

**MINUTES**  
**Edinboro University of Pennsylvania**  
**Council of Trustees Meeting**  
**Monday, March 14, 2011**  
**Van Houten Dining Hall – South**

Prior to the quarterly, public meeting of the Edinboro University Council of Trustees, Trustees attended and participated in a study session with President Brown which included a working lunch. Topics reviewed and discussed in-depth included, but were not limited to: budget (current and projected), Metro College and PMI. Following the conclusion of this session at approximately 3:00 p.m. Council members attended various Committee meetings along with designated university administrative liaisons. Council members adjourned from committee locations to the President's Suite in Van Houten Dining Hall for dinner and continued discussions with President Brown. Shortly before 6:00 p.m., President Brown and Council members convened at the public meeting location, Van Houten South Dining Hall, for the start of the quarterly business meeting.

At 6:01 p.m., Chairperson Shields called to order the March 14 public, quarterly business meeting of the Edinboro University of Pennsylvania Council of Trustees. He requested the Recording Secretary Sherri Galvin to conduct Roll Call and verified a quorum was present. The following Council members were in attendance or present via teleconference:

Mr. Terry Darcangelo  
Dr. Raymond Dombrowski (via phone)  
Mr. John Evans  
Mr. Dennis Frampton  
Mr. Daniel Higham  
Catherine Manning, SSJ  
Mrs. Virginia McGarvey (via phone)  
Mr. John Pulice (via phone)  
Mr. Harold Shields  
Mr. Harry Thomas

Absent: Trustee John Horan (public meeting session only)

In addition to President Brown, the following individuals were in attendance at the public meeting:

Dr. Alan Biel, Dean of Graduate Studies and Research  
Mr. Sid Booker, Associate Vice President for Human Resources and Faculty Relations  
Dr. Louella "Bunny" Bucho, Faculty Emeritus and member of the Alumni Board  
Dr. Donald Dilmore, Associate Vice President for University Libraries  
Dr. R. Joel Erion, Professional Studies  
Ms. Sherri A. Galvin, Assistant to the President and Recording Secretary  
Dr. Nomsa Geleta, Dean of Education  
Dr. Michael Hannan, Associate Dean of Science Management and Technology  
Mr. Gordon Herbst, Vice President for Finance and Administration  
Dr. Jean Jones, President – Local APSCUF  
Dr. Andrew Lawlor, Associate Vice President for Technology and Communications

Mr. Adam MaBee, President – Edinboro University Student Government Association  
 Ms. Amy Neil, Assistant Vice President for Communications and Marketing  
 Mr. Jeff Pinski, Associate Director of University Communications  
 Dr. Kahan Sablo, Interim Vice President for Student Affairs and Dean of Student Life  
 Mr. Bruce Whitehair, Vice President for University Advancement

Next, Chairperson Shields verified that a quorum was present. He proceeded to read the following notice for those in attendance:

The proceedings of the Monday, March 14, 2011, Edinboro University Council of Trustees public quarterly meeting are recorded. Public disclosure to those in attendance by a verbal announcement and written public notice avoids any violation of the PA Wiretapping Act.

Before the Chair moved to the next item of business, he commented briefly on the Governor's budget announcement to the Commonwealth and noted it included a 50% cut to the state-related universities as well as to the state-affiliated universities. Many were "surprised" and most found it to come as a "shock." To place the announced budget into perspective, Governor Corbett's proposed budget is lower than the original budget presented 25 years ago by Governor Thornburgh when the State System of Higher Education was originally established. Chairman Shields noted good news in that this is just the first quarter. The legislature is just starting the budget review process. Therefore, the Chair asked all in attendance who support higher education to, wherever possible, spread the positive word about what the State System has done in terms of supporting the Commonwealth of Pennsylvania, specifically students and its parents. It is the Chair's opinion the System has done extremely well in terms of preparing young men and women for jobs in the Commonwealth. He noted that the PASSHE (Pennsylvania State System of Higher Education) has saved over \$200 million dollars in terms of reduced costs over the past five years. And, in spite of efforts to reduce costs, the System continues to deliver a great education, at a great value to the citizens of the Commonwealth. He noted that the tuition situation will not be known until the budget is settled (hopefully during the month of June); therefore, we have no idea what the tuition rates will be for next year. And, there continues to be uncertainty in terms of the final disposition of the budget cuts to higher education and its subsequent impact on the PASSHE. The Chair encouraged all to be positive as we are all in this situation together – faculty, administrators, students and parents. Chairman Shields requested help and support of this message.

Next, Chairman Shields moved to the first item of action, Old Business – Minutes of the Special Meeting held on Friday, February 4, which were circulated with the meeting materials. The Chair solicited concerns, comments, corrections or additions. Hearing none, the Chair entertained a motion for approval of the Minutes of the Special Meeting dated February 4. **It was voted**, on motion of Trustee Dombrowski, seconded by Trustee Pulice to approve the above-referenced Minutes as presented. Following a Roll Call vote, due to the presence of several Council members by phone, the motion carried with the unanimous approval by the Council.

<b>Results – Roll Call</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Evans	X		
Trustee Frampton	X		
Trustee Higham	X		

Trustee Horan		X
Trustee Manning	X	
Trustee McGarvey (phone)	X	
Trustee Pulice (phone)	X	
Trustee Shields	X	
Trustee Thomas	X	

Trustee Pulice reminded the Chair of the need to also act on the meeting minutes from October 11, 2010, quarterly business meeting. The Chair thanked Trustee Pulice for bringing this oversight to his attention. Again, the Chair solicited concerns, comments, corrections or additions. Hearing none, the Chair entertained a motion for approval of the Minutes of the October 11, 2010, business meeting. **It was voted**, on motion of Trustee Pulice, seconded by Trustee Higham to approve the above-referenced Minutes as presented. Following a Roll Call vote, the motion carried with the unanimous approval by the Council.

Results – Roll Call	Aye	Nay	Absent
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Evans	X		
Trustee Frampton	X		
Trustee Higham	X		
Trustee Horan			X
Trustee Manning	X		
Trustee McGarvey (phone)	X		
Trustee Pulice (phone)	X		
Trustee Shields	X		
Trustee Thomas	X		

In Trustee Horan's absence from the business meeting, the Chair inquired if of the Trustees on the Presidential Evaluation Committee could provide an update. Trustee Manning indicated that she could provide an update; however, she had no written notes from which to refer. Chairman Shields noted that Trustee Horan had departed after dinner since he was not feeling well. She stated that the Presidential Evaluation committee consisted of Trustees Horan (Chair), Frampton and Manning. The findings and report were reviewed with Council members with very positive evaluation results. The Presidential Evaluation Committee then met with President Brown and held a full discussion of each of the topics. Following that meeting, the report was officially submitted to the Chancellor's office in Harrisburg. Chairman Shields thanked Trustee Manning for the brief report on behalf of Trustee Horan and also added that he and two Presidential Evaluation Committee members (John Horan and Dennis Frampton) sat with Chancellor Cavanaugh and President Brown to conduct a further review of the report submitted by the Council. The Council and President Brown now awaits further review and action by the Board of Governors at their April quarterly meeting.

Next, the Chair called for comment(s) from the public in attendance and inquired if anyone cared to speak. Hearing no requests from member(s) of the public, Chairman Shields move to the next item of business by yielding the floor to President Brown for the delivery of the *President's Report to the Council*.

President Brown thanked Chairperson Shields and proceeded to provide the following comments on various topics which included:

**Budget** – President Brown started off with the “unhappy” news first – Commonwealth budget. He noted that while we were well-aware that PASSHE would face a reduction in funding in the new budget year, most did not expect the proposed 50% cut and find it to be troubling news. The President emphasized that our priority always has been, and continues to be, the students. It goes without saying that we are deeply concerned about the dramatic impact the proposed budget would have on our students, their families and services we are able to offer if the measure is approved “as is” by the Legislature. He assured Council and audience members that the mantra of “excellence in everything that we do” will not waver during this time of financial uncertainty. He and administrative staff remain committed to the core mission of providing quality education to our students at an affordable cost and to creating opportunities that will ensure their success both in their careers and in their lives. As Chairman Shields stated earlier, it is important to know that the Governor’s budget proposal is only the first step in the appropriations process. PASSHE will continue to press its case for support with the General Assembly and Governor over the next several weeks. In fact, in early April representatives from Edinboro will be traveling to Harrisburg to meet with legislators to reinforce the importance of funding higher education in Pennsylvania at levels that continue to make college affordable for Commonwealth taxpayers.

**Board of Governors Tuition charges for 2011-12** - Changing subject matter, the President noted changes made to the Tuition policy at a meeting of the Board of Governors earlier in the year which will take effect for 2011-12. The President reported students who take winter and summer session courses, distance education courses, graduate students and out-of-state students will be affected. Universities will now be permitted to charge a different per credit rate for summer and winter sessions, with the Chancellor’s approval, than those that are charged for the fall and spring semesters. In addition, universities will also be allowed to waive some mandatory campus fees for distance education students. Graduate students will pay on a per credit basis rather than paying a flat rate if they take 9 or more credit hours of classes in a semester. Furthermore, out-of-state students will pay a minimum of 150% of the in-state rate at both the undergraduate and graduate levels -- previously universities were required to charge to 250% of the in-state rate.

**Fall Enrollment** – The President next provided an update on the fall undergraduate numbers. Currently, the numbers show we are up 40 freshman and 3 transfer applications over this time last year. Total number of applications received to date - 4, 856. Likewise, freshman admits are up by 92. However, President Brown noted that in this time of economic uncertainty we are seeing a drop in the number of deposits for admitted student; 74 students over this time last year. Reservations are arriving for the spring academic receptions scheduled for March and April which we use to call “conversion” events. Typically, these are events where admitted students will be encouraged to commit to coming to Edinboro this coming fall. An Open House will be held on April 2 and serves to target juniors and transfer students. The President noted that more than 25,000 invitations were sent out. In terms of graduate numbers, summer head count is already at 830 which is 67% of last year’s final headcount for the summer. Six programs are already at greater than 80% of last year’s final tally and fall admits are seeing a 25% increase compared to this time last year. The President ended with a word of caution since it is early in the process; however, the signs are all positive.

**Position Searches** – The President reported that Dr. Alan Biel joined the staff as the Dean of School of Graduate Studies and Research. Dr. Biel was asked to stand to be recognized. President Brown noted that Alan was previously the professor of microbiology and Dean for Research and STEM initiatives at Lincoln Memorial University in Tennessee. A round of applause ensued and a warm welcome extended to Alan and his family. Also, this week, Dr. Nomsa Geleta, the university's next Dean of the School of Education, will join the staff. President Brown noted that Nomsa was currently the Chair of the Department of Education Specialities at Salisbury University in Maryland. An additional round of applause ensued. The President stated he was delighted to have Nomsa join the staff and wished her a long and distinguished career at Edinboro University.

**Campus Growth** – The President reported that the Human Services Building by Mallory Lake is now occupied by Speech, Language and Hearing as well as the Nursing Departments. In addition, the Edinboro University Information Center and Campus Police Station is also open for business. There is noticeable progress to note in Phase II of The Highlands student housing complex. The President also reported the relocation of health services staff members into McNerney Hall. The demolition of current Ghering Health and Wellness Center will soon take place (in approximately two weeks).

**Other** – The President noted the offering last month of six (6) new PSNA approved continuing education courses for area nurses. Professor Cappy Counard, professor of jewelry and metals, was recently selected for inclusion in a number of juried art exhibitions, one of them an international online exhibit called "Metal Inclinations 2." Dr. Dale Tshudy's (Geosciences Department) discovery of the 'missing link' lobster continues to receive media coverage at the national level which bodes well news which is terrific for a faculty member at Edinboro making national news for their scholarly research. Recently, a scholar student-athlete dinner was held at which 160 student-athletes were honored and recognized for their academic achievement. The President noted that 43% of our student-athletes. The Men's and Women's Cross Country teams held the highest grade point average (GPA) of over 3.0. He noted that the university's student-athlete success rate is presently 73% which is a huge increase over the average of the whole student body. For the basketball fans amongst us, our Women's Basketball Team experienced tremendous success this year. The team captured the 2011 PSAC Championship (last time won by this team in 1990). The President noted it was great to see them win - beating both Bloomsburg and California. Unfortunately, in the NCAA Tournament they lost at home in the first round to Shaw, but noted their overall record for the year was 26-4. The most recent polls placed them as #17 in the WBCA USA Today/ESPN Division II Top 25. Women's Basketball Head Coach Stan Swank was named the PSAC West Coach of the Year for the 5<sup>th</sup> time and Darche' Jackson was recognized as PSAC West Freshman of the Year. Edinboro University Tennis Teams returned to the court for the first time since 2003-04. As the result of a challenge issued by the President to tennis supporters, funds were raised and the team brought back to competition. While both teams are experiencing mixed results, the President wished them a successful recruiting season and better results in the coming year. President Brown noted five (5) wrestlers will compete this week in the NCAA Division I National Championships in Philadelphia. Forthcoming events to mark on the calendar include:

- **Annual Scholarship Luncheon – March 23**  
This year the proceeds from the scholarship luncheon will benefit students in the Robert C. Weber Honors Program. The guest speaker will be Valerie Plame Wilson, the CIA agent named publically by Robert Novak in 2003.
- **Martin Luther King, Jr. Awards Luncheon – March 25**  
Due to inclement weather, this luncheon was rescheduled to be held on March 25. 2011 Honorees include: Mother Mary Beth Kennedy and Ms. Sonya Arrington.
- **U.S. Navy Sea Chanters Chorus - April 4**  
Edinboro University will host U.S. Navy Band's Sea Chanters Chorus in Cole Auditorium at 7:30 p.m.
- **Spring Convocation and Employee Recognition Reception – April 15**  
This is typically an exciting event which serves to recognize years of service, retirements and announce the .... Of the Year recipients.

Chairman Shields thanked President Brown for the delivery of the informative report and asked if there were any questions for the President. Hearing none, the Chair added two additional thoughts comments that he failed to mention in his opening remarks. With regarding to the upcoming Advocacy Days to be hosted by PASSHE at the Capitol in Harrisburg, Chairman Shields noted that Representative Evans has been instrumental in terms of bringing the Council up to speed in terms of ongoing budget discussions and has also been very helpful in trying to get the Chair appointments with several legislators in April for more discussions on the budget. Also, and on behalf of the Council, the Chair welcomed Drs. Biel and Geleta to Edinboro and noted that he and others look forward to developing an excellent working relationship with each of you.

Moving forward, the Chairman solicited questions or concerns about the proposed 2011-2012 meeting schedule which was circulated in the meeting materials. Hearing no concerns, Chairman Shields pronounced the adoption of the schedule.

After some discussions amongst the Council, Chairman Shields noted the decision to delay the establishment of a Nominating Committee until next month. We will place this issue on the agenda for discussion at the April meeting session. All were in concurrence with this request.

Chairman Shields moved to the next item of business – a report by the Academic Affairs Committee. In Provost Ginnetti's absence, Dr. Michael Hannan was called upon to deliver the Committee report. Dr. Hannan noted that based on the Committee's review and the recommendation of President Brown, he was bringing forward a motion for approval of the following program proposals:

### **PROGRAM REVISIONS**

General Education

Associate of Arts in Criminal Justice

Bachelor of Arts in Criminal Justice

Bachelor of Arts in History

Bachelor of Arts in Political Science – Legal Studies Concentration

Bachelor of Arts in Social Science

Master of Arts in Social Sciences

Minor in Applied Mathematics

Minor in Mathematics

**It was voted**, on motion of Trustee Thomas, seconded by Trustee Higham to approve the above-referenced program proposals as presented. Chairman Shields asked for any discussion.

Hearing no questions or concerns, the Chair called for a Roll Call vote and pronounced that the motion carried with unanimous approval by the Council.

<b>Results – Roll Call</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Evans	X		
Trustee Frampton	X		
Trustee Higham	X		
Trustee Horan			X
Trustee Manning	X		
Trustee McGarvey (phone)	X		
Trustee Pulice (phone)	X		
Trustee Shields	X		
Trustee Thomas	X		

Dr. Hannan remained at the podium to deliver the Academic Affairs Committee report. On behalf of the faculty and Provost's office, they too welcomed both Drs. Biel and Geleta. He also thanked Dr. R. Joel Erion, Associate Professor and Coordinator of the School Psychology program who served as the Interim Dean of Education during the first half of this semester. Dr. Ginnetti has provided a lengthy list of achievements for academic affairs during the most recent period, but Dr. Hannan elected to highlight the following:

- In response to faculty requests for more opportunities for communication and discussion of campus issues, Provost Ginnetti invited all faculty to participate in an open meeting on October 15. At the October 15 meeting, Provost Ginnetti was joined by Mr. Gordon Herbst, Vice President for Finance and Administration, who provided an overview of the budget situation for the near term. Dr. Louella ("Bunny") Bucho provided information about the Alumni Association Board of Directors and requested that faculty recommend graduates who have been successful for Distinguished Alumni Awards. In the March 3 meeting, the Provost had discussions about Middle States and progress toward us doing our reaffirmation.
- Dr. George Roberts, from the Health and Physical Education Department, was appointed to the State Board of Medicine and confirmed by the Pennsylvania Senate. He is the first athletic trainer ever appointed to this important regulatory Board and was nominated by former Governor Ed Rendell.
- On October 11, the Edinboro University Graduate Reading Program presented the 2<sup>nd</sup> Annual Reading Writing and Literacy in a Multimodal World Professional Development Conference for K-12 Educators in conjunction with the PennLake National Writing Project. Dr. Barbara Rahal and Dr. Marian Beckman from the Professional Studies Department hosted the event.
- The College Bowl competition was held on November 9 and was a resounding success. There were 14 undergraduate teams and 5 graduate teams who competed for academic

honors in this annual event. In the graduate grouping, the MA Social Sciences team won 1<sup>st</sup> place followed by the MA in Communication Studies team taking second. At the undergraduate level, 1<sup>st</sup> place was earned by the History and Anthropology team; 2<sup>nd</sup> place to Biology; 3<sup>rd</sup> to Psychology; and 4<sup>th</sup> to the Geosciences team. More than 50 faculty, administrators, and staff had volunteered to make this event a success.

- Dr. Richard Lloyd (Physics and Technology Department) is responsible for the university's receipt of a Green Energy Works Targeted Grant from the U.S. Department of Energy and the Pennsylvania Department of Environmental Protection which allows us to move forward with the installation of the 210 kilowatt ground-mounted solar array near McComb Fieldhouse.
- Congratulations are in order to the School of Education: The National Association of School Psychologists has granted full approval (national recognition) to Edinboro's School Psychology Specialists program. In addition, Edinboro's Reading Program has received national recognition by the International Reading Association (IRA). The Education Leadership-Superintendent, Social Science, Secondary Science, Secondary Math, Secondary English and the Early Childhood SPA reports have also earned national recognition.
- And lastly, Dr. Roger Solberg (English and Theatre Arts), coached and accompanied Edinboro students to the national Academic Quiz Tournament sectional competition at Moravian College in Bethlehem on February 5. The Graduate team, playing in Division I, was comprised of Ben Banyas, Travis Mook and Allie McGlynn. The Undergraduate team, playing in Division II, finished with a record of three wins, beating the Penn State team twice and Princeton in overtime.

In closing the Committee's divisional report, Dr. Hannan noted the following notifications which were included in the meeting materials for the record. These included:

#### **Change in Sabbatical Leaves**

**Dr. R. Joel Erion**, Professional Studies Department, Spring 2011 sabbatical leave authorization will start when time served as the Interim Dean of Education is completed. Interim Dean Appointment is from January 10, 2011 through March 14, 2011.

**Dr. Jerra Jenrette**, History and Anthropology Department, from Spring 2012 to Fall 2013.

**Dr. Suzanne McDevitt**, Social Work Department, from Fall 2010 to Spring 2011.

**Dr. Janis Stamm**, Business and Economics Department, from Fall 2011 to Summer 2011.

#### **Individuals awarded emeritus status – December 2010**

<b>NAME</b>	<b>DEPARTMENT</b>
Dr. Karen Bauer	Early Childhood & Special Education
Dr. James Dunn	Business & Economics
Mr. Steven Kemenyffy	Art
Dr. Mary Lipkovich	Health & Physical Education
Ms. Lynne Reno	Art
Dr. Kathleen Stevens	Elementary, Middle & Secondary Education
Ms. Kathleen Strosser	Office of Students with Disabilities



**Individuals granted tenure – Spring 2011**

<b>NAME</b>	<b>DEPARTMENT</b>
Dr. Alan Biel	Biology and Health Services
Dr. Nomsa Geleta	Elementary, Middle and Secondary Education

**Non-renewal of contracts – June 2011**

<b>NAME</b>	<b>DEPARTMENT</b>
Dr. Ken A. Egbo	Political Science and Criminal Justice
Ms. Mary McDade	Professional Studies

Hearing no requests for further discussion or questions, the Chair moved to a report by Assistant Vice President Amy Neil on behalf of the Communications and Marketing Committee. Ms. Neil provided the following:

**Communications and Marketing** – Ms. Neil encouraged Council members to visit the university's new updated website, if they have not done so recently. [Edinboro.edu](http://Edinboro.edu) has received a facelift. A new university News Page, complete with photo and video galleries, was created and serves as a model for what each unit or department at the university can do with the web template system. The 2010-11 marketing campaign continues with our spring flight. The spring flight coincides with the university's April open house. The promotion consists of commercials, radio advertisements, text messaging and billboards. She noted that similar campaigns are underway for transfer students as well as international students and summer programs. Ms. Neil noted that an unprecedented advertising campaign winter and continuing education programs was conducted and yielded increased in enrollments. In addition, a targeted print advertising campaign is under way in community college newspapers as well as some of our competitors' newspapers (Gannon, Mercyhurst, Penn State Behrend, etc.). Mr. Ron Cox was able to identify some key publications that would really help reach some specialized markets, especially international students.

**PACT Spring Conference** - This week, the PACT Spring Conference website will be launched. The planning committee plans to create a lot of "buzz" around the event in order to encourage Trustees from across the state to attend. The website includes a welcome video and the itself looks like an iPhone. We are titling our conference website iPACT. It has the appearance of an iPhone with applications that one can click on to register for the conference, etc.

**Awards** – Ms. Neil noted the recent submission of the university's annual report to the College and University Public Relations Association of Pennsylvania (CUPRAP) for award consideration. It was recognized by CUPRAP with the top honor in its category – the Golden Cuppie Award. CUPRAP consists of institutions in Maryland, New Jersey, Pennsylvania and West Virginia.

**Social Media** - Since August, Ms. Neil reported the gain of nearly 220 Twitter followers for a total of 1,950. To place that number into perspective, Bloomsburg has less than 1,000 followers. In the past few months, the total number of YouTube video views on Edinboro's channel has increased over 16,000 to 64,065. Again to put that increase into perspective, East Stroudsburg has 13,933 views. Of course, the "most viewed" video continues to be the "Moving of the University Fighting Scot Statue. Since last report, more than 1,000 Facebook fans have been added for a total of 6,719 fans. Comparatively

speaking, Penn State Erie (Behrend) has 333 fans; Mercyhurst has 3,566 fans and Gannon has 3,865. These figures show successfulness in our social media efforts as part of not only the new [edinboro.edu](http://edinboro.edu) web design, but also the addition of a link to Facebook, Twitter and YouTube so that people can register regardless of what page they access on our website.

The Chair solicited any questions regarding items contained in Ms. Neil's report. Chairman Shields thanked Ms. Neil for the report and extended best wishes on behalf of the Council for her continued restoration of health following recent hospitalization.

Chairman Shields moved to the next agenda item – a report by Vice President Gordon Herbst on behalf of the Finance and Administration Committee. Given the multiple action items (5) for presentation and action by the Council, we are going to group them all together unless any of the Council members would request to separate one out. Vice President Herbst reported that the Committee on Finance and Administration held a meeting this afternoon. The committee reviewed and discussed the items that require Council action. The specifics of each action item were included in the meeting materials sent to the Trustees in advance of the quarterly business meeting. He asked all to note that the Contracts and Purchase Orders were listed at the “encumbered” amounts for the fiscal year as opposed to payment amounts. Therefore, and at the request of the Chair, Vice President Herbst presented a motion and President Brown's recommendation for the approval of the following:

Contracts and Purchases as reviewed by the Finance and Administration Committee for the period October 11 – December 31, 2010 and January 1 – February 28, 2011.

The University's Financial Statements and Supplementary Information for year ended June 30, 2010 and 2009 and the Independent Auditor Report; and the December 6, 2010 – Parente Beard's Internal Control letter; Parente Beard recommendations; and Edinboro University Management's response dated December 6, 2010.

Adoption of the proposed Fees Schedule for fiscal year 2011-2012 – **Attachment #1**

Resolution – Demolition of Leader Clinic – **Attachment #2**

Resolution – Board of Governors Policy 1985-04-A: *University External Financial Support* – **Attachment #3**

- ❖ Edinboro University Alumni Association
- ❖ Edinboro University Foundation
- ❖ Edinboro University Services, Inc.
- ❖ Edinboro University Student Government Association

Prior to the conduct of a Roll Call vote, Chairman Shields asked if any member of the Council wished to have any of the items singled out to vote on it separately. Hearing no request to do so, the Chair solicited the Council's recommendation on the motion. **It was voted**, on motion of Trustee McGarvey, seconded by Trustees Manning and Thomas to accept President Brown's recommendation for approval of the above referenced action items as contained in the motion put on the floor by Vice President Herbst. The Chair called for a Roll Call vote and pronounced that the motion carried with unanimous approval by the Council.

<b>Results – Roll Call</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Evans	X		
Trustee Frampton	X		
Trustee Higham	X		
Trustee Horan			X
Trustee Manning	X		
Trustee McGarvey (phone)	X		
Trustee Pulice (phone)	X		
Trustee Shields	X		
Trustee Thomas	X		

Next, Vice President Herbst noted several pages of personnel transactions since the October 11, 2010, Council meeting which were being presented for their review and information. For the record, he noted also the inclusion of a report of International Student Exchange participants. These are students awarded an International Instructional Fee Waiver for Spring 2011 in accordance with institutional and PASSHE BOG policy. These included:

#### **Personnel transactions since October 11, 2011**

##### **NEW HIRES/REPLACEMENTS/CONTINUATIONS**

Altan, Ms. Derya H., part-time (33%), temporary, Instructor, Art Department, spring 2011 semester, contingent upon enrollment at \$7,465.87 effective January 15, 2011.

Biel, Dr. Alan J., regular, full-time, Dean of the School of Graduate Studies and Research, PASSHE Manager, Grade 220 at \$135,000.00 annually effective January 10, 2011.

Bliley, Mr. Sean A., part-time (25%), temporary, Instructor, Mathematics and Computer Science Department, spring 2011 semester, contingent upon enrollment at \$5,599.41 effective January 15, 2011.

Braxton, Mr. Keith, part-time (12.5%), temporary, Instructor, Academic Support and Student Affairs Faculty Department, spring 2011 semester, at \$279.97 bi-weekly effective January 29, 2011.

Brown, Dr. Daniel R., part-time (up to 50%), temporary, Instructor, Music Department, spring 2011 semester, contingent upon enrollment, salary will be based upon the number of students who enroll in the course, effective January 15, 2011.

Chernicky, Mr. Richard W., full-time, Carpenter, Maintenance Department, at \$30,122.00 effective January 18, 2011.

Cleary, Mr. Patrick, part-time (12.5%) temporary, Instructor, Academic Support and Student Affairs Faculty Department, spring 2011 semester, at \$2,799.70 effective January 15, 2011.

Conti, Mr. Joseph P., part-time (25%), temporary, Instructor, Political Science and Criminal Justice Department, spring 2011 semester, contingent upon enrollment at \$5,599.41 effective January 15, 2011.

Geleta, Dr. Nomsa E., regular, full-time, Dean, School of Education, PASSHE Manager Grade 230 at \$130,000.00 annually effective March 15, 2011.

Grafton, Ms. Adrienne, part-time (66%), temporary, Instructor, Art Department, effective October 30, 2010 for the remainder of the fall 2010 semester and spring 2011 semester, or until the return of Ms. Cappy Counard, whichever comes first at \$2,239.76 bi-weekly.

Herberg, Mr. Jay L., full-time, Carpenter, Maintenance Department, at \$30,122.00 effective January 18, 2011.

**continued – New Hires/Replacements/Continuations**

Herzog, Ms. Margaret, part-time (25%), temporary, Instructor, Speech, Language and Hearing Department, spring 2011 semester, contingent upon enrollment at \$5,599.41 effective January 15, 2011.

Heskestad, Mr. Kenneth S., full-time, temporary Instructor, Art Department, effective February 7, 2011, for the remainder of the spring 2011 semester or until the return of Professor Karen Ernst, whichever comes first at \$2,239.76 bi-weekly.

Hong, Dr. Jie, full-time, temporary Instructor, Chemistry Department, spring 2011 semester, contingent upon enrollment at \$22,397.62 effective January 15, 2011.

Jensen, Mr. Robert J., part-time (33%), temporary, Instructor, Art Department, effective October 30, 2010, for the remainder of the fall 2010 semester or until the return of Professor Cappy Cournard, whichever comes first at \$2,239.76 bi-weekly.

Jung, Ms. Cara, part-time (67%), temporary, Instructor, Art Department, spring 2011 semester, contingent upon enrollment at \$14,931.75 effective January 15, 2011.

Koehler, Mr. William J., part-time (25%), temporary, Instructor, Social Work Department, spring 2011 semester, contingent upon enrollment at \$5,599.41 effective January 15, 2011.

Kolupski, Ms. Charlene J., regular, part-time, Instructor, Social Work Department, 2011-2012 academic year, contingent upon enrollment at \$24,693.42 effective August 27, 2011.

Kuhl, Ms. Gretchen, regular full-time, Clerk Typist 2, Business and Economics Department, at \$26,739.00 effective October 18, 2010.

Lathan, Ms. Ann Marie, full-time, temporary Instructor, English and Theatre Arts Department, spring 2011 semester, contingent upon enrollment at \$22,397.62 effective January 15, 2011.

O'Dell, Ms. Danielle, full-time, 9-month, University Registered Nurse, Ghering Health and Wellness Center at \$25.02 hourly effective October 25, 2010.

Paff, Mr. Michael T., part-time (25%), temporary, Instructor, Professional Studies Department, spring 2011 semester, contingent upon enrollment at \$5,599.41 effective January 15, 2011.

Scalise, Mr. Todd A., part-time (67%), temporary, Instructor, Art Department, spring 2011 semester, contingent upon enrollment at \$14,931.75 effective January 15, 2011.

Scullin, Ms. Bethany L., part-time (50%), temporary, Instructor, Elementary, Middle and Secondary Education Department, spring 2011 semester, contingent upon enrollment at \$11,198.81 effective January 15, 2011.

Shadle, Mr. Joseph D., part-time (75%), temporary, Instructor, Business and Economics Department, spring 2011 semester, contingent upon enrollment at \$16,798.22 effective January 15, 2011.

Shaw, Dr. James, part-time (75%), temporary, Instructor, Psychology Department, spring 2011 semester, contingent upon enrollment at \$16,798.22 effective January 15, 2011.

Shumaker, Ms. Christine A., part-time (25%), temporary, Instructor, Speech, Language and Hearing Department, spring 2011 semester, contingent upon enrollment at \$5,599.41 effective January 15, 2011.

Spears, Ms. Ashley E., full-time, temporary, PASSHE Manager, Grade 180, Construction Project Manager, in the Cooper Hall Renovation at \$67,500.00 effective November 22, 2010.

Stush, Ms. Susan A., regular, full-time, Clerk Typist 2, Financial Aid Office at \$26,739.00 effective January 10, 2011.

Suhy, Ms. Lori A., regular, full-time, Custodial Worker 1, Facilities Department, at \$23,726.00 effective October 8, 2010.

**continued – New Hires/Replacements/Continuations**

Swick, Dr. John C., part-time (50%), temporary, Instructor, Business and Economics Department, spring 2011 semester, contingent upon enrollment at \$11,198.81 effective January 15, 2011.

Thayer, Dr. Michael, part-time (50%), temporary, Instructor, Professional Studies Department, spring 2011 semester, contingent upon enrollment at \$12,964.07 effective January 15, 2011.

Thomas, Ms. Nancy A., regular, full-time, Custodial Worker 1, Facilities Department, at \$23,726.00 effective October 23, 2010.

Trabold, Mr. Christian A., part-time (25%), temporary, Instructor, Political Science and Criminal Justice Department, spring 2011 semester, contingent upon enrollment at \$5,599.41 effective January 15, 2011.

Trueblood, Mr. Jonathan, part-time (67%), temporary, Instructor, Art Department, spring 2011 semester, contingent upon enrollment at \$14,931.75 effective January 15, 2011.

Wolbert, Dr. Stacie M., full-time tenure track, Assistant Professor, Elementary, Middle and Secondary Education Department, at \$25,928.14 effective January 15, 2011.

Yurcich, Mr. Michael, part-time (12.5%) temporary, Instructor, Academic Support and Student Affairs Faculty Department, spring 2011 semester, at \$2,799.70 effective January 15, 2011.

Zimmerman, Ms. Melisa S., part-time (50%), temporary, Instructor, Business and Economics Department, spring 2011 semester, contingent upon enrollment at \$11,198.81 effective January 15, 2011.

**RESIGNATIONS**

Birchard, Mrs. Terri L., Assistant Controller, Accounting Office, effective close of business February 25, 2011.

Harida, Mr. David M., Instructor, Early Childhood and Special Education Department, effective close of business January 14, 2011.

Konetsky, Mrs. Kristy, Fiscal Assistant, Budget and Payroll Office, effective close of business January 7, 2011.

O'Neill, Mr. Ryan P., part-time, Nurse Aide, Office for Students with Disabilities, effective February 14, 2011.

Tuberson, Mrs. Marilyn, Instructor, Elementary, Middle and Secondary Education Department, effective close of business December 17, 2010.

Whitehair, Mr. Bruce Q., Vice President for University Advancement, University Advancement Division, effective close of business April 1, 2011.

Yurcich, Ms. Julie, Assistant Athletic Coach of Women's Track and Field, Athletics Department, effective January 10, 2011.

Yurcich, Mr. Michael, Assistant Athletic Coach of Football and part-time, temporary, Instructor within Student Affairs and Academic Affairs Division, effective January 15, 2011.

**RETIREMENTS**

Corley, Ms. Nancy R., Clerk 3, University Police Department, effective close of business March 11, 2011.

Drake, Ms. Lisa, Clerk Typist 2, Health and Physical Education Department, effective close of business December 3, 2010.

Flach, Dr. Patricia, Associate Professor, Early Childhood and Special Education Department, effective close of business January 14, 2011.

Hixon, Dr. Donna F., Professor, Social Work Department, effective close of business June 3, 2011.

**continued - Retirements**

Kantz, Ms. Barbara, Alumni Events Planner/Prospect Researcher, University Advancement Division, effective close of business December 3, 2010.

Lacny, Ms. Linda S., Director of Grants and Sponsored Programs, Graduate Studies and Research Office, effective close of business March 25, 2011.

Randall, Ms. Eleanor, Librarian-Assistant Professor, Baron-Forness Library, effective close of business December 31, 2010.

Revak, Mrs. Reva, 9-month Clerk Typist 2, Honors Program, effective close of business October 22, 2010.

Weidner, Mr. Peter J., Semi-Skilled Laborer, Facilities Department, effective close of business October 22, 2010.

**COACHING CONTRACTS/RENEWALS**

Bradford, Mr. Wayne, regular, full-time, non-faculty, Assistant Football Coach, contract extension from January 4, 2012 through January 3, 2013.

Browning, Mr. Scott, regular, full-time, non-faculty, Head Football Coach, contract extension from January 6, 2013 through January 5, 2014.

Cooke, Mr. Kevin P., regular, full-time, non-faculty, Head Women's Lacrosse Coach, contract extension from January 7, 2011 through January 6, 2012 at \$48,245.78.

Kagiavas, Mr. Gary, regular, full-time, non-faculty, Head Soccer Coach, contract extension from January 4, 2013 through January 3, 2014.

Soboleski, Ms. Melissa M., regular, full-time, non-faculty, Head Women's Volleyball Coach contract extension from February 4, 2011 through February 3, 2012.

**SICK LEAVE**

Farlik, Dr. Terry, sick leave of absence for the period of October 18, 2010, through November 11, 2010.

Lutz, Mr. David, sick leave of absence for the period of January 18, 2011, through May 6, 2011.

Zonna, Ms. Sarah, sick leave of absence for the period January 14, 2011, through February 25, 2011.

**FAMILY MEDICAL LEAVE**

McDevitt, Dr. Suzanne, family care leave without pay with benefits beginning September 25, 2010 through December 17, 2010.

**PARENTAL LEAVE**

Counard, Ms. Cappy, parental leave without pay with benefits beginning October 31, 2010, and continuing through October 30, 2011.

Ernst, Ms. Karen, parental leave without pay with benefits beginning February 7, 2011, and continuing through February 10, 2012.

Leigh, Dr. Patricia, parental leave without pay with benefits beginning October 4, 2010, and continuing through October 14, 2011.

Stauffer, Dr. Ruth, parental leave without pay with benefits beginning March 24, 2011, and continuing through May 6, 2011.

Vitelli, Ms. Kelly, parental leave with pay with benefits beginning December 14, 2010, through February 25, 2011, and leave without pay with benefits from February 28, 2011, and continuing through June 15, 2011.

**continued – Parental Leave**

Wehler, Ms. Rebecca, parental leave without pay with benefits beginning March 14, 2011, and continuing through June 3, 2011.

Yurcich, Ms. Julie, parental leave without pay with benefits beginning November 1, 2010 and continuing through April 30, 2011.

**CHANGE IN STATUS**

Erion, Dr. R. Joel, from Associate Professor in Professional Studies Department to Interim Dean of Education from January 10, 2011, to March 14, 2011, at \$115,367.98 annually.

Nesbitt, Mr. Robert, from Automotive Mechanic Supervisor to Storekeeper 2 in the Facilities Department at \$45,888.00 effective March 1, 2011.

Rhodes, Mr. Christopher, salary increase of 5% in recognition of exemplary performance as Head Men's and Women's Swimming Coach at \$50,377.00 effective October 9, 2010.

**LATERAL TRANSFER**

Abreu-Baker, Ms. Brenda L., transfer from Clerk Typist 2 in the Financial Aid Office to Clerk Typist 2 in the Undergraduate Admissions Office, effective November 22, 2010.

Almon, Mr. Jerome S., transfer from Maintenance Repairman 1 to Semi-skilled Laborer in the Facilities Department effective January 24, 2011.

Birchard, Ms. Terri Lynn, transfer from University Advancement in the Alumni House to Assistant Controller in the Accounting Office, effective December 10, 2010.

Monocello, Ms. Amy M., transfer from Clerk Typist 2 in the Undergraduate Admissions Office to regular, full-time, Library Assistant 1 (9 months) in Baron-Forness Library, effective November 16, 2010.

Pekelnicky, Ms. Lynette P., transfer from full-time, Clerk Typist 2 in the International Student Services Office to 9-month Clerk Typist 2 in the Biology & Health Services and Chemistry Department, effective November 22, 2010.

**PROMOTION - NON-FACULTY**

Abbott, Ms. Barbara E., from Clerk Typist 2 Confidential in the Human Resources and Faculty Relations Department to Fiscal Assistant in the Budget and Payroll Department at \$31,374.00 effective February 7, 2011.

Elder, Ms. Darla, from University Registered Nurse Supervisor to Director of the Health and Wellness Center at \$86,487.00 effective December 18, 2010.

Harkness, Mr. Gerald, from Maintenance Repairman 1 to regular, full-time, Maintenance Repairman 2, Facilities Department at \$39,316.00 effective March 12, 2011.

Moore, Ms. Mary, from Maintenance Repairman 1 to regular, full-time, Maintenance Repairman 2, Facilities Department at \$32,059.00 effective November 20, 2010.

Patalon, Mr. Jason, from Information Technology Technician to Information Technology Generalist in the Mathematics and Computer Science Department at \$44,900.00 effective retroactive to January 1, 2010.

Pabon, Mr. Noel Reyes, from Carpenter to regular, full-time, Building Maintenance Foreman, Facilities Department at \$53,614.00 effective October 9, 2010.

Pipper, Ms. Amanda V., from Financial Aid Coordinator, to regular, full-time, Assistant Director of Financial Aid, Financial Aid Office at \$43,599.00 effective February 26, 2011.

Waldinger, Ms Cynthia D., from Clerk Typist 2 to regular, full-time, Assistant to the Vice President for Student Affairs, Student Affairs Division at \$43,000.00 effective October 25, 2010.

**OFFICE OF STUDENTS WITH DISABILITIES**  
**Involuntary Leave Without Pay With Benefits (LWOP)**

NAME	POSITION	WINTER BREAK		SUMMER BREAK	
		START LWOP	END LWOP	START LWOP	END LWOP
Acker, Mrs. Deborah	Clerk Stenographer	-	-	5/20/11	8/15/11
Borczon, Mr. Mark	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Brown, Mr. James	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Burns, Ms. Alice	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Chisholm, Mr. Jon	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Duell, Mr. Scott	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Flak, Mrs. Frances	Special Transportation Vehicle Operator	12/18/10	1/16/11	5/7/11	8/26/11
Fox, Mr. Christopher	Special Transportation Vehicle Operator	12/18/10	1/16/11	5/7/11	8/26/11
Fox, Mrs. Gail	Special Transportation Vehicle Coordinator	12/18/10	1/16/11	5/7/11	8/26/11
Fry, Ms. Karen L.	Special Transportation Vehicle Operator	12/18/10	1/16/11	5/7/11	8/26/11
Gregor, Mr. Michael	Special Transportation Vehicle Operator	12/18/10	1/16/11	5/7/11	8/26/11
Hirt, Ms. Julie	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Huff, Ms. Sandra	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Hurta, Mrs. Heather	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Kuhn, Mr. Donald	Special Transportation Vehicle Operator	12/18/10	1/16/11	5/7/11	8/26/11
Lewis, Mrs. Patricia	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Martinson, Mr. Jon	Special Transportation Vehicle Operator	12/18/10	1/16/11	5/7/11	8/26/11
Masters, Mr. David	Special Transportation Vehicle Operator	12/18/10	1/16/11	5/7/11	8/26/11
McCarthy, Mr. Brian	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
McIntosh, Ms. Nicola	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
McPeak, Mr. Kenneth	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Medilovic, Mr. Sejad	Special Transportation Vehicle Operator	12/18/10	1/16/11	5/7/11	8/26/11
Michaels, Mrs. Eileen	Licensed Occupational Therapist	-	-	5/20/11	8/15/11
O'Neill, Mr. Ryan	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Price, Mrs. Lorraine	Special Transportation Vehicle Coordinator	12/18/10	1/16/11	5/7/11	8/26/11
Roberts, Mrs. Debora	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Roberts, Ms. Michelle	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Russell, Ms. Joyce	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Slipcevic, Mr. Gerald	Special Transportation Vehicle Operator	12/18/10	1/16/11	5/7/11	8/26/11
Strobel, Mrs. Colleen	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Swanson, Mr. Roger	Special Transportation Vehicle Operator	12/18/10	1/16/11	5/7/11	8/26/11
Thomas, Mrs. Beth	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Timko, Mr. Carl	Special Transportation Vehicle Operator	12/18/10	1/16/11	5/7/11	8/26/11
Trnavsky, Ms. Vickie	University Registered Nurse Supervisor	12/22/10	1/10/11	5/13/11	8/15/11
Wills, Miss Sarah	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Wisniewski, Mrs. Virginia	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11
Yonkin, Ms. Jessica	Nurse Aide	12/18/10	1/16/11	5/7/11	8/26/11

**Students awarded an International Instructional Fee Waiver for Spring 2011**

**Spring 2011**  
**Cooperative Exchange Agreement Recipients**  
as of February 18, 2011

**CHINA**

**Shandong University of Technology**

VACANT  
VACANT

Visiting Scholar  
Visiting Scholar

Tuition, Fees, Book Stipend  
Tuition, Fees, Book Stipend



	<b>Jinan University</b>	
VACANT	Visiting Scholar	Tuition, Fees, Room and Board
VACANT	Visiting Scholar	Tuition, Fees, Room and Board

	<b>Zibo Municipal Education Bureau</b>	
VACANT	Student	Tuition and Fees

	<b>GERMANY</b>	
	<b>Fachhochschule Wurzburg-Schweinfurt University of Applied Sciences</b>	
VACANT	Student	Tuition and Fees

	<b>MEXICO</b>	
	<b>Universidad Autonoma de Yucatan</b>	
VACANT	Student	Tuition, Fees, Room and Board

	<b>POLAND</b>	
	<b>Maria Curie-Sklodowska University</b>	
VACANT	Student	Tuition, Fees, Room and Board
VACANT	Student	Tuition, Fees, Room and Board

**Spring 2011**  
**Edinboro University Exchange Participants**  
as of February 18, 2011

	<b>GERMANY</b>	
	<b>Fachhochschule Wurzburg-Schweinfurt University of Applied Sciences</b>	
VACANT	Student	Tuition and Fees
VACANT	Student	Tuition and Fees

	<b>MEXICO</b>	
	<b>Universidad Autonoma de Yucatan</b>	
VACANT	Student	Tuition and Fees
VACANT	Student	Tuition and Fees

	<b>POLAND</b>	
	<b>Maria Curie-Sklodowska University</b>	
VACANT	Student	Tuition, Fees, Room and Board
Lisowski, Renata	Student	Tuition, Fees, Room and Board

Chairman Shields thanked Vice President Herbst for his report and solicited any questions or concerns from Council members. Hearing none, the Chair asked Vice President Kahan Sablo to deliver the Student Affairs Committee report.

Dr. Sablo reported that the Student Affairs Committee of the Council met this afternoon. The following items were highlighted with the Committee and presented in report by Interim Vice President Sablo for others this evening. These included:

**Student Health and Wellness** – Dr. Sablo reported that because working with students is a 24-hour responsibility, the Division of Student Affairs has implemented an on-call schedule for the division's senior leadership team. In the event of a student emergency, the University Police and residence hall staff have 24-hour access to a member of the Student Affairs Leadership Team (SALT). Members of SALT convene bi-monthly to discuss how best to Prepare for Emergencies and Protect Resource (PEPR).

In response to our nation's challenging fiscal climate, non-perishable food items and toiletries are collected to establish a campus food pantry in Lawrence Towers. The goal of the pantry is to assist students who are in need - particularly during break periods when the dining halls are closed.

Due to increasing numbers of students missing appointments in the presence of a significant waiting list for counseling services, Counseling and Psychological Services (CAPS) implemented a "three strikes" procedure for missed appointments. During the fall semester, this procedural change yielded a 15% reduction in missed counseling appointments. More efforts are underway to continue to address this issue.

We are in the final phases of a System-wide alcohol grant aimed at reducing the alcohol consumption rates of first-year residential students. So far System-wide data looks promising. This indicates that our collective interventions, such as BASICS counseling, social norms campaigns, and other alcohol intervention strategies are having some impact on illegal drinking. An example of a social norms initiative that began this semester would be 21<sup>st</sup> birthday cards to students, encouraging them to make healthy decisions on their special day.

The staff at Student Health Services partnered with the Erie County Health Department and received 500 free doses of the HPV vaccine for distribution to students.

The issue of bullying and cyber-bullying has garnered national attention. Last month Student Affairs sponsored a University-wide webinar entitled *Campus Climate and Bullying's Influence on Student Health/Well-Being*. In advance of the webinar, our Code of Student Conduct and University policies were updated to make bullying infractions a student conduct offense.

**Student Support Services** – Dr. Sablo reported that "great things" have been occurring in our residence halls. This is being evidenced in our residence hall persistence numbers. Fall to spring resident student return rate was 93%, which is an increase of 2% from the previous year.

Residence Life and Housing is collaborating with the Graduate School to highlight the availability of housing for our graduate and older student populations.

Most are already aware that Edinboro University is nationally known for the provision of services for students with disabilities. Our students with disabilities are performing well academically. Approximately 25% of all students with disabilities made the Dean's List for having higher than 3.40 fall GPA. Also, of this number, 32% earned a 4.0 fall GPA. This is a testament to the hard work of the supportive staff in our Office for Students with Disabilities office.

The inaugural edition of the Adult Student Newsletter, *The New Leaf*, featured a front cover story on Student Trustee, Mr. Terry Darcangelo. The spring 2011 newsletter has also been distributed to you. This edition highlights Edinboro University adult students who are attending the University with their children. White folders containing referenced pieces of literature and/or reports were placed near their nameplates for review and reference at a later date.

In support of returning adult learners, Student Affairs is working to assist them with degree completion through alternative methods of earning course credit.

- This fall there was a 26% increase in students taking CLEP exams, with a 16% increase in the number of students passing the exam and receiving credit.
- The number of TAA students for fall 2010 increased by 81%, and our spring number increased by 76%.
- The first "Resume-Mania" event was offered in the fall to allow evening students an opportunity to access the University's Career Development services.

This week CAPS is launching a *Love Your Body, Love Yourself* support group for women that will focus on improving body image and self-esteem. We are hopeful that some of our female students will take advantage of this support group.

**Student Affairs Fundraising/Development** – Dr. Sablo announced the successful grant award by the Pennsylvania Faculty Health Welfare Fund (through APSCUF). These funds will be used to support the annual Health and Wellness Fair. A second grant funded a six-week program designed to enhance employee fitness.

Our fraternities and sororities have been engaged in many philanthropic activities. They recently conducted their annual Date Auction, which raised \$2,500 for the Make-a-Wish Foundation. When combined with their spring activities, I am certain that Edinboro University will be able to grant at least one "wish" for a child who is suffering from a life-threatening illness.

**Facilities** - Progress continues to be made with housing construction. Significant efforts are being made to advertise the new Highlands buildings that will be on line next fall. Housing sign ups are approximately 5% ahead of this time last year. A copy of the marketing material has been distributed to you (white folder).

Also, regarding our new housing program, collaborations have been occurring across the campus to create a plaza in the courtyard that celebrates the University's Scottish heritage through the creation of a raised map of Scotland in the Highlands Plaza.

The Pogue Student Center's renovation project was recently featured by the Association of College Unions International in its national publication, *Revisiting Construction*.

**Staff Accolades** - Dr. Jody Gallagher had two articles published in the Resource Center on the American Association for Employment in Education's web site.

Head Coach Doug Watts was inducted into the U.S. Track & Field and Cross Country Coaches Association Hall of Fame in December.

Women's Head Basketball Coach, Stan Swank, was recently named PSAC Coach of the Year.

**Upcoming Events** - On March 25, please join us for the University's Martin Luther King Luncheon, when we honor Mother Mary Beth Kennedy and Ms. Sonya Arrington for their untiring commitment to uphold the principles of Dr. King.

Join us for the annual Health and Wellness Fair on April 6 when community vendors will offer blood pressure screening, body fat analysis, and other health assessments. On the evening of April 6 at 7:00 p.m., Dr. Sablo will host the annual Service of Remembrance where individuals will be given an opportunity to light a candle in memory of a loved one who passed away within the past year.

The 2<sup>nd</sup> Annual Women's Athletic Scholarship Golf Tournament will take place on Monday, June 6, 2011. Proceeds benefit the Women's Athletic Fund (attached outing brochure in white folder).

Following the conclusion of the Committee's report, Dr. Sablo moved forward to introduce the new incoming Student Government Association President, Mr. Adam MaBee. Mr. MaBee took over as President of the Edinboro University Student Government Association following Jamie's graduation in December 2010. Interim Vice President Sablo noted that Adam was a transfer student from Allegheny College of Maryland. He is now in his senior year at Edinboro majoring in Business Administration with a concentration in financial services. Mr. MaBee is the Vice President for Delta Mu Delta the business honors society and his prior Student Government Association experiences are many and varied. He is very well qualified for that job and it has been a pleasure working with him. A round of applause ensued in welcoming him to his first Council meeting. Other actions taken the SGA recently include:

- Increase in the Student Activity Fee by \$3 to support athletic programs; a modest fee increase. He noted that SGA did not accept any increased dollars for themselves.
- In a unanimous vote, SGA approved a resolution to donate one of its vehicles to the Police Department to be reconfigured to be used as a police vehicle.
- On April 2, SGA will host the BIG EVENT which is a community service event where approximately 3-400 students will perform community service for surrounding residents throughout the Boro.

The Chair solicited comments or questions following Interim Vice President Kahan Sablo's report. Hearing none, he moved forward to request the delivery of the University Advancement Committee's report by Vice President Bruce Whitehair.

Vice President Whitehair provided the following divisional highlights and accomplishments. These included:

**University Advancement** – He announced culmination, after five long years of waiting, of the Sukhbans Dhillong estate settlement. The university is now in receipt \$363,000 in scholarship funds to be used in support our Office with Students with Disabilities which make a total of \$525,000 from the entire estate.

Following a recent alumni swing through Texas, alumnus Xaiver Williams, a senior executive with AT&T, has committed to a three-year, \$100,000 pledge to support scholarships for the Business Department and the Business Department Speakers Series.

Since the last time Council meeting, the university is in receipt of nine (9) major gifts in excess of \$10,000 and the creation of 15 new funds. While he did not read the entire list,

many will be familiar to council members: *C&J Industries Scholarship* in honor of C. Richard Johnston; *Randy Rodak Speech Language Pathology Memorial Endowment* (Randy Rodak is a grandson of the Doucette family/building); *Colonel John Walker ROTC Scholarship*; *Friends of Education Fund*; and *Bill Rohde Endowment for Wrestling* were mentioned as a few examples.

The Advancement Office website has been updated and revised, and includes a thorough Planned Giving component.

Next week, the President's Club reception will be held and Council members are encouraged to attend. This event permits our students to personally meet our scholarship donors. All are honored and thanked for their support of the university.

On March 29, the Advancement office will kick off the annual faculty and staff annual campaign. This year we have a very special component through the donation of an anomalous gift of \$60,000. Every faculty and staff donation up to that amount will be matched dollar for dollar.

Student Philanthropy day will be held on Monday, April 18. We are welcoming to the campus Chad Calek, from the TV show *Paranormal State*, who will be on his Trail of Ghost College Tour. Proceeds from this event benefit the Student Ampitheatre.

**Alumni Relations** - Events of interest include: NCAA Wrestling Tournament in Philadelphia on March 18; Edinboro Alumni Night with the Erie Bayhawks on March 24; the Athletic Hall of Fame Reception and Awards Ceremony on April 30.

The Office of Alumni Relations will host its annual Graduation Fair on April 5-6. It is anticipated that over 400 May graduates will take part in that bi-annual event. Homecoming Weekend scheduled for October 7-8.

Two weeks ago, Vice President Whitehair and Jon Pulice finished up a tour of Florida alumni gatherings in Sebring, Sarasota and Naples.

**Foundation** - The Edinboro Foundation has added two new members to their Board – Dennis Howard, retired Director of Global Supply Chain Operations from Lord Corporation (40 years of service) and Debra Liberatore has several years of experience in human resources and is currently the Human Resources Manager for First Energy.

Phase II of the Highlands construction (student housing project) is scheduled for completion in August with occupancy this fall. Completion of this phase will make for a total of over 1,600 beds for students living on campus.

The Edinboro Foundation Board approved \$682,025 for scholarships generated from Highlands cash flow for fiscal year 2008-09 and fiscal year 2009-10.

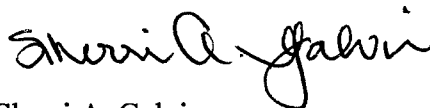
In closing his report, Vice President Whitehair noted that it was his last meeting. He thanked the Council and noted that it had been a pleasure to working with all. Bruce noted that he will trade in his tartan plaid for the blue and gold of Allegheny College effective April 3. Mr. Whitehair stated that it has been an honor to be a part of Edinboro University and he wished all the best in their future endeavors.

Chairman Shields acknowledged Bruce's departure and noted that it has been an absolute pleasure to work with him over the past years as both a Foundation Board member and member of the Council of Trustees. He noted that Bruce will be missed and encouraged him to keep in touch. The Chair then yielded the floor to other Council members if they wished to speak. Trustee Manning echoed the Chair's sentiments (aye aye) and a loud and enthusiastic round of applause ensued.

The Chair inquired if there was a report from PACT Executive Board member Harry Thomas. Trustee Thomas noted that was nothing specific to report at this time. He did, however, remind all that Edinboro University was hosting the Spring 2011 PACT Conference on April 27-28. If you have not made a reservation, please contact Linda Min at the Chancellor's office. The local Planning Committee will be meeting very soon review and fine tune the program details. A copy of the tentative program has been distributed and you are encouraged to review it and provide input. Chairman Shields noted that departure of Executive Assistant Kim Fabrizio and thanked her in terms of getting the planning process started. In her absence, Office of the President staff members Coleen Panko and Sherri Galvin will move forward in working with the planning committee in making certain the Council's expectations are met. Trustee McGarvey commented that the staff from the President's Office has been dedicated and excellent in terms of making certain every conference detail is handled.

Prior to calling for the adjournment of the public meeting session, Chairman Shields thank Trustees Dombrowski, McGarvey and Pulice for their participation via conference call. The Chair solicited any additional items for the good of the order. Hearing no requests, Chairman Shields called for a motion to adjourn. **It was voted**, on motion of Trustee Higham, seconded by Trustee Evans to adjourn the quarterly business meeting. The meeting adjourned at 6:56 p.m. Trustees were asked to note the Council's next quarterly business meeting which will be held on Monday, June 13, 2011.

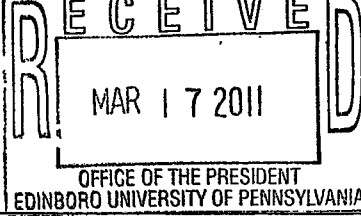
Respectfully submitted,



Sherri A. Galvin  
Assistant to the President  
and Recording Secretary



EDINBORO  
UNIVERSITY



ATTACHMENT #1

Gordon J. Herbst  
Vice President, Finance and Administration  
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(814)732-2585  
Fax (814)732-2756  
Herbst@edinboro.edu

MEMO TO: University Department Heads  
FROM: Gordon J. Herbst, Vice President, Finance and Administration  
DATE: March 15, 2011  
SUBJECT: Fee Schedule

On March 14, 2011, the Edinboro University Council of Trustees approved the 2011-12 fee schedule for the University. I am enclosing a copy of the approved fees for your information.

Please note that any publication of fees requires prior approval by the Vice President for Finance and Administration, in case of any changes.

Thank you.

enclosure

EDINBORO UNIVERSITY OF PENNSYLVANIA  
2011-2012 FEES

**Mandatory Fees - per semester (Fall/Spring)**

Instructional Service Fees	- Undergraduate	10% of Tuition
	- Graduate	15% of Tuition
University Center	- Full-time	260.00
	- Per credit hour, undergraduate	22.00
	- Per credit hour, graduate	29.00
Health Center	- Full-time	95.00
	- Per credit hour, undergraduate	7.90
	- Per credit hour, graduate	n/a
Student Activity Fee	- Full-time	201.50
	- Per credit hour, undergraduate	16.80
	- Per credit hour, graduate	n/a

**Mandatory Fees - Summer 2012 semester (per credit, PA resident)**

Instructional Service Fees	- Undergraduate	10% of Tuition
	- Graduate	15% of Tuition
University Center	- Undergraduate	22.00
	- Graduate	29.00
Health Center	- Undergraduate	7.90
	- Graduate	n/a
Student Activity Fee	- Undergraduate	10.00
	- Graduate	n/a

**Room & Board**

**Per Semester (Fall/Spring)**

Double Room, per person (2 @room)		\$ 2,600.00
Double Room, per night		24.75
Private Room, (1 @room)		3,900.00
Private Room, per night		37.00
Guest Room, per night single occupancy		25.00
Guest Room, per night double occupancy		36.00

	<u>Meal Plan</u>	<u>Flex</u>	
Food, 19 meals-residence hall	\$1,238.00	\$350.00	\$ 1,588.00
Food, 14 meals-residence hall	\$1,081.00	\$350.00	1,431.00
Food, 10 meals-residence hall	\$985.00	\$350.00	1,335.00
Food, 5 meals	\$622.00	\$350.00	972.00
Unrestricted Meals-Van Houten	\$1,314.00	\$25.00	1,339.00
Block 210 meals-residence hall	\$1,334.00	\$25.00	1,359.00
Block 175 meals-residence hall	\$1,132.00	\$25.00	1,157.00
Block 150 meals	\$1,087.00	\$25.00	1,112.00
Block 125 meals	\$956.00	\$350.00	1,306.00
Block 105 meals	\$794.00	\$25.00	819.00
Block 75 meals	\$637.00	\$350.00	987.00
Block 60 meals	\$465.00	\$25.00	490.00
Flex meals only (commuters only)		\$100.00	100.00

**Summer 2012 session (per week)**

Room - Double	\$175.00
- Private	260.00
Food - 14 meals	72.00
Food - 10 meals	66.00



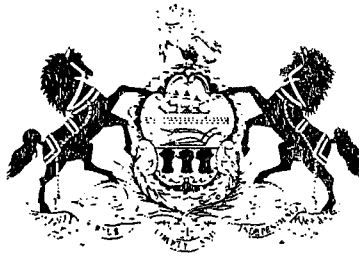
EDINBORO UNIVERSITY OF PENNSYLVANIA  
2011-2012 FEES

**Service Fees**

Application	\$30.00
Competency Exam (per semester hour)	25.00
Credentials (additional \$1.00)	3.00
Computer Lab Printing	5.00
Distance Learning Fee	120.00
Duplicating: External/internal	0.10/04
Late Registration	\$25.00 - \$100.00
Life Experience Center:	
Preliminary Application	25.00
Evaluation	100.00
Life Experience (per semester hour)	25.00
Orientation Fee	\$75.00 - \$125.00
Payment Plan - Semester Fee	40.00
- Late Fee	15.00
Physical Exam Fee - basic	25.00
- advanced	50.00
Transcript Fee	4.00
Traffic Incident Report Requests	10.00
Vehicle Registration - per year	25.00
- replacement	5.00
Withdrawal (@class after 2nd week, excludes 1st semester freshmen)	25.00

**Fines & Penalties**

Distance Learning Extended Time Penalty	25.00
Library Fines (per day)	0.15 per day plus \$1.00
Lost Key - single	20.00
- master	50.00
Moving Violation	75.00
Parking Violations	15.00
Parking Violations - Late Fee	5.00
Parking Violation - Blocking Emergency Device	50.00
Parking Violation - Boot Removal	50.00
Returned Check	20.00



**Edinboro University of Pennsylvania  
Council of Trustees  
Monday, March 14, 2011**

**RESOLUTION**

To approve Edinboro University of Pennsylvania's campus-wide Facilities Master Plan implementation strategy that includes the demolition of the Leader Clinic, located at 100 Kiltie Road.

WHEREAS, Edinboro University of Pennsylvania has constructed a new Human Services Building; and

WHEREAS, the Leader Clinic faculty and staff have relocated to the Human Services Building and have vacated the Leader Clinic.

NOW, THEREFORE, BE IT RESOLVED, that we, the Council of Trustees, approve the undertaking of the demolition of Leader Clinic.

Handwritten signature of Harold C. Shields in black ink.

**Harold C. Shields, Chairperson  
Council of Trustees**

Handwritten signature of Virginia L. McGarvey in black ink.

**Virginia L. McGarvey, Vice Chair  
Council of Trustees**

Handwritten signature of Raymond L. Dombrowski in black ink.

**Raymond L. Dombrowski, Secretary  
Council of Trustees**





**Edinboro University of Pennsylvania  
Council of Trustees  
Monday, March 14, 2011**

**RESOLUTION**

Certification – SSHE Board of Governors Policy 1985-04A

The Council of Trustees of Edinboro University of Pennsylvania, upon recommendation of President Jeremy D. Brown, hereby certifies, as per Board of Governors Policy 1985-04A, that the following organizations make a financial contribution to the University or provide similar benefits on a regular basis:

Edinboro University Alumni Association  
Edinboro University Foundation, Inc.  
Edinboro University Services, Inc.  
Edinboro University Student Government Association

The Council of Trustees of Edinboro University of Pennsylvania also certifies that, to the best of its knowledge, information and belief, no University employee serves as a member of the Board of these affiliated organizations nor does any employee of the University vote through such service.

The Council of Trustees also certifies that, to the best of its knowledge, information and belief, the affiliated organizations are in compliance with the Board of Governors Policy 1985-04A in that they exist solely for the benefit of the University, they require an annual external audit of their funds and provide copies of their audit reports to the University and the Office of the Chancellor, and they make financial contributions or similar benefits to the University on a regular basis satisfactory to this Council of Trustees and to the President.

A copy of a statement by the University's chief financial officer summarizing both the direct University support provided to the affiliated organizations and the contributions made by the affiliated organizations to the University covered in this certification is attached hereto and made a part hereof.

As approved by action of the Council of Trustees during the quarterly meeting held on Monday, March 14, 2011, at Edinboro, Pennsylvania.

**Harold C. Shields, Chairperson  
Council of Trustees**

**Virginia L. McGarvey, Vice Chair  
Council of Trustees**

**Raymond L. Dombrowski, Secretary  
Council of Trustees**