

Minutes approved COT
Monday, June 10, 2013

MINUTES
Edinboro University of Pennsylvania Council of Trustees
Quarterly Meeting
Monday, March 11, 2013 – 6:00 p.m.
Van Houten Dining Hall/South

Council members met in Committee meeting with President Julie Wollman and members of the Executive Leadership Team (ELT) at 3:00 p.m. on March 11 in Room 303B of the Pogue Student Center. The ELT includes:

Dr. Michael Hannan, Interim Provost and Vice President for Academic Affairs
 Mr. Gordon Herbst, Vice President for Finance and Administration
 Dr. Kahan Sablo, Vice President for Student Affairs
 Ms. Tina Mengine, Vice President for University Advancement

Following the Committee meeting, Council members adjourned from the Pogue Student Center meeting location to the presidential dining room for dinner with President Wollman. Conversation continued informally until she and the Council members assembled in Van Houten/South to convene the public quarterly business meeting of the Edinboro University Council of Trustees.

At 6:09 p.m. Chairman John Horan called the public meeting to order. The Chair directed the Recording Secretary to conduct Roll Call. The following Council members were either present or participated via use of the University's bridge line:

Ms. Barbara Chaffee
 Mr. Terry Darcangelo
 Dr. Raymond Dombrowski (via phone)
 Mr. Dennis Frampton
 Mr. Daniel Higham
 Mr. John Horan
 Mrs. Virginia McGarvey
 Ms. Kathy Pape
 Mr. John Pulice (via phone)
 Mr. Harold Shields
 Mr. Ronald Steele

The Recording Secretary verified the presence of a quorum. In addition to President Julie Wollman, the following individuals were in attendance at the quarterly business meeting:

Dr. Alan Biel, Dean – School of Graduate Studies and Research
 Mr. Sean Bliley, Director of Institutional Research and Assessment
 Mr. Sid Booker, Associate Vice President for Human Resources & Faculty Relations
 Dr. Donald Dilmore, Associate Vice President for University Libraries
 Ms. Sherri A. Galvin, Assistant to the President and Recording Secretary
 Dr. Nomsa Geleta, Dean – School of Education
 Dr. Michael Hannan, Interim Provost and Vice President for Academic Affairs
 Mr. Gordon Herbst, Vice President for Finance and Administration

Mr. Jeffrey Hileman, Director of Communications
 Dr. Jean Jones, President – Local APSCUF
 Ms. Tina Mengine, Vice President for University Advancement
 Dr. Scott Miller – Acting Dean – School of Business
 Dr. Kahan Sablo, Vice President for Student Affairs
 Dr. Amber Schultz, Associate Vice President for Enrollment, Management and Student Success
 Dr. Terry Smith, Dean – College of Arts and Sciences

Chairman John Horan acknowledged the presence of a quorum and noted for the record that since the meeting is recorded anyone wishing to address the Council should state their name and address prior to delivering their public comments (if there are any to be made). Next, the Chair moved to the next order of business which was the Public Comment period. Chairman Horan inquired three times if there was any member of the public to address the Council.

Hearing no requests, Chairman Horan moved on to Old Business -- the Minutes of the Special Meeting held on January 7, 2013. He noted receipt of this information in the meeting notebook along with the agenda and supporting documentation. The Chair sought a motion for approval. **It was voted**, on motion of Trustee Shields, seconded by Trustee Higham to approve the above-referenced Minutes as presented. Due to the presence of two Council members by phone, a Roll Call vote was conducted by the Recording Secretary with the following results.

Results – Roll Call vote on Old Business: Special Meeting Minutes – January 7, 2013

	Aye	Nay	Absent	Abstain
Trustee Chaffee	X			
Trustee Darcangelo	X			
Trustee Dombrowski (phone)	X			
Trustee Frampton	X			
Trustee Higham	X			
Trustee Horan	X			
Trustee McGarvey	X			
Trustee Pape	X			
Trustee Pulice (phone)	X			
Trustee Shields	X			
Trustee Steele	X			

The Roll Call vote yielded unanimous approval by the Council. The Chair also noted formal action was needed for the approval of the Minutes from the November 19 quarterly business meeting of the Council of Trustees. **It was voted**, on motion of Trustee Chaffee, seconded by Trustee McGarvey to approve the above-referenced Minutes as presented.

Results – Roll Call vote on Old Business: Meeting Minutes – November 19, 2012

	Aye	Nay	Absent	Abstain
Trustee Chaffee	X			
Trustee Darcangelo	X			
Trustee Dombrowski (phone)	X			
Trustee Frampton	X			
Trustee Higham	X			

continued – Results – Roll Call vote on Old Business: Meeting Minutes – November 19, 2012

Trustee Horan	X
Trustee McGarvey	X
Trustee Pape	X
Trustee Pulice (phone)	X
Trustee Shields	X
Trustee Steele	X

Chairman Horan then turned the floor over to President Wollman for the delivery of the *President's Report* to Council members. President Wollman thanked the Chair and proceeded to provide several brief updates. First, the President reported that spring enrollment and retention numbers were trending in the right direction. This spring we had more new students, including transfer students, than has been recorded since the height of the university's enrollment records about four years ago. Although head count was down, it was down only 6.8% from Spring 2012 compared to a decrease of 9.6% in the Fall. Here the President noted that this was an improvement of almost 3 percentage points which was, again, a trend in the right direction. President Wollman stated that there is a lot of work yet to do. The University's FTE enrollment has also improved from 8% decline in the Fall to only 6.4% less than last Spring. President Wollman stated that we are stemming the enrollment decline, which is especially noteworthy in light of the fact that many other PASSHE universities saw greater declines this Spring than they had in the Fall. In fact, the President reported that graduate numbers exceeded last year's budget projections again this Spring, and we had a revenue-producing winter session which was more successful than last year. We are hopeful that we will continue to head in this positive direction under new enrollment management plans led by Dr. Amber Schultz. Favorable results are also anticipated as a result of the University's new approach to financial aid. This new approach calls for the packaging of financial aid and mailing of full, early award letters to students after they are admitted rather than waiting until April or May. This new process allows incoming students to compare our net price and highlights our value so that they can decide to commit to us early with an awareness of how much it is going to cost them to attend Edinboro University.

At the most recent Open House, the Undergraduate Admissions Office also experimented with our first "on the spot" admissions day. This was held in mid-January and featured admissions counselors who provided for "on the spot" admissions decisions. Financial Aid counselors were present to guide newly admitted students in applying for aid and academic advisors were available to register students on the spot. The result was a number of new students registering for the start of the Spring semester.

President Wollman next moved to the topic of the Performance Funding dashboard which also reflects movement in the right direction. She noted that this dashboard also clearly indicates areas for improvement. The President notes several additional signs of excellence which includes:

- The recognition of our Online Education Graduate programs as 32nd out of 208 top-tier programs in the country and the third highest ranked program in Pennsylvania;
- The recognition of our online Masters of Science in Nursing program (offered in partnership with Clarion University) as one of the best programs in the country at #19 out of 107 ranked programs;
- Just today, we learned that our Computer Animation and Game Design programs were ranked in the top 100 in the country. The President noted that while our Computer Animation program is well known, the Game Design is a little bit newer so this is an important achievement for us.
- Lastly, the President noted financial support for the new Center for Veterans Success has come from local organizations that support veterans and active duty service members, This support represents a real commitment to where that Center is headed and its future success.

President Wollman shared news of the Core Planning Team's successful conclusion of its work at the end of January. They have presented a set of recommended strategic goals which the President's Executive Council spent its February and March Retreat days fleshing out the activities and initiatives needed to achieve the goals. They have also assigned measures and an accountable leader for each goal which serves to ensure that a single person will be responsible for achieving the desired outcomes. The President stated that she will be seeking a formal vote from the Council to approve this plan later in the business agenda.

The President next updated Council members on the search for a new Student Trustee. She reported the interviewing of top and alternate candidates for position. These have been completed and the top name has been forwarded to the Chancellor's office for review and appointment by the Governor. Both of the top candidates are personally known by the President, and she was very pleased with the quality of the candidates who applied for the position. President Wollman stated that while it will be very hard to fill Trustee Darcangelo's shoes, she believes the Council members will be impressed favorably by our new Student Trustee. The President then thanked student representative and Council member Terry Darcangelo for his leadership in the selection process. Trustee Darcangelo did an outstanding job of leading the Search Committee and guiding each of the candidates in their understanding of what the role involved.

President Wollman reported on the near completion of the thorough review of the University's program for students with disabilities. Many of these students require 24/7 assistance in a personal care attendant program. A detailed fact-finding report is being followed by a committee of internal and external stakeholders, including four students and two parents who will recommend the optimal design of an attendant care program to the President and Vice President Sablo. The President has directed the submission of a final recommendation no later than the close of April.

On February 15, the President hosted a meeting with legislators at the local, state and federal levels including a member of the Governor's staff to brief them on what is happening at the University; share our recent accomplishments; and listen to their concerns. She reported that meetings, thus far, had excellent attendance and allows us to build support to seek funding, offer assistance in providing information and shaping policy.

President Wollman noted the opportunity to be one of two PASSHE Presidents to address the Pennsylvania State Senate during its Appropriations Hearings on March 5. The President plans to share a written copy of her testimony with local legislators and will also share it with each Council member.

Lastly, President Wollman confirmed that Dr. Muriel Howard, President and CEO of the American Association of State Colleges and Universities, will be an honorary degree recipient and serve as the Commencement speaker at the Spring Undergraduate Commencement Ceremony on Saturday, May 18.

Chairman Horan thanked President Wollman for her report and solicited any questions or comments on the report. Hearing none, the Chair asked to waive the rules and introduced a Resolution Honoring the Contributions of Terry J. Darcangelo as a member of the Edinboro University Council of Trustees. For the record, the Chair read the following Resolution:

WHEREAS, Terry J. Darcangelo has distinguished himself as a leader among students of Edinboro University, serving as the student member of the Edinboro University Council of Trustees since the Fall of 2010.

WHEREAS, Terry J. Darcangelo has served as a student voice on the Council of Trustees and as a role model and mentor for his peers while also demonstrating excellence in the classroom, achieving a 3.93 grade point

average and earning membership in the Alpha Sigma Lambda national honor society for adult students in higher education.

NOW, THEREFORE, BE IT RESOLVED, that this Council of Trustees of Edinboro University of Pennsylvania acknowledges the service, leadership and dedication of Terry J. Darcangelo to the University and to the Pennsylvania State System of Higher Education, and wishes his continued success and fulfillment in the future as he pursues graduate studies and a career in business.

It was voted, on motion of Trustee Pape, seconded by Trustee Steele to approve the above-referenced Resolution as read by Chairman Horan (**Attachment #1**). Prior to the Roll Call vote, the Chair solicited comments on the motion. He commented that it has been a pleasure having Trustee Darcangelo serve on the Council, and he has been an equal with all of the Council members. In his opinion, Trustee Darcangelo has done more than anyone could expect of a student member of the Council. The Chair thanked Trustee Darcangelo for his work and a round of applause followed. Trustee Shields also echoed Chairman Horan's comments noting that Trustee Darcangelo has been an outstanding member. He stated that having been a member of the Council for a number of years, Trustee Shields has served with a number of Student Trustees -- some very good and some very, very good, but Trustee Darcangelo has been excellent.

Results – Roll Call vote on New Business: Resolution Honoring the Contributions of Terry J. Darcangelo

	Aye	Nay	Absent	Abstain
Trustee Chaffee	X			
Trustee Darcangelo				X
Trustee Dombrowski (phone)	X			
Trustee Frampton	X			
Trustee Higham	X			
Trustee Horan	X			
Trustee McGarvey	X			
Trustee Pape	X			
Trustee Pulice (phone)	X			
Trustee Shields	X			
Trustee Steele	X			

Following the Roll Call vote, Chairman Horan yielded the floor to Trustee Darcangelo. Trustee Darcangelo thanked everyone for the kind words. He stated that it has been a pleasure serving on the Council for the past three years, noting that in some respects that the years have passed quickly while other parts of it have not gone by so fast. Trustee Darcangelo noted that it has been a great experience, and he thanked everyone who contributed to these interactions. He concluded by stating that he hope to keep in touch. Chairman Horan acknowledged Trustee Darcangelo's comments.

The Chair then moved on to the next item of new business – the Edinboro University Council of Trustees proposed schedule of meetings for the 2013-2014 academic year. Chairman Horan noted the format has remained the same. It was voted, on motion of Trustee Higham, seconded by Trustee Frampton to approve the proposed Edinboro University Council of Trustees 2013-2014 Schedule of Meetings as presented (**Attachment #2**). **NOTE – a revised schedule shared with Council members at the June 11, 2013, quarterly meeting contained revision session times for September 9 and November 11, 2013, meetings and March 10 and June 9, 2014, meetings.**

Results – Roll Call vote on New Business: 2013-2014 Council of Trustees Schedule of Meetings

	Aye	Nay	Absent	Abstain
Trustee Chaffee	X			
Trustee Darcangelo	X			

continued – Results – Roll Call vote on New Business: 2013-14 Council of Trustees Schedule of Meetings

Trustee Dombrowski (phone)	X
Trustee Frampton	X
Trustee Higham	X
Trustee Horan	X
Trustee McGarvey	X
Trustee Pape	X
Trustee Pulice (phone)	X
Trustee Shields	X
Trustee Steele	X

Chairman Horan noted that the Roll Call vote was unanimous. He then moved on to the next item for consideration and formal vote by the Council – a recommendation for the approval of the Edinboro University 2013-2018 Strategic Goals and Objectives as well as the Mission, Values, and Vision Statements. The Chair asked President Wollman to provide a summary prior to formal action by the Council.

President Wollman acknowledged that it was her pleasure to provide a summary and that she would be utilizing a brief PowerPoint presentation. The President then quickly reviewed the planning process which involved Focus Groups sessions, nine Listening Sessions, and two open campus forums. All together, the President estimates at least 500 people were involved in the process of thinking about where the University was headed, what our goals should be and what was most important about who we are. The Core Planning Team reviewed past Mission, Values, and Vision statements. They looked at previous strategic plans created for the University as well as strategic plans from other universities to help guide them. They also took into consideration the Middle States accreditation criteria. The President stated that the Core Planning Team included wide-representation from the campus community. It included nine faculty members, seven staff members, President Wollman and four members of the Executive Leadership Team (ELT), two students (who showed up at every meeting and were very active), two Deans, one Council member (Trustee Frampton), two external community members (one a member of the Borough Council and the other a member of the President's Advisory Council). Of this membership, seven members were alumni. President Wollman reiterated that the Mission, Values and Vision statements had been previously shared with Council at the December study session. The Mission statement was designed to be one sentence so that it could be placed on the back of a business card. It serves to remind us of who we are and why we are here to serve students.

Mission

Distinguished by its focus on individual attention to student success, commitment to diversity, and responsiveness to the evolving needs of the broader community, Edinboro University provides the highest quality undergraduate, graduate and co-curricular education.

The President noted the key points - "individual attention," "student success," "diversity," and "responsiveness to the evolving needs of the broader community" and "highest quality undergraduate, graduate and co-curricular education. Next, President Wollman spoke about the values to which Edinboro University is committed and its Vision. These statements read as follows:

Values

Edinboro University is committed to creating opportunities for intellectual and personal growth in an inclusive environment. We value excellence, curiosity, respect, responsibility, and integrity.

Vision

Edinboro University will be the first choice among students, employers, and the community for excellence in higher education.

The development of these statements was the result of many months of work by the Core Planning Team and sharing it with the campus communities in a number of forums.

The President then began to summarize the development of goals and objectives which form Edinboro University's 2013-2018 Strategic Goals and Objectives document:

Goal #1 Ensure Program Quality and Student Success

- All students will participate in high impact practices.
- All students will experience effective academic and career advising.
- All students will engage in co-curricular activities.
- All departments, offices and academic programs will implement processes and procedures to ensure program and service quality.

President Wollman noted that many of the objectives say "all" because the Core Planning Team believes that if something is good for one student, "all" students should have an opportunity to be involved.

Goal #2 Enhance Faculty and Staff Excellence

- Excellence in teaching and student services will be supported by professional development for all faculty and staff.
- High quality scholarly and creative activity will expand.
- Recruit and support a more diverse faculty and staff.

Goal #3 Bolster Institutional Sustainability

- Create a culture of giving.
- Assess capacity and develop a capital campaign.
- Develop a comprehensive marketing and communication plan.
- Establish ambitious and achievable goals and strategies for recruitment, enrollment and retention.

Goal #4 Foster a Respectful and Diverse Campus Community

- A more diverse student body will be enrolled and supported.
- A culture of shared government will be embraced.

Goal #5 Respond to Regional Needs

- Edinboro University – Porreco College will be established.
- Mutually beneficial partnerships will be established.

President Wollman further clarified that under each of the goals were several objectives and under the objectives were a number of initiatives. The goals, objectives and initiatives will be shared with the campus community on Friday at the Spring Faculty and Staff Recognition Celebration. However, the President noted it was important to garner the support of the Council of Trustees before proceeding any further in the process.

Chairman Horan thanked President Wollman for the succinct summary and asked if there were any questions or concerns. The Chair entertained a motion to accept the Edinboro University 2013-2018 Strategic Goals and

Objectives as well as the Mission, Values, and Vision Statements as presented and recommended by President Wollman. Prior to the call for the vote, Trustee Shields called for discussion. He asked that part of the motion be inclusive of the performance metrics that are developed as part of this plan. President Wollman concurred with this notation and stated that she should have commented that the development of measurers for each of the objectives and initiatives would be included in this document which provides for measurers and timeline. Trustee Shields was satisfied with this response noting that an amendment to the motion would not be necessary if this was understood to be a part of the original motion. **It was voted**, on motion of Trustee Chaffee, seconded by Trustee McGarvey to approve the above-referenced document and statements presented to Council members (**Attachment #3**).

Results – Roll Call vote on New Business: Edinboro University 2013-2018 Strategic Goals and Objectives as well as the Mission, Values, and Vision Statements

	Aye	Nay	Absent	Abstain
Trustee Chaffee	X			
Trustee Darcangelo	X			
Trustee Dombrowski (phone)	X			
Trustee Frampton	X			
Trustee Higham	X			
Trustee Horan	X			
Trustee McGarvey	X			
Trustee Pape	X			
Trustee Pulice (phone)	X			
Trustee Shields	X			
Trustee Steele	X			

The Roll Call vote noted above was unanimous.

Next, Chairman Horan requested Interim Provost Michael Hannan to come forward to present the academic action items and deliver a general update on Academic Affairs. He began to highlight and update Council members relative to several accreditation initiatives. These included:

Accreditation Initiatives

Middle States - Dr. Hannan noted that for the last few years Edinboro University has been in the process of going through reaffirmation of our Middle States Accreditation. He reported that each of the six working groups had completed a first draft of their portions of the Self-Study. These were submitted to the Interim Provost and co-chairs of the Steering Committee. The Provost and Co-Chairs have been reviewing those reports and making suggested changes to make certain that they completely address the fundamental elements of the standards for Middle States. We plan to return those materials to the working groups in two weeks so that they can take the input and begin their second and final drafts of those portions of the report. The revised drafts will then be due in June and work will continue over the summer months to ensure that it is a high quality report reflective of one consistent voice. Middle States has identified and we have accepted Dr. Jonathan Gibraltar, President of Frostburg State University, to serve as Chair of our Site Visit Team. President Wollman will be in contact with him regarding his requirements and to also set up a preliminary visit for the Fall. During the preliminary visit, Dr. Gibraltar will meet with the working groups and various other stakeholders as we prepare the final version of the Self-Study document. At this time, the rest of the Site Visit Team has not yet been named and a specific date for Team's Site Visit has not been specified. The final version of our document needs to be prepared by January 2014. Also, and in terms of Middle States accreditation, we are required to have a site visit at the University's relocated Meadville Center within the first six months of

operations. Interim Provost Hannan reported that we are currently in the process of arranging that site visit. We anticipate that just one individual will come from Middle States to effectively verify that the site in fact exists and that it is structured in a way that is capable of delivering higher education.

NCATE (National Council for Accreditation and Teacher Education) - The School of Education has completed its Self-Study Report which was submitted on February 20. It was a detailed and complete report. The campus will receive a Site Visit Team on October 20-22, 2013, in order to respond and to verify the document.

Pennsylvania State Board of Nursing – Dr. Hannan reported that this Board reviewed and again approved continuation of Edinboro's professional nursing programs on the list of Approved Nursing Education Programs in Pennsylvania on December 28, 2012.

Commission on Collegiate Nursing Education (CCNE) – This accrediting agency has reviewed the continuous improvement progress report submitted for the baccalaureate degree program in nursing and found that we met all accreditation standards.

National League of Nursing Accrediting Commission (NLNAC) – Dr. Hannan also noted that the Nursing Department hosted a two-day visit in November by NLNAC for the Masters of Science in Nursing program offered jointly with Clarion University. It was a positive visit and NLNAC will be making its decision in spring or early summer regarding our re-accreditation.

Lastly, the **Council for Accreditation of Counseling and Related Educational Programs (CACREP)** Board of Directors met in January and accepted Edinboro University's Mid-Cycle Report for our Counseling programs.

Interim Provost Hannan continued to report that a full Academic Affairs Committee report was located in their meeting materials under Tab #6 (**Attachment #4**). This report contains additional announcements and accolades in Grant and Research, Faculty Recognition, Student Recognition and miscellaneous areas. Specifically, Dr. Hannan noted the completion by eight faculty members from various departments of certification with Quality Matters (QM), an online quality assurance program. QM is a faculty-centered, peer review process that is designed to certify the quality of online and blended courses. This initiative provided volunteering faculty with an opportunity to undertake a series of nationally-recognized online training courses, culminating with participants receiving certification as QM Peer Reviewers.

Lastly, Dr. Hannan cited example of the work of a faculty member from the Art Department (Steven Carpenter) and a computer animation student (Ryan Dougan) who used computer animation modeling to help a jury better understand the apartment building in which a murder occurred in Erie County, at the request of an Erie County Assistant District Attorney. Their work was favorably received and exemplifies the practical outreach and collaboration that takes place among our programs.

For the record, Interim Provost Hannan reported the following information:

Individuals Granted Change in Sabbatical Leave

Amendolara, Dr. Suzanne, Art Department, sabbatical leave change from Fall semester 2013 to Spring semester 2014.

Skolnick, Mr. Bruce, Academic Support and Student Affairs Faculty, sabbatical leave change from Spring semester 2013 to Spring semester 2014.

continued – Individuals Granted Change in Sabbatical Leave

Zimmer, Ms. Ellen M., Mathematics and Computer Sciences Department, sabbatical leave change from Fall semester 2013 to Spring semester 2014.

Individual Granted Tenure – December 2012

Name	Department
Leigh, Dr. Patricia	Speech, Language and Hearing

Awarding of Emeritus Status – December 2012

Name	Department
Blair, Ms. Rosemarie B.	English and Theatre Arts
Cordell, Dr. Albert O.	Music
Ferster, Dr. David A.	Political Science and Criminal Justice
Morris, Dr. Gayle A.	Business and Economics
Newcamp, Mrs. Janet Y.	Nursing
Pfadt, Ms. Ellen A.	Nursing
Wolyneec, Dr. Renata B.	History, Anthropology, and World Languages

Backtracking a bit, Chairman Horan posed a question relative to Middle States and how the action just taken by the Council on the Strategic Plan is being incorporated in the accreditation process. Dr. Hannan responded noting that several of the early standards from Middle States dealt with the University's Mission and, in particular, how planning and budgeting is tied to it. He assured the Chair and Council members that the process undertaken by President Wollman is going to work very favorably for us in the Middle States Accreditation process. While this connection was much looser in earlier years, the Provost believes this will be seen as a major step forward especially in terms of how the Mission statement was developed, accepted and how budgeting is tied to strategic planning and our Mission. Dr. Hannan noted that the initial standards will certainly need to be augmented and rewritten as we move toward the final version.

Interim Provost Hannan then presented a number of action items, Program Revisions, Title Change, New Tracks to Existing Degree and Program Moratoria which required the Council's review and approval. Dr. Hannan inquired if these should be presented in one motion or if they wished to have them broken up into major parts. Chairman Horan asked Dr. Hannan to provide an executive summary of the actions and then determined that a single vote would be taken, unless there was a specific request to separate an action item. Interim Provost Hannan stated that Tab #7 (**Attachment #5**) contained all of the curricular action items detailed in a number of different categories. As mentioned at the Committee meeting this afternoon, most **Program Revisions** deal with the modification of programs in order to accommodate recent changes in general education. This includes 30 different programs which are specified on the grid provided under Tab #7. These included:

Graduate Certificate in Conflict Management

Bachelor of Arts in Chemistry

Bachelor of Arts in Geography (all three tracks – BA Geography; Environmental Studies; and Urban and Regional Planning)

Bachelor of Science in Chemistry

Bachelor of Science in Chemistry – Forensic Sciences

Bachelor of Science in Education – Middle Level – English/Language Arts/Reading Option I (Grades 4-8)

Bachelor of Science in Education – Middle Level – Mathematics Option I (Grades 4-8)

Bachelor of Science in Education – Middle Level – Mathematics and English Language Arts/Reading Option II (Grades 4-8)

continued – Program Revisions

Bachelor of Science in Education – Middle Level – Mathematics and Science Option II (Grades 4-8)
 Bachelor of Science in Education – Middle Level – Mathematics and Social Studies Option II (Grades 4-8)
 Bachelor of Science in Education – Middle Level – Science Option I (Grades 4-8)

Bachelor of Science in Education – Middle Level – Science and English/Language Arts/Reading
 Option II (Grades 4-8)

Bachelor of Science in Education – Middle Level – Science and Social Studies Option II (Grades 4-8)

Bachelor of Science in Education – Middle Level – Social Studies Option I (Grades 4-8)

Bachelor of Science in Education – Secondary Education – Biology (Grades 7-12)

Bachelor of Science in Education – Secondary Education – Comprehensive English (Grades 7-12)

Bachelor of Science in Education – Secondary Education – Chemistry (Grades 7-12)

Bachelor of Science in Education – Secondary Education – Earth and Space Science (Grades 7-12)

Bachelor of Science in Education – Secondary Education – General Science (Grades 7-12)

Bachelor of Science in Education – Secondary Education – Mathematics (Grades 7-12)

Bachelor of Science in Health and Physical Education – Concentration: Health Promotion

Bachelor of Science in Health and Physical Education – Human Performance Concentration

Teacher Certification: Secondary Education – Biology (8119)

Teacher Certification: Secondary Education – Chemistry (8120)

Teacher Certification: Secondary Education – Comprehensive English (8112)

Teacher Certification: Secondary Education – Earth and Space Science (8115)

Teacher Certification: Secondary Education – General Science (8121)

Teacher Certification: Secondary Education – Mathematics (8116)

Teacher Certification: Secondary Education – Physics (8123)

Teacher Certification: Secondary Education – Social Studies (8124)

One program, Bachelor of Science in Chemistry, Industrial Biochemistry, had a **Title Change** to Bachelor of Science in Chemistry Biochemistry. Dr. Hannan noted that this program was also revised to accommodate the General Education change.

There are three Program Revisions with the addition of **New Tracks to Existing Degrees**. These include:

Master of Arts Counseling - new Art Therapy track (in progress)

Pending approval (with no changes) by the Curriculum Committee and notification to the University Senate

Master of Education in Early Childhood Education – Early Childhood Teacher Certification Track

Master of Education in Middle and Secondary Instruction: English as a Second Language (ESL) Focus

Interim Provost Hannan noted that the Master of Arts Counseling – new Art Therapy track has not gone through the entire curriculum approval process. However, he was asking for Council's approval at this time pending final approval. Thus far, the program has been approved by the Department Curriculum Committee, the Department faculty, Department Chair, and the Academic Dean over the School. It has also received the approval of the Graduate Dean, the Provost and the Program and Course subcommittees of the University-wide Curriculum Committee.

Programs proposed for **Moratoria** include 18. All of the programs recommended for moratoria have been brought forward by the individual departments, because these programs are no longer offered. In most cases, they were put in moratorium because they longer meet requirements for teacher certification.

Chairman Horan entertained a motion, on the recommendation of President Wollman to approve the above-referenced Program Revisions, Title Change, New Tracks to Existing Degrees and placement of programs on moratorium. **It was voted**, on motion of Trustee Pape, seconded by Trustees Higham and Steele to approve the

stated Program Revisions, Title Change, New Tracks to Existing Degrees and placement of programs on Moratorium. Hearing no requests for further discussion, Chairman Horan directed the Recording Secretary to conduct the Roll Call vote. The results as recorded below were unanimous.

Results – Roll Call vote Academic Affairs: Program Revisions, Title Change, New Tracks to Existing Degree and Program Moratoria

	Aye	Nay	Absent	Abstain
Trustee Chaffee	X			
Trustee Darcangelo	X			
Trustee Dombrowski (phone)	X			
Trustee Frampton	X			
Trustee Higham	X			
Trustee Horan	X			
Trustee McGarvey	X			
Trustee Pape	X			
Trustee Pulice (phone)	X			
Trustee Shields	X			
Trustee Steele	X			

Next, Chairman Horan requested Vice President Gordon Herbst to present the Finance and Administration's Committee report as well as any action items. He first presented the Committee report noting that a full report appeared under Tab #8 (**Attachment #6**). Vice President Herbst highlighted the following:

Fiscal Year 2013 Financial Outlook

He reported that while the Spring enrollment decline was far less severe than in the Fall, there was a significant revenue shortfall in the 2013 fiscal year budget to date caused by fewer FTE students enrolled in the Spring semester. The Spring semester tuition revenue amounts were about \$1.59 million under budget, and the fees are currently about \$1 million under budget. Vice President Herbst noted that measures have been taken to improve retention efforts as well as our marketing.

Technology Collaboration

The creative collaboration with Indiana University continues to unfold since Indiana has developed more expertise in data warehouse and Banner student information reporting systems needed by Edinboro. Significant progress has been made with testing and data load simulation well underway for "student applicant" presentation.

Financial Aid Award Letters

As mentioned earlier by President Wollman, early award letters were sent on February 5 to all newly admitted students of record. This is unique to Edinboro and is a significant improvement over old communication date of March. Early awards improve the University's competitive recruitment effort by providing valuable information to parents and prospective students.

Safety Training

Vice President Herbst reported that University Police have conducted two sessions this spring entitled, The First Three Minutes. Employees participated in the 60-minute presentation where they learned about sheltering in place, helping others to remain calm and basic guides to surviving emergency situations.

Environmental Health and Safety Officer

Mr. Herbst informed Council members of the appointment of Mr. James Dahle as the University's Environmental Health and Safety Manager. Mr. Dahle came to Edinboro from Case Western Reserve University where he was employed as the Fire and Life Safety Specialist. Jim is an alumnus of Edinboro having received his bachelor's degree in Criminal Justice. He is also well-connected to the area through his involvement in the Edinboro Volunteer Fire Department where he serves as a firefighter and EMT.

For the record, Vice President Herbst noted several pages of personnel actions for information and review. These include:

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Anderson, Mr. Carl, part-time (25%), Instructor, Business and Economics Department, Spring 2013, at \$5,599.41 effective January 12, 2013.

(Aylsworth) Kwitowski, Marilyn M., part-time (50%), Instructor, Communication and Media Studies Department, Spring 2013, at \$11,198.81 effective January 12, 2013.

Barrall, Ms. Amy, full-time, temporary, Instructor, Health and Physical Education Department, Spring 2013, at \$22,397.62 effective January 12, 2013.

Bouquin, Ms. Samantha E., regular part-time (50%), Instructor, Mathematics and Computer Science Department, beginning Spring 2013, at \$11,758.88 effective January 12, 2013.

Boyer, Ms. Jennifer L., part-time (25%), temporary, Instructor, Political Science and Criminal Justice Department, Spring 2013, at \$11,198.81 effective January 12, 2013.

Canzonieri, Mr. Anthony, regular, full-time, State University Administrator 2 (Exempt), Coordinator of Veteran's Success Center, at \$43,599.00 effective December 3, 2012.

Castagnero, Ms. Julie, part-time (50%), Instructor, Health and Physical Education Department, Spring 2013, at \$11,198.81 effective January 12, 2013.

Chevers, Dr. Ivy, regular part-time (25%), Assistant Professor, Art Department, beginning Spring 2013, at \$6,482.03 effective January 12, 2013.

Clerkin, Ms. Kim, full-time, temporary, Instructor, Elementary, Middle and Secondary Education Department, Spring 2013, at \$22,397.62 effective January 12, 2013.

Crowell, Mr. Scott, part-time (three, three credit courses for sick leave coverage), Instructor, Health and Physical Education Department, Spring 2013, effective January 12, 2013.

Czytuck, Ms. Lee-Ann, regular, full-time, Clerk Typist 2, Confidential, Human Resources and Faculty Relations, at \$30,416.00 effective March 4, 2013.

Dahle, Mr. James A., regular, full-time, Pennsylvania State System of Higher Education Manager, Grade 180, Manager of Environmental Health and Safety, at \$55,000.00 effective January 2, 2013.

Daub, Mr. Michael, full-time, Instructor, Physics & Technology Department, Spring 2013, at \$22,397.62 effective January 12, 2013.

Dufala, Jr., Mr. David J., regular, full-time, Maintenance Repairman 2, Maintenance Department, at \$30,416.00 effective January 2, 2013.

Dunn, Ms. Stacy, regular part-time (50%), Instructor, History, Anthropology and World Languages Department, beginning Spring 2013, at \$11,198.81 effective January 12, 2013.

Feleppa, Ms. Jan, part-time (25%), temporary, Instructor, Professional Studies Department, Spring 2013, at \$5,599.41 effective January 12, 2013.

Fetzner-Jensen, Ms. Mary, regular, full-time 9 month, University Registered Nurse Supervisor, Student Attendant Care, at \$2,284.80 biweekly effective January 13, 2013.

Fink, Mr. John J., full-time, temporary, Instructor, Art Department, Spring 2013 or until the return of Ms. Swati Bandi, whichever comes first, at approximately \$1,722.89 effective February 12, 2013.

continued – New Hires/Replacements/Continuations

Foley, Dr. David, part-time (25%), temporary, Assistant Professor, Professional Studies, Spring 2013, at \$6,482.03 effective January 12, 2013.

Foradori, Ms. Rene A., part-time (50%), temporary, Instructor, Biology and Health Services, Spring 2013, at \$11,198.91 effective January 12, 2013.

Gong, Dr. Huan, full-time, temporary, Assistant Professor, Business and Economics Department, Spring 2013, at \$25,928.14 effective January 12, 2013.

Grossman, Mr. Johnnie A., temporary, full-time (wage), Maintenance Repairman 2, Facilities Department, at \$1,166.25 biweekly effective January 7, 2013 through June 30, 2013.

Gruber, Ms. Armored C., regular part-time (25%), Instructor, History, Anthropology and World Languages Department, beginning Spring 2013, at \$5,879.38 effective January 12, 2013.

Hill, Dr. Katya, part-time (25%), temporary, Associate Professor, Speech, Language and Hearing Department, Spring 2013, at \$7,878.93 effective January 12, 2013.

Lewis, Ms. Pauline, regular, full-time, Custodial Worker 1, Facilities Department, at \$23,961.00 effective January 12, 2013.

Laird, Ms. Lisa R., regular, full-time (9 month), State University Administrator 2 (Exempt), Learning Disabilities Coordinator, Office for Students with Disabilities, at \$1,671.75 biweekly effective February 16, 2013.

Lou, Ms. Shanshan, full-time, temporary, Instructor, Communications and Media Studies Department, Spring 2013, at \$22,397.62 effective January 12, 2013.

Morton, Dr. William T., part-time (25%), temporary, Instructor, Business and Economics Department, Spring 2013, at \$5,599.41 effective January 12, 2013.

Nientimp, Mrs. Mary, Director of Field Experience and Student Teaching, School of Education, at \$73,500.00 effective January 8, 2013.

Onorato, Mr. John A., part-time (25%), temporary, Instructor, Business and Economics Department, Spring 2013, at \$5,599.41 effective January 12, 2013.

Raymond, Mr. Ronald K., part-time (50%), temporary, Instructor, Communication and Media Studies Department, at \$11,198.81 effective January 12, 2013.

Ruttanajarounsub, Ms. Ruttana, part-time (25%), temporary, Instructor, Business and Economics Department, Spring 2013, at \$5,599.41 effective January 12, 2013.

Scalise, Mr. Todd A., part-time (33%), temporary, Instructor, Art Department, Spring 2013 or until the return of Ms. Diane Crandall, whichever comes first, at \$1,722.89 effective January 12, 2013.

Schultz, Dr. Amber, Associate Vice President for Enrollment Management and Student Success, at \$113,000 effective January 2, 2013.

Schwabenbauer, Dr. Michael P., part-time (25%), temporary, Instructor, Psychology Department, Spring 2013, at \$5,599.41 effective January 12, 2013.

Shadle, Mr. Joseph D., part-time (25%), temporary, Instructor, Business and Economics Department, Spring 2013, at \$5,599.41 effective January 12, 2013.

Sponseller, Mr. Colton, part-time (12%), temporary, Instructor, Student Affairs Faculty Department, Spring 2013, at \$268.77 biweekly effective February 4, 2013.

Swasing, Jr., Mr. Fred C., regular, full-time, Maintenance Repairman 2, Maintenance Department, at \$30,416.00 effective January 2, 2013.

Swick, Dr. John C., part-time (25%), Instructor, Business and Economics Department, Spring 2013, at \$5,599.41 effective January 12, 2013.

Wehler, Ms. Rebecca, full-time, temporary, Instructor, Health and Physical Education Department, at \$22,397.62 effective January 12, 2013.

Wisniewski, Mr. Justin, part-time (33%), temporary, Instructor, Art Department, Spring 2013, at \$7,465.87 effective January 12, 2013.

RESIGNATIONS/SEPARATIONS

Austin, Dr. Wendy W., Associate Professor, English and Theatre Arts Department, effective with the close of business October 12, 2012.

Braxton, Mr. Keith P., Assistant Athletic Coach of Football, Athletics Department, and Co-coordinator of the Athletic Study Program, Academic Support and Student Affairs Faculty Department, effective with the close of business January 21, 2013.

Budzynski, Ms. Tiffany S., University Registered Nurse, Student Health Services Center, effective with the close of business November 1, 2012.

Henderson, Mr. Kyle A., Patrol Officer, University Police Department, effective close of business February 17, 2013.

Lender, Mrs. Beth L., Custodial Worker 1, Finance and Administration Division, effective December 7, 2012.

Patterson, Mr. Walter, Director of Environmental Health and Safety, September 5, 2012 (deceased).

Squatrito, Mr. Jason R., Patrol Officer, University Police Department, effective close of business December 1, 2012.

Tong, Dr. Lisa A., Associate Professor, English and Theatre Arts Department, effective close of business January 11, 2013.

RETIREMENTS

Baker, Ms. June A., Clerk Typist 2, Facilities Office, effective close of business December 28, 2012.

Benson, Dr. Kathleen H., Professor, Elementary, Middle and Secondary Education Department, effective close of business December 14, 2012.

Gibson, Mr. Benedict, Professor, Art Department, effective close of business on December 31, 2012.

Moore, Ms. Mary A., Maintenance Repairman 2, Finance and Administrative Division, effective close of business on October 25, 2012.

Pinski, Mr. Jeffrey T., Associate Director for University Communications, University Communications Office, effective close of business March 1, 2013.

Renn, Mr. D. James, Associate Professor, Chemistry Department, effective close of business, May 31, 2013.

Rosenhamer, Mr. John, regular, part-time Instructor – Library, Baron Forness Library, effective close of business December 14, 2012.

Scarpino, Ms. Bonnie J., Assistant Professor, Health and Physical Education Department, effective close of business December 14, 2012.

Stamm, Dr. Janis L., Professor, Business and Economics Department, effective close of business, March 22, 2013.

COACHING CONTRACTS/RENEWALS/CHANGE IN STATUS

Bradford, Mr. Wayne, Assistant Football Coach, contract extended from January 4, 2014, through January 3, 2015.

Browning, Mr. Scott, Head Football Coach, contract extended from January 6, 2015, through January 5, 2016.

Cooke, Mr. Kevin P., regular, full-time, head, non-faculty coach of Women's Lacrosse, at \$50,929.70 effective January 7, 2013, through the close of business on January 6, 2016.

Kagiavas, Mr. Gary, Head Soccer Coach, contract extended from January 4, 2015, through January 3, 2016.

Shinn, Dr. Roy, Faculty Athletic Representative, at \$1,200 per semester for the period from July 1, 2012, through June 30, 2013.

Soboleski, Ms. Melissa M., Head Women's Volleyball Coach, contract extended from February 4, 2015, through February 3, 2016.

CONTRACTS RENEWALS

Biel, Dr. Alan, Dean of the School of Graduate Studies and Research, continued until January 10, 2015.

Hannan, Dr. Michael, Interim Provost and Vice President for Academic Affairs contract extension for one (1) additional year or until June 30, 2014.

SICK LEAVE

Bandi, Ms. Swati, parental leave of absence for the period February 12, 2013 through April 9, 2013.

Carlson, Dr. Dorothy, sick leave of absence for the period August 27, 2012 through October 12, 2012.

Crandall, Ms. Diane M., sick family care leave for the period January 28, 2013 through April 26, 2013.

Cullen, Dr. Eileen, sick family care leave for the period January 28, 2013 through

April 26, 2013.

Felker, Dr. Kenneth R., sick leave of absence for the period November 13, 2012 through November 27, 2012.

Gilson, Ms. Bobbie J., intermittent sick leave of absence beginning January 17, 2013 through August 8, 2013, and full-time absence beginning August 9, 2013.

Herberg, Mr. Jay L., sick leave of absence for the period January 21, 2013 through

March 21, 2013.

Kagiavas, Mr. Argyris, sick leave of absence for the period of October 15, 2012 through November 25, 2012.

Kinch, Dr. Janet, sick leave of absence for the period January 28, 2013 through

May 17, 2013.

McCarthy, Mrs. Sheila M., sick leave of absence for the period of January 18, 2013 through

February 15, 2013.

Riley, Ms. Linda C., sick leave of absence for the period of January 8, 2013 through

July 9, 2013.

Stauffer, Dr. Ruth A., parental leave of absence for the period March 11, 2013 through March 9, 2014.

CHANGE IN STATUS

Body, Ms. Dorothy J., Assistant Dean for Student Life, at \$95,024.00 effective December 20, 2012.

Dobson, Ms. Alyssa A., Interim Director of Student Financial Aid, at \$55,002.00 effective December 20, 2012.

Gardea, Ms. Lori, salary adjustment of 3.1% for the consolidation of the Bursar Office functions with the Financial Operations Department, at \$107,735.00 effective January 28, 2013.

Krizmanich, Ms. Deborah, regular, full-time, 9 month, University Registered Nurse in the Ghering Health and Wellness Center, effective February 23, 2013.

Mix, Mr. William, regular, full-time, Temperature Controls Technician, Facilities Department, at \$30,416.00 effective November 19, 2012.

Sam, Ms. Margaret M., Interim Assistant Director of Student Financial Aid, at \$48,423.21 effective January 21, 2013.

Vitelli, Ms. Kelly M., Interim Associate Director of Student Financial Aid, at \$49,369.00 effective January 21, 2013.

Vogan, Ms. Brianne, temporary out of class assignment as Management Technician, at \$34,442.16 effective February 4, 2013.

Yonkin, Ms. Jessica L., regular, full-time (9 month), Nurse Aide in the Office of Students with Disabilities, effective February 23, 2013.

LATERAL TRANSFER

Ocasio-Claudio, Ms. Wanda, regular, full-time, Clerk Typist 2, International Student Services Office effective February 4, 2013.

Simpson, Ms. Patricia R., regular, full-time, Clerk Typist 2, Elementary, Middle and Secondary Education, effective December 3, 2012.

PROMOTION - NON-FACULTY

Hollabaugh, Mr. Brett, from Maintenance Repairman 1 to Maintenance Repairman 2, Facilities Department, at \$31,022.00 effective December 31, 2012.

Miller, James B., Director of Facilities Management and Planning, at \$100,800.00 effective January 28, 2013.

OFFICE FOR STUDENTS WITH DISABILITIES***Involuntary Leave Without Pay With Benefits (LWOP)***

NAME	POSITION	<u>WINTER BREAK</u>		<u>SUMMER BREAK</u>	
		START LWOP	END LWOP	START LWOP	END LWOP
Michaels, Mrs. Eileen	Licensed Occupational Therapist	--	--	5/24/2013	08/19/2013

GHERING HEALTH AND WELLNESS CENTER – NURSING STAFF***Involuntary Cyclical Leave Without Pay With Benefits (LWOP)***

NAME	<u>WINTER BREAK</u>		<u>SUMMER BREAK</u>	
	START LWOP	END LWOP	START LWOP	END LWOP
Cooney, Mrs. Sheila	12/13/2012	01/23/2013	05/16/2013	08/21/2013
Dado, Ms. Joye	12/15/2012	01/23/2013	05/18/2013	08/21/2013
Odell, Mrs. Danielle	12/14/2012	01/23/2013	05/17/2013	08/21/2013

Moving on to Finance and Administration action items, Vice President Herbst stated that Tab #9 contained these documents. First, he presented President Wollman's recommendation which seeks the approval of the Contracts and Purchases for the period October – December 31, 2012, and January 2013. Chairman Horan entertained a motion for the acceptance of the above-referenced Contracts and Purchases as presented by Vice President Herbst. **It was voted**, on motion of Trustee McGarvey, seconded by Trustee Pape to accept Vice President Herbst and President Wollman's recommendation for the approval of said Contracts and Purchases. Hearing no request for further discussion, the Chair requested the Recording Secretary to conduct a Roll Call vote. The Roll Call vote was unanimous and the recorded results are noted below.

Results – Roll Call vote Finance and Administration: Contracts and Purchases for the period October 1 – December 31, 2012 and January 2013

	Aye	Nay	Absent	Abstain
Trustee Chaffee	X			
Trustee Darcangelo	X			
Trustee Dombrowski (phone)	X			
Trustee Frampton	X			
Trustee Higham	X			
Trustee Horan	X			
Trustee McGarvey	X			
Trustee Pape	X			

continued – Roll Call vote Finance and Administration: Contracts and Purchases for the period October 1 – December 31, 2012 and January 2013

Trustee Pulice (phone)	X
Trustee Shields	X
Trustee Steele	X

Next Mr. Herbst presented the University's financial statements for the year ended June 30, 2012 and 2011 and the Independent Auditor Report, and the November 2, 2012, Parente Beard Internal Control Letter, Parente Beard's recommendations and the Edinboro University's Management response dated November 12, 2012, for acceptance by the Council. He stated the above-referenced documents had been previously circulated to the Council under separate cover memorandum dated December 19, 2012. Chairman Horan requested confirmation from Vice President Herbst that there were no specific audit findings and that it was a "clean" audit report. Mr. Herbst confirmed that this was the case. **It was voted**, on motion of Trustee Higham, seconded by Trustee Pape to accept President Wollman's recommendation for the approval of the above-referenced audit documents. Again, hearing no request for further discussion, the Chair directed the Recording Secretary to conduct a Roll Call vote. The Roll Call vote was unanimous and the recorded results are noted below.

Results – Roll Call vote Finance and Administration: Financial Statements for the years ended June 30, 2012 and 2011 as prepared by Parente Beard LLC

	Aye	Nay	Absent	Abstain
Trustee Chaffee	X			
Trustee Darcangelo	X			
Trustee Dombrowski (phone)	X			
Trustee Frampton	X			
Trustee Higham	X			
Trustee Horan	X			
Trustee McGarvey	X			
Trustee Pape	X			
Trustee Pulice (phone)	X			
Trustee Shields	X			
Trustee Steele	X			

Vice President Herbst then directed Council members to action with regard to a Resolution for Declaration of Surplus Property – Biggers House. He stated that there was considerable discussion about this issue at the afternoon Committee meeting and endorsed approval or vote be taken on the matter. Trustee Frampton made a non-debatable motion to table the matter until additional information can be gathered. The Chair directed the Recording Secretary to take Roll Call vote. **It was voted**, on motion of Trustee Frampton, seconded by Trustee Shields to table the Resolution until additional information can be gathered relative to the disposition of surplus property. The vote was unanimous to table the Resolution and the results are recorded below.

Results – Roll Call vote Finance and Administration: Resolution for Declaration of Surplus Property – Biggers House

	Aye	Nay	Absent	Abstain
Trustee Chaffee	X			
Trustee Darcangelo	X			
Trustee Dombrowski (phone)	X			
Trustee Frampton	X			
Trustee Higham	X			
Trustee Horan	X			

continued – Results – Roll Call vote Finance and Administration: Resolution for Declaration of Surplus Property – Biggers House

Trustee McGarvey	X
Trustee Pape	X
Trustee Pulice (phone)	X
Trustee Shields	X
Trustee Steele	X

Lastly, and in accordance with BOG Policy 1985-04-A: University External Financial Support, Vice President Herbst recommended the Council accept acknowledgment of external financial support from the following auxiliary organizations: Edinboro University Alumni Association, Edinboro University Foundation, Edinboro University Services, Inc. and the Edinboro University Student Government Association. The Chair noted a motion on the floor acting on the recommendation of President Wollman to accept the Resolution which serves as Certification of Compliance with Board of Governors Policy 1985-04-A: University Financial Support. **It was voted**, on motion of Trustee Shields, seconded by Trustee Pulice to adopt the Resolution as presented. The vote was unanimous to adopt the Resolution and communicate these results to the Office of the Chancellor.

Moving on the Student Affairs Committee, Chairman Horan requested Vice President Kahan Sablo to deliver an update. He proceeded to highlight the following items noting that a full written report was located under Tab #10 of the agenda materials (**Attachment #7**):

Community Service and Outreach

On February 8, the University hosted its annual Martin Luther King, Jr. Awards Luncheon where Bishop Stanley Smith and Ms. Jacqueline Brown were honored for service to the regional community.

Student Success

Mr. Jeff Schleicher was recognized as the PSAC Champion Academic All American in swimming earning the highest GPA in the state of his sport. The 24th Annual Scholar Athlete Banquet was held on February 21 at which President Wollman served as the keynote speaker. This event enjoys support from local APSCUF faculty union. On that date, 174 students were honored for being scholar athletes, including 28 four and five year scholars.

Athletics

Vice President Sablo reported that the **Women's Basketball Team** continues to do well. Samantha Blazetic and Kiara Brown both have topped the 1,000 point mark in their career and the Head Coach Stan Swank won his 450th game.

As many may have heard, **Men's Basketball** Head Coach Greg Walcavich submitted his intent to retire May 2013. The Men's Basketball Team qualified for the PSAC playoffs.

The Edinboro **Wrestling Team** is ranked 15th and hosted this past weekend the Eastern Wrestling League championship here on the Edinboro campus.

Edinboro **Men's Swim Team** finished 6th in the PSAC Championships and our **Women's Swim Team** set a record in the 400 yard freestyle relay.

Center for Career Development and Adult Student Services

Dr. Sablo noted the distribution of two recent newsletters which served to highlight the activities and services provided by the Center for Career Development as well as the Adult Student Services offices.

Student Affairs

The Division of Student Affairs at Edinboro is actively planning to host the PASHE Student Affairs colleagues from across the Commonwealth for its Biannual Student Affairs Conference. They will meet for two days and provide for a number of professional development workshops.

Lastly, and on behalf of the Student Government Association, Vice President Sablo reported on its hosting of a statewide Student Government Leadership Conference. This conference engaged student leaders from across the state as the result of a meeting proposal submitted by SGA President Andre Roberts and Vice President Tom Sovisky. Congratulations, SGA on a job well done.

Chairman Horan thanked Dr. Sablo for his report and inquired if there were any questions or comments. Trustee Shields commented that he and members of the PASSHE Board of Governors were asked to send a letter to the United States Olympic Committee requesting them to reconsider their decision to drop wrestling from the Summer Olympics in 2020. Therefore, he thought perhaps the Edinboro University Council of Trustees would want to join this endeavor and prepare a letter to the Olympic Committee governing board asking them to reconsider their decision. Trustee Shields reiterated that the University has a long and storied history of wrestling, notwithstanding Athletic Director and Olympic medalist Bruce Baumgartner's two gold medals, but others student athletes who participate in NCAA Division I competitions. Therefore, Trustee Shields presented a motion seeking the support of the Edinboro University Council of Trustees for the preparation and submission of a written communication to the Olympic Committee's governing board urging reconsideration of the decision to drop wrestling from the 2020 Summer Olympics. It was voted, on motion of Trustee Shields, seconded by Trustee Higham to prepare a letter urging reconsideration of its recent decision to drop wrestling from the Summer Olympics. The Roll Call vote was unanimous and results have been recorded below:

Results – Roll Call: Resolution for the preparation of a letter to the Olympic Committee's governing board urging them to reconsider decision to drop wrestling from the 2020 Summer Games

	Aye	Nay	Absent	Abstain
Trustee Chaffee	X			
Trustee Darcangelo	X			
Trustee Dombrowski (phone)	X			
Trustee Frampton	X			
Trustee Higham	X			
Trustee Horan	X			
Trustee McGarvey	X			
Trustee Pape	X			
Trustee Pulice (phone)	X			
Trustee Shields	X			
Trustee Steele	X			

Lastly, Vice President Tina Mengine was asked to come forward to deliver her report on behalf of the University Advancement Committee. She noted that the Committee's written report could be found under Tab #11 (**Attachment #8**). Vice President Mengine highlighted the following points from her areas of responsibility. These included:

Development

Fundraising to date totals nearly \$3.26 million. Of that amount, \$104,725 represents gifts-in-kind which primarily included items for the Homecoming Golf Outing, services for the Presidential Inauguration held in November and art donated for placement in the University's Permanent Collection.

The alumni and advancement donor database, Raiser's Edge, was recently upgraded. As the result of the upgrade, analyses were performed by staff on approximately 72,500 records which will allow greater outreach, categorizing of constituents for research and targeting of prospective donors. This database is also now being utilized by the President's Office which gives us one consistent source of data.

Vice President Mengine highlighted several upcoming Advancement and alumni events which included:

March 6	Faculty/Staff Campaign Kick Off with a Soup contest
March 20	Young Alumni event at the Erie Art Museum
April 3	Dedication of new Meadville location for the Joseph T. Buba Center
April 3	President's Club Reception
April 9	Alumni gathering event in Harrisburg to be hosted by Trustees Pape, Shields and others
May	TBD – Alumni gathering events in Pittsburgh

Marketing and Communications

Ms. Mengine noted the launch of a new logo/identity and overall rebranding efforts. This included the production of the Winter 2013 print edition of the Edinboro University Magazine which was focused on student success and featured a new design by Bill Berger. In addition, the on-campus weekly email newsletter, Boro Weekly, was redesigned and renamed as part of a stepped-up campaign of internal communications.

Chairman Horan thanked Vice President Mengine for her report and asked if she could elaborate on increased funding by the Charlotte Newcombe Foundation in support of our Office for Students with Disabilities program. Ms. Mengine noted that as the result of a recent visit to campus by the Executive Director of the above-referenced Foundation. Historically, the Newcombe Foundation has provided over \$667,000 to the University for scholarships in support of students with disabilities. The good news is that this Board has agreed to provide increased annual funding at the \$40-50,000.00 level over the next five years as a match to the receipt of the University's most recent \$1.9 million gift to the University.

For the record, Vice President Mengine noted the acceptance of the following gifts-in-kind made to Edinboro University and as documented on **Attachment #9**.

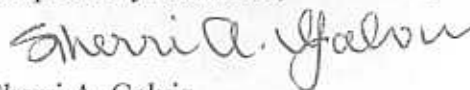
Lastly, Chairman Horan asked for the delivery of representative reports by Trustee Harold Shields as a member of the PACT Executive Committee and the PASSHE Board Governors. Trustee Shields noted that the Spring PACT Conference would be held in Harrisburg, April 15-17. As most are aware, the format of the spring meeting was changed one year ago so that each meeting in April would feature national speakers and panelists. He encouraged all members of the Council to attend as it should be an outstanding conference. The Fall PACT Conference will take place at Clarion University, October 9-10.

Relative to the Board of Governors, Trustee Shields stated that Chancellor Cavanaugh has left the State System for a position in Washington, DC. Executive Vice Chancellor Peter Garland has been named by the Board to serve as Acting Chancellor while the national search is underway. It is the Board's hope to have a new Chancellor in place within the year.

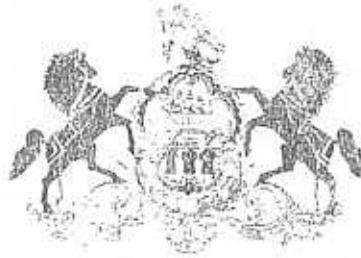
The Chair thanked Trustee Shields for these updates and asked if there was any other business to come before the Council. Prior to calling for the adjournment, Chairman Horan reminded Council members that the next gathering of the Council would be a Study Session to be held on Monday, April 29 from noon until 4 p.m.

Hearing no requests for other business or discussion, Chairman Horan entertained a motion for adjournment. It was voted, on motion of Trustee Higham, seconded by Trustee Shields to call for the adjournment of the business meeting. The meeting formally concluded at 6:56 p.m. The Chair acknowledged and thanked conference call participants Trustees Dombrowski and Pulice for the time and input.

Respectfully submitted,



Sherri A. Galvin
Assistant to the President
and Recording Secretary



Edinboro University of Pennsylvania

Resolution Honoring the Contributions of

Terry J. Darcangelo

WHEREAS, Terry J. Darcangelo has distinguished himself as a leader among students of Edinboro University, serving as the student member of the Edinboro University Council of Trustees since the Fall of 2010.

WHEREAS, Terry J. Darcangelo has served as a student voice on the Council of Trustees and as a role model and mentor for his peers while also demonstrating excellence in the classroom, achieving a 3.93 grade point average and earning membership in the Alpha Sigma Lambda national honor society for adult students in higher education.

NOW, THEREFORE, BE IT RESOLVED, that this Council of Trustees of Edinboro University of Pennsylvania acknowledges the service, leadership and dedication of Terry J. Darcangelo to the University and to the Pennsylvania State System of Higher Education, and wishes his continued success and fulfillment in the future as he pursues graduate studies and a career in business.

Unanimously adopted by the Council of Trustees on this 11th day of March, 2013

Handwritten signature of John E. Horan in cursive.

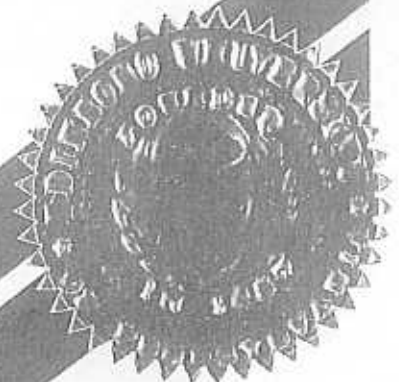
John E. Horan, Chairperson
Council of Trustees

Handwritten signature of Julie E. Wollman in cursive.

Julie E. Wollman, President
Edinboro University of Pennsylvania

Handwritten signature of John A. Pulice in cursive.

John A. Pulice, Secretary
Council of Trustees





**Edinboro University of Pennsylvania
Council of Trustees**

**REVISED
2013-2014 Schedule of Meetings**

	Tentative times	
Monday, September 9, 2013	1-3:00 p.m. 3-4:30 p.m. 4:45 p.m. 6:00 p.m.	Study Session Committee meetings (all) Dinner with President Wollman Quarterly Business Meeting
Monday, November 11, 2013	2-4:30 p.m. 4:45 p.m. 6:00 p.m.	Committee meetings (all) Dinner with President Wollman Quarterly Business Meeting
Friday, December 13, 2013	Noon – 4 p.m.	Study Session Crawford Center Conference Room
Monday, March 10, 2014	2-4:30 p.m. 4:45 p.m. 6:00 p.m.	Committee meetings (all) Dinner with President Wollman Quarterly Business Meeting
Monday, April 28, 2014	Noon – 4 p.m.	Study Session Crawford Center Conference Room
Monday, June 9, 2014	1-3:00 p.m. 3-4:30 p.m. 4:45 p.m. 6:00 p.m.	Annual Inspection of Facilities Committee meetings (all) Dinner with President Wollman Quarterly Business Meeting

All public quarterly business meetings to be held at Van Houten Dining Hall/South

Revision presented – June 10, 2013, Council of Trustees public business meeting
Adopted and presented – March 11, 2013, Council of Trustees public business meeting

EDINBORO UNIVERSITY



MISSION

Distinguished by its focus on individual attention to student success, commitment to diversity, and responsiveness to the evolving needs of the broader community, Edinboro University provides the highest quality undergraduate, graduate and co-curricular education.

VALUES

Edinboro University is committed to creating opportunities for intellectual and personal growth in an inclusive environment. We value excellence, curiosity, respect, responsibility, and integrity.

VISION

Edinboro University will be the first choice among students, employers, and the community for excellence in higher education.

Edinboro University 2013-2018 Strategic Goals and Objectives Draft 3-8-13

- 1. Ensure Program Quality and Student Success**
 - A. All students will participate in high impact practices
 - B. All students will experience effective academic and career advising
 - C. All students will engage in co-curricular activities
 - D. All departments, offices, and academic programs will implement processes and procedures to ensure program and service quality

- 2. Enhance Faculty and Staff Excellence**
 - A. Excellence in teaching and student services will be supported by professional development for all faculty and staff
 - B. High quality scholarly and creative activity will expand
 - C. Recruit and support a more diverse faculty and staff

- 3. Bolster Institutional Sustainability**
 - A. Create a culture of giving
 - B. Assess capacity and develop a capital campaign plan
 - C. Develop a comprehensive marketing and communication plan
 - D. Establish ambitious and achievable goals and strategies for recruitment, enrollment and retention

- 4. Foster a Respectful and Diverse Campus Community**
 - A. A more diverse student body will be enrolled and supported
 - B. A culture of shared governance will be embraced

- 5. Respond to Regional Needs**
 - A. Edinboro University—Porreco College will be established
 - B. Mutually beneficial partnerships will be established

Accreditation

- The Pennsylvania State Board of Nursing reviewed and approved the continuation of Edinboro's professional nursing programs on the list of Approved Professional Nursing Education Programs in Pennsylvania on December 28, 2012.
- Dr. Amy McClune (Nursing) coordinated the two-day site visit conducted on November 28-29, 2012 by the National League for Nursing Accrediting Commission, Inc. (NLNAC) team for the Master of Science in Nursing Program offered jointly with Clarion University. A decision is expected in late spring or early summer.
- The Commission on Collegiate Nursing Education (CCNE) Board of Commissioners reviewed the continuous improvement progress report submitted by the baccalaureate degree program in nursing and determined that Edinboro University's program continues to meet all accreditation standards.
- Preparations are ongoing for the National Council for Accreditation of Teacher Education (NCATE) site visit on October 20-22, 2013. The Self-Study document was submitted on February 20, 2013.
- The Council for Accreditation of Counseling and Related Educational Programs (CACREP) Board of Directors met January 4-6, 2013, and accepted Edinboro University's Mid-Cycle Report.

Academic Program Initiatives

- The University welcomed Dr. Amber Schultz, Associate Vice President for Enrollment Management and Student Success, on January 2, 2013. This new position reports to the Provost and Vice President for Academic Affairs. In this role, Dr. Schultz will provide vision and leadership to ensure high recruitment, retention and completion rates for Edinboro students. She will oversee the Office of Undergraduate Admissions, Office of International Student Services, Office of Records and Registration, and the Academic Success Center. She will also provide leadership for the First Year Experience Program and the University Retention Committee.

Dr. Schultz comes to Edinboro from her most recent position as Director of Admissions and Enrollment Management at the University of Minnesota-Crookston, a position which she held since 2007. She earned an Ed.D. in Higher Education Administration and Policy Analysis at the University of Minnesota-Twin Cities, an M.S. in Educational Leadership from Winona State University, a B.S. in Public Administration from the University of Wisconsin-LaCrosse, and an A.A. in Liberal Arts from the Rochester Community and Technical College. She brings strong experience in the areas of recruitment, orientation and retention at the undergraduate level and embraces data-driven decision-making. We are very pleased to have Dr. Schultz join the leadership team at Edinboro University as we recommit to our mission and focus our efforts on student success.

- *US News and World Report* ranked Edinboro University 32nd (out of 208) in the nation for "2013 Best Online Graduate Education Programs." Edinboro University is ranked third in the Commonwealth, behind only University of Scranton and Penn State World Campus.

University Outreach and Campus Programs

- The Department of Communication and Media Studies presented two special events on the evening of December 5. The first was a screening of the documentary, "The Highland Games: Keeping Tradition Alive." The documentary, produced by students in Professor Jim Wertz's "TV News and Documentary" course, chronicled the growth and development of the Edinboro Highland Games. The class took on this project in response to former Provost Philip Ginnetti's desire to see increased student involvement in the Highland Games. The documentary was dedicated in memory of Provost Ginnetti, as were this year's Highland Games. The screening was followed by a performance of "Into

the Woods" and poetry by Shel Silverstein, as read by students in Dr. Kathleen Golden's "Oral Interpretation" course.

- The Admissions Office hosted its first "Admit on the Spot" program on January 17 in Academy Hall. This event offered potential students the opportunity to bring transcripts and test scores and leave campus the same day with a decision on whether they'd been admitted, a schedule for the upcoming spring semester, and a financial aid plan.

Grants and Research

- Dr. Melissa Gibson (Communication and Media Studies, Director of First Year Experience and Community Outreach) was awarded \$1,000 from the Association of American Colleges and Universities (AAC&U). These funds will be used to initiate a conversation about ways to create engaged learning opportunities for our students that are consistent with the University's Mission and Values. Dialogue regarding student engagement and civic development will require wide, cross-campus representation. Small group discussion will direct the next steps of this year-long exploration of student engagement and civic responsibility.
- During the President's Inauguration events on November 6, the recipients of the Research Incentive and Scholarly Effort awards presented their research:

Dr. Jerra Jenrette (History, Anthropology and World Languages), "Molly's Daughters: North Carolina Women During World War I."

Dr. Peter J. McLaughlin (Psychology), "How do cannabinoid CB2 receptor antagonists suppress appetite."

Danielle Wilson (Graduate student, School Psychology), "Cover, Copy, and Compare at the Classroom Level."

Y'hoshua Murray (Graduate student, Social Sciences), "The Aurora Reading Club Oral History Project."

Cameron Ferranti (Graduate student, Biology), "Phylogenetic assay for sub-speciation of *Argiope aurantia*."

Dr. Kosin Isariyawongse, Dr. Feng Shuang and Lei Zhang (Business and Economics), "Economic Impact of the Earned Income Tax Credit (EITC) for the Erie County."

Matthew McLaughlin (Alum, Pre-medical - Biology), "An assay for the Detection of Phospholipase A2, An Enzyme Associated with Tissue Death."

Faculty Recognition

- Two Edinboro Music professors performed January 5 at the United States Navy Band's International Saxophone Symposium on the campus of George Mason University in Fairfax, Virginia. Dr. Patrick Jones, a Yamaha Performing Artist who also teaches saxophone master classes throughout the region, received a juried invitation after his proposal to premier Edinboro Professor Emeritus Lee Williams' "Suite of Dreams" composition was accepted by the symposium. Dr. Kristine West Denton accompanied him on the piano. About 150 musicians from the United States and abroad performed during the two-day event.

- The following faculty volunteered their time during the fall 2012 semester to attain certification with "Quality Matters (QM)," the online quality assurance program: Drs. Linda Best (Professional Studies), Dan Burdick (Music), Kathleen Dailey (Professional Studies), Gary Grant (Music), George Richards (Political Science and Criminal Justice), Katherine Robbins-Hunt (Early Childhood and Special Education), Dawn Snodgrass (Professional Studies), and John Ziegler (Professional Studies). QM is a faculty-centered, peer review process that is designed to certify the quality of online and blended courses. This initiative provides volunteering faculty with an opportunity to undertake a series of nationally-recognized online training courses, culminating with participants attaining certification as QM Peer Reviewers.
- Dr. Laura Miller (Health and Physical Education) offered two presentations during the month of December: "American Culture and the Commercial Food Industry" and "Stress on College Students." Currently Assistant Chairperson for her department, Dr. Miller also serves as HPE Junior Field Director, faculty mentor, and program coordinator for the Health Promotion concentration and has co-authored five new courses for the HPE Department.
- Assistant Professor Steven Carpenter (Art) and senior computer animation student Ryan Dugan used computer animation modeling to help a jury better understand the apartment building in which a murder occurred, at the request of Erie County Assistant District Attorney Brian Krowicki. Prosecutors used the production to show the jury that the defendant could not have entered or departed the building in the way she described. This project will be a valuable addition to Mr. Dugan's portfolio when he graduates in the spring.
- Dr. Dale Tshudy (Geosciences) returned from his December trip to National Taiwan University in Keelung, where he and Dr. Tin-Yam Chan, a marine biologist and the world's authority on the taxonomy of living lobsters, collaborated on research for future papers and presentations.
- Dr. Ihor Bemko (History, Anthropology and World Languages) and five students from the History Club participated in the relocation of documentary materials and artifacts to the new Collections Facility at the Drake Well Museum in Titusville, Pennsylvania, during the Fall 2012 semester. The students learned proper handling of artifacts, a little about collections care and a great deal about the Pennsylvania oil industry. Their assistance was very much appreciated by Barbara Zola Albert, Director, and Susan J. Bates, Curator/Historian, of the Drake Well Museum.

Student Recognition

- Edinboro's nominees for the 2012-13 Champion Scholar Award are:

Women's Cross Country – Journalism major Emily Ahrens

Soccer – Journalism major Kelsey Knoll

Men's Cross Country – Health and Physical Education major Dustin Thomas

Football – Health and Physical Education major Cody Harris

The Pennsylvania State Athletic Conference (PSAC) initiated the Champion Scholar Award in 2011-12 to recognize the one student-athlete in each of the sports in the conference with the highest GPA. Each of the 16 institutions in the conference submitted one nominee for each of its sports, and the winner is recognized at that year's conference championships for that sport.

- Elementary Education/Special Education major Branden Williams was named to the 2012 Capital One Academic All-America Division II Football Team, the nation's gold standard for scholar-athlete awards. He is the sixteenth student-athlete in the history of Edinboro who has been named to an Academic All-America team in any sport and the fifth to be named to the first team.
- Bagpipe major Sean Patrick Regan presented his senior recital, "An Afternoon on the Pipes," on December 1 in Cole Auditorium. The recital included both modern and classical arrangements from the piping repertoire, including the debut of an arrangement for organ and bagpipe. Mr. Regan

performed with recorded accompaniment, most of which he performed himself, including percussion and additional bagpiping. Mr. Regan has been performing professionally for more than a decade. In 2012, he has been Grade 1 Midwest Champion, winner of the "Best of the Boro" talent show and Champion Supreme of the World Online Piping and Drumming Championship.

Miscellaneous

- Edinboro graduate student Daniel Hooven appeared on The Biography Channel's Series Premiere of Haunted Encounters: Face To Face, on November 30, 2012. Mr. Hooven and his investigative team known as the Paranormal Syndicate visited some of America's most haunted locations and used their unique approach to collect and record tangible evidence of paranormal activity. Mr. Hooven is a candidate in the Master of Arts in Communication Studies program, and expects to graduate in May of 2013.
- The Students of Edinboro University for Environmental Defense (SEED), The Geography Club, and Sigma Gamma Epsilon sponsored the presentation, *Plastic Pollution in our Oceans and Lakes*, by Stiv Wilson, member of the 5 Gyres Institute on December 6, 2012.

Mr. Wilson spoke about his own experience undertaking plastic pollution research, his finds while sailing to all of the ocean gyres and what we can do to end plastic pollution in our world's oceans, as well as a study of plastic pollution the 5 Gyres institute began this summer on the Great Lakes (including Lake Erie) aboard the Flagship Niagara. Stiv J. Wilson is a freelance environmental journalist/photojournalist and the Communications Director for The 5 Gyres Institute. He is also an ambassador for The Surfrider Foundation and an advisor to The United Nations Safe Planet campaign on hazardous chemicals in the environment. He spends about half his time at sea with The 5 Gyres team, and when not at sea he lectures on plastic pollution around the country. For more information about 5 Gyres Institute, go to <http://5gyres.org/>.

- Assistant Professor Andre Smith (History, Anthropology, and World Languages) is coordinating a Spring Break Educational and Cultural trip for students to Atlanta and Savannah, Georgia. This field trip (March 14-19, 2013) will focus on the history, culture and geography of the Civil Rights Movement and the Civil War.

Action – Academic Affairs Committee
Edinboro University Council of Trustees
Monday, March 11, 2013
Program Revisions, Title Change, and New Tracks to Existing Degrees

1	Graduate Certificate in Conflict Management (Revision)	The program revision increases from 12 credit hours to 18 credit hours in keeping with PASSHE requirements. Four elective courses were added; students must choose two electives in addition to four existing Core courses.
2	Bachelor of Arts in Chemistry (Revision)	The course, MATH 260, has been removed from General Education distribution 3 and counts as a required supporting course. This revision was needed due to recent changes in the University's General Education curriculum.
3	Bachelor of Arts in Geography Concentration: Environmental Studies Concentration: Urban and Regional Planning (Revision)	All concentrations were modified so that course requirements for the program do not exceed 42 semester hours. The number of Free Elective semester hours have been adjusted to reflect changes to comply with PASSHE Policy 1990-06-A section B.2.a., which stipulates that BA degrees should not exceed 42 semester credit hours, including required cognate courses, unless approved by the Chancellor. Courses had to be omitted from each program in order to bring the programs into compliance with this policy. For each concentration, decisions on which courses to omit were based on keeping the Geography component of the required coursework as strong as possible. The BA in Geography was modified from 45 required semester hours to 42 by adding 3 hours of approved (300+) Geography credits and omitting 6 hours of Related Requirements: choice of two – either ENGL 404, a foreign language, or other approved 300+ course in a related discipline. The BA in Geography with a concentration in Environmental Studies was modified from 52 required semester hours to 42 by moving CHEM 140 to Core 7 and omitting 6 additional semester hours of Related Requirements: BIOL 102 and ENGL 404. The BA in Geography with a concentration in Urban and Regional Planning was modified from 57 required semester credit hours to 42 by moving POLI 315 to Distribution 2, omitting 6 additional hours of approved (300+) Geography courses, and omitting 6 hours of Related Requirements: ENGL 404 and an approved 300+ course in a related discipline. Also, ECON 220 was replaced by ECON 225 as a Related Requirement. For all 3 concentrations, the General Education requirements were adjusted to reflect the elimination of HPE and the requirement for 6 semester hours in one of the Distribution areas.
4	Bachelor of Science in Chemistry (Revision)	The course, PHYS 321, was removed from General Education distribution 3 and counted as a required supporting course. This revision was necessary

Action – Academic Affairs Committee
 Edinboro University Council of Trustees
 Monday, March 11, 2013
 Program Revisions, Title Change, and New Tracks to Existing Degrees

	<p>due to changes in the University's General Education requirements. The current BSSC curriculum is approved by the American Chemical Society (ACS), the only US organization that oversees higher education Chemistry programs. ACS approval is equivalent to accreditation in other fields. Deleting courses from this program to meet PASSHE's imposed 60 semester hour cap (Policy 1990-06-A) on required major and cognate courses would jeopardize our programs ACS approval.</p> <p>Our ACS-approved curriculum contains the required number of lecture and laboratory hours in Chemistry courses. The ACS requires 2 semesters of both Calculus and Calculus-based Physics, and strongly recommends inclusion of additional Mathematics courses. The ACS addresses cognate courses in section 5.7 on p. 12 of their 2008 publication, "Undergraduate Professional Education in Chemistry: ACS Guidelines and Evaluation Procedures for Bachelor's Degree Programs."</p> <p>It states that the ACS "strongly recommends...study of multivariable calculus, linear algebra, and differential equations." For the aforementioned reasons, there are no required Chemistry or supporting courses that we can delete without going against the guidelines established by the ACS.</p> <p>The course, MATH 260, was removed from General Education distribution 3 and counts as a required supporting course, due to changes in the University's General Education requirements.</p>
<p>5 Bachelor of Science in Chemistry – Forensic Sciences (Revision)</p>	<p>The Science elective in distribution has been moved to supporting courses due to changes in General Education requirements. The Science laboratory credit requirement has been changed from 4 to 3-4 credits. Math course requirements have been changed: MATH 100 and 260 have been replaced by MATH 250 and 105 to give students a better background for courses they will be teaching. The Health and Physical Education requirement has been changed to 1-2 credit free elective. The total program credit requirement has been changed from 122 to 120-121 to allow 3-credit laboratory courses.</p>
<p>6 Bachelor of Science in Education – Middle Level – English/Language Arts/Reading Option I (Grades: 4-8) (Revision)</p>	<p>The Science elective in distribution was moved to supporting courses to accommodate changes in distribution requirements. The Science laboratory credit requirement was changed to 3 or 4 credits. The total program credit</p>
<p>7 Bachelor of Science in Education – Middle Level – Mathematics Option I (Grades: 4-8) (Revision)</p>	<p>The Science elective in distribution was moved to supporting courses to accommodate changes in distribution requirements. The Science laboratory credit requirement was changed to 3 or 4 credits. The total program credit</p>

Action – Academic Affairs Committee
 Edinboro University Council of Trustees
 Monday, March 11, 2013
 Program Revisions, Title Change, and New Tracks to Existing Degrees

	<p>requirement was changed from 122 to 120-121 to allow 3-credit lab courses. The Health and Physical Education requirement was changed to 1-2 credit free elective due to elimination of HPE requirements in General Education.</p>
<p>8 Bachelor of Science in Education – Middle Level – Mathematics and English/Language Arts/Reading Option II (Grades: 4-8) (Revision)</p>	<p>The Science elective in distribution was moved to supporting courses to accommodate changes in distribution requirements. The Science laboratory credit requirement was changed to 3 or 4 credits. The total program credit requirement was changed from 122 to 120-121 to allow 3-credit lab courses. The Health and Physical Education requirement was changed to 1-2 credit free elective due to elimination of HPE requirements in General Education.</p>
<p>9 Bachelor of Science in Education – Middle Level – Mathematics and Science Option II (Grades: 4-8) (Revision)</p>	<p>The course, MATH 212, in distribution was moved to supporting courses, to accommodate changes in distribution requirements. The total program credit requirement was changed from 122 to 120 to allow 1-credit free elective. The Health and Physical Education requirement was changed to 1-credit free elective, due to elimination of HPE requirements in General Education.</p>
<p>10 Bachelor of Science in Education – Middle Level – Mathematics and Social Studies Option II (Grades: 4-8) (Revision)</p>	<p>The Science elective in distribution was moved to supporting courses to accommodate changes in distribution requirements. The Science laboratory credit requirement was changed to 3 or 4 credits. The total program credit requirement was changed from 122 to 120-121 to allow 3-credit lab courses. The Health and Physical Education requirement was changed to 1-2 credit free elective due to elimination of HPE requirements in General Education.</p>
<p>11 Bachelor of Science in Education – Middle Level – Science Option I (Grades: 4-8) (Revision)</p>	<p>The course, MATH 260, has been moved to supporting courses to accommodate changes in distribution requirements. The Science laboratory credit requirement was changed to 3 or 4 credits. The total program credit requirement was changed from 122 to 121-122 to allow 3-credit lab courses. The Health and Physical Education requirement was changed to 1-2 credit free elective due to elimination of HPE requirements in General Education.</p>
<p>12 Bachelor of Science in Education – Middle Level – Science and English/Language Arts/Reading Option II (Grades: 4-8) (Revision)</p>	<p>The course, MATH 260, in distribution was moved to supporting courses to accommodate changes in distribution requirements. The total program credit requirement was changed from 122 to 120-121 to allow 3-credit lab courses. The Health and Physical Education requirement was changed to 1-credit free elective due to the elimination of HPE requirements in General Education.</p>

Action – Academic Affairs Committee
Edinboro University Council of Trustees
Monday, March 11, 2013

Program Revisions, Title Change, and New Tracks to Existing Degrees

13	Bachelor of Science in Education – Middle Level – Science and Social Studies Option II (Grades: 4-8) (Revision)	The course, MATH 260, in distribution was moved to supporting courses to accommodate changes in distribution requirements. The total program credit requirement was changed from 122 to 120 to allow 1-credit free elective. The Health and Physical Education requirement was changed to 1-credit free elective due to the elimination of HPE requirements in General Education.
14	Bachelor of Science in Education – Middle Level – Social Studies Option I (Grades: 4-8) (Revision)	The Science elective in distribution has been moved to supporting courses due to changes in General Education requirements. The Science laboratory credit requirement has been changed from 4 to 3-4 credits. The Math course requirements have been changed: MATH 100 and 260 have been replaced by MATH 250 and 105 to better give students a better background for courses they will be teaching. The Health and Physical Education requirement has been changed to 1-2 credit free elective due to General Education revision. The total program credit requirement has been changed to 120-121 to allow 3-credit laboratory courses.
15	Bachelor of Science in Education – Secondary Education – Biology (Grades: 7-12) (Revision)	The course, CHEM 301, has been moved to supporting courses due to changes in General Education distribution requirements. The course, SEDU 350, has been added to Professional Education courses to replace the eliminated HPE requirements.
16	Bachelor of Science in Education – Secondary Education – Comprehensive English (Grades: 7-12) (Revision)	The course, ENGL 202, was moved to core courses due to changes in General Education distribution requirements. The course, SEDU 350, has been added to Professional Education courses to replace the eliminated HPE requirements.
17	Bachelor of Science in Education – Secondary Education – Chemistry (Grades: 7-12) (Revision)	The course, MATH 212, has been moved to supporting courses due to changes in General Education distribution requirements. The course, SEDU 350, has been added to Professional Education courses to replace the eliminated HPE requirements.
18	Bachelor of Science in Education – Secondary Education – Earth and Space Science (Grades: 7-12) (Revision)	The course, GEOS 375, has been moved to supporting courses due to changes in General Education distribution requirements. The course, SEDU 350, has been added to Professional Education courses to replace the eliminated HPE requirements.
19	Bachelor of Science in Education – Secondary Education – General Science (Grades: 7-12) (Revision)	The course, BIOL 240, has been moved to supporting courses due to changes in General Education distribution requirements. The course, SEDU 350, has been added to Professional Education courses to replace the eliminated HPE requirements.

Action – Academic Affairs Committee
 Edinboro University Council of Trustees
 Monday, March 11, 2013
 Program Revisions, Title Change, and New Tracks to Existing Degrees

20	<p>Bachelor of Science in Education – Secondary Education – Mathematics (Grades: 7-12) (Revision)</p>
21	<p>Bachelor of Science in Health and Physical Education – Concentration: Health Promotion (Revision)</p> <p>The course, MATH 212, was moved to supporting courses due to changes in General Education distribution requirements. The course, SEDU 350, has been added to Professional Education courses to replace the eliminated HPE requirements.</p> <p>This revision omits the old required courses HPE 315, COMM 312, COMM 325 and COMM 365. This revision also omits the old requirement of both PHIL 265 and PSYC 319. This revision adds the required courses HPE 133 and HPE 222, and adds the option of taking one of the following: PHIL 265, PSYC 319, or NUHL 500. The degree program currently has 69 cognate credits, and it must be pared down to 60. Formal and informal student feedback has indicated that HPE 315, COMM 312, COMM 325, and COMM 365 are not as helpful or necessary as originally thought when the program was developed a decade ago. HPE 133 and HPE 222 focus on basic knowledge and skills absolutely necessary for Health Promotion students. With the Wellness requirement eliminated from general education last year, the need for students to take HPE 133 is now present. HPE 222 was originally not required in this degree program because the course was developed several years after the program was originally developed. Formal and informal student feedback has indicated that PHIL 265 and PSYC 319 are not as helpful as originally thought; however, the content in these courses is relevant to many Health Promotion majors. This, in addition to the need to stay at the 60 cognate credit limit, required a reduction in these courses. Thus, giving students the option to take either of these classes (along with the third option of NUHL 500) helps to address this curricular need.</p>
22	<p>Bachelor of Science in Health and Physical Education – Human Performance Concentration (Revision)</p> <p>The course, ENGL 404, was removed as a supporting course. An optional course was added to provide the Human Performance majors the opportunity to better position themselves for successful application to physical therapy school. Changes were made to bring the program in compliance with the 60-credit cognate mandate: an option of selecting 1 of 3 courses was added instead of the previous requirement to take all three courses.</p>
23	<p>Teacher Certification: Secondary Education – Biology (8119) (Revision)</p> <p>This revision changes professional education courses: Field Experience, Instructional Techniques course, and Student Teaching. SEDU 476/676,</p>

Action – Academic Affairs Committee
 Edinboro University Council of Trustees
 Monday, March 11, 2013
 Program Revisions, Title Change, and New Tracks to Existing Degrees

	<p>Field Experience for Middle and Secondary Education, will replace SEDU 475, Field Experience for Middle and Secondary Education, and SECU 575, Secondary Education Field Experience. The graduate-level teacher certification program requires our teacher candidates to complete the courses that have been addressed here. The double-numbered revisions would be cost effective in that a graduate level field experience/student teaching or specific content area course would not have to be offered separately. SEDU 482/682, Instructional Techniques for Secondary Science, is a new course that is specialized to the candidate's content area and will ideally be used in place of SEDU 675, Instructional Techniques for Middle and Secondary Classrooms. SEDU 675 will only be used if there is low enrollment in the specialized/content area specific Instructional Techniques classes or if a student must take the course online. Graduate students will always be held to graduate level expectations now that they will no longer be able to substitute the undergraduate equivalent for these courses. SEDU 695, Student Teaching, will replace SEDU 495, Student Teaching. SEDU 675 is only offered online and ideally it is better for our students to come to campus to learn teaching methods. The majority of the undergraduate and graduate students taking this course will be working towards an initial teacher's certification. Those who are not, are in a newer Pennsylvania Department of Education recognized certification graduate program (Middle Level). Therefore, they are all required to have an understanding of and experience with current research-based teaching methodology and methods/techniques respectively. (PDE Chapters 49-2 for grades 7-12).</p>
<p>24 Teacher Certification: Secondary Education – Chemistry (8120) (Revision)</p>	<p>This revision changes professional education courses: Field Experience, Instructional Techniques course, and Student Teaching. SEDU 476/676, Field Experience for Middle and Secondary Education, will replace SEDU 475, Field Experience for Middle and Secondary Education, and SECU 575, Secondary Education Field Experience. The graduate-level teacher certification program requires our teacher candidates to complete the courses that have been addressed here. The double-numbered revisions would be cost effective in that a graduate level field experience/student teaching or specific content area course would not have to be offered</p>

Action – Academic Affairs Committee
 Edinboro University Council of Trustees
 Monday, March 11, 2013
 Program Revisions, Title Change, and New Tracks to Existing Degrees

	<p>separately. SEDU 482/682, Instructional Techniques for Secondary Science, is a new course that is specialized to the candidate's content area and will ideally be used in place of SEDU 675, Instructional Techniques for Middle and Secondary Classrooms. SEDU 675 will only be used if there is low enrollment in the specialized/content area specific Instructional Techniques classes or if a student must take the course online. Graduate students will always be held to graduate level expectations now that they will no longer be able to substitute the undergraduate equivalent for these courses. SEDU 695, Student Teaching, will replace SEDU 495, Student Teaching. SEDU 675 is only offered online and ideally it is better for our students to come to campus to learn teaching methods. The majority of the undergraduate and graduate students taking this course will be working towards an initial teacher's certification. Those who are not, are in a newer Pennsylvania Department of Education recognized certification graduate program (Middle Level). Therefore, they are all required to have an understanding of and experience with current research-based teaching methodology and methods/techniques respectively. (PDE Chapters 49-2 for grades 7-12).</p>
<p>25 Teacher Certification: Secondary Education – Comprehensive English (8112) (Revision)</p>	<p>This revision changes professional education courses: Field Experience, Instructional Techniques course, and Student Teaching. SEDU 476/676, Field Experience for Middle and Secondary Education, will replace SEDU 475, Field Experience for Middle and Secondary Education, and SECU 575, Secondary Education Field Experience. The graduate-level teacher certification program requires our teacher candidates to complete the courses that have been addressed here. The double-numbered revisions would be cost effective in that a graduate level field experience/student teaching or specific content area course would not have to be offered separately. SEDU 484/684, Instructional Techniques for the Teaching of English, is a new course that is specialized to the candidate's content area and will ideally be used in place of SEDU 675, Instructional Techniques for Middle and Secondary Classrooms. SEDU 675 will only be used if there is low enrollment in the specialized/content area specific Instructional Techniques classes or if a student must take the course online. Graduate students will always be held to graduate level expectations now that they will no longer be able to substitute the undergraduate equivalent for these courses. SEDU 695, Student Teaching, will replace SEDU 495, Student</p>

Action – Academic Affairs Committee
 Edinboro University Council of Trustees
 Monday, March 11, 2013
 Program Revisions, Title Change, and New Tracks to Existing Degrees

<p style="text-align: center;">26</p>	<p style="text-align: center;">Teacher Certification: Secondary Education – Earth and Space Science (8115) (Revision)</p>
	<p>Teaching. SEDU 675 is only offered online and ideally it is better for our students to come to campus to learn teaching methods. The majority of the undergraduate and graduate students taking this course will be working towards an initial teacher's certification. Those who are not, are in a newer Pennsylvania Department of Education recognized certification graduate program (Middle Level). Therefore, they are all required to have an understanding of and experience with current research-based teaching methodology and methods/techniques respectively. (PDE Chapters 49-2 for grades 7-12).</p> <p>This revision changes professional education courses: Field Experience, Instructional Techniques course, and Student Teaching. SEDU 476/676, Field Experience for Middle and Secondary Education, will replace SEDU 475, Field Experience for Middle and Secondary Education, and SECU 575, Secondary Education Field Experience. The graduate-level teacher certification program requires our teacher candidates to complete the courses that have been addressed here. The double-numbered revisions would be cost effective in that a graduate level field experience/student teaching or specific content area course would not have to be offered separately. SEDU 482/682, Instructional Techniques for Secondary Science, is a new course that is specialized to the candidate's content area and will ideally be used in place of SEDU 675, Instructional Techniques for Middle and Secondary Classrooms. SEDU 675 will only be used if there is low enrollment in the specialized/content area specific Instructional Techniques classes or if a student must take the course online. Graduate students will always be held to graduate level expectations now that they will no longer be able to substitute the undergraduate equivalent for these courses. SEDU 695, Student Teaching, will replace SEDU 495, Student Teaching. SEDU 675 is only offered online and ideally it is better for our students to come to campus to learn teaching methods. The majority of the undergraduate and graduate students taking this course will be working towards an initial teacher's certification. Those who are not, are in a newer Pennsylvania Department of Education recognized certification graduate program (Middle Level). Therefore, they are all required to have an understanding of and experience with current research-based teaching methodology and methods/techniques respectively. (PDE Chapters 49-2 for grades 7-12).</p>

Action – Academic Affairs Committee
Edinboro University Council of Trustees
Monday, March 11, 2013

Program Revisions, Title Change, and New Tracks to Existing Degrees

<p>27 Teacher Certification: Secondary Education – General Science (8121) (Revision)</p>	<p>This revision changes professional education courses: Field Experience, Instructional Techniques course, and Student Teaching. SEDU 476/676, Field Experience for Middle and Secondary Education, will replace SEDU 475, Field Experience for Middle and Secondary Education, and SECU 575, Secondary Education Field Experience. The graduate-level teacher certification program requires our teacher candidates to complete the courses that have been addressed here. The double-numbered revisions would be cost effective in that a graduate level field experience/student teaching or specific content area course would not have to be offered separately. SEDU 482/682, Instructional Techniques for Secondary Science, is a new course that is specialized to the candidate's content area and will ideally be used in place of SEDU 675. Instructional Techniques for Middle and Secondary Classrooms. SEDU 675 will only be used if there is low enrollment in the specialized/content area specific Instructional Techniques classes or if a student must take the course online. Graduate students will always be held to graduate level expectations now that they will no longer be able to substitute the undergraduate equivalent for these courses. SEDU 695, Student Teaching, will replace SEDU 495, Student Teaching. SEDU 675 is only offered online and ideally it is better for our students to come to campus to learn teaching methods. The majority of the undergraduate and graduate students taking this course will be working towards an initial teacher's certification. Those who are not, are in a newer Pennsylvania Department of Education recognized certification graduate program (Middle Level). Therefore, they are all required to have an understanding of and experience with current research-based teaching methodology and methods/techniques respectively. (PDE Chapters 49-2 for grades 7-12).</p>
<p>28 Teacher Certification: Secondary Education – Mathematics (8116) (Revision)</p>	<p>This revision changes professional education courses: Field Experience, Instructional Techniques course, and Student Teaching. SEDU 476/676, Field Experience for Middle and Secondary Education, will replace SEDU 475, Field Experience for Middle and Secondary Education, and SECU 575, Secondary Education Field Experience. The graduate-level teacher certification program requires our teacher candidates to complete the courses that have been addressed here. The double-numbered revisions would be cost effective in that a graduate level field experience/student teaching or specific content area course would not have to be offered</p>

Action – Academic Affairs Committee
 Edinboro University Council of Trustees
 Monday, March 11, 2013
Program Revisions, Title Change, and New Tracks to Existing Degrees

	<p>separately. SEDU 481/681, Instructional Techniques for Mathematics, is a new course that is specialized to the candidate's content area and will ideally be used in place of SEDU 675, Instructional Techniques for Middle and Secondary Classrooms. SEDU 675 will only be used if there is low enrollment in the specialized/content area specific Instructional Techniques classes or if a student must take the course online. Graduate students will always be held to graduate level expectations now that they will no longer be able to substitute the undergraduate equivalent for these courses. SEDU 695, Student Teaching, will replace SEDU 495, Student Teaching. SEDU 675 is only offered online and ideally it is better for our students to come to campus to learn teaching methods. The majority of the undergraduate and graduate students taking this course will be working towards an initial teacher's certification. Those who are not, are in a newer Pennsylvania Department of Education recognized certification graduate program (Middle Level). Therefore, they are all required to have an understanding of and experience with current research-based teaching methodology and methods/techniques respectively. (PDE Chapters 49-2 for grades 7-12).</p>
<p>29 Teacher Certification: Secondary Education – Physics (8123) (Revision)</p>	<p>This revision changes professional education courses: Field Experience, Instructional Techniques course, and Student Teaching. SEDU 476/676, Field Experience for Middle and Secondary Education, will replace SEDU 475, Field Experience for Middle and Secondary Education, and SECU 575, Secondary Education Field Experience. The graduate-level teacher certification program requires our teacher candidates to complete the courses that have been addressed here. The double-numbered revisions would be cost effective in that a graduate level field experience/student teaching or specific content area course would not have to be offered separately. SEDU 482/682, Instructional Techniques for Secondary Science, is a new course that is specialized to the candidate's content area and will ideally be used in place of SEDU 675, Instructional Techniques for Middle and Secondary Classrooms. SEDU 675 will only be used if there is low enrollment in the specialized/content area specific Instructional Techniques classes or if a student must take the course online. Graduate students will always be held to graduate level expectations now that they will no longer be able to substitute the undergraduate equivalent for these courses. SEDU 695, Student Teaching, will replace SEDU 495, Student Teaching. SEDU 675 is only offered online and ideally it is better for our</p>

Action – Academic Affairs Committee
 Edinboro University Council of Trustees
 Monday, March 11, 2013
 Program Revisions, Title Change, and New Tracks to Existing Degrees

<p style="text-align: center;">30</p> <p style="text-align: center;">Teacher Certification: Secondary Education – Social Studies (8124) (Revision)</p>	
<p>students to come to campus to learn teaching methods. The majority of the undergraduate and graduate students taking this course will be working towards an initial teacher's certification. Those who are not, are in a newer Pennsylvania Department of Education recognized certification graduate program (Middle Level). Therefore, they are all required to have an understanding of and experience with current research-based teaching methodology and methods/techniques respectively. (PDE Chapters 49-2 for grades 7-12).</p>	<p>This revision changes professional education courses: Field Experience, Instructional Techniques course, and Student Teaching. SEDU 476/676, Field Experience for Middle and Secondary Education, will replace SEDU 475, Field Experience for Middle and Secondary Education, and SECU 575, Secondary Education Field Experience. The graduate-level teacher certification program requires our teacher candidates to complete the courses that have been addressed here. The double-numbered revisions would be cost effective in that a graduate level field experience/student teaching or specific content area course would not have to be offered separately. SEDU 483/683, Instructional Techniques for Social Studies, is a new course that is specialized to the candidate's content area and will ideally be used in place of SEDU 675, Instructional Techniques for Middle and Secondary Classrooms. SEDU 675 will only be used if there is low enrollment in the specialized/content area specific Instructional Techniques classes or if a student must take the course online. Graduate students will always be held to graduate level expectations now that they will no longer be able to substitute the undergraduate equivalent for these courses. SEDU 695, Student Teaching, will replace SEDU 495, Student Teaching. SEDU 675 is only offered online and ideally it is better for our students to come to campus to learn teaching methods. The majority of the undergraduate and graduate students taking this course will be working towards an initial teacher's certification. Those who are not, are in a newer Pennsylvania Department of Education recognized certification graduate program (Middle Level). Therefore, they are all required to have an understanding of and experience with current research-based teaching methodology and methods/techniques respectively. (PDE Chapters 49-2 for grades 7-12).</p>

Action – Academic Affairs Committee
 Edinboro University Council of Trustees
 Monday, March 11, 2013
 Program Revisions, Title Change, and New Tracks to Existing Degrees

<p>31 Bachelor of Science in Chemistry - Biochemistry of Science in Chemistry - Biochemistry Revision and Title Change **</p>	<p>The requested title change will better reflect the emphasis of the program and will match those of other PASSHE universities. The current degree requirements exceed the maximum number permitted under the BOG Policy 1990-06-A, as clarified by Procedure/Standard Number 2012-12 Academic Degrees. To bring the program into compliance, the following courses will no longer be required: CSCI 130, Principles of Programming; MATH 260, Elements of Statistics; and BIOL 308, Microbiology, or BIOL 310, Human Anatomy & Physiology. Students will be encouraged to consider using some of the free electives to take some of the previously required courses. A single credit of CHEM 490, Independent Study (Research) will be added, to give our students better employment opportunities and help them in graduate school admission.</p>
<p>32 MA Counseling (new Art Therapy track) in progress Pending approval (with no changes) by the Curriculum Committee and notification to the University Senate.</p>	<p>A new track, Art Therapy, is proposed within the MA in Counseling program. The 63 credit program, a joint venture between the Art Department and the Counseling Program in the Professional Studies Department, will be taught entirely online. All requirements of the current MA in Counseling will be met, plus an additional 24 credits of Art Therapy courses. Students completing the program will be able to sit for the licensing exam and work toward the Licensed Professional Counselor (LPC) designation from the PA Department of Social Workers, Marriage and Family Therapists and Professional Counselors Board. These students will also be eligible for the ATR credential from the Art Therapy Credentials Board (ATCB).</p>
<p>33 Master in Early Childhood Education – Early Childhood Teacher Certification Track (8662) (Revision) (Addition of new track to existing degree)**</p>	<p>Due to recent changes enacted by the Pennsylvania Department of Education, there is a need to replace the former Early Childhood Teacher Certification program. This program will enable candidates with initial certification in Elementary Education to add Early Childhood teacher certification and obtain a master degree in Early Childhood Education. This program has two required courses in Special Education: SPED 710, Introduction to Exceptionalities, and SPED 760, Early Intervention and Working with Families. Candidates who do not have documented experience working with young children from birth to age 5 will also be required to take ECEED 695, Graduate Field Experience in Early Childhood.</p>

Action – Academic Affairs Committee
 Edinboro University Council of Trustees
 Monday, March 11, 2013
 Program Revisions, Title Change, and New Tracks to Existing Degrees

34	<p>Master of Education in Middle and Secondary Instruction: English as a Second Language (ESL) Focus (Revision) (Addition of new track to existing degree)**</p>	<p>Mandated changes by the Pennsylvania Department of Education necessitate revising the former program.</p> <p>This program will be an additional focus/track option within the existing Middle and Secondary M.Ed. program currently provided by the Department of Elementary, Middle and Secondary Education. After completing the program, graduate students will receive a M.Ed. in Middle and Secondary instruction with an English as a Second Language (ESL) focus. America's population is becoming more diverse, including a drastic increase in non-English speakers. Locally, there is a large influx of refugees. In 2003 the Pennsylvania Department of Education required that public schools meet the unique needs of English Language Learners (ELLs). Teachers who work with ELL students were required to obtain certification by becoming a Program Specialist in ESL. PDE recently required program providers to revise their programs to better meet the needs of this rapidly growing population and for those who want to provide this program to meet designated standards. This program proposal meets the standards established. The School of Education has been nationally recognized (NCATE) as providing a quality educational program. We believe that because of the increase in the number of ELL students enrolled in K-12 programs, the certification requirement for those working with ELL students, and Edinboro University's reputation as providing a quality education as a teacher training institution, this program will enjoy a large number of candidates.</p>
----	--	---

February 26, 2013

c: Office of Admissions
 Office of Financial Aid
 Office of the Registrar

**Notification to PASSHE required.

Action – Academic Affairs Committee
 Edinboro University Council of Trustees
 Monday, March 11, 2013
 Program Moratoria

35	Behavior Management Specialist Certificate (Special Education) (8950) Request to Place Existing Program in Moratorium**	The department voted unanimously (17-0) to place this program into moratorium; it is no longer offered.
36	Certificate in School Psychology (8640) (Request to Place Existing Program in Moratorium) **	Students completing the school psychology curriculum are awarded the Educational Specialist Degree in School Psychology. The University no longer offers a certificate in school psychology. The department has voted 17-0 to place this program in Moratorium.
37	Character Education Certificate (8844) Request to Place Existing Program in Moratorium **	The department voted 10-1 to place this program into moratorium; it is no longer offered.
38	Educational Leadership Program Certifications: Elementary School Administration (8920), Secondary School Administration (8930), School Supervision – Art (8940), School Supervision – Communication Studies (8941), School Supervision – Elementary Education (8942), School Supervision – Math (8943), School Supervision – Music (8944), School Supervision – Science (8945), and School Supervision – Social Studies (8946) Request to Place Existing Program in Moratorium **	After deliberation, the department voted 12-0 to place these programs into moratorium; they are no longer offered.
39	Teacher Certification: Elementary/Early Childhood Education (8101) Request to Place Existing Program in Moratorium **	The department voted 10-1 to place this program into moratorium; it is no longer offered.
40	Teacher Certification: Elementary/Special Education (8103) (Request to Place Existing Program in Moratorium) **	The Pennsylvania Chapter 49-2 mandated changes to certification which resulted in the revision of the teacher certification course work. These changes were approved by the Curriculum Committee in 2008. Due to these changes, this program is no longer offered. The department voted 10 to 1 to place this program in Moratorium.
41	Bachelor of Science in Education – Special Education and Elementary Education (0209) (Request to Place Existing Program in Moratorium) **	The Pennsylvania Department of Education (PDE) no longer recognizes this certification, and ten members of the department have voted to place this program in Moratorium. One vote was not returned.
42	Master of Elementary Education (8650) (Request to Place Existing Program in Moratorium) **	This program is no longer being offered; we would like to place the program in moratorium for the Fall of 2013, because the Pennsylvania Department of Education has mandated new requirements. The department voted 10 to 0 to place this program in Moratorium.
43	Master of Elementary Education – Early Childhood Education Focus (8651) (Request to Place Existing Program in Moratorium) **	This program has been discontinued and replaced with the Master of Early Childhood Education (program number 8662), because the Pennsylvania Department of Education has mandated new requirements. The department voted 10 to 1 to place this program in Moratorium.

Action – Academic Affairs Committee
 Edinboro University Council of Trustees
 Monday, March 11, 2013
 Program Moratoria

44	Master of Science in Educational Specialist in School Psychology (8320) (Request to Place Existing Program in Moratorium) **	In 2011, the PASSHE Board of Governors added Educational Specialist to the list of officially recognized degrees. Subsequent to this, a proposal was put forth and approved recognizing Edinboro as entitled to award the Educational Specialist Degree in School Psychology. Students follow the same curriculum as for the Master of Science in Educational Specialist in School Psychology. The Master of Science in Educational Specialist in School Psychology degree is no longer offered. The department has voted 17-0 to place this program in Moratorium.
----	---	---

February 26, 2013
 c: Office of Admissions
 Office of Financial Aid
 Office of the Registrar

**Notification to PASSHE required.

Finance and Administration – Committee Report
Edinboro University Council of Trustees
March 11, 2013

Attachment #6

Fiscal Year 2013 Financial Outlook

Although our spring enrollment decline was far less severe than in the fall, there is a significant revenue short-fall for the 2013 fiscal year-to-date, caused by 385 fewer FTE students enrolled in the spring semester than what we had planned in the budget. The spring semester tuition revenue amounts are \$1.59 million under budget; and fees are currently \$1.0 million under budget. The combined fall, winter and spring semesters total \$3 million under budget.

It should be noted that the \$1.0 million fee amount is not distributed by semester and I am using estimated summer revenue (session begins May 28 and ends June 27). More importantly, the estimates do not include the effect(s) of the new APSCUF agreement for retroactive pay, step increases and voluntary retirement incentive program amounts.

Indiana University of Pennsylvania—Technology Collaboration

We continue our creative collaboration with Indiana University of Pennsylvania (IUP), which has developed expertise in data warehouse and Banner student information reporting systems needed by Edinboro. We are leveraging pre-existing capabilities within IUP's IT Services organization to assist in managing Edinboro's cost while also enhancing the quality and timeliness of successful outcomes.

In January, the IUP IT Services team came to Edinboro for a day-long "discovery" seminar where detailed information was shared about student record systems. Edinboro representatives included Admissions, Records and Registration, Financial Aid and Technology and Communications. We have made significant progress—the infrastructure is complete; and testing and data load simulation is well underway for "student applicant" presentation. Once the student applicant segment is completed, work will begin on recruitment, retention and registration modules.

IUP also participated in EU's Oracle system training during the week of February 11. Both schools leveraged the services of expert developers for systems that will enhance data collection and reporting systems.

Financial Aid Award Letters

Through the collaboration between Technology and Communication programmers and the Financial Aid staff, early award letters were prepared and sent on February 5 to all newly admitted students of record. This is unique to these operating units since the award process did not historically occur until March. New software had to be loaded and fully tested in January to allow the Financial Aid Office a means to begin packaging financial aid for the fall semester of 2013. Since February 5, over 1,200 letters have been sent. Early awards improve the University's competitive recruitment effort by providing valuable information to parents and prospective students.

Finance and Administration – Committee Report
Edinboro University Council of Trustees
March 11, 2013

Safety Training

The University Police conducted two training sessions for faculty and staff entitled the “First Three Minutes.” Employees participated in the 60-minute session in both Hamilton Hall and the Pogue Student Center, where they learned about sheltering in place, helping others to remain calm, and basic guides to surviving emergency situations. Over the past five years, Lieutenant Eric Kraus and Sargent Rob Burns have given the presentation to over 1,000 staff and students.

Environmental Health and Safety Officer

It is my pleasure to inform you about the appointment of James Dahle as the University’s Environmental Health and Safety manager. Mr. Dahle comes to us from Case Western Reserve University, where he was employed as the Fire and Life Safety Specialist. He will bring his extensive experience in safety programs and compliance, emergency planning, incident command, and risk management.

Jim is an alumnus of Edinboro University having received his bachelor’s degree in criminal justice. He is also well connected to the Edinboro Volunteer Fire Department where he serves as a firefighter and emergency medical technician. Jim’s breadth of experiences, communication skills and dedication to his work will serve him well in his new role.

Student Affairs – Committee Report
Edinboro University Council of Trustees
March 11, 2013

Attachment #7

STUDENT DEVELOPMENT

- In partnership with the Edinboro Campus Ministry, weekly meditation classes are now being held at the Ghering Health and Wellness Center. Classes are available to all students, faculty and staff.
- World AIDs Day was observed on December 1. Programmatic activities were sponsored jointly by the Wellness Peer Educators and the Student Government Association.
- The University also participated in the national “Go Red for Women” celebration, by providing heart healthy information to students in the Pogue Center.
- The staff of the Veterans Success Center secured donation of \$3,000 to buy supplies for the newly established Veterans Success Center lounge. Also, our current veteran students recently attended a reception at the Commonwealth House to highlight our commitment to their success at the University. A survey is currently being administered to help us better identify the current and future needs of our veteran students.

COMMUNITY SERVICE AND OUTREACH

- The University hosted its Annual Martin Luther King, Jr. Luncheon on February 8, honoring Bishop Stanley K. Smith and Ms. Jacqueline Brown for service to our regional community.
- The Athletic Department hosted a *Fighting Scots Fighting Cancer Weekend* at the basketball games against Lock Haven and wrestling match with Kent State. Approximately \$3,000 was raised.
- So far this year the Athletics has collected \$2,000 for the Make-a-Wish Foundation. They look to double that donation on April 4 at their annual Student-Athlete Auction. Also, the Athletics held its annual Food Drive during the Clarion game on February 23.

STUDENT SUCCESS

- **Branden Williams** was selected as a Capital One Academic All-American for the second straight year.
- **Jeff Schleicher** was recognized as the PSAC Champion Scholar in Men’s Swimming. The PSAC Champion Scholar award honors the individual with the highest cumulative GPA participating in the sport.
- **The 24th Annual Scholar-Athlete Banquet** was held on February 21, featuring President Wollman as the keynote speaker. A record 174 individuals were honored, including 28 four and five-year scholars.

ATHLETICS

- **Women’s Basketball (18-5)** – the women’s basketball team clinched a berth in the PSAC Playoffs for the fifth straight year and is currently ranked 21st in Division II. Samantha Blazetic and Kiara Brown have topped the 1,000-point mark for their careers. Stan Swank won his 450th game at Edinboro in December.

Student Affairs – Committee Report
Edinboro University Council of Trustees
March 11, 2013

- **Men's Basketball (15-8)** – the men's basketball team has qualified for the PSAC Playoffs for the first time in four years. Coach Greg Walcavich won his 475th game at Edinboro in January.
- **Wrestling (9-5)** – the wrestling team is ranked 15th in Division I and has four individual wrestlers ranked in the top 20. Also, Edinboro University hosted the EWL Championships on March 9.
- **Men's Swimming** – the men's swimming team capped a very successful season with a sixth place finish at the PSAC Championships. Tony Romanini won the 200-yard backstroke and set a new championship record.
- **Women's Swimming** – the women's swimming team also enjoyed great success, coming in fifth at the PSAC championships. They set a school record while winning the 400-yard freestyle relay.

UPCOMING HOME ATHLETIC EVENTS

- **MEN'S TENNIS** - April 3 vs. Allegheny (6:00 p.m.)
- **WOMEN'S TENNIS** - March 26 vs. California (PA) (3:00 p.m.)

University Advancement – Committee Report
Edinboro University Council of Trustees
March 11, 2013

Attachment #8

Presented by Tina Mengine, Vice President for University Advancement

Development:

- Fundraising to date (July 1, 2012-Feb 21, 2013) is \$3,025,866.08. Of that \$104,724.63 represents gifts in kind, the gifts include items for the Homecoming Golf Outing, services for the Inauguration and art for the University's permanent collection. Attached is monthly comparison report outlining revenue to date.
- Eight new funds have been established:
 - Carlin Family Scholarship
 - Ethel and William Anonymous Scholarship Fund (\$1.9mm gift)
 - Katie Kirlin Memorial Wheelchair Basketball Scholarship
 - George Shimpeno Memorial Soccer Scholarship
 - Edinboro University Study Abroad Endowment
 - Friends of the School of Business
 - President's Excellence Award
 - Veterans Success Center
- Alumni & Donor Database, Raisers Edge upgraded from 7.85 to 7.92
 - As a result of the upgrade, Giving Score analysis was performed on 72,540 records which will provide the Advancement Office with a tool for categorizing constituents for research and better identification of prospective donors.
 - Mobile App was installed, allowing Advancement Officers to have access to Raisers Edge from anywhere using a smart phone/iPad.
 - More security was added through the upgrade to be PCI compliant. The security complements the University control for compliance and password security.
 - The President's Office staff attended an in-house three-day training session for Raisers Edge allowing us to have a single source of data.
 - Implemented a new email marketing tool which offers online giving and event registration solutions.
- A short list of upcoming Advancement/Alumni Events:
 - Faculty/Staff Soup Off, March 6
 - Young Alumni at the Erie Art Museum, March 20
 - President's Club Reception, April 3
 - Dedication of the new Joseph T. Buba Center in Meadville, April 3
 - Harrisburg Alumni Gathering, April 9
 - Pittsburgh Alumni Gathering, April/May date TBD
- Phonathon update – Over \$99,000 has been collected from the Phonathon Alumni and Parent pledges.
- The Executive director of the Charlotte Newcombe Foundation, Dr. Tom Wilfred visited campus. The Newcombe Foundation has provided over \$667,000 to the university for scholarships for students with disabilities. The Newcombe Foundation Board has agreed to provide increased annual funding of \$40,000 to \$50,000 over the next five years.

University Advancement – Committee Report
Edinboro University Council of Trustees
March 11, 2013

- Recent art donations to the permanent collection include:
 - Two pieces donated by Jim and Joanne Rapp and are on display with other pieces from the permanent ceramics collection in the library.
 - James Lovera bowl (\$3,000)
 - Keisuke Mizuno snail, berry and leaf (\$3,000)
 - Bob Kluz, '66, donated his mother's enameling studio to the jewelry/metals program. The value is between \$7,000 and \$10,000.

Marketing & Communications:

- Produced the Winter 2013 print edition of Edinboro University Magazine, which focused on student success and featured a new design by Bill Berger. Also prepared content for a March 1 electronic edition, which also featured a new format and content planned to complement the twice-yearly print editions.
- Redesigned and renamed the on-campus weekly email newsletter as part of a stepped-up campaign of internal communications. Now called the Boro Weekly, the newsletter provides brief previews of the week's major events along with need-to-know news items in an appealing format every Monday.
- Participated in the crafting of messages around the possibility of a faculty strike and responded to concerns and questions raised by students and their parents. About 18 calls and e-mails were received directly by the Communications office or referred by others on campus and PASSHE.
- Produced a stepped-up volume of press releases, which resulted in media coverage promoting numerous day-to-day events on campus as well as:
 - Inauguration of President Wollman
 - AAS Program
 - Veterans Success Center
 - Relocation of Edinboro University in Meadville – The Joseph T. Buba Center
 - The role of animation work by Assistant Professor of Computer Animation Steven Carpenter and senior computer animation student Ryan Dugan in the successful prosecution of an Erie County murder suspect
 - The Admit on the Spot event
 - Separate U.S. News & World Report "Best Online Graduate Programs" honors for the University's education and nursing programs.
- Notable non-event-driven coverage included:
 - Stars & Stripes: Edinboro opens center for veteran students [Feb. 4]
www.stripes.com/news/veterans/edinboro-opens-center-for-veteran-students-1.206495
 - Erie Times-News: Mover of the Week: Amber Schultz [Feb. 10]
www.goerie.com/article/20130210/BUSINESS05/302109989/Mover-of-the-week
 - Pittsburgh Post-Gazette: Overcoming obstacles: Colleges open doors for nontraditional students [Feb. 14] www.post-gazette.com/stories/news/education/overcoming-obstacles-colleges-open-doors-for-nontraditional-students-675215/
 - ERIE Magazine, December 2012/January 2013 [Pages 19 and 20]: A Growing Demand: Edinboro University bridges the gap for prospective employers
www.issuu.com/eriemagazine/docs/erie_magazine_dec-jan_2013?mode=window&pageNumber=2
- Launched new logo/identity, and began the overall rebranding process.
- Created interior and exterior signage for the new Meadville facility.

University Advancement – Committee Report
Edinboro University Council of Trustees
March 11, 2013

- Launched a Spring recruitment campaign with a heavy focus on the Pittsburgh area market, including a large television and online presence.
- Worked with WJET-TV to create Hometown Heroes promotion in support of our new Veterans Success Center.
- Work to overhaul the university website, edinboro.edu is underway. This includes:
 - an audit of our current web presence;
 - focus group research at area high schools;
 - market research of various university and other successful websites;
 - upgrade dotCMS 1.9 to 2.2;
 - simplify the navigation within myEdinboro for internal use; and
 - host myEdinboro training sessions for faculty and staff.

Alumni Relations:

- The Alumni office will lead the 2013 Homecoming weekend with Tina Mengine as Chair. Homecoming Weekend is scheduled for October 4-5, 2013.
- The Office of Alumni Relations has secured Wesbury Senior Living as a Sponsor for various Homecoming events and Athletic initiatives.
- The Alumni Office will be coordinating the Spring Graduation Fair (April 9-10) and the Athletic Hall of Fame Pre Reception (April 27).

Personnel:

- Associate Director for University Communications Jeff Pinski retired March 1 after nearly seven years with the University. The search for a writer to fill the vacancy on the Communications staff is under way.

Reports from the Affiliates:

Alumni Association:

- The Alumni Association Board of Directors approved an amendment to their Licensing Agreement with affinity partner, Liberty Mutual Insurance effective January 1, 2013 for a five year period ending December 31, 2017. Under this new agreement the Association will receive a minimum royalty fee guarantee. Liberty Mutual offers competitive rates to our alumni for auto and home insurance.
- The Alumni Board will hold their next Quarterly meeting and annual Board of Elections meeting on April 27.

Foundation:

- Resignation from the Foundation Board: Richard Morley.
- Resignation of the Highlands Facilities Manager: Mitch Bromley.
- The Foundation and the University are holding joint meetings to develop mutual initiatives for the Highlands.
- Census information reported to Wells Fargo for the Highlands for Spring 2013 is at 88.8%; average occupancy fiscal 2012/2013 is 92.94%.
- The next Board meeting is on April 15, 2013.

Edinboro University Council of Trustees - March 11, 2013
 Gifts-In-Kind received since November 19, 2012

Name	Gift Date	Gift Amount	Gift Reference
Barron, Shelle L.	12/19/2012	\$400.00	A framed print to the Gmitter fundraiser
Baumgartner, Bruce R.	11/9/2012	\$34.00	Thirty (30) spiral notebooks, six (6) 3-ring filler paper, 10 pack of tissues, 5 pens, five 10-pack of pencils, and a 14 pack of post-it notes to the "Stuff the Bus" event
Baumgartner, Bruce R.	12/21/2012	\$248.29	Donation of postage and 231 holiday cards and postage for mailing to donors of the Athletic Department
Benko, Ihor	12/19/2012	\$4.00	Four (4) hardback books to the Baron-Forness Library
Bowker, Janet L.	11/9/2012	\$75.00	Beverages to the 2012 Homecoming Golf Outing
Brubaker, Kathy	12/19/2012	\$6,500.00	Three (3) manual wheelchairs, a recumbent hand cycle, and miscellaneous medical supplies to the Office for Students with Disabilities
Burke, Rachael J.	1/9/2013	\$500.00	A painting to the Gmitter fundraiser
Eberle's Physical Therapy, Inc.	11/9/2012	\$1,575.00	An H-Wave Clinical Unit, Serial #61274 to the Edinboro University Athletic Department
Edinboro University Foundation	12/19/2012	\$10,000.00	Payments and miscellaneous services in support of the 2012 Inauguration
Ernst, Karen C.	12/19/2012	\$55.00	A cutting board to the Gmitter fundraiser
Frank Tucci Trucking	11/9/2012	\$75.00	Beverages to the 2012 Homecoming Golf Outing
Giant Eagle	11/9/2012	\$20.00	Two (2) \$10 gift cards for the Edinboro University Phonathon
Huntley, Alton A.	12/19/2012	\$1.00	Three yearbooks (1950, 1952, and 1978) and a VHS tape of Alumni "Looking Back" to the Alumni Office
Joe B's Carpet Connection	11/9/2012	\$75.00	Beverages to the 2012 Homecoming Golf Outing
Kallay, Mitchell J.	11/9/2012	\$360.00	A foursome to Quail Hollow Country Club and a gift basket to the 2012 Homecoming Golf Outing
Lambda Chi Alpha Brothers	12/19/2012	\$50.00	The <i>Paedagogus 51st Edition</i> to the Baron-Forness Library
MacCluskie, James R.	11/9/2012	\$1.00	A book to the Baron-Forness Library
Packard, Susan H.	1/9/2013	\$126.00	Paperback books (126) to the Baron-Forness Library
Perez, Michael	12/19/2012	\$3.00	Two (2) paperback books and one (1) hardback book to the Baron-Forness Library
Peyronel, Anthony C.	12/19/2012	\$135.66	Beverages for the Communications Symposium held October 18, 2012
Pitsenbanger, Jason	11/9/2012	\$1.00	A hardback book to the Baron-Forness Library
Pizza Hut	12/19/2012	\$10.00	One pizza of customer's choice to the Edinboro University Phonathon
Potratz Floral Shop	11/9/2012	\$1,000.00	Decorations and flowers for use at the 2012 Inauguration Celebration
Printing Concepts Inc.	12/19/2012	\$6,364.00	Programs for the 2012 Inauguration
Rapp, Joanne M.	1/9/2013	\$6,000.00	An art piece by Keikisuke Mizuno and an art piece by James Lovera to Edinboro University's permanent art collection
Rexrode, Sheldon L.	12/19/2012	\$150.00	A ceramic vessel to the Gmitter fundraiser
Zahorchak, M. Q.	11/9/2012	\$1,750.00	Four (4) Steelers tickets, a foursome to Sewickley Heights and golf clubs to the 2012 Homecoming Golf Outing