

Edinboro, Pa.
April 29, 1936

The regular meeting of the Board of Trustees of the Edinboro State Teachers College was held in Loveland Hall, Edinboro, Pennsylvania, Wednesday, April 29, 1936, at 9:30 o'clock A. M.

Members present were Messrs. John B. Brooks, Albert L. Thomas, F. A. Loveland, Ritchie T. Marsh, Charles B. Stegner, Dr. O. W. Renz, Mrs. Bertha Winter Mahoney and Miss Rowena MacBride.

Upon motion of Mr. Loveland, seconded by Mr. Thomas, Dr. Renz was appointed Temporary Presiding Officer.

Upon motion of Mr. Loveland, seconded by Mr. Stegner, Mr. Brooks was nominated for Chairman of the Board of Trustees for the balance of this school year. Mr. Brooks declined and nominated Mr. Loveland for the position. This motion was seconded by Mr. Marsh and carried. Mr. Loveland declined and explained his reason for so doing. Mr. Brooks was again nominated and upon motion made by Mrs. Mahoney, seconded by Mr. Thomas, nominations were closed.

Upon motion of Mr. Loveland, seconded by Mrs. Mahoney, Mr. Brooks was elected Chairman of the Board for the balance of this school year.

Upon motion of Mr. Marsh, seconded by Mr. Loveland, Mrs. Mahoney was nominated for Vice-Chairman of the Board and the nominations were closed.

Upon motion of Mr. Thomas, seconded by Mr. Stegner, Mrs. Mahoney was elected Vice-Chairman of the Board for the balance of this school year.

Upon motion of Mr. Loveland, seconded by Mr. Thomas, Mrs. Sallee was nominated as Secretary of the Board for the balance of the school year and the nominations were closed.

Upon motion of Mr. Loveland, seconded by Mrs. Mahoney, Mrs. Sallee was elected Secretary of the Board for the balance of this school year.

Upon motion of Mrs. Mahoney, seconded by Mr. Loveland, the minutes of the meeting held March 24, 1936 were approved as read and ordered placed on file.

Upon motion of Mr. Thomas, seconded by Mrs. Mahoney, bills amounting to \$3,791.12 were approved for payment.

| | | |
|------------------------|-------------------------|--------|
| Austin Company | Hardware | \$8.76 |
| Boyd & Schafer | Plaster & plaster paris | 10.55 |
| Milton Bradley Co. | Instructional supplies | 4.25 |
| B. E. Darrow | Ply board | 1.25 |
| Erie City Iron Works | Hardware | 2.75 |
| Erie Window Glass Co. | White lead | 8.06 |
| Gaylord Brothers, Inc. | Library supplies | 5.15 |

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| General Electric Supply Corp. | Electrical supplies | 5.50 |
| Palace Hardware House | Hardware | 5.66 |
| Schiedemantel Tire & Bat. Ser. | Instructional supplies | .20 |
| Trask, Prescott & Richardson | Rubber mats & matting | 8.38 |
| Zindel & Stauffer | Wire | 5.09 |
| Royce R. Mallory | Traveling expenses | 6.50 |
| Erie Daily Times | Advertising | 5.10 |
| Erie Dispatch-Herald | " | 3.75 |
| Springs Oil Service | Furnace oil | 33.48 |
| Turner Bros. | Weighing coal | 21.00 |
| Carl Arris | Repair boiler feed line | 10.00 |
| J. E. Ball | Plumbing | 26.69 |
| Jacobsen Mfg. Co. | Repairs to lawn mower | 5.76 |
| Walker Bros. | Welding | 2.50 |
| Andrews Paper House of York | Paper towels | 84.00 |
| Appleby Bros. & Whittaker Co. | Boiler house supplies | 11.22 |
| Edward E. Babb & Co. | Felt erasers | 3.78 |
| B. & S. Mfg. Co. | O'Cedar Oil polish | 4.75 |
| Gulf Oil Corporation of Pa. | Gasoline | 20.00 |
| James W. Houston Co. | Soap | 5.14 |
| C. A. Markley Electric Supply | Fuses | 8.32 |
| Porter Paint Co. | Raw sienna | 3.66 |
| Thompson & Co. | Turpentine | 11.40 |
| Thos. Moulding Floor Mfg. Co. | Permagloss | 82.50 |
| Edward Eichenlaub | Meat | 2.23 |
| Jolleys Pharmacy | Ice cream | 2.58 |
| Red & White Stores | Groceries | 4.91 |
| Armour & Co. | Meat | 110.94 |
| Francis Davis | Eggs | 6.90 |
| Driscoll Produce Co. | Produce | 17.75 |
| Erie Dairy Products Co. | Cottage cheese | 1.40 |
| Erie Fish Company | Fish | 7.10 |
| Firch Baking Co. | Bread | 15.63 |
| Jacob Haller Co. | Groceries | 80.78 |
| Sam Katowitz & Sons | Produce | 17.61 |
| Kellogg Sales Co. | Cereal | 14.30 |
| Lake Shore Ice Cream Co. | Ice cream | 9.60 |
| Frank Liemer | Bread | 12.80 |
| Loblaw Groceterias | Coffee | 10.20 |
| Swift & Co. | Meat & butter | 113.96 |
| Sybrant & Case | Eggs | .92 |
| Herman Goldberger Agency | Magazine subscriptions | 173.85 |
| New England Publishing Co. | " " | 3.00 |
| Edward Eichenlaub | Meat | 7.91 |
| Red & White Stores | Groceries | 15.18 |
| Sybrant & Case | Meat | 5.97 |
| Atlantic Refining Co. | Cylinder oil | 24.84 |
| Boyd & Schafer | Lath | 3.84 |
| Central Scientific Co. | Instructional supplies | 14.31 |
| Erie City Iron Works | Boiler supplies | 6.30 |
| General Electric Supply Corp. | Electrical supplies | 2.94 |
| C. A. Gregory Co. | Tests | 6.18 |
| Office Equipment Co. | Stencils | 8.78 |
| J. H. Troup Music House | Instructional supplies | 23.13 |
| W. M. Welch Mfg. Co. | " " | 1.09 |
| Royce R. Mallory | Traveling expenses | 22.00 |
| H. L. Offner | " " | 12.00 |
| Springs Oil Service | Furnace oil | 33.48 |

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| Armour & Co. | Meat | 38.41 |
| Erie County Milk Assoc. | Ice cream | 5.20 |
| Erie Dairy Products | Cottage cheese | 3.00 |
| Erie Farm Products | Butter & eggs | 28.20 |
| Erie Fish Company | Fish | 2.45 |
| Firch Baking Company | Bread | 10.98 |
| J. Gabin & Sons | Produce | 12.04 |
| Jacob Haller Co. | Groceries | 13.43 |
| Sam Katowitz & Sons | Produce | 12.19 |
| Kellogg Sales Co. | Cereals | 6.36 |
| Lake Shore Ice Cream Co. | Ice cream | 7.70 |
| Lastik Products Co. | Varnish | 5.65 |
| Frank Liemer | Bread | 17.44 |
| Loblaw Groceterias | Coffee | 6.80 |
| Schaffner Bros. Co. | Meat | 32.76 |
| N. E. Schruers | Milk | 75.40 |
| Swift & Co. | Cheese & butter | 31.36 |
| Sybrant & Case | Eggs & meat | 49.24 |
| Dep't. Welfare-Prison Labor | Printing | 1.81 |
| Hanson-Bennett Mag. Agency | Magazine subscriptions | 11.50 |
| Red & White Stores | Groceries | 14.16 |
| Addressograph Sales Agency | Office supplies | 2.70 |
| Austin Company | Hardware | .33 |
| Boyd & Schafer | Plaster | 15.75 |
| Boylston Steam Specialty Co. | Steam valves & discs | 8.99 |
| Cooper Swift Company | Instructional supplies | 2.80 |
| B. E. Darrow | Celotex | 38.40 |
| Edinboro Co-Op. Assoc. | Plaster paris & H.W.plaster | 6.51 |
| General Electric Supply Corp. | Electrical supplies | 14.03 |
| Jolleys Pharmacy | Infirmiry supplies | 2.00 |
| Palace Hardware House | Key rings | 3.50 |
| Reinhold Pharmacy | Infirmiry supplies | 1.50 |
| Standard Sanitary Mfg. Co. | Radiator valves | 5.84 |
| Star Electrical Co. | Duracord | 1.84 |
| Trask, Prescott, Richardson Co. | Rubber mats | 5.88 |
| Zindel & Stauffer | Electrical supplies | 6.70 |
| Frank LaBounty | Traveling expenses | 31.00 |
| H. L. Offner | " " | 12.00 |
| Park Motor Co. | Repairs to truck | 2.75 |
| R. A. Abbey Co. | Type cleaner | .66 |
| C. Wilbur Billings | Potatoes | 37.50 |
| Bethlehem Mop Co. | Mops | 8.28 |
| Cotterel Co. | Pencil sharpeners | 5.75 |
| Francis Davis | Eggs | 8.40 |
| Erie Co. Milk Assoc. | Ice cream | 5.40 |
| Erie Dairy Products Co. | Cottage cheese | 1.40 |
| Firch Baking Co. | Bread | 8.82 |
| Jacob Haller Co. | Cornmeal | .80 |
| James W. Houston Co. | Gelatine | 29.40 |
| Lake Shore Ice Cream Co. | Ice cream | 4.80 |
| Frank Liemer | Bread | 6.40 |
| Loblaw Groceterias | Coffee | 3.40 |
| Paper Products Mfg. Co. | Paper napkins | 3.50 |
| Penn General Supply Co. | Nails | 4.40 |
| N. E. Schruers | Milk | 126.43 |
| Swift & Co. | Meat | 70.68 |
| Union Fruit & Produce Co. | Produce | 10.57 |

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| York Paint & Hardware Co. | Files | .84 |
| Austin Company | Hardware | 1.62 |
| C. Wilbur Billings | Sand | 6.76 |
| Cotterel Co. | Office supplies | 3.69 |
| Erie Window Glass Co. | White lead | 8.06 |
| General Electric Supply Corp. | Weather proof wire | 5.72 |
| Keystone Laundry Machinery Co. | Laundry supplies | 32.90 |
| Matthews Gas Machine Co. | Instructional supplies | 53.46 |
| Palace Hardware House | Floor brushes | 3.70 |
| Standard Sanitary Mfg. Co. | Plumbing supplies | 6.20 |
| Talens School Products, Inc. | Instructional supplies | 1.01 |
| Zindel & Stauffer | Electrical supplies | 1.14 |
| E. Leigh Mudge | Traveling expenses | 18.80 |
| W. V. Zahniser | " " | 14.50 |
| Atlantic Refining Co. | Gasoline | 4.02 |
| Domestic Fuel Co. | Coal | 837.60 |
| J. E. Ball | Repairs to plumbing-Haven | 4.35 |
| Armour & Co. | Meat | 53.29 |
| W. K. Cummings | Eggs | 4.40 |
| Enterprise Paper Co. | Paper bags | 2.69 |
| Erie Dairy Products Co. | Cottage cheese | 1.40 |
| Erie Farm Products Co. | Butter & cheese | 34.52 |
| Erie Sea Food House | Fish | 1.50 |
| Firch Baking Co. | Bread | 5.21 |
| Hajoca Corporation | Jenkins valves | 23.38 |
| Jacob Haller Co. | Soap chips | 7.35 |
| Harrisburg Grocery Co. | Canned produce | 23.58 |
| Hygienic Products Co. | Sani-flush | 10.00 |
| Sam Katowitz & Sons | Produce | 5.75 |
| Lake Shore Ice Cream Co. | Ice cream | 4.00 |
| Loblaw Groceterias | Coffee | 3.40 |
| National Biscuit Co. | Crackers | 1.84 |
| Paxson Mfg. Co. | Sweeping compound | 7.14 |
| John Price & Co. | Ammonia | 1.30 |
| Red & White Stores | Soap chips | 2.10 |
| Sybrant & Case | Meat & eggs | 41.68 |
| Edward Eichenlaub | Meat | 3.77 |
| Red & White Stores | Groceries | 17.69 |
| Electrical Equipment Co. | Repair hot water heater | 11.10 |
| General Electric Supply Co. | Electrical supplies | 3.39 |
| Kraus Dep't. Store | " fixtures | 5.07 |
| J. K. Harp | Traveling expenses | 16.80 |
| Park Motor Co. | Repairs to truck | 7.00 |
| Scheidemantel Tire & Bat. Ser. | Service repairing tire | .30 |
| Springs Oil Service | Furnace oil | 30.88 |
| C. F. Burkhardt | Tuning pianos | 24.00 |
| Germer Stove Co. | Replating & repairing stoves | 24.30 |
| Charles K. Henry | Repairing clocks | 2.50 |
| Cassius Haynes | Flowing snow from walks | 12.00 |
| Walker Bros. | Welding oven door | .50 |
| Jolleys Pharmacy | Telegram | .57 |
| E. F. Dutton & Co. | Library book | 3.77 |
| W. J. Gilmore Drug Co. | Instructional equipment | 3.50 |
| Armour & Co. | Lard compound | 6.49 |
| N. Brittingham & Sons | Lye | 4.00 |
| Dep't. Welfare-Prison Labor | Envelopes | 17.30 |
| Driscoll Produce Co. | Produce | 21.35 |
| Erie Fish Co. | Fish | 5.94 |
| Firch Baking Co. | Bread | 4.25 |

| | | |
|---------------------------|------------------------|----------|
| Jacob Haller Co. | Soap chips & groceries | 9.25 |
| Harrisburg Grocery Co. | Cocoa | 3.54 |
| Iowa Soap Co. | Laundry compound | 14.38 |
| Frank Liemer | Bread | 6.96 |
| Loblaw Groceterias | Coffee and pecans | 5.35 |
| Swift & Company | Butter & meat | 62.43 |
| Sybrant & Case | Meat & eggs | 104.29 |
| United Fruit & Produce | Produce | 10.00 |
| Unity Sanitary Supply Co. | Laundry sour | 14.40 |
| | Total | 3,791.12 |

The following Agenda was explained in detail by Dr. Ross.

Part I - Routine

1. Organization provided by By-Laws:
 - a. President
 - Vice-President
 - Secretary
 - b. Committee of the Whole
 - c. Special Committees when necessary
2. Go over By-Laws provided by State for Boards; to be adopted by the Board. (Already the By-Laws of the Board)
Determine upon Time and Place of Regular Meetings.
3. Read and dispose of minutes of last Meeting of the Board, March 20, 1936.
4. Action on Bills
5. Request for Refunds
6. Action on Fees for Post Session
7. Summary of Meeting of Board of Presidents, April 20.
 - a. Budgets
 - b. Status WPA Funds for fire hazards, etc.
 - c. Three Classes of repairs:
 - (1) Mandated Requirements
 - (2) Emergency Lighting and Fire Alarms
 - (3) Conditions determined to adequate safety.
 - d. Approving of architects for drawing necessary plans. (Already done by previous Board).
 - e. Budget Committee - Dr. Miller, Dr. Allen, Dr. Ross
 - f. Relations of State Teachers Colleges with Middle Atlantic Association
 - g. Passing of the Two Year Limited Certificate
 - h. Athletic Conference
 - i. Use of College Buildings, etc. for Conventions
8. Report Budget Control to April 27.

Report of the President
(Largely informative for New Board)

Part II.

1. Statistical Materials - Enrollment Data, Housing, Financial
Refer to Data Sheets #1 and #2. Interpretation each Table.
2. The Personnel of the College:

No. Full Time Instructors as listed by Dept. ----27

No. Part Time Co-operative instructors - Erie ---23

Edinboro ---11

No. Non-Instructional full time employees:

| | | |
|---------------------------------|---|----|
| Business Office | 3 | |
| Office Stenographers. | 2 | |
| Health. | 2 | |
| Janitors. | 1 | |
| Power Plant | 3 | |
| Campus Mechanics. | 2 | |
| Night Watchman. | 1 | |
| Kitchen | 2 | |
| Maids and Housekeeper | 2 | |
| Laundress | 1 | |
| Supt. Bldgs. & Brounds. | 1 | |
| Store Keeper. | 1 | 21 |

No. Wage Personnel, largely student help and men employed at hourly wage; e.g. six student waiters, three student kitchen helpers; three student janitors.

General Comments on Employees, other than instructional: Experienced, faithful, competent, well on in years.

3. Plant Data: Ten Buildings as follows: Normal Hall, Two Dormitories, Gymnasium, Art Building, (Loveland Hall), Two Recitations Buildings, One Store and Office Building, Power Plant, Work Shop.

| | |
|------------------------------|-------------------|
| a. Appraisal of Plant - Land | \$15,098. |
| Equipment, etc. | 176,676. |
| Buildings | 757,773. |
| Truck | 126. |
| Total | <u>\$949,673.</u> |

b. Appraisal not accurate. Funds lacking to make accurate appraisal.

4. Finances covering time from 1931 thru 1936
(See Separate Financial Sheets)

Comments- Note dropping in State Aid from \$552,711. biennium of 1931-33 to \$200,000 current biennium.
Note total expenditures of \$278,751 in 1931 to \$160,000. current year.
Note drop of instructional salaries in 1931 of \$165,949. to \$80,487 current year.
Note comparative data 1934-35 and this year.

5. Nature and extent of State Control:

| | | |
|-------------------------------|------------------------|-------------------|
| Plant | Contracts | Special Curricula |
| Personnel | Architectural Services | Allocation Aid |
| Purchases | Standards | Printing |
| Budgets | Salaries | Foods |
| Employees | Courses | Stationery |
| Disposal Worn out Equip. etc. | | |

6. Powers and Duties of the Board of Trustees and the President are set forth in the School Code and the Administrative Code.

7. WPA Projects:

General repairs - Auditorium - plastering and repainting
Dormitories - plastering and painting
Recreation Center, Reeder Hall
Repairing "Old Dorm."
Painting Hallways, Loveland Hall
Repainting Servants Home
Cleaning up the entire plant to make it safe.

- Clerical: Library Cataloging \$1800.
 Inventory of Equipment 375. (Not complete)
 Making an up-to-date Alumni Registre (Complete)
8. Emergency Repairs and Improvements, mandated by Dept. Labor and Industry
- Fire Alarm Systems, Reeder Hall and Recitation Hall
 - Emergency Lighting Systems in the two Dormitories
 - Basement Exit Reeder Hall
 - Wider Balcony Door, Gymnasium
 - Transmission Lines and Transformers
 - Cost of Above - about \$25,000; available \$7,000.
 - New and bigger water mains. Cost about \$35,000.
 - New and more adequate sewer plant - Cost about \$25,000.
- Status of all Emergency Repairs at present:
 Federal grants expected - Ratio 2 to 1
 Plans being prepared to be ready for WPA when allocations are made by WPA

Part III.

Administrative Phases, Policies, etc. 1934-36

1. Present Administration September 1, 1934
2. President's Conception of his duties:
 - a. Administrative
 - b. Integrative - very important
 - c. Professional stimulator - motivating force
 - d. Organizer of co-operative efforts and enterprises
 - e. Centering of responsibilities - which implies a sense of responsibility on the part of members of faculty and others
 - f. Representing the Institution with aid of other members of faculty
 - g. Interpreter of what is best in our philosophy of education and practice
 - h. Not a policeman or watchman
 This conception is broad enough to indicate the co-operative character of the position
3. Policies from Faculty Agenda of Dec. 10, 1934
 1. A study in Professional Co-operation
 2. Let us be frank - are we pulling together?
 3. Review of "Policies"
 - a. Bolstering the morale - Give examples.
 - b. Co-ordinating discordant functions - examples.
 - c. Building up publicity - examples.
 - d. Repairing plant wherever possible with means available, 110 requests for repairs, etc., in one month. All completed but 10.
 - e. Re-directing and studying the various "extra-curricular" activities.
 - f. Drawing up an instrument of student-faculty co-operative government.
 - g. A slow, but deliberate study of the practice teaching situation - a very difficult problem - Why?
 - h. Gradually evolving new attractions for the Summer School.
 - i. Building up a service to the area and enlisting the sympathetic interest of our administrators in the area.
 - j. Ready to ask Trustees to request the Board of Presidents to permit the consolidation of the Art School at

Indiana with the Art School at Edinboro, and the establishment of a Special Course here for Atypical Children. These two requests have already been presented to the Department.

- k. Experimenting in Practice Teaching at Edinboro for ten or twelve students the second semester.
 - l. An attempt to tie up the College with Edinboro and the community.
 - m. Improvements of standards projected - See Five Points in Inaugural Address.
 - n. Defining and setting up duties for a number of employees. A very serious problem and one to be handled slowly, but diplomatically and firmly. Three completed Superintendent of Maintenance, College Dean of Women, and Dietitian. Others under preparation.
 - o. Bringing students into the dormitories for several reasons - professional, social, cultural, recreational, and financial. These policies are not an accident, but deliberately thought out as a result of a definite philosophy of the function of teaching, the training of teachers, and the place of the teacher in society. Entire approach to our plan of procedure is co-operative. See reprint "Class Room Teaching as a Co-operative Enterprise" and January Article in the Journal on "Dividing our Forces".
4. Developing Idea of the Service Function of the College in its area.
- a. Influence should be felt
 - b. Improve teachers in service - How? (New Rural School Program)
 - c. Send instructors out in the field
 - d. Hold conferences for teachers at Edinboro or in selected centers.
 - e. Offer services at educational meetings, service clubs
 - f. Offer demonstration classes when asked
 - g. Volunteers desired for this in-service training
 - h. Instructors furnish list of addresses and other services that can be rendered.
 - i. Plans under way - Conference of County and District Superintendents and Supervising Principals tentatively scheduled for No. 3, at Edinboro. Conference of Music, Health, and Art Teachers planned, Psychological Clinic being considered.
 - j. Survey service through several departments.
- Examples of this service
- a. Organization of Northwestern Schoolmen's Association
 - b. Visiting of Beginning Teachers
 - c. Five Extension Centers
 - d. Seventy-five addresses in various places by members of the Faculty in one year.
 - e. Service Bulletin
 - f. Carrying Plays and Music to our schools.
 - g. Demonstration Lessons on Saturdays
 - h. Organization of Rural School Conference
 - i. Traveling Art Exhibit
 - j. New type extension work at Franklin, Stoneboro, and Union City
 - k. Securing good will of the Administrators of the area through numerous and frequent contacts and visits of President and faculty members

1. Improving standards of scholarship and achievement
- m. Rural School Music Festival, April 18.
5. The Physical Plant and its Needs
Edinboro never received proper consideration by the State in the improvement and expansion of its Plant compared with other institutions; e.g. Campus Training School; Gymnasium; Auditorium; Office facilities; Equipment; Athletic Fields;
Order of Improvements: Campus Training School; Gymnasium; Auditorium; Power Plant
6. Participation in formulating policies by the faculty through Committee Government. "See Faculty Committees on page four of 1936-37 catalogue) Every one of the committees has functioned. Has given faculty interest and initiative.
7. Socializing the student body through a return to the Dormitories and through their Student Council. Need for building up the social life of the students.
8. Lecture-Entertainment Course the past two years:
Purpose back of it - bringing the people to the College and making our people Edinboro conscious.
9. Relations with School Districts:
 - a. With Erie - Governed by a Contract
Basis of payment of co-operative teachers
 - b. With Edinboro - Governed by Contract
Demonstration School housed in Normal Hall
Public School uses College Facilities
Local High School Plant inadequate
Effort to build up Practice Teaching in high school; high school teachers not well qualified for critic teaching
Director of Teacher Training also Supv. Princip
Practice Teaching set-up at Erie and Edinboro needed system and careful supervision.
Developing cross section supervision by enlisting services of College Faculty in the Practice Teaching set-up.
 - c. Rural Schools - Practice Teaching necessary in one-room schools. Why?
10. Problems Facing the College, and upon which the Administration is constantly working:
 1. Adequate and efficient contacting of teaching material, (selective) in order to build up a quality enrollment.
 2. Stimulation of Alumni interest - a very difficult task because of lack of funds and help.
 3. Building up a Loan Fund for students
 4. Systematic placement of students against a "free-for-all" method used heretofore. This would be a real service to school boards and school men.
 5. Creating proper attitudes for good schools at Edinboro in order to provide the College with good practice facilities
 6. Breaking down the narrow point of view that Edinboro is a purely local institution
 7. Continued repairs to present plant, but without adequate means
 8. Restoring low salaries to a decent higher level
 9. Improving the quality of instruction, our biggest goal.
 10. Stabilization through better understanding
11. Confidence - Co-operation - Continuity of Policy, Supreme Need.
Edinboro is not a Local Institution, but one supported largely by the State and Serving the State.

Data Sheet #1.
Table 1.

COMPARATIVE ENROLLMENT DATA, etc., 1935-'36
(Taken from Dept. Reports)

| College | Oct. 15 | Feb. 15 | Gain | Loss | %Loss | %Res. |
|----------------|---------|---------|---------|------|---------------|-------|
| Bloomsburg | 595 | 586 | | 9 | 2 | 46 |
| California | 703 | 699 | | 4 | $\frac{1}{2}$ | 24 |
| Cheyney | 152 | 158 | 6 | | | 60 |
| Clarion | 228 | 214 | | 14 | 6 | 44 |
| E. Stroudsburg | 528 | 516 | | 12 | 2 | 70 |
| EDINBORO | 281 | 276 | | 5 | 2 | *43 |
| Indiana | 1307 | 1283 | | 24 | 2 | 60 |
| Kutztown | 471 | 468 | | 3 | 1 | 61 |
| Lock Haven | 416 | 432 | 16 | | | 40 |
| Mansfield | 600 | 581 | | 19 | 3 | 53 |
| Millersville | 503 | 488 | | 15 | 3 | 40 |
| Shippensburg | 393 | 396 | 3 | | | 50 |
| Slippery Rock | 644 | 621 | | 23 | 4 | 44 |
| West Chester | 1191 | 1154 | | 37 | 3 | 57 |
| Total | 8010 | 7852 | Net 152 | | 2 | 52 |

* In 1933-34 this was 20%; 1934-35, 26%

Table 2.
Ratio of Instructional Staff (Full Time)
To Enrollments to One Instructor

| College | Full Time Staff | Ratio |
|----------------|-----------------|-------|
| Bloomsburg | 39 | 15 |
| California | 41 | 17 |
| Cheyney | 14 | 11.2 |
| Clarion | 18 | 12 |
| EDINBORO | 28 | 10 |
| E. Stroudsburg | 39 | 13.2 |
| Indiana | 92 | 14 |
| Kutztown | 35 | 13.4 |
| Lock Haven | 33 | 13 |
| Mansfield | 53 | 11 |
| Millersville | 42 | 11.6 |
| Shippensburg | 33 | 12 |
| Slippery Rock | 53 | 11.7 |
| West Chester | 75 | 15.7 |
| Total State | 594 | 13.2 |

Note: In order to justify the State Average at Edinboro, there should be 370 students. Class I. Edinboro has the lowest faculty to student ratio in the State in spite of the dropping of four staff members last year.

Comparative Enrollments - 4 years
Full Time Students

Table 3.

| Year | Enrollment | % Less Previous year | Freshmen | - % Less % Gain |
|---------|------------|-------------------------|----------|--------------------|
| 1932-33 | 497 | | 144 | |
| 1933-34 | 396 | 20 | 83 | - 42 |
| 1934-35 | 300 | 32 | 77 | - 5 |
| 1935-36 | 281 | 6 | 93 | + 16 |

Part Time Students

Table 4.

| | 1933-34 | 1934-35 | 1935-36 |
|--------------------|---------|---------|---------|
| Campus (Saturdays) | 36 | 33 | 31 |
| Extension Centers | 0 | 2 | 5 |
| Extension Students | 0 | 49 | 107 |
| Total Part Time | 36 | 82 | 138 |

Dormitory Residents

Table 5.

| | Resident | % Total |
|---------|--------------|---------|
| 1932-33 | 117 | 23 |
| 1933-34 | 80 | 20 |
| 1934-35 | 77 | 26 |
| 1935-36 | 110 1st Sem. | 40 |
| | 118 2nd Sem. | 43 |

Summary Finances
(Detailed Items on separate sheet)

Table 6.

| | Expenditures | | Receipts | | |
|--------------|--------------|----------------|----------|---------|--------|
| | Total | Inst. Salaries | Total | State | Local |
| 1931-32 | 278,751 | 165,949 | 281,356 | 183,452 | 97,904 |
| 1932-33 | 272,892 | 151,180 | 281,356 | 208,380 | 72,976 |
| 1933-34 | 159,359 | 94,791 | 170,269 | 107,865 | 62,404 |
| 1934-35 | 181,624* | 96,351 | *172,555 | 117,535 | 55,020 |
| 1935-36(Est) | 160,571 | 80,486 | 160,571 | 101,500 | 59,071 |

*Included Special Allocation of \$10,339, for repairs to Presidents Home.

Note (a) Expenditures Budgeted are invariably determined by the anticipated State Appropriation.

(b) Instructional outlays have decreased in proportion to decrease in State Aid.

Upon motion of Mr. Thomas, seconded by Mr. Marsh, the following refunds were granted.

| | |
|------------------------|----------------------------|
| Charles William Wallen | \$28.00 Housing Fee |
| | <u>4.00</u> Contingent Fee |
| | \$32.00 Total |
| Gerald Owens | \$5.00 Degree Fee |

Upon motion of Mr. Thomas, seconded by Mrs. Mahoney and unanimously carried, it was resolved that the resolution relative to Uniform Fees, Deposits and Repayments in the State Teachers Colleges, as adopted by the Board of Presidents, April 20, 1936, be approved.

RESOLUTION OF ADOPTION BY THE BOARD OF PRESIDENTS,
STATE TEACHERS COLLEGES, April 20, 1936

"On motion of Doctor Foster, seconded by Doctor Rowland it was voted that the report of the 'Committee on Uniform Fees, Deposits, and Repayments to become effective May 1, 1936' be adopted as submitted."

Henry Klonower
Secretary, Board of Presidents

Approved: Lester K. Ade
Superintendent of Public Instruction

Date: April 20, 1936

Committee on Uniform Fees, Deposits and Repayments
in the State Teachers Colleges

The committee recommends that the Uniform Fees, Deposits, and Repayments as adopted May 10, 1933 and as amended June 16, 1933 be further amended to provide for pre-summer and post-summer sessions. The resolution follows:

RESOLVED, That students enrolled for periods of instruction differing from the schedule shall pay fees in addition on a pro rata basis of the schedule of fees provided for the regular summer session.

Doctor Charles R. Foster, Chairman
Doctor T. T. Allen
Doctor Francis B. Haas
Doctor Robert M. Steele
Henry Klonower

Upon motion of Mr. Brooks, seconded by Mr. Loveland the following letter was approved by the Board and ordered placed in the minutes.

Governor George H. Earle
Harrisburg, Penna.

My dear Governor:

Your visit to the State Teachers College at Edinboro upon the occasion of the observance of its 75th Anniversary on Thursday, April 23, was a distinct honor and recognition of the work of this institution. I have been instructed by the Board of Trustees at its meeting to-day to express the Board's appreciation of this visit. Coming as it did in the midst of many important and critical state problems, your visit here was the more significant to us.

To the Board's minute of this appreciation, I desire to add my own personal thanks and likewise the pleasure of our community and student body.

With personal regards, I am

Very sincerely yours,

Carmon Ross
President

Upon motion of Mr. Thomas, seconded by Mrs. Mahoney, the meeting was adjourned until Wednesday, June 17, 1936 at 2:00 o'clock P. M. in Loveland Hall.

Respectfully submitted,

Katherine H. Sallee

Katherine H. Sallee
Secretary