – New Hires/Replacements/Continuations

Belfiore, Ms. Jacqueline L., regular, full-time, Custodial Worker I, Facilities Department, at \$22,807.00 effective December 5, 2009.

Bly, Ms. Shannon D., part-time (wage), Substitute University Registered Nurse, Ghering Health and Wellness Center, at \$21.08 hourly for hours worked on an as-needed basis, effective October 26, 2009.

Bukva, Mr. Emir, part-time (67%), temporary, Instructor, Art Department, Spring 2010 semester, contingent upon enrollment at \$14,429.24 effective January 16, 2010.

Cardarelli, Ms. Marleen, regular, full-time Clerk Typist 2, Records and Registration Office, at \$25,702.00 effective November 30, 2009.

Chan, Mr. James, part-time (50%), temporary, Instructor, Mathematics and Computer Science Department, Spring 2010 semester, contingent upon enrollment at \$10,768.10 effective January 16, 2010.

Cleary, Mr. Patrick, part-time (12.5%), temporary, Instructor, Student Affairs and Student Success Faculty Department, Spring 2010 semester, at \$2,692.02 effective January 16, 2010.

Conlon, Ms. Yvonne, full-time, temporary, Instructor, Early Childhood and Special Education Department, Spring 2010 semester, contingent upon enrollment at \$21,536.18 effective January 16, 2010.

Delsandro, Mr. James H., part-time (75%), temporary, Instructor, Early Childhood and Special Education Department, Spring 2010 semester, contingent upon enrollment at \$16,152.13 effective January 16, 2010.

DeMarco, Ms. Denise L., part-time (wage), Substitute University Registered Nurse, Ghering Health and Wellness Center, at \$21.08 hourly for hours worked on an as-needed basis, effective October 26, 2009.

DiFuccia (Kramer), Ms. Janice R., part-time (50%), temporary, Instructor, Professional Studies Department, Spring 2010 semester, contingent upon enrollment at \$10,768.09 effective January 20, 2010.

Doty, Ms. Amy, part-time (50%), temporary, Instructor, English and Theatre Arts Department, Spring 2010 semester, contingent upon enrollment at \$10,768.09 effective January 16, 2010.

Dow, Mr. Scott A. part-time (33%), temporary, Instructor, Art Department, Spring 2010 semester, contingent upon enrollment at \$7,178.73 effective January 16, 2010.

Feleppa, Ms. Jan, part-time (25%), temporary, Instructor, Professional Studies, Spring 2010, contingent upon enrollment at \$5,384.04 effective January 16, 2010.

Fry-Manross, Ms. Marjorie M., full-time, temporary, Instructor, English and Theatre Arts Department, Spring 2010 semester, contingent upon enrollment at \$21,536.18 effective January 16, 2010.

Garrett, Mr. Michael J., part-time (66%), temporary, Instructor, Art Department, Spring 2010 semester, contingent upon enrollment at \$14,357.45 effective January 16, 2010.

Guianen, Ms. Stacey, regular, full-time Clerk Typist 2, Ghering Health and Wellness Center, at \$25,702.00 effective January 4, 2010.

Haas, Ms. Julie M., part-time (25%), temporary, Instructor, Speech, Language and Hearing Department, Spring 2010 semester, contingent upon enrollment at \$5,653.25 effective January 16, 2010.

Harida, Mr. David, part-time (50%), temporary, Instructor, Early Childhood and Special Education Department, Spring 2010 semester, contingent upon enrollment at \$10,768.09 effective January 16, 2010.

Heibel, Mr. Sean M., regular, full-time Patrol Officer, University Police Department, at \$33,466.00 effective November 9, 2009.

continued – New Hires/Replacements/Continuations

Hilinski, Mr. Albert, part-time (25%), temporary, Instructor, English and Theatre Arts Department, Spring 2010 semester, contingent upon enrollment at \$5,384.04 effective January 20, 2010.

Hogarty, Ms. Donna Brown, full-time, temporary, Instructor, English and Theatre Arts Department, Spring 2010 semester, contingent upon enrollment at \$21,536.18 effective January 16, 2010.

Hudson, Ms. Barbara, part-time (50%), temporary, Instructor, Early Childhood and Special Education Department, Spring 2010 semester, contingent upon enrollment at \$10,768.09 effective January 19, 2010.

Jung, Ms. Cara R., full-time, temporary, Instructor, Art Department, Spring 2010 semester, contingent upon enrollment at \$21,536.18 effective January 16, 2010.

Karns, Mr. Alan J., part-time (50%), temporary, Instructor, Elementary, Middle and Secondary Education Department, Spring 2010 semester, contingent upon enrollment at \$10,768.09 effective January 16, 2010.

Kingen, Mr. Timothy K., regular, full-time, Equipment Operator B, Facilities Department, at \$28,968.00 effective November 9, 2009.

Konwinski, Mr. Donald, full-time, temporary, Instructor, Mathematics and Computer Science Department, Spring 2010 semester, contingent upon enrollment at \$23,743.68 effective January 16, 2010.

Latimer, Ms. Kathleen A., part-time (wage), Substitute University Registered Nurse, Ghering Health and Wellness Center, at \$21.08 hourly for hours worked on an as-needed basis, effective October 26, 2009.

Martin, Ms. ReNesha Y., regular, full-time (9 month), SUA 2 Area Coordinator, Residence Life and Housing Office, at \$32,145.00 effective January 4, 2010.

Masters, Mr. David A., regular, part-time (wage), Special Transport Vehicle Operator, Office for Students with Disabilities, at \$11.66 hourly for hours worked on an as-needed basis, effective December 4, 2009.

Maynard, Dr. Dean C., part-time (25%), temporary, Instructor, Elementary, Middle and Secondary Education Department, Spring 2010 semester, contingent upon enrollment at \$5,384.04 effective March 18, 2010.

McHenry, Dr. William J., part-time (25%), temporary, Instructor, Professional Studies Department, Spring 2010 semester, contingent upon enrollment at \$5,384.04 effective January 25, 2010.

Miller, Mr. Adam R., part-time (25%), temporary, Instructor, Social Work Department, Spring 2010 semester, contingent upon enrollment at \$5,384.04 effective January 16, 2010.

Miller, Dr. Scott, full-time, tenure-track, Associate Professor, Business and Economics Department, effective August 28, 2010 at \$79,285.86

Moore, Ms. Cheryl S., part-time (wage), Substitute University Registered Nurse, Ghering Health and Wellness Center, at \$21.08 hourly for hours worked on an as-needed basis, effective October 26, 2009.

Ouellet, Ms. Marianne, part-time (50%), temporary, Instructor, Early Childhood and Special Education Department, Spring 2010 semester, contingent upon enrollment at \$10,768.09 effective January 19, 2010.

Piekanski, Mr. James, full-time, temporary, Instructor, (50%) Early Childhood and Special Education Department and (50%) in Elementary, Middle and Secondary Education Department, Spring 2010 semester, contingent upon enrollment at \$21,536.18 effective January 16, 2010.

Rand, Mr. Travis M., regular, full-time, Equipment Operator B, Facilities Department, at \$33,389.00 effective November 9, 2009.

continued – New Hires/Replacements/Continuations

Schruers, Dr. Eric J., full-time, temporary, Instructor, Art Department, Spring 2010 semester, contingent upon enrollment at \$23,743.67 effective January 16, 2010.

Shadle, Mr. Joseph, part-time (50%), temporary, Instructor, Business and Economics Department, as needed for the Spring 2010 semester for coverage for Dr. Sezai Demiral, effective January 16, 2010.

Spaid, Ms. Darla S., regular, full-time PASSHE Manager, Grade 180, Assistant Director of Purchasing and Contracts, Purchasing Office at \$47,880.00 effective January 25, 2010.

Swick, Dr. John C., part-time (25%), temporary, Instructor, Business and Economics Department, Spring 2010 semester, contingent upon enrollment at \$5,384.05 effective January 16, 2010.

Treloar, Dr. Rosemary, part-time (25%), temporary, Instructor, Professional Studies Department, Spring 2010 semester, contingent upon enrollment at \$5,384.04 effective March 15, 2010.

Tuberson, Ms. Marilyn J., full-time, temporary, Instructor, Elementary, Middle and Secondary Education Department, Spring 2010 semester, contingent upon enrollment at \$21,536.18 effective January 16, 2010.

Wagner, Ms. Sally A., part-time (25%), temporary, Instructor, Early Childhood and Special Education Department, Spring 2010 semester, contingent upon enrollment at \$5,384.04 effective January 19, 2010.

Warner, Ms. Vivian L., part-time (wage), Substitute University Registered Nurse, Ghering Health and Wellness Center, at \$21.08 hourly for hours worked on an as-needed basis, effective October 26, 2009.

White, Dr. George, part-time (25%), temporary, Instructor, Professional Studies Department, Spring 2010 semester, contingent upon enrollment at \$5,384.04 effective January 16, 2010.

Woods, Ms. Renee M., part-time (25%), temporary, Instructor, Speech, Language and Hearing Department, Spring 2010 semester, contingent upon enrollment at \$5,653.25 effective January 16, 2010.

Yurcich, Mr. Michael, part-time (12.5%), temporary, Instructor, Student Affairs and Student Success Faculty Department, Spring 2010 semester, at \$2,692.02 effective January 16, 2010.

RESIGNATIONS

Bray, Mr. Edward E., part-time, Special Transport Vehicle Operator, Student Affairs Division, effective close of business October 29, 2009.

Dunagan, Ms. Cori, Technology Specialist within the Distance Education Center, effective close of business November 27, 2009.

Lantzy, Mr. Jason, Patrol Officer, University Police Department, effective close of business January 10, 2010.

RETIREMENTS

Bartelt, Dr. Pearl, Provost and Vice President for Academic Affairs, Provost Office, effective close of business January 15, 2010.

Eakin, Ms. Connie, Disability Retirement, Nurse Aide, Student Affairs Division, effective close of business December 18, 2009.

Kemenyffy, Mr. Steven, Professor, Art Department, effective close of business December 18, 2009.

Owens, Mr. Thomas H., Custodial Worker 1, Facilities Department, effective close of business October 23, 2009.

continued – Retirements

Pond, Ms. Rebecca, Library Assistant 1, University Libraries, effective close of business December 18, 2009.

Randall, Dr. Eric, Dean of Science, Management and Technology, effective close of business, February 16, 2010.

Turner, Dr. Allan, Associate Professor, Social Work Department, effective close of business December 18, 2009.

DISCHARGED

Horch, Mr. Scott, Assistant Director, Residence Life and Housing, effective December 7, 2009.

SEPARATION OF EMPLOYMENT

Boswell, Nancy RN, Substitute registered nurse, Ghering Health and Wellness Center effective close of business March 2, 2010.

Bly, Shannon RN, Substitute registered nurse, Ghering Health and Wellness Center effective close of business March 2, 2010.

DeMarco, Denise RN, Substitute registered nurse, Ghering Health and Wellness Center effective close of business February 26, 2010.

Kohut, Dr. Paul, On-Call Staff Physician, Student Health Services Office effective close of business December 4, 2009.

Mitchell, Dr. Thomas, On-Call Staff Physician, Student Health Services Office effective close of business December 4, 2009.

Warner, Vivian RN, Substitute registered nurse, Ghering Health and Wellness Center effective close of business March 2, 2010.

COACHING CONTRACT RENEWAL

Bradford, Wayne, regular, full-time, non-faculty, Assistant Football Coach, contract extension from January 4, 2011 through January 3, 2012.

Browning, Mr. Scott, regular, full-time, non-faculty, Head Football Coach, contract extension from January 6, 2012 through January 5, 2013.

Cooke, Mr. Kevin P., regular, full-time, non-faculty, Head Women's Lacrosse Coach, contract extension from January 7, 2010 through January 6, 2011 at \$48,245.78.

Kagiavas, Mr. Gary, regular, full-time, non-faculty, Head Soccer Coach, contract extension from January 4, 2012 through January 3, 2013.

Soboleski, Ms. Melissa M., regular, full-time, non-faculty, Head Women's Volleyball Coach contract extension from February 4, 2010 through February 3, 2011 at \$54,667.93.

LATERAL TRANSFER

Thompson, Ms. Starla J., lateral transfer from Clerk Typist 2 in the Ghering Health and Wellness Center to regular, full-time, Clerk Typist 2 (9 month) in the Art Department, effective November 23, 2009.

PROMOTION - NON-FACULTY

Knight, Ms. Lynne, from regular, full-time, Custodial Worker 1 to regular, full-time Custodial Worker 2 in the Facilities Department at \$31,374.00 effective February 27, 2010.

EDUCATIONAL LEAVE WITHOUT PAY

Kelly, Ms. Dana, University Libraries, leave without pay without benefits, effective May 10, 2010 through August 27, 2010.

GHERING HEALTH AND WELLNESS CENTER - NURSING STAFF**Involuntary Cyclical Leave Without Pay With Benefits (LWOP)**

NAME	START LWOP	END LWOP	START LWOP	END LWOP
Bryant, Ms. Carol E.	12/19/09	1/13/2010		
Budzynski, Ms. Tiffany	12/18/09	1/13/2010		
Dado, Ms. Joye L.	12/19/09	1/13/2010		

OFFICE OF STUDENTS WITH DISABILITIES**Involuntary Leave Without Pay With Benefits (LWOP)**

NAME	POSITION	<u>WINTER BREAK</u>		<u>SUMMER BREAK</u>	
		START LWOP	END LWOP	START LWOP	END LWOP
Acker, Mrs. Deborah	Clerk Stenographer	-	-	5/21/10	8/16/10
Borczon, Mr. Mark	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Brown, Mr. James	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Burns, Ms. Alice	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Chisholm, Mr. Jon	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Eakin, Mrs. Connie	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Flak, Mrs. Frances	Special Transportation Vehicle Operator	12/19/09	1/17/10	5/8/10	8/27/10
Fox, Mr. Christopher	Special Transportation Vehicle Operator	12/19/09	1/17/10	5/8/10	8/27/10
Fox, Mrs. Gail	Special Transportation Vehicle Coordinator	12/19/09	1/17/10	5/8/10	8/27/10
Fry, Ms. Karen L.	Special Transportation Vehicle Operator	12/19/09	1/17/10	5/8/10	8/27/10
Gregor, Mr. Michael	Special Transportation Vehicle Operator	12/19/09	1/17/10	5/8/10	8/27/10
Hirt, Ms. Julie	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Huff, Ms. Sandra	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Hurta, Mrs. Heather	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Jackson, Ms. Mary	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Kuhn, Mr. Donald	Special Transportation Vehicle Operator	12/19/09	1/17/10	5/8/10	8/27/10
Lewis, Mrs. Patricia	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Martinson, Mr. Jon	Special Transportation Vehicle Operator	12/19/09	1/17/10	5/8/10	8/27/10
McCarthy, Mr. Brian	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
McIntosh, Ms. Nicola	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
McLaughlin, Mr. Matthew	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
McPeak, Mr. Kenneth	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Medilovic, Mr. Sejad	Special Transportation Vehicle Operator	12/19/09	1/17/10	5/8/10	8/27/10
Michaels, Mrs. Eileen	Licensed Occupational Therapist	-	-	5/21/10	8/16/10
Price, Mrs. Lorraine	Special Transportation Vehicle Coordinator	12/19/09	1/17/10	5/8/10	8/27/10
Roberts, Mrs. Debora	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Roberts, Ms. Michelle	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Russell, Ms. Joyce	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Shafer, Ms. Crystal	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Slipcevic, Mr. Gerald	Special Transportation Vehicle Operator	12/19/09	1/17/10	5/8/10	8/27/10
Strobel, Mrs. Colleen	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Swanson, Mr. Roger	Special Transportation Vehicle Operator	12/19/09	1/17/10	5/8/10	8/27/10
Thomas, Mrs. Beth	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Timko, Mr. Carl	Special Transportation Vehicle Operator	12/19/09	1/17/10	5/8/10	8/27/10

continued - OSD

Trnavsky, Ms. Vickie	University Registered Nurse Supervisor	12/23/09	1/11/10	5/14/10	8/23/10
Wills, Miss Sarah	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Wisniewski, Mrs. Virginia	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10
Yonkin, Ms. Jessica	Nurse Aide	12/19/09	1/17/10	5/8/10	8/27/10

Also, Vice President Herbst noted that there was a report of the International Student Exchange Participants. He noted that the listing represented those students awarded an International Instructional Fee Waiver for Spring 2010, in accordance with the institutional and PASSHE Board of Governors policy. The report is noted below:

**Spring 2010
Cooperative Exchange Agreement Recipients
as of March 9, 2010**

CHINA

Shandong University of Technology

Jia, Yujie	Visiting Scholar	Tuition, Fees, Book Stipend
Li, Changqing	Visiting Scholar	Tuition, Fees, Book Stipend

Jinan University

VACANT	Visiting Scholar	Tuition, Fees, Room and Board
VACANT	Visiting Scholar	Tuition, Fees, Room and Board

Zibo Municipal Education Bureau

VACANT	Visiting Scholar	Tuition and Fees
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GERMANY

Fachhochschule Wurzburg-Schweinfurt University of Applied Sciences

VACANT	Student	Tuition and Fees
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MEXICO

Universidad Autonoma de Yucatan

VACANT	Student	Tuition, Fees, Room and Board
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POLAND

Maria Curie-Sklodowska University

VACANT	Student	Tuition, Fees, Room and Board
VACANT	Student	Tuition, Fees, Room and Board

**Spring 2010
Edinboro University Exchange Participants
As of March 9, 2010**

GERMANY

Fachhochschule Wurzburg-Schweinfurt University of Applied Sciences

VACANT	Student	Tuition and Fees
VACANT	Student	Tuition and Fees

MEXICO

Universidad Autonoma de Yucatan

VACANT	Student	Tuition and Fees
VACANT	Student	Tuition and Fees

POLAND

Maria Curie-Sklodowska University

VACANT	Student	Tuition, Fees, Room and Board
VACANT	Student	Tuition, Fees, Room and Board

Lastly, Vice President Herbst provided an update from the University Services, Inc. (USI) meeting held on February 9, 2010. He noted that the Bookstore will be updating its Point of Sale (POS) system. The system is a Windows-based environment which will permit more stable credit card processing function, thus, allowing for faster transactions and a more stable student financial aid interface and permit the addition of a gift card component to the system as well as the acceptance of debit card transactions with a personal identification number (PIN). The Board also approved a request to purchase and upgrade equipment for place in the Piper Press. The Piper Press is currently housed in the lower level of Ross Hall. This equipment will support the anticipated printing needs for the Art Department foundations area due to curriculum changes. There will be upgrades to the current color copier, the purchase of two iMac computers and two Epson stylus printers plus licensing fees for software to be installed on these computers. All will be in place by Fall 2010. Vice President Herbst reported the election of officers. These included:

President and Chairman	Mr. Harry "Sparky" Gorton
Treasurer	Mr. David Poor
Secretary	Ms. Jamie Lutz

Lastly, Mr. Herbst reported that the Board unanimously agreed to commit to funding for the 2010-11 Academic Excellence Scholarship in the amount of \$100,000. Chairman Shields solicited comments and/or questions.

Next, Chairman Shields called on Interim Vice President Kahan Sablo to provide a report on behalf of the Student Affairs Committee. He noted that the Student Affairs Committee had met earlier in the day. He shared the following highlights from his respective area of responsibility which included:

GLOBAL OUTREACH

Haiti Relief - As part of a PASSHE-wide initiative to provide financial support to the earthquake victims of Haiti, staff have been working diligently with students to plan and implement fundraising activities. So far we have hosted a 12 hour dance-a-thon, sold Valentine's Day "Hearts for Haiti," and collected donations at athletic events and our annual Snow Fest celebration. To date, over \$2,000 has been raised for this effort.

French National Wheelchair Basketball Team – Edinboro University served as host to the French National Wheelchair Basketball team who came to train with our nationally known coach, Jim Glatch, and participate in the Intercollegiate Division Tournament. After the tournament, the French team joined us for a campus-wide Superbowl Party in Lawrence Towers.

LOCAL AND REGIONAL ACTIVITIES

Veterans Recognition – ROTC and Athletics collaborated to recognize local veterans at the last men's basketball game of the season. As a gesture of thanks for their service to our country, all veterans were asked to stand up and be recognized during our recent Clarion basketball game. This is a new tradition that will be repeated at a fall football game.

The Big Event – Our Student Government Association will again host The Big Event on Saturday, April 24. This is a university-wide day of community service, when students go into the community and help local residents by cleaning up yards, painting, and assisting with other projects. As residents of this community, our students believe in the spirit of giving back to their host community.

Job Fairs – In the reality of job searching in this tough economy, the Career Services Office is preparing students for three upcoming job fairs in our region, each of which will have over 100 employers from around the country.

GRANT OPPORTUNITIES

Student Health Services successfully secured a grant to provide meningitis vaccines to students for approximately \$10 each. The vaccine normally costs \$170. This is helpful as state law requires a meningitis vaccine or waiver for all students living in college residence halls.

Student Health Services – also secured a grant to do free STD testing on campus. Students have been very responsive to this program. He noted that while individual test results are confidential, the aggregate data is reported to the county Department of Health. The campus is not identifiable, but submitted by county boundaries. We will work with our Communications and Marketing staff to have various responses ready in the event that issues arise.

PASSHE Alcohol Grant – The Office of Student Judicial Affairs has worked collaboratively with the other 13 institutions to secure a grant that will provide education and prevention activities that will specifically target freshman students living in residence halls. This is a major state-wide undertaking.

CAMPUS ACTIVITIES

Women's Basketball finished the season with a 16-12 record after losing to top-ranked Gannon in PSAC Quarterfinals.

For the third consecutive year, Samantha Reimer earned first team All-PSAC West honors and was also awarded all-PSAC honors.

Samantha, along with Kelsey Conklin and Renee' Brown, were also voted to the Daktronics second team All-Atlantic Region Team.

Men's Basketball -- Byron Knight earned first team All-PSAC West honors.

Wrestling -- The wrestling team won its eighth straight Eastern Wrestling League Championship this past Sunday.

Four wrestlers won individual titles -- Torsten Gillespie, Jarrod King, Phil Moricone, and Pat Bradshaw

Six wrestlers returned home with third place finishes and will compete at the NCAA Division I Wrestling National Championships in Omaha, Nebraska.

Wheel-a-Thon – On May 3, we are tentatively scheduling the Annual Wheel-a-Thon to raise awareness of what it is like to navigate the campus in a wheelchair. This event also serves as a fundraiser for our Fighting Scots Adapted Athletics program.

Red Carpet Gala – Our students requested an opportunity to have more formal events on campus, where they could dress up in formal attire as yet another alternative to the local drinking establishments. In response, 300 students attended our first “Red Carpet Gala” where students dressed up in long elegant gowns and suits and tuxedos. As they entered the venue on an actual red carpet, they had their pictures taken just like Hollywood celebrities. It was a great evening.

Sex Signals – On March 25, faculty in our Counseling Center will collaborate with the Wellness Peer Educators and Sexual Violence Victim Advocates to bring in a play called, “Sex Signals.” This play is designed to engage students in critical discussions about sexual assault on college campuses and establishing healthy intimate behaviors.

Health and Wellness Fair – On April 21, the Student Health Services will host its annual Health and Wellness Fair, where approximately 70 community vendors will come to campus and perform body fat analysis, blood pressure screenings, and other health- related tests.

Service of Remembrance – On April 21, we will hold our 9th Annual Service of Remembrance where we pay homage to individuals who have passed over the past year.

ROTC Commissioning - As we look forward to our May Commencement, we also look forward to the commissioning of four ROTC cadets into various branches of military service on May 7.

Hearing no comments or questions related to Dr. Sablo's report, the Chair asked Vice President Bruce Whitehair to step forward to deliver his report on behalf of the University Advancement Committee. He shared the following highlights from their meeting:

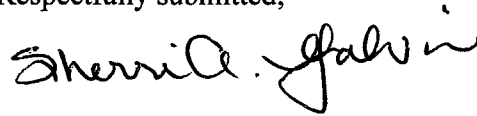
- Vice President Whitehair reported a successful fundraising year to date, as of February 28, \$1,676,928 has been raised for fiscal year 2009-10 compared to \$1,469,419 for fiscal year 2008-09, which is an increase of \$207,509. We have increased our donors from 3,716 to 4,064.
- Nine new funds have been created which include:
 - *Don Alstadt Memorial Science Scholarship*
 - *Subway Endowment*
 - *Lyman H. and Blanche Henderson VanHouten Memorial Scholarship*
 - *Craig Troyer Family Wrestling Scholarship*
 - *Alfred F. Conforti Memorial Scholarship*
 - *John Calderone Freshman Scholarship*
 - *C. Richard Johnston Memorial Scholarship*
 - *Willey Hall Football Endowment*
 - *Boro Pride Football Scholarship*
- Since the last Council meeting, 12 major gifts in excess of \$10,000 have been received.
- Bioethics Conference - \$68,000 in sponsorships has been pledged.
- The second annual Presidential Scholarship Gala held in December at the Sheraton Bayfront Hotel. The event raised over \$50,000 in support of the *Dr. Jeremy D. Brown Millennium Leader Scholarship*.
- The third annual Dr. Jeremy D. Brown Millennium Leader Scholarship Luncheon will be held on March 17, 2010. The featured speaker will be Jerry Greenfield, co-founder of Ben & Jerry's Homemade, Inc. He noted that this scholarship now stands at over \$1 million.
- The Alumni Office has hosted alumni gathering events in Scotsdale and Phoenix, Arizona, and Orlando, Sebring and Tampa in Florida over the past month.
- The Distinguished Alumni Awards Ceremony will be held on Friday, March 26 where five distinguished alumni will be recognized and honored.
- The Graduation Fair will be held at the Alumni House on April 6 where all graduating seniors will visit the House to sign up for their enrollment in the Alumni Association, video tape their message for graduation and receive important information about the Alumni Association.
- The Athletic Hall of Fame pre-reception will be held on Saturday, April 24.
- Phase II of the Highlands at Edinboro is moving along towards second bond of \$55 million to finance phase II of four additional buildings that will be occupied by Fall 2011.
- The Foundation Board of Directors has added two new members - Attorney Norman "Buddy" Stark and Attorney John A. Laurer.

Chairperson Shields invited questions concerning Vice President Whitehair's report. Hearing none, he moved to the final agenda item which was an update by Trustee Thomas as a member of the PACT Executive Committee. Trustee Thomas noted the distribution and completion by Council members during the dinner session of the PACT Conference Survey. He will be taking these responses to the

next PACT Executive Committee meeting. Trustee Thomas reminded Council members of the upcoming Spring PACT Conference meeting on April 21-22 at East Stroudsburg.

Hearing no additional items for the good of the order, Chairman Shields called for a motion to adjourn. **It was voted**, on motion of Trustee Higham, seconded by Trustee Bow to adjourn the quarterly business meeting. The meeting adjourned at 7:20 p.m. The next meeting of the Edinboro University Council will be a study session to be held on Friday, May 7, 2010.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sherri A. Galvin". The signature is written in black ink and is positioned above the printed name.

Sherri A. Galvin
Assistant to the President
and Recording Secretary



**Edinboro University of Pennsylvania
Council of Trustees**

2010-2011 Schedule of Meetings

Monday, August 23, 2010	1:00 p.m.	Study Session – *Key Topics: Projections for the Academic Year and Goals
	4:30 p.m.	Dinner Session w/President Brown
	6:00 p.m.	Quarterly Business Meeting
Monday, October 11, 2010	3:00 p.m.	Committee meetings
	4:30 p.m.	Dinner Session w/President Brown
	6:00 p.m.	Quarterly Business Meeting
Friday, December 17, 2010	Noon – 4 p.m.	Study Session – *Key Topic(s): Update on Objectives and other items (working lunch included)
	5:00 p.m.	Dinner w/December Graduates & Families
Monday, February 14, 2011	2:00 p.m.	Executive/Study Session – Review of Presidential Evaluation
	3:00 p.m.	Committee meetings
	4:30 p.m.	Dinner Session w/President Brown
	6:00 p.m.	Quarterly Business Meeting
Monday, April 18, 2011	2-6:00 p.m.	Study Session – *Key Topic(s): Preliminary budget discussions and other items (working dinner included)
Monday, June 13, 2011	2:00 p.m.	Committee meetings
	3:00 p.m.	Annual Inspection of Facilities
	4:30 p.m.	Dinner Session w/President Brown
	6:00 p.m.	Quarterly Business Meeting & Reorganization of Officers

* Main key topic(s) listed but not inclusive of items for discussion

All public quarterly business meetings to be held at Van Houten Dining Hall/South

Schedule approved at March 15, 2010, Council of Trustees meeting



**Edinboro University of Pennsylvania
Council of Trustees
March 25, 2010**

RESOLUTION

To approve Edinboro University of Pennsylvania's undertaking of a University-financed capital facilities project in the amount of \$5.9 million for the renovation of McNerney Hall to accommodate the University's student Health Center; the renovation of the Compton Hall gymnasium for a state-of-the-art 120-seat classroom; miscellaneous Porreco Center upgrades and expanded parking; and the renovation of a vacant building at the main entrance to campus that will serve as the Welcome Center and campus Police Station.

Whereas, Edinboro University of Pennsylvania has demonstrated a need for renovation and construction of a student health center, larger classrooms and an improved office for the University Police Department, all in accordance with the facilities master plan; and

Whereas, the Council recognizes the importance of renovations and building upkeep as deferred maintenance projects; and

Whereas, the University has presented a viable financial plan for funding the renovation of McNerney Hall, Compton Hall and the Police Station; and

Whereas, the Council will ensure that budget funding will finance the projects.

BE IT RESOLVED, that we, the Council of Trustees, approve the undertaking of a University-financed capital facilities project in the amount up to \$5.9 million for renovations to these buildings.

Handwritten signature of Harold C. Shields in black ink.

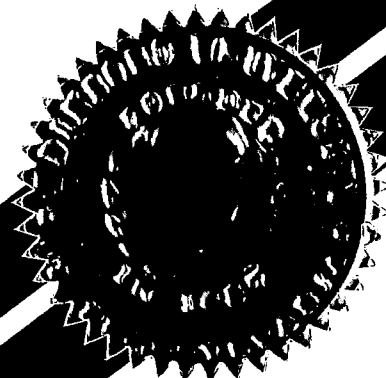
**Harold C. Shields, Chairperson
Council of Trustees**

Handwritten signature of Jeremy D. Brown in black ink.

**Jeremy D. Brown, President
Edinboro University of Pennsylvania**

Handwritten signature of Raymond L. Dombrowski in black ink.

**Raymond L. Dombrowski, Secretary
Council of Trustees**



EDINBORO UNIVERSITY OF PENNSYLVANIA
2010-2011 FEES

Mandatory Fees - per semester (Fall/Spring)

Instructional Service Fees	- Undergraduate	10% of Tuition
	- Graduate	15% of Tuition
University Center	- Full-time	250.00
	- Per credit hour, undergraduate	21.00
	- Per credit hour, graduate	28.00
Health Center	- Full-time	95.00
	- Per credit hour, undergraduate	7.90
	- Per credit hour, graduate	n/a
Student Activity Fee	- Full-time	174.22
	- Per credit hour, undergraduate	14.52
	- Per credit hour, graduate	n/a

Mandatory Fees - Summer 2011 semester (per credit, PA resident)

Instructional Service Fees	- Undergraduate	10% of Tuition
	- Graduate	15% of Tuition
University Center	- Undergraduate	21.00
	- Graduate	28.00
Health Center	- Undergraduate	7.90
	- Graduate	n/a
Student Activity Fee	- Undergraduate	10.00
	- Graduate	n/a

Room & Board**Per Semester (Fall/Spring)**

Double Room, per person (2 @room)			\$ 2,490.00
Double Room, per night			24.00
Private Room, (1 @room)			3,735.00
Private Room, per night			36.00
Guest Room, per night single occupancy			24.00
Guest Room, per night double occupancy			36.00
	<u>Meal Plan</u>	<u>Flex</u>	
Food, 19 meals-residence hall	\$1,200.00	\$450.00	\$ 1,650.00
Food, 14 meals-residence hall	\$1,045.00	\$450.00	1,495.00
Food, 10 meals-residence hall	\$950.00	\$450.00	1,400.00
Food, 5 meals	\$590.00	\$450.00	1,040.00
Unrestricted Meals	\$1,300.00		1,300.00
Block 210 meals	\$1,320.00		1,320.00
Block 175 meals	\$1,120.00		1,120.00
Block 150 meals	\$1,075.00		1,075.00
Block 125 meals	\$920.00	\$450.00	1,370.00
Block 105 meals	\$785.00		785.00
Block 75 meals	\$605.00	\$450.00	1,055.00
Block 60 meals	\$460.00		460.00
Flex meals only (commuters only)		\$100.00	100.00

Summer 2011 session (per week)

Room - Double	\$167.00
- Private	249.00
Food - 14 meals	70.00
Food - 10 meals	63.00

EDINBORO UNIVERSITY OF PENNSYLVANIA
2010-2011 FEES

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Service Fees

Application	\$30.00
Competency Exam (per semester hour)	25.00
Credentials (additional \$1.00)	3.00
Computer Lab Printing	5.00
Distance Learning Fee	120.00
Duplicating: External/internal	0.10/.04
Late Registration	\$25.00 - \$100.00
Life Experience Center:	
Preliminary Application	25.00
Evaluation	100.00
Life Experience (per semester hour)	25.00
Orientation Fee	\$20.00 - \$70.00
Payment Plan - Semester Fee	40.00
- Late Fee	15.00
Physical Exam Fee - basic	25.00
- advanced	50.00
Transcript Fee	4.00
Traffic Incident Report Requests	10.00
Vehicle Registration - per year	25.00
- replacement	5.00
Withdrawal (@class after 2nd week, excludes 1st semester freshmen)	25.00

Fines & Penalties

Distance Learning Extended Time Penalty	25.00
Library Fines (per day)	0.15 per day plus \$1.00
Lost Key - single	20.00
- master	50.00
Moving Violation	75.00
Parking Violations	15.00
Parking Violations - Late Fee	5.00
Parking Violation - Blocking Emergency Device	50.00
Parking Violation - Boot Removal	50.00
Returned Check	20.00

Approved by Edinboro University Council of Trustees - Monday, March 15, 2010