

Approved June 15, 2009

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MINUTES
Edinboro University of Pennsylvania
Council of Trustees Meeting
Monday, March 16, 2009
Edinboro University in Erie – The Porreco Center

On Monday, March 16, Council members arrived at Edinboro University in Erie – The Porreco Center for Committee meetings with respective vice presidential liaisons which commenced at 2:00 p.m. Following Committee meetings, Trustees adjourned to Barn Classroom #7 where presentations were delivered by the following individuals:

Dr. Terry Smith – “The Porreco Center: Past, Present and Future”
PASSHE Legal Counsel Jacqueline Barnett – “Implications of Right to Know Law”
Mr. Gordon Herbst – Budget Update

At approximately 4:30 p.m., Council members returned to Mary Porreco Hall to dine with President Jeremy D. Brown and discuss a variety of topics. During this session, he provided Council members with a progress report on performance objectives originally submitted to them at their October 20, 2008, meeting. Areas covered included but were not limited to: Enrollment Management, Retention, Development, Physical Plant, Personnel, Supporting the Community and Goals for 2009-2011. Following dinner, Trustee Virginia McGarvey, who was serving in the role of Chair in Trustee Harold Shields’ absence, called the quarterly business meeting of the Edinboro University Council of Trustees to order at 6:07 p.m. in Barn Classroom #7. She requested the Recording Secretary, Sherri Galvin, to conduct Roll Call. The following Council members were in attendance:

Dr. Joseph Cacchione
Dr. Raymond Dombrowski
Mr. John Horan
Catherine Manning, SSJ
Mrs. Virginia McGarvey
Mr. Ben Miceli
Mr. John Pulice (via phone)

Absent Trustees: Mr. John Evans, Ms. Nicole Nelson, Mr. Harold Shields and Mr. Harry Thomas.

In addition to President Brown, the following individuals were in attendance at the public meeting:

Dr. Kenneth Adams, Dean of Education
Dr. R. Scott Baldwin, Dean of Graduate Studies and Research
Dr. Pearl Bartelt, Provost and Vice President for Academic Affairs
Mr. Sid Booker, Associate Vice President for Human Resources and Faculty Relations
Ms. Janet Bowker, Director and Outreach Coordinator
Dr. Donald Dilmore, Associate Vice President for University Libraries
Ms. Kimberly Fabrizio, Executive Assistant to the President
Ms. Sherri A. Galvin, Recording Secretary
Dr. Valerie Hayes, Director of Social Equity and University Ombudsperson
Dr. Susan Hegel, Associate Vice President for Academic Affairs

Mr. Gordon Herbst, Vice President for Finance and Administration
Mr. Jeff Pinski, Associate Director of Public Relations and Marketing
Dr. Eric Randall, Dean of Science, Management and Technology
Dr. Kahan Sablo, Dean of Student Life
Dr. Terry Smith, Dean of Liberal Arts
Mr. Bruce Whitehair, Vice President for Development and Marketing
Ms. Beth Zewe, Coordinator of Non-Credit Programs
Guests: Ms. Jacqueline Barnett, PAASHE Legal Counsel

Following Roll Call, Vice-Chairperson McGarvey recognized that a quorum was present with one Trustee (John Pulice) joining the proceedings via conference call. On behalf of the Edinboro University Council of Trustees, she noted it was a pleasure to be in Erie at the Porreco Center for this meeting. Vice-Chairperson McGarvey thanked all for welcoming the Edinboro University Council of Trustees to Erie. She also thanked Dr. Smith, PASSHE Legal Counsel Barnett and Mr. Herbst for their informative presentations earlier in the day. Vice-Chairperson McGarvey noted Chairperson Shields' absence from the meeting due to the recent passing of his mother-in-law. Calling hours were held yesterday and today with services to be held tomorrow. Sympathies and condolences have been extended to the Shields' family by President Brown, members of the Foundation and Alumni Boards as well as the Council.

Vice-Chairperson McGarvey then moved on to the next agenda item, Old Business. She noted that the Minutes from the October 20, 2008, business meeting had been presented for review and approval. The Vice-Chair solicited concerns, comments, corrections or additions. Hearing none, she entertained a motion for approval of the Minutes from the meeting held on October 20. **It was voted**, on motion of Trustee Dombrowski, seconded by Trustee Manning to approve the Minutes from the October 20, 2008, meeting as presented. Due to the presence and participation of Trustee John Pulice via conference call, Vice-Chairperson McGarvey stated that it would be necessary for the Recording Secretary to conduct a Roll Call vote for each and every action taken by the Council. Therefore, and at the request of the Vice-Chair, a Roll Call vote was taken and the motion carried with the unanimous approval by the Council.

The Vice-Chair continued with the next agenda item and called for comment(s) from the public in attendance. She recognized Dr. Thomas White, President of the Edinboro University Senate, who stepped forward to speak. Dr. White provided a progress report noting that members of the Executive Committee had met with President Brown earlier in the year to review the functions of each University Senate Committee. He reported that several changes had been incorporated; thus, the Senate was off to a late start. Committees will deliver their final reports at the last Senate meeting to be held on April 27. The final reports will then be forwarded along with the Senate's recommendations to President Brown for his review. The University Senate Constitution was also reviewed and changes/updates recommended to that document as well. He noted that the Senate Constitution states any changes made must be voted on by the faculty at-large. This review and voting process has taken three weeks to complete and will conclude on Friday. Preliminary results show a majority of faculty-at-large are in favor and support the recommended changes. Once the voting period is formally concluded, the final document will be forwarded to the President for his approval. Overall, Dr. White stated that he felt it has been a productive year.

Hearing no additional requests for public comments, Vice-Chairperson McGarvey proceeded with the agenda. She then turned the floor over to President Brown for the delivery of his report to the Council. President Brown began his report by reflecting on the current enrollment numbers at both the undergraduate and graduate level.

Undergraduate	Current	Last Year
Freshman applications	3,712	3,187
Freshman admits	2,575	2,043
Freshman deposits	665	314

Transfers are holding steady when compared to last year.

Graduate

Fall enrollment 1,511

The Graduate student applications usually take a little bit later to get into the season; therefore, we are not entirely sure of where exactly graduate enrollment will be this fall. Given current trends and a past increase of over 35% in graduate enrollment, President Brown reported that we anticipate a good year this fall.

President Brown also reported positive retention data for Fall to Spring. We are seeing an increase over last year's retention from Fall to Spring. The number for Fall to Spring this year is around 87.9%. In terms of buildings on campus, The Highlands at Edinboro University (the new housing project) is coming along very well. Students moved in this Spring and occupy buildings #1 and #2. President Brown noted that work on the Human Services Building is expected to begin in late March/early April. Renovations for Ross Hall are being fast-tracked for "shovel ready" project funding. Also, construction continues on the dome (Mike S. Zafirvoski Sports and Recreation Center). Finally, with respect to physical plant, the Facilities Master Plan is being finalized for review, and we are expecting a campus-wide presentation by DRS/Saratoga in April. Next, President Brown commented on the budget for the coming year. It is anticipated that the operational funding for the budget will be at 2008 level. We are also sensing that there is a greater interest in capital funds for State System universities. Governor Rendell is hoping to inject more dollars into PHEAA for availability by our students in terms of tuition relief. Also, and as previously announced by Governor Rendell, there is an innovative and exciting proposal with the respect to Tuition Relief for citizens of the Commonwealth of Pennsylvania. The tuition relief proposal will enable students to attend one of the State System schools at a much reduced cost; therefore, making the affordability factor for higher education to be a moot point when deciding upon colleges. President Brown noted pleasure with those at the state level bringing to the forefront discussions regarding college tuition and affordability. If not already noted on Council members' calendars, President Brown highlighted several events at which students from Edinboro University will be featured. These include:

March 18 – The Edinboro University Singers, Symphonic Wind Ensemble and Concert Band students will be performing in the Rotunda in the Capitol building in Harrisburg.

March 25 - The Second Annual Dr. Jeremy D. Brown Millennium Leader Scholarship Luncheon will be held at the Bayfront Convention Center.

March 27 - Spring Convocation will be held and employees recognized who will celebrate milestones in terms of years of service, recognizing also Researcher, Advisor, Educator and Staff Member of the Year recipients.

April 1 – Bagpipers from our student body will be performing in the Capitol's Rotunda building to kick off the 25th Anniversary celebration of the State System of Higher Education.

Mr. Herbst noted that the memorandum dated March 9, 2009, directed to Council members discussed the fees for which increases were recommended by President Brown. These include:

Residence Halls – \$190 per semester increase in the double room rate in the residence halls; the rate for Lawrence Towers will increase by \$290 for consistency with the other hall rates. Since Scranton Hall was taken offline in the spring of 2009 after students had moved into *The Highlands at Edinboro*, existing debt for Dearborn and Earp Hall renovations must then be allocated among remaining buildings. Operating and maintenance costs have also risen due to contractual obligations. The fee increase will provide funds to balance the residence hall budget. NOTE - The 2009-10 room rates for *The Highlands at Edinboro* are being reviewed for approval by the Edinboro University Foundation. While those rates have not yet been finalized, I am anticipating a 3% to 4% increase, or a total of approximately \$100 per semester.

Meal Fees - a 5% increase (\$44 average) in semester meal fees, initiated through the consumer price index and stipulated within the University's dining services contract.

Health Center Fee - a \$10 per semester increase in the student health fee. The increase will be used to support the design and construction of a new health center building.

Student Center Fee - a \$4 per semester increase to the Pogue Student Center building fee. The recommendation is due to the rising costs of services through the recent building addition.

Service Fees and Fines - the following revisions and additions to the University's service fees and fines are recommended:

- Late fee of \$100 for student intern/practicum registration (new).
- Transcript fee of \$4 per transcript and \$10 per copy for same-day "rush" orders.
- Vehicle registration fee of \$25 per year (currently \$15 per year) and \$5 tag replacement.
- Parking violation of \$50 for vehicles that block emergency devices, such as fire hydrants and emergency "blue light" phones (new).

Student Activity Fee – while not requiring Council approval, Council members were made aware of a \$2.65 per semester increase to the Student Activity Fee. The Student Government Association initiated a 1.8% increase based on the consumer price index.

Following these highlights, Trustee Horan also asked for further information relative to our sister universities in comparison to recommended rates for the residence halls. Mr. Herbst reported that he had recently requested the Bursar's office to conduct an informal survey of our sister institutions to determine their room and board rates for the upcoming year. While many institutions reported that they were not scheduled to increase or change their fees until their Councils met in April, under the old schedule our fees were within the same range as our sister institutions. It was Vice President Herbst's opinion that the requested \$190 fee increase in the double room rate is still within the medium range for university-owned housing at our sister institutions and certainly well under what is being charged for privatized housing which is predominant at our sister institutions. Vice-Chairperson McGarvey and Trustee Horan thanked Vice President Herbst for his informative commentary. **It was voted**, on motion of Trustee Manning, seconded by Trustee Cacchione to accept President Brown's recommendation for the

adoption of the proposed Fees Schedule for fiscal year 2009-2010 as presented (**Attachment #3**). The motion carried with the unanimous approval by the Council following the conduction of a Roll Call vote by the Recording Secretary.

Lastly, for review and action was a Resolution seeking demolition of the Ghering Health and Wellness Center. Vice-Chairperson McGarvey requested Vice President Herbst to comment further on this matter. Vice President Herbst noted that to the extent that the current facility was constructed in the 1960's it is currently due for life cycle renovations. Therefore, it seemed appropriate to follow and consider strongly recommendations provided by DRS/Sarasota Architects as part of the Master Facilities Planning process. Their plan recommends consideration of a location on campus as part of *The Highlands at Edinboro* Phase II, which calls for the new facility to be constructed through a privatized process that would accommodate not only the students residing in buildings #7 and #8, but also provide a new student health center for use by all students. The location of the new facility would be in the approximate location of the existing facility. In summary, it is recommended that we take advantage of the privatization model, while contractors are on campus to build a new building, instead of renovating the present facility through the capital facilities process. Trustee Horan asked if the new student health center would be a part of the two new residence halls. Vice President Herbst responded that while we are not yet in receipt of design plans, the present thought is that it does not seem to lend itself to direct attachment to the new buildings; however, it was his understanding that Indiana University has done so as part of their housing project. In the final analysis, we would most likely follow the recommendations of the design team, if approval is provided authorizing the demolition of the Ghering Health and Wellness Center. Trustee Horan asked the time table for the replacement of the current facility. Vice President Herbst noted the reason for this process relates to what we have planned in terms of Phase II of the housing project. Phase II is slated to begin in June/July 2009 subject to the financing and capital markets in terms of being able to raise the money in order to proceed with the project. The current health center building would be demolished sometime after the end of Spring semester. This would necessitate the Center's temporary relocation to facilities not unlike what you would find for hospitals and clinics where you have a rented space for them to occupy until such time that the new building is constructed.

Projected time table:

- The Ghering Health and Wellness Center people remain until end of Spring semester.
- We would like to, based on the closing schedule for housing Phase II, move the Ghering Center to a temporary location.
- Demolish the building to provide a site for the housing Phase II for the construction of buildings #7 and #8 as well as the new Ghering Health and Wellness Center.

It was voted, on motion of Trustee Horan, seconded by Trustee Dombrowski to accept President Brown's recommendation for the adoption of the Resolution which calls for the demolition of Ghering Health and Wellness Center (**Attachment #4**). A Roll Call vote was conducted and the motion carried with the unanimous approval by the Council.

For the record, Vice President Herbst noted several pages of personnel transactions since the October 20 meeting which were being presented for their review and information. These included:

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Adams, Ms. Sara J., part-time, temporary (55%), Instructor, Art Department, spring 2009 semester, the salary for this assignment will be at the biweekly rate of \$1,149.99 or less predicated upon the number of students and the total number of weeks teaching during Dr. Denton's family leave.

Albert, Ms. Jessica G., regular, full-time, Graduate Admissions Counselor - SUA 1, Graduate Studies and Research, at \$35,110.00 effective January 12, 2009.

Bouquin, Ms. Samantha, full-time, temporary, Instructor, Mathematics and Computer Science Department, 2009-10 academic year, contingent upon enrollment at \$43,072.35 effective August 29, 2009.

Bowers, Ms. Bettie Jo, regular, full-time, Custodial Worker I, Facilities Department, at \$849.00 biweekly for 26.08 pays effective December 6, 2008.

Boykin, Ms. Jennifer M., full-time, temporary SUA Level I, Assistant to the Athletic Director, Athletic Department, from February 9, 2009 to August 9, 2009 at \$1,346.25 bi-weekly.

Breckenridge, Ms. Rachel, full-time, temporary, Instructor, Mathematics and Computer Science Department, 2009-10 academic year, contingent upon enrollment at \$43,072.35 effective August 29, 2009.

Brown, Mr. Thornton J., full-time, temporary, Instructor, Elementary Education Department, spring 2009 semester, contingent upon enrollment at \$20,908.91 effective January 3, 2009.

Budzynski, Ms. Tiffany, temporary, wage, substitute University Registered Nurse, Ghering Health and Wellness Center, at \$20.47 hourly for hours worked on an as-needed basis, effective February 16, 2009.

Campbell, Ms. Sheri L., part-time, temporary (25%), Instructor, Speech, Language and Hearing Department, spring 2009 semester, contingent upon enrollment at \$5,227.23 effective January 3, 2009.

Cardarelli, Ms. Marleen, full-time, temporary, Clerk Typist 2, Education Department, at \$957.00 bi-weekly effective January 5, 2009.

Christoph, Ms. Doretha, part-time, temporary (50%), Instructor, Business and Economics Department, spring 2009 semester, contingent upon enrollment at \$10,454.45 effective January 3, 2009.

Conlon, Ms. Yvonne, full-time, temporary, Instructor, Elementary Education Department, spring 2009 semester, contingent upon enrollment at \$20,908.91 effective January 3, 2009.

Dailey, Mr. James E., full-time, temporary, Instructor, Middle and Secondary Education Department, spring 2009 semester, contingent upon enrollment at \$20,908.91 effective January 3, 2009.

Davis, Ms. Patricia, part-time (75%), temporary, Instructor, Health and Physical Education Department, spring 2009 semester, contingent upon enrollment at \$15,681.68, effective January 3, 2009.

Delsandro, Mr. James H., part-time (25%), temporary, Instructor, Special Education/School Psychology Department, spring 2009 semester, contingent upon enrollment at \$5,227.23 effective January 3, 2009.

Desmone, Dr. Mary C., part-time (50%), temporary, Assistant Professor, Professional Studies Department, spring 2009, contingent upon enrollment, at \$12,102.38 effective January 3, 2009.

Dunagan, Ms. Cori, part-time, temporary (25%), Instructor, Elementary Education Department, spring 2009 semester, contingent upon enrollment at \$5,227.23 effective January 3, 2009.

continued – New Hires/Replacements/Continuations

Durst, Ms. Brenda L., part-time, temporary (25%), Instructor, Speech, Language and Hearing Department, spring 2009 semester, contingent upon enrollment at \$5,227.23 effective January 3, 2009.

Fatica, Mr. Philip M., part-time, temporary (50%), Instructor, Elementary Education Department, spring 2009 semester, contingent upon enrollment at \$10,454.46 effective January 3, 2009.

Feil, Dr. Lisa V., part-time, temporary (25%), Assistant Professor, Professional Studies Department, spring 2009 semester, contingent upon enrollment at \$6,051.19 effective January 3, 2009.

Feleppa, Ms. Jan, part-time (50%) temporary, Instructor, Professional Studies, spring 2009, contingent upon enrollment at \$10,454.46 effective January 3, 2009.

Flowers, Ms. Mary E., part-time, temporary (25%), Instructor, Special Education/School Psychology Department, spring 2009 semester, contingent upon enrollment at \$5,227.23 effective January 3, 2009.

Fuda, Ms. Jessica, part-time, temporary (25%), Instructor, Professional Studies Department, spring 2009 semester, contingent upon enrollment at \$5,227.23 effective January 3, 2009.

Grafton, Ms. Adrienne M., full-time, temporary, Instructor, Art Department, spring 2009 semester, contingent upon enrollment at \$20,908.91 effective January 3, 2009.

Groemminger, Ms. Dana L., full-time, temporary, Instructor, Art Department, spring 2009 semester, contingent upon enrollment at \$23,052.11 effective January 3, 2009.

Haas, Ms. Julie M., part-time, temporary (25%), Instructor, Speech, Language and Hearing Department, spring 2009 semester, contingent upon enrollment at \$5,488.59 effective January 3, 2009.

Haney, Mr. Mark H., full-time, tenure track, Associate Professor, Business and Economics Department, contingent upon successful completion of all requirements for doctorate by August 1, 2009, at \$73,668.67 effective August 29, 2009.

Harida, Mr. David, full-time, temporary, Instructor, Special Education/School Psychology Department, spring 2009 semester, contingent upon enrollment at \$20,908.91 effective January 3, 2009.

Heskestad, Mr. Kenneth S., temporary, Instructor, Art Department, effective March 2, 2009, for the remainder of spring 2009 semester or until the return of Professor Karen Ernst, whichever comes first, at \$2,090.89 biweekly.

Hornstein Ms. M. Christine, temporary, wage, substitute University Registered Nurse, Ghering Health and Wellness Center, at \$20.47 hourly for hours worked on an as-needed basis, effective February 16, 2009.

Hudson, Ms. Barbara A., full-time, temporary, Instructor, Elementary Education Department, spring 2009 semester, contingent upon enrollment at \$20,908.91 effective January 3, 2009.

Kim, Mr. Jung Seek, full-time, tenure track, Associate Professor, Business and Economics Department, contingent upon successful completion of all requirements for doctorate by August 1, 2009, at \$73,668.67 effective August 29, 2009.

Kimmy, Ms. Tammy A., temporary, wage, substitute University Registered Nurse, Ghering Health and Wellness Center, at \$20.47 hourly for hours worked on an as-needed basis, effective February 16, 2009.

Kramer, Ms. Janice R., part-time, temporary (50%), Instructor, Professional Studies Department, spring 2009 semester, contingent upon enrollment at \$10,454.46 effective January 3, 2009.

continued – New Hires/Replacements/Continuations

Kramm, Mr. Wade, full-time, temporary, Instructor, Art Department, spring 2009 semester, contingent upon enrollment at \$20,908.91 effective January 3, 2009.

Mando, Ms. Marti, full-time, temporary, Instructor, English and Theatre Arts Department, spring 2009 semester, contingent upon enrollment at \$20,908.91 effective January 3, 2009.

McIntosh, Ms. Mary, part-time, temporary (25%) Instructor, Social Work Department, spring 2009, contingent upon enrollment at \$5,227.23 effective January 3, 2009.

Meeker, Ms. Barbara, regular, full-time, Custodial Worker 1, Facilities Department, at \$22,142.00 effective January 17, 2009.

Melchiori, Ms. Carolina, part-time, temporary (18%) Instructor, Music Department, spring 2009, salary based on the number of students enrolled in course effective January 27, 2009.

Packer Webster, Ms. Lauren, part-time, temporary (25%), Instructor, Communication and Media Studies Department, spring 2009 semester, contingent upon enrollment at \$5,227.23 effective January 3, 2009.

Proulx, Ms. Suzanne, full-time, temporary, Instructor, Art Department, spring 2009 semester, contingent upon enrollment at \$20,908.91 effective January 3, 2009.

Shadle, Mr. Joseph, part-time, temporary (50%), Instructor, Business and Economics Department, spring 2009 semester, contingent upon enrollment at \$10,454.45 effective January 3, 2009.

Stiller, Ms. Catrina, regular, part-time PASSHE Manager, Grade 170, Assistant to the Director of Edinboro University – Meadville Access Center, at \$20,919.55 effective November 3, 2008.

Super, Andrew G., part-time, temporary (66%), Instructor, Art Department, spring 2009 semester, contingent upon enrollment at \$13,939.27 effective January 3, 2009.

Swick, Dr. John C., part-time, temporary (25%), Instructor, Business and Economics Department, spring 2009 semester, contingent upon enrollment at \$5,227.23 effective January 3, 2009.

Terry, Mr. Charles, regular, full-time, Custodial Worker I, Facilities Department, at \$849.00 biweekly for 26.08 pays effective December 6, 2008.

Tyler, Ms. Karen, part-time, temporary (50%), Instructor, Professional Studies Department, spring 2009 semester, contingent upon enrollment at \$10,454.46 effective January 3, 2009.

Witowski, Dr. Lisa L., part-time, temporary (50%), Assistant Professor, Professional Studies Department, spring 2009 semester, contingent upon enrollment at \$12,102.38 effective January 3, 2009.

Yaeger, Ms. Laura J., part-time, temporary (25%), Instructor, Special Education/School Psychology Department, spring 2009 semester, contingent upon enrollment at \$5,227.23 effective January 3, 2009.

Zimmerman, Ms. Melisa S., part-time, temporary (50%), Instructor, Business and Economics Department, spring 2009 semester, contingent upon enrollment at \$10,454.45 effective January 3, 2009.

RESIGNATIONS

Bandla, Mr. Charles, full-time, temporary, Instructor, Art Department, effective close of business January 2, 2009.

Blaine, Mr. Jonathan A., full-time Database Administrator, Technology and Communications Division, effective close of business March 5, 2009.

continued - Resignations

Boni, Ms. Cassandra, Temporary Clerk Typist 2, Education Department, effective close of business November 11, 2008.

Buziewicz, Ms. Mary Beth, full-time Fiscal Assistant, Bursars Office, effective close of business November 26, 2008.

Chrisman, Mr. John G., full-time Assistant Professor, Art Department, effective close of business May 22, 2009.

Peluso, Mr. Anthony W., part-time Assistant Athletic Coach, Athletics Office, effective close of business January 16, 2009.

Weening, Dr. Frederick J., full-time Associate Professor, Mathematics and Computer Science Department, effective close of business February 2, 2009.

Wetzel, Ms. Heather F., temporary Instructor, Art Department, effective close of business January 2, 2009.

RETIREMENTS

Davis, Mrs. Judy I., Clerk Typist 2, Purchasing Office, effective close of business March 13, 2009.

Laycock, Ms. Sandra L., University Registered Nurse, Ghering Health and Wellness Center, effective close of business January 2, 2009.

Min, Dr. An-Sik, Professor, Organizational Studies Department, effective close of business June 30, 2009.

Mogavero, Dr. Michael A., Special Assistant to the President, President's Office, effective close of business, February 18, 2009.

Servey, Mrs. Janice M., Clerk Typist 2, Alumni Office, effective close of business January 20, 2009.

Shaw, Mr. Joseph E., Electrician Foreman, Facilities Office, effective close of business January 6, 2009.

Slepowska, Ms. Krystyna A., Custodial Worker 2, Facilities Office, effective close of business, February 13, 2009.

Smith, Dr. Nelson N., Assistant Professor, Communication and Media Studies Department, effective close of business January 16, 2009.

Stroh, Mrs. Kathleen C., Assistant Professor, Nursing Department, effective close of business May 22, 2009.

Tharp, Ms. Vivian, Custodial Worker 1, Facilities Office, effective close of business December 5, 2008.

COACHING CONTRACTS

Nemergut, Ms. Julie, regular, full-time, Assistant, non-faculty Coach, Women's Track and Field, at \$30,000 for the period March 3, 2009 through March 2, 2010.

RENEWED CONTRACTS

Bradford, Wayne, regular, full-time, non-faculty, Assistant Football Coach, contract extension from January 4, 2010 through January 3, 2011.

Braxton, Mr. Keith P., regular, full-time, non-faculty, Assistant Football Coach, contract extension from March 20, 2009 through March 19, 2010 at \$33,651.50

Browning, Mr. Scott, regular, full-time, non-faculty, Head Football Coach, contract extension from January 6, 2011 through January 5, 2012.

continued – Renewed Contracts

Cleary, Mr. J. Patrick, Assistant Men's Basketball Coach, contract extension through March 28, 2011.

Cooke, Mr. Kevin P., regular, full-time, non-faculty, Head Women's Lacrosse Coach, contract extension from January 7, 2009 through January 6, 2010 at \$46,012.50.

Flynn, Mr. Tim, Head Wrestling Coach, contract extension through March 28, 2012.

Kagiavas, Mr. Gary, regular, full-time, non-faculty, Head Soccer Coach, contract extension from January 4, 2011 through January 3, 2012.

Niedbala, Mr. Kim, regular full-time, non-faculty, Assistant Football Coach, contract extension from March 13, 2009 through March 12, 2010 at \$42,438.86.

Rhodes, Mr. Christopher, Head Men's and Women's Swimming Coach, contract extension from April 1, 2011 through March 31, 2012.

Soboleski, Ms. Melissa M., regular, full-time, non-faculty, Head Women's Volleyball Coach contract extension from February 4, 2009 through February 3, 2010 at \$51,719.07.

Swank, Mr. Stanley, Head Women's Basketball Coach, contract extension through March 28, 2012.

Walcavich, Mr. Greg, Head Men's Basketball Coach, contract extension through March 28, 2012.

Yurcich, Mr. Michael T., regular, full-time, non-faculty, Assistant Football Coach contract extension from April 1, 2009 through March 31, 2010 at \$41,500.00.

LATERAL TRANSFER

Kennedy, Ms. Kimberly A., transferred from Director of Student Transitions, to Director of Residence Life and Orientation, effective November 10, 2008.

Lake, Dr. Erinn D., transferred from Assistant Vice President for Planning, Research and Continuous Improvement to regular, full-time Associate Dean of the Graduate School, effective November 24, 2008.

Romba, Ms. Nancy, transferred from the Office of Institutional Research to the Office of Graduate Studies and Research effective January 12, 2009.

PROMOTION

Byerly, Mr. Scott A., promoted from regular, full-time Patrol Officer to regular, full-time Police Specialist, Edinboro University Police Department, at \$36,721.00 effective August 31, 2008.

Carpenter, Mr. Steven, promoted from regular, full-time Instructor, to regular, full-time Assistant Professor, Art Department effective fall 2009 semester.

Cole, Mr. Ronald, promoted from regular, full-time Electrician to regular, full-time Electrician Foreman in the Facilities Department, at \$44,773.00 effective February 2, 2009.

Ward, Ms. Norma J., promoted from regular, full-time, Custodial Worker 1 to regular, full-time, Custodial Worker 2 in the Facilities Department effective November 8, 2008 at \$30,455.00.

NON-RENEWAL OF CONTRACT

Shearer, Mr. Michael, Assistant Women's Volleyball Coach, Athletic Department, effective February 18, 2009.

DISCHARGED

Law, Ms. Donna L., Administrative Assistant 1, Graduate Studies Office, effective close of business December 16, 2008.

continued - Discharged

Lovell, Mr. Robert, regular, full-time Custodial Worker 1, Facilities Department, effective close of business October 24, 2008.

Smith, Dr. Shon D., regular, full-time, Assistant Professor, Professional Studies, effective close of business January 30, 2009.

REGULAR LEAVE WITHOUT PAY

Baney, Ms. Nylene M., 9-month Clerk Typist 2, Geosciences Department, cyclical leave without pay with benefits effective close of business December 26, 2008 and returning to work March 23, 2009.

LEAVE WITHOUT PAY

**Ghering Health And Wellness Center – Nursing Staff
Involuntary Cyclical Leave Without Pay With Benefits (LWOP)**

NAME	START LWOP	END LWOP
Bryant, Ms. E. Carol	12/13/08	1/7/09
Dado, Ms. Joye L.	12/13/08	1/7/09
Laycock, Ms. Sandra L.	12/13/08	1/7/09

Lastly, Vice-Chairperson McGarvey asked Vice President Herbst or Trustee Miceli to provide a representative report as the liaison to the University Services Board of Directors. Vice President Herbst reported the following highlight from the February 26 Board of Directors meeting:

Update – Student Services Center (One-Stop-Shop) – Mr. Herbst informed the Board that the due to ongoing updates to the Facilities Master Plan, it is has been recommended that the proposed site (Ghering Property) for the One-Stop-Shop facility be relocated to a more central location on campus. He thanked the board and Mr. Kightlinger for their support and efforts in this initiative and ensured them that although the physical facility will not be developed as planned, the concept of the One-Stop-Shop is something the University certainly would like to pursue.

Next, Vice-Chair McGarvey called on Dr. Pearl Bartelt, Provost and Vice President for Academic Affairs, to deliver her report on behalf of the Academic Affairs Committee. She noted the distribution of a document to the Committee which served to summarize program revisions and reasons for the proposed action, new programs and program to be placed on moratorium (**Attachment #5**). These included the following:

Program Revisions:

Associate of Arts – Human Services, Developmental Disability Specialist
Associate of Science in Computer Science

Bachelor of Science in Computer Science
Bachelor of Science – Computer Science/Game and Virtual World Development Track
Bachelor of Science in Education – Early Childhood Education
Bachelor of Science in Education – Special Education P-8

Minor in Special Education

Graduate Certificate in Conflict Management

New Programs:

- Bachelor of Science in Education – Middle Level Program Option 1 Social Studies Concentration
- Bachelor of Science in Education – Middle Level Program Option 1 English/Language Arts & Reading Concentration
- Bachelor of Science in Education – Middle Level Program Option 1 Mathematics Concentration
- Bachelor of Science in Education – Middle Level Program Option 1 Science Concentration
- Bachelor of Science in Education – Middle Level Program Option 2 Math & English/Language Arts/Reading Concentration
- Bachelor of Science in Education – Middle Level Program Option 2 Math & Science Concentration
- Bachelor of Science in Education – Middle Level Program Option 2 Science & English/Language Arts/Reading Concentration
- Bachelor of Science in Education – Middle Level Program Option 2 Math & Social Studies Concentration
- Bachelor of Science in Education – Middle Level Program Option 2 Science & Social Studies Concentration

Moratorium:

- Bachelor of Science - Nutrition

Provost Bartelt noted that all of the proposed changes had gone through the Curriculum Committee, the University Senate and now bear the recommendation and concurrence of the President. The number of changes within the Bachelor of Science in Education is the result of our concurrence with Pennsylvania Department of Education's Chapter 49. Dr. Bartelt commended Dean Adams, members of his staff and faculty in the School of Education who have been involved in this process. The Vice-Chair noted that review and action by the Council would take place one curriculum action group at a time. **It was voted**, on motion of Trustee Dombrowski, seconded by Trustee Manning to approve the above-referenced program revisions as presented. Following a Roll Call vote, it was noted that the motion carried with unanimous approval by the Council. Dr. Bartelt noted that the second curriculum grouping dealt with all of the changes in the Middle Level program. It should be noted that this program was not in existence in the past. It is a change dictated by Chapter 49 when the licensure within the state of Pennsylvania changed from what was Elementary and just Secondary Education to now include a Middle Level license. **It was voted**, on motion of Trustee Manning, seconded by Trustee Dombrowski to approve the above-referenced new programs as presented. A Roll Call vote was conducted by the Recording Secretary and noted for the record that the motion carried with unanimous approval by the Council. Lastly, Provost Bartelt requested the placement of the Bachelor of Science in Nutrition on moratorium. For many years, Edinboro University has been a part of a consortium along with Gannon University and Mercyhurst College. Mercyhurst College has elected to leave the consortium and none of the single programs has sufficient students and/or faculty for the program's continued function. She noted that some nutrition courses will continue to be offered which are needed for our nursing students, but we will no longer have a Nutrition degree program. **It was voted**, on motion of Trustee Cacchione, seconded by Trustee Miceli to accept President Brown's recommendation for the placement of the Bachelor of Science – Nutrition on moratorium. The Recording Secretary conducted a Roll Call vote and noted that the motion carried with unanimous approval by the Council.

In her informational report, Provost Bartelt noted the following:

Individuals Awarded Emeritus Status – December 2008

Linda Geissler	Dining Service
T.A. Haber	Philosophy
Vickie Hopkins	Academic Affairs
Patti Loomis	Publications and Marketing
Robert Matthews	Music
Elaine Necopolous	Human Resources
Sherry Reynolds	Business and Economics
Linda Sayers	Development and Marketing
Joanne Semerod	Human Resources
Rosemary Treloar	Elementary Education
Janice Walker	Accounting

Faculty Members Awarded Sabbaticals During the 2010-2011 Academic Year

Academic Year 2010-2011 (full pay)

Dr. Roy Shinn Speech, Language and Hearing

Academic Year 2010-2011 (half pay)

Dr. John Cussen English and Theatre Arts

Dr. Susan Labine Psychology

Fall 2010 (full pay)

Dr. Kristine Denton Music

Dr. Donna Murphy Special Education & School Psychology

Dr. Andrea Wyman Library

Spring 2011(full pay)

Mr. John Bavaro Art

Dr. Linda Best Professional Studies

Dr. Daniel Burdick Music

Ms. Rachael Burke Art

Dr. Kevin Courtright Political Science & Criminal Justice

Dr. Mark Deka Art

Dr. Joel Erion Professional Studies

Dr. Gerald Hoffman Chemistry

Mr. Charles Johnson Art

Dr. Suzanne McDevitt Social Work

Mr. Terry McKelvey Art

Dr. Janis Stamm Business and Economics

Dr. Cate Stiller Nursing

**Students Awarded an International Instruction Fee Waiver for Spring 2009 and
Edinboro University Exchange Participants**

**Cooperative Exchange Agreement Recipients
as of March 2, 2009**

CHINA

Shandong University of Technology

VACANT	Visiting Scholar	Tuition, fees, book stipend
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Jinan University

VACANT	Visiting Scholar	Tuition, fees, room and board
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Zibo Municipal Education Bureau

Yuan, Su Xia	Student	Tuition & Fees
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GERMANY

Fachhochschule Wurzburg-Schweinfurt University of Applied Sciences

VACANT	Student	Tuition & Fees
VACANT	Student	Tuition & Fees

MEXICO

Universidad Autonoma de Yucatan

Sala, Ramirez, Sabrina	Student	Tuition, Fees, Room & Board
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POLAND

Maria Curie-Sklodowska University

VACANT	Student	Tuition, Fees, Room & Board
VACANT	Student	Tuition, Fees, Room & Board
VACANT	Visiting Scholar/Professor	Room & Board

**New Partnerships
as of March 2, 2009**

CHINA

Shanghai Institute of Technology

**Edinboro University Exchange Participants
as of March 2, 2009**

CHINA

Jinan University

Note: A group of 15 students and faculty will be traveling to China for a short-term faculty-led study abroad program in May, 2009. This group is receiving benefits under I.B.1 of our agreement.

GERMANY

Fachhochschule Wurzburg-Schweinfurt University of Applied Sciences

VACANT	Student	Tuition & Fees
VACANT	Student	Tuition & Fees

MEXICO

Universidad Autonoma de Yucatan

VACANT	Student	Tuition & Fees
VACANT	Student	Tuition & Fees

POLAND

Maria Curie-Sklodowska University

Lisowski, Renata	Student	Tuition, Fees, Room & Board
Vogan, Rebecca	Student	Tuition, Fees, Room & Board

In her informational report, Provost Bartelt noted several items on the table one of which was the *East Erie Neighborhood Atlas*. This publication was produced as a part of a Department of Housing and Urban Development grant dealing with East Erie. It was a collaborative effort by the University's Departments of Geosciences and Social Work and was unveiled at the John F. Kennedy Center. This is the final project of a five-year, half million dollar project supported with matching funds from the Erie Housing Authority, PNC Bank, Erie School District, John F. Kennedy Center and the Hispanic American Council. Also, on the table is a program from the February 17 Jim Miller Celebration of Teaching: Essential Interdisciplinary Pedagogical Skills. In the past, "external experts" have been brought in to speak and present workshops. However, this year they decided to utilize our "internal experts" – our talented faculty members – to speak about interdisciplinary learning. Other items of interest to note from the Division of Academic Affairs included:

- The University's Public Relations Student Society of America (PRSSA) chapter received the prestigious Teahan Award for Outstanding Regional Activity which is recognition that our April 2008 Conference on Public Relations at Colleges and Universities was the top PRSSA regional activity in the nation for 2008.
- The General McLane School District and the University's School of Education hosted a professional in-service day "THINK-A DAY TO TRAIN THE BRAIN." The keynote speaker was Paul D. Nussbaum, Ph.D., whose new book is *Your Brain Health Lifestyle*. He spoke about ways to keep the brain healthy so that teaching and learning can be more rigorous and relevant. Break-out sessions were conducted by Edinboro and General McLane faculty. Best of all, our student teachers got to attend.
- During Halloween Week, the Freshman Year Experience (FYE) program presented the 'Dead Scots' tour to teach freshmen about Edinboro's past. The Dead Scots, which were portrayed by history students, were Waldo Bates, Virginia Sorensen, Aime Doucette, Royce Mallory, Carmen Ross, Luther Hendricks, Justina Baron, Joseph Cooper and Benjamin Wiley.
- We continue to see high usage of the Baron-Forness Library. Circulation for February was 19,516 transactions and the gate count was 34,698. In previous years, the Integrated Postsecondary Education Data System (IPEDS) data showed us to be first in PASSHE on a transaction per FTE student basis.
- The economist Mark Sniderman, Executive Vice President and Chief Policy Officer for the Federal Reserve Bank in Cleveland, spoke to students and faculty on "Economic Conditions and Financial Stress," sponsored by the Business Club. The talk was late Friday afternoon and the large lecture room in Wiley was full!
- The Friends of Music Concert titled, "Celebrating 40 Years of a Beautiful Friendship," between Edinboro and the Erie Philharmonic Orchestra, conducted by Daniel Meyer, featured Edinboro soloists Daniel Burdick and Erik Mann.
- Edinboro University has been designated as an official site of the National Writing Project.
- The National Association of Schools of Music has accredited the Bachelor of Arts in Music (Teacher Certification), Bachelor of Arts in Music and the Community Music School. Their next review is not until 2016-2017.
- We had three current computer science students - Amanda Porter (first female), Joshua Nicely, and Corey Cooney - accepted to intern at Argonne labs this summer. They generally never accept more than one or at most two. In addition, they have invited two of our past students to return.
- Edinboro's Model NATO 12-member team has earned multiple awards - first place for Best Overall Delegation for their presentation of the United Kingdom, first place for the Best Delegation in Committee in Political Affairs, and first place for Best Leadership in

Committee for Political Affairs in Ukraine's working group on NATO operation. Team advisors were History professors Ihor Bemko and Joseph Laythe. Joshua Sherretts was team president.

- Edinboro student Adam Sullivan, Physics major and director of Edinboro's TV station, will be at the Broadcast Education Association Annual Convention in Las Vegas Nevada. His topic is, "A Student Media Manager's Perspective on Expanding Culture Diversity and Technological Changes Over Four Years."

Vice-Chairperson McGarvey thanked Provost Bartelt for the extensive report. Trustee Manning spoke to offer a suggestion that would help to reduce the amount of paper distributed relative to the review of program proposals. She noted that the materials distributed are long and rather cumbersome. Therefore, and since the items have generally been reviewed and signed off by 8-10 individuals prior to reaching the Council for approval, Trustee Manning recommended that a summary table be distributed in lieu of individual program proposals. **It was voted**, on motion of Trustee Cacchione, seconded by Trustee Dombrowski from this point forward to receive only a summary of curriculum actions rather than full documentation. Further detail may be requested and will be provided by the Provost and Vice President for Academic Affairs who will have an original set of materials available for review. Following the conduct of a Roll Call vote, it was noted that the motion carried with unanimous approval by the Council.

Vice-Chairperson McGarvey thanked Provost Bartelt for the excellent report. She then asked Vice President Bruce Whitehair to come forward to deliver his report on behalf of the Development and Marketing Committee. Mr. Whitehair noted the following divisional highlights:

- Ms. Marilyn Goellner, Ms. Kim Palmer, and Ms. Terri Birchard successfully compiled and submitted a grant proposal to the PA Department of Environmental Protection for the Geo-thermal systems in the new Foundation student housing project. The \$500,000 Energy Harvest grant awarded to the Foundation was the maximum award amount and will be used to fund equipment for the geo-thermal systems in the new housing project.
- Seven new funds have been created since the last report including the Gay Lesbian Bisexual Transgender Research Fund, the Liberal Arts Freshman Recruitment Award, the Josh Koscheck Wrestling Scholarship, the Dick and Gail Sabo Scholarship, the Edinboro University Guitar Achievement Award, the Dan and Dolores Higham Family Scholarship and the Parents and Families Organization Scholarship. And, just this morning, he reported that an Edinboro graduate from Denver called and is starting a \$50,000 scholarship. A \$25,000 contribution in support of the music program from a retired faculty member was also delivered this morning.
- The Edinboro University Foundation has interviewed candidates for the Business Manager position. Today Ray Seth was offered the position and will join the Foundation as the first employee.
- In January, the Alumni Office launched the Edinboro University Alumni Online Social Network. Currently, there are over 500 users who have established over 2,800 friendships among graduates.
- President Brown, Jon Pulice and Bruce Whitehair just returned from Florida where the Alumni Association hosted regional events in Sebring, Naples and Vero Beach, Florida.

Personal visits are also being made to alumni and prospective donors located in Chicago (IL), Cleveland (OH), Harrisburg, Pittsburgh, and State College (PA).

- As of February 28, 2009, we have raised nearly \$1.5 million. There is approximately \$400,000 in unbooked funds and feels we will finish in the neighborhood of 20% less than last year unless something happens in the last three months, but are actively trying to change that situation.
- The Publications Office has launched various new advertising campaigns:
 - “The Award Winning Great Commercial Contest” Ad Campaign
Note – this ad campaign has been notified by the Erie Advertising Federation of its status as a winner of the Addy Award.
 - “Break Out the Plaid” Ad Campaign
 - “Last Class” and “First Assignment” commercials
 - A new bus wrap
 - A new homepage design will be released at the end of March
- On March 27, 2009, five graduates of the University will be presented with the prestigious Distinguished Alumni Award at the annual Distinguished Alumni Awards Ceremony.
- Upcoming events include:
 - **March 25** - Second Annual Dr. Jeremy D. Brown Millennium Leader Scholarship Luncheon featuring Michael Uslan, originator and Executive Producer of the *Batman* movie series.
 - **April 7 & 8** - Graduation Fair
 - **April 15** - President’s Club Reception. This event brings together those individuals who have endowments and student recipients.
 - **April 25** - Athletic Hall of Fame Reception and Banquet

At the close of Vice President Whitehair’s report, Trustee Horan asked about the cost of the Super Bowl advertisement. Vice President Whitehair noted that the advertisement aired locally and that the University received a discounted package from Channel 12 that included much more than the Super Bowl air time.

Following the delivery of the Development and Marketing Committee report, Vice-Chairperson McGarvey thanked Vice President Whitehair and then asked Dr. Kahan Sablo to present his report in the absence of Vice President Jerry Kiel. On behalf of the Student Affairs and Student Success Committee, Dr. Sablo reported the following divisional highlights:

- The first two new residence halls in The Highlands project opened on time to begin the 2009 Spring Semester and the residents are reporting that they are extremely pleased with their accommodations. We are on track for the next two buildings to be finished in July, in time for the scheduled fall semester opening. It is clear that the new residence halls are having the desired effect of attracting new students to the University. The process for selecting RAs for next year is underway, and we anticipate having an exceptional group of students filling these roles.

- The winter and spring sports seasons have been generally good ones for Edinboro:
 - The **Men's Basketball Team** made the PSAC tournament, losing a quarterfinal game to Gannon, ending the season with a record of 18-10. The **Women's Basketball Team** had an up-and-down season, missing the PSAC playoffs and finishing at 12-15.
 - The **Men's Swimming Team** finished seventh (of eight teams) in the PSAC Swimming Championships while the **Women's Swimming Team** finished sixth (of 14 teams.) Marie Nedley qualified for the NCAA Division II National Championships based on her time in the 1,650-yard freestyle. The women's 200-yard freestyle relay team also qualified for Nationals, held March 11-14 in Houston.
 - The **Wrestling Team** claimed four individual championships as it captured its seventh straight Eastern Wrestling League title. In winning the league championship, Edinboro qualified seven wrestlers for the NCAA Division I Championships in St. Louis March 19-21.
 - The **Track & Field Team** opened its outdoor season recently at the University of North Florida Spring Break Classic and Rachel Lanzel posted an NCAA automatic qualifying time in the 10,000-meters event.
 - The **Women's Lacrosse Team** has begun its inaugural season of competition and compiled a record of 2-1 against competition in the Carolinas. The first-ever game was twice postponed due to snow. The team is home and will play next at Lock Haven on March 18. The first home game is set for March 21 versus Waynesburg.
 - The **Women's Softball Team** has compiled a record of 9-6 so far during its southern tour and begins its home schedule on March 18.

- The University Programming Board will be honored as the "Programming Board of the Year" by the Association for the Promotion of Campus Activities. This prestigious national award reflects the excellent efforts of our students in bringing entertaining and informative programs to campus that help to engage our students in campus life. The students and their advisor, Ms. Shellie Barbich, Assistant Director of Student Activities, will receive the award at APCA's national conference this month in Atlanta.

- Black History Month was a great success, as always, with the annual Martin Luther King Jr. Awards Luncheon on February 20 being the featured event during the month. Mr. Homer Smith and Judge Stephanie Domitrovich received the MLK Award and Dr. David Ferster from Political Science/Criminal Justice was the featured speaker.

- SGA is planning for the 3rd Annual "Big Event," a day of community service in the Borough of Edinboro. The "Big Event" will be held on Saturday, April 18, and should involve hundreds of Edinboro students doing good things to enhance town-gown relations.

- Greek Week will be March 29-April 4 and, as always, promises to be a great experience for our Greeks. As in years past, Edinboro's Greeks have been outstanding in their philanthropic efforts this year, which again benefit the Make-A-Wish Foundation.

- The PASSHE Student Affairs Conference, a biennial event, will be held at Slippery Rock University May 19-21, and Edinboro anticipates sending 12-15 employees from the

Division of Student Affairs and Student Success to participate. The conference is a terrific professional development opportunity for staff, especially younger employees, who can dialogue with their peers from the other PASSHE schools and present on topics of interest. The theme of this year's conference is "Outcomes Assessment."

- Efforts are well underway to identify the 200 students who will enter the Edinboro Success Program (ESP) in the fall. Our revised approach for identifying students who have a greater likelihood of being successful in their studies – adopted last year – proved successful last fall as a substantially higher percentage of new ESP students met the requirements for regular admission than had been true in prior years. Approximately 80% of the fall ESP cohort returned for the 2009 Spring Semester, compared to approximately 61% the year before.
- Spring is the time for inductions into national honorary societies. Alpha Sigma Lambda, the honorary for non-traditional students, will hold its induction ceremony during the month of April. This event is very meaningful for these students, who often have significant barriers to deal with as they pursue their collegiate studies.
- We have submitted a grant to the American Council on Education for \$100,000 in funding to enhance our services for returning veterans, most notably, those with disabilities. ACE will award 20 grants; the funding was provided by the Wal-Mart Foundation. We are hopeful that our unique services for students with disabilities will favorably position us to receive the grant, which will be announced in mid-April. Edinboro University enrolls approximately 150 veterans each semester, a number that is expected to grow in the years ahead.
- Usage of the Pogue Student Center continues to grow by the month and we expect that to continue as additional new residence halls come on line. Student Affairs is working closely with our food service vendor, Chartwells, to ensure that students have good dining options available to them on evenings and weekends, when they are likely to use the resources in the PSC for organizational meetings, recreational pursuits, etc.
- Student Affairs and Residence Life and Housing are gearing up for the 2009 Orientation season with the selection of Orientation Leaders underway. This summer, the University will hold 8 orientation sessions for new students and 2 sessions for transfer students in June and July, as well as an end-of-the-summer session in late August for those unable to attend earlier or who were admitted to the University after the June/July orientation programs were held.
- Finally, one of the highlights of the year is the annual Mind Match competition, a college-bowl type event in which teams representing our living-learning communities square off for bragging rights over which team is the smartest. This year's event will take place on April 8 at 7 p.m. in Wiley Arts & Sciences.

Vice-Chairperson McGarvey thanked Dr. Sablo for his report and asked if there were any questions. Trustee Horan inquired how many wrestlers would be going to St. Louis to compete at the NCAA Wrestling Championships. It was determined that Edinboro University had eight qualifiers who would be competing for a national championship title.

On behalf of Trustee Thomas who could not attend the meeting, Vice-Chairperson McGarvey reminded Council members of the upcoming Spring PACT Conference to be held in Harrisburg April 1-3. She encouraged Council members to attend conference as well as be a part of the System's 25th Anniversary celebration.

Vice-Chairperson McGarvey took the opportunity to formally introduce and acknowledge the presence Edinboro University Legal Counsel Jacqueline Barnett. She also thanked her for the informative presentation made earlier that afternoon regarding pertinent changes made to the Right to Know Law.

The Vice-Chair noted that Chairman Shields will be in contact with individual Council members in an effort to appoint a Nominating Committee. In accordance with the Council's By-Laws, the Nominating Committee will present its recommended slate of officers for review and action by the Council at their next quarterly business meeting on Monday, June 15. The Council's next conference session will be held on Monday, April 20, 2009.

In closing the business meeting, Vice-Chairperson McGarvey took the opportunity to thank Janet Bowker and Beth Zewe for hosting today's meeting at the Porreco Center. She noted that it was both an informative and delightful day. A motion for adjournment was made by Trustee Cacchione and seconded by Trustee Manning. The March 16 meeting officially adjourned at 7:38 p.m.

Respectfully submitted,

Sherri A. Galvin
Assistant to the President
and Recording Secretary

(This section contains a large block of mirrored, illegible text, likely bleed-through from the reverse side of the page.)

**Edinboro University of Pennsylvania
Council of Trustees**

2009-2010 Schedule of Meetings

Monday, August 24, 2009	1:00 p.m. 4:30 p.m. 6:00 p.m.	Retreat/Conference Session Dinner Session w/President Brown Quarterly Business Meeting
Monday, October 26, 2009	4:30 p.m. 6:00 p.m.	Dinner Session w/President Brown Quarterly Business Meeting
Friday, December 11, 2009	10 a.m. – 2 p.m.	Retreat/Conference Session (working lunch included)
Monday, March 15, 2010	4:30 p.m. 6:00 p.m.	Dinner Session w/President Brown Quarterly Business Meeting
Monday, April 19, 2010	2-6:00 p.m.	Retreat/Conference Session (working dinner included)
Monday, June 14, 2010	3:00 p.m. 4:30 p.m. 6:00 p.m.	Annual Inspection of Facilities Dinner Session w/President Brown Quarterly Business Meeting

All quarterly business meetings to be held at Van Houten Dining Hall/South

Schedule adopted at March 16, 2009, Council meeting

RESOLUTION
Certification - SSHE Board of Governors Policy 1985-04

The Council of Trustees of Edinboro University of Pennsylvania, upon recommendation of President Jeremy D. Brown, hereby certifies, as per Board of Governors Policy 1985-04, that the following organizations make a financial contribution to the University or provide similar benefits on a regular basis:


- Edinboro University of Pennsylvania Alumni Association
- Edinboro University Foundation, Inc.
- Edinboro University Services, Inc.


The Council of Trustees of Edinboro University of Pennsylvania also certifies that, to the best of its knowledge, information and belief, no University employee serves as a member of the Board of these affiliated organizations nor does any employee of the University vote, govern or otherwise risk adverse interest through such service.


The Council of Trustees also certifies that, to the best of its knowledge, information and belief, the affiliated organizations are in compliance with the Board of Governors Policy 1985-04 in that they exist solely for the benefit of the University, they require an annual external audit of their funds and provide copies of their audit reports to the University and the Office of the Chancellor, and they make financial contributions or similar benefits to the University on a regular basis satisfactory to this Council of Trustees and to the President.

A copy of a statement by the University's chief financial officer summarizing both the direct University support provided to the affiliated organizations and the contributions made by the affiliated organizations to the University covered in this certification is attached hereto and made a part hereof.

As approved by action of the Council of Trustees during the quarterly meeting held on Monday, March 16, 2009, at Edinboro, Pennsylvania.


 Harold C. Shields, Chairperson
 Council of Trustees
 Edinboro University of Pennsylvania


 Jeremy D. Brown, President
 Edinboro University of Pennsylvania


 Raymond L. Dombrowski, Secretary
 Council of Trustees
 Edinboro University of Pennsylvania

SEAL



EDINBORO UNIVERSITY
OF PENNSYLVANIA

Gordon J. Herbst
Vice President, Finance and Administration
Edinboro, PA 16444
(814)732-2585
Fax (814)732-2756
Herbst@edinboro.edu

MEMO TO: University Department Heads
FROM: Gordon J. Herbst, Vice President, Finance and Administration
DATE: March 18, 2009
SUBJECT: Fee Schedule

Herbst
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Herbst

On March 16, 2009, the Edinboro University Council of Trustees approved the 2009-10 fee schedule for the University. I am enclosing a copy of the approved fees for your information.

Please note that any publication of fees requires prior approval by the Vice President for Finance and Administration, in case of any changes.

Thank you.

enclosure

EX-101
EX-101
EX-101

Mandatory Fees - per semester (Fall/Spring)

Instructional Service Fees	- Undergraduate	10% of Tuition
	- Graduate	15% of Tuition
University Center	- Full-time	250.00
	- Per credit hour, undergraduate	21.00
	- Per credit hour, graduate	28.00
Health Center	- Full-time	80.00
	- Per credit hour, undergraduate	6.75
	- Per credit hour, graduate	n/a
Student Activity Fee	- Full-time	170.19
	- Per credit hour, undergraduate	14.18
	- Per credit hour, graduate	n/a

Mandatory Fees - Summer 2010 semester (per credit, PA resident)

Instructional Service Fees	- Undergraduate	10% of Tuition
	- Graduate	15% of Tuition
University Center	- Undergraduate	21.00
	- Graduate	28.00
Health Center	- Undergraduate	6.75
	- Graduate	n/a
Student Activity Fee	- Undergraduate	10.00
	- Graduate	n/a

Room & Board

Per Semester (Fall/Spring)

Double Room, per person (2 @room)		\$ 2,390.00	
Double Room, per night		23.00	
Private Room, (1 @room)		3,585.00	
Private Room, per night		34.00	
Guest Room, per night single occupancy		20.00	
Guest Room, per night double occupancy		30.00	
	<u>Meal Plan</u>	<u>Flex</u>	
Food, 19 meals-residence hall	\$1,175.00	\$150.00	\$ 1,325.00
Food, 14 meals-residence hall	\$1,025.00	\$150.00	1,175.00
Food, 10 meals-residence hall	\$935.00	\$150.00	1,085.00
Food, 5 meals	\$580.00	\$150.00	730.00
Block 125 meals	\$900.00	\$150.00	1,050.00
Block 75 meals	\$595.00	\$150.00	745.00
Flex meals only (commuters only)		\$100.00	

Summer 2010 session (per week)

Room - Double	\$160.00
- Private	239.00
Food - 14 meals	78.00
Food - 10 meals	72.00

EDINBORO UNIVERSITY OF PENNSYLVANIA
2009-2010 FEES

Service Fees

Application	\$30.00
Competency Exam (per semester hour)	25.00
Credentials (additional \$1.00)	3.00
Computer Lab Printing	5.00
Distance Learning Fee	120.00
Duplicating: External/internal	0.10/.04
Late Registration	\$25.00 - \$100.00
Life Experience Center:	
Preliminary Application	25.00
Evaluation	100.00
Life Experience (per semester hour)	25.00
Orientation Fee	\$20.00 - \$70.00
Payment Plan - Semester Fee	40.00
- Late Fee	15.00
Physical Exam Fee - basic	25.00
- advanced	50.00
Transcript Fee	4.00
Traffic Incident Report Requests	10.00
Vehicle Registration - per year	25.00
- replacement	5.00
Withdrawal (@class after 2nd week, excludes 1st semester freshmen)	25.00

Fines & Penalties

Distance Learning Extended Time Penalty	25.00
Library Fines (per day)	0.15 per day plus \$1.00
Lost Key - single	20.00
- master	50.00
Moving Violation	50.00
Parking Violations	15.00
Parking Violations - Late Fee	5.00
Parking Violation - Blocking Emergency Device	50.00
Parking Violation - Boot Removal	25.00
Returned Check	20.00

**Edinboro University of Pennsylvania
Council of Trustees
Monday, March 16, 2009**

RESOLUTION

To approve Edinboro University of Pennsylvania's undertaking of a University Auxiliary - financed capital facilities project for the demolition of Ghering Health and Wellness Center.

WHEREAS, Edinboro University of Pennsylvania has demonstrated a need for construction of new health center; and

WHEREAS, the Edinboro University Foundation will provide a viable financial plan for funding, construction and operation of new health center; and

WHEREAS, the Council will ensure that fees will be established at such rates as to finance the project adequately; and


NOW, THEREFORE, BE IT RESOLVED, that we, the Council of Trustees, approve the undertaking of a University Auxiliary-financed capital facilities project for the demolition of Ghering Health and Wellness Center.



Harold C. Shields, Chairperson
Council of Trustees
Edinboro University of Pennsylvania



Jeremy D. Brown, President
Edinboro University of Pennsylvania



Dr. Raymond L. Dombrowski, Secretary
Council of Trustees
Edinboro University of Pennsylvania

SEAL

FOR COUNCIL OF TRUSTEES MEETING

March 16, 2009

6 p.m.

Program Proposals

Attachment #5

	Name of Program	Description of Revisions/Reasons
1	<p align="center">Associate of Arts – Human Services – Developmental Disability Specialist (Program Revision)</p>	<p>Recommended at February 9, 2009, Senate:</p> <p>Courses are recommended to fulfill the Core. Those courses count toward a BSEd in Special Education (P-8) and Early Childhood (P-4). The courses in the area of specialization have been selected from the previously approved courses in Special Education (P-8) and Early Childhood (P-4). The program has been designed to comply with Chapter 49-2. The courses permit an AA degree graduate to move seamlessly into the BSEd program, with all Core courses meeting the requirements.</p>
2	<p align="center">Associate of Science – Computer Science (Program Revision)</p>	<p>Recommended at February 9, 2009, Senate:</p> <p>Changed required MATH 260, Element of Statistics, to MATH 300, Applied Statistical Methods and Data Analysis. In addition, the prerequisite for MATH 208 is MATH 105 or acceptable placement; therefore, we are replacing the skill requirement of MATH 104 or higher with MATH 105, College Algebra. New Math course is created for CSCI students (MATH 300), and a different Math skill requirement.</p>
3	<p align="center">Bachelor of Science – Computer Science (Program Revision)</p>	<p>Recommended at February 9, 2009, Senate:</p> <p>BSCS Application: Changed required MATH 260 and MATH 360 to MATH 300 and 3 credits Free elective;</p> <p>BSCS – Theoretical: changed required MATH 350 to MATH 300</p> <p>Added Science requirement to fulfill ABET (Accreditation Board for Engineering and Technology) accreditation requirement for one year of Science coursework as stated in ABET Computer Science criterion 5.b.2;</p> <p>Added CSCI 408 as a required CS course; Changed CSCI 480 from 1 credit to 3 credits; To accommodate the changes, reduced CS Electives and Free Electives, moved 6 credits of the Math requirement to distribution III.</p> <p>New Math course was created for CSCI students (MATH 300);</p> <p>BSCS – theoretical: needed revisions to meet the ABET accreditation requirements.</p>

FOR COUNCIL OF TRUSTEES MEETING

March 16, 2009

6 p.m.

Program Proposals

4	<p>Bachelor of Science – Computer Science – Game and Virtual World Development Track (Program Revision)</p>	<p>Recommended at University Senate on September 22, 2008 as BSCS Game Development Track; Senate was informed on December 1, 2008 of change of title)</p> <p>Adding the Game and Virtual World Development track to the Bachelor of Science – Computer Science program. Game design and implementation is a very popular topic in computer science. It is our hope that this new track will attract strong computer science students to the BSCS program. BSCS currently has two tracks: application track and theoretical track.</p>
5	<p>Bachelor of Science in Education – Early Childhood Education (Program Revision)</p>	<p>Recommended at December 1, 2008, Senate:</p> <p>The proposed program revision is a direct result of the change in certification requirements mandated by the Commonwealth of Pennsylvania. All courses within the program meet guidelines determined by Chapter 49 of the Pennsylvania Department of Education.</p>
6	<p>Bachelor of Science in Education – Special Education P-8 (Program Revision)</p>	<p>Recommended at December 1, 2008, Senate:</p> <p>The revision meets the new PDE requirements of Chapter 49-2. It is created to provide certification in Special Education in conjunction with either Early Childhood P-4 certification or Middle Level 4-8 certification. It replaces the current Special Education K-12 certification.</p>
7	<p>Minor in Special Education (Program Revision)</p>	<p>Recommended at February 9, 2009, Senate:</p> <p>The new minor in special education will now be 18 credits of required courses. The courses are chosen from those designed to meet the requirements of Chapter 49-2.</p>

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<p align="center">8</p>	<p align="center">Graduate Certificate in Conflict Management (Program Revision)</p>	<p>Recommended at December 1, 2008, Senate:</p> <p>The original Certificate in Conflict Management included COMM 540, <i>Managing Public Relations</i>, which was changed to JOUR 540 in a recent curriculum revision and COMM 640, <i>Small Group Communication</i>. They are replaced in this version COMM 685, <i>Crisis Management</i>, a proposed new course, and COMM 725, <i>Intercultural and International Communication</i>. We propose to offer all courses through distance education (I-Net). Currently, only COMM 675 is offered via I-Net. Finally, whereas the original Certificate constituted 15 hours (four required courses and one elective), we propose to reduce the requirement to 12 hours (four required courses) to enable students to complete the Certificate in one year (two semesters and two summer sessions). All courses will be offered on a rotating basis annually.</p> <p>In the four years since its inception, the Certificate in Conflict Management has served primarily as a program that students in the Master of Arts in Communication Studies (MACS) program have added. Approximately thirty students have added it during that period. Several former students report that it has helped them obtain employment and that the competencies learned serve them well in their workplaces.</p> <p>The on-line environment will bring the Certificate into competition with other Conflict Management and Conflict Resolution programs.</p>
<p align="center">9</p>	<p align="center">Bachelor of Science in Education – Middle Level Program Option 1 Social Studies Concentration (New Program)</p>	<p>Recommended at December 1, 2008, Senate:</p> <p>The program was designed following the guidelines set forth by the Pennsylvania Department of Education as well as NCATE and National Middle School Association Standards for Initial Level Teacher Preparation. This program further meets the 123 hour credit limitation requirements. All of the Professional Core Courses provide opportunities for teacher candidates to learn more about the developmental levels of the young adolescent. The courses and fieldwork significantly address accommodations and adaptations for diverse students and English Language Learners. New Middle Level (grades 4-8) Teacher Education program per state teaching certification requirements (Meets guidelines for Pennsylvania Department of Education Chapter 49.)</p>

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<p>10</p>	<p>Bachelor of Science in Education – Middle Level Program Option 1 English/Language Arts & Reading Concentration (New Program)</p>	<p>Recommended at December 1, 2008, Senate:</p> <p>The program was designed following the guidelines set forth by the Pennsylvania Department of Education as well as NCATE and National Middle School Association Standards for Initial Level Teacher Preparation. This program further meets the 123 hour credit limitation requirements. All of the Professional Core Courses provide opportunities for teacher candidates to learn more about the developmental levels of the young adolescent. The courses and fieldwork significantly address accommodations and adaptations for diverse students and English Language Learners. New Middle Level (grades 4-8) Teacher Education program per state teaching certification requirements (Meets guidelines for Pennsylvania Department of Education Chapter 49.)</p>
<p>11</p>	<p>Bachelor of Science in Education – Middle Level Program Option 1 Mathematics Concentration (New Program)</p>	<p>Recommended at December 1, 2008, Senate:</p> <p>The program was designed following the guidelines set forth by the Pennsylvania Department of Education as well as NCATE and National Middle School Association Standards for Initial Level Teacher Preparation. This program further meets the 123 hour credit limitation requirements. All of the Professional Core Courses provide opportunities for teacher candidates to learn more about the developmental levels of the young adolescent. The courses and fieldwork significantly address accommodations and adaptations for diverse students and English Language Learners. New Middle Level (grades 4-8) Teacher Education program per state teaching certification requirements (Meets guidelines for Pennsylvania Department of Education Chapter 49.)</p>

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<p align="center">12</p>	<p align="center">Bachelor of Science in Education – Middle Level Program Option 1 Science Concentration (New Program)</p>	<p>Recommended at December 1, 2008, Senate:</p> <p>The program was designed following the guidelines set forth by the Pennsylvania Department of Education as well as NCATE and National Middle School Association Standards for Initial Level Teacher Preparation. This program further meets the 123 hour credit limitation requirements. All of the Professional Core Courses provide opportunities for teacher candidates to learn more about the developmental levels of the young adolescent. The courses and fieldwork significantly address accommodations and adaptations for diverse students and English Language Learners. New Middle Level (grades 4-8) Teacher Education program per state teaching certification requirements (Meets guidelines for Pennsylvania Department of Education Chapter 49.)</p>
<p align="center">13</p>	<p align="center">Bachelor of Science in Education – Middle Level Program Option 2 Math & English/Language Arts/Reading Concentration (New Program)</p>	<p>Recommended at December 1, 2008, Senate:</p> <p>The program was designed following the guidelines set forth by the Pennsylvania Department of Education as well as NCATE and National Middle School Association Standards for Initial Level Teacher Preparation. This program further meets the 123 hour credit limitation requirements. All of the Professional Core Courses provide opportunities for teacher candidates to learn more about the developmental levels of the young adolescent. The courses and fieldwork significantly address accommodations and adaptations for diverse students and English Language Learners. New Middle Level (grades 4-8) Teacher Education program per state teaching certification requirements (Meets guidelines for Pennsylvania Department of Education Chapter 49.)</p>
<p align="center">14</p>	<p align="center">Bachelor of Science in Education – Middle Level Program Option 2 Math and Science Concentration (New Program)</p>	<p>Recommended at December 1, 2008, Senate:</p> <p>The program was designed following the guidelines set forth by the Pennsylvania Department of Education as well as NCATE and National Middle School Association Standards for Initial Level Teacher Preparation. This program further meets the 123 hour credit limitation requirements. All of the Professional Core Courses provide opportunities for teacher candidates to learn more about the developmental levels of the young adolescent. The courses and fieldwork significantly address accommodations and adaptations for diverse students and English Language Learners. New Middle Level (grades 4-8) Teacher Education program per state teaching certification requirements (Meets guidelines for Pennsylvania Department of Education Chapter 49.)</p>

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15	<p>Bachelor of Science in Education – Middle Level Program Option 2 Science & English/Language Arts/Reading Concentration (New Program)</p>	<p>Recommended at December 1, 2008, Senate:</p> <p>The program was designed following the guidelines set forth by the Pennsylvania Department of Education as well as NCATE and National Middle School Association Standards for Initial Level Teacher Preparation. This program further meets the 123 hour credit limitation requirements. All of the Professional Core Courses provide opportunities for teacher candidates to learn more about the developmental levels of the young adolescent. The courses and fieldwork significantly address accommodations and adaptations for diverse students and English Language Learners. New Middle Level (grades 4-8) Teacher Education program per state teaching certification requirements (Meets guidelines for Pennsylvania Department of Education Chapter 49.)</p>
16	<p>Bachelor of Science in Education – Middle Level Program Option 2 Math & Social Studies Concentration (New Program)</p>	<p>Recommended at December 1, 2008, Senate:</p> <p>The program was designed following the guidelines set forth by the Pennsylvania Department of Education as well as NCATE and National Middle School Association Standards for Initial Level Teacher Preparation. This program further meets the 123 hour credit limitation requirements. All of the Professional Core Courses provide opportunities for teacher candidates to learn more about the developmental levels of the young adolescent. They also address the philosophical foundations of developmentally responsive middle schools. The courses and fieldwork significantly address accommodations and adaptations for diverse students and English Language Learners. New Middle Level (grades 4-8) Teacher Education program per state teaching certification requirements (Meets guidelines for Pennsylvania Department of Education Chapter 49.)</p>

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17	Bachelor of Science in Education – Middle Level Program Option 2 Science & Social Studies Concentration (New Program)	Recommended at December 1, 2008, Senate: The program was designed following the guidelines set forth by the Pennsylvania Department of Education as well as NCATE and National Middle School Association Standards for Initial Level Teacher Preparation. This program further meets the 123 hour credit limitation requirements. All of the Professional Core Courses provide opportunities for teacher candidates to learn more about the developmental levels of the young adolescent. They also address the philosophical foundations of developmentally responsive middle schools. The courses and fieldwork significantly address accommodations and adaptations for diverse students and English Language Learners. New Middle Level (grades 4-8) Teacher Education program per state teaching certification requirements (Meets guidelines for Pennsylvania Department of Education Chapter 49.)
18	Bachelor of Science - Nutrition (Program Revision - Moratorium)	Recommended at December 1, 2008, Senate: The Bachelor of Science in Nutrition (BSN) is slated for closure in the Summer of 2009. Accordingly, the Nutrition Program needs to be placed on moratorium. The BSN degree is a cooperative degree program between Edinboro University of Pennsylvania, Gannon University and Mercyhurst College. In 2006, Mercyhurst College indicated it no longer wanted to participate in this degree program.
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