

MINUTES  
Board of Trustees Meeting  
August 17, 1965

A regularly scheduled meeting of the Board of Trustees of Edinboro State College was held in the Board Room, Normal Hall, Edinboro State College, Edinboro, Pennsylvania, on August 17, 1965, beginning at 8:00 p.m. Following a dinner in Ross Dining Hall, the meeting was called to order by the President of the Board, Mr. Wesley Reitze, at 8:00 p.m.

The following members of the Board were present: Mr. Wesley G. Reitze, Mrs. Jane F. Conaway, Mrs. Nancy Simons Diehl, Mr. Max P. Gabreski, Mrs. Susan B. McComb, Mr. Grosvenor S. McKee, Mr. Irving O. Murphy, and Mr. Hyman A. Roseman.

It was voted, on motion of Mrs. Conaway, seconded by Mr. McKee, that the minutes of the meeting held July 9, 1965, be approved as submitted by the secretary to each member of the Board.

President Reitze called on Dr. Miller for a report and Dr. Miller reported on the following:

I. Graduates of the College (456 undergraduates + 82 graduates = 538 total)

Undergraduates	Total	Art	Elem.	Sec.	Lib.Arts	Lib.Sc.	Pub.Sch.Nurs.
Jan. '65	84	11	26	45	2		
May '65	300	43	96	146	9	4	2
SS. '65 - Pre	7		2	4	1		
Reg.	35	4	15	11		2	3
Post	30	3	13	13			1
'65 TOTAL	<u>456</u>	<u>61</u>	<u>152</u>	<u>219</u>	<u>12</u>	<u>6</u>	<u>6</u>
Graduates	Total		Elem.	Eng.	Soc.St.	Sc.	Guid.
Jan. '65	6		3		2	1	
May '65	9		6	1		2	
SS. '65 - Pre	10		3		3	4	
Reg.	25		8	3	9	3	2
Post	32		5	4	8	2	13
'65 TOTAL	<u>82</u>		<u>25</u>	<u>8</u>	<u>22</u>	<u>12</u>	<u>15</u>

II. Enrollment for September 1965

A. Sophomores and Upperclassmen		
1. Art Education	268	
2. Elementary Education	793	
3. Secondary Education	744	
4. Liberal Arts	178	
5. Library Science	44	
6. Special Students	<u>30</u>	2,057
B. Freshmen		
1. Art Education	140	
2. Elementary Education	385	
3. Secondary Education	315	
4. Liberal Arts	140	
5. Library Science	<u>35</u>	1,015
C. Sharon Center		
1. Freshmen	98	
2. Sophomores	<u>57</u>	155
D. Warren Center		
1. Freshmen	88	
2. Sophomores	<u>52</u>	<u>140</u>
TOTAL		<u>3,367</u>

1965 FRESHMEN AS COMPARED WITH 1964 FRESHMEN

	1965	1964	Difference	
Inquiries	8260	7220	+ 1040	
Applications	2727	2008	+ 719	
Accepted	1065	740	+ 225	
Men	420	300	+ 120	
Women	645	440	+ 205	
<u>Class Rank</u>				
1 Quintile	326	205	+ 3%	
2 Quintile	401	264	+ 3%	
3 Quintile	301	194	+ 3%	
4 Quintile	15	63	- 7%	
5 Quintile	-	11	- 2%	
Average Scores				
College Boards	468	461	+ 7	
Dorm Students	924	615	+ 309	
<u>County Origins</u>				
		<u>% of Total</u>		<u>% Change</u>
Allegheny	275	(25.9%)	+ 58	(-3.5)
Erie	257	(24.1)	+ 41	(-5.1)
Crawford	116	(10.9)	+ 38	(+0.4)
Beaver	82	(7.7)	+ 35	(+1.3)
Westmoreland	79	(7.4)	+ 39	(+2.0)
Mercer *	45	(4.2)	+ 9	(-0.6)
Warren **	18	(1.7)	+ 13	(+1.0)

\*Does not include 64 at Shenango Campus

\*\* Does not include 57 at the Warren Campus

Centers	1964-65	1965-66	Difference
Shenango	84	75	+ 9
Warren	83	65	+ 18
III. Faculty 1964-65; 1965-66			Still to be filled
Art Education	11	12	
Education	23	26	Betty Brown-methods Edith Nelson-5th grade
English	16	19	1
Geography	5	7	
Health and Physical Education	5	6	
Language	4	5	
Library and Library Science	9	9	
Mathematics	7	8	
Music	3	4	
Philosophy	2	3	
Psychology and Special Education	9	10	
Science	14	17	
Social Science	13	16	
Educational Television	1	2	
Infirmary	7	8	
Student Personnel Services	7	8	
Administration	8	9	
TOTAL	139	163	3

Budget 1965-66

	Original Budget Request October 14, 1964	Rebudget (approved) July 6, 1965	Act 19A H.B. 1465 July 1965	Actual Money Available for Budget as of August 17, 1965
State	\$2,363,697	\$1,896,859	\$1,655,631	\$1,655,631
Augmentations	1,831,795	1,873,885	1,294,611	1,873,885
<b>TOTAL</b>	<b>4,195,492</b>	<b>3,770,744</b>	<b>2,950,242</b>	<b>3,529,516</b>
Salaries	1,996,984	1,982,190	1,996,984	1,982,190
Wages	113,485	139,118	113,485	139,118
Supplies	1,663,500	1,415,449	1,663,500	1,415,449
Equipment	323,753	233,158	323,753	233,158
Refunds	1,400	829	1,400	829
Other	96,370		96,370	
	<u>4,195,192</u>	<u>3,770,744</u>	<u>4,195,192</u>	<u>3,770,744</u>
			DEFICIT	<u>241,228</u>

To supply the additional \$241,228, Senate Bill 988 has already passed the Senate. House Bill 1593 and Senate Bill 988 are still in House Appropriations Committee.

V. Buildings:

- 406-17 Electronics Classroom Building  
Bids were opened July 22, 1965. It is my understanding that the General State Authority has accepted the General Contract and the Plumbing Contract bids. However, GSA is in the process of re-bidding the Electrical and Heating portions of the building contracts.
- 406-22 Dormitory for 400  
Preliminary drawings have been approved. Pre-final architect's drawings have been submitted to GSA but not yet approved.
- 406-24 World Cultures Classroom Building  
Preliminary drawings have been submitted and approved. This project is in the working drawing stage in preparation for pre-final submission.
- 406-25 Infirmary  
Preliminary drawings have been submitted and approved. This project is in the working drawing stage in preparation for pre-final submission.
- 406-23 Research Learning Center  
This project is still at the sketch submission stage. No sketch submission has been approved.
- 406-27 Student Union  
This project is still at the sketch submission stage. One sketch submission was presented to General State Authority but was rejected.

VI. President's Calendar:

August

- 24 - Sharon - Luncheon with Shenango Valley Educators
- 25 - Erie - Meeting in the District Attorney's Office
- 26 - Summer Session Commencement - Dr. William Edwards of Lakeview, Ohio speaker

SEPTEMBER

- 8 - Harrisburg - Infirmary Planning and Design
- 14 - Harrisburg - Meeting with the Pennsylvania Association of Colleges and Universities Executive Committee
- 16 - Harrisburg - 406-24, World Cultures Center - Pre-final submission
- 18 - First Football game
- 20 - Hospital facility meeting possible with Craig Fluent
- 24 - Harrisburg, 406-27, College Union - Second preliminary submission
- 30 - Harrisburg - Education Congress - Entertain Warren & Shenango Valley schoolmen

(Presidents Calendar con't)

OCTOBER

- 1 - Harrisburg - Meeting of the Board of Presidents
- 2 - HOMECOMING (Parade and Football game)
- 5 - Speak to the County Medical Society Wives Group
- 6 - Washington - Meeting of the Association of State Colleges and Universities
- 7 - Washington - National Commission on Accrediting
- 8 - Washington - National Commission on Accrediting
- 18 - Buck Hill Falls - Pennsylvania Association of Colleges and Universities

It was voted, on motion of Mr. Gabreski, seconded by Mrs. McComb, to request Governor Scranton, Lieutenant Governor Shafer and the Department of Public Instruction to do everything in their power to complete at the earliest possible date the site preparation and extension of utilities for Edinboro State College.

The October 2, 1965, date for Homecoming was noted and the Board agreed that this would be a possible date for dedication of new buildings. The Board requested Dr. Miller to contact Governor Scranton, Lieutenant Governor Shafer, and Mr. A. J. Caruso, Executive Director of the General State Authority, to see if it would be possible for them to be present for such a dedication service.

On motion of Mr. Murphy, seconded by Mrs. Diehl, it was unanimously voted to give President Reitze the authority to appoint an Advisory Committee to the Board.

Mr. Reitze appointed the following advisory committee with the understanding that additional members may be appointed at later dates:

- Mr. Grosvenor S. McKee, Chairman (Edinboro State College Board of Trustees)
- Dr. Thomas R. Miller (President, Edinboro State College)
- Mr. G. Richard Fryling (Erie Technological Products, Inc.)
- Mr. L. K. Green (Manager of Relations and Utilities, General Electric, Erie)
- Mr. Donald M. Alstadt (Vice-President & General Manager, Lord Mfg. Corp., Erie)
- Mr. Lewis Walker (President, Talon, Inc., Meadville)

As a result of the July 9, 1965, meeting of the Trustees with Industrialists of the Area, a possible questionnaire to Industrialists was presented to the Board by Mr. McKee. The above committee will review the questionnaire and make recommendations for its use. Results will be reported to the Board for review and consideration.

Dr. Miller informed the Board the Representative Dyer had called this morning to secure information on the College to be presented in terms of Edinboro's achieving University Status.

It was voted, on motion of Mr. Murphy, seconded by Mr. Roseman, that the resolution adopted by the Board at its July 9, 1965, meeting which reads as follows:

"It was voted, on motion of Mr. McKee, seconded by Mrs. Conaway, that the Board of Trustees approve refunds of pre-registration deposits for those who are refused admission and for those students who, because of illness, induction into the armed services, or for other unavoidable causes, are unable to return to college as of the beginning of the first semester of each year. Requests for such return must be made before the beginning of the college term and must provide good and sufficient reason for the request."

Should be amended to read:

"It was voted, on motion of Mr. McKee, seconded by Mrs. Conaway, that the Board of Trustees approve refunds of pre-registration deposits for those who are refused admission and for those students who, because of illness, induction into the armed services, or for other unavoidable causes, are unable to return to college as of the beginning of the first semester of each year, and also that the same policy apply on pre-registration deposits for beginning students. Requests for such return must be made before the beginning of the college term and must provide good and sufficient reason for the request."

The following requests for refunds as shown by the records of the Bursar were recommended by the President and Business Manager for review and action by the Board of Trustees:

Jacquelyne Fondy	\$25.00
Samuel E. Jeffries	30.00
Ruth A. Plate	60.00
Audrey M. Smith	20.00
Albin R. Zawacki	62.00

It was voted, on motion of Mr. McKee, seconded by Mr. Roseman, that the refunds listed above for Jacquelyne Fondy, Audrey M. Smith, and Albin R. Zawacki be granted in accordance with the regulations for repayment and further that Samuel E. Jeffries and Ruth A. Plate be requested to furnish sufficient reason for their requests before the next meeting of the Board and that their cases will be reviewed at that time.

It was voted, on motion of Mr. McKee, seconded by Mr. Roseman, that the resignation of Mr. Fred B. Hockersmith of the Mathematics Department be accepted.

On recommendation of the Promotions Committee, the Dean of Instruction, and the President, it was voted, on motion of Mrs. Conaway, seconded by Mr. McKee, that the following faculty members be granted double increments for the 1965-66 college year:

Dr. Samuel Bowne - Science  
Mr. Alton Huntley - Education  
Mrs. Helen Reed - Reading  
Mr. George Welch, Jr. - English  
Miss Mary Jane Kidd - Art  
Mr. Matti Moosa - Social Science  
Mr. Richard Gromen - Social Science  
Mr. Curtis Iokes - Mathematics  
Mr. Francis Johnson - Director, Warren Center  
Dr. William Kohland - Geography  
Mr. Robert Chitester - Television  
Dr. Jack Williams - Director of Graduate Studies  
Mr. Ralph Berlin - Administration  
Mr. James Dronsfield - Administration  
Dr. Harry W. Earley - Dean of Instruction

It was voted, on motion of Mrs. Conaway, seconded by Mr. Roseman, upon the recommendation of Dr. Miller, that the Board approve the appointment of the following new faculty members as of September 1, 1965:

Mr. Phillips B. Benjamin - English - Assist. Prof. \$7,610  
B. A. & M. A. - Harvard University  
Mr. Homer M. Mershon - For. Lang. - Instructor - \$5,960  
B. S. - Georgetown, S. P. S. - Univ. of Geneva, + Univ. of Paris

Mr. Paul E. Zarenko - Science - Assist. Prof. - \$8,400  
B. S. - Edinboro, M. A. - Allegheny, + Ohio State Univ.

Mr. Edward Zebrowski - Social Studies - Instructor - \$7,250  
A. B. & M. A. - Univ. of Michigan

Miss Patricia A. Kearney - Art - Instructor - \$5,960  
B. F. A. - Illinois Wesleyan Univ., M. F. A. - Ohio Univ.

Mr. Vincent Trotta - Education - Assist. Prof. - \$8,400  
B. A. - Pa. State Univ., M. S. - Univ. of Pa.

Mr. Ronald G. Baker - Mathematics - Instructor - \$6,380  
B. S. - Edinboro, M. S. - State Univ. of New York

Dr. Ingvald Raknem - For. Lang. - Temp. Part-Time Instr. - \$2,900  
M. A. - Oslo Univ., Ph. D. - Birkbeck College, London, England

Mr. John D. Coffman - Geography - Instructor - \$7,250  
B. S. Clarion State College, M. S. - Indiana State College

Mr. James L. Mollenhauer - For. Language - Temp. Part-Time Instr. - \$2,764  
A. B. - Albany, N. Y., M. A. - Indiana Univ.

Mrs. Pauline P. Marwaring - For. Language - Instructor - \$6,910  
B. S. - Kenne, N. Y., M. A. - Syracuse Univ.

Dr. Helmhart Kenus-Crede' - For. Language - Assist. Prof. - \$6,910  
Dr. Philos - Tubingen & Marburg, Germany

Mr. Everett E. Carlson, Jr. - English - Instructor - \$6,260  
B. S. & M. Ed. - Edinboro, + Int. Cor. Sch. of Arch.

Miss Judith Sullivan - English - Instructor - \$5,960  
B. A. - Duquesne Univ., + 2 1/2 grad. s.h. - Duquesne Univ.

It was voted, on motion of Mr. Gabreski, seconded by Mr. McKee, that a letter be sent to Mr. Grajciar and Dr. O'Hare expressing the gratitude of the Board for the services they rendered to this College during their terms as members of the Board of Trustees and further that these letters be spread upon the minutes of the Board meeting.

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Mr. John A. Grajciar  
172 White Avenue  
Sharon, Pennsylvania 16146

Dear Mr. Grajciar:

The Board wishes me to express to you their very real appreciation for the fine work which you have done for this College as a member of the Board of Trustees for the years 1957 to 1965.

Your interest in the College and your willingness to make contacts for the College in any location in the State have been most helpful to the College. The fact that you live in Sharon and have assisted in the working out of details of the Edinboro Off-Campus Center there has also been very much appreciated.

I certainly do want you to know that I also personally appreciate the things which you have done for the Board, for the College, and for me.

Sincerely,

Thomas R. Miller  
President

Dr. Hugh A. O'Hare  
101 East Smith Street  
Corry, Pennsylvania

Dear Dr. O'Hare:

The Board of Trustees wishes to express its very real appreciation for the fine service which you have rendered this College and I should like to add my own personal appreciation for that service also.

Your attendance at meetings, your helpful comments, your very real devotion to the standards set by the Governor and the Superintendent of Public Instruction have been most helpful to this college.

Thank you again for your assistance and please feel free at any time that you are in the Edinboro area to drop in and talk with me about the problems of the College as you see them and to make suggestions which you think would be valuable to the College.

Sincerely,

Thomas R. Miller  
President

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The meeting adjourned at 10:00 p.m.

Respectfully submitted,

*Marjorie G. Koon*  
(Mrs.) Marjorie G. Koon  
Secretary to the Board of Trustees