

MINUTES approved
October 10, 2011
Council of Trustees
Quarterly business meeting

5506

David Obringer
University Archives

MINUTES
Edinboro University of Pennsylvania
Council of Trustees Meeting
Monday, August 22, 2011
Van Houten Dining Hall – South

Prior to the quarterly, public meeting of the Edinboro University Council of Trustees, Council members met in study session with Interim President James Moran and then attended various Committee meetings along with designated university administrative liaisons. Council members adjourned from committee meetings at 4:30 p.m. to join Interim President Moran for dinner in the President's Suite (Van Houten Dining Hall). Dr. Moran and members of the Council continued informal discussions relative to a variety of topics. After dinner, Interim President Moran and Council members convened in the south dining hall for the public quarterly meeting of the Edinboro University Council of Trustees.

At 6:04 p.m. Chairman John Horan called the quarterly, public meeting of the Edinboro University Council of Trustees to order. He directed the Recording Secretary to conduct Roll Call. The following Council members were either present or participated via use of the University's bridge line:

Mr. Terry Darcangelo
Dr. Raymond Dombrowski (via phone)
Mr. Dennis Frampton
Mr. Daniel Higham (via phone)
Mr. John Horan
Mrs. Virginia McGarvey
Mr. John Pulice
Mr. Harold Shields
Mr. Harry Thomas

The Recording Secretary verified the presence of a quorum. In addition to Interim President Moran, the following individuals were in attendance at the public meeting:

Dr. Alan Biel, Dean of Graduate Studies and Research
Mr. Sid Booker, Associate Vice President for Human Resources and Faculty Relations
Mr. Terrence Carlin, Associate Vice President for Partnerships and Development
Ms. Julie Chacona, Director of Major Gifts
Dr. Donald Dilmore, Associate Vice President for University Libraries
Ms. Sherri A. Galvin, Assistant to the President and Recording Secretary
Dr. Nomsa Geleta, Dean of Education
Dr. Philip Ginnetti, Provost and Vice President for Academic Affairs
Dr. Michael Hannan, Dean – School of Business
Mr. Gordon Herbst, Vice President for Finance and Administration
Ms. Anita Joslyn, Assistant for Communications and Marketing
Dr. Andrew Lawlor, Associate Vice President for Technology and Communications
Mr. Jeff Pinski, Associate Director of University Communications
Dr. Kahan Sablo, Vice President for Student Affairs
Dr. Terry Smith, Dean of the College of Arts and Sciences

Guests: Lorie Bearfield and Sean McCracken, *Erie Times-News*

Chairman Horan began the meeting with the first item of action, Old Business – Minutes of the Meeting held on Monday, June 13, 2011. He noted that the minutes were circulated with the meeting materials. The Chair solicited concerns, comments, corrections or additions. Hearing none, he entertained a motion for approval of the Minutes of the Meeting dated Monday, June 13. **It was voted**, on motion of Trustee Pulice, seconded by Trustee Shields to approve the above-referenced Minutes as presented. Due to the presence of several Council members by phone, a Roll Call vote was conducted by the Recording Secretary with the following results. The motion carried with the unanimous approval by the Council.

Results – Roll Call vote on Old Business: Minutes – Meeting held on June 13, 2011

	Aye	Nay	Absent
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Frampton	X		
Trustee Higham (phone)	X		
Trustee Horan	X		
Trustee McGarvey	X		
Trustee Pulice	X		
Trustee Shields	X		
Trustee Thomas	X		

Prior to opening the Public Comment portion of the meeting, Chairman Horan read, for the record, a notice stating that the proceeding of today's meeting were being recorded. Public disclosure to those in attendance by a verbal announcement and written public notice is to avoid any violation of the Pennsylvania Wiretapping Act. The Chair solicited comments from the public audience. One member of the public audience stepped forward and stated her name as requested by the Chair. Lorie Bearfield thanked Interim President Jim Moran for bringing back the Homecoming Parade route through a portion of the Edinboro community. She noted further that she is a sponsor of the Robin Roberts events and noted that it was an honor to be working with Edinboro University and officials like Julie Chacona. Ms. Bearfield reiterated that it was the perfect time for this decision to be made and extended thanks to all of the university officials that made this a reality.

Hearing no additional requests by the public, Chairman Horan asked Dr. Moran to deliver the President's Report to the Council. Interim President Moran began his report by giving Council members his overall impressions since the last business meeting which was held a mere week and a half after his arrival to campus and provide updates on the topics of the budget, academic programs and enrollment. Dr. Moran noted that after nearly two months on campus, he finds himself more and more impressed by the loyalty and beliefs of the faculty and staff in the institution and how student-focused we are at Edinboro. Preparations have been underway all summer and the energy and excitement levels are building on campus as we near the start of another fall semester. Interim President Moran also thanked all of the staff and faculty involved in the redesign and offering of a highly successful new student orientation program. For the first time, freshmen will be arriving on Thursday to experience and immerse themselves in campus life.

He then commented briefly on the budget which is one of the primary issues today. Last year there was a surplus of about \$485,000 and this year moving forward there is a gap of

approximately \$3.6 million. A decision has been made to utilize the University's unrestricted net assets to cover about one-half of the gap. The remaining gap will be covered by the utilization of attrition, position vacancies, and reductions in operating costs. In following years, the University will need to plan to cover most of the remaining gap through planned reductions in expenditures. Presently, Dr. Moran and other university officials are actively engaged in that task. Interim President Moran thanked members of his executive team for working to address the budget situation. In terms of enrollment at the undergraduate level, we have just about matched last year's record enrollment. Currently, the numbers are down a fraction ($\frac{1}{2}$ of 1 %). Graduate enrollment has declined 13.5%. Dr. Moran noted this may be attributed to recent changes in state law and policy which placed a moratorium on professional development for teachers. University leaders in this area are addressing those issues and will be reviewing how the University can reframe education program offerings to better serve the local community.

Next, Interim President Moran emphasized the University's commitment to the increase of program offerings and opportunities afforded students in Erie at the Porreco Center and in Meadville at the Buba Center. He noted we are reviewing how we can better serve students in those areas and expand what the University offers in serving the local needs for academic programs in those key areas. Dr. Moran and staff are very committed to the notion of quality academic programming and seeking accreditation in all of the programs that would be eligible for accreditation. He noted that the University's Computer Science program, for example, was just recently accredited by ABET (Accreditation Board for Engineering and Technology).

Dr. Moran stated that he also continues to be impressed by the faculty and mentioned two specific accolades involving Drs. Roy Shinn and David Hurd. Dr. Shinn (Speech, Language and Hearing Department) has been named a Fellow for the American Speech Hearing and Language Association which is an honor given to very few faculty in that area. He also noted Dr. Hurd's work with NASA in creation and publication of a book for the visually impaired which features the moon's lunar craters. These two faculty members, among others, are dedicated to their students at Edinboro.

On September 7, Dr. Moran noted the opportunity to host officials from the United States Department of Education, Dr. Jacquelyne Jones who is Special Advisor for Early Learning to President Obama and Dr. Alexia Posny, Assistant Secretary for Special Education and Rehabilitation Services. Both will be coming to campus for a conversation about what Edinboro University does in the local community with regard to early learning education.

Lastly, Interim President Moran mentioned the involvement of our local business community and lauded them for their support of the Boro Business Passport program to be held on Saturday as part of our redesigned new student orientation program. We hope to connect students to the community and the local business community has stepped forward with donations and support of this new initiative. In closing Dr. Moran noted he looks forward to a great academic year and moving the institution forward. Striving to be an institution that remains student-focused will play a key role in the cultural, social and economic vitality of the region.

Chairman Horan thanked Interim President Moran for the delivery of his report and noted sincere appreciation for all that he has accomplished in two months. Next on the agenda, the Chair moved to the presentation of two separate Resolutions which served to recognize two Council members – Sister Catherine Manning and Representative John Evans. For the record, the Chair presented the following resolution in honor of Sister Catherine Manning.

RESOLUTION

Edinboro University of Pennsylvania Council of Trustees

Honors the Contributions of Catherine M. Manning, S.S.J.

Whereas, Catherine Manning has earned undergraduate and graduate degrees in Education, Divinity and Theology from institutions of higher education in Massachusetts and Pennsylvania; and

Whereas, Catherine Manning distinguished herself as an outstanding Catholic educator at all levels; and

Whereas, Catherine Manning rose through the vice presidential ranks at Saint Vincent Health Center, one of northwestern Pennsylvania's largest medical providers; and

Whereas, Catherine Manning served with distinction as President and Chief Executive Officer during a period of unprecedented growth at Saint Vincent Health Center; and

Whereas, Catherine Manning served on the boards of directors of myriad non-profit organizations, and, in fact, created the Catholic Foundation; and

Whereas, Catherine Manning serves with honor as Vice Chancellor of the Erie Catholic Diocese, the third-ranked Diocesan official and highest ranking woman in the Erie Diocese; and

Whereas, Catherine Manning for more than a decade served on Edinboro University's Council of Trustees, chairing the Communications and Marketing Committee; then

BE IT RESOLVED, therefore, that in recognition of Catherine Manning's distinguished service and many selfless contributions to Edinboro University and northwestern Pennsylvania, that this Council of Trustees of Edinboro University acknowledges with gratitude Catherine Manning's volunteerism, dedication and leadership and extend to her best wishes for continued success and fulfillment in all her future endeavors.

Likewise, Chairman Horan presented the following Resolution honoring the contributions of Representative John Evans. Both of these Trustees recently resigned their seats as members of the Edinboro University Council of Trustees. For the record,

RESOLUTION

Edinboro University of Pennsylvania Council of Trustees

Honors the Contributions of Representative John R. Evans

Whereas, John Evans earned both his Bachelor's degree in Speech Communications and Master's degree in Communication Studies from Edinboro University of Pennsylvania; and

Whereas, John Evans distinguished himself during a 20-year career as a television news and sports reporter in Erie, Pennsylvania; and

Whereas, John Evans further distinguished himself as a Member of the Pennsylvania House of Representatives, honorably representing constituents of Erie and Crawford Counties in northwestern Pennsylvania; and

Whereas, John Evans served on many Pennsylvania House of Representative committees, sponsoring important legislative initiatives enacted into law; and

Whereas, John Evans has contributed to his communities through volunteer involvement in a myriad of non-profit organizations, including service on the Board of Directors of the Pennsylvania Special Olympics; and

Whereas, John Evans has been a lifelong advocate for public education at all levels; and

Whereas, John Evans has further served the citizens of Pennsylvania as a member of the Edinboro University Council of Trustees; then

BE IT RESOLVED, therefore, that in recognition of John Evans' distinguished service and many selfless contributions to Edinboro University and northwestern Pennsylvania, that this Council of Trustees of Edinboro University acknowledges with gratitude John Evans' volunteerism, dedication and leadership and extend to him best wishes for continued success and fulfillment in all his future endeavors.

Chairman Horan also congratulated Representative Evans on the recent addition to his family. He then sought a motion from the Council for the presented Resolutions as read. Based on the above Resolutions, **it was voted**, on motion of Trustee McGarvey, seconded by Trustee Dombrowski to adopt the above-referenced Resolutions officially recognizing Catherine Manning, SSJ and Representative John Evans for their many contributions not only in support of Edinboro University, but also in the other roles that they perform in the community (**Attachment #1 and #2**).

Prior to the conduct of the Roll Call vote, the Chair combined the next action item – Resolution and presentation of a plaque to outgoing Chair Harold Shields (**Attachment #3**). The Resolution as read thanked and honored Trustee Shields for his service as the Chair of the Council of Trustees for the past four years. Chairman Horan took the opportunity to acknowledge the tremendous work that Harold has done as Chair of the Council. He also noted Trustee Shields' chairmanship of not only the past Presidential Search Committee which brought Dr. Jeremy Brown to Edinboro, but also his service as the Chair of the current Presidential Search Committee. For the record,

RESOLUTION

**Edinboro University of Pennsylvania
Council of Trustees**

Honors the Contributions of

Harold C. Shields

Whereas, Harold Shields received both his Bachelor of Science in Education and Master of Education in Guidance and Counseling degrees from Edinboro University of Pennsylvania; and

Whereas, Harold Shields distinguished himself as an educator and as Erie's first African-American television news anchorperson and first African-American Erie School Director; and

Whereas, Harold Shields completed a 30-year career in leadership positions at Alcoa; and

Whereas, Harold Shields served on the boards of directors of myriad non-profit organizations, including the Edinboro University Foundation and Edinboro University Alumni Association; and

Whereas, Harold Shields is the first Edinboro University alumnus to serve as a member of the Pennsylvania State System of Higher Education's Board of Governors; and

Whereas, Harold Shields served for more than 10 years, and continues to serve, on Edinboro University's Council of Trustees, chairing two Presidential Search Committees; and

Whereas, Harold Shields served as Edinboro University Trustee Chair for four years, overseeing the university's most significant period of physical and enrollment growth and academic achievement; then

BE IT RESOLVED, therefore, that in recognition of Harold Shields' distinguished service as Trustee Chair, that this Council of Trustees of Edinboro University acknowledges with gratitude Harold Shields' past, present and future service, volunteerism, dedication and leadership to the university and extend to him best wishes for continued success and fulfillment in all his future endeavors.

Chairman Horan asked Trustee McGarvey if she would be willing to amend her previous motion to include the Resolution honoring Harold Shields. She obliged the Chair with an amended motion which was again second by Trustee Dombrowski. Chairman Horan directed the Recording Secretary to conduct the Roll Call vote. The motion carried with unanimous approval by the Council.

Results – Roll Call vote on New Business: Resolutions – Honoring the Contributions of Catherine Manning, SSJ; Representative John Evans; and Harold C. Shields

	Aye	Nay	Absent
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Frampton	X		
Trustee Higham (phone)	X		
Trustee Horan	X		
Trustee McGarvey	X		
Trustee Pulice	X		
Trustee Shields	X		
Trustee Thomas	X		

The motion carried with unanimous approval by the Council. The Chair then requested Harold Shields to step forward for a presentation. He noted the presentation of a similar plaque to outgoing Chair Harry Thomas four years ago and wishes to continue the tradition. Chairman Horan presented Trustee Shields with the gavel plaque in recognition for his outstanding service as Chair. A round of applause ensued and Trustee Shields remained briefly for a photo with Chairman Horan.

Next, Chairman Horan asked Provost Ginnetti to deliver the report on behalf of the Academic Affairs Committee. Dr. Ginnetti stated that while there were no formal items for action by the Council, he would highlight a few accomplishments within his area. On July 30,

the Salute to Scotland Festival was held, and the planning committee put together a successful event which it plans to grow. The Provost also reported that one of our graduate Master of Fine Arts students, Jessica Armstrong, was awarded a first place scholarship from the Women's Jewelry Association which is a national organization. Also, Kyle Grazier, an Edinboro undergraduate metals major, was awarded a scholarship from the Pennsylvania Society of Goldsmiths. Images of his work can be seen on their website. He also reiterated news noted by Dr. Moran in his report regarding the accreditation of our computer science program by ABET. A first at Edinboro University will be a week-long event in October called "Potterfest" and is headed by Dr. Corbin Fowler. There will be a number of events held throughout the Edinboro community as well as lecture events on campus. In closing, Dr. Ginnetti thanked the Council for allowing him to present this report on behalf of the Committee (**Attachment #4**).

For the record, the following two items were shared as information with members of the Academic Affairs Committee and Council. These include an individual granted tenure in July 2011 (Dr. Michael Hannan) and faculty members awarded promotions effective Fall 2011.

Individual granted tenure – July 2011

Dr. Michael Hannan, Business and Economics Department

Faculty members awarded promotions effective Fall 2011

Instructor to Assistant

Mr. Anthony McMullen University Libraries

Assistant to Associate

Dr. Terri A. Astorino	Nursing
Dr. Michael Engdahl	Business and Economics
Dr. Barbara Miller	Professional Studies
Dr. Penelope Orr	Art
Dr. James Roberts, Jr.	Health and Physical Education

Associate to Full Professor

Mr. Geoffrey Beadle	Art
Dr. Susan J. Curtin	Professional Studies
Dr. R. Joel Erion	Professional Studies
Dr. James D. Fisher	Political Science and Criminal Justice
Dr. Mary Paniccia Carden	English and Theatre Arts
Dr. Anthony Peyronel	Communication and Media Studies

The Chair moved next to the Communications and Marketing Committee requesting that Trustee Thomas or university liaison Jeff Pinski deliver the report. Trustee Thomas responded that a committee meeting had been held earlier in the day and asked Mr. Pinski to report. He noted that the Communications and Marketing office continued to function in "high gear" during the summer months and promoted numerous activities in preparing for the start of the fall terms. Many press releases were issued and released to local and regional media outlets ranging from the DisAbilities conference, the summer outdoor family movies series, musical events and the hosting of 22 Korean high school students who participated in the University's Summer English Language and Cultural Immersion program. Mr. Pinski noted that several press releases received local and national acclaim through many media outlets – Undergraduate Admissions Director Craig Grooms was named Erie *Times-News* "Mover of the Week" and Professor Hurd's tactile book created in collaboration with NASA for the visually impaired sold out in a single

day. He noted several other examples of local news coverage - Dr. Moran's live interview on WJET-TV Good Morning Erie in support of the Bagpipe Festival as well as coverage of the Phase 2 Highlands housing project by the Erie *Times-News* with photographs and quotes from Vice President Herbst and Residence Life Director Kim Kennedy. Currently, in the pipeline are a series of news releases relating to the start of the Fall semester, especially the new three-day freshmen orientation program and schedule. Communications and Marketing will also be promoting the year-long celebration of Women's Athletics - the 85th Anniversary at Edinboro, including the signature scholarship banquet event to be held on Saturday, September 17 during which ABC's Robin Roberts, host of Good Morning America, will be the keynote speaker. Upon completion of the solar panel array, we anticipate a joint media event along with the Pennsylvania Department of Environment Protection. Once again, in collaboration with the President's Office, undergraduate admissions and special events, a welcome packet was developed containing useful information about northwest Pennsylvania for distribution to new students and their families. This move-in packet was designed specifically to acquaint our newest students and their families with opportunities they can find in our region. Mr. Pinski extended thanks to Coleen Panko, Cyndi Peterson and Melissa Manning for their efforts in making this annual project a success.

Another exciting project underway in collaboration with the Office of the Provost and academic affairs is the creation of meaningful experts list. Mr. Pinski noted that, although in its initial stages, this directory will list university experts by subject and subtopic. Once completed, the directory will be issued to members of the local regional and national media which will do much to promote our image of academic excellence as a resource. It will contain the names, disciplines, expertise, areas of interest and contact information of Edinboro University faculty and staff. In the area of Marketing, promotions are underway now for the University's 21st season of collaboration with WJET in the presentation of Golden Apple Awards to area teachers. With more input by Interim President Moran, Provost Ginnetti, Dean Geleta, and Dr. Mary Jo Melvin who will be active participants.

Mr. Pinski reported that major projects continue to be the writing and production of the President's Report and production of the University's fall media recruitment campaign. The President's Annual Report is being developed in collaboration with Papa Advertising. Papa is also working with the office to gear up for the fall advertising marketing campaign in Erie, Cleveland, Pittsburgh, Youngstown and western NY using web tools as well as traditional methods to reach out to targeted audiences.

With the departure of both the Associate Vice President (Amy Neil) and the Marketing Manager (Ron Cox), Mr. Pinski noted that Communications and Marketing Assistant Anita Joslyn has been monitoring the social media world in a highly effective way. She is also serving on the University's web team and providing key oversight for many marketing functions. The hiring of a temporary computer graphics artist has allowed this department to meet many of its ongoing publication obligations and responsibilities.

Lastly, Mr. Pinski expressed appreciation on behalf of his staff to Vice President Herbst who has been providing valuable leadership and guidance to the Communications and Marketing Department during this period of transition. Trustee Thomas noted that a full report will be appended to the Minutes of this meeting (**Attachment #5**). He, too, commended Mr. Pinski and Ms. Joslyn for keeping the department up and running having lost two leaders within a short period of time.

Chairman Horan thanked Mr. Pinski for the detailed report and comments included by Trustee Thomas. Next, the Chair asked for the report on behalf of the Finance and Administration Committee by Trustee Pulice or liaison Vice President Herbst. Vice President Herbst came forward and stated that Council members had been briefed on matters affecting the University for the current budget year and 2012. He reported that the Highlands Phase 2 student housing project was scheduled for completion and students will be moving in on August 25. Director of Residence Life and Housing Kim Kennedy reports that occupancy is at 1,611 which is 98% of the capacity of the entire project (both Phases 1 and 2). Vice President Herbst noted if the Highlands residency was coupled along with the University owned housing, the University would have 2,157 students (as of today) booked for rooms in all of the university on-campus housing. This figure is 120 students more than what we had affected in the budget which bodes well for the fall semester.

Insofar as action items are concerned, Vice President Herbst reminded Council members that the Contracts and Purchase Orders were listed at the encumbered amounts for the fiscal year as opposed to payment amounts. Therefore, Vice President Herbst requested acceptance of Interim President Moran's recommendation to approve the proposed 2011-2012 fiscal year budget as presented. Prior to the call for discussion on the motion as presented, Chairman Horan asked Vice President Herbst to restate, for the record, exactly how the University is able to make up the \$3 million plus shortfall as alluded to by Dr. Moran in his earlier report. Mr. Herbst responded with the following brief explanation.

"A plan was developed that would use a combination of reserves and budget cuts. The plan outlined percentages for reductions in personnel and operating budgets. The vice presidents and deans analyzed their respective budgets and made decisions regarding personnel and operating capital items. Budget cuts were then made. The fiscal year 2012 personnel budget was reduced by \$1.8 million mainly by taking advantage of employee separations, leaving positions vacant, filling positions at a lower salary and benefit amount and, in some cases, delaying the search process for replacement personnel. In addition, there were operating budget cuts of \$80,000 and capital cuts of \$63,000 for a total of \$1.8 million in budget reductions through the current fiscal year."

Chairman Horan thanked Mr. Herbst for restating this information and sought additional discussion or questions prior to the call for the vote. Trustee Thomas commented that he commends Vice President Herbst, his staff and the whole administration for coming up with a budget in these financial challenges. **It was voted**, on motion of Trustee Pulice, seconded by Trustees Dombrowski and McGarvey to accept Interim President Moran's recommendation for approval of the proposed Budget for fiscal year 2011-2012 starting July 1, 2011 (**Attachment #6**). Following the conduct of a Roll Call vote, the motion carried with unanimous approval by the Council.

Results – Roll Call vote on New Business: Proposed Edinboro University 2011-12 Budget

	Aye	Nay	Absent
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Frampton	X		
Trustee Higham (phone)	X		
Trustee Horan	X		
Trustee McGarvey	X		

continued – Results Roll Call vote: Proposed Edinboro University 2011-2012 Budget

Trustee Pulice	X
Trustee Shields	X
Trustee Thomas	X

Next, Vice President Herbst asked the Council to make a motion to accept Interim President Moran's recommendation and approve the Contracts and Purchases for the period June 1–July 31, 2011. **It was voted**, on motion of Trustee Pulice, seconded by Trustee Shields to accept Interim President Moran's recommendation for the approval of Contracts and Purchases as reviewed by the Finance and Administration Committee for the period June 1 – July 31, 2011. Hearing no requests for further discussion, the Chair called for a Roll Call vote and pronounced that the motion carried with unanimous approval by the Council.

Results – Roll Call vote on New Business: Contacts and Purchases June 1 – July 31, 2011

	Aye	Nay	Absent
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Frampton	X		
Trustee Higham (phone)	X		
Trustee Horan	X		
Trustee McGarvey	X		
Trustee Pulice	X		
Trustee Shields	X		
Trustee Thomas	X		

Chairman Horan inquired if there were any information for presentation to the Council by the Finance and Administration Committee. Mr. Herbst responded in the affirmative – several pages of personnel actions and report of international student exchange participants. He noted that these students were awarded international instructional fee waivers for Fall 2011 in accordance with the institutional and PASSHE Board of Governors policy.

For the record, **personnel actions** since the last quarterly business meeting held on June 13, 2011:

NEW HIRES/REPLACEMENTS/CONTINUATIONS

Alexander, Ms. Sara, regular, full-time, Clerk Typist 2, Office of Records and Registration, at \$26,739.00 effective August 15, 2011.

Amodei, Ms. Michelle, full-time tenure track, Assistant Professor, Early Childhood and Special Education Department, at \$51,856.27 effective August 27, 2011.

Anderson-Miller, Dr. Gae, full-time, temporary, Instructor, Early Childhood and Special Education Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Barrall, Ms. Amy, full-time, temporary, Instructor, Health and Physical Education Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Brightman, Mr. Alan P., regular, full-time, Maintenance Repairman 2, Facilities Department, at \$30,122.00 effective June 27, 2011.

Carter, Ms. Tina, full-time, temporary, Instructor, Early Childhood and Special Education Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

continued – New Hires/Replacements/Continuations

Castagnero, Ms. Julie, full-time, temporary, Instructor, Health and Physical Education Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Conlon, Ms. Yvonne, full-time, temporary, Instructor, Early Childhood and Special Education Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Delsandro, Mr. James, part-time (75%), temporary, Instructor, Early Childhood and Special Education Department, 2011-2012 Academic Year, contingent upon enrollment, at \$33,596.43 effective August 27, 2011.

Doty, Ms. Amy, part-time, regular (25%), Instructor, English and Theatre Arts Department, contingent upon enrollment, at \$11,198.81 effective August 27, 2011.

Everett, Ms. Sarah, part-time (33%), temporary, Instructor, Art Department, third summer session 2011, contingent upon enrollment, at \$3,941.72 effective July 11, 2011.

Flowers, Ms. Mary, part-time (50%), temporary, Instructor, Early Childhood and Special Education Department, 2011-2012 Academic Year, contingent upon enrollment, \$22,397.62 effective August 27, 2011.

Harida, Mr. David, part-time (50%), temporary, Instructor, Early Childhood and Special Education Department, 2011-2012 Academic Year, contingent upon enrollment, at \$22,397.62 effective August 27, 2011.

Hohmann, Ms. Caroline M., part-time, regular (25%), Instructor, College Start Buba program, English and Theatre Arts Department, contingent upon enrollment, at \$11,198.81 effective August 27, 2011.

Hudacky, Mr. Richard F., full-time, temporary, wage, Custodial Worker 1, Facilities Department, at \$909.75 bi-weekly effective June 9, 2011 to August 26, 2011.

Knappenberger, Ms. Merri Beth, part-time (50%) temporary, Instructor, Early Childhood and Special Education, third summer session 2011, contingent upon enrollment, at \$5,912.58 effective July 11, 2011.

Kruse, Ms. Lisa K., full-time, temporary, Instructor, Nursing Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Mix, Mr. William D., full-time, regular, Maintenance Repairman 2, Facilities Department, at \$30,122.00 effective July 6, 2011.

Onderko, Ms. Angela, annuitant, emergency reemployment, temporary, full-time, wage, Pennsylvania State System of Higher Education Manager, Grade 200, Purchasing Department consultant, at \$38.00 hourly for hours worked for a period of 35 working days, not to exceed \$9,900.00.

Ouellet, Ms. Marianne, part-time (50%), temporary, Instructor, Early Childhood and Special Education Department, 2011-2012 Academic Year, contingent upon enrollment, at \$22,397.62 effective August 27, 2011.

Rineer-Hershey, Dr. Ashlea, part-time (50%), temporary, Assistant Professor, Early Childhood and Special Education Department, 2011-2012 Academic Year, contingent upon enrollment, at \$25,928.14 effective August 27, 2011.

Shaffer, Ms. Dixie, part-time (25%), temporary, Instructor, Early Childhood and Special Education Department, 2011-2012 Academic Year, contingent upon enrollment, at \$11,198.81 effective August 27, 2011.

Swick, Dr. John C., part-time (25%), temporary, Instructor, Business and Economics Department, 2011-2012 Academic Year, contingent upon enrollment, at \$11,198.81 effective August 27, 2011.

Thompson, Mr. Robert J., full-time, temporary, Instructor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

continued – New Hires/Replacements/Continuations

Wagner, Ms. Sally, part-time (50%), temporary, Instructor, Early Childhood and Special Education Department, 2011-2012 Academic Year, contingent upon enrollment, at \$22,397.62 effective August 27, 2011.

Waugh, Ms. Katherine A., full-time, temporary, Instructor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Wehler, Ms. Rebecca, full-time, temporary, Instructor, Health and Physical Education Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

RESIGNATION

Cox, Sr., Mr. Ronald E., Manager of Publications and Marketing, Communications and Marketing Department, effective close of business June 28, 2011.

RETIREMENTS

Barton, Dr. Mary L., Assistant to the Dean of Education, School of Education, effective close of business June 29, 2011.

Beiswenger, Mrs. Marie, Clerk Typist 2, Professional Studies Department, effective close of business June 29, 2011.

Cowher, Dr. Salene J., Professor, Professional Studies Department, effective close of business August 12, 2011.

Mott, Ms. Anastasia, Management Technician, Financial Aid Office, effective close of business August 12, 2011.

Onderko, Mrs. Angela E., Director of Purchasing, Purchasing Department, effective close of business June 17, 2011.

Pou, Ms. Jettie, Clerk 3, Mail Room, effective close of business September 23, 2011.

Roberts, Mr. George M., Associate Professor, Health and Physical Education Department, effective close of business June 24, 2011.

Wood, Mr. E. Ernest, Professor, Political Science and Criminal Justice Department, effective close of business June 29, 2011.

COACHING CONTRACTS/RENEWALS

Chan, Mr. James, regular, full-time, Assistant, Non-faculty Women's Volleyball Coach, at \$35,172.98 for the period of July 27, 2011 through July 26, 2012.

Fendone, Mr. Joseph W., regular, part-time (50%), Assistant Wrestling Coach, at \$18,000.00 for the period of August 6, 2011 through August 5, 2012.

Moore, Mr. Clifford W., regular, full-time, Assistant, Non-Faculty Wrestling Coach at \$42,331.55 for the period September 11, 2011 through September 10, 2013.

Pratt, Ms. Gayle M., regular, part-time (quarter-time), Cheerleading Advisor, at \$4,800.00 for the period August 27, 2011 through April 20, 2012.

Underwood, Mr. Lee A., regular, full-time, Head Men's and Women's Tennis Coach, at \$40,000.00 for the period August 21, 2011 through August 20, 2012.

RENEWED CONTRACTS

Shinn, Dr. Roy, Faculty Athletic Representative, contract renewal from July 1, 2011 through June 30, 2012.

SICK LEAVE

Johnson, Mr. David J., sick leave of absence for the period June 7, 2011, through June 24, 2011.

Pinney, Mr. Terry, sick leave of absence for the period of June 22, 2011, through July 7, 2011.

CHANGE IN STATUS

Curtin, Dr. Susan J., assigned as Associate Dean, School of Education, two-year term at \$109,943.00 effective August 8, 2011 through August 8, 2013.

Kearney, Ms. Julie, Management Technician, out-of-classification compensation beginning July 5, 2011 until the appointment of an Associate Dean of Education, School of Education, at \$22.57/hour for all hours worked.

LATERAL TRANSFERS

Burnett, Ms. Melissa, temporary transfer from Clerk Typist 3 at Edinboro University – Meadville to Clerk Typist 3 in the Health and Physical Education Department, effective August 22, 2011.

Gardner, Ms. Janice, transfer from Clerk Typist 2 in the School of Education to Clerk Typist 2 in the Department of Professional Studies, effective July 2, 2011.

Haft, Mr. Kevin R., lateral transfer from Police Specialist to regular, full-time, Police Specialist, K-9 Officer, University Police Department, effective June 13, 2011.

Kelly, Ms. Dana, lateral transfer from Clerk Typist 2 in the Baron Forness Library to regular, full-time, Clerk Typist 2 in the Nursing Department, effective August 13, 2011.

Whitney, Ms. Heather, reassignment, from Health and Physical Education Department to Dean's Office, School of Education, effective August 22, 2011.

PROMOTIONS - NON-FACULTY

Bamberga, Ms. Helen, from Clerk Typist 2 to regular, full-time, Clerk Typist 3 in the School of Education, at \$32,626.00 effective July 30, 2011.

Dobos, Ms. Denise, from State University Administrator 1(non-exempt), Assistant to the Registrar to State University Administrator 2 (exempt), Assistant Director of Residence Life for Housing and Judicial Affairs, in the Residence Life and Housing Office, at \$43,599.00 effective July 30, 2011.

Hannan, Dr. Michael, from Acting Manager, Associate Dean, College of Arts and Sciences to Dean, School of Business, at \$140,230.85 effective July 1, 2011.

Honhart, Mr. Aaron, from Patrol Officer to regular, full-time, Police Specialist, Police Department, at \$39,350.00 effective July 2, 2011.

Howe, Ms. Amy E., from Clerk Typist 2 to regular, full-time, Enrollment Services Representative 1, Records and Registration Office, at \$33,291.00 effective July 2, 2011.

Keck, Ms. Marie, from Library Assistant 1 to regular, full-time, Library Assistant 2, Baron-Forness Library, at \$35,404.00 effective August 13, 2011.

Spaid, Ms. Darla, from Assistant Director of Purchasing, to regular, full-time, Pennsylvania State System of Higher Education Manager, Grade 190, Director of Purchasing and Contracts, Purchasing Department, at \$55,002.00 effective June 20, 2011.

LEAVE WITHOUT PAY

Siple, Dr. Barbara, Associate Professor, Counseling and Psychological Services Department, leave without pay and without benefits, extension through January 16, 2012.

and Fall 2011 Cooperative Exchange Agreement Recipients and Edinboro University
Exchange Participants as of August 10, 2011:

CHINA

Shandong University of Technology

Li, GuangHua	Visiting Scholar	Tuition and Fees
Kong, Haiyan	Visiting Scholar	Tuition and Fees

Jinan University

VACANT	Visiting Scholar	Tuition and Fees
VACANT	Visiting Scholar	Tuition and Fees

Zibo Municipal Education Bureau

VACANT	Student	Tuition and Fees
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GERMANY

Fachhochschule Wurzburg-Schweinfurt University of Applied Sciences

VACANT	Student	Tuition and Fees
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MEXICO

Universidad Autonoma de Yucatan

VACANT	Student	Tuition, Fees, Room & Board
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POLAND

Maria Curie-Skłodowska University

Mrozik, Magdalena	Student	Tuition, Fees, Room & Board
Rozycka, Agata	Student	Tuition, Fees, Room & Board

Fall 2011

**Edinboro University Exchange Participants
as of August 10, 2011**

GERMANY

Fachhochschule Wurzburg-Schweinfurt University of Applied Sciences

VACANT	Student	Tuition and Fees
VACANT	Student	Tuition and Fees

MEXICO

Universidad Autonoma de Yucatan

VACANT	Student	Tuition and Fees
VACANT	Student	Tuition and Fees

POLAND**Maria Curie-Sklodowska University**

VACANT	Student	Tuition, Fees, Room and Board
VACANT	Student	Tuition, Fees, Room and Board

Also, Vice President Herbst asked the Chair to remain and deliver an update from the last meeting of the Edinboro University Services, Inc. (USI) Board of Directors meeting. He noted The Board of Directors re-elected the following as their officers:

President - Harry Gorton
 Secretary - David Poor
 Treasurer - Paul Dean

Also, he noted that the Campus Bookstore has adopted a new website feature for the Fall semester which will allow students to comparison shop for text books. In other words, textbook prices offered through the campus bookstore will be shown side-by-side with other vendors like Amazon and halfprice.com. Lastly, USI has voted unanimously to increase its donation to the Student Hardship Grant Fund for a total funding amount of \$200,000 for the 2011-12 academic year. He noted that this was a generous donation on their part to improve the retention efforts of the University through its financial aid processes. The Chair thanked Mr. Herbst for his report and asked if Trustee Pulice had anything to add as the Council's representative to this Board. He responded in the negative, but thanked them for their work in support of students and the University.

Next, Chairman Horan requested Dr. Kahan Sablo and Trustee McGarvey to report on behalf of the Student Affairs Committee. Dr. Sablo reported that the Committee had met earlier in the afternoon and had the following information items to share. These included:

STUDENT HEALTH AND WELLNESS

- In response to a consultant visit during the 2010-2011 academic year, attendant care for students with disabilities will now be supervised by Ms. Darla Elder, in her new title of Director of the Health and Wellness Center. This change in reporting structure will ensure a closer collaboration of the daily personal care and medical needs of our students with disabilities.
- Student Health Services recently completed an eyeglasses collection program for the Lions Eye Bank of Northwestern Pennsylvania. They also worked with Verizon to complete the *Hope Line Project* where cell phones are collected and distributed to victims of domestic violence.
- This year, the faculty psychologists at the Counseling and Psychological Services center managed a total of 2,881 counseling appointments, indicating that students are making full use of the university's counseling services. A survey of other PASSHE counseling centers ranks Edinboro University second only to California University, with 3,133 appointments during the last fiscal year.
- Also in our Health and Wellness Center, the Edinboro Campus Ministry has expressed a desire to be more active and visible in the lives of our students. This semester they will establish periodic "listening posts" around campus, where they will invite students to join them for meals in the dining hall and other informal activities so that they can better respond to the spiritual needs of our students.

- Student Health Services staff and the Residence Life & Housing staff have partnered to collect non-perishable food items and toiletries for a campus food pantry that is now housed in Lawrence Towers. These items will provide emergency food for students in need.

PROGRAMMING/STUDENT SUPPORT SERVICES

- Members of the Orientation Committee and First Year Experience Committee worked tirelessly in the implementation of our New Student Registration Days (NSRD) that we offered in June. Rather than our historical model of 12-13 full day information sessions for parents and students, morning and afternoon half-day sessions were held in June to manage scheduling, registration, and other programmatic needs. 1,640 students participated in our New Student Registration Day programs.
- The NSRD were intentionally partnered with an early arrival for our freshmen class (August 25). In this new orientation format, new students are brought to campus in advance of the upper division students so that they may meet with faculty and staff and participate in academic and student success programming that will aid them in their transition to university life. Assessment data will be gathered to evaluate the satisfaction, effectiveness, and learning outcomes associated with this new model of registration and orientation. (Booklets)
- The Campus Life staff entertained members of the Edinboro and Erie communities with the annual free Summer Outdoor Movie Series. Twelve movies were shown to the Edinboro and Erie communities, free of charge, bringing approximately 2,400 people to our Porreco and Main campuses – with an average of 200 movie patrons per week.

FUNDRAISING/DEVELOPMENT

- Student Health Services staff received a grant from the PA Faculty Health and Welfare Fund for a program that focuses on employee health. This program will begin during the fall 2011 semester.
- The Parents and Families Organization scholarship has reached the endowment level, and the parent-leadership of this organization will be present during our freshman convocation to present this scholarship award to one of our students.
- The 85 Years of Women's Athletics celebration will culminate with a banquet featuring guest speaker, Robin Roberts, on Saturday, September 17. The goal of this celebration is to recognize the impact and importance of women's athletics and to raise \$85,000 for women's athletic scholarships. (Brochures)
- Our Athletic Department worked diligently throughout the summer fundraising through the summer camp program. Camps were held for wrestling, basketball, wheelchair basketball, cross country, football, soccer, volleyball, swimming, and lacrosse. Over 1,800 campers visited the campus this summer, which will provide funding for student athlete scholarships.

FACILITIES

- As we speak, residence hall graduate and undergraduate staff are engaged in student development and facilities training in preparation for "Move-In Day." We are excited about the opening of Highlands 5-8, which will now add studio apartment-like options to our residence hall inventory. As of Friday, there were 2,099 contracted residence hall students, which is approximately 50 students more than this time last year. The *Highlands at Edinboro* are currently at 98.5% capacity. Temporary overflow housing is being utilized to provide

additional housing accommodations. Students will continue to sign up for housing through the opening of school. (Highlands Floor Configurations)

- The Highlands' developer, Student Government, Residence Life and Housing staff, and other campus colleagues have collaborated to create a plaza and fountain in the courtyard among the Highlands' buildings. This fountain is due to be unveiled this fall, highlighting our Scottish heritage with a raised map of Scotland surrounded by stone pillars. (Picture)

STAFF ACCOLADES

- In conjunction with our Admissions Office, Dr. Robert McConnell, Director of the Office for Students with Disabilities, presented at Lakeside High School in Ashtabula, Ohio.
- Also, Dr. Robert McConnell presented at the State University of New York (SUNY) Conference on Disability and Diversity in Binghamton, New York.
- The 2011 Annual Student Affairs Retreat was held August 16, 2011. Topics for this year's retreat included preparations for the Middle States Accreditation, an overview of the *Collegiate Link* club/organization software, financial and facilities updates, and a discussion on responding to mental health emergencies. The latter issue was of great significance, as last fall 1-2 students per week were hospitalized in response to mental health emergencies – most of which were suicidal gestures or attempts. The Student Affairs division will continue to provide programming on this very important topic.

UPCOMING EVENTS

- In recognition of the tenth anniversary of the 9/11 terrorist attacks, plans are being made for the following commemorative events:
 - A five mile walk to raise funds for the Flight 93 Memorial
 - Faculty Panel Discussion
 - New flagpole dedication ceremony at the University Police and Information Center
 - New flagpole dedication at the Pogue Center
 - Veterans, first-responders, and military recognition at the football game against Merrimack
 - Community worship service on September 11
 - A campus-wide moment of silence in honor of the lives that were lost at the time each of the planes crashed:
 - 8:46 a.m. - Tower 1
 - 9:02 a.m. - Tower 2
 - 9:37 a.m. - Pentagon
 - 10:03 a.m. - Shanksville
- As announced in the local media, this year's Homecoming Parade will again include routes within the Edinboro Community. Our Homecoming theme this year is 'Jungle Safari,' because "Great things happen here." (Homecoming Parade Maps – New Route)
- Family Weekend will occur again on October 22. You are invited to join us as we welcome parents back to campus to visit their sons/daughters.

UPCOMING ATHLETIC EVENTS:

- Vice President Sablo noted the distributed of packet to each Council member which contained those items referenced above in addition to a full schedule for the season of various athletic events for 2011-12. These include all of the fall sports scheduled – Women’s Soccer, Football, Volleyball, Cross-Country and Tennis.

Dr. Sablo concluded the report on behalf of Student Affairs and also noted that there was no report from the Student Government Association because our students are still on summer break. Chairman Horan thanked Dr. Sablo and asked if Trustee McGarvey had anything to add as Chair of the Committee. She declined noting that Dr. Sablo had covered all items. Trustee Darcangelo was asked if he had anything to add as the Council representative to the Student Government Board. He also declined further comment noting that the fall semester will be in session and he will make a report at the next quarterly business meeting.

Next, Chairman Horan asked for the delivery of the report on behalf of the University Advancement Committee. Ms. Julie Chacona delivered the report and apologized for Trustee Darcangelo’s late arrival to dinner. Their lively and stimulating conversation about advancement and marketing caused them to lose track of time. She noted that the Committee had met earlier in the afternoon and included Trustee Higham via phone. Ms. Chacona provided the following highlights which included:

University Advancement:

- Although this area too is experiencing a period of transition as the result of the departure of its Vice President, fundraising totals through June 30, 2011, is \$4,179,000 which reflects the second highest year in terms of giving in the history of the University.
- Three new funds have been created which include:
 - *Matt Gillette Memorial Football Endowment;*
 - *Beverly and Don Smith Scholarship Award;* and
 - *the Speech/Language Pathology Citizenship Award.*
- Advancement office has been notified of five distributions from the following estates:
 - Attorney Will Schaaf \$10,000 student scholarships
 - E. Bertrum Schaffer \$334,699.01 unrestricted
 - Anonymous \$1,000,000+ for Office for Students with Disabilities
 - James Hill, Jr. \$120,000 (approximately) Hill/Skelton Scholarship
 - Robert Reither \$100,000 (approximately) Elva Reither Scholarship
- Last year, the 2010-11 Scholarship Awards totaled \$720,654, and it is anticipated that the 2011-2012 Scholarship Awards will total \$772,104 this year which is a \$50,000 increase.
- Corporate and Foundation donations increased 16% from last year to \$448,997.
- The President’s Club Reception, our major donor thank-you event, will be held on Wednesday, November 9 at the Pogue Student Center. Guests will also be invited that evening to attend a Performing Arts Series concert featuring the Cordis Quartet.

Alumni Relations Office / Edinboro University Alumni Association:

- On August 4, the Office of Alumni Relations hosted Alumni Night at PNC Park in Pittsburgh. Approximately 250 Edinboro alumni and friends turned out to watch the Pirates play the Chicago Cubs.

- Upcoming alumni events include:
 - **October 7 - 20th Annual Alumni and Friends Homecoming Golf Outing**
The Alumni Office welcomes golfers and sponsors for this golf outing, and there are currently more than 100 golfers already registered. A full field is anticipated and proceeds will support Edinboro University students.
 - **October 27 - Alumni Gathering Event – Chicago, Illinois**
 - **November 10 – Alumni Gathering Event – Buffalo, New York**
- The Office of Alumni Relations is selling 12 x 12 granite pavers for installation at the Fighting Scot Statue Plaza. The cost to purchase a personalized granite paver is \$500.00. Order forms are available and were distributed to each Council member.

Foundation:

- Edinboro University Student Government Association donated \$20,000 towards the Highlands Plaza landscaping project; the fountain is currently two-thirds completed and should be completed before Homecoming weekend.

Lastly, Ms. Chacona also extended a word of thanks to Vice President Herbst who has also been serving as interim vice president. He has been very support during this period of transition and provided guidance to this division. Chairman Horan thanked Ms. Chacona and also asked about the matter involving the pavers. Ms. Chacona responded that all of the large pavers previously purchased and now falling apart will be replaced with granite pavers. She noted that years ago the cost of this paver was \$100.00, but now the cost has risen to \$500.00 given the material composition of the paver. Therefore, if you purchased one several years ago, you got a great deal. He further inquired if they were being replaced under warranty or does the university have to pay for them to be replaced. Ms. Chacona stated their office will incur costs to replace. Chairman Horan thanked Ms. Chacona for the report and solicited other questions or concerns. Prior to moving forward with the next item of business, Dr. Moran added that it has been a pleasure working with Ms. Chacona, staff associated with the Foundation, staff and members of the Alumni Board and the Athletics department in terms of developing better relationships with university alumni. The decision to re-route the Homecoming Parade was to stimulate a better Town/Gown relationship and encourage more alumni to attend and support this event. Dr. Moran hopes that the community steps up to this challenge. Additionally, Trustee Shields inquired about the status, date and location of the Presidential Gala (typically held in past years during the month of November) which the Council of Trustees has committed to support. Ms. Chacona responded that the date of the event was moved to take place in the Spring - May 19, 2012 (which was reported last month). Dr. Moran attempted to clarify that there are two presidential events held – the President’s Club Reception (November 9) and one framed as the President’s Gala which will take place on May 19, 2012, with a focus and proceeds to benefit the newly created Council of Trustees Scholarship. At the request of Trustee Shields, he asked for the matter to be reviewed and discussed further among the President’s Office, University Advancement and members of the Council.

Via phone, the Chair inquired if Trustee Higham wished to deliver an update as the Council’s representative to the Alumni Board. Trustee Higham indicated he had the following to report. These included election of new Alumni Board President – Joe Mineo. He noted that Mr. Mineo has been a Board member for 25 years and is a lifetime member. Trustee Higham is confident that Mr. Mineo will resolve recent months of turmoil experienced by this Board and move it in the right direction.

Chairman Horan asked Trustee Frampton if he had anything to report as the Council's representative to the Foundation Board. He declined the opportunity, but noted that he has served the Foundation for the past 10 years prior to his appointment as a Trustee and looks forward to the first meeting in attendance as the Council's representative.

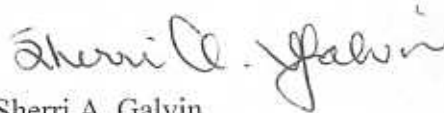
With regard to Executive Committee reports, Chairman Horan called on Trustee Thomas to comment on the status of the PACT Executive Board meeting. He reported attendance at an Executive Board meeting on July 8 where he and other members met with the Chancellor to hear about his plan for PASSHE in the coming year. One important part of the Chancellor's presentation was the announcement of an Advocacy Day on the Hill event to be held in the Spring of 2012. Focus of this event will be to bring the various constituencies together from each System University – Trustees, faculty, administrations and students to make an impact on and bring awareness to the Legislature of the State System. Trustee Thomas also noted that Kutztown Trustee Guido Pichini was named the new Chair of the PASSHE Board of Governors. Mr. Pichini is a System graduate, a Trustee and a good ally for the State System in this leadership role. While Trustee Shields may also comment, Trustee Thomas noted that the PACT organization did commend Edinboro University on coming in well under budget in its hosting of the Spring PACT Conference. They greatly appreciated our efforts in working diligently to put together a great conference. In closing, Trustee Thomas reminded members of the upcoming Fall PACT Conference at Indiana University - October 19-20. Registration materials have been made available, please remember to register. He also noted that Trustee Darcangelo is willing to drive van if any are interested in a group transportation option to this conference.

Lastly, Chairman Horan asked the Chair of the Presidential Search Committee, Trustee Harold Shields, to provide them with an update on this process. Trustee Shields stated that the Search Committee has met three times; two meetings in May and one phone meeting in July. Others Trustees serving on the Search Committee include Dennis Frampton and John Horan. The first two meetings were organizational one and served to put together an outline of the job description. Jan Greenwood and Associates is the search firm who is helping the Search Committee with the search for qualified candidates. A website has been established and contains information that has been made available to the public. There is also private access to a website for Presidential Search Committee members so that they can stay up to date on the process. He noted that the Search Committee is composed (about one-third) with members that served on the last search and approximately two-thirds are new members. Recent actions by the PASSHE Board of Governors has modified and redesigned policies related to the Presidential search process. One change now includes the addition of alternates in three or four representative areas who participate in deliberations, but are not able to vote. This change gives a little broader representation. Trustee Shields reported that a conference call meeting will be held on Thursday (August 25) in continuance of the search process. This portion of the search is the recruiting phase where the search firm is looking to identify candidates. He noted that the timeline for the search process is on target. Chairman Horan thanked Trustee Shields for the informative update and asked if there was any additional business to come before the Council.

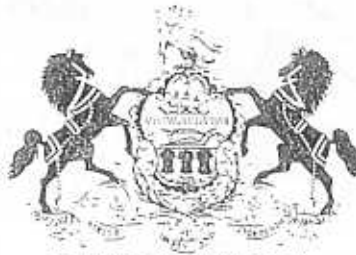
Hearing none, the Chair called for a non-debatable motion to adjourn the meeting. **It was voted**, on motion of Trustee Dombrowski, seconded by Trustee Shields to adjourn the meeting.

The meeting adjourned at 7:14 p.m. and Trustees were reminded of the Council's next quarterly business meeting which will be held on Monday, October 10, 2011.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sherri A. Galvin". The signature is written in black ink and is positioned above the printed name.

Sherri A. Galvin
Assistant to the President
and Recording Secretary



RESOLUTION

**Edinboro University of Pennsylvania
Council of Trustees**

**Honors the Contributions of
Catherine M. Manning, S.S.J.**

Whereas, Catherine Manning has earned undergraduate and graduate degrees in Education, Divinity and Theology from institutions of higher education in Massachusetts and Pennsylvania; and

Whereas, Catherine Manning distinguished herself as an outstanding Catholic educator at all levels; and

Whereas, Catherine Manning rose through the vice presidential ranks at Saint Vincent Health Center, one of northwestern Pennsylvania's largest medical providers; and

Whereas, Catherine Manning served with distinction as President and Chief Executive Officer during a period of unprecedented growth at Saint Vincent Health Center; and

Whereas, Catherine Manning served on the boards of directors of myriad non-profit organizations, and, in fact, created the Catholic Foundation; and

Whereas, Catherine Manning serves with honor as Vice Chancellor of the Erie Catholic Diocese, the third-ranked Diocesan official and highest ranking woman in the Erie Diocese; and

Whereas, Catherine Manning for more than a decade served on Edinboro University's Council of Trustees, chairing the Communications and Marketing Committee; then

BE IT RESOLVED, therefore, that in recognition of Catherine Manning's distinguished service and many selfless contributions to Edinboro University and northwestern Pennsylvania, that this Council of Trustees of Edinboro University acknowledges with gratitude Catherine Manning's volunteerism, dedication and leadership and extend to her best wishes for continued success and fulfillment in all her future endeavors.

Unanimously adopted by the Council of Trustees on this 22nd Day of August, 2011

Handwritten signature of John E. Horan in black ink.

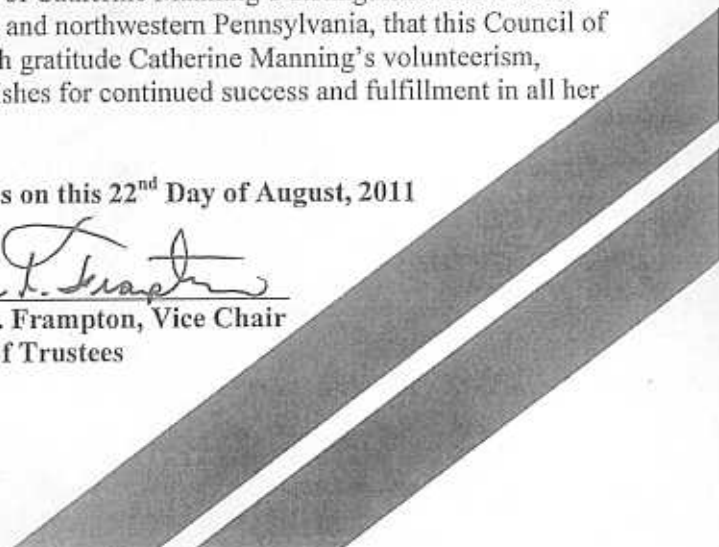
John E. Horan, Chairperson
Council of Trustees

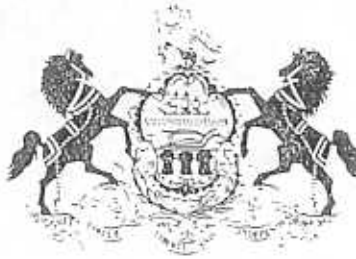
Handwritten signature of Dennis R. Frampton in black ink.

Dennis R. Frampton, Vice Chair
Council of Trustees

Handwritten signature of John A. Pulice in black ink.

John A. Pulice, Secretary
Council of Trustees





RESOLUTION

Edinboro University of Pennsylvania Council of Trustees Honors the Contributions of Representative John R. Evans

Whereas, John Evans earned both his Bachelor's degree in Speech Communications and Master's degree in Communication Studies from Edinboro University of Pennsylvania; and

Whereas, John Evans distinguished himself during a 20-year career as a television news and sports reporter in Erie, Pennsylvania; and

Whereas, John Evans further distinguished himself as a Member of the Pennsylvania House of Representatives, honorably representing constituents of Erie and Crawford Counties in northwestern Pennsylvania; and

Whereas, John Evans served on many Pennsylvania House of Representative committees, sponsoring important legislative initiatives enacted into law; and

Whereas, John Evans has contributed to his communities through volunteer involvement in a myriad of non-profit organizations, including service on the Board of Directors of the Pennsylvania Special Olympics; and

Whereas, John Evans has been a lifelong advocate for public education at all levels; and

Whereas, John Evans has further served the citizens of Pennsylvania as a member of the Edinboro University Council of Trustees; then

BE IT RESOLVED, therefore, that in recognition of John Evans' distinguished service and many selfless contributions to Edinboro University and northwestern Pennsylvania, that this Council of Trustees of Edinboro University acknowledges with gratitude John Evans' volunteerism, dedication and leadership and extend to him best wishes for continued success and fulfillment in all his future endeavors.

Unanimously adopted by the Council of Trustees on this 22nd Day of August, 2011

Handwritten signature of John E. Horan in cursive.

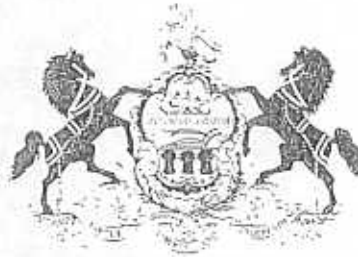
John E. Horan, Chairperson
Council of Trustees

Handwritten signature of Dennis R. Frampton in cursive.

Dennis R. Frampton, Vice Chair
Council of Trustees

Handwritten signature of John A. Pulice in cursive.

John A. Pulice, Secretary
Council of Trustees



RESOLUTION

**Edinboro University of Pennsylvania
Council of Trustees**

**Honors the Contributions of
Harold C. Shields**

Whereas, Harold Shields received both his Bachelor of Science in Education and Master of Education in Guidance and Counseling degrees from Edinboro University of Pennsylvania; and

Whereas, Harold Shields distinguished himself as an educator and as Erie's first African-American television news anchorperson and first African-American Erie School Director; and

Whereas, Harold Shields completed a 30-year career in leadership positions at Alcoa; and

Whereas, Harold Shields served on the boards of directors of myriad non-profit organizations, including the Edinboro University Foundation and Edinboro University Alumni Association; and

Whereas, Harold Shields is the first Edinboro University alumnus to serve as a member of the Pennsylvania State System of Higher Education's Board of Governors; and

Whereas, Harold Shields served for more than 10 years, and continues to serve, on Edinboro University's Council of Trustees, chairing two Presidential Search Committees; and

Whereas, Harold Shields served as Edinboro University Trustee Chair for four years, overseeing the university's most significant period of physical and enrollment growth and academic achievement; then

BE IT RESOLVED, therefore, that in recognition of Harold Shields' distinguished service as Trustee Chair, that this Council of Trustees of Edinboro University acknowledges with gratitude Harold Shields' past, present and future service, volunteerism, dedication and leadership to the university and extend to him best wishes for continued success and fulfillment in all his future endeavors.

Unanimously adopted by the Council of Trustees on this 22nd Day of August, 2011

Handwritten signature of John E. Horan in cursive.

John E. Horan, Chairperson
Council of Trustees

Handwritten signature of Dennis R. Frampton in cursive.

Dennis R. Frampton, Vice Chair
Council of Trustees

Handwritten signature of John A. Pulice in cursive.

John A. Pulice, Secretary
Council of Trustees

Academic Affairs Report for University Council of Trustees
August 22, 2011

- Fall semester classes begin on Monday, August 29.
- *Salute to Scotland Bagpipe Festival* was held on July 30 featuring solo bagpipe and pipe band competitions, a parade and concert which was co-sponsored with the Borough of Edinboro and the Edinboro Volunteer Fire Department. Provost Ginnetti offers sincere thanks to the committee for their dedication and hard work: Judy Kubeja (Provost's Office), Coleen Panko (President's Office), Gordon Herbst (Finance and Administration), Jeff Pinski (Communications and Marketing), Paul Kightlinger (Auxiliary Operations), Beth Zewe (Non-Credit Programs) Jennifer Boykin (Camps and Conferences), Ray Fisher (Campus Bookstore), Sean Bliley (Budget), Adam Bell (Chartwell's), and Patrick Regan (Music).
- The Edinboro University 2011 DisAbilities Conference was held August 4 - 5, 2011, on the main campus, with a pre-conference panel discussion and activities on August 3, at the Pogue Student Center. The theme of the annual conference, now in its second year, was "Transition, Independence and Empowerment." The conference focused on transition issues, particularly as they relate to requirements, resources, and requests. Three conference tracks were offered and modeled after Nancy Schlossberg's (1989) transition theory: *Moving In, Moving Through, and Moving On*.
- The Accreditation Board for Engineering and Technology, Inc. (ABET) accreditation has accredited the Theoretic track in Computer Science up to 2013.
- Edinboro's Special Education program has received national recognition from the Council for Exceptional Children (CEC).
- Dr. David Hurd (Geosciences) launched a new Braille Lunar Book, "Getting a Feel for Lunar Craters," making lunar science visible through touch and sound. NASA unveiled the new book for blind and visually impaired readers at a media event and reception on July 18 at NASA's Ames Research Center, Moffett Field, California.
- Dr. Andrew Pushchak, Program Head for Educational Leadership (Professional Studies), coordinated a Leadership for Student Achievement Showcase, at which 75 graduate students in principal, supervisor, and superintendent programs presented research from their internships.
- Sue Amendolara (Art) hosted a workshop on Electrolytic Etching, a process that allows for etching without acids or any harmful chemicals, with a Scottish jeweler and faculty member at North Glasgow College, Dauvit Alexander. About 35 students, former students, former and current faculty and artists from Cleveland and Pittsburgh attended.
- Graduate MFA student Jessica Armstrong was awarded the first place scholarship from the Women's Jewelry Association, a national organization. Kyle Grazier, an Edinboro undergraduate metals major, was awarded the scholarship from the Pennsylvania Society of Goldsmiths. Images of Kyle's work can be seen on their website.

- Students Darren Smith and Caitlin McDonald will present their art in "Everyday Couture," an exhibition in Bates Gallery, Loveland Hall first floor. The exhibition will run from September 3-10.
- Dr. Dale Tshudy (Geosciences) has two manuscripts in progress, two works in press, and recently published the following:

A Classification of Living and Fossil Genera of Decapod Crustaceans

De Grave, S. et al. 2009. *The Raffles Bulletin of Zoology*, Supplement 21, 93 p.

Phylogeny of marine clawed lobsters families Nephropidae Dana, 1852, and Thaumastochelidae Bate, 1888, based on mitochondrial genes

Tshudy, D., R. Robles, T.-Y. Chan, K. C. Ho, K. H. Chu, S. T. Ahyong and D. Felder. 2009.

In: Martin, J. W., K. A. Crandall and D. L. Felder, *Decapod Crustacean Phylogenetics*.

Koenemann, S., *Crustacean Issues 18*. Boca Raton, London, New York, CRC Press, Taylor and Francis Group, Pp. 357-368.

- The History and Anthropology Department is planning an academic trip, open to students, faculty and staff, to Salem/Danvers Massachusetts October 6-9, 2011, with stops at the Rebecca Nurse Homestead, the Danvers Witch Victims' Memorial, and the Samuel Parris Archaeological Site in Danvers. The group will attend a play entitled, "Cry Innocent," tour the so-called "Witch House" -- home of witch trial magistrate Jonathan Corwin -- and visit the Peabody Essex Museum.
- POTTERFEST, an academic conference inspired by the literary work of JK Rowling, will take place October 20-22, 2011, with Dr. Corbin Fowler (Philosophy) coordinating the event.
- Three faculty-led study abroad opportunities are planned for 2012. In January, 2012, Dr. Baher Ghosheh (Geosciences) will conduct a 15-day field study course, Geography of China, with visits to Zibo, Qingdao, Qufu, Mt. Tai, Jinan, Beijing and the Great Wall. Suzanne Winterberger (Art/Photography) will teach ART 508, an upper level art class, which includes travel to Japan, Tokyo, Hakone, Naoshima Island, and Kyoto. Tim Thompson (Communication and Media Studies) will offer a travel-learning experience to Scotland, August 1-12, 2012. Courses in music and intercultural communication will be offered, as well as the Jazz & Blues Festival, the Festival Fringe, the Edinburgh International Festival, and the Edinburgh Military Tattoo.

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Staff Liaison: Jeff Pinski Committee Chair: Trustee Harry K. Thomas
August 22, 2011**

Communications Highlights:

Summer at Edinboro University does not mean Communications and Marketing staff slow down. The department continues to function in high gear - promoting myriad activities and preparing for the start of the Fall semester.

Since June, staff have written and distributed to local and regional media outlets some 20 news releases and alerts promoting Edinboro University hosted events ranging from the DisABILITIES Conference, the Scottish Bagpipe Festival, the annual National PennLake Writing Project, Edinboro's Summer Outdoor Family Movies series (on main campus and in Erie at the Porreco Center), and the hosting of 22 Korean high school students enrolled in our summer English language/cultural immersion program. In addition to news releases, a number of these projects were advertised through the local electronic cable media, including three summer sessions. We deal, on a daily basis, with media requests for information and photographs about programs, as well as those seeking experts in various disciplines.

Examples of local coverage include recently appointed Undergraduate Admissions Director Craig Grooms as the Erie *Times-News* "Mover of the Week," and Professor David Hurd's extraordinary tactile book created in collaboration with NASA for the visually impaired. Professor Hurd and his book received local and national acclaim and publicity through many media outlets.

Several other examples of extraordinary news coverage were Dr. Moran's live interview on WJET's "Good Morning Erie" in support of the Bagpipe Festival, and the Phase II Highlands completion story appearing in the Erie *Times-News* complete with photographs and quotes from Vice President Herbst and Residence Life Director Kennedy. Assistant Vice President Dorothy Body also provided expertise commentary to the Erie *Times-News* for an article related to Financial Aid, and articles and television news coverage involving expansion of the Homecoming Parade route were extensive and well received.

Currently in the pipeline are a series of news releases relating to the start of the Fall semester, especially the creative, new 3-day New Student Orientation program for freshman students featuring its own convocation. Other pending releases slated for the Fall include: the ongoing year-long observance of the 85th Anniversary of Women's Athletics at Edinboro. A signature event will be held Saturday, September 17 during which ABC's Robin Roberts, host of "Good Morning America," will be the keynote speaker at the Ambassador Conference Center; completion of the solar panel array that will provide electricity to McComb; completion of the Cooper Hall addition; and formal dedication of the entire completed Highlands student housing project.

With input from Interim President Moran, Communications and Marketing staff continues to explore new ways to emphasize the presence of "Edinboro" in Erie and Meadville.

In collaboration with the President's Office, Undergraduate Admissions and Special Events, we again developed a "Welcome Package" of useful information about Edinboro, Erie, Meadville, Presque Isle and northwestern Pennsylvania, for distribution to new students and their families. The welcome packet contains a presidential greeting and is designed specifically to acquaint our

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incoming students and their families with the opportunities available in our region. We hope their families will return to attend Homecoming, Family Weekend and other special events showing that northwestern Pennsylvania has much to offer. Our thanks to Coleen Panko, Cyndi Peterson and Melissa Manning for their efforts in making this annual project an overwhelming success.

An exciting new initiative in Communications, in collaboration with the Office of the Provost and Academic Affairs, is the creation of a meaningful media experts list. Although the development of this listing is in its infancy, this directory of experts listed by subject and sub-topic will provide members of the local, regional and national media with the names, disciplines, expertise, areas of interest and contact information of faculty and staff volunteers. When completed and published, the list will ultimately serve as the core for the University's "Inventory of Excellence."

Marketing Highlights:

Promotions are underway for the 21st season of the Golden Apple Awards presentations in collaboration with WJET-TV. This program serves to honor 32 regional teachers during the 2011-2012 school year. This year, Edinboro University plans call for increased emphasis on our education program, with promotional input from Dr. Moran, and also from Provost Ginnetti and Dean of Education Nomsa Geleta. We were pleased to have successfully negotiated with WJET the same rate as last year. Once again, Dr. Mary Jo Melvin will be an active participant in the weekly school presentations, and the Golden Apple Education Committee will continue work to select the "Teacher of the Year" to be announced at the closing banquet in May 2012.

Also this year, Edinboro University will continue our "How Cool is Your School" collaboration with WICU-Channel 12 – netting the University four months of coverage on the "Erie Today" morning news show. This collaboration includes four live appearances by University officials, as well as daily promotions on "Erie Today" and WICU's noon news broadcasts.

With the departure of Marketing Manager Ron Cox, Anita Joslyn has stepped up and taken on additional responsibilities by monitoring the social media world in a highly effective way, also continuing to serve on the University's Web Team, and providing key oversight for many marketing functions. The hiring of a temporary computer graphics artist has allowed the department to meet many of its ongoing publication obligations and responsibilities.

We are pleased to report that through negotiations by Papa Advertising, the firm has successfully secured a total of \$34,000 in bonus/value-added advertising (fall and spring combined) across the media board and in all regions. Papa also is working with our undergraduate Admissions office in providing creative oversight for development the 2011-2012 View Book. Additionally, another marketing initiative now underway is promotion of 2011 Homecoming weekend events – October 7-8.

Rolled into each of these marketing media efforts, as well as the featuring of the University's new School of Business, are 80 WQLN television spots (15-second) and a like number of 30-second radio spots which are the result of donations made on behalf of the University. Also, we are now in conceptual discussions with WQLN/Papa Advertising over the prospect of

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creating/launching "Access to Education" (a working title) 30/60-second radio spots, similar to a local health center's "Medical Minutes," to run daily or multiple times per week during drive-time's "Morning Edition."

Lastly, Anita and I express our appreciation to Vice President Herbst, who has provided invaluable leadership and guidance to the staff in the Communications and Marketing Department, during this period of transition. New and innovative avenues of communication and marketing strategies and initiatives will continue to be developed and implemented under his guidance.

Respectfully submitted,

Jeff Pinski
Associate Director for University Communications

Edinboro University of PA
 Summary of Approved Budget
 For the Fiscal Year Ending June 30, 2012

	Educational & General		Non-Appropriated Educational & General	Auxiliary	Total
	Approved	Approved			
	FY 2010/11 Budget	FY 2011/12 Budget			
Revenue:					
State Appropriation	\$28,974,483	\$24,999,210			\$24,999,210
Tuition	49,879,928	54,161,040			54,161,040
Fees	7,176,400	8,130,240			8,130,240
Other Income	1,414,966	1,430,627	5,672,669	12,955,684	20,058,980
Interest Income	797,159	725,000			725,000
Health Center Fees	1,234,129	1,180,188		0	1,180,188
Federal College Work Study Prgrm	460,132	328,612			328,612
Use of Fund balance	272,841	2,050,869			2,050,869
Subtotal, Revenue	\$90,210,039	\$93,005,786	\$5,672,669	\$12,955,684	\$111,634,139
Expense:					
Salaries & Benefits	\$74,183,232	\$ 74,551,428	\$ 1,808,660	\$ 2,155,195	\$ 78,515,283
Operating Expense	12,217,206	13,266,744	\$ 3,852,236	7,698,799	24,817,779
Utility Expense	2,505,066	2,608,006			2,608,006
Library Books	686,452	650,352			650,352
Capital	505,783	741,031	11,773	90,861	843,665
Debt Service	1,287,006	1,781,972		2,167,083	3,949,055
Contingency	250,000	250,000			250,000
Subtotal, Expense	\$ 91,634,745	\$ 93,849,533	\$ 5,672,669	\$12,111,938	\$ 111,634,140
Auxiliary Operation Overhead	(1,424,706)	(843,746)		843,746	
Total Expense	\$ 90,210,039	\$ 93,005,787	\$5,672,669	\$12,955,684	\$ 111,634,140
Surplus/(deficit)	\$ -	\$ -	\$ -	\$ -	\$ -