

MINUTES
Edinboro University of Pennsylvania Council of Trustees
Quarterly Business Meeting
Tuesday, March 11, 2014 – 2:00 p.m.
Crawford Center Conference Room

Prior to the quarterly, public meeting of the Edinboro University Council of Trustees, Council members met with President Wollman, members of the Executive Leadership Team (present were Provost Hannan, Interim Vice President Gardea, Vice President Mengine and Vice President Kahan Sablo) and Interim Dean – School of Business and Acting Director of Admissions Scott Miller in a public Committee meeting from 10:00 a.m. until 12:00 noon. Topics of discussion were:

EXECUTIVE

Performance Funding Changes (President Wollman)
 Out-of-State Tuition Pilot (President Wollman)
 Out-of State Recruitment Strategy (Interim Dean and Acting Director Scott Miller)

ACADEMIC AFFAIRS – Provost Hannan

Admissions Criteria for Associate Degrees
 Middle States Commission on Higher Education Update
 Curriculum and New Programs
 Fall to Spring Retention and Retention Efforts

FINANCE AND ADMINISTRATION – Interim Vice President Lori Gardea

Budget Update Fiscal Year 2014 and Fiscal Year 2015 Projection
 Fees for 2014-15

Following the conclusion of the public Committee meeting, President Wollman and Council members remained for a working lunch and continued informal discussions. At 2:03 p.m. Chairman John Horan called the public meeting to order. The Chair directed the Recording Secretary to conduct Roll Call. The following Council members were present:

Ms. Barbara Chaffee
 Dr. Raymond Dombrowski – via phone
 Mr. Dennis Frampton
 Mr. Daniel Higham
 Mr. John Horan
 Mrs. Virginia McGarvey
 Ms. Kathy Pape
 Mr. Harold Shields - via phone
 Mr. Shaquan Walker

Absent: Trustees John Pulice and Ron Steele

The Recording Secretary verified the presence of a quorum. Chairman Horan announced that the proceedings of the Edinboro University Council of Trustees meetings are recorded. Therefore,

he disclosed to those in attendance this fact via a verbal announcement and written public notice which served to avoid any violation of Pennsylvania Wiretapping Act.

For the record it was noted that in addition to President Julie Wollman, the following individuals were in attendance at the Council of Trustees' quarterly business meeting:

Dr. Alan Biel, Dean – School of Graduate Studies and Research and Interim Dean –
School of Education
Mr. Sid Booker, Associate Vice President for Human Resources and Faculty Relations
Dr. Steven Combs, Dean - College of Arts, Humanities and Social Sciences
Dr. Donald Dilmore, Associate Vice President for University Libraries
Ms. Sherri A. Galvin, Assistant to the President and Recording Secretary
Ms. Lori Gardea, Interim Vice President for Finance and Administration
Dr. Michael Hannan, Provost and Vice President for Academic Affairs
Mr. Jeffrey Hileman, Director of Communications
Ms. Tina Mengine, Vice President for University Advancement
Dr. Scott Miller – Interim Dean – School of Business and Acting Director –
Undergraduate Admissions
Dr. Nathan Ritchey, Dean - College of Science and Health Professions
Dr. Kahan Sablo, Vice President for Student Affairs

Guest: Trustee-Elect - Timothy S. Wachter, Esquire

Chairman Horan declared a quorum present noting that there were two Trustees participating via conference call, Trustees Dombrowski and Shields; thus, he reminded the Recording Secretary that it would be necessary to conduct Roll Call votes on each of the action items presented to the Council for approval. He specifically noted it was good to have Trustee Dombrowski's attendance via the conference line for the meeting.

The Chair moved to the next item of business, Public Comment period. He solicited comment from any members of the public three times. Hearing and seeing no movement to the podium, Chairman Horan addressed the next agenda item, Old Business – minutes of the January 2, 2014, Special Meeting of the Council of Trustees and also the last quarterly business meeting of the Council held on November 12, 2013. **It was voted**, on motion of Trustee Pape, seconded by Trustees Higham and McGarvey to approve the above-referenced two sets of minutes as presented. Chairman Horan directed the Recording Secretary to conduct a Roll Call vote. The motion passed with unanimous approval by the Council.

Results – Roll Call vote re: minutes – January 2, 2014, Special Meeting and Quarterly Business Meeting Minutes – November 12, 2013

	Aye	Nay	Absent
Trustee Chaffee	X		
Trustee Dombrowski (phone)	X		
Trustee Frampton	X		
Trustee Higham	X		
Trustee Horan	X		
Trustee McGarvey	X		
Trustee Pape	X		

continued – Results Roll Call Vote re: minutes

Trustee Pulice		X
Trustee Shields (phone)	X	
Trustee Steele		X
Trustee Walker	X	

Next, Chairman Horan asked President Wollman to deliver her report to members of the Edinboro University Council of Trustees. President Wollman thanked the Chair for the opportunity to update Council members.

President Wollman stated that she was pleased that the new PASSHE Chancellor and his staff were working hard to engage in communicating to members of the Councils of Trustees across the System about what is happening at the level of the Board of Governors. Council Chairpersons as well as Council members are being encouraged to attend quarterly meetings of the Board of Governors. The President views this to be a positive step for not only our Council of Trustees' members, but also for our University.

President Wollman then updated Council members as to the status of three new tuition proposals by Edinboro University which were moved forward by the PASSHE Board of Governors at the January 23 quarterly board meeting. She reported that the University's out-of-state tuition proposal requested a reduction in out-of-state tuition to 105%. The proposal was based on extensive research and data gathering from other states which have offered similar decreases. The President stated that the University's out-of-state tuition proposal was approved by the Board of Governors. She noted that later in the meeting, action would be sought from the Council seeking concurrence with the move to 105% for out-of-state students. While this does not require a formal vote by the Council of Trustees, the President would like to make certain there is concurrence with the change. In addition, Edinboro University is also requesting a 25% tuition increase related to the Innovative Nursing program. The Innovative Nursing program is a high cost program, and Provost Hannan will discuss this request later in the meeting. Lastly, the University received approval by the PASSHE Board of Governors to increase International Student tuition from 150% to 170% with the ability to offer scholarships to our international students. This proposal would bring international student cost to about 127% of in-state rate. President Wollman stated that this proposal was also approved by the Board. The Board of Governors recognized that for international students, in particular, the receipt of a scholarship is a sign of prestige and tends to carry a lot of weight for an international student when making a decision about attendance. Historically, the University has been experiencing success in terms of international student enrollment over the past couple of years, and we want to see growth in this student population continue.

As shared and discussed at the earlier Committee meeting, the administration is making good progress on needed budget reductions for the current fiscal year. President Wollman stated that current projections call for a little less than the \$5.5 million budgeted to be used from the University's Fund Balance. Work continues to reduce that number which will position the University in a better situation for the coming budget year. The University has accomplished these savings through cost containment, leaving positions open as the result of resignation or retirement, and the furlough of positions. The steps have helped the University to stay within the budget and do even a little bit better than expected for this year. She reminded Council members that the information presented is based on projections and that we are working with an actual spending to-date compared to actual spending last year model.

President Wollman also shared with Council members earlier in the day, changes that have been submitted to the Office of the Chancellor as it relates the University's optional Performance metrics. These were submitted in response to the Chancellor's Office invitation to request any changes in targets. The President worked hard to determine what would be in the University's greatest favor and submitted requests for those changes. President Wollman believes that those submitted by Edinboro will be approved by the Chancellor. The University should learn of its success soon and hopefully before the Council's next business meeting.

Next, President Wollman spoke about a new service offered on campus by our Campus Police Department called Safety Escort Service. This new service arose out of concern and request from students who must walk a distance from one location to another on campus late at night. The President reiterated that while we believe the campus is safe, an individual may feel uncomfortable walking alone from one campus location to another. The service is offered from 8:30 p.m. until 6:00 a.m. Individuals can request an officer to "shadow" them to a location following in vehicle, provide a ride to identified location, or wait for an officer to be dispatched to meet an individual and escort them to a requested location on campus.

The national search for a Provost and Vice President for Academic Affairs has been completed. It is with delight that President Wollman notes the acceptance of this position by the current Interim Provost – Dr. Michael Hannan. She reported that it brings to closure an excellent search which contained some very strong candidates. Specifically, the President noted that it is to Dr. Hannan's credit that he rose to the top in the pool of candidates. President Wollman thanked Vice President Mengine for serving as Chair of search committee and also thanked the members of the Search Committee. A search of this nature consumes a lot of time and energy for which President Wollman acknowledged committee members. In addition to Search Committee Chair Tine Mengine, these included:

- Dr. Jean Jones, representing APSCUF
- Dr. Brian Zimmerman, faculty – Geosciences Department
- Dr. Joel Erion, faculty – Counseling, School Psychology and Special Education
- Dr. Asri Jantan, faculty – Business and Economics Department
- Professor Michelle Vitali, faculty – Art Department
- Dr. Erinn Lake, representing Graduate Studies and Research and School of Education
- Dr. Andrea Wyman, faculty – Baron-Forness Library
- Ms. Barbara Plunkett, representing AFSCME
- Mr. Tim Pilewski, Registrar

The President then spoke about the University's participation, last spring, in the Chronicle of Higher Education's *Great Colleges to Work For* survey. She stated that it is a workplace satisfaction survey conducted by an external company which is a national tool used by a number of colleges. Individuals invited to complete the survey do so on a confidential basis and can be assured that the results do not come back to the University identifiable in terms of the respondent. A random sample of nearly 50% of the University workforce from across all different classifications (i.e. staff represented by various unions), faculty and exempt employees are invited to complete the survey. The results of last year's survey have been received and reviewed. President Wollman stated that the review of this data can help us improve workplace satisfaction. The President has begun to hold focus group sessions and will invite every single University employee to attend in an effort to make certain each has the opportunity to review the results and then provide feedback on what they think the issues are and recommend ways to improve workplace satisfaction. In fact, the President presents the results, answers any questions

and then leaves the group to allow employees, without any manager in the room, to respond and provide feedback. Feedback is provided to the President in the form of notes from sessions which are unidentifiable to the date of the session or makeup of employees who attended the session. Next steps include the offering of open forums in the coming months to share the results of the feedback gathered. The feedback received thus far has been helpful and provided a core of common themes on which the University community can work to improve workplace satisfaction. Since the survey is administered annually (the University will participate in it again this spring), University administrators will be able to review the results, track progress, and continue to gather feedback from our entire workforce about ways make this a better place to work.

President Wollman noted that the University and many of its academic programs continue to receive accolades and national recognition for the quality of programs. The most recent is for the University's online Master of Social Work program -- nationally ranked #16 by one of the ranking organizations. Another source ranks the University's Social Work program at #10 in the country. This is exciting news because there is recognition that Edinboro University has high quality programs to offer students.

One of the goals in the University's Strategic Plan is to launch the Porreco College at the Porreco campus in Erie. President Wollman reported that this initiative is moving forward quickly and the University will announce its launch at a March 26 press conference. And, on July 19, the University will host the "Gala in the Orchard" which will be more than just a fundraising event. Its primary purpose will be to celebrate the selfless generosity of individuals and companies who want to see our community flourish by creating educational opportunities for men and women in the Erie. The President hopes that all Council members will be able to support or attend this critically important community initiative.

Lastly, President Wollman reported on the successes of winter student athletes whose seasons were coming to an end. Vice President Kahan Sablo will elaborate more on their successes in his presentation of the Student Affairs report. The President talked, with excitement, about the Women's Basketball Team's recent PSAC Championship which qualified them to compete in the Regional Championships beginning this weekend. In addition, news was received today of the naming of track and field student athlete Tabitha Bemis as the Indoor Track and Field Athlete of the Year for the Atlantic Region. She will be competing in national championships this weekend also. Three swimmers were also named champions this season as well.

Chairman Horan thanked President Wollman for her report. He then moved on to the next agenda item, New Business, asking Dr. Michael Hannan to deliver his report from the Academic Affairs division. The Chair congratulated Dr. Hannan on his acceptance of the role of Provost and Vice President for Academic Affairs as opposed to the "Interim" Provost.

Provost Hannan thanked Chairman Horan for the congratulatory remarks. He continued to highlight several informational items from the Academic Affairs written report (**Attachment #1**) contained in Tab #5 which summarizes divisional activities occurring since the last Council's full meeting in November.

Dr. Hannan noted that the Middle States Site Team Visit will occur at the end of the month. The Site Team will arrive on March 30 and be here until April 2. On April 2, the Chair of the Visit Site Team will present the Exit report to the President and campus community. He noted that the Self-Study is available on the public University webpage. One can locate it by searching for

“Self-Study” or “Middle States.” Located on that site is a series of short newsletters which are posted and serves to provide summaries of the major elements contained in the Self-Study. Provost Hannan publicly recognized Dr. Cynthia Legin-Bucell for her work in composing these newsletters and also to Professor Patricia Hillman who greatly assisted in the process.

Next, Provost Hannan reported receipt from the Commonwealth of Pennsylvania State Board of Nursing that the University’s Professional Nursing program remains on their list of Approved Professional Nursing Education programs with Full Approval status. Also, and related to nursing, the University’s first doctoral program received approval by the PASSHE Board of Governors at their January 23, 2014, quarterly business meeting. The online Doctor of Nursing Practice (DNP) will be offered in consortium with Clarion University. It is designed to be a completion program to the jointly offered Master of Science in Nursing (MSN) degree. This 34-credit program offers specialty electives in advanced clinical practice and clinical nursing education. Edinboro University is currently recruiting for the first cohort of students with offerings to begin this summer.

With regard to University Outreach, the Celebration of Scholarship is slated to take place on March 26. This initiative, coordinated by Drs. Greg Morrow (Psychology) and Daniel Bennett (Mathematics and Computer Science), serves to facilitate undergraduate research and other forms of collaborative scholarship. Students have been encouraged to submit projects; awards will be presented for the top three in several categories.

Last fall, the Xavier D. Williams Distinguished Speakers Series housed in the School of Business hosted a roundtable discussion with Julia Hearthway, Secretary of the Pennsylvania Department of Labor and Industry. The Secretary and her senior staff met with students and faculty about programs and initiatives the Department of Labor and Industry has in place to help students with career exploration and finding a job post-graduation. Other panelists for the event included: Michelle Station, Deputy Secretary of Workforce Development; Gene Cornell, Deputy Secretary of Compensation and Insurance; Steve Suroviec, Executive Director of the Office of Vocational Rehabilitation; and Sara Gulet, Press Secretary.

Provost Hannan then reported on the success of the annual College Bowl Academic Tournament held this past November. Teams representing Edinboro’s academic departments faced off in a tough battle of intellect, answering questions of general knowledge in a wide array of topics, in pursuit of titles as the 2013 Undergraduate College Bowl and 2013 Graduate College Bowl Champions. The History, Anthropology and World Languages academic department team placed first along with graduate winning department of Master of Arts in Communications team. Dr. Roger Solberg (English and Liberal Studies) advised and accompanied a student team comprised of Justin Fontana (Humanities), Marc Rattay (Art History), Gary DiNardo (Nursing) and Sean McPherson (Middle and Secondary Social Studies) to participate in the National Academic Quiz Tournament held at Case Western Reserve University on February 9, 2014. This team placed 6th and had a very positive experience.

Dr. Hannan congratulated Dr. Heather Lee Baron (Middle and Secondary Education Graduate Program Head) on the award of \$12,470 in grant funding from the PNC Foundation. This grant funding will support the development of the Edinboro University English Language Clinic in Erie. The Clinic will be centrally located in the City of Erie at the Perseus House Charter School of Excellence (PHCSE) and is open to all Erie residents.

Provost Hannan noted an item not contained in the written report which had developed since the report's preparation. Beginning on March 31 and continuing through April 4, Edinboro University will celebrate Nelson Mandela's legacy through a series of featured speakers, panel discussion, film screening and a candlelight walk. The Opening event on Monday evening, March 31 features international human rights activist Nontombi Naomi Tutu who will deliver the keynote address. She is the daughter of world-famous South African social rights activist and retired Anglican Archbishop Desmond Tutu and will speak about her experiences in South Africa and individual rights. We anticipate the inaugural event to be well-attended and a topic of interest to the community.

In terms of faculty recognitions, Provost Hannan highlighted a number of them which included:

- Dr. Peter Lindeman (Biology and Health Services) had a book published by the University of Oklahoma Press.
- Dr. Gerald Hoffman (Chemistry) published an article in the Journal of Physical Chemistry which is one of the top journals in that field.
- Charles Johnson (Art) exhibited ceramics in a display at the Cathy and Jesse Marion Art Gallery at SUNY Fredonia.

Lastly, in terms of multiple student recognitions, the Provost highlighted the following accomplishments:

- Graduate art students Ben Lambert and Jocelyn Howard and undergraduate art students Lauren Tucci, Kodi Thompson and Liana Agnew will be included in the National Council in Education in the Ceramic Arts juried show this month in Milwaukee, Wisconsin.
- Undergraduate Sociology major Patricia Gerhauser submitted an article, "Framing Arab American and Muslims in U.S. Media" and was awarded Pennsylvania Sociological Society's Annual Outstanding Undergraduate Paper Award. She was assisted by Dr. Samuel Claster, and her advisers Drs. Andrew Smith and Patricia Claster in that work.

For the record, Emeritus status was awarded to the following members in December 2013. These include:

<u>Name</u>	<u>Department</u>
Dr. Dennis Buckwalter	Middle & Secondary Education and Educational Leadership
Mr. Benedict Gibson	Art
Dr. Linda Mukina Felker	Health and Physical Education
Dr. Donna Murphy	Early Childhood and Special Education
Ms. Patricia Nosel	Nursing
Dr. John Polo, Jr.	Physics and Technology
Mr. D. James Renn	Chemistry
Dr. Terry Smith	College of Arts and Sciences
Dr. Dawn Snodgrass	Counseling, School Psychology, and Special Education
Dr. Janis Stamm	Business

The last informational item presented by Provost Hannan reported a change in sabbatical leave. Mr. Bruce Skolnick from the Academic Success faculty changed his sabbatical leave from Spring 2014 until Spring 2015.

In terms of action items, Provost Hannan proceeded to note that there were two for review and action by the Council. The first - President Wollman recommends the approval of new Admissions Criteria for Associate degrees. He noted that those criteria were discussed in greater depth at the Committee meeting held earlier in the day. The recommended action was presented in Tab #6. Chairman Horan asked Provost Hannan to provide a brief summary of the proposed changes. Dr. Hannan stated that applicants will be admitted to targeted Edinboro University (EU) associate degrees and sub-baccalaureate program if they have successfully earned a high school diploma or GED. SAT or ACT scores will not be required for admission to these programs. Also, changed was the requirement that in order for a student admitted into an associate degree to change to a baccalaureate program the student MUST complete a minimum of 18 credits. Chairman Horan entertained a motion calling for the acceptance of President Wollman's recommendation for approval of the Admissions Criteria for Associate degrees as presented. (**Attachment #2**) Prior to the call for the vote, Trustee Shields inquired if both action items could be taken in consideration together. Chairman Horan agreed to proceed in that manner and asked Provost Hannan to discuss the next agenda item for action.

Provost Hannan then presented the second action item seeking action by the Council on President Wollman's recommendation for the approval of a series of program changes. Dr. Hannan noted these recommendations have been endorsed by him in his capacity as Provost and approved by the Edinboro University Senate. These included:

REORGANIZATION OF EXISTING PROGRAM

Bachelor of Science in Education – Secondary Education – Dual Certification Social Studies/7-12 Special Education

CERTIFICATE REVISION

Post Master's Family Nurse Practitioner Certificate (8951)

PROGRAM REVISIONS

Bachelor of Arts in Sociology (0588)

Bachelor of Science – Environmental Science (Biology) (0456)

Bachelor of Science – Medical Technology (0474)

Bachelor of Science in Education – Special Education P-8 (course substitution changes)

Bachelor of Science in Nursing (BSN) (0676)

Bachelor of Science in Nursing – Innovative Nursing (0678)

Master of Science in Nursing – Family Nurse Practitioner Track (8402)

Post-Master's Elementary Guidance (non-degreed) (8848)

Post-Master's Secondary Guidance (non-degreed) (8849)

Teacher Certification – Health and Physical Education (8109)

continued – Program Revisions

- Teacher Certification – Master of Middle and Secondary Instruction with Teacher Certification Concentration: Non-Thesis (8637) and Thesis (8638)
- Teacher Certification – Middle Level Education (4-8) – English/Language Arts/Reading (8126)
- Teacher Certification – Middle Level Education (4-8) – Mathematics (8127)
- Teacher Certification – Middle Level Education (4-8) – Mathematics and English/Language Arts/Reading (8130)
- Teacher Certification – Middle Level Education (4-8) – Mathematics and Science (8131)
- Teacher Certification – Middle Level Education (4-8) – Mathematics and Social Studies (8132)
- Teacher Certification – Middle Level Education (4-8) – Science (8128)
- Teacher Certification – Middle Level Education (4-8) – Science and English/Language Arts/Reading (8133)
- Teacher Certification – Middle Level Education (4-8) – Science and Social Studies (8134)
- Teacher Certification – Middle Level Education (4-8) – Social Studies (8129)
- Teacher Certification – Secondary Education – Biology (8119)
- Teacher Certification – Secondary Education – Chemistry (8120)
- Teacher Certification – Secondary Education – Comprehensive English (8112)
- Teacher Certification – Secondary Education – Earth and Space Science (8115)
- Teacher Certification – Secondary Education – General Science (8121)
- Teacher Certification – Secondary Education – German (8114)
- Teacher Certification – Secondary Education – Mathematics (8116)
- Teacher Certification – Secondary Education (7-12) – Physics (8123)
- Teacher Certification – Secondary Education (7-12) – Spanish (8122)

NEW CERTIFICATE (SUB-BACCALAUREATE)

Certificate in Customer Relations Management

PROGRAM MORATORIA (request to place existing programs in moratorium)

Master of Science in Nursing – Nurse Educator Track (8403)

Post Master's Nurse Educator Certificate (8952)

Pending Senate approval – March 3, 2014**PROGRAM REVISIONS**

Bachelor of Arts in Geography (0580, 0567, 0568)

Educational Specialist in School Psychology (8700)

Master of Education in Educational Psychology (8641)

Master of Education in Special Education – Option One (8684); Option Two: Autism Spectrum Disorders (8680); Option Two: Behavior Management (8681)

Minor in Geographic Information Systems (1041)

Teacher Certification – Secondary Education (7-12) – Social Studies (8124)

PROGRAM REVISION – TITLE CHANGE

Bachelor of Arts in Journalism and Public Relations (formerly Journalism and Mass Media (0319, 0320, 0321)

PROGRAM REVISION – ADDITION OF NEW TRACK

Bachelor of Fine Arts (BFA) in Studio Arts – Illustration concentration (0392)

PROGRAM MORATORIUM (place existing program in moratorium)

Master of Education in Special Education: Specialization High Incidence Disabilities (08682)

REVISION OF CERTIFICATION PROGRAM

Master of Early Childhood Education with Early Childhood Teacher Certification (8107)

As requested by Trustee Shields, Chairman Horan entertained a motion for both of the Academic Affairs action recommendations as presented above by Provost Hannan. The motion was moved and seconded. The Chair asked if there was further discussion or questions about the two motions. Hearing none, Chairman Horan directed the Recording Secretary to conduct a Roll Call vote encompassing these two motions. **It was voted**, on motion of Trustee Chaffee, seconded by Trustee Pape to approve both recommendations presented above which includes the Admissions Criteria for Associate degrees and program changes.

Results – Roll Call vote re: Admissions Criteria for Associate degrees and program changes

	Aye	Nay	Absent
Trustee Chaffee	X		
Trustee Dombrowski (phone)	X		
Trustee Frampton	X		
Trustee Higham	X		
Trustee Horan	X		
Trustee McGarvey	X		
Trustee Pape	X		
Trustee Pulice			X
Trustee Shields (phone)	X		
Trustee Steele			X
Trustee Walker	X		

Chairman Horan noted unanimous approval by the Council in support of these motions. He thanked Provost Hannan for the report and presentation of Academic Affairs related action items. The Chair called on Ms. Lori Gardea, Interim Vice President for Finance and Administration, to deliver the respective divisional report and action items.

Interim Vice President Gardea began with the presentation of the first action item seeking approval for Contracts and Purchase Orders for the period October 1 – December 31, 2013 and January 1-31, 2014 (Tab #8). She reminded Council members that the Contracts and Purchase Orders listed are at encumbered amounts for the fiscal year as opposed to the actual payment amounts.

Ms. Gardea stated there were a total of three actions and inquired if she should present the remaining two items or if they wished to consider and act on all three items under one motion and Roll Call vote. Chairman Horan advised Interim Vice President Gardea to proceed with

background on all three and then the Council would determine need to act with one motion or separate them for further discussion.

The second action items contained President Wollman's recommendation for the approval of a program instructional fee, 25% of undergraduate tuition rate, for the high-cost/high-demand Bachelor of Science Nursing (BSN) in Innovative Nursing program. Ms. Gardea stated that this proposed student fee pilot program had been approved by the PASSHE Board of Governors and recommended that the Edinboro University Council adopt this fee.

Lastly, Interim Vice President Gardea sought the Council's concurrence with the PASSHE Board of Governors' recent approval of the Tuition Flexibility Proposal for Out-of-State Students. This proposal lowers out-of-state tuition to match in-state tuition plus an out-of-state surcharge.

Chairman Horan asked if anyone wished to separate any of these three items presented for action. Hearing none, the Chair entertained a motion to accept the action items as presented above by Interim Vice President Gardea. These included:

- Approval of Contracts and Purchases, as recommended by President Wollman, for the period October 1 – December 31, 2013, and January 1-31, 2014.
- Approval of Fee for Innovative Nursing Program as recommended by President Wollman.
- Concurrence, as recommended by President Wollman with PAASHE Board of Governors' approval of Out-of-State Tuition Flexibility Pilot.

Prior to the Roll Call vote, Chairman Horan commented on the good work by President Wollman to get approval of the out-of-state tuition pilot proposal at the January Board of Governors meeting. In previous conversations with the Chancellor, he was given the impression that success did not look eminent. However, the President did convince the Chancellor's office to place the item on the January agenda for which it did receive approval by the Board. He commended President Wollman and congratulated her on this achievement.

It was voted, on motion of Trustee Higham, seconded by Trustees Pape and Shields to approve all three recommendations as presented above.

Results – Roll Call vote re: Contracts and Purchases; Fee for Innovative Nursing Program; and Concurrence with Out-of-State Tuition Flexibility Pilot

	Aye	Nay	Absent
Trustee Chaffee	X		
Trustee Dombrowski (phone)	X		
Trustee Frampton	X		
Trustee Higham	X		
Trustee Horan	X		
Trustee McGarvey	X		
Trustee Pape	X		
Trustee Pulice			X
Trustee Shields (phone)	X		
Trustee Steele			X
Trustee Walker	X		

Chairman Horan inquired if Ms. Gardea had any information items to share as it pertains to the Finance and Administration division. Interim Vice President Gardea responded in the affirmative, noting a detailed written report located at Tab #7 (**Attachment #3**). She reported that returning students were met with changes on campus which included the completion of renovations at Hendricks Hall, completion of renovations at Ross Hall as well as the opening of the pedestrian bridge. This walkway now connects the East and West sides of the campus. She noted that students, faculty and staff have really appreciated the walkway given the extremely cold weather experienced early this year. Another change noted by the students was their automatic enrollment in E2Campus. E2Campus is designed to quickly notify students, faculty and staff if there is an emergency on campus, including weather-related events. As mentioned by President Wollman in her report, the Campus Police department has implemented a Safety Escort Service. From 8:30 p.m. until 6:00 a.m. anyone wishing to be escorted to a campus location may call the police department for an escort. Another program service implemented this past fall, allows students to be electronically sign up for direct deposit. Direct deposit permits students to have their financial aid funds dispersed from the University deposited directly into their bank account. Over 70% of University students now utilize this service which is not only efficient, but also assists in the Bursar's office in the processing of financial transactions. With regard to the preparation of budgets for the 2014-15 fiscal year, University faculty and staff have been advised to work from a zero-based budget. This year, departments will start with a budget of zero and build from there, justifying all expenditures. In terms of facilities, in December the University experienced a problem with the motor on the dome's main inflation unit. While addressing that issue with the installation of a new motor, significant problems were discovered with the heat exchanger. The manufacturers reviewed the issue and noted a catastrophic failure on the heat exchange and called for its total replacement. Currently, the University is renting heaters while in the process of ordering the new heat exchange unit. It was noted that insurance should cover the cost of those expenditures. Next, she stated that the bid process has been completed with regard to the Biggers House property. The StArtUp Incubator was the successful bidder. A signed sales agreement and contract is currently in the Chancellor's Office awaiting for signature. Ms. Gardea reported that the sale will be complete by the end of the current fiscal year.

Chairman Horan asked for a brief overview of the current budget, acknowledging that this would be one the topics for discussion at the Council's April Study Session. Interim Vice President Gardea reported receipt of revenue in the amount of \$73.9 M and expenses of \$51.7 M which is in line with targets set in the original budget. At this point, the University does not anticipate the need of additional funds from the Fund Balance than what was originally approved by the Council last year (\$5.5 M). In fact, the University has taken steps which will likely result in the need to use less of those funds.

Lastly, and for the record, Interim Vice President Gardea noted the following list of personnel transactions which had occurred since the last business meeting held on November 12, 2013:

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Bidwell, Ms. Kelly, regular, part-time (wage), Social Worker 1, Residence Life, at \$19.97 per hour effective January 6, 2014.

Bromberg, Dr. Sarah, part-time (50%), temporary, Assistant Professor, Art Department, spring 2014, at \$1,017.28 bi-weekly effective February 4, 2014.

Ciecierski, Ms. Lisa, full-time, temporary, Instructor, Middle & Secondary Education and Educational Leadership, spring 2014, at \$22,847.81 effective January 11, 2014.

continued – New Hires/Replacements/Continuations

Hart, Ms. Janice, regular, part-time, Nurse Aide, Attendant Care Program, at \$13.88 per hour effective as soon as possible.

Homansky, Ms. Hillary, regular, full-time, Custodial Worker 1, Facilities Department, at \$12.31 hourly effective October 26, 2013.

Jones, Ms. Alisha, regular part-time, Nurse Aide, Attendant Care Program, at \$13.88 per hour effective as soon as possible.

Joy, Mr. Jeramie, regular, full-time, Medium Voltage Electrician, Facilities Department, at \$17.64 hourly effective January 6, 2014.

Kambs, Ms. Jill, part-time (25%), temporary, Instructor, Art Department, spring 2014, at \$439.38 bi-weekly effective February 4, 2014.

Kelly, Ms. Denita E., full-time, temporary, 9-month, State University Administrator, Level 2, Area Coordinator, Residence Life and Housing Office, at \$34,020.00 effective January 18, 2014.

Kidd, Ms. Elizabeth W., part-time (50%), temporary, Instructor, Business and Economics Department, Spring 2014, at \$11,423.91 effective January 11, 2014.

Kosterman, Mr. Trent, full-time, regular, Facilities Operations Manager, PASSHE Manager 180, Facilities Department, at \$72,500.00 effective February 10, 2014.

Lewis, Mr. Eric, full-time, temporary (wage), Custodial Worker 1, Facilities Department, at \$12.31 hourly effective November 11, 2013.

LeSuer, Ms. Amy L., part-time (75%), temporary, Instructor, Nursing Department, spring 2014, at \$17,135.86 effective January 11, 2014.

Lucas, Ms. Cassandra M., part-time (25%), temporary, Instructor, Speech, Language and Hearing Department, spring 2014, at \$5,711.95 effective January 11, 2014.

Reyes-Cruz, Mr. Pablo, regular, full-time, Assistant Director of the Annual Fund, PASSHE Manager Grade Level 150, University Advancement Division, at \$38,500.00 effective November 23, 2013.

Skelton, Ms. Samantha P., part-time (33%), temporary, Instructor, Art Department, spring 2014, at \$7,615.94 effective January 11, 2014.

Smith, Ms. Melanie M., part-time (33%), temporary, Instructor, Art Department, spring 2014, at \$7,615.94 effective January 11, 2014.

Triana, Mr. Bradley, full-time, temporary, Instructor, Art Department, spring 2014 or until the return of Ms. Karen Ernst, whichever comes first, at \$1,757.52 biweekly effective January 11, 2014.

Willis, Mr. Jeffrey S., part-time (67%), temporary, Instructor, Art Department, spring 2014, at \$15,231.87 effective January 11, 2014.

RESIGNATION/SEPARATIONS

Cullen, Dr. Eileen, Assistant Professor, Health and Physical Education Department, effective with the close of business January 10, 2014.

Howells, Ms. Mari R., Library Assistant 1 (9-month), Baron-Forness Library, effective with the close of business November 15, 2013.

Ingalls, Mrs. Pamela, Purchasing Agent 1, Purchasing Office, effective with the close of business January 30, 2014.

Jacobs, Mrs. Jillian, Nurse Aide, Office for Students with Disabilities, effective with the close of business January 17, 2014.

Sanders, Mr. Karl, Information Technology Generalist 1, Desktop Systems and Learning Technology, effective with the close of business November 22, 2013.

continued -- Resignations/Separations

Schultz, Dr. Amber M., Associate Vice President of Enrollment Management and Student Success, Enrollment Management and Student Success Office, effective with the close of business December 20, 2013.

Schultz, Mr. Ryan, Enterprise Information Analyst, Technology and Communications, effective with the close of business December 6, 2013.

Weir, Mr. Mark R., Assistant Director of Admissions, Undergraduate Admissions, effective with the close of business January 3, 2014.

TERMINATION/FURLOUGH

Grooms, Mr. Craig, Director of Admissions, Undergraduate Admissions Department, effective close of business November 11, 2013.

Swasing, Mr. Fred, Maintenance Repairman 2, Facilities Department, effective with the close of business February 13, 2014.

RETIREMENTS

Brown, Mr. James H., Nurse Aide, Office for Students with Disabilities, effective with the close of business January 6, 2014.

Edwards, Dr. Paul A., Professor, Chemistry Department, effective with the close of business January 9, 2015.

Harpst, Ms. Diane L., Administrative Assistant, College of Arts, Humanities, and Social Sciences, effective with the close of business April 18, 2014.

Johnson, Ms. Sharon E., Clerk Typist 2, Undergraduate Admissions Office, effective with the close of business January 3, 2014.

Lewis, Mrs. Patricia J., Nurse Aide, Office for Students with Disabilities, effective with the close of business February 3, 2013.

Martin, Dr. Ronald C., Supervisory Physician 1, Student Health Services Office, effective with the close of business August 1, 2014.

Power, Sister Jacqueline T., Assistant Professor, Early Childhood and Reading Department, effective with the close of business January 17, 2014.

Wilkosz, Mrs. Susan K., Clerk Typist 2, History, Anthropology and World Languages and Political Science and Criminal Justice Departments, effective with the close of business January 10, 2014.

Ziegler, Mr. Jeffery, Semi-Skilled Laborer, Facilities Department, effective with the close of business January 24, 2014.

COACHING CONTRACTS/RENEWALS/CHANGE IN STATUS

Bradford, Mr. Wayne, Assistant Football Coach, contract extended from January 4, 2015 through January 3, 2016.

Browning, Mr. Scott, Head Football Coach, contract extended from January 6, 2016 through January 5, 2017.

Cleary, Mr. J. Patrick, Head Men's Basketball Coach, contract renewal from March 25, 2014 through March 24, 2015.

Cooke, Mr. Kevin, Head Women's Lacrosse Coach, contract extended from January 7, 2016 through January 6, 2017.

Flynn, Mr. Timothy Flynn, Head Wrestling Coach, contract extended through March 28, 2017.

Kagiavas, Mr. Gary, Head Soccer Coach, contract extended from January 4, 2016 through January 3, 2017.

Niedbala, Mr. Kim, Assistant Football Coach, contract extended from March 14, 2014 through March 13, 2015.

continued – Coaching Contracts/Renewals/Change in Status

Niedbala, Mr. Kim, Assistant Football Coach, contract extended from March 14, 2015 through March 13, 2016.

Rhodes, Mr. Christopher, Head Men's and Women's Swimming Coach, contract extended through March 31, 2017.

Soboleski, Ms. Melissa, Head Women's Volleyball Coach, contract extended from February 4, 2016 through February 3, 2017.

Swank, Mr. Stanley, Head Women's Basketball Coach, contract extended through March 28, 2017.

Volk, Mr. Bryan, Assistant Football Coach, contract renewal from April 7, 2014 through April 6, 2015.

CONTRACTS AND CONTRACT RENEWALS

Mengine, Ms. Tina, Vice President, University Advancement, effective January 16, 2014 and extended through January 16, 2016.

SICK LEAVE

Kightlinger, Mrs. Linda E., sick leave of absence beginning December 11, 2013 through February 14, 2014.

Miller, Ms. Judith M., sick leave of absence beginning December 17, 2013 through January 3, 2014.

Miller, Dr. Laura, sick leave of absence beginning September 27, 2013 through October 7, 2013.

Wehler, Ms. Rebecca, sick family care leave beginning December 4, 2013 through December 6, 2013.

CHANGE IN STATUS

Bierer, Ms. Mary, from Custodial Supervisor 1 to regular full-time Laborer, Facilities Department, effective November 16, 2013.

Gould, Ms. Shari, reclassification from a Management Grade Level 170 to a Management Grade 180, at a salary increase of 5% (\$3,040), effective February 8, 2014.

Hart, Ms. Janice, from regular part-time (wage), Nurse Aide, to regular full-time (9-month) Nurse Aide, Office for Students with Disabilities, effective February 8, 2014.

Jones, Ms. Alisha, from regular, part-time Nurse Aide, to regular, full-time (9-month) Nurse Aide, Office for Students with Disabilities, effective February 13, 2014.

Lewis, Mr. Eric, from temporary full-time Custodial Worker 1, to regular full-time Custodial Worker 1, Facilities Department, effective February 13, 2014.

Miller, Dr. Scott, Acting Dean of the School of Business and Acting Director of Undergraduate Admissions, at a salary increase of \$20,000 for the period December 21, 2013 through June 30, 2014.

Sansoucie, Mr. Lyle, in-grade salary adjustment of 5.26% (\$2,514), as the Manager of Grounds and Building Maintenance Services, effective February 22, 2014

Schaldenbrand, Mr. Joshua, regular, full-time (9-month) State University Administrator 2 (Exempt), Area Coordinator, to regular, full-time (12-month) State University Administrator 2 (Exempt), Assistant Director of Resident Education and Leadership.

Snelick, Mr. Richard, from regular, full-time Custodial Worker 1, to regular, full-time, temporary Maintenance Repairman 2, Facilities Department (Porreco Center) effective February 17, 2014.

PROMOTION - NON-FACULTY

Gamble, Ms. Michelle, from Custodial Worker 1 to Custodial Worker 2, Facilities Department at \$19.15 hourly, effective November 17, 2013.

OFFICE FOR STUDENTS WITH DISABILITIES**Involuntary Leave Without Pay With Benefits (LWOP)**

NAME	POSITION	<u>WINTER BREAK</u>		<u>SUMMER BREAK</u>	
		START LWOP	END LWOP	START LWOP	END LWOP
Bidwell, Ms. Kelly	Social Worker 1	----	----	05/09/2014	08/20/2014
Caldwell, Ms. Beverly	Licensed Practical Nurse	12/08/2013	01/17/2014	05/04/2014	08/20/2014
Graves, Ms. Mandy	Licensed Practical Nurse	11/23/2013	01/17/2014	05/03/2014	08/20/2014
Hart, Ms. Janice	Nurse Aide	12/13/2013	01/17/2014	05/05/2014	08/20/2014
Jacobs, Ms. Jillian	Nurse Aide	12/13/2013	01/17/2014	05/09/2014	08/20/2014
Jones, Ms. Alisha	Nurse Aide	12/13/2013	01/17/2014	05/06/2014	08/20/2014
Linhart, Ms. Rebecca	Licensed Practical Nurse	12/08/2013	01/17/2014	05/04/2014	08/20/2014

NON-RENEWAL – MAY 2014

<u>Name</u>	<u>Department</u>
Dr. Danielle Lawson	Communication & Media Studies

Chairman Horan thanked Interim Vice President Gardea for the informative report. He next asked Dr. Kahan Sablo, Vice President for Student Affairs, to come forward to deliver his report. The Chair took the opportunity to recognize and thank Dr. Sablo for his participation as a member of the Housing Authority's Black History Trivia Team. He reported that this team won the event for the third consecutive year!

Vice President Sablo began his report with an indication that although there were no formal action items for consideration, he did have several informational items to share. He noted that the full written report (**Attachment #4**) can be accessed by Council members under Tab #9. From this report, Dr. Sablo highlighted the following:

- The Veterans Success Center and the Student Health Center have been working collaboratively with the Veterans Hospital to establish a tele-health care site on campus for student veterans. The service will allow veterans to receive veterans administered health care on campus. This is very exciting news and will serve as the first tele-health service on a college campus.
- On February 26, the NCAA recognized Edinboro University for its outstanding involvement with the Make-A-Wish organization. Five individuals have received wishes thru the University's athletic efforts, including one who recently received his wish – a dog – at a basketball game. President Wollman was on hand to help with that presentation to the wish recipient. Edinboro University was chosen because of the commitment of our student athletes to the Make-A-Wish Foundation. Collectively, Edinboro University students have raised over \$9,000.
- Four members of the community were recognized at the 18th Annual Dr. Martin Luther King, Jr. Awards Luncheon. Dr. Armendia Dixon, Sister Mary Herrmann, Bill Jackson and Dr. Joe Laythe were honored for their contributions that mirror the life of Dr. King and his work. Three students also received awards at this luncheon for their entries in the annual "Expressions of Remembrance" contest. Connor White received 1st place for a charcoal drawing (see written report for photo); Madeline Barnes earned second place for

her painting (see written report for photo); and Mike McGaughey was awarded 3rd place for an essay entitled, "Waking Up and Drifting Off."

- The 25th Annual Scholar-Athlete Banquet was held on February 13. A total of 182 student-athletes were recognized for their academic excellence.
- In compliance with the Fair Housing Act requirements, staff are working to respond to the increasing amount of requests for comfort and therapy animals in the residence halls. That is something new that came about in response to a recent court case. As a result, student affairs staff are preparing policies for such actions and working out the logistics.
- Occupancy for the Highlands remained at about 99% throughout most of the Fall 2013 semester. Spring 2014 Highlands' occupancy rates realized an almost 4% increase in students when compared to last spring's freeze date.
- Athletic team updates include:
 - **Women's Basketball Team** – PSAC Champions; the team will compete against the University of Charlestown in Glenville, West Virginia.
 - **Men's and Women's Swimming Teams** – Headed to Geneva, Ohio, for the NCAA Championships.
 - **Wrestling Team** - Several wrestlers were crowned champions; team also won the 39th Annual Eastern Wrestling League (EWL) Championship.
 - **Track and Field** - Tabitha Bemis was crowned Track and Field Athlete of the Year.

Chairman Horan thanked Vice President Sablo for the report, and next asked Vice President for University Advancement Tina Mengine to come forward for the delivery of her report. Ms. Mengine highlighted the following which was drawn from the written report (**Attachment #5**) located at Tab #10 of the meeting binder.

DEVELOPMENT

- Fundraising to date, as of yesterday March 10, is just over \$1.5 million.
- Please note a correction to bullet point #2 – More than \$2 million in scholarships will be awarded for the 2013-14 academic year (this current year not the coming academic year 2014-15). This represents \$400,000 increase over 2012-13 (not 2013-14). She noted with pride that this is the first time over \$2 million in scholarships has been awarded which is a significant accomplishment.
- A \$1 million fund, The Edinboro University Commitment Award, was established for the retention of out-of-state students.
- Seven new scholarships were established. These include:
 - Edward Zebrowski Scholarship - \$25,000
 - Martha Kaderly Zebrowski Scholarship - \$25,000
 - College of Science and Health Professions (CSHP) Scholarship established by CSHP Dean Nathan Ritchey - \$25,000
 - Windgate Foundation Ceramics Program Scholarship - \$10,000
 - Windgate Foundation Woodworking/Furniture Design Scholarship - \$10,000
 - Windgate Jewelry & Metals Program Scholarship - \$10,000
 - Edinboro Graphic Design Program Scholarship – amount TBD
- Seven large gifts of nearly \$100,000 were received this past quarter. These include:
 - Jude Basile - \$25,000
 - The Charlotte W. Newcombe Foundation - \$20,000
 - Estate of Julia Wood-Smith - \$13,102.50
 - Ronald A. Simmons - \$10,000
 - Joseph R. Mineo - \$10,000

- Michael E. Novogratz - \$10,000
 - Edinboro University Foundation - \$10,000
- And, two grants were received this last quarter. These include:
 - PNC Foundation - \$12,470 for English Language Clinic
 - Windgate Foundation - \$80,000 for Art Department. Three scholarships (see above) and the Windgate Foundation Woodworking/Furniture Design Program Equipment Fund
- The Spring Phon-A-Thon began on February 15 and will run for actually five weeks. The goal for the Spring Phon-A-Thon is \$65,000, and Vice President Mengine reported that it is on track to meet the goal.
- Five new academic summer camps have been established and one returning camp. These include:
 - **Edinboro University Leadership for Young Leaders Camp** - The Communication and Media Studies Department at Edinboro University proposes to offer an innovative and exciting leadership camp known as Leadership for Young Leaders for high school students from July 13-17, 2014. Because leadership is a universal topic, this camp will appeal to students of all interests who seek to develop effective leadership communication skills that can be utilized long after they leave camp.
 - **Edinboro University Healthcare Professionals Camp** - The Nursing and Speech, Language and Hearing Departments at Edinboro University are combining forces to host an innovative and inspiring Healthcare Professionals Camp for high school students during the Summer of 2014. The need for skilled healthcare professionals is greater than ever and this camp will capitalize on the growing interest in jobs in the medical field.
 - **Edinboro University Sibshop Day Camp** - Edinboro University's Sibshop Day camp provides a mix of fun games, recreation and meaningful discussions/activities for brothers and sisters (between the ages of 8-13 years) who have a sibling with a special need. Sibshops provide unique peer support and education within a lively and safe environment where young siblings can connect with others in similar situations.
 - **Edinboro University Media Boot Camp** - The Department of Communication and Media Studies at Edinboro University is hosting a Campus Media Boot Camp this summer for area high school students. Building on the success of the department's annual High School Journalism Day, the summer camp will offer high school students a more in-depth and intensive experience, providing the opportunity to work in the campus media facilities and develop skills in digital editing, studio production, newswriting and other areas.
 - **Crime Scene Investigation (CSI) Camp** - The Department of Political Science and Criminal Justice at Edinboro University is offering a CSI Academy this summer for area high school students entering the 10th, 11th and 12th grades. This camp is designed to expose students to actual practices employed by forensic investigators and the importance of developing critical thinking skills and employing scientific methodology in problem solving. The CSI Academy will be held on the campus of Edinboro University within the Department's Forensic Science/Mock Crime Scene rooms for five days and four nights. Twenty-four (24) students will be accepted on a first come, first served basis. The students will work closely with faculty members and select advanced criminalistics students.

- **RETURNING - Edinboro University Xavier and Tina Williams Summer Youth Business Academy** - The Xavier and Tina Williams Summer Youth Business Academy, to be held June 15-19, 2014, brings young men and women from high schools in Pennsylvania and across the United States to the Edinboro University campus for five days of workshops, field trips and social events designed to introduce them to the field of business.

ALUMNI RELATIONS

- Homecoming Weekend is scheduled for October 2-4, 2014, with the theme: Homecoming 2014: Boropalozza, Rock the Boro!

MARKETING AND COMMUNICATIONS

- Council members were provided with nine pages of marketing and communication action items. Vice President Mengine noted that for the first time (in a long time) if you Google "Edinboro University" all good news comes up!
- The January 2014 issue of the *Edinboro University Magazine* was sent to over 50,000 homes.
- The admissions marketing push continues in the Erie and Pittsburgh markets and recently added areas in the states of Ohio, New York and other out-of-state targets.

Additionally, Ms. Mengine noted, for the record and the Council's information, the list of gifts-in-kind received since the last quarterly business meeting of the Council (**Attachment #6**). Vice President Mengine noted the conclusion of her report. Chairman Horan asked Council members if they had any questions for her. For the record, Chairman Horan reminded Vice President Mengine that the focus of the upcoming Study Session in April would be on the topic of advancement. She acknowledge this fact and responded that she look forward to discussions.

The last item on the agenda was a report from the PACT Executive Committee representative – Trustee Harold Shields. Trustee Shields encouraged Council members to attend the Spring 2014 PACT Conference to be held on April 8-9 in Harrisburg. He noted that, once again, another outstanding slate of speakers were scheduled to speak and meet with Council members from across the System. Trustee Shields also noted continued discussions about the format and location of future PACT Conferences. Historically, these meetings have primarily focused on one of the fourteen campuses. There has been feedback that the hosting of PACT meetings on individual campuses is not only time-consuming, but an added expense and workload on staff. Therefore, the PACT Executive Committee is entertaining discussion of holding one PACT conference per year whether that is in Harrisburg, Hershey or some other part of the state. PACT discussions are focused on trying to be more strategic and more developmental in terms of conference presentations and featured speakers. Therefore, Trustee Shields invited Council members to provide to him their feedback with regard to the proposed change in format.

In closing, Chairman Horan reminded Council members that the next meeting would be a Study Session on April 29. He also reminded members of the spring commencement ceremonies scheduled to take place on Saturday, May 10. He encouraged each to make certain both dates were on their respective calendars.

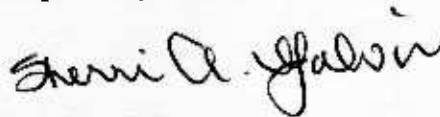
Chairman Horan yielded the floor to President Wollman for the last word. President Wollman noted that the May 10 Undergraduate Commencement speaker would be former Secretary of

Homeland Security and Pennsylvania Governor Tom Ridge. We are excited to host him as our Commencement speaker as well as award him with an honorary degree.

Lastly, President Wollman forgot to inform Council members that she was a "student" at the University and a member of the Beginning Bagpipe class along with 23 other undergraduates. Learning to bagpipe has been one of the biggest challenges of her life, she reports followed by laughter.

Chairman Horan asked if there was any additional business to be addressed by the Council. Hearing no requests, the Chair entertained a non-debatable motion for adjournment. **It was voted**, on motion of Trustee Higham, seconded by Trustee Frampton to adjourn the meeting. He thanked Trustees Dombrowski and Shields for participation via conference call. The public quarterly meeting of the Edinboro University Council of Trustees adjourned at 2:47 p.m.

Respectfully submitted,



Sherri A. Galvin
Assistant to the President and Recording Secretary