

MINUTES

**Edinboro University of Pennsylvania Council of Trustees
Quarterly Business Meeting
Tuesday, September 23, 2014 – 3:00 p.m.
Crawford Center Conference Room**

Prior to the quarterly, public meeting of the Edinboro University Council of Trustees, Council members met beginning at 10:00 a.m. in a Study Session with President Wollman, Mr. Christopher LaRusso, and members of the Executive Leadership Team (present were Provost Hannan, Vice Presidents Brown, Mengine and Sablo). Mr. LaRusso, Assistant Vice President for Enrollment Services, spoke at length and presented the University's Strategic Enrollment Management Plan: Recruitment, Finance and Administration Vice President Gil Brown talked primarily about the University's Financial Status and Financial Plan for fiscal year 2015 and beyond. Provost and Vice President for Academic Affairs, Dr. Michael Hannan, conducted a discussion and review of new and reorganized program options for development at the graduate, undergraduate and certificate levels.

Following lunch, President Wollman and members of the Executive Leadership Team met in a public Committee session from 1-3:00 p.m. Topics of discussion included:

ADVANCEMENT – Vice President Tina Mengine
Review of 2014 Results
Prospect Researcher
Porreco Gala Results
Fiscal Year 2015 Start

STUDENT AFFAIRS – Vice President Kahan Sablo
Policy for Protection of Minors
Student Code of Conduct and Related Issues

At 3:03 p.m., Chair John Horan called the public meeting to order. The Chair directed the Recording Secretary to conduct Roll Call. The following Council members were present:

Ms. Barbara Chaffee
Mr. Dennis Frampton
Mr. Daniel Higham
Mr. John Horan
Mr. John Pulice
Mr. Harold Shields
Mr. Ronald Steele
Mr. Timothy Wachter

Absent: Trustees Kathy Pape and Shaquan Walker (for public meeting portion only)

For the record it was noted that in addition to President Julie Wollman, the following individuals were in attendance at the Council of Trustees' quarterly business meeting:

Dr. Alan Biel, Dean – School of Graduate Studies and Research and Interim Dean – School of Education
Mr. Guilbert Brown, Vice President for Finance and Administration

Ms. Sherri A. Galvin, Assistant to the President and Recording Secretary
 Dr. Michael Hannan, Provost and Vice President for Academic Affairs
 Mr. Jeffrey Hileman, Director of Communications
 Ms. Fai Howard, Director of Academic Success and Student Retention
 Ms. Tina Mengine, Vice President for University Advancement
 Dr. Scott Miller – Dean – School of Business
 Dr. Denise Ohler, Assistant Dean - College of Science and Health Professions
 Mr. Wayne Patterson, Assistant Director for Human Resources and Faculty Relations
 Dr. Kahan Sablo, Vice President for Student Affairs

The Recording Secretary verified the presence of a quorum. Chair Horan announced that the proceedings of the Edinboro University Council of Trustees meetings are recorded. Therefore, public disclosure to those in attendance via his verbal announcement and the written public notice avoided any violation of Pennsylvania Wire Tapping Act. He then moved to the first order of business - Public Comment. The Chair invited comment from the public in attendance.

Hearing no requests to speak, Chair Horan moved on to the next item - Old Business. Chair Horan noted the receipt and distribution in the meeting packet of the Minutes from the Special Meeting held on July 31, 2014, and entertained a motion calling for approval. **It was voted**, on motion of Trustees Frampton and Higham, seconded by Trustee Shields to approve the above-referenced minutes as presented. The motion passed with unanimous approval by the Council present. Secondly, the Chair entertained a motion calling for the approval of the Minutes as presented from the Council's quarterly business meeting held on June 10, 2014. Chair Horan inquired if there were any additions or corrections. Hearing none, **it was voted**, on motion of Trustee Pulice, seconded by Trustee Higham to approve the above-referenced minutes as presented. The motion passed with unanimous approval by the Council.

Under New Business, Chair Horan announced the presentation of a special commendation to longtime Council member Virginia (Ginny) McGarvey. He noted the submission of her resignation to Governor Corbett from the Edinboro University Council of Trustees. In tribute to Ginny's many years of service, the following Resolution was prepared and read into the record:

Whereas, Virginia L. McGarvey earned a Bachelor of Science in Business from the University of Illinois at Urbana-Champaign and also studied at Thiel College in Greenville, Pennsylvania, which awarded her an Honorary Doctor of Letters; and

Whereas, Virginia L McGarvey formerly served as a director in her family's businesses, Meadow Brook Dairy and Country Fair; and

Whereas, Virginia L. McGarvey provided leadership for numerous community organizations, long serving with distinction as a trustee of the YMCA of Greater Erie, a corporator of Saint Vincent Health System in Erie and as a member of the Harborcreek Township Zoning Board; and

Whereas, Virginia L. McGarvey served her community capably in high-profile special projects, including membership on the Greater Erie Bicentennial Commission and the Erie County Millennium Commission; and

Whereas, Virginia L. McGarvey has been honored by the YMCA and Saint Vincent Health System for her work on their behalf, as well as by the Erie Community Foundation; Erie Branch, American Association of University Women; and Boys & Girls Club of Erie; and

Whereas, Virginia L. McGarvey for 13 years served on Edinboro University's Council of Trustees and contributed her leadership skills to the successful governance of the University; then

BE IT RESOLVED, therefore, that in recognition of Virginia L. McGarvey's distinguished service and many selfless contributions to Edinboro University and northwestern Pennsylvania, that this Council of Trustees of Edinboro University acknowledges with gratitude Virginia L. McGarvey's volunteerism, dedication and leadership and extend to her best wishes for continued success and fulfillment in all her future endeavors.

In response, the Chair called for a motion to adopt the Resolution as presented and solicited additional comment from those in attendance. Trustee Shields commented that Ginny was an outstanding member and provided service not only to Edinboro University but also to other community agencies in the greater Erie area. He asked the Chair to pass along his personal thanks. Chair Horan echoed Trustee Shields' personal sentiments and also added that he will miss her well-known support and dedication to Edinboro University. **It was voted**, on motion of Trustee Wachter, seconded by Trustee Higham to approve the above-referenced Resolution as presented (**Attachment #1**). The Resolution passed with unanimous approval by the Council.

Next, President Wollman was asked by Chair Horan to present and comment on the Certifying Resolution (Tab #5) that outlined, in rank order, members of the University's executive management team who would act on behalf of the President in her absence; in the event the President is temporarily unable to fulfill the responsibilities of the position; or there is a vacancy. The President stated that the approval of this Resolution and Order of Succession Plan is annually required as specified in PASSHE Board of Governors Policy 1983-14-A. She noted the Order of Succession Plan as follows:

- #1 Dr. Michael Hannan, Provost and Vice President for Academic Affairs
- #2 Mr. Guilbert Brown, Vice President for Finance and Administration
Mr. Brown is playing an important role in the University's financial situation and building its strength financially.
- #3 Dr. Kahan Sablo, Vice President for Student Affairs
- #4 Ms. Tina Mengine, Vice President for University Advancement

Chair Horan called for a motion to adopt the Order of Succession Plan and accompanying Certifying Resolution as presented by President Wollman. **It was voted**, on motion of Trustee Chaffee, seconded by Trustee Pulice to approve the above-referenced Resolution as presented (**Attachment #2**). The Plan and Certifying Resolution passed with unanimous approval by the Council.

The last item under the category of Executive - New Business dealt with the recommendation for approval of four individuals in consideration for the awarding of an honorary degree by Edinboro University. President Wollman reported that the Committee on Honorary Degrees met on August 22 to review portfolio information of six individuals nominated by the campus at large for this honor. Based on the Committee's review, it brought forward the names of four individuals that were recommended to President Wollman. Therefore, and in support of the Committee's recommendation, President Wollman sought approval from the Council for:

Senator Elizabeth Warren – notable national contributions as well as recognition as one of the nation's top experts on bankruptcy and the financial pressures facing middle-class Americans

Senator Robert Casey – many years of public service and consistent in his support for education, pre-K through higher education, and has sponsored legislation in areas such as education support for veterans, campus sexual assault prevention, support for parents of children with disabilities, and higher education affordability

Susan Kemenyffy – principally recognized for her contributions to the Arts in this region and in the Commonwealth

Daniel Meyer – current conductor for the Erie Philharmonic Orchestra and a passionate advocate for music education and community engagement

President Wollman reminded Council members that once candidates were approved by the Council, she would select the individual to be awarded an honorary degree at the December and May Commencement Ceremony and also ask that the person deliver the Commencement Address to the graduates. Therefore, anyone who is approved by the Council and not selected by the President remains on the list and can be selected by the President at a later date. Currently, there is one individual who remains in the pool of possible awardees and that is Betty Ferguson. The four names, as noted above, are being brought forward by President Wollman. The Chair asked if President Wollman could refresh the Council's memory as it pertains to how recommendations for this honor are generated. The President responded noting that the campus community is sent multiple requests inviting the nomination of individuals who they think meet the criteria. Criteria for consideration include: a record of distinguished service, creativity, scholarship or other individual accomplishments in the service of humanity. This may be in the scientific, social, academic, creative, business, public or other appropriate sphere. Other criteria are the consideration of one's potential to deliver a meaningful message that will inspire the graduates and the University community; and a record of work and accomplishments that reflects the values and goals of Edinboro University. Nominations are received by the Provost's office who reviews them. The Provost then convenes the Committee on Honorary Degrees where discussion takes place and recommendation is prepared and forwarded to the President for eventual consideration and approval by the Council of Trustees. Chair Horan thanked President Wollman for the refresher. Next, he entertained a motion for the approval of President Wollman and the Committee on Honorary Degrees recommendation. **It was voted**, on motion of Trustee Chaffee, seconded by Trustee Steele to approve the report of the Committee and President Wollman's recommendation of the following for the awarding of an honorary degree:

Senator Elizabeth Warren
 Senator Robert Casey
 Susan Kemenyffy
 Daniel Meyer

The Chair noted unanimous approval by the Council and proceeded to the next item of business – President Wollman's *Report to the Council of Trustees*.

Since it had been a number of months since the Council last gathered for a quarterly business meeting, President Wollman began her report noting the occurrence of a retreat for members of the President's Executive Council (PEC) on June 3. This retreat focused on: enrollment growth; changing the way we work; and what we do to be more creative, efficient, distinctive and to empower employees. Some of the suggested and more efficient business processes have already been implemented on campus. The

President stated that each step in simplifying and facilitating how we do things makes a real difference in the daily work of employees and helps in the containment of operating expenses.

Next, President Wollman noted that the Fall 2014 enrollment figures were final as of the official freeze date of September 15 (beginning of the third week of classes). The University's FTE (full-time equivalent) is the most important number, because it is linked to the budget. FTE's are down 3.4% from last fall with about 100 fewer students than budgeted for Fall 2014. The President stated that we will need to redouble efforts to increase winter session, spring retention and summer session enrollments to make up that difference. The good news, however, is that for the first time since Fall of 2011, new first-time student enrollment is up both for undergraduates (with FTE's 2.4% higher than last year; almost 100 FTE's) and graduate enrollment up (with FTE's 31% higher than last fall; about 50 FTE's). President Wollman stressed that, while overall enrollment is down, we have turned the corner and are now enrolling larger classes that place the University on an upward trend. In addition, work has begun to improve the area where we have been least successful – retention of continuing students. The improvement of retention efforts will be guided under the new leadership of Ms. Fai Howard who will be more formally introduced by Provost Hannan during his report. Ms. Howard will closely work with Assistant Vice President Chris LaRusso to make certain that the University is admitting students who can be successful in their University studies given the opportunity. Further, the President reported good news relative to the student/faculty ratio. Although enrollment is significantly down, the lower faculty FTE number brings the student/faculty ratio to a much more sustainable point. The student/faculty ratio has gone from 16.5:1 for Fall 2013 to 17.7:1 for Fall 2014.

As stated in earlier presentations, enrollment at Porreco College exceeded the goal of 150 new students by 16%. Reports of student satisfaction have been very positive, and there is an assigned academic advisor at Porreco College full-time to guide students in their academic pursuits. These students get the same support enabling student success that is offered to students on the main campus.

Although Vice President Sablo will report on this topic in greater detail during his report, housing occupancy continues to be robust in *The Highlands*.

The President stated that the University continues to enjoy national accolades which serve to recognize excellence. Most recently, Edinboro University was recognized with the *Great Colleges to Work For* designation for 2014. This is a highly sought after designation that only a small number of schools receive. Related to that, the University will implement the offering of Customer Experience Training workshops beginning in October. The offering of this workshop is in response to University employee calls for assistance. Employees want to do an even better job when responding to students, families, and external constituents as well as internal customers. President Wollman noted the workshop was developed and would be taught by an Edinboro University faculty member who has expertise in this area. The half-day workshop will be mandatory for every staff member and will also be open to members of the faculty. In a paralleled manner, efforts are underway to work with members of the faculty to improve advising. This initiative relates to the receipt of an ACE CIL (American Council on Education Change and Innovation Lab) grant through the Lumina Foundation.

Other accolades reported by the President:

HEED (Higher Education Excellence in Diversity) Award

It is a fairly new award and it is brand new for Edinboro to be recognized for diversity.

Educational Psychology and Social Work Graduate Programs

These programs were recently ranked in the Top 10 in the country.

US News & World Report

For the second year in a row recognized with a top tier ranking for **Best Universities in the Northeast**.

50 Best Universities and Colleges for homeschooled students

A new accolade is we were ranked #16 in the country among the 50 best universities and colleges for homeschooled students. While there is a fairly small number of homeschooled students who are looking for colleges and universities, that number is growing. Edinboro University beat out many of the elite Ivy schools in this ranking. President Wollman reported this is because of our close attention to student's needs and unique heritage traditions which make Edinboro a very special place to attend college.

President Wollman next updated members of the Council on their conditional approval in January of fee and pricing pilot programs. At its July meeting, the PASSHE Board of Governors approved EU Council of Trustees' setting of these fees. The ART fee went into effect this fall as well as the Innovative Nursing program fee and change in the cost of Out-of-State tuition. The approved change in the Nursing program fee will take effect in Fall 2015. Presently, data from the Fall 2014 semester is being gathered, and a thorough report will be made at the Council's November quarterly business meeting.

Lastly, President Wollman commented on the receipt of the Edinboro's Performance Funding results for the past year and improvement in several categories. Out of 10 total points available; Edinboro received 6 points compared to 5 ¼ points last year. Areas where improvement was demonstrated included:

High Impact Practices – University went from meeting one to meeting three components of that measure;

Faculty Diversity – University went from meeting neither target for female faculty to meeting both the local and peer comparison targets; and

Student Diversity – University met the enrollment of underrepresented minority students target that had not been met previously.

An area where the University almost met its target was on **Degrees Conferred**. The target was 1,630, but the University fell two short at 1,628. Having met the target would have garnered the University another ½ point.

Chair Horan thanked President Wollman for her report and solicited questions. Hearing none, he moved on to the next item – New Business and Academic Affairs report by Provost Michael Hannan. Dr. Hannan stated that while there were no action items for the Council's action from Academic Affairs, he did have several informational points to report. Tab #6 in the meeting materials contained a full written report (**Attachment #3**).

Provost Hannan began his report with the introduction of new staff member, Ms. Fai Howard. He asked her to step forward and join him at the podium. Fai comes to Edinboro from Virginia Commonwealth University (Richmond, Virginia) where she served as the Director of the Office of Student Services in the College of Humanities and Sciences. Ms. Howard joined the Edinboro campus community on

August 18th as the Director of Academic Success and Student Retention. In this important role she will direct the Academic Success Center and lead our vital efforts to ensure that our students persist and succeed. Her work will include leading the University's Retention Committee, overseeing the tutoring services, administering the Academic Concern Referral system and redesigning the University's conditional enrollment programs (Edinboro Success Program and University Success Program). Ms. Howard will also lead the Academic Success Center Coordinators in reviewing the FYE (First Year Experience) program and working closely with newly appointed Assistant Vice President for Enrollment Services to also redesign and update the new student orientation process that is more effective with incoming students. And, as alluded to by President Wollman in her report, Ms. Howard is also working with President Wollman, Provost Hannan, Vice President Sablo and local APSCUF President Dr. Jones on the ACE Change and Innovation Lab grant on ways to improve the academic advising process at the University. A round of applause ensued welcoming her as a member of the campus community.

After the introduction, Dr. Hannan continued to highlight the following items from the Academic Affairs report. These included:

Middle States

As previously reported, Edinboro University received MSCHE action letter affirming that it continues to meet 13 of the 14 standards. The one standard not met related to Institutional Resources (Standard #3). As a result, the University has been placed on Warning and the Commission has called for a monitoring report and follow-up small team visit in Spring 2015. The purpose of the small team visit will be to evaluate evidence that the University has achieved and can sustain compliance with Standard #3. Provost Hannan further noted that he and President Wollman met with Dr. Elizabeth Sibolski, MSCHE President, and Dr. Christy Faison, Edinboro's MSCHE liaison, at headquarters in Philadelphia to discuss quality issues related to the site team report and next steps in removing the accreditation Warning. Dr. Faison will visit Edinboro on October 2 to review and discuss the University's current progress in these areas and provide support in the report process.

Other accreditations awarded this past year:

Continuous Improvement Commission of the Council for the Accreditation of Educator Preparation resolved to continue NCATE (**National Council for Accreditation of Teacher Education**) in the School of Education at the initial teacher preparation and advanced preparation levels.

Edinboro University also received reaffirmation from the **ACBSP (Accreditation Council for Business Schools and Programs)** for University's associate and bachelor's degree programs in business administration.

NASAD (National Association of Schools of Art and Design) notified of continued accreditation of the University's Art programs.

State Board of Nursing also continued Full Approval status for Edinboro University's Professional Nursing programs.

Academic Program Initiatives

Provost Hannan announced the conversion of Dr. Scott Miller, from the Acting Dean of the School of Business, to the Dean of the School of Business. He also thanked Dr. Miller for

serving as the Acting Director of Undergraduate Admissions this past spring. During his stint there, Dr. Miller did a good job in evaluating the effectiveness of the recruiting team and then effecting a smooth transition upon Chris LaRusso's arrival to campus.

This summer, Edinboro University signed agreements through the Pennsylvania Department of Community and Economic Development (DCED) for assistance in the recruitment of students from abroad in China and India. Through participation in this initiative we hope to better engage in this market in an effort to increase not only diversity at the University, but also the number of international students.

University Outreach and Campus Programs

Lastly, Provost Hannan reported on the success of a number of academic summer camps held during the summer months. He noted a listing of these camps on page three of the written report. All of the camps were well-attended by students from throughout the region, generally targeting middle to high school age students. The University's hosting of these camps not only provides good educational opportunities for youth in this area, but also good recruitment opportunities.

Chair Horan thanked Provost Hannan for the informative report and asked if there were any questions. Hearing none, the Chair requested Vice President Gil Brown to deliver his report on behalf the division of Finance and Administration. Vice President Brown noted the presentation of one action (Contracts and Purchases) from his area as well as highlights from the written report (**Attachment #4**). He noted that the informational items (written report and personnel transactions) and the action item were located under Tab #7.

Vice President Brown highlighted the following items from the written report. He comments that the items selected serve to illustrate the kinds of strategies being used to move forward to constrain costs and improve services within Finance and Administration and across campus.

Merit Salary Increase Program

The PASSHE Board of Governors approved a merit salary increase program for fiscal year 2015 including a 3.5% increase pool for non-represented (management) employees. Of the budgeted merit pool, a 2.43% overall salary increase was distributed to management employees. The remainder of the pool was applied toward budgetary savings for fiscal year 2015.

Facilities Management

A cost savings has been realized with the hiring of a Fire Safety Technician who will handle all smoke detector and fire alarm testing with other in-house staff. This hire will save approximately \$100,000 per year for this annual service that is required to be conducted in all buildings as opposed to contracting out this needed service.

Enterprise System (Information Technology)

Work has begun in a shared venture with Indiana University of Pennsylvania (IUP) through a MOU in the development of a web-based business intelligence reporting platform for Banner system data (Boro Reports); ongoing programming and design support for a complete retooling of Edinboro's web presence in collaboration with University Advancement; and programming support for the Office of Institutional Research.

Telecommunications

The PASSHE Network Operations Center has contracted for a new Internet Service Provider that will provide significantly more bandwidth to Edinboro at a lower cost.

Institutional Research

Vice President Brown noted that a new Director of Institutional Research joined the Edinboro staff on June 30. Mr. Matthew Cettin is working with a small staffing complement as he continues to meet and support the data analysis needs for student retention, strategic enrollment management, institutional effectiveness and financial planning.

General Accounting

Edinboro University has successfully completed the audit for fiscal 2014. Vice President Brown reported that Council members will receive a full report and participate in further discussion with the external auditors at its scheduled Study Session on December 12.

Police

Effective July 3, Angela Vincent was appointed Interim Chief of the Edinboro University Police Department. Chief Vincent has 26 years of work experience here at the University, having begun her career as a patrol officer; moving into the ranks of Corporal, Sergeant, and Lieutenant prior to this appointment.

The final informational item by Vice President Brown was the listing of personnel actions taking place since the last business meeting of the Council on June 10, 2014. For the record, these include:

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Allen, Mr. Cody, Part-time (wage), Intern for Campus Life/Recreation, Student Affairs, at \$10.25 per hour for 1,150 hours during 2014-15 academic year effective August 7, 2014.

Amidon, Mr. Bradley T., part-time (up to 25%); temporary, Instructor, Music Department, 2014-2015 academic year, at \$11,652.38 effective August 23, 2014.

Baer, Ms. Alyssa, full-time, regular, Clerk Typist 2, Records and Registration Office, at \$27,834.00 effective August 25, 2014.

Barone, Ms. Andrea F., full time (up to 100%), temporary, Instructor, English and Liberal Studies Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Barrall, Ms. Amy, full-time, temporary, Instructor, Health and Physical Education Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Bentsen, Dr. Erik, full-time, tenure track, Assistant Professor, Counseling, School Psychology, and Special Education Department, at \$56,654.31 effective August 23, 2014.

Bess, Mr. Christopher, part-time (12%), Co-Coordinator of the Athletics Study Program, Student Affairs Faculty Department, 2014-2015 academic year, at \$5,593.14 effective August 23, 2014.

Bicehouse, Dr. Vaughn, full-time (up to 100%), temporary, Assistant Professor, Counseling, School Psychology, and Special Education, 2014-2015 academic year, at \$59,486.92 effective August 23, 2014.

Bliley, Mr. Sean A., part-time (up to 25%), temporary, Instructor, Business and Economics Department 2014-2015 academic year, at \$11,652.38 effective August 23, 2014.

Bower, Ms. Tammy, regular, full-time, Fiscal Assistant, Budget and Payroll Department, at \$30,729.00 effective June 11, 2014.

Capatch, Mr. Frank, part-time (up to 95%), temporary, Instructor, Social Work Department, 2014-2015 academic year, at \$44,279.05 effective August 23, 2014.

continued – New Hires/Replacements/Continuations

Causey, Ms. Kerry A., part-time, temporary, Instructor, Social Work Department (up to 50%) and Sociology Department (up to 25%), 2014-2015 academic year, at \$34,957.15 effective August 23, 2014.

Christoph, Ms. Doretha, part-time (up to 50%), temporary, Instructor, Business and Economics Department, 2014-2015 academic year, at \$23,304.77 effective August 23, 2014.

Ciecierski, Ms. Lisa, part-time (up to 50%), temporary, Instructor, Middle & Secondary Education and Educational Leadership, fall 2014 semester, at \$11,652.38 effective August 23, 2014.

Clerkin, Ms. Kim, full-time (up to 100%), temporary, Instructor, Middle & Secondary Education and Educational Leadership, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Cotterill, Mr. Justus, 3 workload hours, Interim Director of Bruce Gallery, third summer session, at \$3,141.57 effective July 14, 2014.

Cotterill, Mr. Justus, part-time (up to 33%), temporary, Instructor, Interim Director of Bruce Gallery, fall 2014 semester, at \$7,768.25 effective August 23, 2014.

Crable, Ms. Jill, part-time (25%), temporary, Instructor, Counseling, School Psychology, and Special Education Department, 2014-2015 academic year, at \$11,652.38 effective August 23, 2014.

Craig, Mr. John, full-time, temporary (wage), Custodial Worker 1, Facilities Department, at \$12.37 hourly effective July 3, 2014.

Crowell, Mr. Scott, full-time, temporary, Instructor, Health and Physical Education Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Culbertson, Mr. Nick, temporary, full-time (wage), Custodial Worker 1, Facilities Department, at \$12.37 hourly effective June 9, 2014.

Czarnecki-Smith, Ms. Kathleen E., part-time (up to 25%), temporary, Instructor, Social Work Department, 2014-2015 academic year, at \$11,652.38 effective August 23, 2014.

Downey, Jr., Dr. Lawrence M., full-time (up to 100%), temporary, Instructor, Mathematics and Computer Science Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Eaton, Mr. Daniel, full-time (up to 100%), temporary, Instructor, Nursing Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Eaton-Stull, Dr. Yvonne, part-time (up to 50%), temporary, Instructor, Social Work Department, 2014-2015 academic year, at \$23,304.77 effective August 23, 2014.

Erdman, Ms. Lanette, full-time (up to 100%), temporary, Instructor, Nursing Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Estomin, Ms. Ellen, part-time (up to 25%), temporary, Instructor, Speech, Language and Hearing Department, fall 2014 semester, at \$5,826.19 effective August 23, 2014.

Etter, Ms. Elizabeth, part-time (up to 50%), temporary, Instructor, Music Department, 2014-2015 academic year, at \$23,304.77 effective August 23, 2014.

Evans, Mr. Joshua R., full-time (up to 100%), temporary, Instructor, Art Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Fauble, Dr. Mandy, part-time (up to 50%), temporary, Assistant Professor, Social Work Department, 2014-2015 academic year, at \$26,978.28 effective August 23, 2014.

Fischler, Ms. Karen, part-time (up to 95%), temporary, Instructor, Social Work Department, 2014-2015 academic year, at \$44,279.05 effective August 23, 2014.

Flowers, Ms. Mary, part-time (25%), temporary, Instructor, Counseling, School Psychology, and Special Education Department, 2014-2015 academic year, at \$11,652.38 effective August 23, 2014.

Fuda Daddio, Dr. Jessica, part-time (25%), temporary, Assistant Professor, Early Childhood and Special Education Department, 2014-2015 academic year, at \$13,489.14 effective August 23, 2014.

Hårdner, Ms. Kimberly, full-time (up to 100%), temporary, Instructor, Social Work Department, fall 2014 semester, at \$23,304.77 effective August 23, 2014.

Hippely, Ms. Jessica, full-time (up to 100%), temporary, Instructor, Social Work Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

continued – New Hires/Replacements/Continuations

Howell, Ms. Robin, part-time (up to 100%), temporary, Instructor, Early Childhood and Reading Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Hunter, Ms. Rebecca J., full-time (up to 100%), temporary, Instructor, Mathematics and Computer Science Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Jones, Mr. Michael, full-time, State University Administrator 2 (Non-Exempt), Assistant Director of Admissions/Diversity Recruiter, Undergraduate Admissions Department, at \$44,362.00 effective June 30, 2014.

Joseph, Ms. Rosanne M., part-time (up to 50%), temporary, Instructor, Speech, Language and Hearing Department, fall 2014 semester, at \$11,652.38 effective August 23, 2014.

Keim, Ms. Denise, full-time (up to 100%), temporary, Instructor, Art Department, 2014-2015 academic year, at \$48,940.02 effective August 23, 2014.

Kidd, Ms. Elizabeth W., part-time (up to 25%), temporary, Instructor, Business and Economics Department, 2014-2015 academic year, at \$11,652.38 effective August 23, 2014.

Kimmy, Ms. Michelle, part-time (up to 100%), temporary, Instructor, Early Childhood and Reading Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Knappenberger, Ms. Merri Beth, part-time (up to 50%), temporary, Instructor, Counseling, School Psychology, and Special Education Department, 2014-2015 academic year, at \$23,304.77 effective August 23, 2014.

Kwitowski, Ms. Marilyn, part-time (up to 50%), temporary, Instructor, Communication Studies Department, 2014-2015 academic year, at \$24,470.01 effective August 23, 2014.

Lantinen, Mr. Christopher, full-time (up to 100%), temporary, Instructor, Journalism and Public Relations Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Leech, Ms. Lee Ann, tenure track, Instructor, Nursing Department, at \$51,387.11 effective August 23, 2014.

Lodanosky, Ms. Danielle, tenure track, Instructor, Athletic Trainer, Student Affairs Faculty Department, at \$46,609.53 effective August 23, 2014.

Loudiy, Dr. Fadoua, part-time (up to 25%), temporary, Instructor, Communication Studies Department, fall 2014 semester, at \$5,826.19 effective August 23, 2014.

Loveland, Mr. Christopher, full-time, regular, Information Technology Generalist 1, at \$48,802.00 effective September 15, 2014.

Lucas, Ms. Cassandra M., part-time (up to 25%), temporary, Instructor, Speech, Language and Hearing Department, fall 2014 semester, at \$5,826.19 effective August 23, 2014.

Lukach, Mr. Paul, part-time (up to 25%), temporary, Instructor, Social Work Department, 2014-2015 academic year, at \$11,652.38 effective August 23, 2014.

Lute, Mr. Charles E., part-time (up to 67% fall 2014 and up to 8.4% spring 2015), temporary, Instructor, Music Department, 2014-2015 academic year, at \$17,129.03 for fall 2014 and \$2,158.26 spring 2015 effective August 23, 2014.

Marshall, Mr. Brian, regular, full-time, Environmental Health and Safety Technician, at \$45,692.00 effective July 28, 2014.

May, Mr. Bradley P., Director of Prospect Research and Records, PASSHE Manager Grade 170, at \$50,000.00 effective July 28, 2014.

McCarney, Ms. Michele, full-time (up to 100%), temporary, Instructor, Mathematics and Computer Science Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

McDade, Dr. Mary, part-time (up to 75%), temporary, Instructor, Health and Physical Education Department, 2014-2015 academic year, at \$34,957.15 effective August 23, 2014.

Menzel, Ms. Heidi, part-time (up to 50%), temporary, Instructor, English and Liberal Studies Department, fall 2014 semester, at \$12,235.01 effective August 23, 2014.

Mokris, Dr. Rebecca L., per diem Athletic Trainer, Instructor, Athletics Department, at \$31.07 per hour for all hours worked on an as needed basis effective August 23, 2014.

continued – New Hires/Replacements/Continuations

Montero-Weber, Ms. Natalie M., full-time (up to 100%), temporary, Instructor, Social Work Department, fall 2014 semester, at \$23,304.77 effective August 23, 2014.

Morrison, Dr. Lucille, full-time (up to 100%), temporary, Assistant Professor, Nursing Department, 2014-2015 academic year, at \$59,486.92 effective August 23, 2014.

Murray, Ms. Mary A., part-time (up to 25%), temporary, Instructor, Communication Studies Department, 2014-2015 academic year, at \$11,652.38 effective August 23, 2014.

Mustin, Ms. Alexis, part-time (50%), temporary, Instructor, Counseling and Psychological Services Department, 2014-2015 academic year, at \$25,693.56 effective August 23, 2014.

Nath, Mr. Steven, temporary, full-time (wage), Custodial Worker 1, Facilities Department, at \$12.62 hourly effective July 5, 2014.

Oliyieri, Mr. Alessio, part-time (up to 25%), temporary, Instructor, Music Department, 2014-2015 academic year, at \$11,652.38 effective August 23, 2014.

Onorato, Mr. John A., full-time (up to 100%), temporary, Associate Professor, Business and Economics Department, fall 2014 semester, at \$40,855.68 effective August 23, 2014.

Osterstrom, Mr. Steven, part-time (up to 95%), temporary, Instructor, Social Work Department, 2014-2015 academic year, at \$44,279.05 effective August 23, 2014.

Ouellet, Mrs. Marianne, part-time (25%), temporary, Instructor, Early Childhood and Reading, 2014-2015 academic year, at \$11,652.38 effective August 23, 2014.

Paff, Mr. Michael, part-time (25%), temporary, Instructor, Counseling, School Psychology, and Special Education Department, 2014-2015 academic year, at \$11,652.38 effective August 23, 2014.

Patterson, Dr. Dawn, full-time (up to 100%), temporary, Instructor, Counseling, School Psychology, and Special Education Department, 2014-2015 academic year, at \$51,387.11 effective August 23, 2014.

Perry, Mr. Eugene F., part-time (up to 30%), temporary, Instructor, Music Department, 2014-2015 academic year, at \$13,982.86 effective August 23, 2014.

Piekanski, Mr. James, part-time (25%), temporary, Instructor, Counseling, School Psychology, and Special Education Department, 2014-2015 academic year, at \$11,652.38 effective August 23, 2014.

Regan, Mr. Patrick W., part-time (up to 50%), temporary, Instructor, Music Department, 2014-2015 academic year, at \$23,304.77 effective August 23, 2014.

Ritchey, Ms. Mary Ann, part-time (up to 50%), temporary, Instructor, Mathematics and Computer Science Department, 2014-2015 academic year, at \$23,304.77 effective August 23, 2014.

Rosen, Ms. Nicole, part-time (up to 50%), temporary, Instructor, Sociology Department, 2014-2015 academic year, at \$23,304.77 effective August 23, 2014.

Schaffer, Mr. Bradley, part-time (up to 50%), temporary, Instructor, Social Work Department, 2014-2015 academic year, effective August 23, 2014.

Schlemmer, Dr. Ross, part-time (up to 75%), temporary, Instructor, Art Department, fall 2014 semester, at \$17,478.57 effective August 23, 2014.

Schouten, Dr. Sarah, part-time (up to 15%), temporary, Instructor, Music Department, 2014-2015 academic year, at \$6,991.43 effective August 23, 2014.

Schrader, Ms. Judy, temporary, full-time (wage), Custodial Worker 1, Facilities Department, at \$12.62 hourly effective July 3, 2014.

Scullin, Ms. Bethany, full-time (up to 100%), temporary, Instructor, Middle & Secondary Education and Educational Leadership, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Sefah, Mr. Samuel A., full-time (up to 100%), temporary, Instructor, Mathematics and Computer Science Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Shaffer, Mrs. Dixie, part-time (25%), temporary, Instructor, Early Childhood and Reading Department, 2014-2015 academic year, at \$11,652.38 effective August 23, 2014.

continued – New Hires/Replacements/Continuations

Silvis, Mr. Randall, full-time (up to 100%), temporary, Instructor, English and Liberal Studies Department, 2014-2015 academic year, at \$48,940.02 effective August 23, 2014.

Snyder, Mr. Robert, part-time (up to 100%), temporary, Instructor, Early Childhood and Reading Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Snyder, Dr. Jean E., full-time (up to 100%), temporary, Assistant Professor, Music Department, fall 2014 semester, at \$26,978.28 effective August 23, 2014.

Sponseller, Mr. Colton, part-time (12%), Co-Coordinator of the Athletics Study Program, Student Affairs Faculty Department, 2014-2015 academic year, at \$5,593.14 effective August 23, 2014.

Stamp, Mr. Michael, Part-time (wage) Intern for Campus Life/Outdoor Adventure, Student Affairs Office, at \$10.25 per hour for 1,150 hours during 2014-15 academic year effective August 4, 2014.

Stinely, Ms. Alison, part-time (up to 67%), temporary, Instructor, Art Department, fall 2014 semester, at \$15,536.51 effective August 23, 2014.

Streiff, Ms. Kimberly, tenure track, Instructor, Nursing Department, at \$51,387.11 effective August 23, 2014.

Sutton, Jr., Mr. Lee R., full-time (up to 100%), temporary, Instructor, Mathematics and Computer Science Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Tattersall, Ms. Carolyn, full-time (up to 100%), temporary, Instructor, Nursing Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

Thayer, Dr. Michael, part-time (25%), temporary, Assistant Professor, Counseling, School Psychology, and Special Education Department, 2014-2015 academic year, at \$13,498.14 effective August 23, 2014.

Thomas, Ms. Jodi, regular, full-time, Clerk Typist 2, Ghering Health Services Department, at \$27,286.00 effective June 23, 2014.

Tyler, Dr. Karen, part-time (25%), temporary, Assistant Professor, Early Childhood and Special Education Department, 2014-2015 academic year, at \$13,489.14 effective August 23, 2014.

Unsold, Ms. Caryl, part-time (up to 50%), temporary, Instructor, Counseling, School Psychology and Special Education Department, 2014-2015 academic year, at \$23,304.77 effective August 23, 2014.

Warchol, Ms. Shelby, temporary, full-time (wage), Custodial Worker 1, Facilities Department, at \$12.37 hourly effective June 26, 2014.

Weber, Mr. Brent, part-time (up to 33%), temporary, Instructor, Music Department, 2014-2015 academic year, at \$15,536.49 effective August 23, 2014.

Wehler, Mrs. Rebecca, full-time (up to 100%), temporary, Instructor, Health and Physical Education Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

White, Ms. Meagan, full-time (up to 100%), temporary, Instructor, Nursing Department, 2014-2015 academic year, at \$46,609.53 effective August 23, 2014.

White, Ms. Terri, full-time (up to 100%), temporary, Instructor, Counseling, School Psychology, and Special Education Department, 2014-2015 academic Year, at \$46,609.53 effective August 23, 2014.

Wisniewski, Mr. Justin, part-time (up to 33%), Instructor, Art Department, fall 2014 semester, at \$7,768.25 effective August 23, 2014.

Witowski, Dr. Lisa, part-time (25%), temporary, Instructor, Counseling, School Psychology, and Special Education Department, fall 2014, at \$6,744.57 effective August 23, 2014.

Wojtalik, Dr. Janet, part-time (up to 50%), temporary, Assistant Professor, Counseling, School Psychology, and Special Education Department, 2014-2015 academic year, at \$26,978.28 effective August 23, 2014.

Wolf, Dr. Molly, part-time (up to 50%), temporary, Instructor, Social Work Department, 2014-2015 academic year, at \$26,978.28 effective August 23, 2014.

Wolfe, Dr. Kristin Roesenthaler, part-time (up to 75%), temporary, Instructor, Communication Studies Department, 2014-2015 academic year, at \$34,957.15 effective August 23, 2014.

continued – New Hires/Replacements/Continuations

Zimmerman, Dr. Melissa S., part-time (up to 50%), temporary, Instructor, Business and Economics Department, 2014-2015 academic year, at \$23,304.77 effective August 23, 2014.

RESIGNATION/SEPARATIONS

Beliveau, Mr. Brian C., Patrol Officer, University Police Department, effective with the close of business August 19, 2014.

Borgia, Dr. Melissa E., Academic Success Coordinator, Academic Success Center, effective with the close of business July 25, 2014.

Caldwell, Mrs. Beverly, Part-time, hourly, Licensed Practical Nurse, Office for Students with Disabilities/Personal Care Department, effective with the close of business June 9, 2014.

Dell, Mr. Timothy, Clerk Typist 2, Office of Records and Registration, effective with the close of business July 4, 2014.

Gardea, Mrs. Lori A., Assistant Vice President for Financial Operations, Finance and Administration, effective with the close of business August 6, 2014.

Huff, Ms. Sandra J., Nurse Aide, Attendant Care Program, effective with the close of business May 23, 2014.

Lasher, Ms. Jessica L., Librarian - regular, part-time, Instructor, Baron-Forness Library, effective with the close of business August 22, 2014.

Linhart, Ms. Rebecca L., Licensed Practical Nurse, Attendant Care Program, effective with the close of business May 30, 2014.

LaFollette-Zabrishie, Dr. Tavia, Assistant Professor, Art Department, effective with the close of business July 11, 2014.

Mokris, Dr. Rebecca L., Assistant Professor-Athletic Trainer, Athletic Department, effective with the close of business July 31, 2014.

Niedbala, Mr. Kim, Assistant Athletic Coach of Football, Athletic Department, effective with the close of business August 8, 2014.

Ortega, Dr. Anne C., Assistant Professor, Music Department, effective with the close of business August 22, 2014.

Patalón, Mr. Jason, Information Technology Generalist 1, Mathematics and Computer Science Department, effective with the close of business May 26, 2014.

Peters, Mr. Clark D., Chief of University Police, University Police Department, effective July 3, 2014.

Schaldenbrand, Mr. Joshua D., Assistant Director for Resident Education and Leadership, Residence Life and Housing Department, effective with the close of business August 29, 2014.

Stiller, Dr. Catherine E., Assistant Professor, Nursing Department, effective with the close of business August 22, 2014.

Volk, Mr. Bryan, Assistant Athletic Coach of Football, Athletic Department, effective with the close of business July 31, 2014.

RETIREMENTS

Baker, Dr. Janet M., Professor, Middle and Secondary Education and Educational Leadership Department, effective with the close of business August 22, 2014.

Bohne, Ms. Luciana, Assistant Professor, English and Liberal Studies Department, effective with the close of business August 22, 2014.

Gallagher, Dr. Jody B., Director of the Center for Career Development and Adult Student Services, Student Affairs Office, effective with the close of business June 27, 2014.

Liddle, Ms. Suzanne, Accountant, Accounting Office, effective with the close of business May 30, 2014.

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Silvis, Mr. Randall, full-time (up to 100%), temporary, Instructor, English and Liberal Studies Department, 2014-2015 academic year, at \$48,940.02 effective August 23, 2014.

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continued – New Hires/Replacements/Continuations

Zimmerman, Dr. Melisa S., part-time (up to 50%), temporary, Instructor, Business and Economics Department, 2014-2015 academic year, at \$23,304.77 effective August 23, 2014.

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Beliveau, Mr. Brian C., Patrol Officer, University Police Department, effective with the close of business August 19, 2014.

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Bohne, Ms. Luciana, Assistant Professor, English and Liberal Studies Department, effective with the close of business August 22, 2014.

Gallagher, Dr. Jody B., Director of the Center for Career Development and Adult Student Services, Student Affairs Office, effective with the close of business June 27, 2014.

Liddle, Ms. Suzanne, Accountant, Accounting Office, effective with the close of business May 30, 2014.

continued - Retirements

Miller, Mr. Gary E., Assistant Controller, Accounting Office, effective with the close of business August 8, 2014.

Torres, Ms. Edna K., Transfer Evaluations Coordinator, Undergraduate Admissions, effective with the close of business September 19, 2014.

Walcavich, Dr. Maureen A., Associate Professor, Early Childhood and Reading Department, effective with the close of business August 22, 2014.

Winterbergèr, Ms. Suzanne M., Professor, Art Department, effective with the close of business August 22, 2014.

COACHING CONTRACTS/RENEWALS/CHANGE IN STATUS

Battle, Mr. Raven, Regular, Full-time, Assistant Football Coach, at \$42,000.00 effective July 20, 2014 through March 1, 2015.

Bess, Mr. Christopher, Regular, Full-time, Assistant Men's Basketball Coach, at \$38,000.00 effective July 15, 2014 through July 1, 2015.

Chan, Mr. James, Regular, Full-time, Assistant Women's Volleyball Coach, at \$38,849.00 effective July 27, 2014 through March 1, 2016.

Flynn, Mr. Timothy, Head Wrestling Coach, approved salary increase of \$8,500.00 effective July 1, 2014.

Hammer, Mr. Rick, Head Men's and Women's Cross Country Coach, at \$50,000.00 effective August 12, 2014 through March 16, 2015.

Kelly, Mr. Aubrey, temporary, full-time, Assistant Football Coach, Athletic Department, at \$11,595.10 effective August 16, 2014.

Miller, Mr. Michael G., Assistant Football Coach, beginning August 1, 2014 through July 31, 2015.

Moore, Mr. Clifford, Assistant Wrestling Coach, contract extended through July 1, 2017.

Pratt, Ms. Gayle, regular, part-time (quarter time) Cheerleading Advisor, beginning August 19, 2014 through April 20, 2015.

Sponseller, Mr. Colton, Assistant Wrestling Coach, at \$19,642.20 (annual) effective October 29, 2014 through July 1, 2016.

Underwood, Mr. Lee, Head Men's and Women's Tennis Coach, at \$44,009.00 effective August 12, 2014 through September 1, 2015.

Wheeler, Ms. Callie, Assistant Women's Basketball Coach, contract extended through July 1, 2017.

CONTRACTS AND CONTRACT RENEWALS

Biel, Dr. Alan, Interim Dean, School of Education, at \$167,506.00 effective July 1, 2014 through June 30, 2015 or until this position is filled.

Brown, Mr. Guilbert, Vice President for Finance and Administration, at \$180,000.00 effective July 28, 2014 through July 27, 2015.

Cettin, Mr. Matthew M., Director of Institutional Research and Assessment, at \$82,500.00 effective June 30, 2014 through June 29, 2015.

Elder, Mrs. Darla, Director, Health and Wellness Center, effective July 1, 2014 through June 30, 2015.

Franklin-Craft, Dr. Amy, Director, Residence Life and Housing, at \$86,000.00 effective August 18, 2014 through August 17, 2015.

Gardea, Ms. Lori, Interim Vice President for Finance and Administration extended through July 27, 2014.

continued – Contracts and Contract Renewals

Gardea, Ms. Lori, Assistant Vice President for Financial Operations at \$128,850.00 effective July 28, 2014 through June 30, 2015.

Howard, Ms. Fai, Director, Academic Success and Student Retention, at \$80,000.00 effective August 18, 2014 through August 17, 2015.

Hayes, Ms. Valerie, Director of Social Equity, effective July 1, 2014 through June 30, 2015.

Kightlinger, Mrs. Linda, Director, International Student Services, effective July 1, 2014 through June 30, 2015.

Lake, Dr. Erin, Assistant Dean of the Graduate School, effective July 1, 2014 through June 30, 2015.

LaRusso, Mr. Christopher, Assistant Vice President for Enrollment Services, at \$115,000.00 effective June 23, 2014 through June 22, 2016.

Miller, Dr. Scott, Dean, School of Business, at \$153,000.00 effective July 1, 2014 through June 30, 2016.

SICK LEAVE

Dobson, Ms. Alyssa, sick leave of absence beginning June 19, 2014 through June 29, 2014.

James, Mr. Charles, Family and Medical Leave (FMLA) beginning May 19, 2014 through June 6, 2014.

Kimmy, Ms. Rhonda G., Family and Medical Leave Act (FMLA) beginning May 20, 2014 through August 20, 2014.

Kimmy, Ms. Rhonda G., Family and Medical Leave Act (FMLA) beginning May 20, 2014 through September 20, 2014 (Revision).

Kearney, Mrs. Julie, Family and Medical Leave (FMLA) beginning May 12, 2014.

McCaslin, Mr. Randall, sick leave of absence beginning June 3, 2014 through July 6, 2014.

Nearhoof, Mrs. Debra, Injury Leave without Pay without Benefits, effective June 7, 2014 to April 30, 2016.

Plunkett, Ms. Barbara L., sick leave of absence beginning May 21, 2014 through July 7, 2014.

Plunkett, Ms. Barbara L., sick leave of absence beginning July 14, 2014 through August 22, 2014.

Sablo, Dr. Kahan, sick leave of absence approved beginning May 20, 2014 through July 15, 2014.

Returned to work on June 4, 2014.

Stephens, Ms. Collette, Family and Medical Leave Act (FMLA) beginning June 5, 2014 through June 5, 2015.

Taylor, Ms. Simone, sick leave of absence beginning June 18, 2014 through October 17, 2014.

Taylor, Ms. Simone, Extended Sick, Parental and Family Care (ESPF) absence effective September 6, 2014.

CHANGE IN STATUS

Acker, Ms. Deborah, from regular, full-time Clerk Stenographer 2, Office for Students with Disabilities, to regular, full-time Clerk Typist 2, Office for Students with Disabilities and Residence Life and Housing.

Bliley, Mr. Sean, from Director of Institutional Research and Assessment, Manager Grade 210, to Assistant Controller, Manager Grade 180, from \$95,078.00 to \$82,095.00 over a two year period.

Dell, Mr. Timothy, from regular, full-time Management Technician, Undergraduate Admissions, to regular, full-time Clerk Typist 2, Records and Registration, effective May 12, 2014.

Dobson, Ms. Alyssa, salary adjustment of 8.7% (\$5,678.00) from \$65,322.00 to \$71,000.00, effective June 2, 2014.

Stewart, Ms. Cynthia, from regular, full-time Clerk Typist 2, Residence Life and Housing, to regular, full-time Clerk Typist 2, Office of the Vice President for Student Affairs, effective May 5, 2014.

continued – Change in Status

Vincent, Ms. Angela C., Interim Chief of University Police, Police Department, at \$65,000 for three (3) to six (6) months or until position is filled, effective July 3, 2014.

PROMOTION - NON-FACULTY

Kennedy, Ms. Kimberly, Director of the Office for Students with Disabilities, at \$81,130.00, effective May 31, 2014.

OFFICE FOR STUDENTS WITH DISABILITIES
Involuntary Leave Without Pay With Benefits (LWOP)

| NAME | POSITION | <u>WINTER BREAK</u> | | <u>SUMMER BREAK</u> | |
|-----------------|----------------------|---------------------|-------------|---------------------|-------------|
| | | START LWOP | END LWOP | START LWOP | END LWOP |
| Ochs, Ms. Wendy | PT Hourly Nurse Aide | | | 05/09/2014 | 08/20/2014 |

Lastly, Vice President Brown presented President Wollman's recommendation calling for the approval of Contracts and Purchases for the period May 1-31, June 1-30, July 1-31, and August 1-31, 2014. Trustee Chaffee expressed confusion about double entries for the coordination of legal review pertaining to ATM licensing for PSECU and PNC. Vice President Brown stated, and President Wollman clarified, that two different RFP's – one for student banking services (those located in the Pogue Center) and one for Edinboro University banking services were bid for. PSECU was awarded the contract for student banking services and PNC received the banking services contract for EU business processes. ATMs for these banking institutions will be available at the Pogue Center (PSECU) and Ross Hall (PNC). Vice President Brown also reported that consideration will be given for the placement of an ATM at the Porreco College campus. **It was voted**, on motion of Trustee Shields, seconded by Trustee Higham to approve the Contracts and Purchases for the period May 1-31, June 1-30, July 1-31 and August 1-31, 2014 as presented. The Chair called for the vote noting that it passed with unanimous approval by the members in attendance at the public meeting.

Next, Chair Horan requested Dr. Kahan Sablo, Vice President for Student Affairs, to come forward for the presentation of his informational report and one action item. Vice President Sablo noted that a copy of the written report could be found under Tab #8 (**Attachment #5**), and he highlighted the following items:

Student Development

To better serve the University's non-residential students, a commuter lounge was established in the Pogue Center on the second floor.

Community Service and Outreach

Within the first three days on campus, the freshman class took part in a community service project as part of the orientation experience. The new students joined student affairs personnel in cleaning up the Borough of Edinboro.

Student Success

Four student-athletes were named Academic All-Americans: Tabitha Bemis – Track and Field (1st Team); Dustin Thomas – Cross Country/Track and Field (1st Team); Brenna Cosgrove – Softball (1st Team); and Sarah Krolick, Cross Country/Track and Field (2nd Team).

ROTC cadets are excelling academically with plans to commission approximately 15-20 cadets over the next three years. ROTC cadet classes of 2015, 2016 and 2017 have an overall GPA of 3.15 or higher.

Staff Accolades and Initiatives

A Student Affairs division-wide retreat was held on September 11. Topics covered ranged from heroin use among college students to sexual violence.

A news story, to include video and photos, is scheduled to appear in the October issue of *Campus Safety* magazine that will feature an Edinboro University graduate student with a disability. In collaboration with STANLEY, the Office for Students with Disabilities (OSD), Facilities and Residence Life worked to create an innovative access solution so that the student could enter and secure her room independently. This publication enjoys circulation by about 40,000.

Retired Head Basketball Coach Greg Walcavich was inducted into the Metro Erie Chapter of the Pennsylvania Hall of Fame.

Student-Athlete and Coach Accolades

Too numerous to mention, Trustees can find a complete list of recognitions for student-athletes as well as coaching staff on pages 2-3 of the written report.

Upcoming Athletic Events

Although many upcoming athletic events appear on page 3 of the report, Vice President Sablo specifically noted: Homecoming Weekend on October 3-4 where the Fighting Scots will play IUP and the home contest against local rival Gannon University on October 16. He noted that the crowds for these games are generally large so get your tickets and seats early.

Dr. Sablo then presented the item requiring review and action by the Council of Trustees – approval of changes made to the Edinboro University *Student Code of Conduct and Judicial Procedures*. As discussed earlier in the day by Vice President Sablo, all of the mandatory changes required by Title IX legislation were reviewed; therefore, he endorsed the recommendation of President Wollman seeking approval of changes to the above-referenced document, effective September 23, 2014. Chair Horan sought any questions or comments of Vice President Sablo related to this document. Trustee Shields acknowledged and thanked all who were involved in the work of revising it. **It was voted**, on motion of Trustee Shields, seconded by Trustees Higham, Pulice and Wachter to accept President Wollman's recommendation for approval of changes to the Edinboro University Student of Conduct and Judicial Procedures, effective September 23, 2014. Following the vote, Chair Horan ordered the motion approved.

Chair Horan asked University Advancement Vice President Tina Mengine to come forward to present her divisional report. Vice President Mengine noted a copy of the full, written report (**Attachment #6**) was located under Tab #9 in the meeting materials. She highlighted the following entries from the 15-page report:

Development:

The Development Office finished the 2013-14 fundraising year (its highest year to date) at \$4,509,900.

Fundraising for the new fiscal year, as of September 22, stands at \$963,672 which is tracking ahead of last year during this same time period.

The *Gala in the Orchard* event held in July in support of Porreco College and the Porreco Promise was a resounding success. Gross revenues of just over \$191,000 were received with a net revenue of nearly \$153,000.

In the first two months of fiscal year 2015, the Development office has received and processed nearly a dozen large gifts (gifts in excess of \$10,000). A list of the large gifts received are contained on page one of the written report.

Alumni Relations:

Vice President Mengine invited all Council members to participate in upcoming Homecoming Weekend activities to be held October 2-4.

Marketing and Communications:

The Office of Marketing and Communications has been extremely busy with the production of new television commercials for use during the fall recruitment season. Several versions were made that focus on general recruitment in state, out of state, and for Open House visitations. New commercials are airing throughout Erie County, Allegheny County and Trumbull County in Ohio. Vice President Mengine commented on the joint development of a master plan in support of the University's recruitment efforts in collaboration with the Admissions office.

Social and Traditional Media

In recognition of the importance of social media in reaching young prospective students as well as current Edinboro University students, the department continues to strengthen its media presence. University Facebook users have increased by nearly 600 since May 2014. Twitter followers are up 335 for the same time period as well as an increase in the University's LinkedIn page users.

Vice President Mengine noted a full summary of **EU in the News** appeared on pages 6-15 of the written report. In summary, Edinboro garnered more than 36 positive television stories; more than 89 printed local newspaper articles; and more than 41 new stories and/or mentions made in regional and national media coverage.

Chair Horan thanked Vice President Mengine for the report and extended his congratulations on the successful outcome of the *Gala in the Orchard* event. The Chair inquired if a celebration date had been announced for the coming year. Vice President Mengine responded in the affirmative and requested all Council members to mark their calendar for Saturday, July 18 as the date for the 2015 *Gala in the Orchard* event at Porreco College.

Lastly, Ms. Mengine noted for the record and the Council's information, the list of Gifts-In-Kind received since the last business meeting of the Council held on June 10, 2014 (**Attachment #7**).

Chair Horan called on Trustee Shields to provide comment on the activities of the PACT Executive Committee as well as the upcoming PACT Workshop to be held on October 2. Prior to reporting on PACT-related business, Trustee Shields mentioned the recent publication of a book, *Flight 93*, that has subtle ties with Edinboro University. The author, Tom McMillan, is the current Vice President of Communications for the Pittsburgh Penguins organization with whom Trustee Shaquan Walker recently

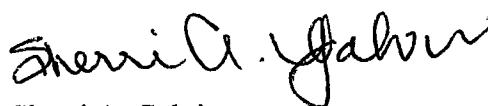
served as an intern this past summer. He also noted with interest that the book's forward was penned by Governor Tom Ridge. Trustee Shields highly recommended review of this book by his colleagues.

Related to PACT, Trustee Shields reminded Council members of the upcoming workshop to be held in Harrisburg at the Dixon University on Thursday, October 2. The workshop on effective governance is designed to provide practical and PASSHE-specific information, discussions and insights to assist new and experienced trustees in performing their essential role. In addition, the PACT executive leadership has begun its efforts to update a Trustee Handbook that was created many years ago. Input and feedback will be sought from workshop attendees. Trustee Shields asked for a brief time slot at the Council's December 12 Study Session so that he could receive feedback about the content and suggestions for the inclusion of important information. It is PACT's goal to have this handbook ready for distribution at the Spring PACT Conference.

Chair Horan yielded the floor to President Wollman for the last word. The President thanked and extended words of appreciation to each Council member who had spent their entire day here in meeting to work with her and members of the Executive Leadership Team to move the University forward.

In closing, Chair Horan entertained a non-debatable motion calling for adjournment. **It was voted**, on motion of Trustee Pulice, seconded by Trustee Steele to adjourn the business meeting. The business meeting officially adjourned at 3:49 p.m. The next public quarterly business meeting of the Edinboro University Council of Trustees is scheduled take place on Tuesday, November 11, 2014, at 2:00 p.m.

Respectfully submitted,



Sherri A. Galvin
Assistant to the President and Recording Secretary