

MINUTES
Edinboro University of Pennsylvania
Council of Trustees Meeting
Monday, August 24, 2009
Van Houten Dining Hall – North

Prior to the start of the day's study/retreat session, new Council members Joshua Bow (student representative) and Daniel Higham participated in a New Trustee Orientation Session with Provost Pearl Bartelt (Academic Affairs), Vice President Gordon Herbst (Finance and Administration) and Interim Vice President Kahan Sablo (Student Affairs). Following the conclusion of this session, new Council members lunched with President Jeremy D. Brown. At 1:00 p.m., new Trustees Bow and Higham joined Chairman Shields and other members of the Council for a brief 30 minute Executive Session. The Executive Session was held in the Crawford Center Conference Room and served to form the Presidential Evaluation Committee as well as review the timeline and process. This year's review will be a "formal" evaluation and will require the naming of an external consultant who will assist the Council in the completion of its task. At 1:30 p.m., President Brown, Executive Assistant to the President Kim Fabrizio, Vice President Gordon Herbst and Assistant Vice President for Communications and Marketing Amy Neil, joined Council members for the delivery of a presentation which covered the following topic areas:

- Mission, Vision and Values
- Enrollments
- Marketing - Legislative Breakfast
- Budget
- Physical Plant
- Edinboro University in Erie – The Porreco Center
- PMI Affiliation
- Distance Learning
- Committee Assignments
- Exit Interview of Student Trustee
- Council of Trustees' Budget

After the presentation and discussion of above items, the Council adjourned to the President's Suite located in Van Houten Dining Hall to dine with President Brown. Open discussions continued during the meal session. Following dinner, Council members along with President Brown adjourned to the public meeting location (Van Houten North Dining Hall).

At 6:04 p.m., Chairperson Shields convened the public quarterly business meeting of the Edinboro University of Pennsylvania Council of Trustees. He requested the Recording Secretary, Sherri Galvin, to conduct Roll Call. The following Council members were in attendance:

- Mr. Joshua Bow (newly appointed student representative)
- Dr. Joseph Cacchione
- Dr. Raymond Dombrowski
- Mr. John Evans
- Mr. Daniel Higham (newly appointed Council member)
- Mr. John Horan

Catherine Manning, SSJ
 Mrs. Virginia McGarvey
 Mr. John Pulice
 Mr. Harold Shields
 Mr. Harry Thomas

Noting that a quorum was present, Chairman Shields introduced the two newest members of the Edinboro University Council. He asked each to say a few words. First, Dan Higham was acknowledged. The Chair stated that many know him as past president of the Alumni Association and an active member of the Edinboro campus community for many years. Also, Joshua Bow was announced as the newly appointed student representative to the Council. Chairperson Shields noted Joshua as a fine upstanding member of the campus community. Both Trustees Bow and Higham stated that it was a privilege to be a part of the Edinboro University Council of Trustees. They look forward to being active, contributing members of the Council. Trustee Bow noted that he was particularly honored to be representing the student population. The Chair thanked both and indicated that he look forward to their input and support over the next few years.

In addition to President Brown, the following individuals were in attendance at the public meeting:

Dr. R. Scott Baldwin, Dean of Graduate Studies and Research
 Dr. James Bolton, Interim Dean of Education
 Dr. Pearl Bartelt, Provost and Vice President for Academic Affairs
 Mr. Sid Booker, Associate Vice President for Human Resources and Faculty Relations
 Mr. Terrence Carlin, Associate Vice President for Partnerships and Development
 Dr. Donald Dilmore, Associate Vice President for University Libraries
 Ms. Kimberly Fabrizio, Executive Assistant to the President
 Ms. Sherri A. Galvin, Assistant to the President and Recording Secretary
 Dr. Susan Hegel, Associate Vice President for Academic Affairs
 Mr. Gordon Herbst, Vice President for Finance and Administration
 Dr. Jean Jones, President – Local APSCUF
 Dr. Andrew Lawlor, Associate Vice President for Technology & Communications
 Ms. Jamie Lutz – President – Student Government Association
 Ms. Amy Neil, Assistant Vice President for Communications and Marketing
 Ms. Coleen Panko, Coordinator of Special Events
 Mr. Jeff Pinski, Associate Director of Public Relations and Marketing
 Mr. Jon Pulice, Director of Alumni Relations and Executive Director of the
 Alumni Association
 Dr. Eric Randall, Dean of Science, Management and Technology
 Dr. Kahan Sablo, Interim Vice President for Student Affairs and Dean of Student Life

Chairperson Shields then moved on to the next agenda item, Old Business. He noted that the Minutes from the June 15, 2009, business meeting had been presented for review and approval. The Chair solicited concerns, comments, corrections or additions. Hearing none, he entertained a motion for approval of the Minutes from the meeting held on June 15. **It was voted**, on motion of Trustee Dombrowski, seconded by Trustee Pulice to approve the Minutes from the June 15, 2009, meeting as presented. The motion carried with the unanimous approval by the Council.

Next, the Chair called for comment(s) from the public in attendance. Noting no movement to the microphone by members of the public, Chairperson Shields continued with the next item of business – President Brown’s Report to the Council of Trustees.

President Brown thanked Chairperson Shields and proceeded to highlight several items that have been taking place over the summer months and events that will be taking place in the coming weeks as the semester get underway. First and foremost, President Brown noted annual U.S. News & World Report rankings which became public this past week. He noted that Edinboro University moved up from the 4th Tier to the 3rd Tier for *Best Universities Offering Undergraduate and Master’s Degree Programs*. Similarly, the university received recognition ranking us 4th overall in the Northern Region amongst universities offering undergraduate and master’s degree programs in the category of *Students Who Graduated with the Least Amount of Debt*. The President noted Edinboro was the only PASSHE university so named in that category. President Brown feels this reflects that Edinboro University students receive a quality education at the fraction of the cost of private and state-related institutions. He noted that the university’s summer conference on Innovation in Higher Education was held on August 20. As part of that program, President Brown revealed the new Mission, Vision and Values statements that were developed as the result of a campus-wide and external campus constituent participation. The President took the opportunity to read these statements aloud. For the record:

Mission Statement

Edinboro University, a community where intellectual engagement and opportunity challenge and empower individuals. We are inspired to serve and lead as active citizens of our global society through collaborative learning experiences emphasizing campus activities, community outreach, and practical applications. These factors combine to ignite the excitement of discovery and create a thirst for life-long learning and a pursuit of excellence.

Vision Statement

To become an internationally recognized university known for innovation, leadership and commitment to excellence.

Values

Opportunity, Excellence, Respect, Integrity and Leadership

President Brown then provided a brief update on the status of the state budget. He noted that we, like many others, continue to wait on the passage of said budget. The university and its staff members are also concerned for our students who will be arriving to our campus this weekend who perhaps are waiting for news from the state financial aid agency, PHEAA, to learn what their financial aid package will be for the coming year. The President noted proactive steps have been taken to ensure decisions and delays at the state level will not negatively impact a student’s enrollment. The appropriate offices have worked to identify and contact over 2,500 students who we believe rely on PHEAA grants. An informational web page has been set up to answer frequently asked questions and email/letters directed to affected students. Faculty and staff have also been kept abreast so that they can offer assistance and direct students accordingly. Staff continue to work very hard on a case-by-case basis to mitigate and minimize the impact felt by students. Despite the state of the economy, President Brown noted that we do expect to increase aid to students from various sources by some \$2 million during the fall term for a total of \$67 million. The good news is that the current economy has not had a negative impact on

enrollment. Over 1,500 students have attended offered orientation sessions. In fact, he noted that it was necessary to add an additional session. As of today, returning students including new freshman and transfers who have registered sums to be 6,391. Additionally, graduate headcount is at 1,690 which shows a 20% increase and applications are still coming in. Thus far, the university has surpassed the 8,000 enrollment mark – actually 8,080 students to be exact. President Brown stated we are on track to have the largest incoming class of new students in the last 17 years. Over 660 new and transfer students have come from Erie – a 16% increase compared to last year. Of course, the increase in students will impact services on campus. The President reported that the Highlands at Edinboro University housing project has a Phase I occupancy rate of close to 100%, and we are growing a waiting list. He noted that all other housing areas on campus minus Towers are filled to 88% of capacity. Next, President Brown talked about the number of students who opted to schedule instruction online which was 717. This year we are projecting over 1,000 online students – a nearly 40% increase compared to last year. In addition to charting new territory in online enrollments, we continue to experience record graduate enrollment. President Brown also noted with interest the following statistics:

- 73% of entering bachelor's degree-seeking freshman students have a high school GPA of +3.0 or higher;
- nearly 40% of the above-referenced group have GPA's of 3.5 or higher; and
- more than 170 entering freshman have combined SAT math and critical reading scores of 1,100 or higher.

President Brown also noted that the campus continues to grow, providing students with state-of-the-art facilities. Currently, we are at the center of a five-year window in which some \$200 million has been or will be spent on major campus academic, recreational and housing projects. Scranton Hall has been completely demolished. Buildings 3 and 4 of the new student housing project opened this fall. Plans to break ground for Phase II of The Highlands student housing project (buildings 5-8) could occur as early as this fall. Despite previous delays, the dome should be ready and open by mid-fall. President Brown stated that the concrete was poured earlier this summer and the floor was laid last week. Edinboro University's latest construction efforts were featured in the summer edition of *DDC (Design, Development and Construction Journal)* – a national, professional building trade magazine. Similarly, our Office for Students with Disabilities (OSD) received accolades in the August issue of *PN/Paraplegia News* magazine for its ongoing efforts to promote accessibility. This publication is published by the Paralyzed Veterans of America. Chairman Shields thanked President Brown for his informative report. He also took the opportunity to share and paraphrase an earlier comment made by Trustee Manning during the dinner session wherein she noted that while noteworthy news and statistics are very important to a university, it is also significant when recognition is given by peer periodicals and the university's name is included in those publications.

Next, the Chair requested Mr. Gordon Herbst, Vice President for Finance and Administration, to provide a report on behalf of Council's Finance and Administration Committee, and present related items for review and action. Mr. Herbst noted that Council members were briefed on matters affecting the university's budget for 2010 and discussed proposed changes to help balance that budget. Insofar as action items are concerned, Vice President Herbst reminded Council members that the Contracts and Purchases orders are listed at the encumbered amounts for the fiscal year as opposed to payment amounts. He moved that the Council approve President Brown's recommendation to approve the Contracts and Purchases presented for review. Trustee Thomas inquired about the "encumbered" amounts recorded for

utilities, specifically Penelec and National Fuel, and how they compared historically. Vice President Herbst noted somewhat of a “savings” in terms of utilization of utilities. In other words and because of our efforts and investment in ESCO (energy savings initiatives), the university is experiencing less utilization of utilities in terms of quantity used. Presently, the fee structure is climbing slightly and will expect it to climb further when industry deregulation comes into effect next year. He further noted that all things being equal, “yes” the figures noted are about the same as last year. Similarly, Trustee Horan asked about the amounts encumbered for water and sewer and how it compared to last year. Again, Vice President Herbst noted a reduction in terms of usage due to the installation of new fixtures, water closets that don’t shed as much water, etc. Given the university’s new five-year contract with the Borough of Edinboro, increased costs have been built in. Trustee Horan next inquired if these accounts (water and sewer) were metered. Mr. Herbst responded that in most cases the water and sewer usage is metered. The completion of the new student housing project has required that utilities cost be broken out from the remainder of the campus. Therefore, an estimate was used due to the changes in enrollment, shifting of residential patterns from campus-owned buildings to privatized housing. Trustee Horan was also surprised by the fact that the sewage rate is approximately twice that of the water. Vice President Herbst confirmed the accuracy of this observation. **It was voted**, on motion of Trustee McGarvey, seconded by Trustee Manning to accept President Brown’s recommendation for approval of the Contracts and Purchases as reviewed for the period June 1, 2009 through July 31, 2009. The motion carried with unanimous approval by the Council.

For the record, Vice President Herbst noted several pages of personnel transactions. These transactions were presented to the Council for informational purposes and have taken place since the last regular business meeting held on June 15, 2009. These included:

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Blanchet, Dr. Paul G., part-time, temporary (25%), Assistant Professor, Speech, Language and Hearing Department, Fall 2009 semester, contingent upon enrollment at \$7,765.29 effective August 29, 2009.

Boykin, Ms. Jennifer, regular, full-time, PASSHE Manager, Grade 150, Coordinator of Conferences and Camps, Presidents Office, at \$36,166.00 effective August 29, 2009.

Cerminara, Mr. Kyle, regular, part-time (50%), Assistant Non-faculty Wrestling Coach, Athletic Department, at \$18,000.00 from August 3, 2009 through August 2, 2010.

Chan, Mr. James, regular, full-time, Assistant Non-faculty Women’s Volleyball Coach, Athletic Department, at \$30,000.00 effective July 27, 2009.

Claster, Mr. Samuel M., full-time, temporary, Instructor, Sociology Department, 2009-10 academic year, contingent upon enrollment at \$43,072.35 effective August 29, 2009.

Conlon, Ms. Yvonne, full-time, temporary, Instructor, Early Childhood and Special Education Department, Fall 2009 semester, contingent upon enrollment at \$21,536.18 effective August 29, 2009.

Cordell, Ms. Linda, full-time, temporary, Instructor, Art Department, 2009-10 academic year, contingent upon enrollment at \$45,225.97 effective August 29, 2009.

Cox Sr., Mr. Ron E., regular, full-time, PASSHE Manager, Grade 170, Manager of Publications and Marketing in the Communications and Marketing Office, at \$51,000.00 effective June 13, 2009.

Deluccia, Mr. Timothy, part-time, temporary (50%), Instructor, Professional Studies Department, 2009-10 academic year, contingent upon enrollment at \$21,536.18 effective August 29, 2009.

continued – New Hires/Replacement/Continuations

Dixon-McCullum, Dr. Adrienne M., full-time, temporary, Assistant Professor, Professional Studies Department, 2009-10 academic year, contingent upon enrollment at \$49,861.80 effective August 29, 2009.

Durst, Ms. Brenda L., part-time, temporary (25%), Instructor, Speech, Language and Hearing Department, Fall 2009 semester, contingent upon enrollment at \$5,384.04 effective August 29, 2009.

Feil, Dr. Lisa V., part-time, temporary (50%), Assistant Professor, Professional Studies Department, 2009-10 academic year, contingent upon enrollment at \$24,930.90 effective August 29, 2009.

Flowers, Ms. Mary E., part-time, temporary (50%), Instructor, Early Childhood and Special Education Department, 2009-10 academic year, contingent upon enrollment at \$21,536.18 effective August 29, 2009.

Foley, Dr. David W., part-time, temporary (50%), Assistant Professor, Professional Studies Department, 2009-10 academic year, contingent upon enrollment at \$24,930.90 effective August 29, 2009.

Forrester, Mr. Kimber J., part-time, temporary (25%), Instructor, Communication and Media Studies Department, 2009-10 academic year, contingent upon enrollment at \$10,768.09 effective August 29, 2009.

Fuda, Ms. Jessica, part-time, temporary (50%), Instructor, Professional Studies Department, 2009-10 academic year, contingent upon enrollment at \$21,536.18 effective August 29, 2009.

Gillette, Mr. Matthew, part-time (25%), Assistant Non-faculty Football Coach, Athletic Department, at \$6,000.00 effective from July 18, 2009 through July 17, 2010.

Isaac, Mr. Brent D., full-time, temporary, Instructor, Art Department, 2009-10 academic year, contingent upon enrollment at \$43,072.35 effective August 29, 2009.

Kilburn, Mr. Korey, full-time, temporary, Instructor, Mathematics and Computer Science Department, 2009-10 academic year, contingent upon enrollment at \$43,072.35 effective August 29, 2009.

Kramer, Ms. Janice R., part-time, temporary (50%), Instructor, Professional Studies Department, Fall 2009 semester, contingent upon enrollment at \$10,768.09 effective August 29, 2009.

Leech, Ms. Lee Ann, full-time, temporary, Instructor, Nursing Department, 2009-10 academic year, contingent upon enrollment at \$43,072.35 effective August 29, 2009.

Lute, Mr. Charles E., part-time, temporary (33%), Instructor, Music Department, Fall 2009 semester contingent upon enrollment, at \$7,914.56 effective August 29, 2009.

Neil, Ms. Amy, regular, full-time, PASSHE Manager, Grade 210, Assistant Vice President for Communications and Marketing, at \$102,000.00 effective August 3, 2009.

Newman, Dr. Terry, part-time, temporary (50%), Assistant Professor, Professional Studies Department, 2009-10 academic year, contingent upon enrollment at \$24,930.90 effective August 29, 2009.

Perini, Ms. Julie K., full-time, temporary, Instructor, Art Department, 2009-10 academic year, contingent upon enrollment at \$43,072.35 effective August 29, 2009.

Peters, Mr. Clark D., Regular, full-time, PASSHE Manager, Grade 180, Deputy Police Chief, Police Department, at \$61,500.00 effective August 17, 2009.

Regan, Mr. Patrick, part-time, temporary (up to 50%), Instructor, Music Department, 2009-10 academic year, contingent upon enrollment. The salary will be based upon number of students enrolled and calculated at the rank of Instructor, effective August 29, 2009.

Riley, Ms. Linda, full-time, temporary, Custodial Worker 1, Facilities Department, at \$11.32 hourly effective June 12, 2009 through August 28, 2009.

continued – New Hires/Replacement/Continuations

Sallie, Ms. Jamie D., regular, part-time (50%), Assistant Non-faculty Women's Soccer Coach, at \$11,683.09 effective June 12, 2009 through June 11, 2010.

Sperry, Mr. Jarrin, part-time, temporary (50%), Instructor, Professional Studies Department, 2009-10 academic year, contingent upon enrollment at \$21,536.18 effective August 29, 2009.

Swick, Dr. John C., part-time, temporary (25%), Instructor, Business and Economics Department, Fall 2009 semester, contingent upon enrollment at \$5,384.05 effective August 29, 2009.

Tyler, Ms. Karen, part-time, temporary (50%), Instructor, Professional Studies Department, 2009-10 academic year, contingent upon enrollment at \$21,536.18 effective August 29, 2009.

Tysiachney, Mr. Joshua, part-time, temporary (25%), Instructor, Communication and Media Studies Department, 2009-10 academic year, contingent upon enrollment at \$10,768.09 effective August 29, 2009.

Williams, Ms. Kathleen, full-time, temporary, Assistant Athletic Trainer, Student Affairs Faculty, salary in accordance with the provisions of the relevant legislation and the CBA will be at the Instructor (Level Pay Range Q01, Pay Step 01) effective August 1, 2009 through February 27, 2010, or until the incumbent employee returns from leave.

Witowski, Dr. Lisa, part-time, temporary (50%), Assistant Professor, Professional Studies Department, 2009-10 academic year, contingent upon enrollment at \$24,930.90 effective August 29, 2009.

Youngblood, Ms. Constance, part-time, temporary (50%), Assistant Professor, Professional Studies Department, 2009-10 academic year, contingent upon enrollment at \$21,536.18 effective August 29, 2009.

Ziegler, Dr. John, full-time tenure track, Assistant Professor, Professional Studies Department, 2009-10 academic year, contingent upon enrollment at \$49,861.80 effective August 29, 2009.

RESIGNATIONS

Harris, Dr. Phillip D., Assistant Professor, Gerald P. Jackson Department of Academic Support Services, effective close of business August 24, 2009.

Mohamed, Dr. Ali N., Professor, Communication and Media Studies Department, effective close of business August 5, 2009.

Purves, Mrs. Lori R., part-time Nurse Aide, Office for Students with Disabilities, effective close of business July 28, 2009.

RETIREMENTS

Ickes, Mrs. Susan L., Clerk Typist 2, Academic Support Services Office, effective close of business June 19, 2009.

Pernisek Ms. Kathleen, Clerk Typist 2, Music Department, effective close of business July 17, 2009.

COACHING CONTRACT RENEWAL

Moore, Clifford W., regular, full-time, Assistant Non-faculty coach of Wrestling, Athletic Department, at \$46,853.65 effective September 11, 2009 through the close of business September 10, 2010.

RENEWED CONTRACT

Baldwin, Dr. R. Scott, Dean of Graduate Studies, contract extension through July 22, 2012.

Bartelt, Dr. Pearl, Provost and Vice President for Academic Affairs, contract extension through June 2010.

Randall, Dr. Eric A., Dean of Science, Management and Technology, contract extension through February 16, 2010.

Smith, Dr. Terry, Dean of Liberal Arts, contract extension through August 16, 2011.

CHANGE IN STATUS

Owens, Mr. Thomas H., from regular, full-time, Custodial Worker 2 to regular, full-time, Custodial Worker 1, Facilities Department at \$29,281.00 effective June 6, 2009.

LEAVE WITHOUT PAY

Dunn, Dr. James, Professor, Business and Economics Department, leave without pay with benefits, effective September 30, 2009 through October 1, 2009.

PROMOTION

Dillinger, Ms. Rosemary, from regular, full-time, Custodial Worker 1 to regular, full-time, Custodial Worker 2, Facilities Department at \$31,081.00 effective July 4, 2009.

In closing his report, Vice President Herbst had no report on behalf of the University Services Board since the Board had not met since the last Council meeting. He noted that he had no additional items to report.

Chairperson Shields thanked Vice President Herbst for the excellent report. He then asked Mr. Jon Pulice, Director of Alumni Relations and Executive Director of the Alumni Association, to come forward and deliver, in Vice President Whitehair's absence, the report on behalf of the University Advancement Committee. Mr. Pulice presented a Resolution for their review and action which acknowledged not only Head Coach Doug Watt's for his years of service and many accomplishments, but also named the Cross Country Course in his honor. For the record, Mr. Pulice presented the following Resolution:

**Naming of Cross Country Course
"Doug Watts Cross Country Course"**

Whereas, Doug Watts has coached men's cross country and track and field at Edinboro University since 1969 and women's cross country and track and field since 1985; and

Whereas, in cross country, Doug Watts has coached six national championship teams, four individual national champions, and 97 All-Americans, making him one of the most successful coaches in the U.S.; and

Whereas, in track and field, Doug Watts has coached five individual national champions and 106 All-Americans (in 15 different events), also making him one of the most successful coaches in the U.S.; and

Whereas, Doug Watts has emphasized academic achievement throughout these past 40 years, as reflected in high graduation rates, high team GPA, and frequent selection of his student-athletes and his teams to the Academic All-American list; and

Whereas, Doug Watts has been selected as the National Coach of the Year five times and was twice an Olympic coach nominee; and

Whereas, Doug Watts has served with distinction as past President of the NCAA II Track and Field Coaches Association and currently is on the Board of Directors of the USTFCCCA; then

BE IT RESOLVED, therefore, that the Edinboro University cross country course officially be named “Doug Watts Cross Country Course.”

Unanimously adopted by the Council of Trustees on this 24th day of August, 2009.

Chairperson Shields felt that the proposed recognition to be bestowed on Head Coach Watts was well-deserved. He has served the university for many years, has done well for this institution and produced many All-American athletes. It was voted, on motion of Trustee Thomas, seconded by Trustee Evans to approve the Resolution as presented which resolves that the university cross country course officially be named “Doug Watts Cross Country Course.” The motion carried with unanimous approval by the Council.

Next, Chairperson Shields asked Dr. Pearl Bartelt, Provost and Vice President for Academic Affairs, to deliver her report on behalf of the Academic Affairs Committee. She noted there were no curriculum-related action items this evening since the Curriculum Committee does not meet over the summer. For the record, there was only one informational item to report – the promotion of faculty to increased ranks effective Fall 2009. Provost Bartelt noted that this is a very detailed process which begins at the departmental level and moves forward through various stages of review, recommendation and ranking by a University-wide Committee comprised of peers. These included:

Instructor to Assistant

Ms. Victoria M. Hedderick
Mr. Peter J. Kuvshnikov

Department

Nursing
Physics and Technology

Assistant to Associate

Dr. Lenore T. Barbian
Mr. John D. Bavaro
Dr. Xin-Zhu J. Chen
Dr. Karen S. Eisenhart
Dr. Peter J. McLaughlin
Dr. Andrew J. Pushchak

History and Anthropology
Art
History and Anthropology
Geosciences
Psychology
Professional Studies

Associate to Full Professor

Dr. Robert B. Hass
Dr. Naod Kebede
Dr. Elisabeth W. Joyce
Dr. Pamela R. Lasher
Mr. John F. Lysak
Dr. Charlotte J. Molrine
Dr. Joseph F. Reese

English and Theatre Arts
Chemistry
English and Theatre Arts
Mathematics and Computer Science
Art
Speech, Language and Hearing
Geosciences

Provost Bartelt began her report with the introduction of Dr. James Bolton. She noted that Dr. Bolton is now serving as the Interim Dean of Education due to the retirement of Dr. Kenneth Adams on July 31. A round of applause ensued in recognition of his appointment and service in this capacity. Of significance is the change in the reporting line of academic support faculty from Student Affairs to Academic Affairs. Steps are being taken to set up academic support staff office more near their respective academic schools. The goal of this change is to influence the retention of "undecided" students. She reported that tutoring will now be under the purview of the academic departments. Provost Bartelt noted that summer enrollments had increased 63% as well as online courses. There were approximately 75 graduate and 31 undergraduate online courses offered and each did very well. Offices across campus have been active this summer and working to personally contact students who are eligible to register and have not done so – another example of retention efforts. She noted that departments are also working to increase the number of offerings during winter session. Externally funded grants and contracts increased by more than \$1 million this year. The university also joined with 12 other regional institutions and businesses to sponsor the Innovation Erie Design Competition. The winner of this competition, Ryan Bookhamer, was chosen by a panel of judges as having the top design. The award is conditional on his being accepted into the Art Incubator. Provost Bartelt also shared the exciting news that the third Chapter 49 program submitted to the Pennsylvania Department of Education (PDE) has also earned "special recognition status." The College Start Program at Edinboro University in Erie – The Porreco Center has increased. It began in the Fall 2008 with 73 students, adding 25 more in Spring 2009 and another 100 for this fall. Credit hours at Porreco have increased from 2,581 in Fall 2007 to more than 3,375 expected for this fall. Provost Bartelt reported that the university was notified in July by the CACREP (Council for Accreditation of Counseling-Related Educational Programs) of its accreditation of different counseling programs until 2014. Lastly, the fundraising component in support of the library, Friends of the Baron-Forness Library, held its annual outing/fundraiser at Erie's Jerry Uht Park on August 1. Attendees and supporters enjoyed a picnic dinner and watched a SeaWolves baseball game.

Chairperson Shields thanked Dr. Bartelt for the report and solicited Trustees for any questions or comments. Hearing none, the Chair moved on to the next committee report – Student Affairs. Interim Vice President Kahan Sablo also made an introduction that of Ms. Jamie Lutz who was elected to serve as the SGA (Student Government Association) President for the 2009-10 academic year. Jamie hales from Tionesta and is a junior majoring in political science. She plans to attend law school upon completion of her undergraduate studies at Edinboro. Dr. Sablo also reported that Jamie interviewed and will be appointed to fill one of the student vacancies on the PASSHE Board of Governors. Ms. Lutz also served as a Summer Orientation Leader and is well-versed about the campus. It is anticipated that she will do great things this year along with members of the SGA Executive Board. Jamie stood for recognition and a round of applause was afforded her. Interim Vice President Sablo reiterated the successfulness of the summer orientation sessions noting that data shows students who actually attend these sessions to perform better in their first year. Total, the Military Science Department/ROTC commissioned eight individuals to serve as officers in the U.S. Army, National Guard and Reserves. Twenty-five cadets have been awarded ROTC scholarships totaling ¼ million dollars in financial assistance. This department also experienced the loss of Lt. Colonel Patrick Clark who left the university ROTC program to attend War College. Dr. Sablo reported on his participation in the ROTC Leader's Training Course (LTC) held at Fort Knox (Kentucky). He noted that he learned to live like an ROTC cadet, cross a river on a rope bridge and repel a 45 ft. structure. Also, pending funding by SGA, the ROTC program is

facilitating the purchase of a canon to be fired off at home games when the Fighting Scots score touch downs. Dr. Sablo then reported on several athletic team accomplishments – namely the international victory by the United States U23 wheelchair basketball athletes who were coached by our own Jim Glatch. Edinboro University wheelchair basketball athletes Tommie Gray and Trevon Jennifer were team participants and represented the United States in Paris, France. Prior to claiming this international victory, a visit was made to veterans at the Walter Reed Army hospital where the athletes shared their abilities as wheelchair athletes with individuals who had been recently wounded. The football team is practicing hard in preparation for the August 29 opening day game against West Liberty. Dr. Sablo invited Council members to attend the first football game of the year. Other first games included: volleyball tournament on August 28 at Fairmont State; women's soccer match at Urbana on August 29 and the Cross Country Invitational at Buffalo State on September 5. In the Adult Student Services Department, the university has been approved by the Department of Defense to receive funding in support of military spouses' career advancements. Spouses of active military National Guard and reserve members are now eligible to receive an additional \$6,000 in support of careers that will help them persist throughout multiple relocations. Events that should be noted on Council members' calendars – Homecoming and Family weekends. Preparations are underway for Homecoming 2009 with the Disney theme – the Most Magical Place on Earth. The parade promises to be larger with the amount of current parade entries surpassing those from the previous year. Family Weekend will be somewhat "scary" as it will occur over Halloween weekend. All of the events will be tailored around that theme. Chairman Shields solicited any questions and/or comments. Hearing none, the Chair moved to the next agenda item.

The last informational report was delivered by Mr. Jon Pulice on behalf of Vice President Bruce Whitehair and members of the University Advancement Committee. He thanked Chairperson Shields for the opportunity to speak to the Council and noted the following divisional highlights:

- During fiscal year 2008-09, \$2,961,259 was raised which was the second best fundraising year in the history of the University. We have raised \$56,690 for fiscal year 2009-10.
- Fifty-five new funds were created during fiscal year 2008-09. So far this year, three new funds have been created including the *Birchard Family Scholarship for Non-Traditional Students*, the *Steve Emmett Memorial Scholarship*, and the *Dr. Carolyn J. Merry Geosciences Scholarship*.
- During fiscal year 2008-09, 44 major gifts in excess of \$10,000 were received. Two major gifts in excess of \$10,000 have been received and recorded in the new fiscal year 2009-10.
- The Edinboro University Foundation Board approved the following:
 - Renewal of a three-year term for Mr. Charles Haynes, Ms. Donna Nicholas, Ms. Diana Schaney, Mr. Ronald Steele and Dr. Cheryl Vicary.
 - 2009-2011 Slate of Officers:
 - Ms. Diana Schaney – Chair
 - Ms. Mary Schaaf – Vice Chair
 - Mr. Jim Scarpitti – Treasurer
 - Dr. Nancy Rung – Secretary.
 - Nomination of Mr. William Nichols, Sr. to the Board for a three-year term.
 - Special one-year renewal of Mr. Dennis Frampton.
 - Mr. Joseph Thayer concluded his service to the Board.

- The Alumni Association has engaged a contract with RuffaloCODY to manage this year's Phon-a-thon campaign, targeting approximately 33,000 prospects.
- Fulton Research and Consulting is conducting a feasibility study for the development of an Alumni Village.
- Lastly, the Presidential Scholarship Gala is scheduled for December 11, 2009, at the Bayfront Sheraton in Erie.

For the record, gifts-in-kind accepted by President Brown since the last Council business meeting held on June 15, 2009:

Bruce R. Baumgartner donated nine t-shirts as auction items for the Curly Halmi Game Dinner. The donor valued the in-kind gift at \$117.00.

Bruce R. Baumgartner donated a Baumgartner bobble head, a signed Rulon Gardner book, a signed Dan Hodge book, a signed "Legends of the Mat" book, two signed wrestling posters, and a Rulon Gardner picture as auction items for the Sports Memorabilia Auction. The donor valued the in-kind gift at \$113.00.

President Brown and Mrs. Rebeca Acuna donated plant bulbs for placement at various locations on campus and Commonwealth Residence. The donor valued the in-kind gift at \$56.99.

Mr. Dan Byler donated 280 insulating kiln bricks, 60 arch kiln bricks, 590 fire kiln bricks and two 28" x 11" shelves for use by the Art Department. The donor valued the in-kind gift at \$4,111.00.

The Erie Metropolitan Transit Authority donated the Automated Vehicle Locator (AVL) system and message board sign to Edinboro University. The donor valued the in-kind gift at \$194,242.00.

Ms. Carla Gutting donated one dozen ferns and hostas for planting as part of the spring Campus Beautification Day. The donor valued the in-kind gift at \$100.00.

Ms. Kim Kennedy donated a Quickie manual wheelchair for use by students in the Office for Students with Disabilities. The donor valued the in-kind gift at \$700.00.

Mr. Gary E. Miller donated three Goldstrum Coneflower (26 plants) for planting as part of the spring Campus Beautification Day. The donor valued the in-kind gift at \$27.98.

Mr. David and Mrs. Carol Newman donated exercise equipment for use by students in the Office for Students with Disabilities. The donor valued the in-kind gift at \$1,000.00.

Parker's Framing Gallery donated the discounted cost of framing 18 auction items featured in the Sports Memorabilia Auction. The donor valued the in-kind gift at \$805.00.

Snap Fitness (Mr. Bob Miller) donated two one-month family memberships in support of the university's HealthQuest initiative. The donor valued the in-kind gift at \$119.90.

Mrs. Theresa Villella donated two one-gallon perennials for planting at McNerney Hall as part of the spring Campus Beautification Day. The donor valued the in-kind gift at \$12.68.

Prior to calling for the close of the meeting, Chairperson Shields took the opportunity to welcome and introduce the new President of local APSCUF leadership, Dr. Jean Jones. He noted that he and others look forward to working with her in this capacity.

The Chair noted the review and membership of Committees of the Council. Confirmation letters will be sent to those who have agreed to chair and serve as a member of the various Committees, serve as liaisons to the various Boards (i.e. Alumni Board, Foundation Board, USI) or serve as a member of the an ad hoc committee. For the record:

Academic Affairs*

Chair – Dr. Raymond L. Dombrowski

Member – Mr. John A. Pulice

Staff Liaison: Dr. Pearl Bartelt, Provost and Vice President for Academic Affairs

Communications and Marketing (new Committee)*

Chair – Catherine M. Manning, SSJ

Member – Mr. Harry K. Thomas

Staff Liaison – Ms. Amy E. Neil, Assistant Vice President for Communications and Marketing

Finance and Administration*

Chair – Mrs. Virginia L. McGarvey

Member – Mr. John E. Horan

Staff Liaison – Mr. Gordon J. Herbst, Vice President for Finance and Administration

Student Affairs*

Chair – Dr. Joseph G. Cacchione

Member – Mr. Joshua P. Bow

Staff Liaison – Dr. Kahan L. Sablo, Interim Vice President for Student Affairs and Dean of Student Life

University Advancement*

Chair – Mr. John R. Evans

Member – Mr. Daniel E. Higham

Staff Liaison: Mr. Bruce Whitehair, Vice President for University Advancement

***Chairperson Harold Shields – ex-officio member of all Committees**

Liaisons to Association Boards

Alumni – Mr. Daniel E. Higham

Staff Liaison: Mr. Jon Pulice

Foundation – Mr. John E. Horan

Staff Liaison: Mr. Bruce Whitehair

PACT – Mr. Harry K. Thomas (continued appointment as a member of the
PACT Executive Board)
Liaison: Mr. Guido Pichini, PACT President

USI – Mr. John A. Pulice
Staff Liaison: Mr. Paul Kightlinger

Ad Hoc Committees

Presidential Evaluation (formal)

Chair – Mr. John E. Horan
Member – Dr. Joseph G. Cacchione
3rd person TBA (announced after meeting – Mr. Daniel E. Higham)
Observer – Mr. Joshua P. Bow

PACT Planning Group – Fall 2011

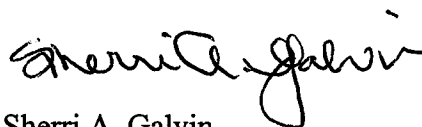
Shared – Mr. Harold C. Shields and Mr. Harry K. Thomas
Office of the President Staff Liaison: Kim Fabrizio

Lastly, Chairperson Shields asked Trustee Thomas to provide an update on PACT and the upcoming Fall Conference to take place on Bloomsburg University campus on October 15. Trustee Thomas noted that the format of the meeting has been reduced to a one day program for cost saving reasons. He also reported that in line with saving costs the PACT Executive Committee had voted to reduce membership renewal fee to each member university by \$500 for this fiscal year. Finally, Trustee Thomas reported that the organization is producing a Handbook for Trustees. The original thought was to produce a publication for utilization by new Trustees; however, current plans call for it to be produced as a handbook for use by all trustees. Trustee Thomas is doubtful that the first draft will be ready for distribution this year, but should be ready early next year. Prior to its adoption by PACT as a unit, it was Trustee Thomas' suggestion that the first draft of the publication be reviewed by each of the 14 Councils. It is likely, therefore, that this will be a topic of discussion for a future study/retreat session. After review by Edinboro Council members, Trustee Thomas will return to PACT and offer constructive criticism as they move forward to finalize and adopt a Handbook for Trustees.

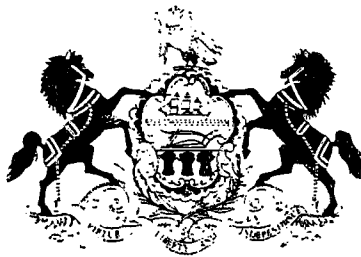
Chairman Shields solicited additional questions or comments from those in attendance. He noted the distribution of the Fall 2009 Calendar of Events for use students which serves to highlight major events/programs being held on campus during September – December.

Hearing no requests to speak, Chairman Shields called for a motion to adjourn. **It was voted**, on motion of Trustee Pulice, seconded by Trustees Evans and Higham to adjourn the quarterly business meeting. The meeting adjourned at 7:40 p.m. The next quarterly business meeting of the Edinboro University Council will be held on Monday, October 26, 2009.

Respectfully submitted,



Sherri A. Galvin
Assistant to the President
and Recording Secretary



RESOLUTION

**Edinboro University of Pennsylvania
Council of Trustees**

**Naming of Cross Country Course
"Doug Watts Cross Country Course"**

Whereas, Doug Watts has coached men's cross country and track and field at Edinboro University since 1969 and women's cross country and track and field since 1985; and

Whereas, in cross country, Doug Watts has coached six national championship teams, four individual national champions, and 97 All-Americans, making him one of the most successful coaches in the U.S.; and

Whereas, in track and field, Doug Watts has coached five individual national champions and 106 All-Americans (in 15 different events), also making him one of the most successful coaches in the U.S.; and

Whereas, Doug Watts has emphasized academic achievement throughout these past 40 years, as reflected in high graduation rates, high team GPA, and frequent selection of his student-athletes and his teams to the Academic All-American list; and

Whereas, Doug Watts has been selected as the National Coach of the Year five times and was twice an Olympic coach nominee; and

Whereas, Doug Watts has served with distinction as past President of the NCAA II Track and Field Coaches Association and currently is on the Board of Directors of the USTFCCCA; then

BE IT RESOLVED, therefore, that the Edinboro University cross country course officially be named "Doug Watts Cross Country Course."

Unanimously adopted by the Council of Trustees on this 24th day of August, 2009.

Handwritten signature of Harold C. Shields in black ink.

**Harold C. Shields, Chairperson
Council of Trustees**

Handwritten signature of Virginia L. McGarvey in black ink.

**Virginia L. McGarvey, Vice Chair
Council of Trustees**

Handwritten signature of Raymond L. Dombrowski in black ink.

**Raymond L. Dombrowski, Secretary
Council of Trustees**

