



**Council of Trustees
Business Meeting**

**Wednesday, November 9, 2016
2:30 p.m.
Crawford Center Conference Room**

A G E N D A

- **Roll Call**
- **Public Comment Period**
- **Old Business**
 - Action**
Minutes – Meeting held on August 1, 2016
- **Welcome**
 - Appointed New EU Trustees - Patricia J. Kennedy and Anthony J. Pirrello**
 - Re-appointed EU Trustees - Robert J. Lowther and Harold C. Shields**
- **President H. Fred Walker – *President’s Report to the Council of Trustees***
- **New Business**
 - Executive – Action**
 - Certifying Resolution** (President H. Fred Walker)
President Walker recommends the Order of Succession as developed in accordance with Board of Governors Policy 1983-14-A: *Appointing Interim and Acting Chief Executive Officers.*
 - Honorary Degree Nominations** (President H. Fred Walker)
President Walker recommends approval of the Honorary Degree Selection Committee’s recommendations.
 - Academic Affairs (Dr. Michael Hannan, Provost and Vice President for Academic Affairs)**
 - Information – Academic Affairs**
 - Academic Affairs Report**
 - Program Revision**
 - Minor in Women’s Studies**

-2-
AGENDA
Edinboro University of Pennsylvania
Council of Trustees
November 9, 2016

Enrollment Management (Dr. William Edmonds, Vice President for Enrollment Management)

Action – Enrollment Management

Proposal to Revise Admission Standards for Main Campus General Students

President Walker recommends acceptance of revised Admissions Standards for Main Campus General Students.

Information – Enrollment Management

Enrollment Management Report

Finance and Administration (Mr. Guilbert Brown, Vice President for Finance and Administration)

Action – Finance and Administration

President Walker recommends approval of **Contracts and Purchases** as reviewed by the Council of Trustees for the period **July 1-31, August 1-31, and September 1-30, 2016.**

Information – Finance and Administration

Finance and Administration Report

Personnel transactions since August 1, 2016

Student Affairs (Dr. Mary Beth Mercatoris, Interim Dean of Students and Campus Life)

Information - Student Affairs

Student Affairs Report

University Advancement (Ms. Susan Black-Keim, Interim Vice President for Advancement)

Information – Advancement

Advancement Report

Gifts-in-Kind received since August 1, 2016

Executive Committee/Representative Reports

Information – Advancement

PACT Executive Committee Report (Trustee Harold Shields)

❖ Summary – September 28 conference call re: PACT Executive Board and Chairs meeting

❖ **2016 PACT Fall Workshop – October 6-7, 2016**

Dixon University Center

Accommodations: Harrisburg Hilton & Towers

NEXT Meeting of the EU Council of Trustees
Friday, December 16, 2016



**Council of Trustees
Wednesday, November 9, 2016**

**Public Meeting 2:30 p.m.
Crawford Center Conference Room**

A G E N D A

- **Old Business**

- Action**

- Minutes – Meeting held on August 1, 2016**

MINUTES
Edinboro University of Pennsylvania Council of Trustees
Quarterly Business Meeting
Monday, August 1, 2016
Crawford Center Conference Room

The Edinboro University Council of Trustees began their meeting itinerary with the required annual Inspection of Facilities. This annual activity was led by Finance and Administration Vice President Guilbert Brown and Director of Facilities Management & Planning Michael Hilbert; President Walker joined Trustees Dennis Frampton, Daniel Higham, Harold Shields and Student Trustee-Select Savannah Anderton. The group departed Crawford Center at approximately 9:15 a.m. and visited the following locations:

- ❖ Academy Hall – Cosmetic Upgrades Undergraduate Admissions Office
- ❖ McComb Field House – Aging Athletic Facility and Offices
- ❖ Highlands – Buildings Being Purchased
- ❖ Rose Hall - Elevator Addition and Upper Floors
- ❖ Dearborn Hall – Second Floor Renovations for Department Offices

At 11:00 a.m., Chair Dennis Frampton, President Walker and others met in Study Session until approximately 2:00 p.m. In addition to Council Chair Frampton, Trustees Chaffee, Higham, Lowther, Pape, Pulice, Shields and Student Trustee-Select Savannah Anderton were in attendance as well as the following members of the EU administration:

Mr. Guilbert Brown
 Mr. Matthew Cettin
 Dr. William Edmonds
 Dr. Michael Hannan
 Mr. Michael Hilbert
 Mr. Jeffrey Hileman
 Ms. Tina Mengine
 Dr. Mary Beth Mercatoris
 Mr. Eric Sheppard
 Ms. Theresa Villella

President Walker and members of the President's Executive Leadership Team (ELT) reviewed, discussed, or presented on the topics noted below:

Academic Affairs – Provost Hannan

- ❖ Summary Program Revisions (Action and Information)
- ❖ PowerPoint presentation – EU Delegation Visit to the People's Republic of China May 2016

Advancement – Vice President Mengine

- ❖ End of Year Summary – Advancement

Enrollment – Associate Vice President Edmonds

- ❖ Update – Fall 2016 and Projections for Spring & Fall 2017

Finance and Administration – Vice President Brown

- ❖ Budget 2016-17
- ❖ 2016 Audit by CliftonLarsonAllen – David Jacobson (conducted via phone)

Student Affairs – Interim Dean Mercatoris

- ❖ Engagement and Inclusion

Chair Dennis Frampton called the Quarterly Business Meeting of the Edinboro University Council of Trustees to order at 2:14 p.m. At the direction of Chair Frampton, the Recording Secretary conducted Roll Call and verified the presence of a quorum. Present were:

Ms. Barbara Chaffee
 Mr. Dennis Frampton
 Mr. Daniel Higham
 Mr. Rob Lowther
 Ms. Kathy Pape
 Mr. John Pulice
 Mr. Harold Shields
 Ms. Savannah Anderton – Student Trustee-Select (not yet confirmed; non-voting)

Absent: Trustee Ron Steele and Trustee Timothy Wachter

In addition to President H. Fred Walker, the following individuals were in attendance at the public meeting on of the EU Council of Trustees:

Dr. Alan Biel, Dean of Graduate Studies and Research/Dean of the School of Education
 Mr. Guilbert Brown, Vice President for Finance and Administration
 Dr. Michael Bucell, Local APSCUF President
 Mr. Matthew Cettin, Director of Institutional Research
 Dr. Donald Dilmore, Associate Vice President for University Libraries
 Dr. William Edmonds, Associate Vice President for Enrollment Services
 Ms. Sherri Galvin, Assistant to the President and Recording Secretary
 Ms. Rosmari Graham, Director of Grants and Sponsored Programs
 Dr. Michael Hannan, Provost and Vice President for Academic Affairs
 Mr. Jeffrey Hileman, Director of Communications
 Mr. Michael Hilbert, Director of Facilities Management & Planning
 Ms. Tina Mengine, Vice President for University Advancement
 Dr. Mary Beth Mercatoris, Interim Dean of Students and Campus Life
 Dr. Scott Miller, Dean - School of Business and Interim Dean - College of Arts,
 Humanities and Social Sciences
 Dr. Denise Ohler, Interim Dean - College of Science and Health Professions
 Mr. Wayne Patterson, Director of Human Resources & Faculty Relations
 Mr. Eric Sheppard, Associate Vice President of Financial Operations
 Dr. Roy Shinn, Interim Associate Dean - College of Science and Health Professions
 Ms. Theresa Villella, Budget Director
 Dr. Ronald Wilson, Director of Social Equity & Title IX Coordinator/Executive Director of
 Porreco
 Dr. Stacie Wolbert, Associate Provost

Chair Frampton stated that the proceedings of the Edinboro University Council of Trustees are recorded; therefore, public disclosure to those in attendance via verbal announcement and written public notice avoids any violation of the Pennsylvania Wire Tapping Act. He then moved to the first order of business - Public Comment. The Chair invited comment from the public in attendance.

Hearing no request from members of the public, the Chair moved to the next item of business – approval of Minutes from the Quarterly Business meeting held on April 12, 2016, and the Minutes from the Special Meeting held on May 6, 2016. Chair Frampton solicited questions and/or corrections to the Minutes as presented. There were no inquiries; therefore, **it was voted**, on motion of Trustee Chaffee, seconded by Trustee Shields, to approve the April 12, 2016, Minutes of the Quarterly Business meeting as presented. The motion passed with unanimous approval by the Council. A separate motion was made calling for the acceptance of the Minutes from the May 6, 2016, Special Meeting of the EU Council of Trustees. **It was voted**, on motion of Trustee Pape, seconded by Trustee Higham, to approve the May 6, 2016, Minutes of the Special Meeting as presented. The motion passed with unanimous approval by the Council.

Council Chair Dennis Frampton welcomed Student Trustee-Select Savannah Anderton to the table and quarterly business meeting. He reported that, while Ms. Anderton has completed the interview process at the level of the Office of the Chancellor, we have not received official word of appointment; therefore, Ms. Anderton cannot participate in deliberations as a full voting member of the EU Council of Trustees. Additionally, Chair Frampton welcomed Dr. Mary Beth Mercatoris to her first meeting of the EU Council of Trustees in service as Interim Dean of Students and Campus Life. Chair Frampton shared news of fellow Trustee Ron Steele's recent hospitalization and encouraged Council members to be in contact with him to send well wishes.

The Chair turned the floor over to President Walker for the delivery of inaugural *President's Report to the Council of Trustees*. President Walker thanked Chair Frampton for the opportunity to speak. The President began his report with reiteration of excitement for not only the start of the 2016-17 academic year, but also a fresh start for him and his family as the newest members of the Edinboro local and campus communities. He noted that a new President typically has a year to become acquainted with the university's campus, people and its circumstances. However, due to the compressed schedule associated with the search process, appointment, transition and pressing nature of several challenges faced by the University, he has not been afforded the time to proceed in a linear fashion. President Walker firmly stated that a number of issues will need to be addressed simultaneously. Although time is limited, the President gave credit to the group of talented people who support the University, its excellent facilities and the Fighting Scot tradition of resilience and strength. All of these assets far outweigh the challenges faced by the leaders and the University. President Walker stated that in moving the institution forward, it is important to recognize PASSHE's charge and adopt a mission and vision that accurately reflect and fulfill the University's charter, which is to serve the economy of this region and the Commonwealth. The President emphasized that EU is more than a teachers college, more than a liberal arts and sciences institution; EU's charter is to function as a public, regional, comprehensive university.

Next, President Walker briefly outlined and spoke about some of the challenges facing the University (noted below). The President reassured Trustees that work has begun to identify, assess and address all the issues.

- EU enrollment is down 24% since 2011.
- EU student success and retention rates are significantly below the rates of other PASSHE institutions.
- EU is losing 547 students per year at untold attrition costs and approximately \$245 per student in recruiting costs. Every 100 students equals about \$1 million in revenue for the University.
- State appropriations to the PASSHE are at the same level as they were in 1999 in real dollars.
- IF the University continues on its current course and DOES NOTHING, the University will deplete monetary resources in just a few years. The President emphatically stated that deficit spending must cease immediately.

President Walker reported that the Chancellor's Office and the EU Council of Trustees have made clear the priorities for EU and expect quick action. The President noted that since assuming the presidency, he has been carefully and intently learning about EU at an accelerated pace. Input from a wide array of constituent groups is important as President Walker and University leaders work together to achieve sustainability, growth and refinement for EU. The goal at the end of the process is to have a University that is:

- Clear on its charter, its mission and its areas of academic emphasis;
- Financially sound (sustainable);
- Serving the needs of the Commonwealth;
- Modern and appealing in its physical plant; and
- Positioned to advance its areas of distinction in ways that serve the Commonwealth.

Shortly after President Walker's arrival to campus, he attended and participated in a week-long seminar (AASCU's New Presidents Academy) along with 27 new presidents and chancellors from across the United States. This leadership program is tailored to the distinctive needs of presidents and chancellors who lead state colleges and universities. The President noted that the program provided practical advice grounded in leadership research and was complemented by the knowledge and experience of current and former AASCU presidents who serve as Academy faculty.

In closing, President Walker assured Trustees that steps have been initiated to conduct a clear assessment of where EU stands and how to tackle the challenging circumstances. He will first get issues on the table and act on them. While there are significant challenges, President Walker is confident of the ability to address and resolve them. The President is committed to addressing challenges collaboratively.

Chair Frampton thanked President Walker for his report and solicited from Trustees any questions. Hearing no requests, the Chair presented a Resolution in recognition of and honoring the contributions of John A. Pulice. He reported that Mr. Pulice notified him of his formal resignation as a member of the EU Council of Trustees.

Chair Frampton read the following Resolution (**Attachment #1**) into the record, after which Mr. Pulice received a standing ovation by his fellow Trustees. Mr. Pulice acknowledged the recognition and noted that it has been a pleasure to serve in this capacity for the past 12 years. For the record:

RESOLUTION

Edinboro University of Pennsylvania Council of Trustees Honors the Contributions of John A. Pulice

Whereas, John Pulice is a veteran of the Korean War and later served in the U.S. Navy, holding the position of 1st Class Ship Serviceman from 1952 to 1954 and serving in the active reserve from 1955 to 1965; and

Whereas, Mr. Pulice attended Gannon University and Penn State Behrend and earned an associate degree in business through the United States Armed Forces Institute (USAFI); and

Whereas, John Pulice served as the Erie area manager for the Department of Revenue-Pennsylvania State Lottery prior to his retirement; and

Whereas, John Pulice is active in his community serving as a Millcreek Township Planning and Zoning Commissioner since 2000; and

Whereas, Mr. Pulice also served his community as a member of the Millcreek Township School Board from 1980 to 1998, during which time he held the positions of president, vice president and chairman of several key committees; and

Whereas, John Pulice served for 12 years on Edinboro University's Council of Trustees and held the position of secretary for two terms, 2011-13 and 2013-15; then

BE IT RESOLVED, therefore, that in recognition of his distinguished service as a Trustee and secretary, that this Council of Trustees of Edinboro University acknowledges with gratitude John Pulice's service, volunteerism, dedication and leadership to the university and extend to him best wishes for continued success and fulfillment in all his future endeavors.

Unanimously adopted by the Council of Trustees on this 1st Day of August, 2016

Next, Chair Frampton requested Provost Michael Hannan to come forward for the delivery of action and information items on behalf of the division of Academic Affairs. Provost Hannan reported that there were two items contained on the agenda for action. However, the Provost requested to retract the agenda item seeking reactivation of the Bachelor of Arts in Art History degree program from moratorium. Additional information has been requested by the PASSHE Vice Chancellor for Academic and Student Affairs regarding this program; it will be returned to a business meeting agenda once all outstanding questions have been addressed. Therefore, **it was voted**, on motion of Trustee Chaffee, seconded by Trustee Higham to approve a new interdisciplinary minor program in Leadership Studies in the Communications Studies department. The motion carried with unanimous approval by the Council.

Provost Hannan led the opening of the Academic Affairs Report (**Attachment #2**) with the introduction of a new staff member. He asked Rosmari Graham to stand and be acknowledged.

Ms. Rosmari Graham joined the EU staff in June as the Director for the re-established Office of Grants and Sponsored Programs. She has begun work with a number of individuals and offices across campus to both investigate and apply for a range of grants.

Ms. Graham comes to Edinboro with more than 14 years of professional experience in grant writing and fund management, and brings many established connections with local, foundation, state, and other funding agencies. She is also an alumna of EU and exudes great energy and a love for the University.

The Provost then continued with the announcement of changes in personnel within the College of Science and Health Professions (Drs. Denise Ohler and Roy Shinn) and also the appointment of Dr. Stacie Wolbert who will serve in the role of Associate Provost (acting manager) for a two-year period. Dr. Hannan requested each to stand and be recognized.

Dr. Denise Ohler was appointed to serve as the Interim Dean of the College of Science and Health Professions (CSHP), following the departure of Dean Nathan Ritchey. Dr. Ohler's experience in the college, her close working relationship with former Dean Ritchey and the CSHP department chairs, and years of experience at Edinboro will ensure that the college continues to advance during this time of transition.

To assist in maintaining strong support from the office, Dr. Ohler's former role will be filled by **Dr. Roy Shinn**, who will serve as the College's Associate Dean during the coming year. Dr. Shinn has served for many years as Chairperson of the Speech, Language, and Hearing department and has been a major contributor across campus advocating for students and the betterment of the University.

Dr. Stacie Wolbert was appointed to serve as Associate Provost in the capacity as an acting manager for a two-year period. He noted that Dr. Wolbert most recently served as chairperson of the Middle & Second Education and Educational Leadership department and as Director of the Center for Faculty Excellence. Dr. Wolbert has strong experience working with APSCUF, has been active on multiple campus committees, and brings experience both within and outside of academia to the position.

Following those introductions, Provost Hannan highlighted several entries from the submitted written report. These included:

Recognitions and Accreditations

- Master of Arts in Counseling – School Counseling program ranked #4 by Great College Deals in its 10 Best Deal on Online Master's in School Counseling Degree Programs
- Best Counseling Degrees ranked Edinboro's Master of Arts in Counseling – College Counseling #6 in its list of Best Master's Degrees in Student Affairs and College Counseling
- Business and Economics Department received notification from the Accreditation Council for Business Schools and Programs (ACBSP) that the Quality Assurance report was accepted during the April 14-15, 2016, Baccalaureate/Graduate Degree Board of Commissioner meeting.
- EU's minor in Personal Financial Planning has been registered with the Certified Financial Planner (CFP) Board of Standards, allowing students who complete the requirements of the minor to sit for the CFP Certification Examination administered by the CFP Board.

University Outreach and Campus Programs

- EU honored more than 100 of its highest-achieving students on April 15 during the annual Academic Honors Convocation ceremony. Three extraordinary employees were also recognized at the event:
 - Dr. David Hurd (Geosciences) named Faculty Member of the Year
 - Dr. Shaun Pfeiffer (Business & Economics) named Scholar of the Year
 - Dr. Susan Norton (Counseling, School Psychology and Special Education) named Advisor of the Year
- On May 7, EU celebrated the academic success of 779 members of the Class of 2016 in undergraduate and graduate Commencement ceremonies. Dr. Daniel Meyer, music director of the Erie Philharmonic Orchestra and the Asheville Symphony Orchestra, provided the commencement address and was presented an honorary Doctor of Humane Letters at the undergraduate ceremony.
- Several study abroad programs took place after the Spring 2016 semester:
 - **Dr. Janusz Czejdo** traveled to Poland on May 11-22, 2016, with 9 students as part of Edinboro University's cooperative exchange agreement with Marie Curie Skłodowska University. The students studied Polish art, history and culture in Lublin, Cracow and Warsaw.
 - **Dr. Charlene Molrine** led a group of 20 students to Peru on May 17-26, 2016. The group explored ancient Inca sites in Cuzco, Machu Picchu and Ollantaytambo, and completed coursework for Communication Disorders Across Cultures.
 - **Dr. Cynthia Rebar** traveled with 8 students to South Africa and Botswana on May 18-June 9, 2016. The students completed coursework for Special Topics in Biology: African Conservation Experience. They camped out each night, closely observed the local animals and learned about environmental issues from native guides.
 - **Dr. Karen Lindeman** of the Early Childhood and Reading Department traveled to Italy with 22 students June 11-17, 2016, as part of a summer travel-study opportunity to investigate early childhood education in Europe through visits to several elementary schools. The group also explored Florence, Reggio Emilia and Tuscany.

Faculty Recognition

- **Dr. Heather Snyder**, a professor in Edinboro's Psychology Department, received a Fulbright Scholar Award to research at University of Surrey in the United Kingdom. Dr. Snyder was selected to work with Dr. Paul Sowden at University of Surrey on a research project to study the influence of feedback given for a creative product on university students' self-perceptions of creativity.

Student Recognition

- Provost Hannan noted that there were numerous student recognitions beginning on Page 3 of the written report and concluding on Page 5.

Informational items reported by Provost Hannan for the record included:

PROMOTION – FACULTY (effective Fall 2016)

Instructor to Assistant Professor:

Mrs. Audra Neumann Athletics

Assistant to Associate Professor:

| | |
|------------------------|---------------------------------|
| Dr. Karen Lindeman | Early Childhood and Reading |
| Dr. Kristin Webber | Early Childhood and Reading |
| Dr. R. James Wertz | Journalism and Public Relations |
| Dr. Victoria Hedderick | Nursing |

Associate to Full Professor:

| | |
|--------------------|-----|
| Ms. Karen Ernst | Art |
| Mr. William Mathie | Art |

Individual Granted Change in Sabbatical Leave

Dr. Melissa K. Gibson, Communication Studies Department, sabbatical leave deferred from Spring 2017 to Fall 2017.

Emeritus Status Awarded – May 2016

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|---------------------|---|
| Dr. Kathleen Benson | Middle & Secondary Education and Educational Leadership |
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Program Revisions

Provost Hannan reported action taken by the University Senate on April 25, 2016, approving a number of revisions to the following programs:

- Associate of Engineering Technology (AET) – Manufacturing Engineering Technology Minor
- Health Studies Minor
- Physics: Astronomy Minor
- Physics: Physics Minor
- Doctor of Nursing Practice (DNP): Nursing
- MSW Social Work (addition of new track to existing program)

Chair Dennis Frampton thanked Provost Hannan for the informative report and solicited questions from Trustees. Hearing none, the Chair moved the meeting into an Executive Session. Public meeting participants were asked to exit and Chairman Frampton stated public meeting participants would be invited to return when the meeting was reconvened. The Recording Secretary noted and recorded the departure of Trustee Rob Lowther from the meeting at 3:08 p.m.

The Edinboro University Council of Trustees met in Executive Session with President Walker and Finance and Administration Vice President Guilbert Brown until approximately 3:20 p.m. At 3:21 p.m. Chair Frampton reconvened the public meeting and requested Finance and Administration Vice President Gil Brown to present action items as well as highlight informational items from the submitted written report. Vice President Brown stated that President Walker recommends approval of Contracts and Purchases for the months of March, April, May and June 2016, as well as the proposed Edinboro University Budget for Fiscal Year (FY) 2016-17. **It was voted**, on motion of Trustee Shields, seconded by Trustees Pape and Higham, to approve the Contracts and Purchases for the periods March 1-31, April 1-30, May 1-31, and June 1-30, 2016, as submitted electronically. The motion carried by unanimous vote. Second action item – proposed Edinboro University Budget for FY 2016-2017. Chair Frampton called for discussion prior to the voice vote. Hearing none, the Chair called for the question. **It was voted**, on motion of Trustee Higham, seconded by Trustee Pulice to approve the proposed Edinboro University Budget for FY 2016-17 as presented by Vice President Gil Brown (**Attachment #3** – Schedules B-D). The motion carried with unanimous approval by the EU Council of Trustees.

Lastly, Mr. Brown stated that there was a need to amend EU Policy D009: Maintenance of the Residence Provided by the Commonwealth. He reported that this policy had been established in 1983 to assure proper maintenance and preservation of the home and grounds at 214 Meadville Street (also known as the Commonwealth House). The Commonwealth House has been designated the official residence of the President of Edinboro University since 1931. In addition to serving as the residence of the EU President, the house and its environs are utilized by the President for the purpose of hosting official University functions such as business meetings, receptions, luncheons and dinners. For the record, Chair Frampton read the Resolution:

RESOLUTION

To approve the amended Edinboro University of Pennsylvania Policy D009 titled "Maintenance of the Residence provided by the Commonwealth."

WHEREAS, The home and grounds at 214 Meadville Street, Edinboro, Pennsylvania, hereafter known as Commonwealth House, have been designated as the official residence of the President of Edinboro University of Pennsylvania since 1931; and

WHEREAS, In addition to serving as the residence of the President, Commonwealth House and its environs are utilized by the President for the purpose of hosting official University functions such as business meetings, receptions, luncheons, and dinners; and

NOW, THEREFORE, BE IT RESOLVED, that we, the Council of Trustees, approve the amended policy D009 which is established to assure proper maintenance and preservation of this property located at 214 Meadville Street, Edinboro, Pennsylvania.

It was voted, on motion of Trustee Pulice, second by Trustee Higham to approve the Resolution and amendments made to EU Policy D009: Maintenance of the Residence Provided by the Commonwealth (**Attachment #4**). The Resolution passed by unanimous vote.

The following items were highlighted by Vice President Brown as points of information. He noted that these and other information can be found in the written report (**Attachment #5**).

- The EU Office of Finance and Administration has been pursuing the refinancing of The Highlands and it is being coordinated by PASSHE Legal Counsel along with bond counsel for the Foundation, Foundation legal counsel and in coordination with Wells Fargo (the Trustee for the current bond indentures). Approvals have been sought and received by the PASSHE Board of Governors for the issuance of new bonds providing for an advance refunding of the current bonds with the closing scheduled to take place in early September.
- In July, Provost Hannan and Vice President Brown served as presenters at the annual meeting of the National Association of College and University Business Officers (NACUBO). They spoke about Edinboro's experience with Middle States and the reaffirmation process. EU's success in this regard was due primarily to the strong working relationship between the Chief Financial Officer (Gil Brown) and Provost and Vice President for Academic Affairs (Michael Hannan). In addition, Vice President Brown also delivered a separate presentation as part of a panel discussion which looked at energy conservation initiatives pursued on the EU campus and grounds, (e.g. solar array, geothermal and other energy efficiency initiatives).

- The Rose Hall elevator project is nearing completion. The new elevator and entry will be open for the start of the Fall 2016 semester and ready for use by students and staff.
- Additionally, Vice President Brown noted that renovations to the second floor of Dearborn Hall are nearly complete. Following completion, the departments of English & Philosophy and Sociology will relocate from Centennial Hall to Dearborn and faculty will be ready to serve students at the start of the Fall semester.
- A number of campus beautification projects, concrete work and minor renovations have taken place over the summer months. These include replacement of damaged sidewalks in various locations, improvements at the VanHouten Dining facilities aimed at improving the student experience, and installation of a new outdoor patio seating area at Van Houten to name a few.

For the record, Vice President Brown noted the inclusion of two informational reports: (1) Listing of Personnel Transactions occurring since the last quarterly business meeting of the EU Council of Trustees on April 12, 2016 (officially recorded below); and (2) copy of *2016 Facilities Management and Planning Supplement to Annual Report*. Mr. Brown stated that the 2016 report serves as an update of the condition of the facilities and buildings at EU as well as information related to capital projects and major deferred maintenance initiatives undertaken during the past fiscal year.

Personnel Transactions since April 12, 2016

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Abbondanza, Mr. Lawrence, part-time (up to 50%), temporary Instructor, Business and Economics Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Adelgren, Mr. Nathan J., tenure track Assistant Professor, Mathematics and Computer Science Department, at \$59,486.92 effective August 20, 2016.

Amidon, Mr. Bradley, part-time (up to 25%), temporary Instructor, Music and Theatre Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Bailey, Dr. Sheldon T., full-time (up to 100%), temporary Instructor, Mathematics and Computer Science Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Barone, Ms. Andrea F., full-time (up to 100%), temporary Instructor, English and Philosophy Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Barrall, Ms. Amy, full-time (up to 100%), temporary Instructor, Health and Physical Education Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Barry, Ms. Julie A., full-time (up to 100%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Billen, Ms. Christine M., full-time (up to 100%), temporary Instructor, Business and Economics Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Boyles, Mr. Ralph, part-time (up to 25%), temporary Instructor, Mathematics and Computer Science Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Brinker, Ms. Sherron P., part-time (up to 25%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Carter, Ms. Tina, part-time (up to 25%), temporary Instructor, Early Childhood and Reading Department, 3rd summer session, at \$3,204.42 effective July 11, 2016.

Carter, Ms. Tina, part-time (up to 25%), temporary Instructor, Early Childhood and Reading Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Causey, Ms. Kerry A., full-time (up to 100%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Chardeen, Ms. Amy S., full-time (up to 100%), temporary Instructor, Nursing Department, 2016-2017 academic year, at \$48,940.02 effective August 20, 2016.

continued – New Hires/Replacement/Continuations

Chase, Mr. Michael J., regular, full-time (9 month), Clerk Typist 2, 50% Office for Students with Disabilities and 50% Ghering Health and Wellness Center, at \$21,345.00 effective August 15, 2016.

Chelton, Ms. Andrea L., full-time (up to 100%), temporary Instructor, Nursing Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Ciecierski, Dr. Lisa, full-time (up to 100%), temporary Instructor, Middle & Secondary Education and Educational Leadership Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Clerkin, Ms. Kim, part-time (up to 25%), temporary Instructor, Middle & Secondary Education and Educational Leadership Department, fall 2016 semester, at \$5,826.19 effective August 20, 2016.

Cotterill, Mr. Justus, part-time (up to 33%), temporary equivalent Instructor, Interim Director of Bruce Gallery, Art Department, 2016-2017 academic year, at \$15,536.49 effective August 20, 2016.

Crabbe, Ms. Jill, part-time (up to 25%), temporary Instructor, Counseling, School Psychology and Special Education Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Crowell, Mr. Scott, full-time (up to 100%), temporary Instructor, Health and Physical Education Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Czarnecki-Smith, Ms. Kathleen E., full-time (up to 100%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Dearborn, Ms. Jessica, regular, part-time (wage), Licensed Practical Nurse, Attendant Care Program, at \$20.47 per hour effective April 6, 2016.

Dickson, Mr. Larry, part-time (up to 50%), temporary Instructor, Counseling, School Psychology, and Special Education Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Downey, Dr. Lawrence M., Jr., full-time (up to 100%), temporary Instructor, Mathematics and Computer Science Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Erdman, Ms. Lanette, full-time (up to 100%), temporary Instructor, Nursing Department, 2016-2017 academic year, at \$48,940.02 effective August 20, 2016.

Etter, Ms. Elizabeth, part-time (up to 50%), temporary Instructor, Music and Theatre Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Fauble, Dr. Mandy, full-time (up to 100%), temporary Assistant Professor, Social Work Department, 2016-2017 academic year, at \$53,956.55 effective August 20, 2016.

Fischler, Ms. Karen, full-time (up to 100%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Flood, Mr. Jon P., regular, full-time, Maintenance Repairman 2, Facilities Department, at \$31,335.00 effective June 13, 2016.

Forringer, Ms. Sondra L., full-time (up to 100%), temporary Instructor, Nursing Department, 2016-2017 academic year, at \$30,832.27 effective August 20, 2016.

Fry, Ms. Marjorie M., full-time (up to 100%), temporary Instructor, English and Philosophy Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Fuda Daddio, Dr. Jessica, part-time (up to 50%), temporary Assistant Professor, Early Childhood and Reading Department, 2016-2017 academic year, at \$26,978.28 effective August 20, 2016.

Fuller, Ms. Nicole R., regular, full-time, Clerk Typist 2, Accounting and Purchasing Departments, at \$27,834.00, effective July 11, 2016.

continued – New Hires/Replacement/Continuations

Funtulis, Mr. Philip, full-time (up to 100%), temporary Instructor, Mathematics and Computer Science Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Gillette, Ms. Elizabeth A., full-time (up to 100%), temporary Instructor, Nursing Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Gladd, Mr. Scott J., part-time (up to 33%), temporary Instructor, Art Department, Fall 2016 semester at \$7,768.25 effective August 20, 2016.

Glass, Ms. Angela, part-time (up to 67%), temporary Instructor, Art Department, Fall 2016 semester, at \$15,536.51 effective August 20, 2016.

Gott, Ms. Sara, regular, full-time, Patrol Officer, University Police Department, at \$35,844.00 effective July 25, 2016.

Graham, Ms. Rosmari, Director of Grants and Sponsored Program, Management Level 190, at \$70,000.00 per year, effective June 6, 2016.

Halady, Dr. Steven W., part-time (up 50%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Hardner, Ms. Kimberly, full-time (up to 100%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Harrington, Mr. John, temporary, full-time (wage), Custodial Worker 1, Facilities Department, at \$12.62 per hour, effective May 7, 2016.

Harris, Mr. Corey, temporary, full-time (wage), Custodial Worker 1, Facilities Department, at \$12.62 per hour, effective May 28, 2016.

Hiller, Ms. Eve M., Technology Manager in the Office of Undergraduate Admissions, Management Level 180, at \$57,500.00, effective June 13, 2016.

Hippely, Ms. Jessica, full-time (up to 100%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Howell, Mrs. Robin, full-time (up to 100%), temporary Instructor, Early Childhood and Reading Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Johnson, Mr. Seth, regular, full-time, Maintenance Repairman 2, Facilities Department, at \$31,335.00 effective June 20, 2016.

Keim, Ms. Denise, full-time (up to 100%), temporary Instructor, Art Department, 2016-2017 academic year, at \$48,940.02 effective August 20, 2016.

Kimmy, Mrs. Michelle, full-time (up to 100%), temporary Instructor, Early Childhood and Reading Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Kinsey, Ms. Sylvia, regular, part-time (wage), Licensed Practical Nurse, Attendant Care Program, at \$20.47 per hour effective April 23, 2016.

Kwitowski, Ms. Marilyn, part-time (up to 50%), temporary Instructor, Communication Studies Department, fall 2016 semester, at \$11,652.39 effective August 20, 2016.

Lang, Ms. Courtney L., full-time (up to 100%), temporary Instructor, English and Philosophy Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Lantinen, Mr. Christopher, full-time (up to 100%), temporary Instructor, Journalism and Public Relations Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Leet, Ms. Tracy L., part-time (up to 50%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Legwaila, Mr. Karabo, tenure track Assistant Professor, Art Department, at \$53,956.55 effective August 20, 2016.

Lingle, Ms. Michelle M., part-time (up to 60%), temporary Instructor, Nursing Department, 2016-2017 academic year, at \$29,364.01 effective August 20, 2016.

Linn, Dr. Braden K., part-time (up to 50%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

continued – New Hires/Replacement/Continuations

Little, Ms. Rebekah, regular, part-time (wage), Nurse Aide, Attendant Care Program, at \$14.23 per hour effective April 23, 2016.

Lukach, Mr. Paul, part-time (up to 50%), temporary Instructor, Social Work Department, at \$23,304.77 effective August 20, 2016.

Lute, Mr. Charles E., part-time (up to 58% fall 2016 and up to 25% spring 2016), temporary Instructor, extracurricular appointment, Music and Theatre Department, at \$14,902.26 fall 2016 and \$6,423.39 spring 2017 effective August 20, 2016.

Mando, Ms. Marti M., full-time (up to 100%), temporary Instructor, English and Philosophy Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Manjarrez, Ms. Denise, Manager of Campus Life and Student Services at Porreco College, Management Level 170, at \$55,000.00 effective May 31, 2016.

McCarney, Ms. Michelle, full-time (up to 100%), temporary Instructor, Mathematics and Computer Science Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

McDade, Dr. Mary, part-time (up to 75%), temporary Instructor, Health and Physical Education Department, 2016-2017 academic year, at \$34,957.15 effective August 20, 2016.

McGovern, Ms. Courtney, part-time (up to 40%), temporary Instructor, Nursing Department, 2016-2017 academic year, at \$18,643.81 effective August 20, 2016.

Montero-Weber, Ms. Natalie M., full-time (up to 100%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Morgan, Mr. George III, regular, full-time, Academic Success Coordinator, Academic Success Center, at \$45,027.00 effective July 5, 2016.

Morrison, Dr. Lucille, tenure track Assistant Professor, Nursing Department, at \$59,486.92 effective August 20, 2016.

Mugur Nagaraj, Megha Jois, full-time (up to 100%), temporary Instructor, Art Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Muzina, Ms. Danielle J., full-time (up to 100%), temporary Instructor, Art Department, fall 2016 semester, at \$23,304.77 effective August 20, 2016.

Myers, Ms. Diane, temporary, full-time (wage), Custodial Worker 1, Facilities Department, at \$12.62 per hour effective May 7, 2016.

Nietupski, Mr. Gery T., part-time (up to 25%), temporary Instructor, Business and Economics Department, fall 2016 semester, at \$5,826.19 effective August 20, 2016.

Olin, Dr. Tracy C., full-time (up to 100%), temporary Instructor, Chemistry Department, 2016-2017 academic year, at \$48,940.02 effective August 20, 2016.

Osterstrom, Mr. Steven, full-time (up to 100%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Ouellett, Ms. Marianne, part-time (up to 50%), temporary Instructor, Early Childhood and Reading Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Pamula, Mr. Robert, regular, full-time, Maintenance Repairman 2, Facilities Department, at \$31,335.00 effective June 20, 2016.

Parraway, Mr. Jordan, regular, full-time, Maintenance Repairman 2, Facilities Department, at \$31,335.00 effective June 13, 2016.

Patalon, Mr. Jason, part-time (up to 25%), temporary Instructor, Mathematics and Computer Science Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Pond, Mr. Dalontai, temporary, full-time (wage), Custodial Worker 1, Facilities Department, at \$12.62 per hour effective May 7, 2016.

Prabhu, Dr. Shraddha, tenure track Assistant Professor, Social Work Department, at \$59,486.92 effective August 20, 2016.

Prince, Ms. Natasha, part-time (up to 25%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

continued – New Hires/Replacement/Continuations

Ravnell, Ms. Tonya, part-time (up to 25%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Regan, Mr. Patrick W., part-time (up to 50%), temporary Instructor, Music and Theatre Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Rine, Dr. Christine, tenure track Assistant Professor, Social Work Department, at \$70,585.43 effective August 20, 2016.

Risser, Ms. Karen A., regular, part-time (wage), Social Worker 1, Office for Students with Disabilities, at \$20.47 hourly effective August 15, 2016.

Russiano, Ms. Melissa, part-time (up to 50%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Sanders, Ms. Elizabeth MacLellan, part-time (up to 50%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Schaeffer, Mr. Bradley, full-time (up to 100%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Schlemmer, Dr. Ross, part-time (up to 50%), temporary Instructor, Art Department, fall 2016 semester, at \$11,652.38 effective August 20, 2016.

Schouten, Dr. Sarah, part-time (up to 25%), temporary Instructor, Music and Theatre Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Shaffer, Ms. Dixie, part-time (up to 25%), temporary Instructor, Early Childhood and Reading Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Shanahan, Dr. Kristen, full-time (up to 100%), temporary Instructor, Sociology Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Silvis, Mr. Randall, full-time (up to 100%), temporary Instructor, English and Philosophy Department, 2016-2017 academic year, at \$48,940.02 effective August 20, 2016.

Smith, Mr. Marc, part-time (up to 25%), temporary Instructor, Middle & Secondary Education and Educational Leadership Department, fall 2016 semester, at \$5,826.19 effective August 20, 2016.

Snyder, Mr. Robert, full-time (up to 100%), temporary Instructor, Early Childhood and Reading Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Soltis, Ms. Leslie A., full-time (up to 100%), temporary Instructor, Mathematics and Computer Science Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Stammel, Ms. Jamy L., part-time (up to 25%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Terella, Mr. Richard A., part-time (up to 25%), temporary Instructor, Mathematics and Computer Science Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Thomas, Mr. Charles A., regular, full-time, Information Technology Technician, Client Support Services Department, at \$40,039.00 effective July 18, 2016.

Treadon, Dr. Carolyn, part-time (up to 25% fall 2016 and up to 50% spring 2017), temporary Instructor, Art Department, 2016-2017 academic year, at \$5,826.19 fall 2016 and \$11,652.38 spring 2016 effective August 20, 2016.

Tyler, Dr. Karen, part-time (up to 50%), temporary Assistant Professor, Early Childhood and Reading Department, 2016-2017 academic year, at \$26,978.28 effective August 20, 2016.

Unsold, Ms. Caryl, part-time (up to 25%), temporary Instructor, Counseling, School Psychology and Special Education Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

VanHoozer, Ms. Elizabeth Speakman, part-time (up to 25%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

continued – New Hires/Replacement/Continuations

Wagner, Ms. Molly, part-time (up to 25%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Wardi-Zonna, Dr. Katherine, tenure track Assistant Professor, Counseling, School Psychology and Special Education Department, at \$59,486.92 effective August 20, 2016.

Wehler, Ms. Rebecca, full-time (up to 100%), temporary Instructor, Health and Physical Education Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Wolbert, Mr. Roger S., tenure track Assistant Professor, Mathematics and Computer Science Department, at \$46,609.53 effective August 20, 2016.

Zarrabian, Mr. Sina, full-time (up to 100%), temporary Instructor, Physics and Technology Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

RESIGNATION/SEPARATION

Aulenbacher, Ms. Crystal M., Patrol Officer, University Police Office, effective with the close of business April 4, 2016.

Battle, Mr. Raven C., Assistant Football Coach, Athletics Department, effective with the close of business July 19, 2016.

Bidwell, Mrs. Kelly K., part-time Social Worker 1, Office for Students with Disabilities, effective with the close of business April 12, 2016.

Curtin, Dr. Susan J., Professor, Middle & Secondary Education and Educational Leadership Department, effective with the close of business August 28, 2016.

Dufala, Mr. David J., Maintenance Repairman 2, Facilities Office, effective with the close of business May 16, 2016.

Fox, Dr. Martin G., Professor, Biology and Health Services Department, effective with the close of business August 19, 2016.

Hammer, Mr. Rick A., Head Coach Men's & Women's Cross Country and Assistant Coach Track & Field, Athletics Department, effective with the close of business August 11, 2016.

Harrington, Mr. John M., temporary summer Custodial Worker 1, Facilities Department, effective with the close of business June 25, 2016.

Helms, Mrs. Christine M., Fiscal Assistant, Bursar Office, effective with the close of business May 24, 2016.

Jell, Mr. Steven, Temperature Controls Technician, Facilities Department, deceased, July 4, 2016.

Jeska, Mrs. Amy M., Custodial Worker 1, Facilities Department, effective with the close of business April 29, 2016.

Johnson, Dr. Joseph A., Assistant Professor, Middle & Secondary Education and Educational Leadership Department, effective with the close of business August 14, 2016.

Jones, Mr. Michael A., Academic Success Coordinator, Academic Success and Student Retention Office, effective with the close of business July 1, 2016.

Moss, Ms. Marielle, part-time Nurse Aide, Office for Students with Disabilities, effective with the close of business May 13, 2016.

Nearhoof, Mrs. Debra L., Custodial Worker 1, Facilities Office, effective with the close of business June 6, 2016.

Plunkett, Ms. Barbara, Clerk Typist 3, President's Office, deceased, effective May 22, 2016.

Ritchey, Dr. Nathan P., Dean for the College of Science and Health Professions and Vice President for Strategic Initiatives, effective with the close of business June 30, 2016.

Sablo, Dr. Kahan L.A., Vice President for Student Affairs, effective with the close of business June 24, 2016.

Werner, Dr. David J., Interim President, effective with the close of business June 30, 2016.

TERMINATION/POSITION ABOLISHMENT

Tucci, Ms. Kelli, Special Transportation Vehicle Operator, effective with the close of business April 12, 2016.

Reyes-Cruz, Mr. Pablo R., Assistant Compliance Officer, effective with the close of business June 30, 2016.

RETIREMENTS

Baker, Mr. Randy L., Painter, Facilities Department, effective with the close of business May 13, 2016.

Burke, Mrs. Rachael J., Professor, Art Department, effective with the close of business May 27, 2016.

Carlson, Dr. Dorothy S., Associate Professor, Nursing Department, effective with the close of business May 27, 2016.

Davis, Ms. Linda L., Clerk Typist 3, Speech, Language and Hearing Department, effective with the close of business June 24, 2016.

Harkness, Mr. Gerald L., Maintenance Repairman 2, Facilities Department, effective with the close of business June 24, 2016.

Hickey, Dr. Dennis C., Associate Professor, History, Politics, Languages, and Cultures Department, effective with the close of business May 27, 2016.

Jefferson, Ms. Sabra L., Clerk Typist 2, Porreco College, effective with the close of business May 13, 2016.

Jones, Dr. Jean G., Professor, Communications Department, effective with the close of business August 19, 2016.

Kidane-Mariam, Dr. Tadesse, Assistant Professor, Geosciences Department, effective with the close of business August 19, 2016.

Kinch, Dr. Janet C., Professor, English and Philosophy Department, effective with the close of business June 29, 2016.

Nobile, Dr. Caroline A., Associate Professor, English and Philosophy Department, effective with the close of business August 25, 2016.

Skolnick, Mr. Bruce D., Assistant Professor, Academic Success Center, effective with the close of business August 19, 2016.

Slayton, Mr. David M., Equipment Operator B, Facilities Department, effective with the close of business June 24, 2016.

Tenney, Ms. Susan E., Clerk Typist 2, Social Work Department, effective with the close of business July 8, 2016.

Yeshion, Dr. Theodore E., Professor, Political Science and Criminal Justice Department, effective with the close of business August 19, 2016.

COACHING CONTRACTS/RENEWALS/CHANGE IN STATUS

Bess, Mr. Christopher, regular, full-time, Assistant Men's Basketball Coach, at \$39,445.05, effective July 2, 2016 through July 1, 2017.

Carlson, Ms. Anne E., regular, full-time, Head Coach of Women's and Men's Track and Field, and Director of Cross Country Operations, at \$58,841.37, effective September 1, 2016.

Cleary, Mr. J. Patrick, regular, full-time, Head Men's Basketball Coach, at \$74,959.00, effective July 2, 2016 through July 1, 2017.

Corey, Mr. Jack W., regular, part-time, Assistant Football Coach, at \$10,000.00, effective July 27, 2016 through July 26, 2017.

Flynn, Mr. Tim, regular, full-time, Head Wrestling Coach, contract extended through July 1, 2019.

continued – Coaching Contracts/Renewals/Change in Status

Formato, Ms. Caitlin, regular, full-time, Head Women's Lacrosse Coach, at \$44,000.00, effective September 26, 2016 through September 25, 2017.

Foster, Mr. Ryan, regular, full-time, Head Women's and Men's Cross Country and Assistant Track and Field Coach, at \$51,000.00, effective June 25, 2016 through June 24, 2017.

Gierlak, Mr. Daniel, regular, full-time, Head Women's Softball Coach, contract extended through September 1, 2019.

Lynch, Ms. Lindsey, regular, part-time (quarter time), Cheerleading Advisor, at \$4,800.00 effective August 20, 2016 through April 28, 2017.

Moore, Mr. Clifford, regular, full-time, Assistant Wrestling Coach, contract extended through July 1, 2019.

Neely, Mr. Colin, regular, full-time, Assistant Football Coach, at \$42,000.00 effective March 26, 2016 through March 25, 2017.

Port, Mr. Mitchell, regular, part-time, Assistant Wrestling Coach, at \$16,500.00 effective July 1, 2016 through July 1, 2017.

Rhodes, Mr. Christopher, regular, full-time, Head Men's and Women's Swimming Coach, contract extended through July 1, 2019.

Shinn, Dr. Roy, Faculty Athletic Representative, at \$1,200.00 per semester, effective July 1, 2016 through June 30, 2017.

Swank, Mr. Stanley, regular, full-time, Head Women's Basketball Coach, contract extended through July 1, 2019.

Underwood, Mr. Lee, regular, full-time, Head Men's and Women's Tennis Coach, contract extended through September 1, 2019.

Wanson, Mr. Joe, regular, full-time, Assistant Football Coach, at \$35,000.00 effective July 27, 2016 through July 26, 2017.

Wheeler, Ms. Callie, regular, full-time, Assistant Women's Basketball Coach, contract extended through July 1, 2019.

CONTRACTS AND CONTRACT RENEWALS

Biel, Dr. Alan, Dean, Graduate Studies and Research and Dean, School of Education, effective July 1, 2016 through June 30, 2018.

Chacona, Ms. Julie, Director of Development, effective July 1, 2016 through June 30, 2017.

Franklin-Craft, Dr. Amy, Director, Residence Life and Housing, effective August 18, 2016 through August 17, 2017.

Hilbert, Mr. Michael, Director of Facilities Management and Planning, effective August 1, 2016 through July 31, 2018.

Kightlinger, Mrs. Linda, Director, International Student Services, effective July 1, 2016 through June 30, 2018.

Mercatoris, Dr. Mary Beth, Dean of Students and Campus Life, Management Salary Level 220, at \$94,000.00 effective May 28, 2016 through June 30, 2017.

Miller, Dr. Scott, Dean, School of Business and Interim Dean, College of Arts, Humanities and Social Sciences effective July 1, 2016 through June 30, 2018.

Murdzak, Ms. Karen M., Acting Chief Information Technology Officer, effective July 1, 2016 through June 30, 2017.

Ochs, Mr. Wayne, Controller, effective July 1, 2016 through June 30, 2018.

Ohler, Dr. Denise L., Interim Dean of the College of Science and Health Professions, Manager Salary Level 230, at \$115,000.00 effective July 1, 2016 through June 30, 2017 or until a new Dean is secured.

Patterson, Mr. Wayne, Director of Human Resources and Faculty Relations, effective July 1, 2016 through June 30, 2018.

continued – Contracts and Contract Renewals

Sanders, Ms. Diana J., Director of Student Financial Aid, Manager Salary Level 200, at \$80,000.00 effective August 1, 2016 through July 31, 2018.

Wilson, Mr. Ronald, Executive Director of the Porreco College, Manager Salary Level 220, salary increase of \$25,000.00 effective July 1, 2016 through June 30, 2017.

SICK LEAVE

SUMMARY – Eighteen (18) members of the Edinboro University campus staff utilized sick, Family Medical Leave Act (FMLA) leave, or parental leave during the period.

CHANGE IN STATUS

Conklin, Ms. Sharon, full-time summer employment, BASIS Program Support, Office for Students with Disabilities, from May 16, 2016 to August 12, 2016.

Glatch, Mr. James L., full-time summer employment, Athletics Department, from June 12 to 25, 2016, July 10 to 16, 2016, and July 24 to August 6, 2016.

Goodwill, Mr. David, from 9 month State University Administrator 2, to regular, full-time, 12 month, State University Administrator 2, Coordinator of Campus Programs and Recreation, effective May 14, 2016.

Hall, Ms. Deborah, out-of-class pay, \$23.02 per hour for days worked for State University Administrator 2 (SUA 2) work assigned beginning September 8, 2015 until the position is filled.

Harrison, Ms. Linda S., in-grade salary adjustment, from \$66,538.00 to \$71,538.00 effective July 9, 2016.

Kraus, Mr. Eric., continuation of assignment with Porreco College, University Police Department, at \$35.00 per day, effective July 1, 2016 through June 30, 2017.

Laird, Ms. Lisa, full-time summer employment, Office for Students with Disabilities, from June 20, 2016 to July 1, 2016.

Lilly, Mr. Mark, StudentNET Coordinator, Management Grade 180, Network Administrator, at \$60,408.81 effective April 30, 2016.

Michaels, Ms. Eileen, full-time summer employment, Office for Students with Disabilities, from June 20, 2016 to July 1, 2016.

Sheppard, Mr. Eric N., Student Government Association financial oversight, stipend of \$6,000, effective July 1, 2016 through June 30, 2017.

Skobieranda-Dau, Ms. Josette, full-time summer employment, Residence Life and Housing, from May 21 to 27, 2016, and August 1 to 19, 2016.

Villella, Ms. Theresa A., in-grade salary adjustment, from \$82,043.00 to \$92,000.00 effective July 1, 2016.

Vincent, Ms. Angela, in-grade salary adjustment, from \$82,000.00 to \$92,000.00 effective July 1, 2016.

Warchol, Ms. Shelby, from temporary, full-time (wage), Custodial Worker 1, to regular, full-time, Custodial Worker 1, at \$24,685.00 effective June 7, 2016.

Zalik, Mr. Joseph, Jr., Network Operations Manager, Management Grade 190, Senior Network Engineer, at \$75,782.52 effective April 30, 2016.

Zewe, Ms. Beth, in-grade salary adjustment from \$51,838.00 to \$57,021.80 effective March 19, 2016.

PROMOTION - NON-FACULTY

Bamberg, Ms. Helen M., Clerk Typist 3, Speech, Language and Hearing Department, from Clerk Typist 2, School of Business, at \$36,831.00 effective June 25, 2016.

Bland, Mr. Gary, from Management Grade 190, Database Administrator to Management Grade 200, Senior Systems and Security Engineer, at \$93,040.92 effective April 30, 2016.

continued – Promotion – Non-Faculty

Boulder, Dr. James, Manager of Online Programs and Instructional Design, from Management Grade 180 to Management Grade 190, at \$65,188.48 effective April 30, 2016.

Boyles, Mr. Ralph, from Management Grade 190, Domain and Lab Manager to Management Grade 200, Senior Systems and Identity Management Engineer, at \$79,562.52 effective April 30, 2016.

Fausnaught, Ms. Tammie, from Custodial Work Supervisor to Building Services Supervisor, at \$44,655.00 effective April 2, 2016.

Frick, Mr. Gregory, from Campus Grounds Supervisor to Grounds Maintenance Foreman, at \$45,692.00 effective March 19, 2016.

Hall, Ms. Deborah A., from Clerk Typist 2 to State University Administrator 2 Academic Testing Coordinator, at \$45,027.00 effective June 25, 2016.

Lyons, Mr. John, from Information Technology Generalist 1 to Information Technology Generalist 2, at \$63,629.00 effective April 30, 2016.

Rupert, Mr. Adam, from Management Grade 180, Technology Help Desk Coordinator to Management Grade 190, Client Services Support Services Manager, at \$61,405.56 effective April 30, 2016.

Smith, Mr. Michael D., from regular, full-time, Semi-Skilled Laborer to regular, full-time Equipment Operator B, at \$31,335.00 effective July 9, 2016.

OFFICE FOR STUDENTS WITH DISABILITIES**Involuntary Leave Without Pay With Benefits (LWOP)**

| NAME | POSITION | <u>SPRING BREAK</u> | | <u>SUMMER BREAK</u> | |
|--------------------|--------------------------|---------------------|----------|---------------------|------------|
| | | START LWOP | END LWOP | START LWOP | END LWOP |
| Carney, Meaghan | Nurse Aide | - | - | 05/06/2016 | 08/25/2016 |
| Dearborn, Jessica | Licensed Practical Nurse | - | - | 05/06/2016 | 08/25/2016 |
| Devine, Cindy | Nurse Aide | - | - | 05/04/2016 | 08/25/2016 |
| Dinges, Kimberly | Nurse Aide | - | - | 05/05/2016 | 08/25/2016 |
| Haggerty, Michelle | Licensed Practical Nurse | - | - | 05/05/2016 | 08/25/2016 |
| Herberg, Lynette | Licensed Practical Nurse | - | - | 05/06/2016 | 08/25/2016 |
| Kinsey, Sylvia | Licensed Practical Nurse | - | - | 05/07/2016 | 08/25/2016 |
| Little, Rebekah | Nurse Aide | - | - | 05/07/2016 | 08/25/2016 |

Cyclical Leave Without Pay With Benefits (CLWOP)

| NAME | POSITION | START | END |
|-----------------------|------------------------------|------------|------------|
| | | CLWOP | CLWOP |
| Gruber, Ms. Armored | Regular Part-Time Instructor | 08/20/2016 | 05/26/2017 |
| Kirk, Ms. Julie | Clerk Typist 2 | 05/20/2016 | 08/14/2016 |
| McMillan, Ms. Peggy | Clerk Typist 2 | 05/06/2016 | 07/31/2016 |
| Shorts, Ms. Deborah | Clerk Typist 2 | 05/27/2016 | 08/21/2016 |
| Thompson, Ms. Starla | Clerk Typist 2 | 05/27/2016 | 08/21/2016 |
| Tingley, Ms. Penny | Clerk Typist 2 | 05/27/2016 | 08/21/2016 |
| Canfield, Ms. Heather | Library Assistant 1 | 05/13/2016 | 08/07/2016 |

NON- RENEWAL OF REGULAR PART-TIME CONTRACT

Chan, Mr. James, regular part-time, Instructor, Mathematics and Computer Science Department, effective with the end of the 2015-2016 academic year, May 27, 2016.

Chair Frampton solicited concerns or questions regarding Vice President Brown's informational report. Hearing no requests, the Chair welcomed the Interim Dean of Students and Campus Life, Dr. Mary Beth Mercatoris, and asked that she deliver her report on behalf of the division of Student Affairs. Dr. Mercatoris thanked Chair Frampton for the opportunity to speak and share news about the division's very successful year of service to EU students. She stated that a written report had been distributed in the meeting materials (**Attachment #6**). For the record, Dr. Mercatoris highlighted the following entries from that report:

- The National Association of College and University Residence Hall (NACURH) Conference was held at the University of Delaware in June. The administrative and graduate advisor as well as five undergraduate students attended the conference. Attendees were afforded the opportunity to develop their skill set in the areas of inclusion, student leadership, community and engagement.
- The Office for Students with Disabilities (OSD) Scholarship Committee reviewed over 100 applications from new and returning students and awarded \$157,000 in scholarships.
- EU's Student Health Services (SHS) conducted an annual health fair featuring 67 vendors and serving nearly 600 students, employees and community participants.
- Nearly 120 constituents (internal and external to the campus) participated in EU's Ropes Course. It is not only a great opportunity for both EU students and student organizations, but also a resource to area business and non-profit organizations.
- This past summer, EU ROTC staff members trained over 3,000 cadets in map use and compass skills at Fort Knox.
- The EU Student Government Association (SGA) purchased card readers. These card readers will be used to track student involvement through the BoroSync software. Therefore, it is anticipated that the collection of this data will serve to enlighten campus administrators about how services are utilized by students; thus, allowing administrators and community leaders to become better stewards in service to all EU students.
- Lastly, and with regard to athletics, Dr. Mercatoris congratulated Head Coach Lee Underwood and the EU Men's Tennis Team for their nationally ranked team finish for the first time in EU's program history. The Team was ranked 49th in the final Oracle/ITA Division II Men's National Team Rankings. Additionally, and to be celebrated, Dr. Mercatoris reported that 12 of 16 EU athletic teams, including all nine women's programs, recorded a Team Grade Point Average of 3.0 or better.

Dr. Mercatoris offered to answer questions. Hearing no questions, Chair Frampton requested Vice President for University Advancement Tina Mengine to come forward for the delivery of report on behalf of the division. Ms. Mengine reminded Council members that they could review in greater detail a copy of the written report as contained and distributed in the meeting packet (**Attachment #7**). Vice President Mengine highlighted the following entries from the written report:

Development

- 2015-16 fundraising totals: \$3.5 M in philanthropy only; all dollars raised total \$5.6 M; she noted that the Development Office had a solid year.
- Seven (7) new funds were created this last quarter.
- Thirteen (13) large gifts were received last quarter; gifts ranged from \$10,000 to \$200,000.
- Eight (8) major cities throughout the region were visited by Advancement and Development office staff members Julie Chacona and Marilyn Goellner.
- Vice President Mengine thanked and extended appreciation to all who supported or attended the 3rd annual Gala in the Orchard at Porreco College on July 16. There were about 270 attendees and she estimates the event will net approximately \$100,000.

Marketing

- Beginning on Page 2 of the written report, Vice President Mengine pointed out that the first seven bullet points highlight the efforts in support of the Admissions offices both at the undergraduate and graduate level. In each of the instances reported, the average click-through rates across the board have produced stellar results and yielded positive traffic to various websites.
- Ms. Mengine was excited to report the establishment of EU SkyCam Weather Camera in partnership WJET-TV. The camera has been mounted on top of McComb Fieldhouse and it has 360 degree capability. This partnership will also provide EU a landing page on YourErie.com for various promotions. Council members are encouraged to go online at <http://www.yourerie.com/skycam-cameras/edinboro-university-skycam>. The EU SkyCam monitors weather conditions in all directions and provides live real-time weather data 24/7 in one of the region's many micro-climates. Trustee Shields asked if access would be shared with any Pittsburgh affiliates? Vice President Mengine responded in the negative. Trustee Chaffee also asked about weather text alerts and capability of those being credited as coming from Edinboro University? She noted the receipt of weather alert texts from the Erie Times with an indication of sponsorship by Gannon University. Ms. Mengine did not know the answer to Trustee Chaffee's question, but stated that she would investigate further the suggestion/inquiry.
- Current web initiatives continue to drive strong web traffic to EU site. Within the last recruiting cycle (measured from September 2015) there was solid web traffic with nearly 500,000 individual users. The bounce rate has been good overall with a rate of 26.47% since the launch of redesigned EU website in February 2015. In comparison, bounce rates relative to the EU website were upwards of 62.36%.
- Tracked behavior to the "Apply Now" page and shared results with EU leadership. Since September 1, 2015, tracked over 19,000 individual users' page view, with an exit rate of about 58% which is a high percentage. Since the application is not housed on the EU website, you do want viewers to exit the "Apply Now" page and continue through to the application.

Communications

- During the period March through July 2016, 49 press and other single target home town news releases received wide distribution. News releases were positive and primarily focused on the transition and arrival of new President to EU campus.
- Social media audiences have continued to grow and show strong level of engagement by key constituents, especially current and prospective students. Facebook, Twitter, Instagram and LinkedIn followers all show increases in users and activity during the last quarter.

Alumni Affairs

- Plans are underway for Homecoming Weekend 2016 which is October 6-8. Vice President Mengine encouraged Council members to mark their calendars and attend. The Homecoming theme this year is Level Up (distributed buttons). October 7 (Friday) kicks off with the 25th annual Alumni Golf Outing. Thursday evening's activity will have an academic focus on business. At SCOTtalk, attendees will hear stories from several highly successful EU alumni during a TEDtalk-style event.

Vice President Mengine noted the conclusion of her report and invited questions. Trustee Chaffee inquired about the recent Pokémon GO craze by teenagers and college students and its incorporation into Homecoming activities. President Walker also told of first-hand experience while walking around the campus with the family and dog and encountering many students

engaged in this activity. Ms. Mengine noted the phenomena had been discussed by the Homecoming Committee and thought given on how to incorporate an activity.

For the record, a list of Gifts-in-Kind received by the University was distributed in the meeting materials. **Attachment #8** serves to record Gifts-in-Kind received since the last quarterly business meeting of the EU Council of Trustees held on April 12.

Chair Frampton thanked Ms. Mengine for her report. Next, the Chair presented a proposed EU Council of Trustees 2016-17 Schedule of Meetings and solicited comments, concerns, conflicts or questions. **It was voted**, on motion of Trustee Shields, seconded by Trustee Higham to approve the EU Council of Trustees 2016-17 Schedule of Meetings as presented in **Attachment #9**. The motion carried by unanimous vote.

Lastly, Chair Frampton asked fellow Trustee, PACT President and PASSHE Board of Governors member Harold Shields to share a few words about the recent PACT Joint meeting held on July 15 as well as the upcoming Fall Workshop to be held on October 7 in Harrisburg. Trustee Shields reminded Council members of the distribution of a July 20 email which served to highlight and provide a written summary of the July 15 meeting outcomes. He encouraged Council members to add the Fall Workshop date of October 7 to their calendar and plan for attendance. The tentative schedule is for sessions to take place from 9 a.m. until 3 p.m. PACT has partnered with the Association of Governing Board (AGB) to present three topics which are critical to the success of EU and the State System. The focus will be on Trustees' Role in the following: (1) improving institutional value through effective governance – "Consequential Boards" plenary session conducted by Dr. Tom Meredith, Senior Fellow, AGB; (2) "Getting Students to the Finish Line" – moderated by Dr. Tom Meredith and (3) panel Role of Boards in a Diverse and Inclusive Campus – moderated by Ms. Artis Hampshire Cowan, Senior Fellow, AGB. Three of the sessions will be facilitated by AGB consultants with panel members from PASSHE universities. In addition, there will be an update on the Workforce Gap Analysis presented by Dr. Sue Mukherjee, PASSHE Assistant Vice Chancellor for Educational Intelligence. Trustee Shields reiterated that this workshop provides an opportunity for each and every Trustee across the System to enhance their knowledge and increase effectiveness as an individual member of a PASSHE-member Councils of Trustees. PASSHE Chancellor Brogan and newly elected PASSHE Board of Governors Chair Cynthia Shapira will kick off the event with an update on the "State of the System."

Chair Frampton thanked Trustee Shields for the reported and solicited from Council members any other agenda items for the good of the order. Hearing no requests for further discussion, **it was voted**, on motion of Trustee Chaffee, seconded by Trustee Higham to adjourn the business meeting. The meeting officially adjourned at 3:42 p.m. The motion carried.

In closing, Chair Frampton extended his thanks and patience in dealing with the day's busy and hectic schedule. The Chair made one last request and asked Council members to remain for the conduct of an additional Executive Session with EU President Walker. The Executive Session concluded at approximately 4:40 p.m.

Respectfully submitted,



Sherri A. Galvin
Assistant to the President and Recording Secretary



EDINBORO UNIVERSITY

RESOLUTION

**Edinboro University of Pennsylvania
Council of Trustees**

**Honors the Contributions of
John A. Pulice**

Whereas, John Pulice is a veteran of the Korean War and later served in the U.S. Navy, holding the position of 1st Class Ship Serviceman from 1952 to 1954 and serving in the active reserve from 1955 to 1965; and

Whereas, Mr. Pulice attended Gannon University and Penn State Behrend and earned an associate degree in business through the United States Armed Forces Institute (USAFI); and

Whereas, John Pulice served as the Erie area manager for the Department of Revenue-Pennsylvania State Lottery prior to his retirement; and

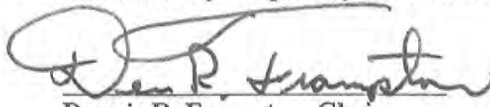
Whereas, John Pulice is active in his community serving as a Millcreek Township Planning and Zoning Commissioner since 2000; and


Whereas, Mr. Pulice also served his community as a member of the Millcreek Township School Board from 1980 to 1998, during which time he held the positions of president, vice president and chairman of several key committees; and

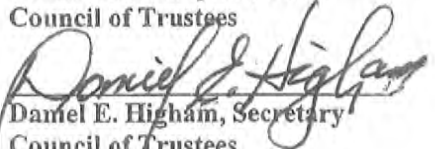
Whereas, John Pulice served for 12 years on Edinboro University's Council of Trustees and held the position of secretary for two terms, 2011-13 and 2013-15; then

BE IT RESOLVED, therefore, that in recognition of his distinguished service as a Trustee and secretary, that this Council of Trustees of Edinboro University acknowledges with gratitude John Pulice's service, volunteerism, dedication and leadership to the university and extend to him best wishes for continued success and fulfillment in all his future endeavors.

Unanimously adopted by the Council of Trustees on this 1st Day of August, 2016


Dennis R. Frampton, Chair
Council of Trustees


Barbara C. Chaffee, Vice Chair
Council of Trustees


Daniel E. Higham, Secretary
Council of Trustees

Academic Affairs – Report
Edinboro University Council of Trustees
August 1, 2016

Attachment #2

Accreditations and Recognitions

- The **Business and Economics Department** received notification in April from the **Accreditation Council for Business Schools and Programs (ACBSP)** that their Quality Assurance report was reviewed and accepted during the April 14-15, 2016 Baccalaureate/Graduate Degree Board of Commissioner meeting.
- In June 2016, **Edinboro University's Master of Arts in Counseling – School Counseling program** was ranked #4 by **Great College Deals** in its 10 Best Deals on Online Master's in School Counseling Degree Programs.
- **Best Counseling Degrees ranked Edinboro's Master of Arts in Counseling – College Counseling #6** in its list of Best Master's Degrees in Student Affairs and College Counseling. This ranking of the top 30 campus-based programs in the country is based on a methodology that includes affordability and accreditation by the Council for Accreditation of Counseling and Related Educational Programs (CACREP), which demonstrates that a program meets critical educational components considered important by the profession.
- **Edinboro University was named a top 10 school in the nation for disabled students seeking an online education by OnlineSchools.com**, a virtual publication that evaluates online learning. **Edinboro was ranked 6th** by higher education researcher, Kenneth Williams, in his editorial titled **“Navigating an Online Education for Students with Disabilities.”**
(<http://www.onlineschoolscenter.com/navigating-online-education-for-students-with-disabilities/>)
- **Edinboro University's Minor in Personal Financial Planning** has been registered with the **Certified Financial Planner Board of Standards Inc. (CFP Board)**, allowing students who complete the requirements of the minor to sit for the CFP® Certification Examination administered by the CFP Board.

University Outreach and Campus Programs

- Edinboro University honored more than 100 of its highest-achieving students on April 15 during the University's annual **Academic Honors Convocation** ceremony at Louis C. Cole Auditorium - Memorial Hall. Graduating seniors who earned *Summa Cum Laude*, *Magna Cum Laude* and *Cum Laude* honors were announced and received their stoles and Outstanding Departmental Seniors were recognized and received red cords to wear at Spring Commencement. Honors Diploma Candidates received honors medallions. **Emma Sullivan** and **Micah Cattell** received the **Scholar-Athlete of the Year** Awards; Candidates for Commissioning received camouflaged stoles; Shaquan Walker, student representative, Council of Trustees, and William Galt, President of the Student Government Association, received Leadership Awards; and **Julia Jagielo-Miller**, the University's nominee for the **2016 Syed R. Ali-Zaidi Award for Academic Excellence**, received special recognition. **Dr. Donald Sheehy** served as the faculty speaker during the ceremony. Dr. Sheehy was named Scholar of the Year in 2015.

Three extraordinary employees were also recognized at the event:

Dr. David Hurd (Geosciences) was named Faculty Member of the Year.

Dr. Shaun Pfeiffer (Business and Economics) was named Scholar of the Year.

Dr. Susan Norton (Counseling, School Psychology and Special Education) was named Advisor of the Year.

- On April 19, the **Nursing Department** hosted **Agent Alan McGill from the Attorney General's office** who presented an update on Drug Division in Healthcare and the Opiate Prescribing/Overdose issue facing healthcare workers.

-2-
Academic Affairs – Report
Edinboro University Council of Trustees
August 1, 2016

- **Porreco College** spring lecture series concluded in April with lectures by **Professor Nancy Frambes, Psychology Department** who presented “**An Old Drug with a New Day?**” where she discussed risks and benefits of Marijuana and how society views this drug today, and **Dr. Michael Morrison, Business and Economics Department**, who presented “**Price Convergence After Cataclysm**” where he discussed his research, which uses the online virtual world, World of Warcraft, to study the economics of price convergence.
- Students from **Edinboro University’s STEM Ambassador Program** visited Corry Area Intermediate School and Corry Area School District’s Career & Technical Center on May 6 to promote active science, technology, engineering and math (STEM) learning activities. The **STEM Ambassadors** are undergraduate students enrolled in the Early Childhood and Special Education program at Edinboro University. **Dr. Linda Best**, professor in the **Early Childhood and Reading Department**, is the director of the **STEM Ambassador Program**.
- On May 7, 2016, **Edinboro University** celebrated the academic success of 779 members of the **Class of 2016 in undergraduate and graduate Commencement ceremonies**. **Dr. Daniel Meyer**, music director of the Erie Philharmonic Orchestra and the Asheville Symphony Orchestra provided the commencement address and was presented an honorary **Doctor of Humane Letters** at the undergraduate ceremony.
- Several study abroad programs took place after the Spring 2016 semester:
Dr. Janusz Czejdo traveled to Poland on May 11-22, 2016 with 9 students as part of Edinboro University’s cooperative exchange agreement with Marie Curie Sklodowska University. The students studied Polish art, history and culture in Lublin, Cracow and Warsaw.

Dr. Charlene Molrine led a group of 20 students to Peru on May 17-26, 2016. The group explored ancient Inca sites in Cuzco, Machu Picchu and Ollantaytambo, and completed coursework for Communication Disorders Across Cultures.

Dr. Cynthia Rebar traveled with 8 students to South Africa and Botswana on May 18-June 9, 2016. The students completed coursework for Special Topics in Biology: African Conservation Experience. They camped out each night, closely observed the local animals and learned about environmental issues from native guides.

Dr. Karen Lindeman of the **Early Childhood and Reading Department**, traveled to Italy with 22 students June 11-17, 2016 as part of a summer travel-study opportunity to investigate early childhood education in Europe through visits to several elementary schools. The group also explored Florence, Reggio Emilia and Tuscany.

- The second annual **Tech Savvy** workshop was held at **Edinboro University** on June 4, 2016. The workshop, designed to show how science, technology, engineering and math (STEM) fields can lead to exciting careers, was sponsored by the **American Association of University Women (AAUW)** in partnership with **Edinboro University**, and hosted 6th – 9th grade girls and their families.
- **Edinboro University** launched a summer academy for high school students with autism as part of its new **Boro Autism Support Initiative for Success (BASIS)**. The academy is designed to meet the needs of college exploration and transition for teens ages 14-17. Participants learned relevant skills while gaining insight into college life inside and outside the classroom. The program was held June 20 – July 1 and was led by Edinboro University’s staff of professionals in education, nursing, counseling, speech pathology and occupational therapy.

- On June 26 the **Edinboro University School of Business** hosted 19 high school students entering grades 9-11 as part of the annual **Xavier and Tina Williams Summer Youth Business Academy**. The five-day camp immersed students in seminars focused on team building, business strategy, management, finance, marketing, problem-solving, and financial planning.
- The **Leader Speech and Hearing Center** will provide a new clinical therapy program for preschool children with hearing loss. The **Kids Intensive Language Training (KLT) program** is classroom-based and involves the use of auditory-verbal (A-V) therapy principles. Certified and licensed EU faculty with expertise in the A-V approach will deliver the program with assistance from a team of graduate student clinicians and undergraduate student volunteers. The 12-week program will follow the fall and spring semester calendars and will be held in the morning on Mondays and Thursdays.
- A **Robotics, Environmental Science and Data Processing camp** will be held at Presque Isle State Park and the Tom Ridge Environmental Center from August 8-12. High school students interested in robotics and environmental science will get a chance to learn from the experts. The camp, a collaboration between Carnegie Mellon University, **Edinboro University** and Platypus, LLC, will introduce 20 students entering grades 9-12 to core robotic, data science and environmental science topics and will also provide hands-on experience with autonomous robotic boats. **Edinboro University chemistry professor, Dr. Nathan Armatas**, will join other instructors to guide the camp participants.

Faculty Recognition

- On April 13 the **Take a Stand Against Sexual Violence Campaign** hosted a “Recovery in Action” panel discussion. Panelists included **Dr. Molly Wolf, Social Work Department, Dr. William Pithers Psychology Department**, and Executive Director of the Women’s Services of Crawford County, Bruce Harlan. Students learned about the stages of recovery for victims.
- **Dr. Donald Sheehy**, professor in the **English and Philosophy Department** at Edinboro University, was a guest speaker on April 13th at the Third Victor E. Reichert Robert Frost Event, in Buffalo, NY. During his lecture, “**Novel Inflections: North of Boston Revisited**,” Dr. Sheehy discussed some of the unanswered questions that continue to persist more than a hundred years after the publication of Frost’s second book of poetry.
- **Dr. Heather Snyder**, a professor in Edinboro’s **Psychology Department**, received a **Fulbright Scholar Award** to research at University of Surrey. Dr. Snyder was selected to work with Dr. Paul Sowden at University of Surrey on a research project to study the influence of feedback given for a creative product on university students’ self-perceptions of creativity.

Student Recognition

- In March 2016, nine students attended and presented research pertaining to one of their food safety projects at the **Annual Meeting for the Society of Toxicology** in New Orleans, LA. **Dr. William Mackay**, professor in the **Biology and Health Services Department**, accompanied the students to the national meeting. Students who attended included: **Brittany Benjamin, Adrian Babel, Riley Hardval, Laura Mummert, Ivy Kuberry, Lindsey Schwanke, Khyati Patel, Richa Patel and Oladapo Afolabi**.
- Edinboro University’s annual **Celebration of Scholarship** was held on April 6, 2016. Students presented and discussed their research, scholarship and works of creativity. Awards presented to this year’s winners:

College of Arts, Humanities, and Social Sciences

1st Place

A Study of the Use of Luminol in Battlefield Archaeology: The Revolutionary War Battle of Bennington - **Eric Bennett and Bethany Scott**

-4-
Academic Affairs – Report
Edinboro University Council of Trustees
August 1, 2016

- 2nd Place Learning to Starve in America - **Kristen Hall**
3rd Place Public Perceptions of Police Legitimacy and Trustworthiness - **Annie Cable and
Cody Haag**

College of Science and Health Professions

- 1st Place The Search for Inhibitors of Angiogenesis in the Hemolymph of the Corn Furrow
Spider, *Lariniodes Cornutus* - **Elizabeth Rudzki**
2nd Place Learning Anatomy from Competitive APPs - **John Szymanski**
3rd Place The Search for Inhibitors of Angiogenesis in the Hemolymph of the Fishing
Spider, *Dolomedes Tenbrosus* - **John Ferko, Stephanie Buczkowski and
Julia Jagielo-Miller**

School of Graduate Studies and Research

- 1st Place Best Practice in Early Intervention for Divorced/Separated Families: A Survey of
Current Practice - **Chelsie Markle**
2nd Place (tie) The Effects of Cover-Copy-Compare on Math Facts Fluency: A Math
Intervention for Student with Emotional and Behavioral Disorders –
Kristen Arlet
2nd Place (tie) A CLUSTER Criticism of the 2016 Presidential Primary Debates: How
Candidates Framed Their Speeches - **Zahedur Arman**

Provost's Choice Award

Artificial Neural Networks as Game Opponents - **Ryan Javens** (College of Science and Health Professions)

- **Nicole Wagner**, a biochemistry major at Edinboro University, was accepted into the **National Science Foundation's Research Experience for Undergraduates**. Ms. Wagner will spend 10 weeks during the summer at the University of Minnesota-Twin Cities where she will study small molecule interactions. Her research will focus on a type of protein domain called Bromodomains, which have proven to be significant in cancer therapy.
- Graduate student, **Caitlin Chasar**, was selected to participate in the **2016 American Association for People with Disabilities Internship Program** in Washington D.C. Caitlin is a student in Edinboro University's **Counseling Master's Program** and will graduate in December of 2016.
- Several Honors scholars had an opportunity to contract a non-Honors course.
 - **Alexa Alpern** completed an independent study under the direction of **Professors Jeremy Galante and Hanjin Park**, in which she created the first episode of a new animated television series using design concepts from the production pipeline.
 - **Mackenzie Bracken** worked with **Professor Mark Deka** to analyze and produce art inspired by the study of non-western art history, specifically the traditional art of Japan.
 - **Ashley Coyle** worked with **Professor Jeremy Galante** to conduct self-studies of experimental animations and reflective journals that evaluate the success and failure of experimental two-dimensional animation.
 - **Natalie Gilley** worked with **Professor Amanda Frantz-Mamani** to evaluate the importance of sports in Latin America, with specific attention on history, cultural norms, sport as profession, and region-specific activities, such as cliff diving in Mexico and surfing in El Salvador.
 - **Emily Kling** worked with **Professor Amy Barrall** to evaluate stress management programs with a focus on college students and athletes.

-5-
Academic Affairs – Report
Edinboro University Council of Trustees
August 1, 2016

- **SaLa Lee** worked with **Professor Mathew Foradori** to delineate the history of CRISPR and CRISPR-Case 9, a new molecular gene-editing tool that has sparked a patent battle between the University of California, Berkley, the Broad Institute of Harvard, and MIT.
- **Andrew Lehman** worked with **Professor Karen Ross** to explore multiple perspectives in story-based animation through self-reflection on the production of animated content.
- **Kathlyn Longtine** analyzed major modern essayists under the direction of **Professor Roger Solberg**. Kathlyn’s examination of rhetorical techniques, messaging, and communicative style will inform her personal technique for the writing of effective essays.
- **Kyle Turk** worked with **Professor Jerra Jenrette** to research and produce a documentary film on the role of women as volunteer medics and military officers during the Vietnam War.
- **Cassandra Whitmoyer** worked with **Professor Ruth Stauffer** to produce a single-season workout plan for a high school girls cross country team. The plan includes simulations, running logs and workout goals for the team.

Starting with the fall 2016 semester, the Honors Program will be rebranded as the **Edinboro University Honors Program**.

- **Friends of the Baron-Forness Library Research Grant Awards** for academic year 2015-16 were presented to the following students:

Graduate Award:

Matthew Bresnahan - “The Dating Game: The Emergence of Social Information Processing Theory and the Mediatization of Collectivist Culture Values and Norms in Computer-Mediated Communication” (project advisor: **Dr. Kathleen Golden, Communication Studies Department**)

Undergraduate Awards:

Allison Beck - “The Effects *Roundup* Has on Organisms and their Environment” (project advisor: **Dr. Nina Thumser, Biology and Health Services Department**)

Julia Jagielo-Miller – “Impacts of Scopolamine and Exercise on Memory of Rats in a Non-Spatial Maze Task” (project advisor: **Dr. Peter McLaughlin, Psychology Department**)

Erin McCue – “Incorporating Biology into the Field of Woodworking” (project advisor: **Karen Ernst, Art Department**)

- **Micah Cattell**, a member of the **Edinboro University Men’s Swimming Team**, was named a **CoSIDA (College Sports Information Directors of America) Academic All-American, First Team**. This is the national gold standard for academic awards by collegiate student-athletes.
- **Edinboro University Women’s Swimming Team** was named **College Swimming and Diving Coaches Association of America (CSCAA) Scholar All-America Team**. This is the fourth straight year the women’s swimming team has earned the honor. To be selected as a CSCAA Scholar All-America Team, programs must have achieved a GPA of 3.00 or higher over the spring semester. Edinboro’s women’s swimming team had a 3.56 GPA and were one of 61 NCAA Division II teams recognized.

-6-
Academic Affairs – Report
Edinboro University Council of Trustees
August 1, 2016

Miscellaneous

- **Governor Tom Wolf** spoke at Edinboro University on April 14th during a campus visit. The governor's address was presented in conjunction with the **Department of Communication Studies' Annual Spring Banquet**. Governor Wolf discussed matters concerning key policy initiatives and the state budget.
- The **Al Stone Lecture Series** concluded the Spring 2016 season with a lecture by **Dr. David Fulford**, a professor in the **Biology and Health Services Department**, entitled "**Emerging Viral Diseases: The Zika Virus, the Ebola Crisis and HIV-AIDS**" presented on May 5th; and **Dr. David Wagner**, emeritus professor of Edinboro University, who presented a lecture on "**The Intersection of Science and Law: Traffic Accident Reconstruction**" on May 19th.
- Free summer Math tutoring was offered by representatives from the **Northwest Tri-County Intermediate Unit** at **Porreco College** on Tuesdays and Thursdays from May 10th through July 7th. The tutoring was available to all Edinboro University students whether or not they were enrolled in summer classes.
- The **Edinboro Brass Quintet** presented a free concert on Monday, May 23, 2016 in Blasco Library. The performance entitled "The Thorn Birds" concludes the Great Books with Great Music 2015-16 season. **Edinboro Music and Theatre Department** faculty members, **Dr. Daniel Burdick** and **Dr. Sarah Schouten**, were among the performers.
- **WFSE** added two specialized community-focused broadcasts to its programming at 88.9 FM this summer. The station is airing the student-produced community affairs show "Women Who #Werk," which features a variety of guests discussing issues that impact women in Erie County. The segments will be followed by special musical re-broadcasts of the **EU Music and Theatre Department's First Friday Concert Series** and "**Songs and Stories of Scotland.**" The "Women Who #Werk" show was produced and directed by Edinboro students in **Dr. Jim Wertz's** Television Production class and originally aired by ETV. Dr. Wertz worked with WFSE advisor, **Dr. Ron Raymond**, to broadcast the audio on WFSE as a way of making the programming more assessable to an off-campus audience.
- **Dr. Michael Hannan**, Provost and Vice President of Academic Affairs, **Ms. Linda Kightlinger**, Director of International Student Services, **Dr. Baher Ghosheh**, Professor in the **Geosciences Department** and **Dr. Jingze Jiang**, Assistant Professor in the **Business and Economics Department** traveled to Zibo, China May 22nd -30th to participate in ceremonies marking the 60th anniversary of **Shandong University of Technology (SDUT)** and the 30th anniversary of its sister-university relationship with EU. Edinboro has hosted approximately 150 SDUT visitors and sent many EU administrators, faculty, staff, students and community members to China. The party also visited four other universities while in China.

Edinboro University of Pennsylvania
2016-2017 E&G (Total) Revenue
Approved Budget

| | FY 2016 | | PCT OF TOTAL | FY 2017 | |
|-----------------------------------|----------------------|--------------|----------------------|--------------|-----------------|
| | BUDGET | | | BUDGET | PCT OF TOTAL |
| REVENUES | | | | | |
| Tuition | \$ 50,959,206 | 53.9% | \$ 48,110,339 | 50.9% | |
| Fees | 12,713,521 | 12.9% | 12,719,103 | 13.5% | |
| State Appropriation | 25,194,300 | 26.6% | 26,849,297 | 28.4% | |
| General State Appropriation | 23,193,929 | 24.5% | 24,739,493 | 26.2% | |
| Performance Funding Appropriation | 2,000,371 | 2.1% | 2,109,804 | 2.2% | |
| All Other Revenue | 2,891,745 | 3.1% | 3,189,570 | 3.4% | |
| Use of Fund Balance | 3,344,288 | 3.5% | 3,686,723 | 3.9% | |
| TOTAL REVENUES | \$ 94,603,060 | | \$ 94,555,032 | | |

EXPENSES

| | | | | | |
|--|----------------------|--------------|----------------------|--------------|--|
| Instruction | \$ 42,506,305 | 44.9% | \$ 41,484,958 | 43.9% | |
| SALARIES & WAGES | 29,310,955 | 31.0% | 28,125,303 | 29.7% | |
| BENEFITS | 12,391,905 | 13.1% | 12,632,019 | 13.4% | |
| OPERATING | 803,445 | 0.8% | 727,636 | 0.8% | |
| Academic Support | 13,332,546 | 14.1% | 13,267,808 | 14.0% | |
| SALARIES & WAGES | 5,558,841 | 5.9% | 5,510,888 | 5.8% | |
| BENEFITS | 4,014,297 | 4.2% | 4,211,758 | 4.5% | |
| OPERATING | 3,724,408 | 3.9% | 3,545,162 | 3.7% | |
| Student Services | 10,598,812 | 11.2% | 10,789,201 | 11.4% | |
| SALARIES & WAGES | 4,986,511 | 5.3% | 5,147,294 | 5.4% | |
| BENEFITS | 2,934,688 | 3.1% | 2,931,480 | 3.1% | |
| OPERATING | 2,677,613 | 2.8% | 2,710,427 | 2.9% | |
| Institutional Support | 9,965,996 | 10.5% | 10,166,059 | 10.8% | |
| SALARIES & WAGES | 4,646,778 | 4.9% | 4,918,757 | 5.2% | |
| BENEFITS | 2,783,522 | 2.9% | 2,751,970 | 2.9% | |
| OPERATING | 2,535,696 | 2.7% | 2,495,332 | 2.6% | |
| Operations and Maintenance of Plant | 9,920,088 | 10.5% | 9,812,004 | 10.4% | |
| SALARIES & WAGES | 2,572,798 | 2.7% | 2,040,077 | 2.2% | |
| BENEFITS | 2,906,458 | 3.1% | 3,044,920 | 3.2% | |
| OPERATING | 735,481 | 0.8% | 829,570 | 0.9% | |
| UTILITIES | 2,333,000 | 2.5% | 2,164,000 | 2.3% | |
| DEBT SERVICE | 1,372,351 | 1.5% | 1,733,337 | 1.8% | |
| Scholarships | 4,034,105 | 4.3% | 4,283,378 | 4.5% | |
| OPERATING (FUNDED) | 1,884,105 | 2.0% | 1,983,000 | 2.1% | |
| OPERATING (UNFUNDED) | 2,150,000 | 2.3% | 2,300,378 | 2.4% | |
| University-Wide* | 4,245,209 | 4.5% | 4,751,624 | 5.0% | |
| SALARIES & WAGES | 644,999 | 0.7% | 739,806 | 0.8% | |
| BENEFITS | 484,767 | 0.5% | 455,123 | 0.5% | |
| OPERATING | 4,243,891 | 4.5% | 4,262,391 | 4.5% | |
| AUXILIARY CHARGEBACKS | (1,128,448) | -1.2% | (705,696) | -0.7% | |

| | | | | | |
|------------------------------|----------------------|---------------|----------------------|---------------|--|
| EXPENSES Grand Totals | \$ 94,603,060 | 100.0% | \$ 94,555,032 | 100.0% | |
| SALARIES & WAGES | 47,720,882 | 50.4% | 46,482,125 | 49.2% | |
| BENEFITS | 25,515,636 | 27.0% | 26,027,270 | 27.5% | |
| OPERATING | 18,754,639 | 19.8% | 18,853,996 | 19.9% | |
| UTILITIES | 2,333,000 | 2.5% | 2,164,000 | 2.3% | |
| DEBT SERVICE | 1,372,351 | 1.5% | 1,733,337 | 1.8% | |
| AUXILIARY CHARGEBACKS | (1,128,448) | -1.2% | (705,696) | -0.7% | |
| CAPITAL | 35,000 | 0.0% | - | 0.0% | |

*University-Wide includes central salary pools (OT, leave payouts, worker's comp, unemployment), University Contingency fund and Consolidated University Operations (CUO) payments to Office of the Chancellor.
This analysis does not include Deferred Maintenance Activity.

| 2016-2017 E&G (General) Revenue Approved Budget | FY 2016 | | PCT OF TOTAL | FY 2017 | | |
|--|-----------|-------------------|-----------------|-----------|-------------------|---------------|
| | BUDGET | | | BUDGET | PCT OF TOTAL | |
| REVENUES | | | | | | |
| Tuition | \$ | 50,959,206 | 55.6% | \$ | 48,110,339 | 52.5% |
| Fees | | 11,399,521 | 12.4% | | 11,996,331 | 13.1% |
| State Appropriation | | 25,194,300 | 27.5% | | 26,849,297 | 29.3% |
| Gen State Appropriation | | 23,193,929 | 25.3% | | 24,739,493 | 27.0% |
| Performance Funding Appropriation | | 2,000,371 | 2.2% | | 2,109,804 | 2.3% |
| All Other Revenue | | 957,963 | 1.0% | | 980,000 | 1.1% |
| Use of Fund Balance | | 3,204,094 | 3.5% | | 3,665,211 | 4.0% |
| TOTAL REVENUES | \$ | 91,715,084 | | \$ | 91,601,178 | |
| EXPENSES | | | | | | |
| Instruction | \$ | 42,301,662 | 46.1% | \$ | 41,309,062 | 45.1% |
| SALARIES & WAGES | | 29,282,363 | 31.9% | | 28,096,184 | 30.7% |
| BENEFITS | | 12,387,488 | 13.5% | | 12,626,912 | 13.8% |
| OPERATING | | 631,811 | 0.7% | | 585,966 | 0.6% |
| Academic Support | | 13,258,018 | 14.5% | | 13,210,808 | 14.4% |
| SALARIES & WAGES | | 5,558,841 | 6.1% | | 5,510,888 | 6.0% |
| BENEFITS | | 4,014,297 | 4.4% | | 4,211,758 | 4.6% |
| OPERATING | | 3,649,880 | 4.0% | | 3,488,162 | 3.8% |
| Student Services | | 9,242,583 | 10.1% | | 9,384,624 | 10.2% |
| SALARIES & WAGES | | 4,971,293 | 5.4% | | 5,096,278 | 5.6% |
| BENEFITS | | 2,933,469 | 3.2% | | 2,928,964 | 3.2% |
| OPERATING | | 1,337,821 | 1.5% | | 1,359,382 | 1.5% |
| Institutional Support | | 9,731,295 | 10.6% | | 9,942,678 | 10.9% |
| SALARIES & WAGES | | 4,621,778 | 5.0% | | 4,904,757 | 5.4% |
| BENEFITS | | 2,783,501 | 3.0% | | 2,751,949 | 3.0% |
| OPERATING | | 2,326,016 | 2.5% | | 2,285,972 | 2.5% |
| Operations and Maintenance of Plant | | 9,920,088 | 10.8% | | 9,812,004 | 10.7% |
| SALARIES & WAGES | | 2,572,798 | 2.8% | | 2,040,077 | 2.2% |
| BENEFITS | | 2,906,458 | 3.2% | | 3,044,920 | 3.3% |
| OPERATING | | 735,481 | 0.8% | | 829,670 | 0.9% |
| UTILITIES | | 2,333,000 | 2.5% | | 2,164,000 | 2.4% |
| DEBT SERVICE | | 1,372,351 | 1.5% | | 1,733,337 | 1.9% |
| Scholarships | | 3,016,230 | 3.3% | | 3,190,378 | 3.5% |
| OPERATING (FUNDED) | | 866,230 | 0.9% | | 890,000 | 1.0% |
| OPERATING (UNFUNDED) | | 2,150,000 | 2.3% | | 2,300,378 | 2.5% |
| University-Wide* | | 4,245,209 | 4.6% | | 4,751,624 | 5.2% |
| SALARIES & WAGES | | 644,999 | 0.7% | | 739,806 | 0.8% |
| BENEFITS | | 484,767 | 0.5% | | 455,123 | 0.5% |
| OPERATING | | 4,243,891 | 4.6% | | 4,262,391 | 4.7% |
| AUXILIARY CHARGEBACKS | | (1,128,448) | -1.2% | | (705,696) | -0.8% |
| EXPENSES Grand Totals | \$ | 91,715,084 | 100.0% | \$ | 91,601,178 | 100.0% |
| SALARIES & WAGES | | 47,652,072 | 52.0% | | 46,387,990 | 50.6% |
| BENEFITS | | 25,509,979 | 27.8% | | 26,019,626 | 28.4% |
| OPERATING | | 15,941,130 | 17.4% | | 16,001,921 | 17.5% |
| UTILITIES | | 2,333,000 | 2.5% | | 2,164,000 | 2.4% |
| DEBT SERVICE | | 1,372,351 | 1.5% | | 1,733,337 | 1.9% |
| AUXILIARY CHARGEBACKS | | (1,128,448) | -1.2% | | (705,696) | -0.8% |
| CAPITAL | | 35,000 | 0.0% | | - | 0.0% |

*University-Wide includes central salary pools (OT, leave payouts, worker's comp, unemployment), University Contingency fund and Consolidated University Operations (CUIO) payments to Office of the Chancellor.

COT Meeting
August 1, 2016

Edinboro University of Pennsylvania
2016-2017 E&G (Designated) Revenue
Approved Budget

| | FY 2016 | | FY 2017 | |
|--|------------------------|--------------|---------|--------------|
| | Attachment 3 BUDGET | PCT OF TOTAL | BUDGET | PCT OF TOTAL |

D

REVENUES

| | | | | |
|-----------------------------------|---------------------|-------------|---------------------|-------------|
| Tuition | \$ - | 0.0% | \$ - | 0.0% |
| Fees | 814,000 | 28.2% | 722,772 | 24.5% |
| State Appropriation | - | 0.0% | - | 0.0% |
| Gen State Appropriation | - | 0.0% | - | 0.0% |
| Performance Funding Appropriation | - | 0.0% | - | 0.0% |
| All Other Revenue | 1,933,782 | 67.0% | 2,209,570 | 74.8% |
| Use of Fund Balance | 140,194 | 4.9% | 21,512 | 0.7% |
| TOTAL REVENUES | \$ 2,887,976 | | \$ 2,953,854 | |

EXPENSES

| | | | | |
|--|---------------------|---------------|---------------------|---------------|
| Instruction | \$ 204,643 | 7.1% | \$ 175,896 | 6.0% |
| SALARIES & WAGES | 28,592 | 1.0% | 29,119 | 1.0% |
| BENEFITS | 4,417 | 0.2% | 5,107 | 0.2% |
| OPERATING | 171,634 | 5.9% | 141,670 | 4.8% |
| Academic Support | 74,528 | 2.6% | 57,000 | 1.9% |
| SALARIES & WAGES | - | 0.0% | - | 0.0% |
| BENEFITS | - | 0.0% | - | 0.0% |
| OPERATING | 74,528 | 2.6% | 57,000 | 1.9% |
| Student Services | 1,356,229 | 47.0% | 1,404,577 | 47.6% |
| SALARIES & WAGES | 15,218 | 0.5% | 51,016 | 1.7% |
| BENEFITS | 1,219 | 0.0% | 2,516 | 0.1% |
| OPERATING | 1,339,792 | 46.4% | 1,351,045 | 45.7% |
| Institutional Support | 234,701 | 8.1% | 223,381 | 7.6% |
| SALARIES & WAGES | 25,000 | 0.9% | 14,000 | 0.5% |
| BENEFITS | 21 | 0.0% | 21 | 0.0% |
| OPERATING | 209,680 | 7.3% | 209,360 | 7.1% |
| Operations and Maintenance of Plant | - | 0.0% | - | 0.0% |
| SALARIES & WAGES | - | 0.0% | - | 0.0% |
| BENEFITS | - | 0.0% | - | 0.0% |
| OPERATING | - | 0.0% | - | 0.0% |
| UTILITIES | - | 0.0% | - | 0.0% |
| DEBT SERVICE | - | 0.0% | - | 0.0% |
| Scholarships | 1,017,875 | 35.2% | 1,093,000 | 37.0% |
| OPERATING (FUNDED) | 1,017,875 | 35.2% | 1,093,000 | 37.0% |
| OPERATING (UNFUNDED) | - | 0.0% | - | 0.0% |
| University-Wide* | - | 0.0% | - | 0.0% |
| SALARIES & WAGES | - | 0.0% | - | 0.0% |
| BENEFITS | - | 0.0% | - | 0.0% |
| OPERATING | - | 0.0% | - | 0.0% |
| AUXILIARY CHARGEBACKS | - | 0.0% | - | 0.0% |
| EXPENSES Grand Totals | \$ 2,887,976 | 100.0% | \$ 2,953,854 | 100.0% |
| SALARIES & WAGES | 68,810 | 2.4% | 94,135 | 3.2% |
| BENEFITS | 5,657 | 0.2% | 7,644 | 0.3% |
| OPERATING | 2,813,509 | 97.4% | 2,852,075 | 96.6% |
| UTILITIES | - | 0.0% | - | 0.0% |
| DEBT SERVICE | - | 0.0% | - | 0.0% |
| AUXILIARY CHARGEBACKS | - | 0.0% | - | 0.0% |
| CAPITAL | - | 0.0% | - | 0.0% |

*University-Wide includes central salary pools (OT, leave payouts, worker's comp, unemployment), University Contingency fund and Consolidated University Operations (CUO) payments to Office of the Chancellor. This analysis does not include Deferred Maintenance Activity.



EDINBORO UNIVERSITY

RESOLUTION

**Council of Trustees
Monday August 1, 2016**

To approve the amended Edinboro University of Pennsylvania Policy D009 titled "Maintenance of the Residence provided by the Commonwealth."

WHEREAS, The home and grounds at 214 Meadville Street, Edinboro, Pennsylvania, hereafter known as Commonwealth House, have been designated as the official residence of the President of Edinboro University of Pennsylvania since 1931; and

WHEREAS, In addition to serving as the residence of the President, Commonwealth House and its environs are utilized by the President for the purpose of hosting official University functions such as business meetings, receptions, luncheons, and dinners; and

NOW, THEREFORE, BE IT RESOLVED, that we, the Council of Trustees, approve the amended policy D009 which is established to assure proper maintenance and preservation of this property located at 214 Meadville Street, Edinboro, Pennsylvania.

**Dennis R. Frampton, Chairperson
Council of Trustees**

**Barbara C. Chaffee, Vice Chair
Council of Trustees**

**Daniel E. Higham, Secretary
Council of Trustees**

EDINBORO UNIVERSITY OF PENNSYLVANIA

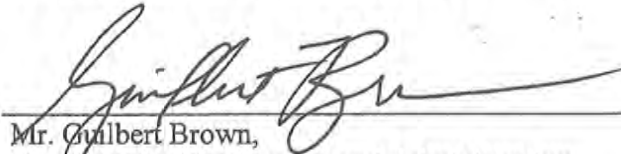
Policy: MAINTENANCE OF RESIDENCE PROVIDED BY THE COMMONWEALTH

Policy No. D009

Page 1 of 4

Supersedes Policy No. D009, Dated 12/5/83 and 12/17/91 and 2/21/1996

Recommended for Approval by:


Mr. Gilbert Brown,
Vice President for Finance and Administration

Approved: EU Council of Trustees – RESOLUTION

August 1, 2016

Effective Date

Review Date: As Required

INTENT

The home and grounds at 214 Meadville Street, Edinboro, Pennsylvania, hereafter known as Commonwealth House, have been designated as the official residence of the President of Edinboro University of Pennsylvania since 1931. In addition to serving as the residence of the President, Commonwealth House and its environs are utilized by the President for the purpose of hosting official University functions such as business meetings, receptions, luncheons, and dinners. These functions are an integral part of satisfying the goals and objectives assigned to the President and the development of University relations with students, faculty, staff, alumni, members of the community, special friends, and official guests of the University.

Commonwealth House is a unique property which is a landmark in the Borough of Edinboro and in Northwestern Pennsylvania. Originally built as a private residence in 1885, it was the home of several prominent Edinboro families who helped develop the community and were closely associated with the Normal School and the State Teacher's College which has evolved into Edinboro University of Pennsylvania. The property was first acquired by the Commonwealth in 1931. Prior to that, it had been the private property of Edinboro Normal School principals John F. Bigler and Clarence Crawford.

Since Commonwealth House is utilized for official functions of the University and as the mandated residence of the President, and since it has historical significance for the area, the following policy is established to assure proper maintenance and preservation of this property located at 214 Meadville Street, Edinboro, Pennsylvania.

POLICY

Effective on and retroactive to July 1, 1983, the President of the University will provide supervision for the Vice President for Finance and Administration to direct, with the awareness and/or approval of the Council of Trustees, the following action to assure the proper maintenance and preservation of the President's residence at 214 Meadville Street, Edinboro, Pennsylvania.

Include sufficient funds each year in the University operating budget for building maintenance, grounds maintenance, custodial maintenance, and utilities. In addition, the Council of Trustees may set aside special funds for this purpose from other accounts under its cognizance.

Maintain a plan for painting, decorating, major repairs, and replacement of furnishings and equipment on the property. Any renovations, additions, construction, and/or life cycle replacement to the residence or the grounds, or any replacement of furniture, fixtures, or equipment shall be approved as follows:

Up to \$5,000 approved by the Facilities Department

\$5,001 to \$10,000 approved by the Vice President for Finance and Administration

Over \$10,000 approved by the Council of Trustees

Maintain a schedule for cleaning, custodial, and grounds work. The schedule will include approximately four hours bi-weekly for cleaning of the public spaces in the house, as well as cleaning and preparing the social areas of the residence before and after events in which guests of the University are present.

Maintain current inventory of all University owned furniture and equipment subject to the SSHE inventory policy for fixed assets.

Submit an annual report on Commonwealth House to the Financial Operations Committee of the Council of Trustees.

Finance and Administration – Report
Edinboro University Council of Trustees
August 1, 2016

Attachment #5

Office of the Vice President for Finance and Administration

During the final quarter of the fiscal year, the Office of Finance and Administration focused on two major projects in addition to the business of preparing to close the fiscal year: (1) developing a financial plan to bring the institution's operating budget into equilibrium by Fiscal Year (FY) 2019, and (2) the acquisition of the Highlands through an advance refunding utilizing Commonwealth of Pennsylvania general obligation bonds. Enrollment results as of May 1 suggested that budget revenue projections for FY 2017 were significantly overstated; the University had already planned to reduce expenditures by \$3 million and it became clear that additional reductions would be required to minimize the use of fund balance to support operations. Based on revised enrollment projections the University settled on a three year plan to bring the budget into balance via \$5 million gap closure measures in FY 2017, an additional \$4.5 million in FY 2018 and an additional \$3.6 million for FY 2019.

Refinancing of the Highlands is being coordinated by PASSHE Legal Counsel together with bond counsel for the Foundation, Foundation legal counsel and in coordination with Wells Fargo, the Trustee for the current bond indentures. The Office of Finance and Administration has served as the primary University representative to this transaction. Approvals have been sought and received by the PASSHE Board of Governors for issuance of new bonds providing for an advance refunding of the current bonds with the closing scheduled for early September. The University anticipates realizing significant savings in interest payments based on more favorable interest rates. The new bonds are being structured to mirror the remaining term of the current bonds (i.e., no years are being added to the repayment period).

Budget

Budget Office in conjunction with Accounting Office completed the April projection for the fiscal year. Prepared, disseminated all operating budget packets for Fiscal Year 2017. Reviewed, analyzed and entered budgets into the SAP financial system by the end June for the start of the fiscal year. Attended several meetings with the ELT staff as monthly as "Closing the Budget Gap" discussions ensued.

Worked closely with Provost and Deans to produce the FY 2017 Academic Personnel Plan that contains the budgeted FTE for the upcoming fiscal year for faculty. Worked with Human Resources office to review all open positions, pending retirement/resignations to ensure 2017 budget is correct.

In May, revised 2017 enrollment projection numbers, which in turn, caused all revenues to be recalculated. Failed employment search for the much needed analyst position to be shared between the Institutional Research and Budget offices.

Facilities Management and Planning

- The Rose Hall Elevator addition is nearing completion. The new elevator and entry will be open for Fall 2016.
- The Library Learning Commons project has begun and will be completed and opened in Spring 2017.
- Minor renovations are underway to make short term improvements to the Van Houten Dining Hall to improve the student experience. Painting of the dining hall is nearly complete and a new outdoor patio seating area will be opened in Fall of 2016.

**Finance and Administration – Report
Edinboro University Council of Trustees
August 1, 2016**

- The space study and analysis being prepared by Paulien Associates is nearing completion and is scheduled to be presented to the University in August. The analysis will attempt to identify opportunities for space consolidation and efficiencies which will lower facilities operating cost.
- Several sidewalk replacement projects have been underway this summer to repair aging and damaged sidewalks on campus. These include sidewalks near Reeder Hall, the library, and at the Police Station.
- The renovations to the second floor of Dearborn Hall are nearly complete and the departments of English and Philosophy, and Sociology will be relocated after August 1, 2016. The rooms have been converted from vacant residence space by removing built-in bedroom furniture, patching, painting, and the installation of new carpeting. A new central department office and student lounge space was created just off of the elevator. This project will complete the evacuation of Centennial Hall.
- The Pennsylvania Department of General Services (DGS) and the Pennsylvania Historical Commission have approved the disposal of Miller Education Center and Centennial Hall which clears the way for the University to make plans and accept bids to demolish these two aging facilities.
- A multitude of deferred maintenance projects have been underway utilizing funds provided by the Keystone Recreation, Park and Conservation Fund of 1993 (Key '93). The act is funded from a portion of real estate transfer taxes and help fund deferred maintenance projects for a number of commonwealth agencies including the State System of Higher Education. The facilities department is utilizing these funds to replace aging equipment and systems, repair deteriorating infrastructure, address safety and accessibility issues, and make improvements which are otherwise unable to be funded. The sidewalk replacement project mentioned above is an example of a Key '93 project.

General Accounting (includes Bursar, Cash Management and Accounts Payable)

- Coordinated advanced refunding of bonds, financial planning and budgeting related to eventual takeover of the Highlands
- Began camp contracting for summer 2016
- Trained two departments on Travel Management
- Provided monthly financial updates for the Council of Trustees
- Grant review/reporting and close-out of fiscal 2016 grants
- Balanced and coordinated year-end investment activities with the Foundation
- Involved with several search committees (Director of Career Services, Director of Financial Aid, Director of Sponsored Programs, CT2 for Accounting / Purchasing)
- Preparing for year-end closing, review, and audit preparatory work
- Coordinated year-end NCAA coding
- Served on PASSHE Banking RFP (Request for Proposal) Committee

Campus Services (Auxiliary Enterprises)

- Started to gear up for Fall 2016 semester with new meal plan offerings that provide different choices for resident and commuter students; offering \$25 of Boro Bucks with each meal plan to jump start this program that allows users to make purchases at participating merchants, both on and off campus.

**Finance and Administration – Report
Edinboro University Council of Trustees
August 1, 2016**

- Starting in May 2016, distributed the new HID security cards for all University IDs.
- Work has started on a new sidewalk for Van Houten Dining Hall and a new entrance area to the all-you-can-eat Marketplace Café.

Purchasing and Contracts

Since April 2016, the Purchasing Office has reviewed multiple agreements and contracts, processed multiple bids including janitorial supplies, football equipment, elevator maintenance and repairs, and also processed many purchase orders and service purchase contracts.

- Facility related issues - Service contracts have been awarded for various services including waste removal, elevator maintenance services, multiple Community Music School instrument lesson contracts, speaker agreements and continuing education agreements. Work orders against open-ended agreements for asbestos removal and project design services were also issued. Construction contracts were awarded and approved for the Library Learning Commons renovation.
- Other agreements - The Purchasing Office has fully executed multiple agreements including agreements for weather camera installation, online database subscriptions, various library subscriptions, Dropbox for Education subscription; and Affiliation Agreements including University Hospitals, Lee Memorial and Our Lady of Lourdes among many others. Several facility use agreements were executed as well.
- Staff development – The Purchasing office attended the Spring Procurement/Construction Conference April 20-22, 2016 where various ideas and topics were discussed.

Student Government Association (SGA)

- Associate Vice President for Financial Operations continued his role as University Supervisor to the Student Government Association (SGA). Recent work includes the oversight of annual budget process, review and balancing of the budget for presentation to the President.
- Clarified understanding of SGA fund balance and short term financial planning needs with SGA Director of Operations; worked to revise and publicize the amount of funds available for fund balance expenditure proposals.
- Finalized employee contracts and new employee benefits for SGA staff; retained legal services for the next fiscal year.
- The new Executive Board for SGA officially took office at the end of April; held initial meeting with group to begin to set the tone for the upcoming fiscal year.
- Discussions with PASSHE legal and University administration on changing the structure of the relationship between the SGA and EU have basically come to a halt. The structure created by Act 188 basically results in a situation where the University would need to dissolve the SGA completely and start over with a new organization in order to have any direct involvement in the supervision of the staff and control of SGA funding. The attorneys have advised us not to proceed with such a plan for various reasons.

Human Resources and Faculty Relations

ACT 153/Criminal Background Checks

- Faculty clearances for the Fall 2016 semester 100 level and equivalent courses are in process – five (5) faculty members need to have one (1) or all three (3) clearances completed.
- All staff members have completed background checks.

Employment & Classification

- Shari Gould attended the SHRM (Society for Human Resource Management) National Conference in Washington, DC – June 19-22, 2016.
- Shari Gould obtained the SHRM (Society for Human Resource Management) Certified Professional (SHRM-CP) certification on July 14, 2016.
- Classification reviews have been performed.
- Assisting directors and managers with re-organization and staffing plans.
- Processed all PBM (Position Budget Management) entries as requested by the Budget Director.
- Org Management changes have been entered in SAP to correlate with all hiring, promotions, transfers, and reorganizations (changes in reporting lines).
- We are currently recruiting for several staff and faculty positions.
- Revising and streamlining the Talent Acquisition process. The same documentation will be used to fill all vacancies (faculty and staff).
- Shari Gould is serving on the Title IX/Clery Committee and co-presenting Title IX training with Ron Wilson as part of the Continuing Education offerings.

Payroll and Benefits

- First and second session summer school payments were paid (more than \$750,000 paid).
- Summer chairperson stipends were paid.
- Non-instructional summer work assignments were paid.
- Summer work schedules were changed.
- Processed summer cyclical leave actions.
- Continue working with Financial Aid to improve student employment process.
- Worked with System Office to test summer cyclical leave for students – System Office is hoping to implement the process next summer.
- Automated the process for making distance education payments.
- Ongoing efforts with HR staff to ensure compliance with obtaining clearances for student employees.
- The Facilities staff including all custodial and maintenance workers were trained and are fully utilizing the “Record Working Time” function of ESS (Employee Self-Service).
- Linda Harrison attended the annual PASSHE Human Resources and Social Equity (HRSE) Conference at Millersville in June.
- Open enrollment for PASSHE Health Plan and Voluntary Group Life Insurance.
- Healthy U participation deadline created many calls and inquiries. Requests for appeal have been received and processed.
- Work with offices across campus to load summer student workers to e-time.
- Beginning fall processing for student employment
- Beginning fall processing for fall faculty

**Finance and Administration – Report
Edinboro University Council of Trustees
August 1, 2016**

- Processing of the passing of three employees: Joseph Laythe, Barbara Plunkett and Steven Jell. Erik Stein's file still open; continue working with family.
- More than 40 separations have been processed since April 1 (does not include temporary faculty members).
- Processed 16 new hires since April 1 (including new President, Dr. Walker).
- Payroll office relocated to north end of building.

Labor Relations

- AFSCME
- Current grievance awaiting withdrawal document from Council 13.
- APSCUF
- Policy grievance filed.
- Strike Planning underway – Coordinators meeting scheduled for July 28, 2016.
- Performance Management
- Three Performance Improvement Plans have been implemented.

Miscellaneous

- Edinboro University to host CUPA HR Meeting/Training in September 2016.
- Edinboro University is one of three (3) PASSHE schools that make up the FLSA (Fair Labor Standards Act) Task force.
- Task force will identify FLSA (Fair Labor Standards Act) Overtime Rule changes financial impact on PASSHE universities and develop strategies to minimize risk for University and the State System.

Institutional Research

The Office of Institutional Research has been spending much of its time on fiscal analysis, enrollment projections, future plans, and leadership transition.

Accomplishments:

- Developed a new enrollment projection in May based upon the data we had gathered to this point in time. As most enrollment numbers become stagnant on May 1, we realized about 80% of our growth by the middle of the month. These projections allowed to budget appropriately for FY17. These enrollment numbers have been presented to the ELT, Budget and Planning Team, and SEM (Strategic Enrollment Management).
- Purchased and implemented Rapid Insights analysis software. The tool allows us to link directly to our student information system (Banner) and extract information for analysis and predictive analytics. This will allow us to identify at risk students, applicants likely to enroll, and who our competitors are for perspective students.
- Working on submitting end of spring term files as well as first summer files (reports) to the System.
- IR has continued its goal for improved data and assessment across campus.
 - Working with CITO (Chief Information Technology Officer) Karen Murdzak, a discussion has been started around the need for a knowledge management plan for

the institution. This is currently heavily dependent on the Systems plans with the SIMS (Strategic Information Management System) project. Attending the SIMS roadshow at IUP on July 26, 2016.

- Met with Tim Pilewski and Alyssa Baer on making sure our Approved Program Inventory on campus matches what the System has on file.
- Led the committee to hire an Associate Provost as well as an IR/Budget Analyst, both of which led to failed searches.
- Attended the Association for Institutional Research’s annual conference May 31-June 4 and hope to bring back some fresh ideas on improving our institutional research practices.

Technology and Communications

| <u>Project</u> | <u>Date Completed/Worked</u> | <u>Description</u> |
|--|-------------------------------------|---|
| Reorganized department, renamed, and transitioned into new structure and roles | April/May | First major reorganization in more than 20 years. Move from silo based organization to best practice IT framework to ensure services delivered are aligned with institutional goals. |
| eTranscript implementation | June | Worked with Records and Registration on implementation of new methodology which allows students and alumni the ability to acquire electronic transcripts with quick turnaround. |
| Recruit Module implementation | Ongoing | Working with Undergraduate Admissions. System will develop new standards and communications paths and enhance user experience. Developing new standards that will ensure safety of our data while working toward new authentication methodology. Installed/Configured To-date: Ellucian Solution Manager Server Oracle 12c Database for Ethos Identity Server Configuration of Banner Job Submission for Proxy authentication Configuration of Banner INB Proxy authentication Ellucian SSO Manager Server New Weblogic servers for Ellucian to install BEP and BRIM |

**Finance and Administration – Report
Edinboro University Council of Trustees
August 1, 2016**

| Project | Date Completed/Worked | Description |
|---|-----------------------|---|
| Configuration and installation of Atlassian's Confluence application | May/June | Allows for improved team and individual work management and cross-training documentation. Systems Analysts have expanded skillset by completing BDM Training and WorkFlow Training which will allow them to better assist our users. Several team members attended PABug Tech Days. Director participated on 2 panels. |
| Web updates | April/May/June | Worked with constituents to enhance Edinboro's global presence in such areas as: The Porreco College, Majors and Minors webpages, Grants & Sponsored Programs, departmental photo galleries and pages, homepage updates, upgrades to mobile Edinboro and myEdinboro. |
| Keep up-to-date with system patches, upgrades and industry best practices | April/May/June | Added more servers for high availability. New and rebuild of current Oracle VM Cluster. Deployed latest Oracle DB/FMW/OWT PSU to all Oracle servers Built new OBIEE, Data Warehouse and OHS servers Weblogic AD authentication. Oracle 12c server planning stages for Banner. Built new Oracle Cloud Control server (12c). Testing Oracle Linux 7. 2FA (google auth) in Linux. Latest Oracle DB PSU. |
| Banner Upgrades | April/May/June | Processed Banner upgrades including: General 8.8 – 8.8.5 Student 8.9.2 DB Upgrade 9.4 – 9.4.1.0 Financial Aid 8.26 – 8.26.1 BDM Upgrades 8.6.1, 9.1 API – new deploy, uses transformed pages. |

**Finance and Administration – Report
Edinboro University Council of Trustees
August 1, 2016**

| Project | Date Completed/Worked | Description | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|------------------------------|---|--------------|----------------|----------------|-------------|----------------|-----|--------|------|------|---------|-----|--------|------|------|---------|-----|--------|------|------|---------|--------------|----------------|--------------|--------------|----------------|
| Stop unsafe email messages | Ongoing | <p>Inbound Traffic</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Blocked: Spam</th> <th>Blocked: Virus</th> <th>Quarantined</th> <th>Total Received</th> </tr> </thead> <tbody> <tr> <td>Apr</td> <td>656682</td> <td>3629</td> <td>2620</td> <td>1561438</td> </tr> <tr> <td>May</td> <td>725706</td> <td>9417</td> <td>2855</td> <td>1528778</td> </tr> <tr> <td>Jun</td> <td>756758</td> <td>2902</td> <td>4414</td> <td>1657536</td> </tr> <tr> <td>Total</td> <td>2139148</td> <td>15948</td> <td>10789</td> <td>4742754</td> </tr> </tbody> </table> | Month | Blocked: Spam | Blocked: Virus | Quarantined | Total Received | Apr | 656682 | 3629 | 2620 | 1561438 | May | 725706 | 9417 | 2855 | 1528778 | Jun | 756758 | 2902 | 4414 | 1657536 | Total | 2139148 | 15948 | 10789 | 4742754 |
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| Apr | 656682 | 3629 | 2620 | 1561438 | | | | | | | | | | | | | | | | | | | | | | | |
| May | 725706 | 9417 | 2855 | 1528778 | | | | | | | | | | | | | | | | | | | | | | | |
| Jun | 756758 | 2902 | 4414 | 1657536 | | | | | | | | | | | | | | | | | | | | | | | |
| Total | 2139148 | 15948 | 10789 | 4742754 | | | | | | | | | | | | | | | | | | | | | | | |
| Systems Control/Security | April/May/June | <p>Wrote initialization scripts to handle application server control Hardening iptables Fixed SELinux issues with Zabbix OS patches (Windows and Linux)</p> | | | | | | | | | | | | | | | | | | | | | | | | | |
| Deploy backup server for windows servers | June | Migrate Idera Backup Server Manager from Windows to Linux (will only support Linux moving forward). | | | | | | | | | | | | | | | | | | | | | | | | | |
| Researched and recommended a Digital Signage solution for the campus. Received funding from SGA to implement. Waiting on final decision by administration. | April/May | Mvix product was chosen for 30 to 50 existing displays. | | | | | | | | | | | | | | | | | | | | | | | | | |
| Implemented Dropbox for Education service for Employees. | April/May/June | Researched how to best implement for our setting. Currently testing with pilot Liaison group and ITS Staff and a few others. | | | | | | | | | | | | | | | | | | | | | | | | | |
| Setup a Boro Repository Dropbox shared folder for campus. | June | Created a University shared folder for Provost's office to begin collecting University data for various accreditations and such. Used the Dropbox Admin console to configure the share and assigned users that the Provost's office recommended. | | | | | | | | | | | | | | | | | | | | | | | | | |
| Worked with the Provost's office to setup a Dropbox share for the Presidential candidate documents such as Vitaes and files for the search committee to access. | March/April/May | Created a presidential search account that was tied to a special Dropbox account that could share with members of the search committee who were not Edinboro employees. This worked out very well for the committee. | | | | | | | | | | | | | | | | | | | | | | | | | |

**Finance and Administration – Report
Edinboro University Council of Trustees
August 1, 2016**

| Project | Date Completed/Worked | Description |
|---|------------------------------|--|
| Implemented a Department Liaison program. | | Developed a website for the department liaisons and created tools specifically for their use to aide them in supporting their departments and labs. Involved them in testing our Dropbox service. Provided them with the ability to submit helpdesk tickets at an elevated status for their department issues. |
| Processed orders for Faculty Computers for life cycle replacement. | April/May/June | 113 faculty were eligible for new computers this year. Worked with the Provost's office to narrow this down to 70 in order to stay within budget. Worked with those 70 and offered them several choices of computers. The orders have been submitted and the computers are starting to arrive. We will continue to schedule installations and data migrations accordingly. |
| Began preparing for new technology in the following computer labs: Wiley 113, Compton 216, Compton 110, Compton 113 and Porreco Barn 6. | April/May/June | With the end of June notification of the approval of these tech fee proposals, we are acting quickly to prepare, procure and install new technology in these labs before the start of the Fall semester. |
| Replaced Doucette 118b | June | Installed 10 new iMacs and 3 new large format printers for the Art department |
| Moved Library Writing Lab to Butterfield 201 | April/July | Relocated Library thin client lab to Butterfield 201 |
| Set up iRulus (inexpensive android based tablets for Facilities staff) | April/July | Set up 20+ iRulus and provided training to facilities staff (June 9 and June 21) |
| Windows 10 Training | June 2016 | Preparation and held Windows 10 training in conjunction with Jill Linton and Dan Mitchell. |
| In addition to the Digital Signage project - Attained +\$90k SGA funding for numerous technology projects on campus | Ongoing | Awarded funding for new events camera. New stage lighting in Cole Auditorium Technology upgrades in Pogue and Cole Theaters. WiFi upgrade in Library. |
| Numerous Classroom/AV repairs/upgrades via Tech Fee funding | Ongoing | Piloting a new approach whereby some installations are completed in-house. Should see substantial cost savings. |

-10-
Finance and Administration – Report
Edinboro University Council of Trustees
August 1, 2016

| Project | Date Completed/Worked | Description |
|---|------------------------------|--|
| Plan hosting a regional D2L roadshow. | Ongoing | Representatives from Western PASSHE schools to attend. |
| LMS RFP Committee | Ongoing | Presidential appointment – assessing vendor technical proposals, presentations and sandboxes. |
| State Authorizations | Completed | Provost appointment – attaining state authorization for our programs. Applications completed within this quarter – Arkansas, Oregon, Missouri, Wyoming. Assisted Clarion University’s applications to Ohio and New York for our joint nursing programs. |
| Teaching Online Certification Course (TOCC) | Ongoing | Facilitator in the Summer 2016 TOCC – 61 faculty from 6 PASSHE schools. |
| Quality Matters Initiative | Completed | We had another faculty member attain QM Peer Reviewer status. |
| Campus Events | Ongoing | Scheduled and supported numerous events on campus – highlights include commencement, Erie Phil concerts, etc. |
| Multiple Faculty lecture narration projects | Ongoing | Trained faculty, edited and produced various projects. |
| Cisco Unified Communication System upgrade, new server addition and migration | May | The Cisco Unified Communication system provides telephony services for the campus. A new server was installed and services on existing servers nearing end of life were virtualized on VMware. A major software upgrade for all systems was performed. Two virtual servers now host all 7 application servers. |
| Implementation of new emergency alert system for the campus | May/June | EU Shield Safety application and mass notification system were implemented. System includes a safety app for phone which offers access to services such as emergency alerts, emergency button to call for help, and iReport crime tip submission. |
| USDA RUS DLT Grant award | Ongoing | Northwest Pennsylvania Distance Learning Partnership that includes Edinboro University as the host university. Confirmation of award received. Our portion of award will be \$190,000 in distance learning equipment and collaboration software. |

Finance and Administration – Report
Edinboro University Council of Trustees
August 1, 2016

| Project | Date Completed/Worked | Description |
|--------------------------------------|--|--|
| Highlands WiFi upgrade project | Ongoing – to be completed prior to fall semester | Installation of 480 wireless access points and 2 centralized controllers is in-progress. Installation includes Clearpass Access Management System which will allow students to self-register their devices for network access. |
| PASSHEnet Mesh upgrade | June | Worked with SSHEnet NOC (Network Operations Center) engineers to upgrade links between PASSHE schools. |
| Library Commons Project | June | Provided wiring for temporary office connections for personnel relocated due to construction. |
| University DR/BC closet relocation | June | Installed wiring and relocated network equipment to new business continuity closet in Pogue Center. Server move scheduled for August. |
| Palo Alto firewall/IPS URL filtering | April | Configured URL filtering subscription which allows blocking of known phishing and malware sites. Provides better reporting on malware and botnets. |
| WiFi in State Garage | May | Setup WiFi network in State Garage |
| WiFi in Towers | May | Installed WiFi equipment in upper floor lounges in Towers for Summer Camps |

University Police

- Collaborated with several departments on the universities new mass notification system (EU Shield) that is now fully functional.
- Interviewed for and hired a new female patrol officer who will begin on July 25.
- Revamped and implemented a new procedure for the police department to utilize for conducting background investigations and reference checks for new police officers. This procedure helps to ensure that we have necessary information needed to hire the best possible candidate for this department.
- Completed and ensured compliance with the yearly JNET audit. This mandatory audit is required to make sure that officers are not violating any rules, regulation, or laws regarding this investigatory tool.
- Submitted and approved for grant through SGA to purchase a new K-9 vehicle.
- K-9 officers participated in mandatory re-certification training.
- Received naloxone kits from the Erie County DA's office that are carried and available for officers to utilize in case of an opioid overdose.
- Requested and approved for free gas masks and canisters that can be utilized in riot control situations.

Student Affairs – Report
Edinboro University Council of Trustees
August 1, 2016

Attachment #6

STUDENT DEVELOPMENT

- The Office for Students with Disabilities (OSD) held its inaugural Summer College Academy which was designed to introduce the college experience to students with Asperger's and Autism Spectrum Disorders. The staff from OSD worked closely with personnel from the Northwest Tri-County Intermediate Unit, the local area school districts, the Autism Society of NW Pennsylvania and the Pennsylvania Department of Education to identify appropriate students. Seven students graduated. Throughout the course of the Academy, students were introduced to a variety of activities which included classroom experiences and those that would help them develop independent living skills. At the end of the Academy, each student received an evaluation that they would share with their parents, teachers and other school personnel. The evaluations highlighted strategies for students to incorporate into their Individual Educational Plans (IEP) to help them to continue to develop skills that will prioritize independence, self-advocacy, communication, and academic skills.
- ROTC commissioned 1 cadet on July 17, 2016.
- The National Association of College and University Residence Hall (NACURH) was held during the week of June 27 at the University of Delaware. The administrative and graduate advisor as well as five undergraduate students attended this conference. Their goal was to continue their own development in the areas of inclusion, student leadership, community and engagement.
- The new Edinboro University Student Government Association (EUSGA) Executive Board officially took office at the end of April. They are:
 - President - Antoinette Jackson
 - Vice President of Student Interests - Nicole Nissley
 - Vice President of Finance - Alex Moseley
 - Vice President of Procedure - Lauren Pierson
 - Director of Public Relations - Caleb Richardson
 - Secretary - Leslie Colonello
- The Residence Life and Housing staff is working on fall training for graduate and undergraduate live-in staff members. This training is accomplished over two weeks in August, prior to the start of the academic year. A variety of topical, developmental and skills-based sessions are included. Training will also include a community service project. Plans are being made to collect non-perishable food items that will be given to the campus food pantry.
- Peer Educators conducted sex double dare, condom bingo, sex pictiory, and other sex education classes for 189 students in the spring semester.
- The OSD scholarship committee reviewed over 100 applications from new and returning students. \$157,000 were awarded through the Dr. Hugo and Alicia Keim Chair Scholar Fund and the Charlotte Newcombe Foundation gift.

-2-
Student Affairs – Report
Edinboro University Council of Trustees
August 1, 2016

COMMUNITY OUTREACH/SERVICE

- Student Health Services (SHS) conducted the annual health fair which had 67 vendors and 585 student, employee, and community participants.
- Nearly 120 constituents participated in Ropes Courses this summer. Staff from the Campus Life and Leadership Development area of the Division of Student Affairs helped Edinboro University host 7 groups.

STAFF ACCOLADES AND INITIATIVES

- The Campus Life and Leadership Development professional staff and student building managers completed the “Heart of a Leader” training. They participated in 21 hours of training in 2 days with amazing leadership and skill-building results.
- In the Spring 2016 semester, 177 students participated in Puppy Love sponsored by the Counseling and Psychological Services (CAPS) department.
- ROTC staff members have trained over 3,000 cadets this summer at Ft. Knox in map and compass use.
- EUSGA purchased card readers to be used to track student involvement through BoroSync software.
- Student Health Services worked with the University of Pittsburgh to complete the recruitment process for alcohol and sexual violence intervention data collection.
- Data continues to show that students who live in Edinboro University residence halls are retained at higher rates through graduation and with higher GPAs.

University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

Attachment #7

Development:

2015-16 Fundraising Totals:

- \$5,597,265.88 (all dollars)
- \$3,570,302.22 (philanthropy only)
- New Funds (March 23, 2016 – July 14, 2016):
 - Gordie and Beth Herbst Travel Scholarship
 - Steven and Karen Turk Cross-Country Scholarship
 - Anderson Family Scholarship
 - Dick Graham Football Scholarship
 - Erie Airport Porreco Flight Scholarship
 - Art Department Awards Fund
 - Bruce Gallery Support Fund
- Large Gifts Received (March 23, 2016 – July 14, 2016):
 - Edinboro University Services, Inc. \$200,000.00
 - Mike S. Zafirovski \$100,000.00
 - Pennsylvania State Employees Credit Union \$100,000.00
 - Dr. and Mrs. Arthur William Phillips Charitable Trust \$40,000.00
 - Alpharetta Family Skate Center \$25,000.00
 - Anthony E. Buba \$25,000.00
 - Steven D. Turk \$25,000.00
 - Kathleen R. Finger \$20,000.00
 - Jacqueline K. Scheppner \$12,000.00
 - John P. Smagner \$10,000.00
 - Lake Erie Biofuels, LLC. dba Hero BX \$10,000.00
 - Greater Erie Economic Development Corporation \$10,000.00
 - CMI-Promex, Inc. \$10,000.00
- Outreach/Visits/Events:
 - Baltimore – Chacona
 - Buffalo – Goellner/Chacona
 - Georgia – Goellner
 - New Jersey – Goellner
 - North Carolina – Goellner
 - New York City – Goellner
 - Ohio – Goellner
 - Pittsburgh and Regional – All
- Presentations:
 - Association of Fundraising Professionals, Southpointe, PA – Mengine
Title: When to Look a Gift Horse in the Mouth
- Upcoming Events
 - August 19 - Pittsburgh Planned Giving Dinner
 - September 13 – Women’s Philanthropy Council Women in Leadership
 - October 14 - Pittsburgh Alumni/International Sculpture Conference Reception
 - November 19 - 50 Years of Women’s Basketball

Marketing & Communications:

Marketing:

Marketing Initiatives for Recruitment/Admissions and General Awareness:

- Continued solid year-round behavior retargeting digital Undergraduate campaign. Combined in-state and out-of-state impressions produced nearly 36,000 click-throughs to EU website, at a solid click-through rate of .14%. (Industry standard is in the range of .10 to .20)
 - Currently finalizing expanded digital marketing contract for the upcoming recruiting season that will establish new efforts:
 - Keyword contextual retargeting
 - Site and search retargeting (including competitors)
 - Geo-fencing retargeting
- Developed test online/mobile campaign for EU that highlighted various academic programs and activities. New ad naming system allowed us to track results of content and size. Average click-through rates across all ads were high at .23%, with certain ads producing as high as .65%.
- Developed new online/mobile campaign for Porreco College, including strong push on Aeronautics program. Also used ad naming system to track results of content and size. Average click-through rates so far have been as high at .82%, with certain ads producing a stellar 1.70%.
- Continued solid year-round behavior retargeting digital Graduate School campaign. School of Graduate Studies had not done a retargeting campaign like this in the past. The effort produced an industry standard click-through rate of .10% and yielded positive traffic to the Graduate School landing page.
- Completed email campaign for School of Graduate Studies. We handled this internally which saved money and yielded strong results. Example email blast produced an 11% open rate (industry standard is 8-10%), and a stellar email click-through rate of 3.6% (industry standard .4 - .6%). We are in the planning stages for the next campaign to launch in August.
- Assisted Undergraduate Admissions with various event and recruitment emails. Example blast for spring Open House yielded a 13.1% open rate and a .7% click-through rate, both solid results.
- Began overall marketing plan for new fiscal year. Within current avenues we are exploring options of additional online/mobile, bookend :15 second TV ads, alternative outdoor billboard locations, and campaigns dedicated to adult and transfer students.
- Worked with Admissions to establish solid communication plan for yearly recruitment cycle.
- Scheduled meetings with local high school guidance counselors to gather information and feedback for our new view book. This insight has already been incorporated in the development of the view book and other recruitment materials. These meetings also produced interesting overall feedback about EU which was shared with EU leadership.
- Produced mini footballs to be sent to many local high schools. These will be thrown into the crowd at all home football games for fun and EU brand awareness. Admissions will coordinate delivery with their usual fall visits.
- Summer Session advertising and mailings to increase enrollment. (No solid stats available at the time of this report, but understand numbers were up from last year.)
- Working with Admissions and the individual schools to develop the remaining school brochures in a similar layout to the School of Education publication.
- Established EU SkyCam Weather Camera in partnership with WJET-TV. The camera is mounted on top of McComb Fieldhouse with 360 degree capability to show various

University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

angles of campus. The program also gives us a landing page on YourErie.com for various promotions.

- Currently finalizing plans for upcoming campaigns:
 - Continued movie theater advertising, including in-lobby, in-theater, and a new retargeting digital component
 - Tabletop advertising in local restaurant venues
 - Renewed SportsFever TV contract to advertise during fall football games

Event Promotion:

- Porreco Gala in the Orchard - Promotional materials to drive registration for the event; includes invitation, email, sponsorship form, signage, etc.
- Highland Games – Incorporated new festival logo (designed by EU graphic design students) into marketing materials.
- Homecoming - Brand updated with new theme in order to garner more student and community involvement. Current EU students were surveyed on proposed themes in order to gain feedback on which would interest them the most.
- Speech-Language Pathology annual conference “Save the Date” sent to potential attendees.

Web Initiatives:

- Continued to drive strong web traffic to EU site. Within the last recruiting cycle, measured from September 1, 2015, we have seen solid web traffic (nearly 500,000 individual users, and an extremely good bounce rate). Our bounce rate has been overall great at 26.47% since the launch of the redesigned site in February 2015, compared to bounce rates on the previous site upwards of 62.36%.
- Tracked behavior to the “Apply Now” page and presented the results to EU leadership. Since September 1, 2015, we have seen well over 19,000 individual user page views, with an exit rate of 58.29%. This is good, since our application is not housed on the EU site, we want viewers to exit the “Apply Now” page in hopes they are continuing through to the application.
- Tracked results to the .../admissions/thank-you page, which is the page viewers land on after completing an inquiry for more information. Since September 1, 2015 there have been 2,518 individual page views, which means a strong number of completed inquiries.
- Working with Admissions to enhance the EU virtual tour in order to increase future student engagement prior to coming to campus, or in the absence of having an actual campus tour by Admissions
 - Photographing and adding interactive 360° images of interiors and exteriors of campus buildings and hot spots
 - Developing a way for the virtual tour to interact with visitors as they hit certain areas of campus
- Worked with Continuing Education to simplify their web presence and add new enrichment course offerings; created marketing materials for new enrichment courses and promoted via social media.
- Updated the website to reflect the changes to the departments under the College of Arts, Humanities, and Social Sciences. Collaborated with Information Technology and Human Resources offices to update the directory listing and the majors and programs listings on the web.

University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

- Working with Residence Life and Housing to transfer content from the old Highlands website into our system, since the procurement of the Highlands will allow us to house the content on our servers. The Foundation will no longer have to contract with an outside agency to maintain those pages.
- Created first EU SnapChat filter focused around Open House.

Additional Initiatives:

- Summer camps promotion through online/mobile, print and digital outdoor.
- Remodel of interior of Admissions office to take place soon. This effort will create a more exciting and welcoming environment while showcasing the EU brand to prospective students.
- Coordinated several photo sessions of current students to build our stock image library.
- Athletic Annual Fund Drive brochure – complete redesign; more streamlined to attract larger audience attention.
- New Student Orientation (NSO) materials to encourage early registration to pre-selected NSO dates. Also created schedule for new students and guests to follow.
- Student mentor postcard to promote involvement for School of Business.
- Football scholarship brochure including introduction of Justin Lustig and encourage donations for football scholarships.
- Directional signage in Alumni House for guests to find offices easier.
- Unregistered students postcard to ensure students registered for necessary classes.
- Printed descriptions/scroll for gifts that were delivered to sister school in China.
- Green Initiatives poster developed to highlight EU's green footprint and sustainability efforts.
- Working with the Alumni Relations team to launch an automated email message to all EU alumni during their birthday month.

Communications:

During this period, March 22-July 14, the Communications staff:

- Produced 49 wide-distribution press releases and additional single-target hometown news releases to announce individual student achievements from March 22 through July 14. The releases promoted campus events; shared news of university accolades, including national rankings for best online programs for students with disabilities, two rankings for best online master's degree in counseling, and national rankings for game design and animation; and documented the accomplishments of faculty, students and alumni. In addition, emails were sent to more than 175 newspapers from coast to coast to alert them that EU students in their area graduated or made the Dean's Kist in May.
- Made 3-5 targeted weekly story pitches directly to individual media outlets and reporters in the region in addition to those pitches that are shared with mass notification via news release. Successful individual pitches included prominent positive print and TV stories about the BASIS Summer Academy program for students with autism and the Teacher Shortage Summit held on campus in June; newspaper stories about the anniversary of the Penelec program at Porreco College and the new therapy program for preschool students with hearing loss; TV coverage of the Boro Autism Support Initiative for Success (BASIS) Summer Academy; and prominent local magazine features about faculty and student artists.

-5-
University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

- During this period the University received, as a direct result of the department's efforts, 49 positive mentions in print media in northwestern Pennsylvania/northeastern Ohio newspapers, 16 positive stories in regional digital media, and additional mentions in Pittsburgh and national online media. These are in addition to numerous positive regional and national stories resulting from unsolicited coverage of the good work of EU faculty, students and alumni. Also not included are local, regional and national coverage of the presidential search and announcement of President Walker.
- Supported the presidential search process with news releases, email messages to campus constituencies and planning for the May 23 announcement event.
- Planned and executed a successful announcement event for the new Porreco College Aeronautics program and scholarship in collaboration with the Erie Regional Airport Authority staff. The event April 20 at the Erie airport attracted a large crowd, including several prospective students, and resulted in favorable media coverage.
- Supported State System initiatives, including the "Infinite Opportunities" TV show air date July 10 -- an episode made up of EU segments filmed in the last year; the #InvestInMe campaign that solicited student participation; and the PASSHE Unplugged competition which was publicized to the campus community to encourage participation and resulted in a 2nd place finish for EU – this too was publicized to the broader community.
- Collaborated closely with the athletic director and sports information director in the messaging surrounding the announcement of new cross country head coach Ryan Foster, including an email announcing the hiring to athletic alumni and supporters.
- Contributed writing and provided other input for the production of marketing and recruitment materials, including a new view book for admissions.
- Continued expansion and success of our social media efforts, as follows:

The University's social media audiences have continued to grow, and we continue to see a strong level of engagement with key constituencies, especially current and prospective students.

Followers:

- Facebook: 18,971 (up 478 followers since March 21, 2016)
- Twitter: 7,469 (up 157 since March 21, 2016)
- Instagram: 833 (up 147 since March 21, 2016)
- LinkedIn: 23,921 (up 633 since March 21, 2016)

(All numbers as of July 14, 2016.)

Notes:

1. We continue to experience strong performances from "boosted"/sponsored posts, increasing the size of the audience that sees our posts advertising important university events, such as Admissions Open Houses and other major initiatives, to better promote participation and attendance.

Example: Spring Open House promotion

What was boosted: Spring 2016 Open House commercial

Why? Encourage attendance at Spring 2016 Open House. General Recruitment

-6-
University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

Audience: Men and women, ages 15-20 (3 days)

Cities: Erie, PA; State College, PA; Pittsburgh, PA; DuBois, PA; Bradford, PA; Franklin, PA; Slippery Rock, PA + 50 miles

Max budget: \$100.00

Results: 18,735 People Reached, 81 Likes (69 On Post, 12 On Shares), 21 Comments (9 On Post, 12 On Shares), 11 Shares, 188 Post Clicks, 17 Link Clicks

2. Plans are taking shape for the second year to host a selfie station in front of the Pogue Student Center during new student move-in on Friday, August 26. We enjoyed strong participation last year, and hope for even better results this year. The station provides a fun place, with EU branded backdrop and props, for new students and their families to take selfies and other photos, allowing them to show off their EU pride to their own social media audiences as well as ours (we share many of the images from our feeds).

EU IN THE NEWS

July 1-14, 2016

Edinboro University celebrates launch of Learning Commons project, July 13, Meadville Tribune

Learning Commons launch coverage, July 12, WJET-TV

EU's Dr. Rhonda Matthews appeared in the live Newsmaker segment, speaking about taking a student to political conventions, July 12, WJET-TV

HUD approves Erie CBDG plan; summer rec funds on the way [EU student Heidi Brown, lead counselor at one of the sites, is featured], July 11, ErieNewsNow.com (WSEE/WICU-TV)

Business in brief: Edinboro University hosts high school students, July 10, GoErie.com (Erie Times-News)

Erie area On Campus college notebook, July 7 [brief mention of EU swim team's PSAC academic honors], GoErie.com (Erie Times-News)

'New Growth' art show celebrates artist [EU alumna Liana Agnew], July 8, Courier-Express (DuBois)

Edinboro adds McLane grad Astorino, Einhouse to coaching staff, July 8, GoErie.com (Erie Times-News)

Walker starts tenure as Edinboro University president, July 1, GoErie.com (Erie Times-News)

Erie-area schools work to preserve rights, opportunities for transgender athletes [quotes EU's Bruce Baumgartner], July 3, GoErie.com (Erie Times-News)

New Castle grad doesn't let cerebral palsy hold her back [accepted to EU, services for students with disabilities positively discussed], July 4, New Castle News

June 1-30, 2016

Teacher shortage solutions discussed at Edinboro University, June 30, ErieNewsNow (WICU/WSEE-TV)

Summit addresses shortage of teachers in Pennsylvania, nation, June 30, YourErie.com (WJET/WFXP-TV)

Sharon High School awards, June 30, Sharon Herald

Summit at Edinboro University focuses on teacher shortage, June 30, GoErie.com (Erie Times-News)

Edinboro shooting defendant pleads to reduced charge, June 28, GoErie.com (Erie Times-News)

-8-
University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

Program helps high school students with autism prepare for college, June 27, YourErie.com (WJET/WFXP-TV)

Summer robotics camp offered to high school students, June 27, Pittsburgh Magazine's Great Minds blog & 412 email newsletter

Working past retirement age: Why we do it [Features EU assistant professor Gerald "Chip" Carnes], June 26, Lake Erie LifeStyle magazine

Erie real estate prices continue to rise, slowly [EU's Dr. Scott Miller offers expert comment], June 26, GoErie.com (Erie Times-News)

Erie Area On Campus College Notebook [EU football team and illustration of tartan turf lead notes column], June 26, GoErie.com (Erie Times-News)

Hot Ticket [includes note about posthumous show of art by former EU professor Steve Emmett], June 23, Pittsburgh Tribune-Review

10 best online schools and resources for students with disabilities [EU #6], June 22, Campus Technology

Robert Frost's granddaughter kicks off annual 'Sunday Afternoons with Robert Frost' Lectures [EU's Dr. Don Sheehy among the lecturers], June 22, Berkshire Eagle (Pittsfield, MA)

Obituary: Shirley S. Williams [EU dean of education in early '90s], June 22, Madison.com (Wisconsin)

Another defendant pleads guilty in Edinboro shooting, June 22, GoErie.com (Erie Times-News)

Edinboro shooting plea moved to Tuesday, June 21, GoErie.com (Erie Times-News)

Tom Reisenweber: SIDs are unsung heroes of college sports [EU's Bob Shreve featured], June 21, GoErie.com (Erie Times-News)

Laurel Highlands holds off budget action, hoping for state action [affiliation agreement with EU approved], June 21, Herald Standard (Uniontown)

Erie Area On Campus College Notebook [includes Micah Cattell's Academic All-America team recognition], June 19, GoErie.com (Erie Times-News)

Erie offers plenty of camp options for kids [includes EU sports camps], June 19, GoErie.com (Erie Times-News)

Plea deals reached in Edinboro fatal shooting, June 17, GoErie.com (Erie Times-News)

Allegretti re-elected to MP/CEO of HBK CPAs, consultants [EU alumnus], June 17, Meadville Tribune

-9-
University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

St. Charles' Miesowitz named vice principal of the year [EU alumna], June 16, Southern Maryland News

Analysts: Trumps 'ban' on Washington Post credentials concerning, but possibly a stunt [quotes EU's Dr. Jim Wertz], June 14, ErieNewsNow (WICU/WSEE-TV)

Edinboro University launches therapy program for preschool children, June 12, GoErie.com (Erie Times-News)

College notes [EU's Dr. Susan Norton is Advisor of the Year], June 12, GoErie.com (Erie Times-News)

Erie kids have access to free meals during summer [notes EU participation], June 12, GoErie.com (Erie Times-News)

Former scoutmaster shares fond memories of time with Troop 1 [EU's Dr. Patrick Regan], June 12, Times-Record News (Wichita Falls, TX)

Maplewood graduation: Class of 2016 rises to adulthood, looks to future [notes one student's plan to pursue new aeronautics degree at Porreco College], June 11, Titusville Herald

First conference on student success takes place at Fayette [EU participation noted], June 9, Penn State News

Four swimmers named CoSIDA Academic All-American of the Year [EU's Micah Cattell mentioned as All-America At Large team member], June 9, Swimming World Magazine

Understanding Erie's transgender community [assistance by EU's Hilary Copp and Will Koehler mentioned], June 9, Erie Reader

Former Edinboro football coach hired at Iowa State, June 9, GoErie.com (Erie Times-News)

Edinboro hires Foster as cross country coach, June 8, GoErie.com (Erie Times-News)

Edinboro's Jenifer balances family, Paralympic dream, June 8, GoErie.com (Erie Times-News)

In brief: Edinboro professor hosts Vatican visitor, June 5, GoErie.com (Erie Times-News)

High technology careers for young women, June 4, YourErie.com (WJET-TV)

RIT dean steps down to become president of Edinboro University, June 4, Henrietta Post

Education notes (online teaching, early childhood education programs ranked by OnlineU), June 5, GoErie.com (Erie Times-News)

Kent State University appoints new vice president to oversee regional campuses, June 4, Cleveland Plain Dealer

-10-
University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

New Edinboro University of Pennsylvania program to help preschool-age children with hearing loss, June 1, Meadville Tribune

May 1-31, 2016

Recent college grads test their luck in Erie job market [EU alumnus Jeremy Schroeck among featured grads], May 31, GoErie.com (Erie Times-News)

College notes [EU's Nicole Wagner accepted for National Science Foundation research experience], May 29, GoErie.com (Erie Times-News)

Our View: Erie region expands nontraditional education [Porreco College cited among positive developments], May 29, GoErie.com (Erie Times-News)

Kent State creates role to oversee its regional campuses, May 27, Crain's Cleveland Business

Military News [EU ROTC cadet Matthew Rabold earns German Armed Forces Proficiency Badge], May 29, Observer-Reporter (Washington, PA)

Edinboro distance runners chase D-II titles, May 26, GoErie.com (Erie Times-News)

Obituary: Deacon Barbara Lynn Plunkett, May 26, GoErie.com (Erie Times-News)

Welcome summer in Erie with June events [includes several EU events], May 26, GoErie.com (Erie Times-News)

College dean tapped to be Edinboro University President, May 25, Charlotte (NC) Observer; Associated Press story, also picked up by Washington Times, Kansas City Star

Edinboro University names new president, May 25, Sharon Herald

New Edinboro President announced, May 23, ErieNewsNow (WSEE/WICU-TV)

FULL STORY: Edinboro University names Walker its new president, May 24, Meadville Tribune

RIT official named Edinboro's 18th president, May 24, GoErie.com (Erie Times-News)

RIT dean to become president of Edinboro University, May 24, Rochester Business Journal

BREAKING NEWS: Edinboro University names new president, May 23, Meadville Tribune

Dr. Walker named new Edinboro president, May 23, YourErie.com (FOX 66/WJET-TV)

Edinboro University names Dr. Fred Walker as new president, May 23, ErieNewsNow (WICU/WSEE-TV)

-11-
University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

Live interview with Dr. H. Fred Walker on noon broadcast, May 23, ErieNewsNow (WICU/WSEE-TV)

Education notes for May 22: Edinboro students promote STEM, May 22, GoErie.com (Erie Times-News)

Erie area On Campus notebook: EU leads local universities in Dixon Cup competition, other EU notes, May 22, GoErie.com (Erie Times-News)

Meadville resident to lead chapter of state CPA association [EU alumnus Bruce Lawrence], May 20, Meadville Tribune

Edinboro University to name new president on Monday, May 19, Meadville Tribune

Edinboro University's WFSE-FM announces community-based summer programming, May 19, Meadville Tribune

All-star clarinet quartet to present free concert at Edinboro, May 19, Meadville Tribune

2 Edinboro runners make D-II championships, May 19, GoErie.com (Erie Times-News)

Edinboro to announce new president, May 18, YourErie.com (WJET-TV)

Edinboro University sets date to announce next president, May 18, ErieNewsNow (WSEE/WICU-TV)

10 men, 13 women swimmers earn NCAA postgraduate scholarships [include EU's Micah Cattell], May 17, Swimming World Magazine

Guest Post: Getting to know Bill Tobin GoErie.com, May 17, GoErie.com (Erie Times-News)

Edinboro men's tennis opens D-II tournament play Wednesday, May 17, GoErie.com (Erie Times-News)

Education notes for May 15: EUP animation program ranked among best, May 15, GoErie.com (Erie Times-News)

College notes for May 15 [Shaun Pfeiffer EU Scholar of the Year, May 15, GoErie.com (Erie Times-News)]

STEM links CASD, Edinboro collaboration, May 14, Corry Journal

Edinboro's Wefing wins PSAC title in 800 meters, May 14, GoErie.com (Erie Times-News)

Former OU president to interview Dean Emeritus Hwa-Wei Lee [former EU head librarian has new biography] May 16, Athens (Ohio) News

-12-
University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

Julie E. Wollman installed as Widener University's 10th president, May 13, Delaware County Times

'Viral video effect' creates mixed reviews among local police, FBI [EU's Jim Wertz quoted], May 13, ErieNewsNow (WICU/WSEE-TV)

Edinboro men's tennis team earns spot in D-II tournament, May 12, GoErie.com (Erie Times-News)

Man held for trial in Edinboro University rape case, May 10, GoErie.com (Erie Times-News)

US governor pushes China-style gift ban [Wolf mentions paying for tie given to him during EU visit], May 10, Financial Times (London)

Edinboro men's tennis team beats Mercyhurst, wins Atlantic Region II championship, May 9, GoErie.com (Erie Times-News)

Gannon, Edinboro University confer degrees, May 8, GoErie.com (Erie Times-News)

Education notes for May 8: EUP launches parenting program, May 8, GoErie.com (Erie Times-News)

Search for Edinboro University president down to 2, May 7, GoErie.com (Erie Times-News)

Edinboro University graduation day, May 7, ErieNewsNow.com [WSEE/WICU-TV]

Edinboro University trustees approve two candidates for president, May 6, ErieNewsNow.com [WSEE/WICU-TV]

Edinboro, Gannon students become alumni, May 7, YourErie.com (WJET-TV)

Edinboro narrows president candidates to two, May 6, YourErie.com (WJET-TV)

Edinboro, Mercyhurst players dominate all-PSAC men's tennis teams, May 6, GoErie.com (Erie Times-News)

YMCA salutes community commitment during awards breakfast [winner include EU alumna Jeannine Schoenecker], May 5, Bradford Era

Faculty union president at Edinboro University calls message from chancellor 'worrisome,' May 4, ErieNewsNow (WSEE/WICU-TV)

New president for Edinboro University could be announced soon, May 4, ErieNewsNow (WSEE/WICU-TV)

Good Kids: Mystery Abel [speaking for Hermitage House students who raised money to help equip EU Parenting Resource Room], May 2, YourErie.com (WJET-TV)

Education notes: EUP opens program for students with autism, May 1, GoErie.com (Erie Times-News)

Edinboro men beat Mercyhurst for PSAC tennis title, May 1, GoErie.com (Erie Times-News)

April 1-30, 2016

Artwork a reflection of her soul; Washington teen with mental illness featured in AMI show [incoming EU student], April 30, Observer-Reporter (Washington, Pa.)

New Widener chief continues engaging Chester community [EU references throughout], April 29, Daily Times (Delaware County)

Edinboro men's tennis aims for 3rd straight PSAC title, April 29, GoErie.com (Erie Times-News)

Meadville students receive 'A Prom of their Own' [event organized by EU education students], April 28, ErieNewsNow (WSEE/WICU-TV)

Edinboro students explore creative range in Emerging Artists Fest, April 28, GoErie.com (Erie Times-News)

Find a bouquet full of things to do in Erie in May [includes several EU events], April 28, GoErie.com (Erie Times-News)

Commencement announced at PASSHE schools, April 28, Pocono Record

The necessary uselessness of poetry [opinion piece by EU's John Repp], April 27, Erie Reader

Erie Faces [EU alumna Amanda Karns], April 27, Erie Reader

Erie artist flourishes in home's creative space [EU's Shelle Barron], April 24, GoErie.com (Erie Times-News)

College notes for April 24 [EU's Anne Quinn published], April 24, GoErie.com (Erie Times-News)

Adaptive sports coming to Pitt [quotes EU's Jim Glatch], April 23, Pitt News

Pine-Richland grad Pegher to command Navy destroyer USS Stethem [EU alumnus], April 24, Pittsburgh Tribune-Review

Former state Rep. Evans honored with 'Outstanding Alumni Award' at EUP, April 22, Meadville Tribune

Edinboro, North Coast Flight School create pilot program, April 21, AviationPros.com

-14-
University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

Talented newcomers make mark in Emerging Artists Festival, April 21, GoErie.com (Erie Times-News)

Edinboro, North Coast Flight School create pilot program, April 20, GoErie.com (Erie Times-News)

Penelec training program finishes first year, April 20, GoErie.com (Erie Times-News)

Flight schools to tackle pilot shortage, April 19, YourErie.com (WJET-TV)

AAS in Aeronautical Science announcement, April 19, WSEE/WICU

Edinboro University community to interview presidential candidates during campus visits, April 20, Meadville Tribune

Edinboro University presidential search down to 5, April 20, GoErie.com (Erie Times-News)

Edinboro announces presidency finalists, April 19, YourErie.com (WJET-TV)

Edinboro University makes progress in presidential search, April 19, ErieNewsNow (WSEE/WICU-TV)

Introduce kids to sports with camps [EU sports camps listed], April 17, GoErie.com (Erie Times-News)

Business in brief: EU WEDnetPA grant, April 17, GoErie.com (Erie Times-News)

Pilot shortage leads to new Erie program, April 15, YourErie.com (WJET-TV)

RIT dean and alumna are among design group's 50 most notable members of last half century [EU alumna Lorraine Justice is dean of RIT's College of Arts and Sciences], April 14, RIT University News

In Edinboro University appearance, Gov. Wolf calls on state to focus on four areas, April 15, Meadville Tribune

Wolf discusses challenges facing Pennsylvania during Edinboro University visit, April 15, GoErie.com (Erie Times-News)

Edinboro, North Coast Flight School launch new program, April 15, GoErie.com (Erie Times-News)

Edinboro University holds open house Saturday, April 15, GoErie.com (Erie Times-News)

Edinboro's Lugo named EWL freshman of year, April 15, GoErie.com (Erie Times-News)

PSAC tennis champ Edinboro ranked 2nd in region, April 15, GoErie.com (Erie Times-News)

-15-
University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

Gov. Wolf speaks at Edinboro University, April 14, YourErie.com (WJET-TV)

Gov. Wolf discusses education funding at Edinboro University, April 14, ErieNewsNow (WSEE/WICU-TV)

English majors learn skills employers need: Letters to the editor [By EU's Dr. Roger Solberg], April 13, GoErie.com (Erie Times-News)

A Wolf in sheep's clothing, April 13, Erie Reader

Pa. Governor Tom Wolf set to speak tonight at Edinboro University, April 13, ErieNewsNow.com (WICU/WSEE-TV)

Erie Research Conference to showcase best student work [EU students to participate], April 13, Penn State News

Students, families invited to tour, explore Edinboro University during open house, April 13, Meadville Tribune

Letters to the editor: Rep. Roae's poetry degrees comments ill-informed [Letter by EU's Dr. Mary Carden] , April 13, Meadville Tribune

Edinboro's Sotter earns PSAC pitching honor, April 12, GoErie.com (Erie Times-News)

Edinboro teachers union could vote to strike this fall, April 11, ErieNewsNow (WICU/WSEE-TV)

Gov. Wolf to speak Thursday at Edinboro University, April 11, GoErie.com (Erie Times-News)

DA, Hamot equip police with heroin overdose antidote [includes reference to EU police], April 11, GoErie.com (Erie Times-News)

Gov. Wolf to speak at Edinboro University event April 14, April 10, Meadville Tribune

Edinboro wrestler Lugo named PSAC freshman of the year, April 9, GoErie.com (Erie Times-News)

Pennsylvania governor to speak at Edinboro University, April 8, ErieNewsNow.com (WICU/WSEE-TV)

Vanessa Herring speaks at Edinboro University's Journalism Day, April 8, ErieNewsNow.com (WICU/WSEE-TV)

Swish to grant a wish, April 8, ErieNewsNow.com (WICU/WSEE-TV)

Music director of the Erie Philharmonic Orchestra to be given honorary letters at Edinboro University, April 8, Meadville Tribune

-16-
University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

Al Stone Lecture Series returns this month at Edinboro University, April 8, Meadville Tribune

Edinboro shoots for world record in basketball knockout tournament, April 8, GoErie.com (Erie Times-News)

Edinboro's Narbuvoll earns PSAC indoor track honor, April 8, GoErie.com (Erie Times-News)

Two Lehigh Valley natives animate new Nickelodeon show [EU alumnus Jordan Koch, '12], April 7, Morning Call (Allentown)

Libraries to host third Robert Frost lecture [EU's Don Sheehy to speak], April 7, UB Reporter (University at Buffalo internal news)

Edinboro students to legislators: #InvestInMe, April 5, GoErie.com (Erie Times-News)

Edinboro's Albanese claims PSAC tennis honor, April 5, GoErie.com (Erie Times-News)

Queensbury grad is expanding World War II research, April 4, Post Star (Glens Falls, NY)

Liz Allen: Messages of innovation taken to heart, April 3, GoErie.com (Erie Times-News)

JCC, Edinboro announce transfer agreement, April 1, Evening Observer (Dunkirk, NY)

March 1-31, 2016

April calendar [includes numerous EU events], March 31, GoErie.com (Erie Times-News)

Edinboro University's '6 Characters' asks tough questions, March 31, GoErie.com (Erie Times-News)

Erie At Large: First tee [EU's Elvage Murphy's work with Erie youth through golf featured], March 30, Erie Reader

Newsmaker: Academic Festival speaker Jon Bowermaster, March 29, YourErie.com (WJET-TV)

Edinboro's Mason, Wade-Chatman named to D-II Bulletin All-America team, March 29, GoErie.com (Erie Times-News)

EUP Academic Festival kicks off, March 28, ErieNewsNow (WICU/WSEE-TV)

Edinboro pottery student gives back [Lake Erie LifeStyle magazine], March 27, GoErie.com (Erie Times-News)

Education notes: EUP Academic Festival starts Monday, March 27, GoErie.com (Erie Times-News)

-17-
University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

In Brief: Erie doctor named head of statewide group [EU nursing alumnus], , March 27, GoErie.com (Erie Times-News)

Erie man beat cancer, became a doctor [EU alumnus], March 27, GoErie.com (Erie Times-News)

Concert Band of Northwest Pennsylvania’s spring concert is April 10 in Edinboro, March 25, Meadville Tribune

Local roundup: Edinboro SID Shreve to receive award, March 25, Meadville Tribune

Oswego lacrosse players help Edinboro to historic program win, March 25, The Palladium-Times (Oswego County, NY)

John Dudley: Lustig pushes passion, improvement at Edinboro, March 25, GoErie.com (Erie Times-News)

Navy band to perform April 5 at Edinboro University, March 25, GoErie.com (Erie Times-News)

Laugh/Riot’s ‘Search of an Author’ starts this weekend, March 25, GoErie.com (Erie Times-News)

Edinboro’s Mason named to NABC All-Atlantic team, March 25, GoErie.com (Erie Times-News)

Regional public relations organization to hold Student Day at Edinboro University on April 6, March 24, Meadville Tribune

Edinboro University announces speakers for 10th annual High School Journalism Day, March 24, Meadville Tribune

Erie County's population sinks for a fourth straight year, March 24, Erie Times-News

Eleven to be inducted to Armstrong County Sports Hall of Fame [mentions EU alum Dave Panach], March 24, Indiana Gazette

Edinboro football coach Lustig announces coaching staff, March 23, GoErie.com (Erie Times-News)

Search committee reviews applications for Edinboro University president, March 22, Meadville Tribune

Search for next Edinboro University president moves forward, March 22, GoErie.com (Erie Times-News)

Edinboro University presidential search moves forward, March 21, YourErie.com (FOX66/WJET-TV)

News Release Report

July 1-14, 2016

Edinboro University online programs named among nation's best for disabled students, July 14

Invitation for coverage: Gala in the Orchard, July 13,

Edinboro University celebrates start of renovations for innovative Learning Commons, July 12

Porreco College's 'Movies Under the Stars' returns with latest 'Star Wars,' other popular films, July 8

Media Alert: EU to launch renovations for new Learning Commons, July 5

June 2016

Personal Financial Planning minor at EU earns prestigious national registration, June 30

EU celebrates 30-year collaboration with sister university in Zibo, China, June 22

Edinboro University's master's degree in counseling twice named among nation's best, June 16

Dr. Heather T. Snyder receives prestigious Fulbright Award to the UK, June 9

'EU partners with Carnegie Mellon University, Platypus to introduce summer robotics camp, June 2

Edinboro University dean's list and graduates lists, Spring 2016, June 1

May 2016

Edinboro University introduces program for children with hearing loss, May 31

Edinboro University, Drane host Vatican bioethics expert, May 24

Invitation for coverage: Announcement of Edinboro University's 18th President, May 18

WFSE-FM announces community-based summer programming, May 16

All-star Clarinet Quartet to present free concert at Edinboro University, May 16

June events roundup, May 15

Edinboro University STEM Ambassadors work with Corry Area School District students, May 13

Edinboro University graduates 779, presents honorary degree to Daniel Meyer, May 7

-19-
University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

Edinboro University Council of Trustees approves two candidates for president, May 6

Invitation for coverage: Edinboro University Commencement, May 5

Edinboro University student from Butler wins journalism award, May 3

April 2016

Dr. Susan Norton named Advisor of the Year, April 27

Dr. Shaun Pfeiffer named Scholar of the Year, April 27

Dr. David Hurd honored as Faculty Member of the Year, April 27

EU game design students flourish in program ranked among nation's best, April 25

Edinboro University biochemistry student chosen for summer research program, April 22

New autism support initiative at EU to offer Summer College Academy, April 21

EU places 2nd in State System energy-saving competition, April 21

Porreco College, partners announce program to prepare commercial pilots, April 20

Edinboro Council of Trustees honors student Shaquan Walker for service, April 20

EU Presidential Search Committee names candidates for on-campus interviews, April 19

EU Presidential Search Committee selects candidates for on-campus interviews, April 15

May events roundup, April 15

Porreco College to join Erie International Airport and North Coast Flight School in announcing new program, April 14

EU awarded \$327,236 to support workforce training in region, April 13

Students, families invited to tour, explore Edinboro University during Open House, April 12

18th Annual Health Fair promotes wellness to campus, community, April 8

Gov. Tom Wolf to speak at Edinboro University, April 8

Edinboro University to present honorary degree to conductor Daniel Meyer at May commencement, April 4

University Advancement – Report
Edinboro University Council of Trustees
August 1, 2016

New Edinboro University resources provide support for parenting students, April 4

EU students, leaders to participate in State System Advocacy Days in Harrisburg, April 1

March 22-31, 2016

Porreco College invites future students to explore new programs at Open House, March 31

Edinboro University's animation programs again ranked among nation's best, March 30

Pulitzer Prize winner to explain power of human interest journalism at EU, March 25

Search committee reviews applications for Edinboro president, plans next steps, March 22

PRSSA to hold Student Day at Edinboro University, March 22

Edinboro University Council of Trustees - August 1, 2016
 Gifts-in-Kind received since April 12, 2016

Attachment #8

| NAME | Date | Amount | Gift Reference |
|--|-----------|-------------|--|
| Allen, Clifford E. | 4/29/2016 | \$300.00 | Donation of framed prints as auction items for the Curly Halmi Game Dinner. |
| Allen, Clifford E. | 6/30/2016 | \$400.00 | Donation of "Down Time" framed print by Adam Smith and "Last Day Bucks" framed print by Jack Paluh as auction items for the Curly Halmi Game Dinner |
| Alward, John D. | 6/30/2016 | \$150.00 | Gift of twenty (20) hardback books for placement at the Baron-Forness Library |
| Anonymous Donor | 3/31/2016 | \$273.47 | Donation of books, blankets, toys, high chair, Diaper Genie and other items for use in the Student Affairs newly established Parenting Resource Room |
| ASICS America Corporation | 5/20/2016 | \$7,515.00 | Gift-in-kind of jerseys, shorts, kneepads, backpacks, duffles, pants, hoodies and other clothes for use by the EU Volleyball Team |
| Atkinson Carpet and Flooring | 5/20/2016 | \$3,533.86 | Donation and installation of carpeting in the EU Athletic Department's Wrestling Office |
| Baumgartner, Bruce R. | 3/31/2016 | \$908.00 | Donation of an Olympic jacket, six (6) T-shirts, two (2) ASICS duffle bags, an ASICS Edge backpack, an ASICS Fujetrail backpack, and a kayak and kayak paddle as auction items for the Curly Halmi Game Dinner |
| Bufalino Joseph R. | 4/29/2016 | \$1,000.00 | Donation of a gun as an auction item for the Curly Halmi Game Dinner |
| Campbell Studios, Inc. | 4/29/2016 | \$64.00 | Donation of a vase (Campbell Pottery) as an auction item for the the Curly Halmi Game Dinner |
| Cervone Patricia A. | 5/20/2016 | \$75.00 | Gift-in-kind of 28 paperback and 47 hardback books for placement at the Baron-Forness Library |
| Champion Ford of Edinboro | 4/29/2016 | \$125.00 | Donation of a Ford jacket and three (3) oil changes as auction items for the Curly Halmi Game Dinner |
| Chandler Laura | 3/31/2016 | \$2.00 | Gift-in-kind of two (2) paperback books for placement in the Baron-Forness Library |
| Chick-Fil-A | 3/31/2016 | \$25.00 | Donation of a gift basket as an auction item for the Curly Halmi Game Dinner |
| Chitester Robert | 6/30/2016 | \$4,500.00 | Gift-in-kind of a painting, Remnant II, by James Hamon Vredevoogd (Emeritus professor of Art) for placement in the University's Permanent Art Collection |
| Complete Wireless, Inc. | 4/29/2016 | \$400.00 | Donation of a gas grill as an auction item for the Curly Halmi Game Dinner |
| Cradle Gear | 5/20/2016 | \$28,600.00 | Donation of apparel and team gear for use by the EU Wrestling Team |
| Culbertson Hills Golf Resort | 3/31/2016 | \$925.00 | Donation of a golf membership as an auction item for the Curly Halmi Game Dinner |
| Curly Halmi Memorial Athletic Scholarship Fund Committee | 4/29/2016 | \$723.00 | Donation of four (4) Campbell pottery pieces and various items (14) by the Erie Sports Store as auction items for the Curly Halmi Game Dinner |
| Curly Halmi Memorial Athletic Scholarship Fund Committee | 4/29/2016 | \$245.00 | Donation of a wooden box, a stove dish, bookends, a stove bowl and a wooden eagle as auction items for the Curly Halmi Game Dinner |
| Cutter's Choice | 4/29/2016 | \$120.00 | Donation of a chainsaw sharpener as an auction item for the Curly Halmi Game Dinner |
| Dick's Sporting Goods #689 | 3/31/2016 | \$50.00 | Donation of one (1) \$50 gift card as an auction item for the Curly Halmi Game Dinner |
| Dobber Auto Supply | 4/29/2016 | \$150.00 | Donation of ten (10) automotive tools as auction items for the Curly Halmi Game Dinner |

Edinboro University Council of Trustees - August 1, 2016

Gifts-in-Kind received since April 12, 2016

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|----------|-----------------------------|-----------|------------|---|
| Eberle's | Physical Therapy, Inc. | 3/31/2016 | \$225.00 | Donation of 180 light up pens as door prizes for the Curly Halmi Game Dinner |
| Eberle's | Physical Therapy, Inc. | 4/29/2016 | \$412.00 | Donation of a gun cleaning kit, a turkey, two head lamps, a first aid kit and a shot gun as auction items for the Curly Halmi Game Dinner |
| Eberle's | Physical Therapy, Inc. | 5/20/2016 | \$1,100.00 | Gift-in-kind of two (2) new Alliance 1900 Hydraulic Lifts for use in the EU Office for Students with Disabilities (OSD) |
| Edinboro | Industries, Inc. | 4/29/2016 | \$300.00 | Gift-in-kind of four (4) Welcome signs and one (1) campfire ring as auction items for the Curly Halmi Game Dinner |
| Edinboro | Outdoors | 4/29/2016 | \$380.00 | Donation of a gun as an auction item for the Curly Halmi Game Dinner |
| Edinboro | University Campus Bookstore | 4/29/2016 | \$193.00 | Donation of a sweatshirt, a blanket, a rug, a camo hat, a white hat and a black hat as auction items for the Curly Halmi Game Dinner |
| Edinboro | University Campus Bookstore | 4/29/2016 | \$50.00 | Donation of one (1) \$50 EU Campus Bookstore gift card as an auction item for the Student Athlete Auction |
| Ellis | Brenda | 3/31/2016 | \$1.00 | Donation of clothes for use in the Student Affairs Parenting Resource Room |
| Erie | Bayhawks | 4/29/2016 | \$40.00 | Donation of four (4) 2016-17 Erie Bayhawks game tickets (lower bowl) as auction items for the Curly Halmi Game Dinner |
| Erie | Otters | 4/29/2016 | \$850.00 | Donation by the Erie Otters of a package; package includes two (2) hats, two (2) T-shirts, a jersey and Saturday night game passes for the 2016-17 season. Second package includes two (2) hats, two (2) T-shirts, a jersey, and a private room with 25 2016-17 game tickets as auction items for the Curly Halmi Game Dinner |
| Erie | Seawolves | 4/29/2016 | \$1,000.00 | Gift-in-kind of 200 Erie Seawolves baseball tickets as door prizes for the Curly Halmi Game Dinner |
| Erie | Sport Store | 4/29/2016 | \$65.00 | Donation of two (2) fishing rod/reel combo sets as auction items for the Curly Halmi Game Dinner |
| Erie | Sports Commission | 3/31/2016 | \$2,475.00 | Gift-in-kind by the Erie Sports Commission of 300 bags for participants attending and competing in the National Wheelchair Basketball Championships held on the EU campus |
| EUP | Army ROTC | 4/29/2016 | \$168.00 | Donation of six (6) hats, six (6) golf towels and six (6) golf ball/tee sets as auction items for the Curly Halmi Game Dinner |
| EUP | Highlands Catering | 4/29/2016 | \$750.00 | Gift-in-kind by EU Highlands Catering of Buffalo short ribs as a featured food item at the Curly Halmi Game Dinner |
| EUP | Highlands Catering | 6/30/2016 | \$480.00 | Donation of food and services to Student Affairs for the start of the Spring 2016 semester on January 19, 2016 (coffee and hot chocolate stations) |
| EUP | Highlands Catering | 6/30/2016 | \$800.00 | Donation of food and services to Finance and Administration - Breakfast Club meetings held on February 26 and May 11, 2016 |
| EUP | Highlands Catering | 6/30/2016 | \$2,250.00 | Donation of food and services to EU Athletic Department sponsored Knock Out Tournament in support of Make-A-Wish |
| EUP | Highlands Catering | 6/30/2016 | \$180.00 | Donation of food (cookies) and services for EU Academic Success Center Open House on April 29, 2016 |
| GF | Management | 3/31/2016 | \$360.00 | Donation of a golf package as an auction item for the Curly Halmi Game Dinner |

Edinboro University Council of Trustees - August 1, 2016

Gifts-in-Kind received since April 12, 2016

| | | | | |
|--------------|-------------------------------|-----------|------------|---|
| Gingerbread | Man Running Co. | 3/31/2016 | \$1,072.00 | Gift-in-kind of airline tickets for one (1) coach and two (2) athletes to attend the Mt. Sac Track Meet in California for use by the EU Athletic Department |
| Gold | Star Anime | 4/29/2016 | \$122.00 | Donation of two (2) playmats, a Yugioh card set, a card folder, a Zelda figure, two (2) "How to Draw Art" books, three (3) boosters KaiJudo and a Deek game for the first ever Edinboro Game Expo held on April 12, 2016 |
| Great | Lakes Case & Cabinet Co, Inc. | 4/29/2016 | \$90.00 | Donation of two (2) golf umbrellas, two (2) boxes of golf balls and two (2) stainless steel mugs as auction items for the Curly Halmi Game Dinner |
| Hass | Robert B. | 5/20/2016 | \$281.50 | Donation of seven (7) court Valet sets and three (3) shockbuster vibration dampeners for use by the EU Tennis Team |
| Hennip | John R. | 4/29/2016 | \$375.00 | Donation of a turkey and a ruffled grouse prints as auction items for the Curly Halmi Game Dinner |
| Hobbs | Donald | 4/29/2016 | \$1,500.00 | Donation of a one-week Mill Lake Lodge fishing trip in Ontario, Canada, as an auction item for the Curly Halmi Game Dinner |
| Jedlicka | Anne | 6/30/2016 | \$29.00 | Gift-in-kind of 25 paperback books, three (3) hardback books and one (1) DVD for placement in the Baron-Forness Library |
| Joe | B's Carpet Connection | 4/29/2016 | \$2,000.00 | Gift-in-kind one-week use of a Carolina Beach Condo as an auction item for the Curly Halmi Game Dinner |
| Jones | Jean G. | 4/29/2016 | \$2,000.00 | Donation of five (5) framed art works, L-shaped oak desk, three (3) oak bookcases, two (2) file cabinets, a desk lamp, an office refrigerator, a microwave, a coffee pot, a leather office chair, a plastic floor protector, seven (7) canvas storage boxes and a mirror for use by the EU Honors Department office |
| Lamoreaux | Matthew L. | 4/29/2016 | \$1,800.00 | Gift-in-kind one-week use of a condo in Florida as an auction item for the Curly Halmi Game Dinner |
| Little | Ceasar's Pizza | 3/31/2016 | \$24.00 | Donation of food, three (3) deep dish pizzas, for consumption by Phonathon callers |
| Lustig | Joshua P. | 4/29/2016 | \$700.00 | Gift-in-kind of 100 "Rise Up" promotional T-shirts for use by the EU Football Office |
| Lustig | Justin E. | 4/29/2016 | \$350.00 | Gift-in-kind of 50 "Rise Up" promotional T-shirts for use by the EU Football Office |
| Mac | Morgan's Jewelry and Oddities | 4/29/2016 | \$250.00 | Donation of a Sterling Silver and Blue Diamond necklace as an auction item for the Curly Halmi Game Dinner |
| McCorkle | Robert B. | 3/31/2016 | \$800.00 | Donation of 200 mugs for participants in the EU Football Golf Outing |
| McDonald's | | 3/31/2016 | \$1,200.00 | Donation of 200 coupons for an Extra Value meal as food prize for the Curly Halmi Game Dinner |
| Means | Gary B. | 4/29/2016 | \$1.00 | Gift-in-kind of one (1) hardback book for placement in the Baron-Forness Library |
| Murphey | Jill C. | 5/20/2016 | \$2,100.00 | Gift-in-kind of two (2) months rental at 701 Lakeside Drive (including utilities) for use by the EU Athletic Department |
| Nist | Joseph A. | 4/29/2016 | \$400.00 | Donation of a gun as an auction item for the Curly Halmi Game Dinner |
| Olympia | Sports | 4/29/2016 | \$1,000.00 | Donation of 200 T-shirts as door prizes for the Curly Halmi Game Dinner |
| Pennsylvania | State Employees Credit Union | 4/29/2016 | \$620.00 | Gift-in-kind of 500 Rally Towels for use by the EU Athletic Department |
| Pepsi | Beverages Company | 3/31/2016 | \$281.00 | Donation of 10 cases of Aquafina water, 6 cases of Pepsi, 6 cases of Diet Pepsi, 3 cases of Mt. Dew and 3 cases of Sierra Mist for use during the National Wheelchair Basketball Championships hosted on the EU campus |

Edinboro University Council of Trustees - August 1, 2016

Gifts-in-Kind received since April 12, 2016

| | | | | |
|--------------------|--|-------------------------------------|--------------------------------|--|
| Pizza Plyer | Hut Enterprises, Inc. | 4/29/2016 | \$1,798.00 | Donation of 200 pizzas as food prizes for the Curly Halmi Game Dinner |
| | | 3/31/2016 | \$200.00 | Donation of a \$200 gift card by Plyer Overhead Doors as an auction item for the Curly Halmi Game Dinner |
| Ravannack | James E. | 4/29/2016 | \$810.00 | Gift-in-kind of 45 pounds of alligator meat for use as featured food item for the Curly Halmi Game Dinner |
| Rodgers | Ethan K. | 5/20/2016 | \$2.00 | Gift-in-kind of two (2) paperback books for placement in the Baron-Forness Library |
| Sam's | Club | 3/31/2016 | \$45.00 | Gift-in-kind of a Sam's Club membership card as an auction item for the Curly Halmi Game Dinner |
| Seth State Swanson | Cynthia M. Farm Insurance Company Boat Oar Company | 4/29/2016 4/29/2016 4/29/2016 | \$45.00 \$300.00 \$75.00 | Donation of a ceramic eagle as an auction item for the Curly Halmi Game Dinner Donation of framed prints as auction items for the Curly Halmi Game Dinner, Gift-in-kind of a custom "Curly Halmi" oar as an auction item for the Curly Halmi Game Dinner |
| Target | | 3/31/2016 | \$50.00 | Gift-in-kind of one \$50 Target gift card as an auction item for the Curly Halmi Game Dinner |
| TW | Promotions | 3/31/2016 | \$190.00 | Donation of five (5) duffle bags as auction items for the Curly Halmi Game Dinner |
| TW | Promotions | 5/20/2016 | \$8,013.00 | Gift-in-kind of 23 wrestling shoes, 46 running shoes, 7 hoodies, 15 sets warmups, and 6 long sleeve thermos shirts for use by the the EU Athletic Department and student athletes |
| USA | Wrestling | 4/29/2016 | \$305.00 | Donation of five (5) hats, a polo shirt, a warm-up jacket, 15 ASICS T-shirts, an ASICS jersey, and two (2) ASICS polo as auction items for the Curly Halmi Game Dinner |
| UTZ | Quality Foods, Inc. | 4/29/2016 | \$252.00 | Donation of 35 Party Snack containers as auction items for the Student Athlete Auction |
| UTZ | Quality Foods, Inc. | 3/31/2016 | \$96.00 | Donation of six (6) cases of pretzels and potato chips for use at the National Wheelchair Basketball Championships held on EU campus |
| UTZ | Quality Foods, Inc. | 4/29/2016 | \$3,500.00 | Donation of 50 containers of snack products as food prizes for the Curly Halmi Game Dinner |
| Walmart | Super Center | 4/29/2016 | \$179.00 | Donation of a six-piece (6) patio furniture and an outdoor rug as an auction item for the Curly Halmi Game Dinner |
| Willow | Creek Barn Wood Furniture | 4/29/2016 | \$150.00 | Donation of an end table as an auction item for the Curly Halmi Game Dinner |



**Edinboro University of Pennsylvania
Council of Trustees**

2016-17 Schedule of Meetings

| | Tentative times | |
|-----------------------------------|--|--|
| Monday, August 1, 2016 | 9-11:00 a.m. 11 a.m. - 12:30 p.m. 12:30 - 1:30 p.m. 2:00 p.m. | Annual Inspection of Facilities Study Session/Crawford Conf. Room Lunch with President Walker/Crawford Quarterly Business Meeting/Crawford |
| Friday, December 16, 2016 | 10 a.m. - 12:00 Noon Noon-1:30 p.m. 2:00 p.m. | Committee meeting/Crawford Conf. Room Lunch w/President Walker - Crawford Quarterly Business Meeting/Crawford |
| Tuesday, February 21, 2017 | 10 a.m. - 3 p.m. | Study Session (includes lunch) Crawford Center Conference Room |
| Tuesday, March 21, 2017 | 10 a.m. - 12:00 Noon Noon-1:30 p.m. 2:00 p.m. | Committee meeting - Crawford Conf. Room Lunch w/President Walker - Crawford Quarterly Business Meeting/Crawford |
| Friday, May 12, 2017 | 10 a.m. - 2 p.m. 2:00 p.m. | Study Session (includes lunch) Crawford Center Conference Room Quarterly Business Meeting/Crawford |
| Tuesday, July 25, 2017 | 9-11:00 a.m. 11 a.m. - 12:30 p.m. 12:30 - 2:00 p.m. 2:00 p.m. | Annual Inspection of Facilities Committee meeting/Crawford Conf. Room Lunch with President Walker/Crawford Quarterly Business Meeting/Crawford and Reorganization of Officers |

All public quarterly business meetings to be held at Crawford Center Conference Room



**Council of Trustees
Wednesday, November 9, 2016**

**Public Meeting 2:30 p.m.
Crawford Center Conference Room**

A G E N D A

- **New Business**

 - Executive**

 - Action**

 - Executive – Action**

 - Certifying Resolution**

 - President Walker recommends the Order of Succession as developed in accordance with Board of Governors Policy 1983-14-A: *Appointing Interim and Acting Chief Executive Officers.*

 - Honorary Degree Nominations**

 - President Walker recommends approval of the Honorary Degree Selection Committee's recommendations.



EDINBORO UNIVERSITY

CERTIFYING RESOLUTION

WHEREAS, Board of Governors Policy 1983-14-A: *Appointing Interim and Acting Chief Executive Officers*, requires that each PASSHE university president develop and publish an Order of Succession identifying, in rank order, members of its university's executive management team who will act on behalf of the president in his/her absence; in the event the president is temporarily unable to fulfill the responsibilities of the position; or in the event there is a vacancy; and

WHEREAS, Board of Governors Policy 1983-14-A, *Appointing Interim and Acting Chief Executive Officers*, requires that prior to the beginning of each academic year, the president deliver the university Order of Succession Plan to the Chancellor after a resolution and vote by the university's Council of Trustees; and

WHEREAS, the attached Order of Succession Plan, provided by the President of Edinboro University, lists in rank order the members of Edinboro University's executive management team to act on President Walker's behalf in his absence or in the event he is temporarily unable to fulfill his responsibilities, or in the event there is a vacancy;

THEREFORE, BE IT RESOLVED, that the Council of Trustees approves and certifies the attached Order of Succession Plan and directs the President of Edinboro University to deliver the Succession Plan to the Chancellor, in accordance with Board of Governors Policy 1983-14-A.

Approved this 9th day of November, 2016.

Dennis R. Frampton, Chairperson
Council of Trustees


Barbara C. Chaffee, Vice Chairperson
Council of Trustees

Daniel E. Higham, Secretary
Council of Trustees

**Edinboro University of Pennsylvania
University Order of Succession Plan
2016-2017**

1. Dr. Michael Hannan
Provost and Vice President for Academic Affairs
2. Mr. Guilbert Brown
Vice President for Finance and Administration

MEMORANDUM

TO: Dr. H. Fred Walker, President
FROM: Dr. Michael J. Hannan, Provost and Vice President for Academic Affairs 
DATE: October 3, 2016
RE: Honorary Degree Recommendations

The Honorary Degree Committee met September 29, 2016 to review portfolio information for five nominated individuals. Nomination and supporting materials were shared with committee members in advance of the meeting. Based on committee discussion, the following three individuals are recommended for consideration for honorary degrees from Edinboro University.

Sister Joan Chittister. The committee found that Sister Chittister met all criteria for an honorary doctorate from the University. Sister Chittister is recognized nationally and internationally as a passionate advocate for peace, human rights and justice, women's issues, and the poor. She is heavily published in these areas with 50 books and more than 700 articles and is co-chair of the Global Peace Initiative of Women, which facilitates a worldwide network of women peace builders. She holds a master's degree from the University of Notre Dame and a Ph.D. from Penn State University. Sister Chittister spoke several years ago at Edinboro and is an impressive and engaging speaker. The committee was unanimous in its support for Sister Chittister for this recognition.

Dr. Rachel Levine. Dr. Levine is the Pennsylvania Department of Health Physician General, unanimously confirmed for this office by the PA Senate in 2015. Her previous professional experience includes leadership at the Penn State Hershey Medical Center, where she established an eating disorders program for children, adolescents, and adults. While teaching at the Penn State College of Medicine, she also served as the liaison for the LGBT community for the Office of Diversity at the College. Aside from her professional accomplishments, Dr. Levine is also the highest ranking transgender individual to ever hold public office in Pennsylvania. Her present work focuses on working with Governor Wolf to address the heroin/opioid epidemic in the State, particularly among young adults. Dr. Levine is a graduate of Harvard College and the Tulane University School of Medicine. Beyond speaking topics related to her professional work and accomplishments, Dr. Levine would be capable of speaking on topics related to the health of young people (social, physical, emotional), LGBT health issues, acceptance, and inclusion. She

October 3, 2016

Page 2

has spoken previously in the region and is recognized as an engaging speaker. The committee was unanimous in its support for Dr. Levine for this recognition.

Ms. Eleanor Smeal. Ms. Smeal is a founder of the modern day women's movement and has spent decades leading initiatives for the advancement of women. She co-founded the Feminist Majority Foundation, was a three-term president of the National Organization for Women, and was inducted into the National Women's Hall of Fame in 2015. She is a recognized leader for women's rights in the nation and an accomplished speaker. She holds a baccalaureate degree from Duke University, and a MA in political science and public administration from the University of Florida; in addition, she holds honorary doctorates from both of these universities and Rutgers University. Ms. Smeal was raised in Erie, graduating from Strong Vincent High School, and raised her family in Pittsburgh giving her a local connection to the majority of Edinboro's students. The committee was unanimous in its support of Ms. Smeal for this recognition.

The committee also reviewed nominations for **David Williams** and **Roger Sargent**, but they were not recommended for further consideration for an honorary degree.

Four previously nominated and recommended individuals, **Elizabeth Warren**, **Melody Hobson**, **Bryan Stevenson**, and **Susan Kemenyffy**, remain in the pool of nominees for an honorary degree. The committee recommends that the three individuals discussed above be added to the list of committee-recommended nominees who have not yet been offered the opportunity to receive an honorary doctorate from the University.

Please feel free to contact me if you have any questions regarding these recommendations.

MH:st

Honorary Degree Nomination Form Edinboro University of Pennsylvania

Please insert the requested information within the expandable boxes below. In considering nominees, please note the following criteria:

- a record of distinguished service, creativity, scholarship, or other individual accomplishment in the service of humanity;
- a record of work and accomplishment that reflects the values and goals of Edinboro University;
- potential to deliver a meaningful message at a commencement exercise that will inspire graduates and the university community.

Name and contact information of nominee:

Sister Joan Chittister

Benetvision

355 E. Ninth St.

Erie, PA 16503

(814) 459-5994

Rationale for the nomination (The criteria listed above should be clearly addressed. If available, please also attach a CV, news release, article or other documents which clearly delineate and expand upon the qualifications of the individual being nominated.):

Sister Joan Chittister, who grew up in Erie and continues to be based there, is a world-renowned writer, speaker and advocate for human rights and justice, particularly but not exclusively, justice for women. She is also a peace activist.

The “About Joan Chittister” bio on the website of Benetvision, a resource center for contemporary spirituality (<http://www.joanchittister.org/about-joan-chittister>), recaps her life and influence as follows:

Joan Chittister is one of the most influential religious and social leaders of our time. For 40 years she has passionately advocated on behalf of peace, human rights, women’s issues, and church renewal. A much sought-after speaker, counselor and clear voice that bridges across all religions, she is also a best-selling author of more than 50 books, hundreds of articles, an online column for the *National Catholic Reporter*, and a blog for the

the [Huffington Post](#). She has received numerous writing awards and honors for her work, and is a noted international lecturer as well as a former fellow at St. Edmund's College, Cambridge University, England.

Sister Joan Chittister has appeared on "Meet the Press" with Tim Russert, "60 Minutes," "CBS News," "NOW" with Bill Moyers numerous BBC and NPR programs including "Weekend Edition Sunday" with Liane Hansen and "On Being" with Krista Tippett. In 2015 she was the featured guest of Oprah Winfrey on "Super Soul Sunday." She is one of the most popular and requested speakers at the iconic Chautauqua Institution in southwestern New York State.

In 2014 the Annual Joan Chittister Lecture Series was inaugurated at Mercyhurst University, Erie, PA, in conjunction with the dedication of the The Helen Boyle Memorial Archive in Honor of Joan D. Chittister. [Maria Shriver will join Joan Chittister for the 2015 presentation.](#)

Joan Chittister currently serves as co-chair of the [Global Peace Initiative of Women](#), a partner organization of the UN, facilitating a worldwide network of women peace builders, particularly in Israel and Palestine. She was an adviser for the groundbreaking report, "A Woman's Nation," led by Maria Shriver (2009) and was a member of the TED prize-sponsored "Council of Sages," an interfaith group that developed a Charter for Compassion (2009) being promulgated worldwide with all faith organizations.

She served as president of the [Leadership Conference of Women Religious](#), an organization of the leaders of Catholic religious women in the US, president of the Conference of American Benedictine Prioresses, and was prioress of the Benedictine Sisters of Erie for 12 years. She received her doctorate in speech communications from Penn State University, the primary site of her archive collection.

Joan Chittister is a member of the [Benedictine Sisters of Erie, PA](#). She is executive director of [Benetvision](#), a resource and research center for contemporary spirituality and the founder and animator of [Monasteries of the Heart](#), a web-based movement sharing Benedictine spirituality with contemporary seekers.

In addition to exceptional service, creativity, scholarship AND individual accomplishments in the service of humanity, Sister Joan is an incredibly compelling speaker who connects with her audiences with warmth and humor while delivering messages of motivating and often challenging substance.

A commencement speech she delivers would inspire our graduates and reflect the University's mission of providing opportunity, support for student success, and responsiveness to the needs of the

region.

Your name and contact information:

Jeffrey Hileman

jhileman@edinboro.edu

732-1333

This form and any supplemental materials may be submitted in hard-copy to the Office of the Provost, Reeder Hall, First Floor, or via e-mail to smtaylor@edinboro.edu.

Honorary Degree Nomination Form Edinboro University of Pennsylvania

Please insert the requested information within the expandable boxes below. In considering nominees, please note the following criteria:

- a record of distinguished service, creativity, scholarship, or other individual accomplishment in the service of humanity;
- a record of work and accomplishment that reflects the values and goals of Edinboro University;
- potential to deliver a meaningful message at a commencement exercise that will inspire graduates and the university community.

Name and contact information of nominee:

Sister Joan Chittister 459- 5994

Rationale for the nomination (The criteria listed above should be clearly addressed. If available, please also attach a CV, news release, article or other documents which clearly delineate and expand upon the qualifications of the individual being nominated.):

Joan Chittister is one of the most influential religious and social leaders of our time. For 40 years she has passionately advocated on behalf of peace, human rights, women's issues, and church renewal. A much sought-after speaker, counselor and clear voice that bridges across all religions, she is also a best-selling author of more than 50 books, hundreds of articles, an online column for the *National Catholic Reporter*, and a blog for the *Huffington Post*. She has received numerous writing awards and honors for her work, and is a noted international lecturer as well as a former fellow at St. Edmund's College, Cambridge University, England.

Sister Joan Chittister has appeared on "Meet the Press" with Tim Russert, "60 Minutes," "CBS News," "NOW" with Bill Moyers, numerous BBC and NPR programs including "Weekend Edition Sunday" with Liane Hansen and "On Being" with Krista Tippett. In 2015 she was the featured guest of Oprah Winfrey on "Super Soul Sunday." She is one of the most popular and requested speakers at Chautauqua Institution.

Joan Chittister currently serves as co-chair of the Global Peace Initiative of Women, a partner organization of the UN, facilitating a worldwide network of women peace builders, particularly in Israel and Palestine. She was an adviser for the groundbreaking report, "A Woman's Nation," led by Maria Shriver (2009) and was a member of the TED prize-sponsored "Council of Sages," an interfaith group that developed a Charter for Compassion (2009) being promulgated worldwide with all faith organizations.

In addition to her 50 books, she has written over 700 articles which have been published in periodicals such as *America*, *Commonweal*, *US Catholic*, *Sojourners*, *Origins*, *Catholic World*, *Sun*, *Notre Dame magazine*, *Liguorian*, *Religion and Intellectual Life*, *Weavings*, *Lutheran Women Today*, *The Way* (England), *Religious Life Review* (Ireland) and *The Tablet* (London).

Joan has had more than sixty chapters, forewords, introductions and afterwords in other authors' books.

A selected sample of her presentations include the UN-sponsored Global Peace Initiative of Women Religious and Spiritual Leaders and independent programs she has been involved in programs in: Bhutan, Kenya, Egypt, Mexico, Philippines, India, Lebanon, Israel, Turkey, Switzerland, Norway, Japan, Jordan, Taiwan, Iraq, Denmark, South Africa, Ireland, England, Spain, Australia and numerous other countries.

I would like to note that despite her role as a catholic religious leader she is most notably known as a powerful speaker on human rights. I am confident that she will give an inspirational and powerful speech to the students and it will not be religious in its focus. She spoke on campus once in 2012 to a standing room only crowd in Pogue.

Your name and contact information:

Tina Mengine, VP Advancement x1732

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Honorary Degree Nomination Form Edinboro University of Pennsylvania

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- a record of work and accomplishment that reflects the values and goals of Edinboro University;
- potential to deliver a meaningful message at a commencement exercise that will inspire graduates and the university community.

Name and contact information of nominee:

Dr. Rachel Levine, 1-877-PA-HEALTH

Rationale for the nomination (The criteria listed above should be clearly addressed. If available, please also attach a CV, news release, article or other documents which clearly delineate and expand upon the qualifications of the individual being nominated.):

Dr. Levine is the Pennsylvania Department of Health Physician General. She is the highest ranking transgender individual to ever hold office in Pennsylvania, and was unanimously confirmed by our Republican-controlled Senate in June 2015.

Dr. Levine's primary focus is the heroin/opioid epidemic in Pennsylvania. Additional areas of interest include LGBT health, eating disorders, adolescent medicine, and behavioral health. All of these issues are highly relevant to our student population. Prior to her appointment to Physician General, she was the Director of Pediatric Ambulatory Services and Adolescent Medicine at the Penn State Hershey Medical Center. While there, she established the Penn State Hershey Eating Disorders Program for children, adolescents, and adults with eating disorders. Dr. Levine has also taught at the Penn State College of Medicine and served as the liaison for the LGBT community for the Office of Diversity at the Penn State College of Medicine.

Dr. Levine has lectured nationally and internationally on a range of topics. In April, she gave a talk at the Greater Erie Alliance for Equality Symposium held at Penn State Behrend. She was an engaging speaker. I feel that she would deliver an inspiring commencement address.

Physician General website:

<http://www.health.pa.gov/Your-Department-of-Health/About%20Us/Physician%20General/Pages/default.aspx#.V02xUfkrLIU>

News story about Dr. Levine's appointment as Physician General:

<http://www.post-gazette.com/news/state/2015/11/01/Meet-Pennsylvania-Physician-General-Dr-Rachel-Levine-highest-ranking-transgender-person-in-state-history/stories/201510200184>

Your name and contact information:

Hilary Copp (hcopp@edinboro.edu)

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Honorary Degree Nomination Form Edinboro University of Pennsylvania

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- a record of work and accomplishment that reflects the values and goals of Edinboro University;
- potential to deliver a meaningful message at a commencement exercise that will inspire graduates and the university community.

Name and contact information of nominee:

Eleanor Smeal

President, Feminist Majority Foundation

1600 Wilson Blvd., Suite 801

Arlington, VA 22209

(703) 522-2214

Rationale for the nomination (The criteria listed above should be clearly addressed. If available, please also attach a CV, news release, article or other documents which clearly delineate and expand upon the qualifications of the individual being nominated.):

Born in nearby Ashtabula, Ohio, and raised in Erie, Eleanor Smeal has been one of the leading figures in the women’s rights movement and has contributed significantly to the advancements women have made over the last several decades years. She is president of the Feminist Majority Foundation, which works to advance the legal, social and political equality of women through research, educational outreach and political action. Prior to co-founding that organization in 1987, she was a three-term president of the National Organization for Women and in 2015 she was inducted into the National Women’s Hall of Fame.

According to the Feminist Majority Foundation website, “One of the architects of the modern drive for women’s equality, Smeal is known as a political analyst, strategist, and grassroots organizer. She has played a pivotal role in defining the debate, developing the strategies, and charting the direction of the modern day women’s movement. Smeal was the first to identify the “gender gap” -- the difference in the way women and men vote -- and popularized its usage in election and polling analyses to enhance women’s voting clout.

“For over 30 years, Smeal has been at the forefront of almost every major women’s rights victory – from the integration of Little League, newspaper help-wanted ads, and police departments to the passage of landmark legislation, such as the Pregnancy Discrimination Act, Equal Credit Act, Civil Rights Restoration Act, Violence Against Women Act, Freedom of Access to Clinic Entrances Act, and Civil Rights Act of 1991.”

Smeal is a Phi Beta Kappa graduate of Duke University and holds an M.A. degree from the University of Florida. She received an honorary Doctor of Law from Duke University in 1991 and an honorary Doctor of Science from the University of Florida in 2003, and an honorary Doctorate in Humane Letters from Rutgers, the state university of New Jersey in 2010.

In addition to her abundant accomplishments in the service of women and the country that recommend Ms. Smeal for an honorary degree, she would be a significantly compelling commencement speaker for our students on two fronts:

- **At a time when a woman has become a major party’s presumptive nominee for president for the first time and could be elected president prior to our upcoming commencement ceremonies, Ms. Smeal could offer both timely and historical perspective.**
- **As the daughter of immigrants who grew up in Erie and went on to graduate from Duke University before discovering her passion and talent for political action in the cause of women’s rights while raising a family in Pittsburgh, she would be an inspiring example of grit and fortitude.**

Note: One of the causes Ms. Smeal and her organization advocates for is women’s reproductive rights.

Your name and contact information:

Jeffrey Hileman

jhileman@edinboro.edu

732-1333

This form and any supplemental materials may be submitted in hard-copy to the Office of the Provost, Reeder Hall, First Floor, or via e-mail to smtaylor@edinboro.edu.



**Council of Trustees
Wednesday, November 9, 2016**

**Public Meeting 2:30 p.m.
Crawford Center Conference Room**

A G E N D A

- **New Business**
Academic Affairs (Dr. Michael Hannan, Provost)
Information – Academic Affairs
Academic Affairs Report

Program Revision
Minor in Women’s Studies

Academic Affairs - Report
Edinboro University Council of Trustees
November 9, 2016

Grants and Sponsored Program

- Edinboro University has developed a new system that will streamline the grant submission process. New documents and procedures are located on the University's internal Grants and Sponsored Programs webpage.

Grants recently awarded:

- Dr. Peter Lindeman, professor in the Biology Department, received a third year of funding in the amount of \$40,000 from the U.S. Department of Fish and Wildlife Service to conduct populations surveys of the Megacephalic Map Turtle. Dr. Lindeman travels to Mississippi between mid-May and the end of June to conduct his research.
- Dr. Terri Astorino, professor in the Nursing Department received \$113,000 from the Dr. and Mrs. Arthur William Phillips Charitable Trust to purchase a new maternity simulator which will be used to train nursing students on labor and delivery techniques.
- Ms. Julie Chacona, Director of Development, received \$25,000 from Erie Insurance to assist with developing an outside classroom at Porreco.
- Ms. Darla Elder, Director of Ghering Health and Wellness Center, received a \$1,500 grant from the PA Faculty Health and Welfare Fund to provide CPR and First Aid training to faculty to prepare them for an emergency on campus.
- Edinboro University's Office for Students with Disabilities received a \$7,500 grant from PASSHE to support a pilot project designed to recruit and support students with autism spectrum disorders.
- Ms. Karen Murdzak, Information Technology Services, received a grant for \$190,000 to support distance education programs with Titusville School District.
- Dr. Tim Thompson, professor in the Communication Studies Department, received \$8,900 from the Erie County Gaming Revenue Authority to host the Edinboro Highland Games of 2017.
- Ms. Fai Howard, Assistant Vice President for Academic Success and Student Retention, received a National College Testing Association (NCTA) Grant for \$3,430.50 to host a symposium in May of 2017.

University Outreach and Campus Programs

- On August 26, New Student Convocation was held in McComb Fieldhouse for the Class of 2020. Freshmen and transfer students pledged to take an active role in their education, be open to new ideas and to become engaged outside the classroom.
- A Reading Initiative was launched this fall semester by the Provost encouraging faculty to expand non-textbook reading across courses on campus. Requiring additional reading outside their regular coursework will assist the enhancement of our students' vocabulary, support their ability to think critically and solve problems, and improve their writing and creativity.
- Edinboro University's Office of Social Equity, Center for Faculty Excellence and Office of the Provost will host the Social Equity Distinguished Lecture Series throughout the academic year. The theme topic is Social Justice and each month, a faculty member will present on the intersection of Social Justice or Social Equity. The series is designed to broaden the educational experience of Edinboro University students and the community by providing an opportunity for our faculty to share thought-provoking and engaging research on the topic of Social Justice or Social Equity. Some of the presenters for the fall semester include Dr. Margaret Smith (Public Health), Dr. Stephen Sullivan (Philosophy), Dr. Stacie Wolbert (Education) and Dr. George Richards (Criminal Justice). The lecture series will continue through the spring semester with presentations by Dr. Jerra Jenrette (Cultures), Dr. Irene Fiala (Sociology), and Dr. Samuel Claster and Dr. Lee Williams (Sociology).

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- The Sophomore Experience program was launched this academic year as a follow-up to the newly structured First Year Experience program. The emphasis of the program is on engagement in experiential learning opportunities. The first event was held on September 19 highlighting internship opportunities as part of an Internship Academy housed in Edinboro University's Office of Career Services.
- The Provost provided two tuition scholarships through the Provost Leadership Fund for Shandong University of Technology (China) students to enroll in an online course at Edinboro University in global business. The intent is to strengthen the relationship with SDUT and provide a channel to direct more students from that university to online Edinboro University courses and face-to-face programs.
- The Center for Faculty Excellence launched the Monday Morning Mentor series through Magna Publications, providing faculty with access to a series of weekly resources to support professional development.

Faculty Recognition

- Dr. Colleen Bessetti-Barrett, faculty member in the Department of Nursing, served as a panelist following the showing of "Someone You Love: The HPV Epidemic" on August 11 at The Movies, located in Meadville, PA. The award-winning documentary followed the lives of five brave women affected by Human Papillomavirus (HPV).
- An exhibit entitled "I think I found it upside down" by Dietrich Wegner, faculty member in the Department of Art, will be featured at the Erie Art Museum opening in September.
- Dr. Andrew Smith, Professor in the Communication Studies Department, was named the recipient of the Pennsylvania Communication Association's 2016 Donald Ecroyd Research and Scholarship Award.
- Dr. Dale Tshudy, professor in the Geosciences Department, and Dr. Ulf Sorhannus, professor in the Biology Department, were recently notified that a paper they collaborated on entitled "Evolution of the thaumastocheliform lobsters (Crustacea, Decapoda, Nephropidae)" was published in the journal, *Zoologica Scripta*.
- Dr. William Pithers, professor in Psychology Department, attained Fellow status within the Society for Clinical Psychology in the American Psychological Association (APA).
- A peer-reviewed publication entitled "The Use of Texting as a Medium for Deception Among College-Age Texters," by Dr. Ronald Craig, professor in the Psychology Department, Angelica Perez, M.A., and Brett Gatesman, M.A., was recently published in the academic online journal *Media Psychology Review* Vol. 10 (1). Dr. Craig's co-authors are former undergraduate students from the Psychology Department.

Student Recognition

- Megan Kunst, an Edinboro University honors student, presented her research on forensic facial reconstruction at the 2016 National Collegiate Honors Council Conference in Seattle this October 12-16. Megan took first place at the 2014 conference in Denver for her project using math formulas to bring linear perspective to art.
- Erin O'Brien, a junior at Edinboro University, minoring in Political Science, attended the Democratic National Convention in Philadelphia during the week of August 1. Erin reported on her experience for the Titusville Herald, where she conducted interviews and gave readers a sense of what it was like to be caught up in history itself. Erin was accompanied by professor Rhonda Matthews who teaches politics at the University.
- During the summer, Edinboro University Chemistry Department student, Mirnessa Vakufac, was selected for a forensics internship at the Allegheny County Medical Examiner's Office. Kevin Shuman

-3-
Academic Affairs - Report
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of the Physics and Technology Department was selected to participate in the Department of Energy's Science Undergraduate Laboratory Internship program at the Fermi National Accelerator Laboratory (Illinois).

Miscellaneous

- The Office of the Provost hosted a day-long New Faculty Orientation on August 25 that involved a walking tour of various offices throughout the morning, including the Office for Students with Disabilities, Veterans Success Center, Registration and Financial Aid, Center for Faculty Excellence, Technology Center, Learning Commons, Library, Frank G. Pogue Student Center and Student Affairs. Hands-on technology training was also provided in the afternoon. Topics covered included SCOTS/Degree Works, Starfish Retention Solutions software, D2L (online/distance education), faculty email and Employee Self Service (ESS).
- The Edinboro University Philanthropy Council Women to Women networking series hosted EU Alumna, Andrea Stevenson Connor, who presented "Global Leadership and Social Responsibility" on Tuesday, September 13. Andrea holds a master's degree in Global Leadership from Duquesne University and a bachelor's degree in economics and business from Edinboro University.
- Edinboro University received a 2016 Higher Education Excellence in Diversity (HEED) Award for the third year in a row from INSIGHT Into Diversity magazine. The University will be featured in the November issue acknowledging Edinboro's "outstanding commitment to diversity and inclusion."
- The Edinboro University Highland Games was held on September 8-11. Featured attractions included world-class musicians, fine gift vendors, fiddle and harp competitions, Highland dance and athletic competitions, pipe bands and solo competitions, clan gatherings, kids' crafts and games and traditional Scottish food.
- The 6th annual Potterfest took place on September 17-24 at Edinboro University and the surrounding community with events that included the Potterbowl Trivia Contest, Harry Potter theme music performances by the Edinboro student symphonic wind ensemble and choir, and The Joey Laythe Wizard Scrabble tournament.
- Homecoming festivities took place October 6-8. The three-day event included many activities such as the annual Alumni Golf Outing, the 28th Annual Speech-Language Pathology Alumni Conference, SCOTtalk featuring stories from highly successful EU alumni, the Kilted Mile race and the Homecoming parade.

**Information Item – Academic Affairs Committee
Edinboro University Council of Trustees
Wednesday, November 9, 2016
Program Revision**

| | Name of Program | Code N=new R=Revision M=Moratorium | Description of Revisions/Reasons |
|----------|--|--|---|
| 1 | Minor in Women’s Studies (Approved by UWCC on 9-14-16; Approved by Senate on 9-26-16) | R | The proposed revision aligns the minor with current course offerings. It will give students a wider range of choice in course selection and help ensure they will be able to complete the minor within a reasonable time frame. |

c: Office of Admissions
Office of Financial Aid
Office of Institutional Research
Office of the Registrar



**Council of Trustees
Wednesday, November 9, 2016**

**Public Meeting 2:30 p.m.
Crawford Center Conference Room**

A G E N D A

- **New Business**

Enrollment Management (Dr. Bill Edmonds, Vice President for Enrollment Management)

Action – Enrollment Management

Proposal to Revise Admission Standards for Main Campus General Students

President Walker recommends acceptance of revised Admissions Standards for Main Campus General Students.

Proposal to Revise Admission Standards for Main Campus General Students

Edinboro University employs multiple admission standards and requirements depending on student major and campus. The focus of the current proposal is to increase the admission standard that applies to most students studying in main campus programs. Excluded from the proposed change are standards related to the following: Porreco College, specialized programs (e.g., Nursing, LECOM-related programs), the Academic Enrichment Program (AEP), and transfer students.

Current general admission standards considered for change through this proposal include the following:

- College prep curriculum (consistent with PASSHE recommendations)
- Min **2.5** cum H.S. GPA (4.0 scale)
- Min **800** SAT (CR & M only) or 16-17 ACT composite (16=790; 17=830)

Predictive Model of Retention

A predictive model of second year retention (logistic regression) was developed and estimated using five years of data for the University. The model structure was as follows:

- Dependent Variable:
 - 2nd Year Retention (binary)
- Independent Variables:
 - **H.S. GPA**
 - **SAT Composite Score Equivalent**
 - Expected Family Contribution (EFC)
 - Undeclared Student (binary)
 - H.S. Percentile Rank
 - External Scholarship
 - Difference b/t application and start of term (days)

The most significant variables in terms of explanatory power were H.S. GPA and the SAT Composite Score Equivalent (hereafter, SAT), both of which are components of the existing admission standard. It should be noted that the EFC variable was also an important indicator, but given the mission of the University should not be considered in making an admission decision.

A simplified model was estimated using only H.S. GPA and the SAT as independent variables. The results show that H.S. GPA was relatively more important in explaining second year retention with a weight of 81.7%, with SAT weighted at 18.3%; the model had a concordance ratio of 0.64.

Proposed Formula for Admission Decisions

Rather than continuing with an admission standard that sets minimum H.S. GPA and SAT values, a formula is developed to move to a higher standard that also allows students flexibility to offset a lower value for one variable with a higher value for the other (e.g., a higher H.S. GPA value can offset a lower SAT score in determining admission). Assuming equal weight to both the H.S. GPA and SAT results in the following formula:

$$(1) \quad (400 \times \text{GPA}) + (\text{SAT})$$

The maximum value using this equally weighted approach is 3200 [(400 x 4.00)+(1600)]. Since the predictive model, discussed above, showed that H.S. GPA is a significantly stronger predictor of second year retention, a weighted version of the formula results in the following:

$$(2) \quad \mathbf{0.8(400 \times \text{GPA}) + 0.2(\text{SAT})}$$

At the current admission standard, a student meeting the minimums for both GPA and SAT would have a total score of 960 [0.8(400 x 2.50) + 0.2(800)].

To raise admissions standards, a combined score above 960 must be established. To determine that value, an analysis of student data from the previous three years (n>3,500) was performed relating admissions scores generated from equation (2) to the probability of retention to the second year. Results from this analysis are shown in Table 1. It should be noted that the mean second year retention rate for all data is 0.70 (70%). It was determined through examination of retention probabilities at the student level within the shown score ranges that the **greatest improvement in retention occurred where the student admission score was near the value of 1140**. This value also corresponds to an approximate H.S. GPA of 3.00 and a composite SAT score of 900.¹ Per the highlighted range in Table 1, this also corresponds to a predicted probability of retention of approximately 60% for any given student with that score. Also note that the student could still meet admission requirements with a H.S. GPA below 3.00 or a composite SAT score of less than 900, provided that the other measure is above these levels.

Formula Timing and Impact

The implementation of the higher standard is proposed over a two cycle period for recruitment. The combined score minimums for each year are proposed as follows:

Fall 2016: 960 (using current minimum requirements)
Fall 2017: 1050
Fall 2018: 1140

Table 2 shows selected combinations of H.S. GPA and SAT that would allow a student to meet the 1050 (light yellow) and 1140 (darker yellow) score minimum. The results show that should a student's H.S. GPA be at the level of 3.25 or higher, an SAT less than 800 would still allow the student to meet the 1140 target value. As an example, if a student had a H.S. GPA of 3.25, the student would just need an SAT of just 500 to have a weighted admission score of 1140. To correct for this problem, the weighted decision rule defined in equation (2) would be subject to **floor values** of 2.50 for the H.S. GPA and 800 for the SAT. Thus, even if a student had a high H.S. GPA, she would also need to meet the SAT floor value of 800.

¹ Note that a revised version of the SAT exam goes into effect this academic year, where a combined score of 900 under the current version of the exam would correspond to a score of 980 under the new exam. The analysis presented here is based on the current scoring system, so the admissions standard target would need to be adjusted in the future once the University fully moves to use of the new SAT measure.

Based on the analysis of data presented in Table 1, the predicted loss of students resulting from the higher standard would be 95 students once the combined score is 1050, and 178 students once the combined score is raised to 1140; both losses represent differences from enrollment levels when the combined score is 960. This loss assumes that all students not meeting the higher standard would not attend the University. However, in reality some of these students may be directed to Porreco College, which would retain a lower admission standard, or the AEP (conditional admission) program. It is also expected that the loss of students may be lessened by attracting more higher-qualified students who would have not previously considered Edinboro as a first choice university.

The second year retention rate is expected to rise from 70% to approximately 72% once the combined score is set to 1050, and to approximately 74% once the combined score reaches 1140. These estimates do not including the impact of other retention initiatives underway. An increase in third and fourth year retention rates would also be expected and contribute favorable to university finances.

Concluding Points

1. This proposal suggests a two-year phase-in period to limit the negative impact on new enrollments. A three-year period may also be considered.
2. The strategy includes communicating admission standard changes to guidance counselors, and at high school fairs and other venues to push the positive message of quality. The actual formula for admission would not be shared, but rather the understanding that higher overall standards are in place that will include a combination of H.S. GPA and SAT score.
3. The strategy will include maintenance of a communication channel (from Admissions) to those denied/deferred with a path for future admission.
4. The University's access mission will be met through the Porreco College and AEP.
5. The Admissions Office will develop a "Plan B" strategy for admissions in late spring for those narrowly below the minimum score to assist in meeting the University's enrollment target.
6. As the retention rate improves, the University will continue to maintain its academic support investment (ASC) for AEP students, lower performing students, and to increase all student engagement and expand retention programming beyond the 2nd year.
7. The strategy will include development and implementation of an intentional transition program to move qualified associate degree students to baccalaureate programs.
8. This proposal was limited to the broadest admission standard impacting most main campus students. An analysis of other admission standards (e.g., AEP, transfer) is to be undertaken for potential revision.
9. The impact of such a change on athletic recruitment, student race, gender, and Pell-eligible status are under evaluation for presentation.

Table 1. Probability Model Results

| Weighted Score | Count | AVG Retention Prob | AVG H.S. GPA | AVG Composite SAT |
|----------------------|-------------|--------------------------|--------------|-------------------------|
| Below 950 | 165 | 0.55 | 1.40 | 914 |
| 950 - 999.9 | 120 | 0.49 | 2.54 | 898 |
| 1000 - 1049.9 | 175 | 0.52 | 2.68 | 894 |
| 1050 - 1099.9 | 185 | 0.56 | 2.81 | 911 |
| 1100 - 1139.9 | 184 | 0.59 | 2.94 | 907 |
| 1140 - 1149.9 | 55 | 0.61 | 2.99 | 936 |
| 1150 - 1199.9 | 277 | 0.64 | 3.11 | 926 |
| 1200 - 1249.9 | 322 | 0.67 | 3.24 | 939 |
| 1250 - 1299.9 | 348 | 0.71 | 3.39 | 960 |
| 1300 - 1349.9 | 356 | 0.74 | 3.54 | 965 |
| 1350 - 1399.9 | 426 | 0.77 | 3.69 | 979 |
| 1400 - 1449.9 | 447 | 0.80 | 3.80 | 1043 |
| 1450 - 1499.9 | 339 | 0.83 | 4.00 | 1081 |
| 1500 Above | 129 | 0.87 | 4.17 | 1217 |
| Grand Total | 3528 | 0.70 | 3.33 | 978 |

Table 2. Admissions Score Matrix

| OLD SAT | NEW SAT | 2.50 | 2.55 | 2.60 | 2.65 | 2.70 | 2.75 | 2.80 | 2.85 | 2.90 | 2.95 | 3.00 | 3.05 | 3.10 | 3.15 | 3.20 | 3.25 | 3.30 | 3.35 | 3.40 | 3.45 | 3.50 | 3.55 | 3.60 | 3.65 | 3.70 | 3.75 | 3.80 | 3.85 | 3.90 | 3.95 | 4.00 |
|---------|---------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| 800 | 880 | 960 | 976 | 992 | 1008 | 1024 | 1040 | 1056 | 1072 | 1088 | 1104 | 1120 | 1136 | 1152 | 1168 | 1184 | 1200 | 1216 | 1232 | 1248 | 1264 | 1280 | 1296 | 1312 | 1328 | 1344 | 1360 | 1376 | 1392 | 1408 | 1424 | 1440 |
| 810 | 890 | 962 | 978 | 994 | 1010 | 1026 | 1042 | 1058 | 1074 | 1090 | 1106 | 1122 | 1138 | 1154 | 1170 | 1186 | 1202 | 1218 | 1234 | 1250 | 1266 | 1282 | 1298 | 1314 | 1330 | 1346 | 1362 | 1378 | 1394 | 1410 | 1426 | 1442 |
| 820 | 900 | 964 | 980 | 996 | 1012 | 1028 | 1044 | 1060 | 1076 | 1092 | 1108 | 1124 | 1140 | 1156 | 1172 | 1188 | 1204 | 1220 | 1236 | 1252 | 1268 | 1284 | 1300 | 1316 | 1332 | 1348 | 1364 | 1380 | 1396 | 1412 | 1428 | 1444 |
| 830 | 910 | 966 | 982 | 998 | 1014 | 1030 | 1046 | 1062 | 1078 | 1094 | 1110 | 1126 | 1142 | 1158 | 1174 | 1190 | 1206 | 1222 | 1238 | 1254 | 1270 | 1286 | 1302 | 1318 | 1334 | 1350 | 1366 | 1382 | 1398 | 1414 | 1430 | 1446 |
| 840 | 920 | 968 | 984 | 1000 | 1016 | 1032 | 1048 | 1064 | 1080 | 1096 | 1112 | 1128 | 1144 | 1160 | 1176 | 1192 | 1208 | 1224 | 1240 | 1256 | 1272 | 1288 | 1304 | 1320 | 1336 | 1352 | 1368 | 1384 | 1400 | 1416 | 1432 | 1448 |
| 850 | 930 | 970 | 986 | 1002 | 1018 | 1034 | 1050 | 1066 | 1082 | 1098 | 1114 | 1130 | 1146 | 1162 | 1178 | 1194 | 1210 | 1226 | 1242 | 1258 | 1274 | 1290 | 1306 | 1322 | 1338 | 1354 | 1370 | 1386 | 1402 | 1418 | 1434 | 1450 |
| 860 | 940 | 972 | 988 | 1004 | 1020 | 1036 | 1052 | 1068 | 1084 | 1100 | 1116 | 1132 | 1148 | 1164 | 1180 | 1196 | 1212 | 1228 | 1244 | 1260 | 1276 | 1292 | 1308 | 1324 | 1340 | 1356 | 1372 | 1388 | 1404 | 1420 | 1436 | 1452 |
| 870 | 950 | 974 | 990 | 1006 | 1022 | 1038 | 1054 | 1070 | 1086 | 1102 | 1118 | 1134 | 1150 | 1166 | 1182 | 1198 | 1214 | 1230 | 1246 | 1262 | 1278 | 1294 | 1310 | 1326 | 1342 | 1358 | 1374 | 1390 | 1406 | 1422 | 1438 | 1454 |
| 880 | 960 | 976 | 992 | 1008 | 1024 | 1040 | 1056 | 1072 | 1088 | 1104 | 1120 | 1136 | 1152 | 1168 | 1184 | 1200 | 1216 | 1232 | 1248 | 1264 | 1280 | 1296 | 1312 | 1328 | 1344 | 1360 | 1376 | 1392 | 1408 | 1424 | 1440 | 1456 |
| 890 | 970 | 978 | 994 | 1010 | 1026 | 1042 | 1058 | 1074 | 1090 | 1106 | 1122 | 1138 | 1154 | 1170 | 1186 | 1202 | 1218 | 1234 | 1250 | 1266 | 1282 | 1298 | 1314 | 1330 | 1346 | 1362 | 1378 | 1394 | 1410 | 1426 | 1442 | 1458 |
| 900 | 980 | 980 | 996 | 1012 | 1028 | 1044 | 1060 | 1076 | 1092 | 1108 | 1124 | 1140 | 1156 | 1172 | 1188 | 1204 | 1220 | 1236 | 1252 | 1268 | 1284 | 1300 | 1316 | 1332 | 1348 | 1364 | 1380 | 1396 | 1412 | 1428 | 1444 | 1460 |
| 910 | 990 | 982 | 998 | 1014 | 1030 | 1046 | 1062 | 1078 | 1094 | 1110 | 1126 | 1142 | 1158 | 1174 | 1190 | 1206 | 1222 | 1238 | 1254 | 1270 | 1286 | 1302 | 1318 | 1334 | 1350 | 1366 | 1382 | 1398 | 1414 | 1430 | 1446 | 1462 |
| 920 | 1000 | 984 | 1000 | 1016 | 1032 | 1048 | 1064 | 1080 | 1096 | 1112 | 1128 | 1144 | 1160 | 1176 | 1192 | 1208 | 1224 | 1240 | 1256 | 1272 | 1288 | 1304 | 1320 | 1336 | 1352 | 1368 | 1384 | 1400 | 1416 | 1432 | 1448 | 1464 |
| 930 | 1010 | 986 | 1002 | 1018 | 1034 | 1050 | 1066 | 1082 | 1098 | 1114 | 1130 | 1146 | 1162 | 1178 | 1194 | 1210 | 1226 | 1242 | 1258 | 1274 | 1290 | 1306 | 1322 | 1338 | 1354 | 1370 | 1386 | 1402 | 1418 | 1434 | 1450 | 1466 |
| 940 | 1020 | 988 | 1004 | 1020 | 1036 | 1052 | 1068 | 1084 | 1100 | 1116 | 1132 | 1148 | 1164 | 1180 | 1196 | 1212 | 1228 | 1244 | 1260 | 1276 | 1292 | 1308 | 1324 | 1340 | 1356 | 1372 | 1388 | 1404 | 1420 | 1436 | 1452 | 1468 |
| 950 | 1030 | 990 | 1006 | 1022 | 1038 | 1054 | 1070 | 1086 | 1102 | 1118 | 1134 | 1150 | 1166 | 1182 | 1198 | 1214 | 1230 | 1246 | 1262 | 1278 | 1294 | 1310 | 1326 | 1342 | 1358 | 1374 | 1390 | 1406 | 1422 | 1438 | 1454 | 1470 |
| 960 | 1040 | 992 | 1008 | 1024 | 1040 | 1056 | 1072 | 1088 | 1104 | 1120 | 1136 | 1152 | 1168 | 1184 | 1200 | 1216 | 1232 | 1248 | 1264 | 1280 | 1296 | 1312 | 1328 | 1344 | 1360 | 1376 | 1392 | 1408 | 1424 | 1440 | 1456 | 1472 |
| 970 | 1050 | 994 | 1010 | 1026 | 1042 | 1058 | 1074 | 1090 | 1106 | 1122 | 1138 | 1154 | 1170 | 1186 | 1202 | 1218 | 1234 | 1250 | 1266 | 1282 | 1298 | 1314 | 1330 | 1346 | 1362 | 1378 | 1394 | 1410 | 1426 | 1442 | 1458 | 1474 |
| 980 | 1060 | 996 | 1012 | 1028 | 1044 | 1060 | 1076 | 1092 | 1108 | 1124 | 1140 | 1156 | 1172 | 1188 | 1204 | 1220 | 1236 | 1252 | 1268 | 1284 | 1300 | 1316 | 1332 | 1348 | 1364 | 1380 | 1396 | 1412 | 1428 | 1444 | 1460 | 1476 |
| 990 | 1070 | 998 | 1014 | 1030 | 1046 | 1062 | 1078 | 1094 | 1110 | 1126 | 1142 | 1158 | 1174 | 1190 | 1206 | 1222 | 1238 | 1254 | 1270 | 1286 | 1302 | 1318 | 1334 | 1350 | 1366 | 1382 | 1398 | 1414 | 1430 | 1446 | 1462 | 1478 |
| 1000 | 1080 | 1000 | 1016 | 1032 | 1048 | 1064 | 1080 | 1096 | 1112 | 1128 | 1144 | 1160 | 1176 | 1192 | 1208 | 1224 | 1240 | 1256 | 1272 | 1288 | 1304 | 1320 | 1336 | 1352 | 1368 | 1384 | 1400 | 1416 | 1432 | 1448 | 1464 | 1480 |
| 1010 | 1090 | 1002 | 1018 | 1034 | 1050 | 1066 | 1082 | 1098 | 1114 | 1130 | 1146 | 1162 | 1178 | 1194 | 1210 | 1226 | 1242 | 1258 | 1274 | 1290 | 1306 | 1322 | 1338 | 1354 | 1370 | 1386 | 1402 | 1418 | 1434 | 1450 | 1466 | 1482 |
| 1020 | 1100 | 1004 | 1020 | 1036 | 1052 | 1068 | 1084 | 1100 | 1116 | 1132 | 1148 | 1164 | 1180 | 1196 | 1212 | 1228 | 1244 | 1260 | 1276 | 1292 | 1308 | 1324 | 1340 | 1356 | 1372 | 1388 | 1404 | 1420 | 1436 | 1452 | 1468 | 1484 |
| 1030 | 1110 | 1006 | 1022 | 1038 | 1054 | 1070 | 1086 | 1102 | 1118 | 1134 | 1150 | 1166 | 1182 | 1198 | 1214 | 1230 | 1246 | 1262 | 1278 | 1294 | 1310 | 1326 | 1342 | 1358 | 1374 | 1390 | 1406 | 1422 | 1438 | 1454 | 1470 | 1486 |
| 1040 | 1120 | 1008 | 1024 | 1040 | 1056 | 1072 | 1088 | 1104 | 1120 | 1136 | 1152 | 1168 | 1184 | 1200 | 1216 | 1232 | 1248 | 1264 | 1280 | 1296 | 1312 | 1328 | 1344 | 1360 | 1376 | 1392 | 1408 | 1424 | 1440 | 1456 | 1472 | 1488 |
| 1060 | 1130 | 1012 | 1028 | 1044 | 1060 | 1076 | 1092 | 1108 | 1124 | 1140 | 1156 | 1172 | 1188 | 1204 | 1220 | 1236 | 1252 | 1268 | 1284 | 1300 | 1316 | 1332 | 1348 | 1364 | 1380 | 1396 | 1412 | 1428 | 1444 | 1460 | 1476 | 1492 |
| 1070 | 1140 | 1014 | 1030 | 1046 | 1062 | 1078 | 1094 | 1110 | 1126 | 1142 | 1158 | 1174 | 1190 | 1206 | 1222 | 1238 | 1254 | 1270 | 1286 | 1302 | 1318 | 1334 | 1350 | 1366 | 1382 | 1398 | 1414 | 1430 | 1446 | 1462 | 1478 | 1494 |
| 1080 | 1150 | 1016 | 1032 | 1048 | 1064 | 1080 | 1096 | 1112 | 1128 | 1144 | 1160 | 1176 | 1192 | 1208 | 1224 | 1240 | 1256 | 1272 | 1288 | 1304 | 1320 | 1336 | 1352 | 1368 | 1384 | 1400 | 1416 | 1432 | 1448 | 1464 | 1480 | 1496 |
| 1090 | 1160 | 1018 | 1034 | 1050 | 1066 | 1082 | 1098 | 1114 | 1130 | 1146 | 1162 | 1178 | 1194 | 1210 | 1226 | 1242 | 1258 | 1274 | 1290 | 1306 | 1322 | 1338 | 1354 | 1370 | 1386 | 1402 | 1418 | 1434 | 1450 | 1466 | 1482 | 1498 |
| 1100 | 1170 | 1020 | 1036 | 1052 | 1068 | 1084 | 1100 | 1116 | 1132 | 1148 | 1164 | 1180 | 1196 | 1212 | 1228 | 1244 | 1260 | 1276 | 1292 | 1308 | 1324 | 1340 | 1356 | 1372 | 1388 | 1404 | 1420 | 1436 | 1452 | 1468 | 1484 | 1500 |
| 1110 | 1180 | 1022 | 1038 | 1054 | 1070 | 1086 | 1102 | 1118 | 1134 | 1150 | 1166 | 1182 | 1198 | 1214 | 1230 | 1246 | 1262 | 1278 | 1294 | 1310 | 1326 | 1342 | 1358 | 1374 | 1390 | 1406 | 1422 | 1438 | 1454 | 1470 | 1486 | 1502 |
| 1120 | 1190 | 1024 | 1040 | 1056 | 1072 | 1088 | 1104 | 1120 | 1136 | 1152 | 1168 | 1184 | 1200 | 1216 | 1232 | 1248 | 1264 | 1280 | 1296 | 1312 | 1328 | 1344 | 1360 | 1376 | 1392 | 1408 | 1424 | 1440 | 1456 | 1472 | 1488 | 1504 |
| 1130 | 1200 | 1026 | 1042 | 1058 | 1074 | 1090 | 1106 | 1122 | 1138 | 1154 | 1170 | 1186 | 1202 | 1218 | 1234 | 1250 | 1266 | 1282 | 1298 | 1314 | 1330 | 1346 | 1362 | 1378 | 1394 | 1410 | 1426 | 1442 | 1458 | 1474 | 1490 | 1506 |
| 1140 | 1210 | 1028 | 1044 | 1060 | 1076 | 1092 | 1108 | 1124 | 1140 | 1156 | 1172 | 1188 | 1204 | 1220 | 1236 | 1252 | 1268 | 1284 | 1300 | 1316 | 1332 | 1348 | 1364 | 1380 | 1396 | 1412 | 1428 | 1444 | 1460 | 1476 | 1492 | 1508 |
| 1150 | 1220 | 1030 | 1046 | 1062 | 1078 | 1094 | 1110 | 1126 | 1142 | 1158 | 1174 | 1190 | 1206 | 1222 | 1238 | 1254 | 1270 | 1286 | 1302 | 1318 | 1334 | 1350 | 1366 | 1382 | 1398 | 1414 | 1430 | 1446 | 1462 | 1478 | 1494 | 1510 |
| 1160 | 1230 | 1032 | 1048 | 1064 | 1080 | 1096 | 1112 | 1128 | 1144 | 1160 | 1176 | 1192 | 1208 | 1224 | 1240 | 1256 | 1272 | 1288 | 1304 | 1320 | 1336 | 1352 | 1368 | 1384 | 1400 | 1416 | 1432 | 1448 | 1464 | 1480 | 1496 | 1512 |
| 1170 | 1240 | 1034 | 1050 | 1066 | 1082 | 1098 | 1114 | 1130 | 1146 | 1162 | 1178 | 1194 | 1210 | 1226 | 1242 | 1258 | 1274 | 1290 | 1306 | 1322 | 1338 | 1354 | 1370 | 1386 | 1402 | 1418 | 1434 | 1450 | 1466 | 1482 | 1498 | 1514 |
| 1180 | 1250 | 1036 | 1052 | 1068 | 1084 | 1100 | 1116 | 1132 | 1148 | 1164 | 1180 | 1196 | 1212 | 1228 | 1244 | 1260 | 1276 | 1292 | 1308 | 1324 | 1340 | 1356 | 1372 | 1388 | 1404 | 1420 | 1436 | 1452 | 1468 | 1484 | 1500 | 1516 |
| 1190 | 1260 | 1038 | 1054 | 1070 | 1086 | 1102 | 1118 | 1134 | 1150 | 1166 | 1182 | 1198 | 1214 | 1230 | 1246 | 1262 | 1278 | 1294 | 1310 | 1326 | 1342 | 1358 | 1374 | 1390 | 1406 | 1422 | 1438 | 1454 | 1470 | 1486 | 1502 | 1518 |
| 1200 | 1270 | 1040 | 1056 | 1072 | 1088 | 1104 | 1120 | 1136 | 1152 | 1168 | 1184 | 1200 | 1216 | 1232 | 1248 | 1264 | 1280 | 1296 | 1312 | 1328 | 1344 | 1360 | 1376 | 1392 | 1408 | 1424 | 144 | | | | | |



**Council of Trustees
Wednesday, November 9, 2016**

**Public Meeting 2:30 p.m.
Crawford Center Conference Room**

A G E N D A

Enrollment Management (Dr. William Edmonds, Vice President for Enrollment Management)
Information – Enrollment Management
Enrollment Management Report

Enrollment Management – Report
Edinboro University Council of Trustees
November 9, 2016

ADMISSIONS

- Promoting and Marketing EU to Campus visitors – Giveaways: bags, pens, bags, shirts, pennants
- Tartan fabric material - Tablecloths and white banners - will provide consistent EU table coverings for all recruiters. New ones passed out in October 2016.
- Student Search Purchase - SAT Names - Purchased 30,000 names in the past. Increased to 104,000.
- Diversity Recruiter Hired - Marissa Rodriquez
- Performance Improvement – Make Admission Counselors more accountable for their territory numbers and outlining their individual goals.
- Color copier - Working with the Purchasing office on lease/pricing. Pricing color copiers to make more in-house copies verses sending them to an outside vendor which can be more costly.
- Outsource mailings – October 2016 MSL Direct was the successful vendor – Senior Mail Flow
- Earlier communication with all students - Beginning to reach out earlier to all inquiries.
- Open House Schedule – Revised - Strategic – When and how we contact and engage prospective students (organized and coordinated efforts with other offices and departments that are involved). Moved open house event hours from 1 p.m. – 3 p.m. to 9:00 a.m. – 2:00 p.m., this provides additional time to build relationships, share relevant information and tour campus.
- Shared Project worksheet with staff to enter what they have implemented in Admissions.
- Department Chair Meetings-Updates – Dr. Edmonds and Counselors are meeting with Academic Departments to keep updated with any changes that are/may occur.
- Alumni involvement - Alumni will participate in recruitment during campus events, homecoming, college fairs etc.
- Transcript evaluator position upgraded - Evaluator now has the ability to make admissions decisions - increases our transfer decision process turnaround time by using two counselors.
- Update recruitment brochures and content – Together with Communication and Marketing Department - Reviewed/updated with EU branding.
- Military Friendly Advertisement Campaign - Veterans Success - National recruitment campaign targeted at Veterans in order to broaden our market of Veterans. Project is currently pending legal review and final approval from purchasing.
- Summer Melt Project – Parents - Increase communication to parents by mailing letters and proud parent of a Fighting Scot sticker.
- Strategic Importance of Enrollment Management – Enrolling qualified students, every employee is an EU Recruiter.
- Promotion of William A. Edmonds - Promotion from Associate Vice President for Enrollment Services to Vice President for Enrollment Management.
- Marketing now reports to Enrollment Management – To improve our marketing strategies for recruitment and to improve our brand.
- Updated all admit letters.
- Veteran Retention Numbers - Veterans Success - Compile data from Banner reports spanning the last year to better understand the retention rate of students currently utilizing GI Bill® benefits. Results show that we have a 75.5% retention rate for Veterans utilizing various version of the GI Bill/Military Benefits.
- Promoting EU to our local high schools - Delivered mini-footballs to surrounding school districts to pass out during home football games.
- Dual Enrollment Early Advantage - Website update - Updated website to be more user friendly for students to enroll.

**Enrollment Management – Report
Edinboro University Council of Trustees
November 9, 2016**

- SPACMNT rollout clerical staff - Support staff will be using SPACMNT to document student interactions and communication.
- Drop Box - Shared Drive - Create a shared drive for admission counselors to download college visit inquiries daily from the road vs waiting to bring them into the office - will speed up response time.
- Updated Open House Letters - Fall 2016 Confirmation letters/emails and thank-you's.

FINANCIAL AID EVENTS FOR FALL 2016

September 2016

- 09/15/2016 Banner upgrade installed- tested in DEVL and loaded into production
- 09/27/2016 - Common hour mini-session- financial aid – Diana presented how receive and keep financial aid
- 09/28/2016 - FAFSA information night- Ft. LeBoeuf High School 7:00 PM- Diana presented on how to complete the FAFSA and common mistakes to avoid in completing.

October 2016

- 10/04/2016 - Common hour mini- session- financial aid- Diana presented
- 10/15/2016 - Open house presentation and table fair- Diana presented FAFSA filing information, counselors were on hand at table to answer family and student's questions regarding financial aid
- 10/18/2016 - Common hour mini-session- Diana present
- October - Due to new FAFSA filing date of October 1 (instead of January 1) - setting up of Banner for new award year 17/18 has been pushed to October- beginning to set up 17/18 so that ISIRs can be pulled in

November 2016

- 11/02/2016 - FAFSA completion workshop - Ft. LeBoeuf 6-8 p.m.
- 11/05/2016 - Open house - presentation and table fair
- 11/10/2016 - FAFSA completion workshop - Fairview High School 6-8 p.m.
- 11/15/2016 - GRAD fair - Diana present financial aid information

MARKETING AND PRINT PUBLICATIONS

- Developed overall marketing strategy for 2016-17 with media buying agency. Plan focuses on Erie and Pittsburgh DMA's, plus eastern Ohio and southwest New York markets.
- Began new movie theater advertising campaign that includes lobby and in-theater commercials, plus behavior-retargeted video and display ads.
- Finalized planning to launch new EU web/mobile digital campaign, including keyword search retargeting, contextual retargeting and geo-fencing.
- Finalized plans for paid search AdWords campaign to market key programs.
- Completed TV campaign in Erie market during Olympic telecasts to drive EU brand awareness during peak viewing.
- Worked closely with Admissions to finalize communications plan, and launched mail flow #1 to prospective students.
- Completed successful Homecoming promotion, including Kilted Mile, Golf outing and main event publications and signage.
- Completed multimedia marketing plan for EU fall Open House events, including TV, radio, print, web/mobile, social media, direct mail and email.
- Completed signage and materials for Open House.
- Finalized and implemented the Edinboro University Weather Camera as part of the WJET Sky Cam network, which provides on-air promotion plus broadcast and online/mobile advertising.
- Placed various print and web/mobile ads in fall college fair and "back to school" publications.

-3-
Enrollment Management – Report
Edinboro University Council of Trustees
November 9, 2016

- Promotion of the summer Porreco Under the Stars Movie Series.
- Continued social media promotion of events, news and happenings at EU.
- Completed successful marketing of the EU Highland Games and Scottish Festival, including multi-media and various individual components.
- Began first of the 2016-17 Graduate Studies email blasts with a message to teachers promoting Education.
- Coordinated and began implementation of new Graduate Studies online/mobile retargeting campaign.
- Worked with Admissions and the individual Schools/Colleges to move forward with brochures in a similar layout to the School of Education piece.
- Created Snapchat geofilters to run during key events like Open House and Welcome Weekend.
- Completed August 2016 edition of Edinboro University Magazine.
- Assisted Admissions with design and branding in Academy Hall.
- Created/revised publications and projects for Admissions:
 - Counselor visit postcards
 - Inquiry card
 - Next Steps postcard
 - Visit posters/flyers
 - Table covers
 - Student Activities flyer
 - View book
 - Search piece
 - EU flag cutout
 - Fighting Scot cutout
 - Transfer brochure
 - Adult Students flyer
 - New flyer titled “Things to do Around EU,” highlighting the many activities available on and off campus
- Assisted various departments with their design, marketing and publication needs, either through our workflow ticket system or direct contact:
 - Transfer and Adult Students brochure
 - Music and theater pop up
 - Alumni giveaway binder clip and packaging
 - Phonation forms
 - VSC brochure updates
 - New Student Orientation (NSO) postcard
 - NSO packet materials
 - Alumni house directional signage
 - BASIS flyer update
 - SCOT talk banners
 - SLP flyer
 - PSAC media day program cover
 - Electronic registration postcard
 - Hall of fame program
 - Advancement charts
 - Dr. Walker stationery
 - Athletics schedule posters
 - Listening hour email

-4-
Enrollment Management – Report
Edinboro University Council of Trustees
November 9, 2016

- Grad course catalog cover
- MASS brochure/flyers
- MSW brochure reprint
- EU notecards reprint
- DNP ad
- Porreco pocket folders reprint
- Commencement invitation postcards
- Grad school table top display
- Comm/journalism alumni board update
- Poster highlighting EU's Green Initiatives
- Ad in the Erie Times News Pink Breast Cancer Awareness issue, highlighting the EU Nursing program

WEBSITE

- Updated the Costs landing page to include an annualized overview of tuition and fees, room, and board (at the recommendation of Ruffalo Noel Levitz).
- Replaced all instances of the cost calculator on the web with a link to the new DOE calculator.
- Revised the messaging on the Request Information form response to include links to additional resources on the web.
- Regular updates to the Homecoming website leading up to the event; created Guidebook app with virtual map and rotating ads.
- Setup Porreco Open House registration page.
- Updated the Transfer and Adult Student Services webpages to reflect the combined departments/services.
- Testing the option to embed BoroSync calendar on our website as the main University calendar, rather than paying for a separate platform (currently Active Data calendar).
- Migrated news pages to following Google News standards and appear in search; submit to Google.
- Began planning on major initiative to expand the majors and programs listing on the web, to strengthen highlights and distinctive aspects of each program.

VETERANS SUCCESS CENTER

- Commenced advertising partnership with G.I. Jobs magazine. A quarter page advertisements will appear in the Military Friendly Schools special edition and our school profile is already available on the Military Friendly School search tool. This initiative piggy backs with Edinboro's national recognition as a Military Friendly School and increases exposure to Veterans on a national scale.
- Initiated first fall session Veterans orientation. Built on the success of the spring session Veterans orientation, incoming Veteran / G.I. Bill beneficiaries were invited to attend special information sessions. New students learned about the services the Veterans Success Center provides, G.I. Bill benefits, and their student records were reviewed to ensure all new students were ready for class.
- Enrollment of Veteran students between 2012 and 2015 increased by 26.4%. This is indicative of an upward trend in Veteran enrollment.
- New tracking measures have been put into place utilizing Banner reports in order to better track retention of Veteran students. Current retention rate of Veteran students is 75% between 201610 and 201710, calculated based on total number of Veterans enrolled in both the undergraduate and graduate programs.



**Council of Trustees
Wednesday, November 9, 2016**

**Public Meeting 2:30 p.m.
Crawford Center Conference Room**

A G E N D A

- **New Business**

Finance and Administration (Mr. Gil Brown, Vice President for Finance and Administration)

Action – Finance and Administration

President Walker recommends approval of **Contracts and Purchases as reviewed by the Council of Trustees for the period **July 1-31, August 1-31, and September 1-30, 2016.****



Contracts & Purchases

July 2016

**Council of Trustees Meeting
November 9, 2016**

COUNCIL OF TRUSTEES
EDINBORO UNIVERSITY - REPORT OF CONTRACTS FROM 07/01/16 TO 07/31/16

| Contractor's Name | Cost Center Name | Description | Funding Source | Expense Category | Amount |
|---------------------------------|---------------------------------|---|-----------------------|------------------------------------|---------------|
| AW Farrell & Son Inc | Deferred Maint-Cooper Hall | Installation of Equipment Rails | Other E&G Funds | Contracted Maint - Bldgs & Grounds | \$ 2,250.00 |
| Carrie Szermata | Community Music School | Saxophone Lessons | Self-Supported Funds | Specialized Services | 150.00 |
| Daniel Aldrich | Community Music School | Mandolin & Banjo Lessons | Self-Supported Funds | Specialized Services | 1,375.00 |
| Don Green Sanitation Inc | Food Service Maint & Custodial | Inspection of Waste Lines & Grease Traps | Dining Hall Funds | Contracted Maint - Bldgs & Grounds | 1,560.00 |
| Douglas Earl Kuhn | Continuing Education | Instruction of Solid Works 1 Class | Special Programs | Speaker Fees | 2,000.00 |
| Elizabeth Henninger | Community Music School | Piano Lessons | Self-Supported Funds | Specialized Services | 693.00 |
| Glenn Peterson Floors/Furniture | Sox Harrison Improvements | Installation of Carpet | Other E&G Funds | Contracted Repairs | 16,745.00 |
| Harland Technology Services | Tech & Comm-Enterprise Systems | Equipment Maintenance | General Funds | Contracted Maint - Office Equip | 3,098.00 |
| Heidi Kerner | Continuing Education | Instruction of Stress Management | Special Programs | Speaker Fees | 2,400.00 |
| Mari Howells | Community Music School | Clarinet Lessons | Self-Supported Funds | Specialized Services | 340.00 |
| Maria Lyon | Community Music School | Violin Lessons | Self-Supported Funds | Specialized Services | 1,020.00 |
| Mary Beth Armes | Community Music School | Piano & Voice Lessons | Self-Supported Funds | Specialized Services | 2,579.50 |
| Mayer Brothers Construction Co | Deferred Maint-Library - Key 93 | Contractor to Provide Asphalt Paving Work | Other E&G Funds | Contracted Services | 3,745.80 |
| McCarty Printing | Communications & Marketing | Specialized High Volume Printing | General Funds | Printing Services Contracted | 12,000.00 |

**COUNCIL OF TRUSTEES
EDINBORO UNIVERSITY - REPORT OF CONTRACTS FROM 07/01/16 TO 07/31/16**

| Contractor's Name | Cost Center Name | Description | Funding Source | Expense Category | Amount |
|--------------------------|----------------------------|---------------------------------------|-----------------------|------------------------------------|----------------------|
| Otis Elevator | Shops/Plant | Annual Elevator Maintenance | General Funds | Contracted Maint - Bldgs & Grounds | 78,521.40 |
| Plyler Overhead Door Co | Deferred Maint-McComb | Furnish & Install Accordion Partition | Other E&G Funds | Contracted Maint-Bldgs & Grounds | 10,494.40 |
| Schaal Glass | Shops/Plant | Install Replacement Tempered Glass | General Funds | Contracted Repairs | 890.00 |
| Schaal Glass | Deferred Maint-Cooper Hall | Install Sliding Door System | Other E&G Funds | Contracted Maint - Bldgs & Grounds | 6,319.00 |
| | | | | TOTAL | \$ 146,181.10 |

COUNCIL OF TRUSTEES
EDINBORO UNIVERSITY-REPORT OF PURCHASE ORDERS OVER \$10,000 FROM 07/01/16 TO 07/31/16

| VENDOR-NAME | VENDOR-ADDRESS | DESCRIPTION | PO NUMBER | PO AMOUNT |
|---|--|--|------------------|------------------|
| A&MP Electric Inc | 13003 Wolf Rd Guys Mills PA 16327 | Library Learning Commons Renovation Electrical Construction | 3900008185 | \$ 238,800.00 |
| Apple Computer Inc | 2420 Ridgepoint Dr Austin TX 78754 | Doucette Hall Computer Lab 103 | 4500504864 | 14,144.00 |
| Baycrete Inc | 1816 Greengarden Rd Erie PA 16505-8065 | Facilities Concrete Sidewalk Project | 4500503691 | 15,000.00 |
| Bill McCandless Ford-Mercury Inc | 8416 Sharon-Mercer Rd PO Box 191 Mercer PA 16137 | Facilities Four 2016 S7E0 Ford Transit Connect XL Vans | 4500504521 | 90,524.00 |
| Gorden J Blain | 274 Endslow Rd Mercer PA 16137 | Communications & Marketing Telecast Football Games | 4500503825 | 18,000.00 |
| Central Poly Corporation | 2400 Bedle Pl Linden NJ 07036 | Facilities Annual Trash Can Liner Supply | 4500504430 | 19,884.00 |
| Chartwells Educational Dining Services | 2400 Yorkmont Rd Charlotte NC 28217 | Dining Services Annual Food Service Contract | 4500504611 | 5,179,385.00 |
| Considine Biebel & Co | 2949 West 15th St Erie PA 16505 | Library Learning Commons Renovations General Construction | 3900008181 | 580,800.00 |
| CS Technologies Plus | 2803 State Rt 257 Seneca PA 16346 | Porreco Barn Math & Computer Science Computer Lab 006 | 4500504236 | 35,578.39 |
| CS Technologies Plus | 2803 State Rt 257 Seneca PA 16346 | Cooper Science Hall Geosciences Computer Lab 238 | 4500504334 | 10,981.19 |
| Desantis Janitor Supply | 100 Mead Ave Meadville PA 16335-3529 | Facilities Annual Bath Tissue Supply | 4500503762 | 20,220.00 |
| Desantis Janitor Supply | 100 Mead Ave Meadville PA 16335-3529 | Facilities Annual Paper Towel Supplies | 4500503767 | 13,818.00 |
| Dymun & Company | 200 First Ave Pittsburgh PA 15222 | Communications & Marketing Annual Media Buying Services | 4500503920 | 550,000.00 |

COUNCIL OF TRUSTEES
EDINBORO UNIVERSITY-REPORT OF PURCHASE ORDERS OVER \$10,000 FROM 07/01/16 TO 07/31/16

| VENDOR-NAME | VENDOR-ADDRESS | DESCRIPTION | PO NUMBER | PO AMOUNT |
|--|---|---|------------------|------------------|
| ePlus Technology of Pennsylvania | 130 Futura Dr Pottstown PA 19464 | Library Learning Commons Project Network & Voice Equipment | 4500502727 | 17,602.70 |
| Firefly Computers LLC | 1271 Red Fox Rd Saint Paul MN 55112 | Compton Hall & Library Computer Lab Replacement Equipment | 4500503454 | 38,140.00 |
| Grainger Inc | 120 Beta Dr Pittsburgh PA 15238-2997 | Facilities Annual Miscellaneous Supplies | 4500504275 | 10,000.00 |
| Hobbs Lumber & Hardware Inc | 13080 Rt 99 S Edinboro PA 16412 | Facilities Annual Miscellaneous Supplies | 4500504272 | 10,000.00 |
| Medco Sports Medicine | 500 Fillmore Ave Tonawanda NY 14150 | Athletics Annual Athletic Training Supplies | 4500503387 | 13,619.83 |
| Penelec | PO Box 3687 Akron OH 44309-3687 | Facilities Semi-Annual Main Campus & Porreco Electric Charges | 4500504723 | 1,885,000.00 |
| Pennsylvania State Athletic Conference | 204 Ulmer Hall Lock Haven PA 17745 | Athletics Annual PSAC Membership Dues | 4500503510 | 19,000.00 |
| Riddell | 669 Sugar Ln Elyria OH 44035 | Athletics Annual Football Apparel & Equipment Reconditioning | 4500503574 | 15,000.00 |
| Rigaku Americas Corporation | 9009 New Trails Dr The Woodlands TX 77381 | Geosciences & Chemistry Miniflex X-Ray Diffraction System Software | 4500504398 | 13,397.00 |
| SchoolDude | 11000 Regency Pkwy Ste 200 Cary NC 27518-8518 | Facilities Project Tracking Software | 4500503705 | 10,046.25 |
| Scobell Company Inc | 1356 East 12th St Erie PA 16503 | Library Learning Commons Renovations HVAC Construction | 3900008182 | 241,194.00 |
| Scott Electric | 1840 East 10th St Erie PA 16511 | Crawford Hall Replacement Lighting | 4500502521 | 22,181.00 |
| USPS/Hasler | PO Box 7247-0217 Philadelphia PA 19170-0217 | Facilities Postage | 4500503741 | 35,000.00 |
| Westchester Academic Library | 118 North Bedford Rd Ste 302 Mt Kisco NY 10549 | Library Annual Subscription Renewal | 4500503610 | 12,451.75 |

COUNCIL OF TRUSTEES
EDINBORO UNIVERSITY-REPORT OF PURCHASE ORDERS OVER \$10,000 FROM 07/01/16 TO 07/31/16

| VENDOR-NAME | VENDOR-ADDRESS | DESCRIPTION | PO NUMBER | PO AMOUNT |
|-------------------------------------|---|---|------------------|------------------------|
| Western Reserve Farm Cooperative | 225 Railroad St Cambridge Springs PA 16403 | Facilities Annual Landscaping Supplies | 4500503967 | 15,000.00 |
| William T Spaeder Company Inc | 1602 East 18th St Erie PA 16510 | Library Learning Commons Renovations Plumbing/Fire Protection Construction | 3900008183 | 56,970.00 |
| | | | TOTAL | \$ 9,201,737.11 |



Contracts & Purchases

August 2016

**Council of Trustees Meeting
November 9, 2016**

**COUNCIL OF TRUSTEES
EDINBORO UNIVERSITY - REPORT OF CONTRACTS FROM 08/01/16 TO 08/31/16**

| Contractor's Name | Cost Center Name | Description | Funding Source | Expense Category | Amount |
|---------------------------------|--------------------------------------|--|---------------------------------|------------------------------------|---------------|
| Admire Entertainment Inc | New Student Transition | "Playfair" | General Funds | Speaker Fees | \$ 2,500.00 |
| Anasazi Instruments Inc | Chemistry | Service on NMR | General Funds | Lab Supplies | 700.00 |
| Anthony's Mobile Home Services | Deferred Maint-Route 6N Building | Install Skirting Tie Downs & Remove Tongue | Other E&G Funds | Contracted Maint-Bldgs & Grounds | 2,758.00 |
| Designsmart | Van Houten Furnishings | 3 Dimensional Presentation Boards | Unrestricted Auxiliary Projects | Architect Fees | 11,720.00 |
| James B Schwab Co | Human Resources & Staff Development | Annual Copier Agreement | General Funds | Contracted Maint - Office Equip | 1,325.00 |
| James Restoration Co | Deferred Maint-Compton Hall - Key 93 | Remove & Replace Brick | Other E&G Funds | Contracted Maint - Bldgs & Grounds | 4,866.00 |
| JC Ehrlich Company Inc | Shops/Plant | Pest Control Services | General Funds | Contracted Services | 8,052.20 |
| Kramer Entertainment Agency Inc | New Student Transition | "Minute & Win it" | General Funds | Speaker Fees | 3,000.00 |
| Kramer Entertainment Agency Inc | New Student Transition | Laser Tag & Bumper Balls | General Funds | Speaker Fees | 3,700.00 |
| Mayer Brothers Construction Co | Lot & Road Repaving | Pave Parking Lot | Other E&G Funds | Contracted Maint - Bldgs & Grounds | 2,081.00 |
| Metamorphosis Performing Co | New Student Transition | "Strange Like Me" | General Funds | Speaker Fees | 2,450.00 |
| Plan B DBA Neon Entertainment | New Student Transition | Mechanical Bull Booth | General Funds | Specialized Services | 1,450.00 |
| Plan B DBA Neon Entertainment | New Student Transition | "Get a Life Outside the Classroom" | General Funds | Speaker Fees | 3,175.00 |
| Plan B DBA Neon Entertainment | University Center Operations | Photo Booth | Student Center Funds | Specialized Services | 1,200.00 |

COUNCIL OF TRUSTEES
EDINBORO UNIVERSITY - REPORT OF CONTRACTS FROM 08/01/16 TO 08/31/16

| Contractor's Name | Cost Center Name | Description | Funding Source | Expense Category | Amount |
|------------------------------------|--|---------------------------------------|-------------------------|---------------------------------------|---------------|
| Presque Isle Power Clean | Shops/Plant | Duct Cleaning | General Funds | Contracted Maint- Bldgs & Grounds | 18,603.78 |
| Sport Floors Inc | Deferred Maintenance- University Center | Refinish Wood Flooring | Student Center Funds | Contracted Maint - Bldgs & Grounds | 13,258.00 |
| Universal Ropes Course Builders | New Student Transition | Annual Challenge Course Inspection | General Funds | Technical Consultants | 2,150.00 |
| | | | | TOTAL | \$ 82,988.98 |

COUNCIL OF TRUSTEES
EDINBORO UNIVERSITY-REPORT OF PURCHASE ORDERS OVER \$10,000 FROM 08/01/16 TO 08/31/16

| VENDOR-NAME | VENDOR-ADDRESS | DESCRIPTION | PO NUMBER | PO AMOUNT |
|--------------------------------|--|--|------------------|------------------|
| Baycrete Inc | 1816 Greengarden Rd Erie PA 16505-8065 | Rose Hall Concrete Sidewalk Project | RO800175JM | \$ 11,500.00 |
| Blackbaud Inc | 2000 Daniel Island Dr Charleston SC 29492-7541 | Information Technology Services Annual Fundraising Solutions Renewal | 4500506715 | 31,048.04 |
| Borough of Edinboro | 124 Meadville St Edinboro PA 16412 | Facilities Annual Water & Sewage Charges | 4500506276 | 812,380.00 |
| CollegeNet | 805 SW Broadway Ste 1600 Portland OR 97205 | Graduate Studies Annual Graduate Application Software Maintenance | 4500506723 | 31,450.00 |
| Ebsco Industries Inc | PO Box 682 Ipswich MA 01938 | Library Annual Subscriptions for Serials Department | 4500505810 | 166,222.49 |
| James J Hibach Jr | 1582 Cronin Rd Waterford PA 16441 | Van Houten Dining Hall Fencing | 4500505357 | 10,380.00 |
| HHSDR Architects Engineers | 40 Shenango Ave Sharon PA 16416 | Alexander Music Center Roof & Building Envelope Design Services | 3900008240 | 20,350.00 |
| Hon Company | 200 Oak Street Muscatine, IA 52671 | Baron-Forness Library Furniture | 4500507506 | 10,675.69 |
| Jasper Seating Company Inc | PO Box 231 Jasper IN 47547 | Baron-Forness Library Furniture | 4500507562 | 32,112.66 |
| Meadville Tribune | 947 Federal Court Meadville PA 16335 | Journalism & Public Relations Annual Spectator Printing | 4500506852 | 16,250.00 |
| National Cinemedia LLC | 9110 E Nichols Ave Ste 200 Centennial CO 80112-3405 | Communications & Marketing In-Theater Advertising | 4500506203 | 17,999.98 |
| National Fuel | 1100 State St Erie PA 16512-2081 | Facilities Semiannual Natural Gas Supply Charges | 4500506068 | 340,406.00 |
| National Fuel Resources Inc | 349 East Grandview Blvd Erie PA 16504 | Facilities Semiannual Natural Gas Supply Charges | 4500506077 | 220,270.00 |
| Penelec | PO Box 3687 Akron OH 44309-3687 | Porreco College 2015-16 AAS/Electric Utilities Technology Degree Laboratory Instruction Services | 4500505440 | 28,655.00 |

COUNCIL OF TRUSTEES
EDINBORO UNIVERSITY-REPORT OF PURCHASE ORDERS OVER \$10,000 FROM 08/01/16 TO 08/31/16

| VENDOR-NAME | VENDOR-ADDRESS | DESCRIPTION | PO NUMBER | PO AMOUNT |
|--------------------------------------|--|--|------------------|------------------------|
| Per4Max Medical | 612 N Great Southwest Pkwy Arlington TX 76011 | Athletics Wheelchair Basketball Equipment | 4500507837 | 18,816.00 |
| Renmark Inc | 9800A McKnight Rd Pittsburgh PA 15237 | Ross Hall Three Year UPS Maintenance Agreement | 4500506044 | 13,317.60 |
| Rujla Business Solutions | 5th Cross Bangalore 10 560075 | Graduate Office High School Teacher & Counselor Email Lists | 4500505451 | 13,463.00 |
| Touchnet Information Systems Inc | 15520 College Blvd Lenexa KS 66219 | Bursar's Office Annual Hosted Online System Subscription | 4500505527 | 99,602.85 |
| Troxell Communications Inc | 4675 E Cotton Ctr Blvd #155 Phoenix AZ 85040 | Information Technology Services Digital Signage Solution | 4500507955 | 41,537.00 |
| Unique Source Products & Services | PO Box 5865 Harrisburg PA 17110-0865 | Dearborn Hall Carpet | 4500505676 | 17,457.10 |
| Upbeat Inc | 211 North Lindbergh Blvd St Louis MO 63141 | Facilities Waste/Recycler Receptacles | 4500505429 | 15,221.07 |
| Whitlock Corporation | 9048 William Penn Highway Huntingdon PA 16652 | Library Learning Commons Smart Classroom Equipment | 4500505672 | 37,287.71 |
| | | | TOTAL | \$ 2,006,402.19 |



Contracts & Purchases

September 2016

**Council of Trustees Meeting
November 9, 2016**

COUNCIL OF TRUSTEES
EDINBORO UNIVERSITY - REPORT OF CONTRACTS FROM 09/01/16 TO 09/30/16

| Contractor's Name | Cost Center Name | Description | Funding Source | Expense Category | Amount |
|--------------------------|---|--|-----------------------|------------------------------------|---------------|
| Alissa Pesavento | Community Music School | Celtic Harp Lessons | Self-Supported Funds | Specialized Services | \$ 680.00 |
| Angela Gast | Marketing | Media & Design Services | General Funds | Specialized Services | \$ 10,000.00 |
| Caiden Feldmiller | English & Philosophy | "The Writing Life" | General Funds | Speaker Fees | 150.00 |
| Carrie Szermata | Community Music School | Saxophone Lessons | Self-Supported Funds | Specialized Services | 550.00 |
| Coach USA - Erie | Various | Athletic Bus Transportation | Self-Supported Funds | Athletic Team Travel | 259,824.20 |
| Daniel Aldrich | Community Music School | Guitar Lessons | Self-Supported Funds | Specialized Services | 2,250.00 |
| Elizabeth Henninger | Community Music School | Piano Lessons | Self-Supported Funds | Specialized Services | 1,925.00 |
| Erika Roberts | Art Department | Modeling Services | General Funds | Specialized Services | 400.00 |
| Espresso Analysts | Food Service - Maint & Custodial | Maintenance for Espresso Machines | Dining Hall Funds | Contracted Repairs | 1,800.00 |
| Ewelina Aiossa | Xavier William Business Speakers Series | "From Classroom to Boardroom" | Restricted Endowments | Administrative Travel | 650.00 |
| Fireline Group | Various | Fire Equipment Service | Various | Various | 8,500.00 |
| Hagan Business Machines | Physics and Technology | Toshiba Service Agreement | General Funds | Contracted Maint - Office Equip | 1,699.08 |
| John Thomas Powell | Xavier William Business Speakers Series | "Getting Cozy Outside Your Comfort Zone" | Restricted Endowments | Administrative Travel | 650.00 |
| Johnson Controls Inc | Deferred Maint- Butterfield Hall | Air Handling Unit Repair | Other E&G Funds | Contracted Maint - Bldgs & Grounds | 11,400.00 |

COUNCIL OF TRUSTEES
EDINBORO UNIVERSITY - REPORT OF CONTRACTS FROM 09/01/16 TO 09/30/16

| Contractor's Name | Cost Center Name | Description | Funding Source | Expense Category | Amount |
|------------------------------------|-----------------------------------|---|-----------------------|------------------------------------|---------------|
| Life Technologies Corp | Biology/Health Services | PM for ION One Touch 2.0 System | General Funds | Contracted Repairs | 8,692.08 |
| Mari Howells | Community Music School | Clarinet Lessons | Self-Supported Funds | Specialized Services | 1,020.00 |
| Maria Lyon | Community Music School | Suzuki Violin Lessons | Self-Supported Funds | Specialized Services | 2,890.00 |
| Mary Beth Armes | Community Music School | Piano Lessons | Self-Supported Funds | Specialized Services | 5,775.00 |
| Northwest Classroom Captioning LLC | OSD | C.A.R.T. Services for Hearing Impaired | General Funds | Specialized Services | 27,000.00 |
| Pirrello Enterprises | Various | Paper Shredding Various Depts | Various | Various | 5,000.00 |
| Presque Isle Power Clean | Pogue Center Maintenance Expenses | HVAC Cleaning & Lift Rental | Student Center Funds | Contracted Maint - Bldgs & Grounds | 6,500.00 |
| Rabe Environmental Systems | Deferred Maint-Ross Hall | Repair Liebert Units | Other E&G Funds | Contracted Maint - Bldgs & Grounds | 4,987.00 |
| Rachel's Challenge | First Year Experience | Two First Year Experience Program Presentations | General Funds | Speaker Fees | 3,600.00 |
| Rayna M Tabarez | Art Department | Modeling Services | General Funds | Specialized Services | 400.00 |
| Robert Sadowski | Music Department | Piano Repair | General Funds | Contracted Repairs | 2,500.00 |
| Sara Adams | Community Music School | Suzuki Piano Lessons | Self-Supported Funds | Specialized Services | 1,904.76 |
| Schaal Glass | Dearborn Improvements-E&G | Replace Aluminum Sliding Window | Other E&G Funds | Building Supplies | 1,969.00 |
| Sport Floors Inc | Shops/Plant | Recoat Gymnasium Floor | General Funds | Contracted Maint - Bldgs & Grounds | 9,706.00 |

**COUNCIL OF TRUSTEES
EDINBORO UNIVERSITY - REPORT OF CONTRACTS FROM 09/01/16 TO 09/30/16**

| Contractor's Name | Cost Center Name | Description | Funding Source | Expense Category | Amount |
|-------------------------------------|----------------------------|--|-----------------------|-------------------------|----------------------|
| St Vincent Sports Medicine | Sports Medicine | Physicians for Football & Wrestling | General Funds | Clinical Services | 8,300.00 |
| Zito Media Communications II LLC | Technology Fee Projects | Campus Internet Service | General Funds | ISDN Lines | 30,945.12 |
| | | | | TOTAL | \$ 421,667.24 |

COUNCIL OF TRUSTEES
EDINBORO UNIVERSITY-REPORT OF PURCHASE ORDERS OVER \$10,000 FROM 09/01/16 TO 09/30/16

| VENDOR-NAME | VENDOR-ADDRESS | DESCRIPTION | PO NUMBER | PO AMOUNT |
|----------------------------------|--|---|------------------|----------------------|
| AJ Grack Business Interiors | 3364 West 26th St Erie PA 16506 | Library Learning Commons Furnishings | 4500510710 | \$ 13,023.34 |
| Clifton Larson Allen LLP | 610 W Germantown Pk Ste 400 Plymouth Meeting PA 19462 | Finance & Administration Year End Audit Services | 4500508614 | 32,541.00 |
| CS Technologies Plus | 2803 State Rt 257 Seneca PA 16346 | Police Department Computer Upgrades | 4500508423 | 12,074.90 |
| Dymun & Company | 200 First Ave Pittsburgh PA 15222 | Graduate Studies Online & Mobile Advertising | 4500510204 | 18,000.00 |
| Ellucian Company LP | 4 Country View Rd Malvern PA 19355 | Information Technology Services Portal & Mobile Software & Maintenance | 4500510757 | 259,245.48 |
| Erie Sport Store Inc | 1920 Keystone Drive Erie PA 16509 | Athletics Men's Basketball Apparel | 4500508556 | 11,628.60 |
| EUSGA | Frank G Pogue Student Center Edinboro PA 16444 | Athletics Student-Athlete Insurance | 4500510747 | 50,000.00 |
| Knoll Inc | 1235 Water Street East Greenville PA 18041 | Library Learning Commons Furnishings | 4500510742 | 248,201.67 |
| McCarty Printing | PO Box 1136 Erie PA 16512 | Admissions Viewbook Printing | 4500510836 | 12,395.00 |
| Mongoose Research Inc | 350 Main St Ste 1300 Buffalo NY 14202 | Information Technology Services Targeted Texting Solution | 4500510112 | 13,200.00 |
| Monster Government Solutions LLC | 8280 Greensboro Dr Ste 900 Mclean VA 2012 | Career Services Personality Assessment Five Year Software Subscription | 4500508366 | 13,500.00 |
| PA Dept of General Services | PO Box 2833 Accts Receivable Harrisburg PA 17101 | Finance & Administration Annual Automobile and Employees Liability Insurances & Tort Claims | 4500508257 | 92,463.00 |
| Postmaster of Erie | Bulk Mail Acceptance Unit Erie PA 16515-9996 | Facilities Postage | 4500510667 | 25,000.00 |
| | | | TOTAL | \$ 801,272.99 |



**Council of Trustees
Wednesday, November 9, 2016**

**Public Meeting 2:30 p.m.
Crawford Center Conference Room**

A G E N D A

- **New Business**
Finance and Administration (Mr. Gil Brown, Vice President for Finance and Administration)
Information – Finance and Administration
Finance and Administration Report

Personnel transactions since August 1, 2016

**Finance and Administration – Report
Edinboro University Council of Trustees
November 9, 2016**

Office of the Vice President for Finance and Administration

- ❖ Successfully refinanced and acquired The Highlands Housing Facilities from the EU Foundation on September 7, 2016.
- ❖ Closed out the fiscal year with a deficit which was 1/3 the budgeted deficit.
- ❖ Closed and cleared all “open” findings contained in the PASSHE Office of Internal Audit and Risk Assessment 4th Quarter Report issued on July 12, 2016.

Accounting and Finance

- ❖ Updated the financial managers in SAP for recent personnel changes.
- ❖ Worked with the Bursar office to update federal grant reporting authorizations for drawing loan and grant funds.
- ❖ Provided finance training session for new chairs of academic department and departmental managers.
- ❖ Athletic summer camp billing.
- ❖ Completed preliminary and final Council of Trustees financial reports for FY2016.
- ❖ Completed fiscal year closing processes in preparation for the FY2016 financial audit.
- ❖ Worked with the CliftonLarsonAllen auditors so they could complete the June 30, 2016 external audit of the financial reports and accept by the August 31, 2016, PASSHE due date.
- ❖ Submitted the approved PASSHE Financial Information report for the June 30, 2016, fiscal year by the August 31, 2016, due date.
- ❖ Initiated training of the academic departments in Travel Management.
- ❖ Grant reconciliation for fiscal year 2016.

Budget

- ❖ Successful budget training sessions were held in August and September. Invitees included new employees or those employees who have assumed new roles at the University and now have a financial management role. These training sessions were conducted by Budget Director Theresa Villella, Assistant Comptroller Sean Bliley and Purchasing Director Darla Spaid who provided an overview of the procurement procedures. This joint venture was well- received by the participants and the training team plans to conduct additional sessions during the fall semester.
- ❖ Budget Director and Office of the Vice President for Finance and Administration completed and submitted the annual PASSHE Budget Report.
- ❖ Also, in collaboration with the Institutional Research office, completed the 2015-2016 Department Credit Analysis which is utilized by the Provost and Deans.

Bursar

- ❖ Traffic activity for the Bursar Office was similar for August 2016. This year, 2,052 telephone calls were presented and 1,370 students and parents received assistance at the front counter. In addition, during August 2016 there were 4,121 responses sent for email correspondence received in the Bursar Office email account. Cash transactions processed in August 2016 at the front counter and through the mail totaled \$3,275,194.

Capital Projects

- ❖ Completed Design with some construction for the Van Houten Overhead Door and Patio Project.
- ❖ Substantially completed the Rose Hall Elevator Project. Along with inspections for ADA Compliant items and started close-out project.
- ❖ Completed Design of the Alexander Music Center Roof and Envelope Project.
- ❖ Reviewed and inspected new ADA and non-ADA compliant side walkways throughout campus.
- ❖ Coordinated and inspected Dearborn 2nd floor Relocation Project-In-House Project.
- ❖ Started inspections, reviews and paperwork for the Library Learning Commons Project.

Dining Services / ID Card Office

- ❖ Coming off a successful summer conference program of approximately 7,000 meal tickets for camp attendees.
- ❖ Successful opening for Fall 2016 semester integrating door access in the ID Card office. This access programming has made a very smooth transition for students, and without delay, access immediately to their Residence Halls. The ID office continues to be a good contact for students with door access problems.
- ❖ The off campus, Boro Bucks program, seems to be utilized frequently by students bringing the University and the downtown community together.

Environment, Health and Safety (EHS)

- ❖ Connected the University mass notification speaker system to Pogue and Human Services fire alarm systems. This allows the emergency messages to be played through the buildings' fire alarm system.
- ❖ EHS partnered with Information Technology Services (ITS), EU Police Department (EUPD) and Facilities to install a new blue light emergency phone at the rear of Butterfield Hall.
- ❖ EHS worked with several campus departments to resolve the most recent PASSHE Safety and Security Audit findings.
- ❖ EHS has recently developed a partnership with the American Heart Association to offer free "Hands Only" CPR training for the University community.
- ❖ EHS, in conjunction with Facilities, is completing the installation of Automated External Defibrillators (AEDs) throughout campus to increase the chances of survival of someone who is experiencing a heart attack.
- ❖ Completed the annual fire alarm system inspection and test of all fire alarm systems on campus in preparation for the new academic year.
- ❖ Completed the first quarter of the residence hall fire drills. Fire drills are conducted in the residence halls within the first 10 days of the start of class and another drill half way through the semester. This is done to educate the students on the University's evacuation procedures and their evacuation assembly point.
- ❖ EHS, ITS, EUPD, Communications and Marketing assisted with the implementation of the branding of the University's mass notification system (EU Shield) and debuted the new EU Shield app at new student orientation.
- ❖ EHS installed Building Emergency Action Plans throughout the campus to educate the building occupants on the emergency procedures specific to their building.

Grounds and Maintenance

- ❖ Moved faculty offices from Centennial Hall to Dearborn Hall.
- ❖ Removed brush from around the campus lake.
- ❖ Concrete projects: Reeder Hall – front sidewalks, entrance, side of Reeder
Rose Hall – main entrance walks, entrance circle
- ❖ Removed black top lane (fire lane) behind Miller. Cut 2 1/2 ft of sidewalk/fire lane and brought in 200 yards of material to get sidewalk/fire lane to meet ADA requirements. Put in a concrete sidewalk and landscaped.
- ❖ Put in new catch basin bottom of Miller sidewalk.
- ❖ Blue light phone installed by Baron-Forness Library.
- ❖ Van Houten – removed old patio, removed patio enclosure, poured new concrete patio, built retaining wall, landscaped and tiled behind patio area.
- ❖ Police Station – front walk and main entrance.
- ❖ Doucette Hall – made steps/ramp to loading dock area entrance into all ramp
- ❖ McComb Fieldhouse – removed and fixed damaged sidewalks.
- ❖ McComb Fieldhouse and Wiley Arts & Sciences Center – repaired concrete work from contractors.
- ❖ The Highlands buildings – improved turning radius at trash rooms – added concrete.
- ❖ Parking lot signage – in progress.
- ❖ Painting of light posts and railings throughout campus – in progress.
- ❖ Assisted electricians with light poles down the Library road.
- ❖ Distribution of new trash cans throughout campus – in progress.
- ❖ Dozing/concrete crushed at the back of the barn.
- ❖ Prep site for storage of salt in dome-like facility located behind the barn.
- ❖ Planted five memorial trees.
- ❖ 2nd floor Library – removed shelving units, prepped floor for renovation.
- ❖ Library 1st floor - removed shelving to make room for study tables.
- ❖ Welcome Weekend – prepped grounds (mow, landscaping, etc.), set up events for Move-in Day (convocation, other weekend events).
- ❖ Porreco bridge – tore out old bridge and replaced it
- ❖ Removed four hazard trees in Sherwood Forrest.
- ❖ Facilities staff constructed 49 barricades.

Human Resources/Faculty Relations/Payroll

Human Resources:

- ❖ Shari Gould obtained SHRM-CP on July 14, 2016. (Society for Human Resource Management – Certified Professional). Shari Gould was promoted to Bursar as of September 21, 2016.
- ❖ Temporary Faculty Continuation Contracts – With the Spring 2017 semester, initiating a change to streamline the handling of temporary faculty continuations to reduce contract creation and processing by Human Resources Office and other stakeholders. This process provides earlier notification to temporary faculty member of their continuation; reduces paper handling in the dean's offices, provost office and human resources office; earlier awareness of separations to minimize impact of summer non-eligible health benefit contributions; and potentially reducing unemployment compensation paid with earlier notification of reasonable assurance of continuation.
- ❖ The Human Resources and Faculty Relations Department hosted the CUPA-HR (College and University Professional Association for Human Resources) West Chapter meeting and

-4-
Finance and Administration – Report
Edinboro University Council of Trustees
November 9, 2016

training session on September 30, 2016. There were 16 in attendance coming from Allegheny College, Carnegie Mellon University, Indiana University of Pennsylvania Pittsburgh Technical College, Robert Morris University and Slippery Rock University of Pennsylvania. Topics discussed included: Implicit Bias, Talent Acquisition, and University Diversity/Frederick Douglass Institute.

Payroll:

- ❖ Distance Education Payments – initiated a change to eliminate paperwork while improving the timeliness and accuracy of payments to faculty members; also ensuring CBA compliance.
- ❖ Full use of “My First Days” (ESS) for new hire benefit enrollments. Eliminates the need for the majority of paper forms (some PEBTF and VGLIP enrollments still require paper forms).
- ❖ Rollout of “Recording of Work Hours” via ESS for Facilities Office personnel. We have identified a few anomalies and once a fix is in place, we plan to continue the rollout.

Information Technology Services (ITS)

- ❖ Added Access Points in Doucette to enhance Wi-Fi coverage for classroom devices.
- ❖ Provided network, Wi-Fi, phone and fax capabilities for Ghering Health Center emergency location in Towers A.
- ❖ Ran fiber optics cabling for mass notification system in Pogue Student Center and Human Services building.
- ❖ Ordered equipment and held kickoff meeting for Campus Digital Signage project.
- ❖ Converted the Employee Microsoft Personal Purchase (Work at Home) service to the new Online O365 Service.
- ❖ Streamlined Print Management Quota process to gain efficiencies.
- ❖ Researched and implemented FireFly Thin Client Software solution for older PCs.
- ❖ Upgraded Porreco Barn 6 with 29 new computers and monitors.
- ❖ Imaged and installed 4 iMacs in OSD testing room.
- ❖ Installed scanner and braille embosser in OSD.
- ❖ Deployed Smart Office 2016 System Center Configuration Manager (SCCM) installation package.
- ❖ Replaced entire WiFi network in the Highlands (480 Access Points) with new state-of-the art ARUBA WiFi equipment. This increases throughput by as much as ten-fold and provides much better coverage for students. Installation was done in-house at a cost of 1/3 what an outside vendor would have charged for just one year and at a savings to the University of approximately \$2 million over five years if outsourced.
- ❖ Doubled the amount of bandwidth for RESnet and implemented Netflix Caching to provide more efficient streaming services for students who increasingly expect and depend on it for their entertainment.
- ❖ Provisioned network connectivity and performed setup of phones, computers and printers for move of faculty offices from Centennial to Dearborn.
- ❖ Performed upgrades in 30 computer labs for start of Fall semester.
- ❖ Implemented Dropbox for Education cloud based storage service. The service provides unlimited file storage and is accessible from most devices anywhere you have an internet connection. All files are always backed up and accidentally deleted files are recovered with ease. The Dropbox website is located at: <https://techhelp.edinboro.edu/scripts/dropbox/index.asp>.
- ❖ Implemented the Departmental Liaison program which is designed to create a partnership between Information Technology Services (ITS) and each department to enhance

-5-
Finance and Administration – Report
Edinboro University Council of Trustees
November 9, 2016

communication and improve technical support by allowing ITS to gain a better understanding of each department's technology needs.

- ❖ The Information Technology Services (ITS) team launched an online Service Catalog which empowers Edinboro University students and employees to resolve technology problems, find helpful information, “Submit a Ticket” for assistance or chat with our Technology Help Center via “Live Support”. The catalog may be accessed by clicking “Tech Help” through the MyEdinboro Launchpad.
- ❖ A total of 70 faculty received new computers and 20 received new iPads through the Faculty Lifecycle Computer replacement program.
- ❖ A change was made to the Caller ID that will display on all outgoing calls from the University. Outgoing calls now display the individual caller's direct dial number rather than the University main number. The outgoing caller name continues to display as Edinboro University. This change will help ensure that those who receive calls from the University find it easier to return those calls.
- ❖ A Distance Learning & Telemedicine Program Grant of \$421,925 was awarded to the Northwest Pennsylvania Distance Learning Partnership that includes Edinboro University as the host university. Edinboro received \$190,000 which will be used for new equipment to establish a distance learning network with three small school districts in northwest Pennsylvania: Titusville, Union City and Forest Area School Districts.
- ❖ Information Technology Services hosted a regional D2L Roadshow which included D2L representatives and Distance Education Directors/LMS Administrators from five PASSHE schools who attended to review the evolving needs of students.
- ❖ Information Technology Services worked with the Athletics coaching staff to develop and install a multi-room solution in McComb 31 and 32 allowing coaches to present material to one or both team rooms via 80” LCD Displays. Historically, this type of solution would be completed by a vendor costing the University thousands of additional dollars.
- ❖ A new Online Parking Ticket Appeal System was implemented which reduces or eliminates the need for in-person visits to the Police department to appeal tickets.
- ❖ Implementation of eTranscripts which allows secure processing of electronic transcripts via The National Student Clearinghouse thereby streamlining and expediting student request and receipt of transcripts.
- ❖ Implementation of Customer Relationship Management (CRM) Recruit software application for the Undergraduate Admissions office to support recruitment and correspondence with prospective students. All necessary test and production server infrastructure was built in-house resulting in overall implementation cost savings.
- ❖ Established new processes for the Bursar's office by developing new reports regarding Balances for Financial and Non-Financial Holds.
- ❖ SIMS Production Link established enabling the Office of Educational Intelligence to pull data directly from our Banner system.
- ❖ Upgraded the cBORD dining services application for new enhancements and security updates.
- ❖ Presented at the Pennsylvania Banner Users Group Technical Days.

Institutional Research (IR)

- ❖ IR has implemented Rapid Insights retention template. This allowed us to use predictive analytics on our incoming class based on the past four years of students. We provided the data to review EU admissions standards and have worked with the Provost and VP of

-6-
Finance and Administration – Report
Edinboro University Council of Trustees
November 9, 2016

Enrollment Management to develop scenarios for admissions standards that will improve our student profile and retention rate.

- ❖ ITS and IR have submitted the Fall 2016 student freeze (census) information to the system in the shortest time in three years and with minimal errors. This is in large part to a concerted effort from the various data inputs on campus including: Undergraduate Admissions, Graduate Admissions, Registration, and many others.
- ❖ The Fall 2016 FTE enrollment at census was 5258.21, this put us 1% over budgeted FTEs or 53.71 FTEs more than projected. The Fall 2016 headcount enrollment was 6181, 2.1% under budget or -133 less than budgeted. This shows that while we have less students than anticipated, they are taking more credits than anticipated. The FTE and headcount numbers are 5.7% and 5.63% below last year's numbers respectively.
- ❖ IR has been lending expertise in two working groups at the system level -- the Alumni Survey Review Committee and the NSSE (National Survey of Student Engagement) Survey Review Committee.

Purchasing

- ❖ Purchasing recently executed an affiliation agreement with Allegheny Health Network that covers three disciplines and multiple locations. It is always exciting to have agreements like this in place as it provides more opportunities for our students when searching for internships.
- ❖ Recently renewed a contract with Northwest Classroom Captioning for Communication Access Real-time Translation (CART) services that can be used by all PASSHE universities.
- ❖ In the past month, our office has processed about 200 purchase orders and service contracts for various campus departments.
- ❖ Since September 1, approximately 25 affiliation agreements were fully executed.
- ❖ New contract with Zito Media fully executed. This new agreement will provide a \$19,000 annual savings to the University for Ethernet services.
- ❖ \$1.8 million in service contracts & purchase orders processed through the Purchasing office in September.
- ❖ Conducted a finance training session for new chairs and others to review the procurement process.

SGA (Student Government Association)

- ❖ Since the beginning of the Fall 2016 semester, 6,125 involvement hours have been tracked on BoroSync with 4,023 people swiping into events. During the entire Spring 2016 semester, 3,388 hours were tracked on BoroSync and 2,294 people swiped into events.
- ❖ For the first time ever, EUSGA setup a tent outside of Pogue and sold popular items that students and their families often forget to pack before they come to campus. The initiative was very well received by students and their families.
- ❖ The EUSGA Vice President of Finance held pre-meetings with clubs and organizations to discuss their General Funds requests before they present to the Finance Committee for deliberation.
- ❖ A representative from the EUSGA Executive Board drove people around campus in an SGA vehicle that needed assistance.

University Police

- ❖ Communicated on October 3, the availability of EU's Annual Security and Fire Safety compliance document. The document can be found on the Edinboro University website at

**Finance and Administration – Report
Edinboro University Council of Trustees
November 9, 2016**

<http://www.edinboro.edu/SecurityInformation>. The report contains information regarding campus security and personal safety including topics such as crime prevention, fire safety, university police law enforcement authority, crime reporting policies, disciplinary procedures, sexual assault resources, relationship violence, and other matters of importance related to security and safety on campus. It also contains information about crime statistics for the three previous calendar years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by Edinboro University, and on public property within, or immediately adjacent to and accessible from the campus. This information is required by law and is provided by the Edinboro University Police Department. Edinboro University is committed to assisting all members of the Edinboro community in providing for their own safety and security.

- ❖ Purchase of a new K-9 vehicle with a generous donation provided by the SGA (Student Government Association). This vehicle provides more safety features for the University's K-9 officer.
- ❖ Provided A.L.I.C.E. training to several student groups with a lot of positive feedback for this important and critical active shooter training. A.L.I.C.E. stands for **A**lert, **L**ockdown, **I**nform, **C**ounter and **E**vacuate.
- ❖ Hired and trained a new female police officer.
- ❖ Participated in the implementation of the new emergency notification system and trained all officers on the system - EU Shield.
- ❖ Implemented the new online parking ticket appeals process which eliminates the need for individuals to appear at the police station to complete a written ticket appeal.

Edinboro University Council of Trustees

November 9, 2016

Finance and Administration – Information Personnel transactions since August 1, 2016

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Benson, Mr. Donald E., Senior Systems Engineer, Management Salary Level 190, Information Technology Services, at \$76,000.00 effective August 22, 2016.

Berlin, Mr. Kenneth, part-time (up to 50%), temporary Instructor, Middle & Secondary Education and Educational Leadership Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Bess, Mr. Christopher, part-time (12%), temporary Instructor, Co-Coordinator Athletic Study Program, 2016-2017 academic year, at \$5,593.14 effective August 20, 2016.

Bliley, Mr. Sean, part-time (up to 25%), temporary Instructor, Business and Economics Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Bodamer, Dr. Kristina, part-time (up to 50%), temporary Instructor, Early Childhood and Reading Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Boulder, Dr. James, part-time (up to 25%), temporary Instructor, Mathematics and Computer Science Department, Fall 2016 semester, at \$5,826.19 effective August 20, 2016.

Connick, Dr. Robert, part-time (up to 50%), temporary Instructor, Music and Theatre Department, Fall 2016 semester, at \$11,652.38 effective August 2, 2016.

Cotterill, Mr. Justus, part-time (up to 33%) temporary equivalent Instructor, Interim Director of Bruce Gallery, 2016-2017 academic year, and temporary Instructor (up to 33%), Art Department, Fall 2016, at \$15,536.49 (Fall 2016) and \$7,768.25 (Spring 2016) effective August 20, 2016.

Day, Ms. Maria G., part-time (up to 40%), temporary Instructor, Counseling and Psychology Service Department, 2016-2017 academic year, at \$18,499.34 effective September 20, 2016.

DeWald, Dr. Meghan, part-time (up to 50%), temporary Instructor, Music and Theatre Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Eaton, Mr. Daniel, part-time (up to 50%), temporary Instructor, Nursing Department, fall 2016 semester, at \$5,826.19 effective August 20, 2016.

Eberhardt, Mr. Douglas C., part-time (up to 33%), temporary Instructor, Art Department, fall 2016 semester, at \$7,768.25 effective August 20, 2016.

Foley, Dr. David, part-time (up to 50%), temporary Instructor, Middle & Secondary Education and Educational Leadership Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Friel, Mr. Stephen S., full-time, temporary Custodial Worker 1, Facilities, at \$12.62 hourly effective October 1, 2016.

Fry, Ms. Marjorie M., part-time (up to 50%), temporary Instructor, English and Philosophy Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Jones, Ms. Katie L., regular, full-time, Clerk Typist 2, International Student Services Office, at \$27,834.00 effective August 8, 2016.

Junkin, Ms. Cynthia C., part-time (up to 8.3%), temporary Instructor, Music and Theatre Department, Fall 2016 semester, at \$1,702.18 effective September 12, 2016.

Kams, Ms. Jill E., part-time (up to 66%), temporary Instructor, Art Department, fall 2016 semester, at \$15,536.49 effective August 20, 2016.

Knappenberger, Ms. Merri Beth, part-time (up to 25%), temporary Instructor, Counseling, School Psychology and Special Education Department, Fall 2016 semester, at \$5,826.19 effective August 20, 2016.

Knobloch, Mr. Paul, part-time (up to 25%), temporary Instructor, Counseling, School Psychology, and Special Education Department, Fall 2016 semester, at \$5,826.19 effective August 20, 2016.

Kovacs, Dr. Paul, part-time (up to 60%), temporary Instructor, Counseling and Psychological Services Department, 2016-2017 academic year, at \$30,832.27 effective August 20, 2016.

**Edinboro University Council of Trustees
Finance and Administration – Information
Personnel transactions since August 1, 2016**

Kwoka, Dr. Joshua J., part-time (up to 50%), temporary Instructor, Criminal Justice, Anthropology, and Forensic Studies Department, Fall 2016 semester, at \$11,652.38 effective August 20, 2016.

Lang, Ms. Courtney L., part-time (up to 50%), temporary Instructor, English and Philosophy Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Larison, Mr. Adam, part-time (up to 25%), temporary Instructor, Music and Theatre Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

Lilyhorn, Mr. Jarred, part-time (wage) Intern for Campus Life/Recreation, Student Affairs, 2016-2017 academic year, at \$10.25 per hour for up to 1,150 hours, effective August 4, 2016.

Lucas-Szumigala, Ms. Cassandra, part-time (up to 25%), temporary Instructor, Speech, Language and Hearing Department, 2016-2017 academic year, at \$11,652.38 effective August 20, 2016.

McDonough, Dr. Jennifer N., part-time (up to 25%), temporary Instructor, Criminal Justice, Anthropology and Forensic Studies Department, at \$5,826.19 effective August 20, 2016.

McGaughey, Mr. Craig L., part-time (up to 42%), temporary Instructor, Music and Theatre Department, 2016-2017 academic year, at \$19,576.00 effective August 20, 2016.

Meier, Dr. Mary Elizabeth, part-time (up to 50%), temporary Instructor, Art Department, Fall 2016 semester, at \$11,652.38 effective August 20, 2016.

Moore, Ms. Nicole, part-time (up to 20%), temporary Instructor, Nursing Department, 2016-2017 academic year, at \$9,788.00 effective August 20, 2016.

Mustin, Ms. Alexis, part-time (up to 90%), temporary Instructor, Counseling and Psychological Services Department, 2016-2017 academic year, at \$46,248.40 effective August 20, 2016.

Najimian, Mr. Evan, part-time (wage) Intern for Campus Life/Recreation, Student Affairs, 2016-2017 academic year, at \$10.25 per hour for up to 1,150 hours, effective August 15, 2016.

Porter, Ms. Amanda, part-time (up to 25%), temporary Instructor, Mathematics and Computer Science Department, Fall 2016 semester, at \$5,286.19 effective August 20, 2016.

Rhodes, Mr. Christopher, part-time (12%), temporary Instructor, Co-Coordinator Athletic Study Program, 2016-2017 academic year, at \$5,593.14 effective August 20, 2016.

Rodriguez, Ms. Marisa, regular, full-time, Diversity Recruiter, Undergraduate Admissions, at \$45,027.00 effective August 29, 2016.

Sherwin, Ms. Caroline L., part-time (up to 40%), temporary Instructor, Nursing Department, 2016-2017 academic year, at \$18,643.81 effective August 20, 2016.

Smith, Mr. Marc, full-time (up to 100%), temporary Instructor, Middle & Secondary Education and Educational Leadership Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Stevenson, Ms. Tyana, regular, full-time, Clerk Typist 2, Facilities Department, at \$27,834.00 effective September 6, 2016.

Sutton, Mr. Lee, full-time (up to 100%), temporary Instructor, Mathematics and Computer Science Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

Terry, Mr. Dorian, temporary, full-time (wage), Custodial Worker 1, at \$12.62 per hour, effective August 4, 2016 through August 26, 2016.

Treadon, Dr. Carolyn, part-time (up to 50%), temporary Instructor, Counseling, School Psychology and Special Education Department, 2016-2017 academic year, at \$23,304.77 effective August 20, 2016.

Trychin, Mrs. Janet Juracich (up to 25%), temporary Assistant Professor, Speech, Language and Hearing Department, 2016-2017 academic year, at \$15,615.34 effective August 20, 2016.

Webster, Ms. Carol, Executive Assistant to the University President, Management Level 170, at \$70,000.00 effective September 1, 2016.

White, Ms. Terri, full-time (up to 100%), temporary Instructor, Counseling, School Psychology, and Special Education Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

**Edinboro University Council of Trustees
Finance and Administration – Information
Personnel transactions since August 1, 2016**

Wick, Mr. David, full-time (up to 100%), Temporary Instructor, Physics and Technology Department, Fall 2016 semester, at \$25,693.56 effective August 20, 2016.

Witowski, Dr. Lisa, part-time (up to 25%), temporary Assistant Professor, Counseling, School Psychology, and Special Education Department, Fall 2016 semester, at \$6,744.57 effective August 20, 2016.

Youngblood, Dr. Constance, full-time (up to 100%), temporary Instructor, Middle & Secondary Education and Educational Leadership Department, 2016-2017 academic year, at \$46,609.53 effective August 20, 2016.

RESIGNATION/SEPARATIONS

Mengine, Ms. Tina M., Vice President for University Advancement, Office of University Advancement, effective with the close of business September 30, 2016.

Mitchell, Mr. John R., Manager of Communications, Communications and Marketing Department, effective with the close of business August 19, 2016.

Whitford, Ms. Beth E., regular, part-time Nurse Aide, Office for Students with Disabilities, effective with the close of business September 13, 2016.

Whitley, Dr. Catherine, Associate Professor, English and Philosophy Department, effective with the close of business August 28, 2016.

CONTRACT RESCIND/FURLOUGHS/TERMINATION/POSITION ABOLISHMENT

Fischler, Ms. Karen, Contract Rescind, full-time (up to 100%), temporary Instructor, Social Work Department, 2016-2017 academic year, at \$46,609.53.

Kennedy, Ms. Kimberly A., Termination, Director for the Office for Students with Disabilities, effective with the close of business September 26, 2016.

Matlock, Mr. Mark N., Termination, Bursar, effective with the close of business September 20, 2016.

RETIREMENTS

Fox, Mrs. Gail S., Special Transportation Vehicle Coordinator, Office for Students with Disabilities, effective with the close of business August 25, 2016.

Fox, Dr. Martin G., Professor, Biology and Health Services Department, effective with the close of business August 19, 2016.

Spohn, Mr. Franz F., Assistant Professor, Art Department, effective with the close of business August 19, 2016.

Walsh, Mrs. Rebecca J., Custodial Worker 2, Facilities Department, effective with the close of business September 30, 2016.

Zindel, Mr. R. Alan, Semi-Skilled Laborer, Facilities Department, effective with the close of business October 28, 2016.

COACHING CONTRACTS/RENEWALS/CHANGE IN STATUS

Andry, Mr. Matthew H., regular, part-time (32%), Strength and Conditioning Coach, at \$12,000.00, effective August 1, 2016 through July 31, 2017.

CONTRACTS AND CONTRACT RENEWALS

Black, Ms. Susan F., Interim Vice President for University Advancement, Management Level 230, at \$142,737.00, effective September 13, 2016, until a permanent replacement has been secured.

Dahle, Mr. James, Director of Environmental Health and Safety, at \$82,000.00, effective December 1, 2016 through November 30, 2018.

Shinn, Dr. Roy E., Acting Manager, Associate Dean of the College of Science and Health Professions, at \$146,359.00, effective July 23, 2016 through July 22, 2017.

**Edinboro University Council of Trustees
Finance and Administration – Information
Personnel transactions since August 1, 2016**

Wolbert, Dr. Stacie M., Acting Manager, Associate Provost, at \$95,000.00, effective August 1, 2016 through July 30, 2018.

SICK LEAVE

Davitt, Ms. Brigette M., Family and Medical Leave Act (FMLA) partial beginning Spring semester 2017.

Spears, Mrs. Ashley E., Family and Medical Leave Act (FMLA) working four (4) hours per day beginning September 6, 2016 through October 5, 2016, beginning October 6, 2016, full-time unpaid leave.

Taylor, Mr. Shaun A., Family and Medical Leave Act (FMLA) beginning August 29, 2016 through December 16, 2016.

Tucci, Ms. Brenda J., Family and Medical Leave Act (FMLA) beginning September 16, 2016 through October 2, 2016.

Wieczorek, Ms. Maria A., Family and Medical Leave Act (FMLA) beginning September 23, 2016 through October 31, 2016.

CHANGE IN STATUS

Aylsworth, Mr. Daniel R., from temporary, full-time, Custodial Worker 1 to regular, full-time, Custodial Worker 1, at \$24,685.00 effective October 1, 2016.

Bliley, Mr. Sean A., Salary and Management Grade Level Adjustment, from Level 180 to Level 190, \$84,147.00 to \$89,147.00 effective August 6, 2016.

Hiller, Ms. Eve M., in-grade salary adjustment, from \$57,500.00 to \$62,000.00 effective July 23, 2016.

Myers, Mr. Francis J., IV, from temporary, full-time, Semi-Skilled Laborer, to regular, full-time, Semi-Skilled Laborer, at \$27,834.00 effective August 6, 2016.

PROMOTION - NON-FACULTY

Abreu-Baker, Ms. Brenda, Assistant Director for Transfer Evaluations, Undergraduate Admissions, from Transfer Credit Evaluator, Undergraduate Admissions, at \$45,027.00 effective July 23, 2016.

Althof, Ms. Kari, regular, full-time, State University Administrator 3, Associate Director of Campus Life for Conferences, from regular, full-time, State University Administrator 2, Assistant Director, University Center, at \$63,648.00 effective August 1, 2016.

Gould, Ms. Shari, from Manager of Employment Services, Classification and Compensation, Management Grade Level 180, to Bursar, Management Grade Level 190, at \$73,420.00 effective September 21, 2016.

Joy, Mr. Jeramie S., from Medium Voltage Electrician to High Voltage Electrician, at \$45,692.00 effective July 23, 2016.

Marquis, Ms. Brenda L., from Administrative Assistant (Confidential) to Human Resources Business Partner, Management Level 180, at \$55,000.00 effective October 1, 2016.

McMaster, Mr. John, from regular, full-time Semi-Skilled Laborer to regular, full-time Maintenance Repairman 2, at \$36,381.00 effective July 23, 2016.

Schaf, Ms. Robin, from Data Analyst 2 to Management Technician, Dining Services and ID Card Office, at \$46,748.00 effective April 4, 2016.

Zewe, Ms. Beth, from Manager of Continuing Education, Management Grade Level 170 to Director of Continuing Education and Workforce Development & Ombudsperson, Management Grade Level 180, at \$65,000.00 effective October 1, 2016.



**Council of Trustees
Wednesday, November 9, 2016**

**Public Meeting 2:30 p.m.
Crawford Center Conference Room**

A G E N D A

Student Affairs (Dr. Mary Beth Mercatoris, Interim Dean of Students and Campus Life)

Information - Student Affairs

Student Affairs Report

Student Affairs – Report
Edinboro University Council of Trustees
November 9, 2016

- The Edinboro University Student Government Association (EUSGA) has worked to increase the number of student involvement hours tracked on BoroSync so we may measure where students spend their time. Since the beginning of the Fall 2016 semester (approximately one month), 6,125 involvement hours have been tracked on BoroSync, and 4,023 people have swiped into events. This is a 44.7% increase in hours and a 43.0% increase in number of people swiping into events as compared to the entire Spring 2016 semester.
- For the first time ever, EUSGA set up a tent outside of Pogue and sold popular items that students and their families often forget to pack before they come to campus. The initiative was very well received by students and their families.
- To educate our clubs/organizations on how to properly request General Funds, the EUSGA Vice President of Finance held pre-meetings with clubs and organizations to discuss their General Funds requests before they present to the Finance Committee for deliberation.
- To provide more service to students during Move-In Day, a representative from our Executive Board drove people in need of assistance around campus in an EUSGA vehicle.
- Campus Life hosted a community service fair for Erie and Crawford County Service organizations, allowing them to reach out to our students to provide service opportunities. Thirty-five local agencies participated.
- Shellie Barbich attended the Title IX/Clery update session given by PASSHE legal at Clarion University. The session provided us the guidance to ensure we are following proper procedures in documenting Title IX cases as well as giving us a chance to meet directly with our legal counsel.
- Shellie Barbich and Ron Wilson have created a manual for all Title IX investigators to follow to ensure compliance in our investigations. Shellie successfully recruited six investigators and two advocates for the program. All are receiving Trauma Investigation training and were given all materials on a flash drive to keep accurate yet confidential records.
- To assist in promoting engagement on campus, the Campus Life Office has begun to work directly with the Communications Office to develop a template of activities that can be posted in several arenas so students are aware of events happening on campus and in the community.
- The Department of Residence Life and Housing facilitated more than 200 programs during the first week of classes and has continued to offer four engagement opportunities in each residence hall each week.
- During Welcome Week, the President of the Residence Hall Association (RHA) actively participated in RHA and signed up more than 130 students to engage in the first meeting (held Thursday, September 9). In addition, RHA facilitated 4 “pod” engagement sessions to encourage membership.
- During the Residence Assistant training week, the Department of Residence Life and Housing staff collected approximately 600 pounds of food for the food pantry.

-2-
Student Affairs – Report
Edinboro University Council of Trustees
November 9, 2016

- Students have been invited to participate in a 4-day, 3-night EU Living-Learning Community adventure to NYC. The trip includes visits to the Statute of Liberty, the United Nations and the 9/11 Museum.
- The Department of Residence Life and Housing is collaborating with the Academic Support Center to offer a six-part “6 o’clock series” for students in the First Year Experience program that highlights strategies for academic success.
- Partnering with the Center for Career development, the Department of Residence Life has hosted the first in a four-part “Internship Academy.” Sessions include: Why Should I Intern? (9/19), Where and When Should I Intern? (10/4), What Do I need to Intern? (10/20), and How Should I Intern? (11/9).
- The Department of Residence Life partnered with Athletics and Dining Services to facilitate an attendance contest to encourage students to attend the first home football game of the season. More than 180 residential students braved the elements to attend the game!
- The Residence Life staff, in addition to managing the check in process, also conducted two floor meetings, participated in Convocation, Play Fair and a variety of other student Welcome Week activities.
- The Edinboro athletic teams have begun to perform community service projects throughout the area. The Wrestling Team once again participated in the annual cleanup of the County YMCA. Members of the Softball Team served as volunteers at the 2016 US Women’s Mid-Amateur Championship at the Kahkwa Country Club in Erie. Teams throughout the year will be participating in a variety of projects.
- The Football Team kicked off the 2016-17 Read to Compete Program with a visit to Edinboro Elementary on September 23. All Fighting Scots athletic teams will take a turn visiting with students from the elementary school at some point this year.
- Campus Life successfully coordinated an on campus student employment fair with several offices conducting interviews and hiring students on site. Several offices contributed services to allow students to work through the processes in one spot and begin work the very next day.
- The Department of Residence Life and Housing is partnering with the Departments of Athletics, Dining Services, and Facilities to re-develop and update processes related to the execution of the summer camps program.
- The system of professional staff members on-call has been re-designed and now includes the Assistant Directors from the Department of Residence Life and Housing. On-call staff members provide expert direction and intervention in the event there are campus emergencies that occur after hours or on weekends.
- The Residence Hall Association (RHA) has established a fundraising relationship with Off Campus Marketing programs (OCM). With expected proceeds totaling about \$4,000 each year, this

-3-
Student Affairs – Report
Edinboro University Council of Trustees
November 9, 2016

relationship will assist RHA, a group advised by the Department of Residence Life and Housing, to provide programming to residence hall community members.

- The Department of Residence Life and Housing redefined the scholar role to equalize scholar compensation across campus, while reducing the Living Learning Community budget by \$15,220.
- In order to ensure the smooth operation of the University, afford students more flexibility with the check in dates, and to accommodate the EU athletic program, the Department of Residence Life and Housing accommodated more than 500 early check-in students.
- For the first time in two years, the Department of Residence Life and Housing, in partnership with the Department of Criminal Justice has added a Criminal Justice scholar back onto the Criminal Justice living learning community.
- Dave Goodwill and his staff successfully completed a summer of several revenue-generating ROPES sessions.
- The Counseling and Psychological Services (CAPS) Department added early evening appointments on one weekday and may add more based on student demand.
- CAPS partnered with Therapy Dogs United to reduce student stress on move-in day. Monthly events dubbed "Pause and Paws" are scheduled.
- The Pogue Student Center Staff, Campus Life Student Staff, Recreational Sports, Programming Board, and CORE student staff all attended fall training which encompassed 5-10 day training periods including ALICE, social equity, Title IX, customer service, functional information and many other important topics.
- In combined efforts with the Tom Ridge Environmental Center, EU participated in our 6th annual International Coastal Clean Up in order to clear local waterways of debris. We collected 179.25 pounds of debris from our waterways filling nearly 85 trash bags.
- The Department of Residence Life and Housing is in the process of upgrading its computer platform that houses student occupancy data. This upgrade will afford the department the ability to automate check-in procedures, room condition reporting, and billing.
- Cyndi Waldinger and Amy Franklin-Craft attended the PASSHE BASICS (Brief Alcohol Screening and Intervention for College Students) and CASICS (Cannabis Screening and Brief Intervention for College Students) training course in Shippensburg, Pennsylvania. These programs are designed to assist students in examining their own drinking behavior in a judgment-free environment. The goals are selected by the student and aimed at reducing risky behaviors and harmful consequences of drinking. After participating in the final training session on October 6, each will be certified to train others to and facilitate the BASICS and CASICS to program with alcohol and other drug policy violators.
- Josette Skobieranda-Dau, Assistant Director of Residence Life and Housing, has been trained and was added to the Student Affairs roster of Title IX intake personnel.

-4-
Student Affairs – Report
Edinboro University Council of Trustees
November 9, 2016

- The Department of Residence Life and Housing revised one Graduate Assistant position to include student conduct, by-stander intervention programming for the NCAA Step Up campaign and expanded the role to include mentoring for students in need. The mentoring function is intended to increase student civility and individual student responsibility within the EU campus.
- The department of Residence Life and Housing, in order to be fiscally responsible, reduced its operating budget by \$176,000. It then reduced the budget again by \$114,000.
- The Football Team is off to a winning start under first-year coach Justin Lustig. That includes a double overtime win over West Chester, the PSAC East pre-season favorite. Lustig is the first football coach in Edinboro history to win his first three games, and the 3-0 was the first since 2011.
- Head Coach Gary Kagiavas' team is off to the best start in school history at 8-1-0, and is currently ranked 20th in the latest NSCAA Division II Top 25. At one point, they climbed as high as 11th, the highest ranking in school history. Kagiavas won his 200th match as Edinboro's head coach recently with a 3-0 win over Lock Haven.
- The Women's Volleyball Team suffered four straight losses, two to nationally-ranked teams, while competing in the Oredigger Classic in Colorado to start the season, but has since run off nine straight wins. Head Coach Missy Soboleski picked up her 400th career win with a victory against Notre Dame (Ohio) on September 13.
- First-year head coach Ryan Foster currently has the Men's Cross Country Team ranked third in the Atlantic Region and receiving votes in the national poll. The Women's Team is sixth in the Atlantic Region.
- To keep all voter registrations within non-partisan guidelines and to eliminate the ability for independent drives to solicit student information, the Student Affairs leaders developed a SOP (standard operating procedure) for anyone choosing to officially host a voter registration drive on campus.
- Campus Life has begun the process of managing central reservations for the University.
- For the 2nd year in a row, students and employees had information at their fingertips thanks to the Welcome Weekend app for smart phones and devices. The app will help our students through their first semester with information available until mid-December.
- Well-received changes were made to Welcome Weekend. The freshman move-in process was altered to allow more contact time for students and families with Edinboro employees as the employees directed traffic and helped students carry their items into their residence halls.
- Student Affairs successfully assisted the Highland Games with their EUSGA budget expenditures, ensuring that we were compliant with all SGA policies for expenditure of student funds through contracts and certificates of insurance.
- Residence Life and Housing has established a regular meeting with Living Learning Partners.

-5-
Student Affairs – Report
Edinboro University Council of Trustees
November 9, 2016

- The Department of Residence Life and Housing student staff selection processes for Resident Assistants has been moved from Spring semester to a Fall semester process.
- In order to facilitate more fluid staff selection processes, approximately 60 student staff and professional staff members from the Department of Residence Life and Housing are completing Talent Acquisition Training, in conjunction with the Office of Social Equity.
- The Department of Residence Life and Housing created a comprehensive damage billing process for the summer sports camps program.
- Student Health Services (SHS) converted the accreditation information from a paper system to an electronic system.
- SHS relocated the emergency, back-up first-aid station from Tower B to Tower A.
- Ghering Health and Wellness Center created a student worker assignment sheet so tasks are completed in a timely and efficient manner and in order to exchange information between the various shifts.
- Over the last two weeks, the Pogue Student Center student staff have received several accolades from customers with excellent customer service experience.
- Fifteen EU ROTC Cadets attended advanced training at Fort Knox, two attended basic camp, one earned her Airborne Wings, two attended CULP [one in Gabon, one in Slovakia] and one completed project GO by studying Arabic at Irfane University in Morocco.
- Amy Franklin-Craft continues to serve as the Assembly Coordinator for Commissions for the American College Personnel Association. In July, she attended the annual leadership meeting in Columbus, Ohio. In November, she will participate in an organizational retreat in Washington D.C. Finally, in March, she will attend the annual leadership conference where she will lead a cadre of 20 commission chairs and more than 400 directorate body members.
- Amy Franklin-Craft attended the annual Adirondack Solutions user’s conference in Nashville, Tennessee.
- For the first time, the Department of Residence Life and Housing student staff received training in the use of Automatic Defibrillators & Hands Only CPR to respond to health emergencies.
- Denita Kelly, Assistant Director for Operations for the Department of Residence Life and Housing, started classes toward earning her Ed.D.
- Josette Skoberianda-Dau, Assistant Director for Training and Selection for the Department of Residence Life and Housing, participated in the NCAA Step Up conference in California. This train the trainers program will be used in campus programming with students in order to encourage bystander intervention actions.

**Student Affairs – Report
Edinboro University Council of Trustees
November 9, 2016**

- The Department of Residence Life and Housing facilitated the first NCAA sponsored Step Up training activity with 50 students on September 18.
- Six RHA leaders attended the NACURH conference at the University of Delaware.
- Lacey Gosnel, Graduate Hall Coordinator in Highlands 4 earned her certification in Yoga.
- Former Edinboro All-American Trevon Jenifer helped the USA Men’s Wheelchair Basketball Team win the gold medal in the 2016 Paralympics in Rio de Janeiro. Jenifer was part of the 2012 team that won the bronze medal.
- Eight new members will be inducted into the Edinboro Athletic Hall of Fame on Friday, October 7. This marks the first time the Hall of Fame has been paired with the Homecoming festivities. This year’s inductees include: Shawn Bunch, Stephanie Burner, Todd Jay, Walt McLaughlin, Sean McNicholas, Julie Nemergut-Yurcich, Anthony Peluso, and Callie Wheeler.



**Council of Trustees
Wednesday, November 9, 2016**

**Public Meeting 2:30 p.m.
Crawford Center Conference Room**

A G E N D A

- **New Business**
University Advancement (Ms. Susan Black-Keim, Interim Vice President for University Advancement)
Information – University Advancement
University Advancement Report

Gifts-in-Kind received since August 1, 2016

University Advancement - Report
Edinboro University Council of Trustees
November 9, 2016

Development:

Fundraising Goal July 1, 2016 – June 30, 2017

July 15, 2016 – October 31, 2016

Total fundraised as of October 31, 2016: \$1,765,992.89

New Funds (July 15, 2016 to October 31, 2016):

- Victor Fuller/Fuller Building Group Wrestling Scholarship
- Ralph E. and Eileen A. Ackerman Scholarship
- Charles Elliot Rothman Memorial Scholarship

Large Gifts Received (July 15, 2016 to October 31, 2016):

- Charlotte W. Newcombe Foundation \$20,000
- Dennis D. Howard \$10,000
- Edinboro University Services, Inc. \$90,000
- EIJ Restaurants, Inc. \$10,000
- Eric M. Wiser \$10,000
- Erie Insurance Group \$27,500
- Great Lakes Case & Cabinet Co, Inc. \$10,000
- Michael C. Schneider \$97,778
- Scott Electric Foundation Inc. \$10,000
- Scott Electric Foundation Inc. \$25,000
- William J. Schaaf \$10,000
- Ralph E. Ackerman (Planned Gift received) \$1,115,981.07
- Geneva M. Bleakley (Planned Gift received) \$38,056.12
- John E. Horan (Planned Gift received) \$10,000

Fundraising/Friendraising Events - July 15, 2016 – October 10, 2016

- Porreco Gala in the Orchard
- Women's Philanthropy Council – Andrea Stevenson-Conner
- EU Trivia Night
- College of Science & Health Professions Distinguished Alumni Award
- Speech Language Hearing Distinguished Alumni Award
- SCOT Talk TED Talk style event featuring 5 distinguished alumni in business
- Tennis Contributors Recognition & Court Signs

Alumni Events - July 15, 2016 – October 10, 2016

Homecoming Events – October 6-8:

- ScotTalk Reception
- Athletic Hall of Fame Ceremony
- Alumni Reunions
- Alumni and Friends Homecoming Golf Outing
- Kilted Mile
- Alumni Open House
- Alumni Beer Garden

**University Advancement - Report
Edinboro University Council of Trustees
November 9, 2016**

- African American Alumni Reunion
- Athletes of the 50s and 60s Dinner

Community Relations Visits to introduce President H. Fred Walker

- Erie Chamber Annual Event
- GECAC Annual Dinner
- Pre-game brunch with Alumni & Friends
- President's Club Football Tent
- Erie Philharmonic pre-concert dinner party with board members and Senator Sean Wiley
- Photo with Sean Dugan, Senior Vice President of Community Outreach at Erie Insurance, for grant to Porreco College
- Art Alumni/International Sculpture Conference Reception – Pittsburgh, PA

Upcoming Alumni Events

- November 17 - Lavery Brewing Presidential Tour - SCOToberfest , Erie, PA
- December 10 - Celebrating 50 Years of EU Women's Basketball
- December 15 - Springhill Presidential Tour & Afternoon Tea

Fall Phonathon to run through December 1

Edinboro University Council of Trustees - November 9, 2016
 Gifts-in-Kind received since August 1, 2016

| NAME | GIFT DATE | AMOUNT | GIFT REFERENCE | |
|-------------|-------------------------|---------------|-----------------------|---|
| Chacona | Julie A. | 8/31/2016 | \$125.00 | Donation of a handmade necklace and earring set created by EU Art alumae Michelle Simmons as an auction item for the 2016 Study Abroad Trivia Night. |
| Dick's | Sporting Goods #689 | 8/31/2016 | \$300.00 | Gift-in-kind of two (2) \$100 and five (5) \$20 Dick's Sporting Goods Bonus Certificates for use by the Athletic Department's Women's Lacrosse Team. |
| Menzel | Heidi | 8/31/2016 | \$14.00 | Gift-in-kind of two (2) paperback books and twelve (12) hardback books for placement at the Baron-Forness Library. |
| Snyder | John C. | 8/31/2016 | \$1.00 | Gift-in-kind of Edinboro State College memorabilia for display in the Alumni Office's memory room. Items included - Edinboro State College tin, an Edinboro State College blanket, and assorted Homecoming Buttons. |
| UTZ | UTZ Quality Foods, Inc. | 7/29/2016 | \$72.00 | Donation of four (4) cases of chips for distribution in welcome bags - EU host to meeting of PASSHE Chief Academic Officers July 28-29, 2016. |



**Council of Trustees
Wednesday, November 9, 2016**

**Public Meeting 2:30 p.m.
Crawford Center Conference Room**

A G E N D A

- **New Business**

- Information – Executive Committee/Representative Reports**

- PACT Executive Committee Report (Trustee Harold Shields)**

- ❖ **Summary – September 28 conference call re: PACT Executive Board and Chairs meeting**

- ❖ **2016 PACT Fall Workshop - October 6-7, 2016**

- Dixon University Center**

- Accommodations: Harrisburg Hilton & Towers**

| THURSDAY, OCTOBER 6, 2016 | | HILTON HARRISBURG HOTEL |
|--|---|---|
| 6:00 P.M. – 8:00 P.M. | Welcome Reception | Leland Room |
| FRIDAY, OCTOBER 7, 2016 | | DIXON UNIVERSITY CENTER |
| 8:30 A.M. – 9:00 A.M. | Continental Breakfast | Conference Room D/E |
| 9:00 A.M. – 9:10 A.M. | Opening Remarks and Welcome Board Room | Mr. Harold Shields, PACT President |
| 9:10 A.M. – 9:15 A.M. | Sponsor Remarks | Ms. Margaret Delmonico, Director of Public Relations Pennsylvania State Employees Credit Union (PSECU) |
| 9:15 A.M. – 10:15 A.M. | State of the System | Mr. Frank Brogan, Chancellor Ms. Cynthia Shapira, Chair Board of Governors |
| 10:15 A.M. – 11:15 A.M. | AGB Plenary Session: “Consequential Boards” | Dr. Tom Meredith, Senior Fellow Association of Governing Boards |
| 11:15 A.M. – 12:30 P.M. | AGB Plenary Panel: “Getting Students to the Finish Line” | Moderator: Dr. Tom Meredith, Senior Fellow Association of Governing Boards Panelists: Dr. Daniel Engstrom, Associate Provost/VP Office of Academic Success, California University of Pennsylvania Dr. George “Jody” Harpster, President Shippensburg University of Pennsylvania Dr. Dione Somerville, VP for Student Affairs, Bloomsburg University of Pennsylvania |
| 12:30 P.M. – 1:30 P.M. | Working Lunch: Workforce Update Conference Room A/B | Dr. Sue Mukherjee, Assistant Vice Chancellor, Educational Intelligence Office of the Chancellor |
| 1:30 P.M. – 3:00 P.M. | Presidents Panel: Role of Boards in a Diverse and Inclusive Campus Board Room | Moderator: Ms. Artis Hampshire-Cowan, Senior Fellow Association of Governing Boards Panelists: Dr. Michael Driscoll, President Indiana University of Pennsylvania Dr. Frank Pogue, Interim President Cheyney University of Pennsylvania Dr. Karen Whitney, President Clarion University of Pennsylvania |
| 3:00 P.M. – 3:15 P.M. | Closing Remarks | Mr. Harold Shields, PACT President |
| SAVE THE DATE: SPRING 2017 CONFERENCE - APRIL 19-20, 2017 SHERATON HARRISBURG HERSHEY HOTEL | | |



Ms. Artis Hampshire-Cowan is a senior fellow at AGB. She recently completed a 23-year tenure at Howard University which included serving as senior vice president and secretary, interim chief operating officer, and acting president. A sought-after speaker and trainer, her training specialties include organizational development, leadership, managing change and transition, diversity, board-CEO relationships, board development, and strategic deployment. Prior to serving as senior vice president, she served concurrently as secretary and vice president for human resource management and provided executive oversight for a workforce of more than 6,000.

Before joining Howard University, she spent 12 years working with the government of the District of Columbia. This included time as a congressional lobbyist, consumer and regulatory enforcement administrator, attorney-advisor to the deputy mayor for economic development, and senior advisor and counsel to the city administrator. She also served as general counsel of RFK Stadium, where she led the negotiations to build a new Redskins Stadium. She subsequently served as special counsel to County Executive Wayne Curry in his successful bid to relocate the team to Prince George's, Maryland. Hampshire-Cowan graduated with honors from Morris Brown College with a degree in business management and received her JD from Temple University Law Center. She is also a graduate of Harvard's Institute for Higher Education Management.



Dr. Thomas C. Meredith is a senior fellow at AGB. He has served as a university president and as the head of three university systems. Most recently he served as Commissioner of Higher Education for Mississippi's university system of eight universities. In January 2002, he was appointed chancellor for the University System of Georgia, responsible for the state's 34 public colleges and universities. Prior to this appointment, he served as chancellor of the University of Alabama System, as well as president and professor of education at Western Kentucky University. He also was a vice chancellor at the University of Mississippi. He began his career as a high school teacher and later served as a high school principal. Meredith consults in the areas of presidential mentoring, development and performance appraisal (more than 70 presidents have reported to him); presidential compensation; leadership training; board development and self-evaluation; board relations; and multi-institutional system matters.

Dr. Meredith has served on numerous educational and corporate boards. He was president of the National Association of System Heads (NASH), an organization made up of the chief executive officers of the 52 public higher education systems in the United States. He was also chair of the American Association of State Colleges and Universities (AASCU), the first head of a university system to serve in that capacity. Meredith has also served on the executive committee of the Southern Regional Educational Board (SREB) and has served as the chair of the Council of Presidents in both Alabama and Kentucky.

Dr. Meredith holds a BA from Kentucky Wesleyan College, an MA from Western Kentucky University, and an EdD from the University of Mississippi. He completed the Institute for Educational Management at Harvard University and the Higher Education Roundtable at Oxford University. He holds two honorary doctorates and has been recognized by his alma maters for his achievements including the naming of a building for him at Western Kentucky. He was inducted into the Alabama Academy of Honor (100 members) and headed the governor's task force on developing and implementing a long-term strategic plan for economic development in that state.