

Edinboro, Pa.
June 14, 1940

The regular meeting of the Board of Trustees of the Edinboro State Teachers College was held in the College Board Room, Friday, June 14, 1940 at 9:00 o'clock (Daylight Saving Time).

Members present were Messrs. Ritchie T. Marsh, J. K. Earp, F. L. LaBounty, Hugh C. Lord, Clyde S. Knapp and J. Floyd McClymonds.

The minutes of the regular meeting held May 10, 1940, the Executive session held May 10, 1940, and the Adjourned meeting held May 22, 1940 were approved as read.

Upon motion of Mr. Knapp, seconded by Mr. McClymonds, bills amounting to \$4,394.05 were approved.

1937-1939 Appropriation

May 1940

Forrest H. Nourse Elec. & Plbg. Co. Payment on clock system 436.00

1939-1940 Appropriation

May 1940

Appleby Bros. & Whittaker Co.	Plumbing & heating supplies	70.24
Armour and Company	Meat	71.22
R. J. Crozier Company	Mop pails	9.70
Dep't. of Welfare-P.L.D.	Coffee	7.50
G. B. Dolge Company	Alta-Co	54.00
Erie Farm Products Company	Butter, cheese, frozen goods	77.73
S. M. Flickinger Co., Inc.	Frozen strawberries	3.20
Garlock Packing Company	Coil packing	103.16
James W. Houston Company	Gelatin	27.29
Sam Katowitz & Son	Fruit and produce	166.80
Margaret Kline	Eggs	38.55
Kolbe Fisheries Company	Fish	7.20
Meadville Bread Company	Bread	22.29
Paper House of Pennsylvania	Bond paper	4.43
Quality Fruit & Produce Company	Strawberries	3.25
Ream's	Paper clips	2.14
Red and White	Lemons, cucumbers	1.89
Wm. V. Soder	Chicken	38.08
Swift and Company	Butter, cheese, meat	196.59
Sybrant and Case	Butter	4.80
United Fruit and Produce Company	Fruit and produce	7.80
Zindel and Stauffer	Cabbage	1.25
Edward Eichenlaub	Meat	2.76
William Dixon, Inc.	Art Dep't. supplies	9.20
Pennsylvania Telephone Company	Tolls	23.02
G. L. Haynes	Plowing snow from walks	10.00
Adelphia School Supply Company	Paper clips	.93
Atlantic Refining Company	Gasoline	34.53
N. Brittingham & Sons	Floor brushes & mop wringers	21.57
City Market	Bananas, pineapple	.61
Erie Farm Products Company	Butter, frozen goods	43.86
Erie Sea Food House	Fish	10.24
Garlock Packing Company	Packing	8.22
Jacob Haller Company	Sugar, dates, pecans	7.95
Sam Katowitz & Son	Fruit and produce	55.51

Margaret Kline	Eggs	8.70
Lake Shore Ice Cream Company	Ice cream	66.50
Frank Liemer	Bread, yeast	26.91
Meadville Bread Company	Bread	14.05
Red and White	Frozen strawberries	.54
Remington Rand, Inc.	Correction fluid	2.94
Sanitary Farms Dairy, Inc.	Buttermilk, cottage cheese	8.85
Wm. V. Soder	Chicken	13.80
Chas. W. Speidel & Company	Thumb tacks	1.07
Swift and Company	Ham	39.27
Sybrant and Case	Butter, cheese	11.76
United Fruit and Produce Company	Celery, lettuce	11.00
Zindel and Stauffer	Onions	.75
G. U. Hopkins	Notary fees	10.00
American Society for Hard of Hearing	Posters and pamphlets	4.90
Dep't. Property & Supplies, P.F.	Check transmittals (programs)	.44
Dep't. of Welfare-Prison Labor D.	Baccalaureate & commencement	22.01
Bell Telephone Co. of Penn'a.	Advertising	.75
Borough of Edinboro-Water Dep't.	Water rent	223.70
Larkins Company	Anthracite coal	98.30
Noel Harned	Repairs to lawn roller	4.25
B. G. Kiehl Funeral Home	Chair rental	8.00
Pittsburgh-Erie Saw Corporation	Saw rental	3.00
General Exterminating Company	Extermination service	5.00
Poehlman's Key Shop	Making keys	2.25
Bernard Gloekler Company	Coffee urn	3.32
Tribune Publishing Company	Summer catalog	184.16
Red and White	Groceries	5.28
Waldo F. Bates, Jr.	Traveling Expenses	39.70
G. J. Christensen	" "	37.86
A. H. Doucette	" "	7.28
Chas. W. Ellenberger	" "	13.50
Alfred J. Haller	" "	25.90
F. S. Heinaman	" "	15.46
Walter Herring	" "	11.20
Royce R. Mallory	" "	3.70
H. L. Offner	" "	8.00
Sarah Pettit	" "	7.90
Carmon Ross	" "	44.75
Evelyn J. Strohecker	" "	19.60
C. F. Whitney	" "	72.39
W. V. Zahniser	" "	10.92
Erie Window Glass Company	Glass for Station Wagon	6.69
Park Motor Company	Repairs to Station Wagon	3.30
Scheidemantel Tire & Bat. Ser.	" " tire chains	.50
J. N. Hiller	Truck rental	8.00
Scott McLallen	" "	12.60
State Workmen's Insurance Fund	Insurance	24.30
Armour and Company	Cheese, meat	61.27
G. Wilbur Billings	Ice	.33
Margaret Kline	Eggs (extinguishers)	2.40
Mathieson Alkali Works	Sodium bicarbonate (fire)	2.96
Pulakos	Mints	2.00
Schenck's	Potato chips	3.00
N. E. Schruers	Milk and cream	162.94
Swift and Company	Cheese	1.80
Appleby Bros. & Whittaker Company	Plumbing & heating supplies	306.37
Compressed Industrial Gases, Incl	Oxygen & acetylene gas	9.48

Cotterel Company	Stamp pad ink & typewriter ribbons	5.14
B. E. Darrow	Siding, lath, nails	10.93
Departmental Supply Company	Pens	3.42
Diamond Alkali Company	Chlorine	10.04
Eastman Kodak Stores, Inc.	Radio mats	1.18
Harrisburg Stencil Works	Pens	.81
F. L. Hessenberger	Staples	1.35
N. M. Holden Company	Pliers	1.35
Kelly Studios	Developing films	.40
Keystone View Company	Etched glass	4.25
National Cylinder Gas Company	Welding rod, bronze, flux	9.94
North American Fibre Products Co.	Boiler compound	468.00
William Paravano	Sheepskins	39.10
Raub Supply Company	Rubber suction cups	3.60
Roberts and Meck, Inc.	Penholders	2.63
Rumsey Electric Company	Condulets and covers (balls)	6.34
Shenk and Tittle	Tennis nets, reels, straps &	150.43
John Wanamaker, Inc.	Chinaware	152.30
Wick Narrow Fabric Company	Diploma ribbon	5.00
Williams, Brown and Earle	Supplies for projector	2.18
Zindel and Stauffer	Stove pipe and elbows	1.75
Pennsylvania Telephone Corp.	Service and tolls	48.80
J. A. Dahlstedt Sons	Repairs to pipe organ	152.00
James W. Houston Company	Gelatine	17.10
National Peanut Company	Salted mixed nuts	4.90

Total 3,958.05

1937-1939 Appropriation	436.00
1939-1940 "	<u>3,958.05</u>
Total	4,394.05

The following Agenda was explained in detail by Dr. Ross.

Part One--Business

- I. Reading of Minutes
- II. Recording of Warranted Bills
- III. Status of Demolition Program
 - A. Frame Houses - Requests for Proposals
 - B. Recitation Hall - W.P.A. Project
 - C. Old Power Plant - Request for Proposals
 - 1. Re Stack
- IV. Approval of Architects Fees for Plans and Specifications for Program Clock System
- V. Use of Grounds for Summer Baseball
- VI. Resolution for Bath Houses Transfer
- VII. Employment of Extra Men on Campus
- VIII. Reorganization of Board

Part Two--President's Report

- I. Commencement
- II. W. P. A. Project - its scope
- III. Equipment Status - Invoices Received
 - A. Fire extinguishers, Receptacles, Scrubbing and Polishing Machines
 - B. Inquires re
 - C. Miscellaneous

- IV. Landscaping Program of General State Authority
- V. Summer Session - Enrollments - Finances
- VI. Filling Vacancies
- VII. Lecture-Entertainment Course for 1940-41
- VIII. Finances
 - A. Reduction of Aid - \$4892
 - B. Commitments 1939-40 - \$4500
 - C. Presentation of Budget 1940-41
- IX. High School Guest Day
- X. Letter from General State Authority re Benzinger Company

Upon motion of Mr. Lord, seconded by Mr. Earp, the Board accepted the bid of Mrs. Sherrard for frame house #1 for \$152.60, subject to the approval of the Department of Property and Supplies. Separate bids to be sent out for house #2.

Upon motion of Mr. Knapp, seconded by Mr. LaBounty, the Board approved the following resolution:

That the Department of Property and Supplies and the Department of Public Instruction be requested to authorize the approval of the architectural fees of Meyers and Johnson, Erie, Pennsylvania, for the preparation of the plans and specifications and supervision of the construction of the Program Clock and Signal System as approved in Purchase Request Nos. A53269 and A53270 on April 15, 1939, and recently completed by the Nourse Construction Company and approved by the Bureau of Standards, the total cost of the installation of said system being \$3936.

Upon motion of Mr. Lord, seconded by Mr. McGlymonds, the Board granted the Edinboro Summer Baseball men permission to play baseball two nights per week on the Darrow Road field belonging to the College.

Upon motion of Mr. McGlymonds, seconded by Mr. Earp, the Board passed the following resolution.

Whereas, the Edinboro State Teachers College about twenty years ago constructed two frame bath houses on Edinboro Lake for the use of students during the Summer Sessions; and

Whereas, said bath houses were built on land leased by the College but recently donated to the Borough of Edinboro by the proprietor; and

Whereas, said bath houses are in a poor physical condition and would require a considerable outlay of labor and materials to repair them; and

Whereas, the College now has its own swimming pool which meets the recreational and educational needs better than the bath houses and lake facilities;

Therefore, be it resolved by the Edinboro State Teachers College Board of Trustees in regular meeting on June 14, 1940, that it be recommended to the Department of Property and Supplies that the transfer of said bath houses be made to the Borough of Edinboro, without consideration.

Upon motion of Mr. LaBounty, seconded by Mr. Knapp, the Board employed Stanley Crawford as a full time campus man to work until October 1, 1940.

Upon motion of Mr. Lord, seconded by Mr. Knapp, Mr. Marsh was re-elected Chairman of the Board of Trustees for the ensuing year.

Upon motion of Mr. LaBounty, seconded by Mr. McClymonds, Mr. Earp was re-elected Vice Chairman for the ensuing year.

Upon motion of Mr. Lord, seconded by Mr. Earp, Mrs. Sallee was re-elected Secretary of the Board of Trustees for the ensuing year.

Upon motion of Mr. McClymonds, seconded by Mr. Lord, the Board recommended a raise in salary for Miss Sarah Pettit of \$120.00 for the year beginning June 1, 1940, making her salary \$2520 for 12 months, subject to the approval of the Department.

Upon motion of Mr. Lord, seconded by Mr. Earp, the meeting was adjourned.

Respectfully submitted,

Katherine H. Sallee

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Secretary