

Edinboro, Pa.  
May 10, 1940

The regular meeting of the Board of Trustees of the Edinboro State Teachers College was held in the College Board Room, Friday, May 10, 1940 at 10:10 o'clock.

Members present were Messrs. Ritchie T. Marsh, J. K. Earp, F. L. LaBounty, William P. Rose, N. A. Carlson, Clyde S. Knapp and J. Floyd McClymonds.

The minutes of the meetings held January 24, 1940, February 9, 1940 and April 6, 1940 were approved and ordered placed on file.

Bills amounting to \$19,902.20 were presented, accepted and ordered placed on the minutes.

1937-1939 Appropriation

May 1940

Forrest H. Nourse Elec. & Plbg. Co. Payment on clock system \$3,500.00

1939-1941 Appropriation

February 1940

Pennsylvania Electric Company	Electric service	402.95
Central Paint & Varnish Works	Paint	43.50
Enterprise Mill Soap Works	Cleansing powder	14.85
Erie Farm Products Company	Frozen vegetables, cheese	18.36
Erie Sea Food House	Haddock	6.00
Jacob Haller Company	Groceries	67.73
Sam Katowitz & Sons	Fruit and produce	29.66
Margaret Kline	Eggs	27.00
Kolbe Fisheries Company	Haddock	10.50
Joseph Lieberman	Varnish brushes	3.10
Frank Liemer	Bread, friedcakes	11.08
Meadville Bread Company	Bread	23.67
Penn-Cal Company	Dishwashing compound	78.00
Quality Fruit & Produce Company	Fruit	.75
W. McK. Reber	Files, screws	5.31
Red and White	Potatoes	.24
Reeves, Parvin and Company	Canned asparagus	13.32
Arthur F. Schultz Company	Candy	.78
William V. Soder	Chicken	11.10
Sterling Supply Corporation	Laundry soap flakes	35.59
United Fruit and Produce Company	Fruit and produce	24.05
Westinghouse Electric Supply Co.	Lamp bulbs	.92
Department of Welfare-P.L.D.	Office supplies	1.80
Moore-Cottrel Agency	Magazine subscriptions	28.20
Universal Publishing Syndicate	Library binding	33.10
A. S. Garvey	Push nipples	1.44
William Paravano Company	Sheepskins	6.90
Albert Ransom	Kitchen supplies	1.20
Scholnick, Inc.	Glassware	10.95
United States Rubber Company	Infirmiry supplies	2.30
Williams, Brown and Earle	Instructional supplies	7.39
Raymond Meadway	Traveling expenses	1.75
Sarah Pettit	" "	10.50
C. F. Whitney	" "	6.46

W. V. Zahniser	Traveling expenses	6.30
Pennsylvania Telephone Corp.	Service and tolls	28.62
Bell Telephone Co. of Penn'a.	Advertising	.75
United Oil Mfg. Company	Fuel oil	32.50
Blystone Corporation	Welding	10.27
State Workmen's Insurance Fund	Insurance	65.35
Epp Furniture Company	Studio couch and chair	82.00
J. P. Lilley	Colored slides	5.36
Lit Brothers	Rug cushions	43.05
J. H. Numm Company	Furniture	145.50
Andrews Paper House of York	Paper napkins	16.75
Armour and Company	Meat, butter	76.02
R. J. Crozier Company	Bench oilers, wire cloth	7.20
Dep't. Property & Supplies-Pur. Fund	Office supplies	5.40
Department of Welfare-P.L.D.	Coffee	22.50
M. J. Earl	Paper napkins	5.88
Erie Drug Company	Sal soda, & alum	13.50
Erie Farm Products Company	Frozen fruit & vegetables	8.04
S. M. Flickinger Co., Inc.	Frozen fruit	3.20
Jacob Haller Company	Groceries	41.82
William G. Johnston Company	Attendance record books	12.00
Jolleys Pharmacy	Flashlight batteries & bulbs	1.60
Sam Katowitz and Son	Fruit and produce	22.41
Margaret Kline	Eggs	28.80
Lake Shore Ice Cream Company	Ice cream	44.25
Meadville Bread Company	Bread	19.91
National Biscuit Company	Cookies	6.51
Quality Fruit and Produce Co.	Fruit and produce	40.27
Red and White	Lettuce	1.14
Sanitary Farms Dairy, Inc.	Cottage cheese, buttermilk	11.80
N. E. Schruers	Milk and cream	157.93
Swift and Company	Meat, butter, compound, cheese	424.87
Gotterel Company	Time books	1.92
Brodhead-Garrett Company	Instr. supplies & equipment	3.38
Bunting Stamp Company	Rubber hand stamps	.72
Chicago Apparatus Company	Horn spoons	1.10
William Paravano Company	Sheepskin	1.15
Star Electrical Company	Friction & rubber tape	.56
Williams, Brown & Earle	Film cement	.56
Winter Company	Victrola needles	1.41
Zortman Flour & Feed Co.	4" Tee	.50
Alfred J. Haller	Traveling expenses	14.80
Chas. W. Ellenberger	" "	20.00
Royce R. Mallory	" "	18.84
H. L. Offner	" "	12.80
Sarah Pettit	" "	8.40
Adolph G. Zinck	" "	12.80
United Oil Mfg. Company	Fuel oil	32.50
J. E. Ball	Repairs to compressor, conductor pipe and plumbing	44.54
Blystone Corporation	Repairs to circulating pump	2.95
Electrolux Corporation	" " vacuum cleaner	5.30
General Exterminating Company	Extermination service	5.00
C. L. Haynes	Plowing snow from walks	22.00
Baker and Taylor Company	Library books	102.79
W.F. Dougherty and Sons, Inc.	Scale	4.95
Brydon Coal Company	Coal	1,671.25

Business Supply Company	Mailing tubes	8.00
Dravo Corporation	Stoker belts & gaskets	51.78
Erie Sea Food House	Halibut	10.00
Gulf Oil Corporation	Motor oil	19.08
Hygrade Sylvania Corporation	Lamp bulbs	2.15
Frank Limer	Bread and friedcakes	11.96
Mayfair Agency	Subscriptions to magazines	287.65
Remington Rand, Inc.	Pamphlet binders	9.72
Ream's	Instructional supplies	11.02
Theodore Presser Company	" "	4.50
F. S. Heinaman	Traveling expenses	22.14
E. Leigh Mudge	" "	2.64
W. V. Zahniser	" "	21.84
Pennsylvania Telephone Corp.	Service and tolls	49.75
Aetna Insurance Company	Premium on bonds	24.50
Indemnity Insurance Co. of N.Amer.	" " "	28.00
Reed and Barton	Silverware	61.43
<u>March 1940</u>		
Pennsylvania Electric Company	Electric service	439.20
Armour and Company	Compound	5.30
C. F. Bonsor and Company, Inc.	Tea	4.20
Carman-Roberts Company, Inc.	Mangel covers, wool	30.38
Coopers	Flashlight batteries & bulbs	3.00
C. A. Curtze	Macaroni (& vegetables)	2.20
Erie Farm Products Company	Butter, cheese, frozen fruits	55.24
Erie Sea Food House	Haddock	9.90
S. M. Flickinger Company, Inc.	Groceries	48.84
Jacob Haller Company	Rock salt	4.00
Johnston, Keffer & Trout	Bond paper	3.95
Sam Katowitz & Son	Fruit and produce	25.47
Meadville Bread Company	Bread	21.62
National Biscuit Company	Crackers	3.09
Red and White	Lettuce & celery	3.96
Schaffner Brothers Company	Meat, cheese	93.88
William V. Soder	Turkey	64.94
Swift and Company	Meat	60.83
United Fruit & Produce Company	Fruit and produce	43.80
A. L. Cahn and Sons	Water tumblers	20.64
Dep't. of Welfare-P.L.D.	Rocking chairs, sheeting	27.50
Gulf Oil Corporation	Motor oil	20.35
William Paravano Company	Sheepskin	1.15
Frank E. Ryan, Inc.	Wall thermometers	49.44
Wittich's	Music	5.97
Campbell's Loose Leaf Service	Services for School Code Digest	5.00
Carmon Ross	Traveling Expenses	31.50
C. Frances Whitney	" "	14.26
Pennsylvania Telephone Corp.	Telephone tolls	24.07
Bell Telephone Co. of Pa.	Advertising	.75
A. S. Garvey	Water end for Ames pump	321.00
Joseph Nicosia	Tuning & repairing pianos	18.75
T. A. Sheets	Painting	10.80
City Market	Apples	.60
Dep't. of Welfare-P.L.D.	Coffee, envelopes	47.27
Enterpris Paper Company	Waxed paper	6.43
Erie Farm Products Company	Butter, frozen peas	35.28
Erie Sea Food House	Haddock	9.90
S. M. Flickinger Co., Inc.	Groceries	9.50

Fort Pitt Chemical Company	Floor wax	22.75
J. E. Fricke Company	Mops	8.96
Johnson Lumber Company	Plywood & celotex	21.36
Margaret Kline	Eggs	32.40
Frank Liemer	Bread & friedcakes & yeast	15.18
Red and White	Groceries	5.93
Sanitary Farms Dairy, Inc.	Buttermilk & cottage cheese	11.80
United Fruit and Produce Co.	Fruit and produce	46.21
Westinghouse Electric Supply Co.	Friction tape & rubber tape	5.04
Zindel and Stauffer	Fruit and produce	5.00
Dep't. Property & Supplies-P.F.	Office supplies	3.24
Record Publishing Company	Subscription to Dispatch	3.50
Remington Rand, Inc.	Library supplies	48.06
Annin and Company	American flags	17.50
W. A. Case & Son Mfg. Co.	Check valve	7.21
Demmler & Schenck Company	Parts for kitchen range	46.38
A. L. Gahn and Sons, Inc.	Sugar bowls & vases (cans	8.76
W. S. Jenks and Son	Riffle buckets & coal sample	42.00
Penberthy Injector Company	Parts for sump pump	21.62
Star Electrical Company	Full chain switches	1.38
Union Steel Products Company	Grate bars for oven in kitchen	4.00
Royce R. Mallory	Traveling expenses	14.80
Evelyn J. Stroecker	" "	5.80
Armor Electric Mfg. Company	Repairs to pump motor	7.00
Davis Typewriter Company	Repairs to typewriter	14.78
Electrolux Corporation	Repairs to electrolux cleaner	1.00
Dep't. Labor & Industry SWIF	Insurance	23.98
General Exterminating Company	Extermination service	5.00
Fisher Scientific Company	Instr. supplies & equipment	8.78
Junior Literary Guild Corp.	Library books	74.00
Pub.Sch.EMP.Retirement Board	Retirement fund payment	1,391.01
Brydon Coal Company	Coal	1,501.48
Erie Drug Company	Oxide of tin	5.00
Erie Mfg. & Supply Company	Packing	5.96
Scheidemantel Service Station	Gasoline	.90
Volkwein Bros., Inc.	Music	5.85
Williams, Brown & Earle	Parts for projector	9.86
Charles W. Ellenberger	Traveling expenses	13.45
Alfred J. Haller	" "	11.10
F. S. Heinaman	" "	20.54
H. L. Offner	" "	12.80
Sarah Pettit	" "	10.50
Evelyn J. Stroecker	" "	18.60
C. Frances Whitney	" "	15.62
W. V. Zahniser	" "	21.84
Pennsylvania Telephone Corp.	Service & tolls (toilet	50.60
J. E. Ball	Repairs to conductor pipe &	28.53
L. V. Sherwood	Welding & rental of torch	4.50
State Workmen's Insurance Fund	Insurance	23.89
Baker and Taylor Company	Library books	297.61
Bram Chemical Company	New Type seal	110.00
Margaret Kline	Eggs	10.80
Lake Shore Ice Cream Company	Ice cream	46.75
Frank Liemer	Bread, yeast, friedcakes	10.17
Meadville Bread Company	Bread	14.84
Swift & Company	Meat	77.35
H. W. Wilson Company	Subscriptions for library	71.95

## April 1940

Pa. State Sch. Director's Ass'n.	Advertising	3.88
Pennsylvania Electric Company	Electric service	425.37
Andrews Paper House of York	Paper lunch boxes	14.16
Antrim Hardware Company	Door check liquid	9.75
Appleby Bros. & Whittaker Co.	Jenkins valves & iron pipe	263.54
Armour and Company	Meat, butter, compound	112.40
Crane Company	Sink stoppers	2.40
Erie Farm Products Company	Butter, cheese, frozen goods	93.08
Erie Sea Food House	Fish	10.00
Garlock Packing Company	Gaskets	21.37
Graybar Electric Company	Fustats	3.80
Jacob Haller Company	Groceries	37.00
Sam Katowitz & Son	Fruit & produce	133.92
Margaret Kline	Eggs	9.60
C.A. Markley Electric Supply Co.	Key sockets & attachment plugs	6.60
John J. McGrath, Inc.	Wiping rags	27.44
Meadville Bread Company	Bread	21.90
Paper House of Pennsylvania	Bond paper	9.35
Penn'a. Ass'n. for the Blind, Inc.	Brooms	4.50
Red and White	Lemons, bacon	4.06
Sterling Supply Corporation	Duck mangel covers	5.85
Swift and Company	Meat, compound	177.46
Sybrant & Case	Bacon (Music Hall)	3.00
Meyers and Johnson	Architects fees for rewiring	90.00
Dep't. Prop. & Supplies, P.F.	Office supplies	.40
Dep't. of Welfare-P.L.D.	" "	9.71
Harrisburg Stencil Works	" "	2.70
National Aerographic Service	Airplane view of campus	25.00
Universal Publishing Syndicate	Binding	4.35
Edinboro Floral	Plants	6.75
Fisher Scientific Company	Instructional supplies	6.20
General Electric Supply Corp.	Grill switch	2.85
Standard Sanitary Corp.	Check valves	5.64
C. J. Christensen	Traveling expenses	86.02
Johnston, Keffer and Trout	Office supplies	5.29
Garmon Ross	Traveling expenses	58.50
Bell Telephone Co. of Pa.	Advertising	.75
United Oil Mfg. Company	Fuel oil	65.00
Henry Althof's Sons Company	New chain for flagpole	12.75
Duggan Rider Company	Repairs to mimeograph	4.50
Pennsylvania State College	Fees for laundry service	12.50
Wittich's	Victrola	19.20
Appleby Bros. & Whittaker Co.	Rubber sheet packing	6.34
Armour and Company	Meat, butter	98.68
Atlantic Refining Company	Gasoline	34.53
Dauphin Electrical Supplies Co.	Key sockets	6.87
Dep't. of Welfare-P.L.D.	Coffee	22.50
Erie Farm Products Company	Cheese	1.15
Erie Sea Food House	Fish	10.00
Garrett-Buchanan Company	Mimeo paper	47.10
Jacob Haller Company	Groceries	11.20
Hygrade Sylvania Corporation	Lamp bulbs	115.49
Johnston, Keffer & Trout	Paper towels	29.70
Sam Katowitz & Son	Fruit & produce	18.97
Margaret Kline	Eggs	30.00
Frank Liemer	Bread, yeast, friedcakes	14.91
McFayden Drug Company	Alum for swimming pool	5.00

Meadville Bread Company	Bread	23.06
Red and White	Fruit, vegetables, cookies	3.10
Remington Rand, Inc.	Carbon paper	7.41
Sanitary Farms Dairy, Inc.	Buttermilk, cottage cheese	14.75
Schenck's	Potato chips	6.00
N. E. Schruers	Milk and cream	158.49
West Disinfecting Company	Dishwashing compound	84.00
Conemaugh Engraving Company	Half tones, line cuts	44.85
Universal Publishing Syndicate	Binding	35.70
H. W. Wilson Company	Library subscription	6.00
Electrical Equipment Company	Electrical supplies	1.93
Warren Webster & Company	Thermostatic assemblies & traps	84.48
C. J. Christensen	Traveling expenses	91.62
Walter Herring	" "	11.20
E. Leigh Mudge	" "	3.82
United Oil Mfg. Company	Fuel oil	32.50
General Exterminating Company	Extermination service	5.00
Record-Ziegler Printing Company	Regular catalogue	422.30
Austin Company	Jenkins valves	11.00
Kelly Studios	Developing film	.35
C. J. Christensen	Traveling expenses	31.56
Chas. W. Ellenberger	" "	22.50
F. S. Heinaman	" "	27.72
Royce R. Mallory	" "	34.90
H. L. Offner	" "	12.80
Sarah Pettit	" "	10.50
Evelyn J. Strohecker	" "	26.00
W. V. Zahniser	" "	32.76
Pennsylvania Telephone Corp.	Service & tolls	50.25
Brydon Coal Company	Coal	1,065.30
Pennsylvania Electric Company	Electric service	60.16
Electrolux Corporation	Repairs to cleaners	24.50
State Workmen's Insurance Fund	Insurance	25.29
Erie Sea Food House	Fish	11.20
Lake Shore Ice Cream Company	Ice cream	82.50
N. E. Schruers	Milk and cream	182.12
Frank Liemer	Bread, yeast, friedcakes	12.25
Penn'a. State Education Ass'n.	Advertising	89.28
May 1940		
Pennsylvania Electric Company	Electric service	<u>427.96</u>
	Total	16,402.20
Total 1937-1939 Appropriation	3,500.00	
" 1939-1940 "	<u>16,402.20</u>	
Total	19,902.20	

The following Agenda was presented by Dr. Ross.

Part One -- Business

- I. Reading of Minutes
- II. Recording of Warranted Bills
- III. Status of two frame houses; old Power Plant; Recitation Hall  
(Certificate of Approval received)
- IV. Status of W. P. A. Projects--Approval recommended
  - a. Unfinished project
  - b. New proposals--Re-wiring Music Hall, completion of grading,

painting, repairs, demolition of Recitation Hall, building of new garage.

- V. Rental of Welker House to an employee
- VI. Approval of Degree candidates
- VII. The proposed State Aid "Cut"---Suggest action
- VIII. Resolution of Crawford County Principals' Association (Secretary)
- IX. Miscellaneous

Part Two--President's Report

- I. Statistical Tables
  - a. Enrollment Data of All State Teachers Colleges since 1930, interpretation
  - b. Summary of W. P. A. Projects under this administration
- II. Report of the American Association of Teachers Colleges, significance
- III. Status of New Buildings
  - a. Correction program
  - b. Equipment
- IV. Additional Instructors for Summer Session
  - a. Demonstration School (Resignation of Dr. Worthington)
  - b. Social Sciences
  - c. Biology
  - d. Psychology
  - e. Music
  - f. Recommendation for filling vacancies
- V. Resignation of Dean of Women  
Matter of a successor
- VI. Situation with reference to Lake front
  - a. Buildings
  - b. Life Guard
- VII. Use of shops for outside work by employees. Board has control over all property
- VIII. Policy reference use and rentals of new buildings and facilities
- IX. Finances
  - a. Personnel List (Should be held confidential)  
(Salaries determined by salary schedule and classifications)
  - b. Status of Budget as of May 1, 1940  
(See individual copies)
  - c. Budget for 1940-41. Only preliminary form possible now because of probable revision in all locations
  - d. Pleasure of Board re Budget
- X. Commencement Plans--Part of Trustees
- XI. Plans and Prospects for Enrollments
  - a. Publicity plans
  - b. Visits to high schools
  - c. High School Guest Day
  - d. Catalogues
  - e. See Summary of Students in 1940-41 Catalogue
- XII. Miscellaneous

Upon motion of Mr. Rose, seconded by Mr. McClymonds, the Board voted that the Department of Public Instruction be requested to forward the W.P.A. project for the demolition of Recitation Hall. All materials to be salvaged. That proper procedure be taken to have the old Power Plant demolished without cost to the College and that bids be secured to sell the two old frame houses.

Upon motion of Mr. Rose, seconded by Mr. Knapp, the Board authorized

the President to rent the first floor of the Welker House to Tom Hall for twenty dollars per month.

Upon motion of Mr. Harp, seconded by Mr. Knapp, the Board recommended for graduation the following students.

Bachelor of Science in Public School Art

Bearce, Allison Cook	Ross, Catherine
Carpenter, Emily Mae	Shimko, Martin Albert
Evans, Elizabeth Eleanor	Snyder, Adaline Elizabeth
Kratz, Sara Virginia	Strohecker, Jeanne Evelyn
Lewis, Charles Edward	Swift, Shirley Louise
Mead, Leon Douglas	Sylvander, Helen Esther
Peterson, Richard Earl	Tomkon, John
Rodgers, William Alexander	Watters, Lonel Burr

Bachelor of Science in Education

Cutri, Anthony James	Nissen, Walter Irwin
Demiankow, John Daniel	Roland, Leo Jacob
DeRemer, Richard Ward	Sherred, Raymond
Gillespie, Billie Izetta	Sundback, Archie LeRoy
Halchin, Matthew	Tess, Paul John
Jeffords, Lee R.	Williamson, Thomas McKay
Johnson, Macie Elizabeth	Wolfe, John Burdette
Kusner, Daniel John	Wood, James Glenn
Lingo, Chester Bentley	Young, Williard Rogers

Bachelor of Science in Education

Crotty, Mary Anne	Mulligan, Helen
Dyer, Margaret Virginia	Swanson, Thora Violet
Glenn, Margaret Lucille	Wagner, Loretta Cecelia
Kearney, M. Ruth	Wolfenden, Agnes Eleanor

Upon motion of Mr. Harp, seconded by Mr. Carlson, the following resolution was accepted and ordered placed on file.

Westford, Pa.  
April 4, 1940

Mrs. Katherine Salee, Bursar  
Edinboro State Teachers College  
Edinboro, Pa.

At the April 4 meeting of the Crawford County Principals Club the following resolution was adopted:  
Be it resolved that the Crawford County Principals Club go on record as appreciating the services and cooperation Dr. Ross has rendered the Club and school men in general.

Clifford V. Jones, Sec.  
Crawford Co. Prin. Club.



Upon motion of Mr. LaBounty, seconded by Mr. Knapp, the Board authorized Dr. Ross to secure the services of Dr. Joseph Fioralli for the six weeks Summer Session. Dr. Fioralli to fill the place left vacant by the resignation of Dr. Worthington. His salary to be \$250.00 for the six weeks.

Upon motion of Mr. LaBounty, seconded by Mr. Carlson, the Board authorized Dr. Ross to secure the services of Dr. Glenn Irvin for the six weeks Summer Session. Dr. Irvin to teach Psychology in the place made vacant this summer by the leave of absence of Dr. Van Houten. His salary to be \$250.00 for the six weeks.

Upon motion of Mr. Earp, seconded by Mr. McClymonds, Dr. Lillian Thomsen was engaged to teach during the six weeks Summer Term, in the place of Miss Hudson, at a salary of \$250.00 for the six weeks.

Upon motion of Mr. Carlson, seconded by Mr. Marsh, O. L. Greuder was engaged to teach during the six weeks Summer Term, in the place of Miss Wilson, at a salary of \$275.00 for the six weeks.

Upon motion of Mr. Earp, seconded by Mr. McClymonds, the resignation of Miss Evelyn Bergstrom as Dean of Women of the Edinboro State Teachers College was accepted as of May 31, 1940.

Upon motion of Mr. Knapp, seconded by Mr. Carlson, the Board approved the appointment of Miss Charlotte Brown, Grove City, Pennsylvania, as Dean of Women of the Edinboro State Teachers College as recommended by Dr. Ross, salary to be \$2400.00 for nine months, subject to the approval of the Department at Harrisburg.

Upon motion of Mr. LaBounty, seconded by Mr. Knapp, the Board voted to secure permission from the Department of Property and Supplies to donate the Lake Front and Bath Houses to the town. These to be improved and maintained without prejudice to the interest of the College students.

Upon motion of Mr. Knapp, seconded by Mr. Ross, the selection of a life guard for the summer was left with Dr. Ross and the Town Council. The College to pay the life guard for six weeks work this summer at the usual rate of \$3.00 per day.

The meeting was adjourned for lunch at 12:30 o'clock.

The Board re-convened at 1:45 o'clock.

Upon motion of Mr. Earp, seconded by Mr. Carlson, the Board approved the reclassification of Ralph Hardman from Chief Operating Engineer B to Operating Engineer, salary to be cut from \$1764.00 to \$1584.00 for 12 months and approved the following salaries for the coming school year, subject to budgetary limitations and the approval of the Department at Harrisburg.

<u>Name</u>	<u>No. of Weeks Employed</u>	<u>Position</u>	<u>Salary 1939-1940</u>	<u>Salary Proposed 1940-1941</u>
<u>Administrative Employes and Clerks</u>				
Clarence R. Knowlton	52	Storekeeper	\$1224.00	
Wilma Ore	52	Bookkeeper	1800.00	
Luceil Perry	52	Clerk	1200.00	
Carmon Ross	52	President	6666.67 & full maintenance for selfe & family	
Katherine H. Sallee	52	Bursar	3000.00	
Louise Schneider	52	Secretary to President	1260.00	\$1320.00
<u>Instructional Employes</u>				
<u>Regular College Teachers</u>				
Orville Bailey	36	Dean of Men & Football Coach	2640.00	2760.00
Waldo F. Bates, Jr.	36	Instructor	3608.00	
C. J. Christensen	36	Instructor	2880.00	3000.00
A. H. Doucette	36	Instructor	3240.00	
Alfred Haller	36	Instructor	2760.00	
B. R. Harrison	36	Basketball Coach & Instructor	2400.00	
F. S. Heinaman	36	Instructor	3257.15	
Nelle G. Hudson	36	Instructor	3342.42	
Hazel M. Ketcham	36	Instructor	2760.00	
Jane S. Ludgate	36	Instructor	2760.00	
Royce Mallory	36	Instructor	2638.67	2760.00
H. W. McNeess	36	Instructor	2760.00	
E. Leigh Mudge	36	Instructor	3480.00	
H. L. Offner	12 mo.	Acting Dean of Instruction	2971.47	3900.00
Nettie Mae Ruttle	36	Girls Coach & Instructor	2640.00	2760.00
Dorothy Skinner	36	Instructor	2640.00	2760.00
Evelyn J. Strohecker	36	Instructor	2400.00	
L. H. Van Houten	36	Instructor	4080.00	
C. Frances Whitney	36	Instructor	2280.00	2400.00
Esther Wilson	36	Instructor	2520.00	
W. V. Zahniser	36	Instructor	3360.00	
Gertrude Shaffer	52	Secretary to Dean of Instr.	1380.00	1440.00
<u>Cooperative Training Teachers - Erie (Depend on Student Enrollment)</u>				
Adella Bean	18	Coop. Train. Tea.	150.00	
Frances Elaine Beaudry	18	Coop. Train. Tea.	100.00	
Marjorie Butler	18	Coop. Train. Tea.	150.00	
Jeanette Causgrove	18	Coop. Train. Tea.	100.00	
Dorothy Delaney	18	Coop. Train. Tea.	150.00	
Joseph Fiorelli	18	Coop. Train. Tea.	75.00	
Lynette Hoffman	18	Coop. Train. Tea.	75.00	
Hellene Jones	18	Coop. Train. Tea.	150.00	
Mildred Lockwood	18	Coop. Train. Tea.	75.00	
Glenette McHale	18	Coop. Train. Tea.	50.00	
Frank Miller	18	Principal, Jefferson School	200.00	
Cora Ann Pearce	18	Coop. Train. Tea.	75.00	
John Ray	36	Principal, Academy	100.00	
Hazel B. Roesner	18	Coop. Train. Tea.	75.00	

Jeanette Russell	18	Coop.Train.Tea.	50.00	
Alice Sullivan	18	Coop.Train.Tea.	150.00	
<u>Cooperative Training Teachers - Minboro</u>				
Frances Burchfield	36	Coop.Train.Tea.	600.00	700.00
Kenneth Curry	36	Coop.Train.Tea.	100.00	
Charles W. Ellenberger	36	Principal Demon- stration School	1166.67	
James Farrell	36	Coop.Train.Tea.	200.00	
Greta T. Garrison	36	Coop.Train.Tea.	500.00	600.00
Elanche Howard	36	Coop.Train.Tea.	500.00	
Maud Howard	36	Coop.Train.Tea.	800.00	
Mark Jackson	36	Coop.Train.Tea.	100.00	
Roberta Lehn	36	Coop.Train.Tea.	100.00	200.00
Dorothy Ryder	36	Coop.Train.Tea.	300.00	400.00
<u>Librarians</u>				
Justina Baron	36	Teacher Librarian	2005.72	
Mildred Forness	36	Teacher Librarian	2280.00	
<u>Housing Employes</u>				
H. A. Ghering	52	Pt.TimePhysician	1200.00	
Hazel Ober	52	Nurse	1860.00	
Sarah Pettit	52	Dietitian	2400.00	
Marie Ruckman	52	Cook	936.00 & 3 meals per day	
Mary Steele	52	Maid - Haven Hall	480.00 & full maintenance	
Flora Webster	52	Runs steam laundry	840.00 & 2 meals per day	
<u>Maintenance Employes</u>				
Arthur Cox	52	Janitor	864.00	924.00
Tom Hall	52	All around mechanic	1680.00	
Ralph Hardman	52	Head Fireman	1764.00	1584.00
Gordon Harned	52	Head Janitor	1044.00	
C. C. Jackson	52	Fireman	1500.00	
G. R. Perry	52	Janitor	960.00	1020.00
Walter L. Peterson	52	Fireman	1224.00	1284.00
Harry Pontious	52	Night Watchman	1284.00	
A. G. Sallee	52	Supt.Grounds & Buildings	2052.00	
E. M. Whipple	52	General repair man & campus work	1710.00	

At 3:15 o'clock the meeting adjourned.

Respectfully submitted,

*Katherine H. Sallee*

Katherine H. Sallee  
Secretary