

**MINUTES**  
**Edinboro University of Pennsylvania**  
**Council of Trustees Meeting**  
**Monday, June 13, 2011**  
**Van Houten Dining Hall – South**

Prior to the quarterly, public meeting of the Edinboro University Council of Trustees, Council members attended various Committee meetings along with designated university administrative liaisons. Council members adjourned from committee meetings by 3:00 p.m. and gathered in the lobby of Reeder Hall. At 3:00 p.m., Vice President Gordon Herbst and facilities director Jim Miller conducted an annual tour of the facilities as mandated by Act 188. Following the conclusion of the tour, Council members arrived at the President's Suite located in Van Houten Dining Hall for dinner with Interim President Moran. Dr. Moran and members of the Council continued open discussions relative to a variety of topics. After dinner, Interim President Moran and Council members adjourned to the south dining hall to convene the public meeting.

Shortly after 6:00 p.m., Vice Chair Virginia McGarvey called the quarterly, public meeting of the Edinboro University Council of Trustees to order. Trustee McGarvey directed the Recording Secretary to conduct Roll Call with the following results:

She requested the Recording Secretary Sherri Galvin to conduct Roll Call and verified a quorum was present. The following Council members were either present or participated via phone via use of the university bridge line.

Mr. Terry Darcangelo  
 Dr. Raymond Dombrowski (via phone)  
 Mr. John Evans (via phone)  
 Mr. Dennis Frampton  
 Mr. Daniel Higham  
 Mr. John Horan  
 Catherine Manning, SSJ  
 Mrs. Virginia McGarvey  
 Mr. John Pulice  
 Mr. Harry Thomas

Absent: Trustee Mr. Harold Shields

The Recording Secretary verified the presence of a quorum. In addition to Interim President Moran, the following individuals were in attendance at the public meeting:

Dr. Alan Biel, Dean of Graduate Studies and Research  
 Mr. Sid Booker, Associate Vice President for Human Resources and Faculty Relations  
 Dr. Donald Dilmore, Associate Vice President for University Libraries  
 Ms. Sherri A. Galvin, Assistant to the President and Recording Secretary  
 Dr. Nomsa Geleta, Dean of Education  
 Dr. Philip Ginnetti, Provost and Vice President for Academic Affairs  
 Mr. Craig Grooms, Director – Undergraduate Admissions  
 Dr. Michael Hannan, Associate Dean of Science Management and Technology  
 Mr. Gordon Herbst, Vice President for Finance and Administration  
 Ms. Anita Joslyn, Assistant for Communications and Marketing

Dr. Andrew Lawlor, Associate Vice President for Technology and Communications  
 Ms. Coleen Panko, Special Events Coordinator  
 Mr. Jeff Pinski, Associate Director of University Communications  
 Dr. Kahan Sablo, Vice President for Student Affairs  
 Dr. Terry Smith, Dean of the College of Arts and Sciences

**Guests – registered on sign in sheet**

Cheryl Allen  
 Lori L. Bearfield  
 Lisa Brinker (Brink Ink)  
 Ben Crow  
 Carrie Crow  
 Jack Crow  
 Luke Crow  
 Susan Eastman  
 Julie Fedders  
 Robin Green  
 Wes Hakanen  
 Bleu Harrison  
 Graham Harrison  
 Kelly Harrison  
 Patricia Hitchings  
 Shannon Hokaj  
 Julia Horan  
 Ginny Keim  
 Randy Leehan '84 grad  
 William Leehan '68 (Leehan Construction)  
 Stephanie Pkelnicky  
 Sally Scarlett  
 Mary Kay Sturga  
 Ron Sturga  
 Anita Sundean  
 Anne Sundean  
 Colin Wylie (spoke during public session, but did not register on sign in sheet)  
 Mike Zahorchak  
 Ralph Zindel

Due to Chairman Shields' absence from the meeting or participation via phone, arrangements were made for Vice Chair Virginia McGarvey to chair the meeting and conduct business. She noted for the record the following notice which she read aloud:

The proceedings of the Monday, June 13, 2011, Edinboro University Council of Trustees public quarterly meeting are recorded. Public disclosure to those in attendance by a verbal announcement and written public notice avoids any violation of the PA Wiretapping Act.

Next, Acting Chair McGarvey moved to the first item of action, Old Business – Minutes of the Meeting held on Monday, March 14, 2011. She noted that the minutes were circulated with the meeting materials. The Acting Chair solicited concerns, comments, corrections or additions. Hearing none, she entertained a motion for approval of the Minutes of the Meeting dated

March 14. **It was voted**, on motion of Trustee Pulice, seconded by Trustee Dombrowski to approve the above-referenced Minutes as presented. Due to the presence of several Council members by phone, a Roll Call vote was conducted by the Recording Secretary with the following results. The motion carried with the unanimous approval by the Council.

**Results – Roll Call vote on Old Business: Minutes – Meeting held on March 14, 2011**

	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Evans (phone)	X		
Trustee Frampton	X		
Trustee Higham	X		
Trustee Horan	X		
Trustee Manning	X		
Trustee McGarvey	X		
Trustee Pulice	X		
Trustee Shields			X
Trustee Thomas	X		

Next, the Acting Chair called for comment(s) from the public in attendance and inquired if anyone cared to speak. The following individual approached the microphone and indicated she would like to address the Council. Trustee McGarvey acknowledged her presence and reminded the public, in general, that comments will be timed and were limited to five (5) minutes per speaker. She then yielded the floor to the first of five speakers. Ms. Carrie Crow spoke stating that she last addressed members of the Council at their February (Special Meeting). Ms. Crow welcomed Dr. Moran to the community and the university. She began her passionate remarks regarding the return of the university's Homecoming Parade route back through town with a quote from Margaret Mead who said, "Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it is the only thing that ever has." Ms. Crow stated that she represented many individuals and wanted to convey to Council members their continued interest in the subject of the Homecoming Parade and Town & Gown relations. She acknowledged that attendance and speaking during the Public Comment period might not be the most appropriate venue for review and discussion of this topic. In summary, Ms. Crow urged all to work together to overcome possible obstacles which the former administration and Boro found to be of concern or at odds – Town and Gown relations, safety and money. She concluded by noting that the citizens she represents value the tradition, the unity, the history, and pageantry that the town and university share when it comes to homecoming. The time for the return of the parade to the traditional route is right now. Thank you.

Acting Chair McGarvey thanked Ms. Crow for her comments. Prior to recognizing additional speakers, Trustee McGarvey reminded those in attendance to sign their name on the circulating sheet(s) of paper. It is important that she be able to identify the group in attendance this evening. The Recording Secretary noted the preparation of a sign in sheet and asked attendees to locate it and sign it if they had not already done so. Following Ms. Crow's comments, four additional persons spoke on the same topic urging the Council to review the matter and take action which would restore the route of the Homecoming Parade back through town. The following individuals spoke in favor of its return:

Collin Willey – 1979 graduate  
Ron Sturga  
Julie Fedders  
Shannon Hokaj

When Acting Chair yielded the floor to Ms. Hokaj, she stated that she would be the last person speaking on this topic since the Council had heard similar commentary from the previous four individuals. Trustee McGarvey acknowledged appreciation of their comments and further indicated that the Council has read letters and heard many speak about the topic before. The matter will be taken under advisement.

Next, Acting Chair McGarvey welcomed and introduced the university's Interim President, Dr. Jim Moran. On behalf of the Council, she welcomed Dr. Moran to the campus and asked him to share his report and/or comments. Interim President Moran noted that he would take a few moments to highlight several issues of importance noting that many Trustees had received updates in respective committee meetings held earlier in the day. Dr. Moran began his delivery of the *President's Report to the Council* with words of gratitude to the Council and Board for bestowing upon him the tremendous honor of being able to work over the next year with the Edinboro community, the faculty and staff to move Edinboro University to even greater heights. He believes that tremendous progress has been made at Edinboro University. Dr. Moran stated that he is proud and honored to lead Edinboro University and will work hard to maintain the excellence that is Edinboro. Upon his arrival to Edinboro, Dr. Moran has found a very energetic community – both Edinboro community people have been very welcoming as well as university campus faculty and staff. He noted that while Edinboro University faces budgetary challenges, it is on fairly solid financial footing. While the budget will be one of the major challenges, there are several key issues ahead of Edinboro which includes a decennial re-accreditation process by the university's primary accreditor Middle States Commission on Higher Education. Many individuals throughout the university will be working on this vital project in preparing for our self-study. To meet the Middle States' guidelines we will need to take a look at some structural reorganization and clarify Edinboro's mission, especially in terms of services provided to our students, service to the broader region – both in terms of economic vitality and student success. A critical component to the "Edinboro Experience" also includes community engagement. Dr. Moran stressed we will need to honor commitment to maintain and ensure that all students who graduate from Edinboro University will have a quality education and a meaningful credential. One of the key metrics of success is to increase the completion rate in terms of students that have meaningful degrees. He noted that attention must be paid to under-represented minorities and lower income students; how we provide the success not just in admission, but in the attainment of some kind of credential. Lastly, fundraising and the stewardship of Commonwealth resources is key; we must be efficient and effective in the education delivery process.

Acting Chair McGarvey thanked Dr. Moran for the delivery of his informative report. She again welcomed him to the Edinboro campus and community. Trustee McGarvey next called on the Chair of the Nominating Committee, Trustee Manning, to provide a report and present the slate of officers. Trustee Manning began with a summary of the appointment of the Committee by Chairman Harold Shields which consisted of herself and Trustees Darcangelo and Higham. Following a discussion by the Nominating Committee and a review of the Council's current By-Laws, it was determined that none of the current officers (Shields, McGarvey, and Dombrowski) were eligible to serve another term. Phone conversations took place with each

member of the Council to determine their interest in being nominated for one of the positions – Chair, Vice Chair, or Secretary. Suggestions were also received about who might be good in those positions. In the end, the Nominating Committee was able to receive verbal commitments from three individuals to be placed on the slate for nomination. Trustee Manning presented the following names in nomination and requested Acting Chair McGarvey to seek additional nominations from the floor:

John Horan	Chair
Dennis Frampton	Vice Chair
John Pulice	Secretary

Trustee McGarvey thanked Trustee Manning and sought nominations from the floor. Hearing none, she called for the slate of nominations to be closed. Trustee Thomas moved that the nominations be closed which was seconded by Trustee Evans. **It was voted**, on motion of Trustee Evans, seconded by Trustee Dombrowski that the Nominated Slate presented by the Nominating Committee become the Elected Slate. Hearing no requests for additional discussion, Acting Chair McGarvey called for the Roll Call vote. The motion carried with unanimous approval by the Council.

**Results – Roll Call vote on New Business: Nominating Committee/Slate of Officers**

	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Evans (phone)	X		
Trustee Frampton	X		
Trustee Higham	X		
Trustee Horan	X		
Trustee Manning	X		
Trustee McGarvey	X		
Trustee Pulice	X		
Trustee Shields			X
Trustee Thomas	X		

Acting Chair McGarvey pronounced that the Nominated Slate had become the Elected Slate. She extended congratulations to the Council's newly elected officers. A round of applause followed.

Next on the agenda, Acting Chair McGarvey noted revisions to the Edinboro University Council of Trustees 2011-12 meeting schedule. **It was voted** to accept revisions and adopt the Edinboro University Council of Trustees 2011-12 meeting scheduled as presented (**Attachment #1**). The Recording Secretary conducted a Roll Call vote. The motion carried with unanimous approval by the Council.

**Results – Roll Call vote on New Business: Adoption of 2011-12 COT Meeting Schedule**

	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Evans (phone)	X		

Trustee Frampton	X	
Trustee Higham	X	
Trustee Horan	X	
Trustee Manning	X	
Trustee McGarvey	X	
Trustee Pulice	X	
Trustee Shields		X
Trustee Thomas	X	

Acting Chair McGarvey, then proceeded to the next item of new business on the agenda – Resolution for the renaming of the Human Services Building. Trustee Horan presented the resolution for consideration. However, before presenting it for action, he extended words of welcome to Interim President Moran. Trustee Horan also thanked fellow Council members for the honor in electing him as Chair. He expressed appreciation for the nod of confidence noting that he will now have served with three Presidents and under the leadership of two Council of Trustees Chairs (Harry Thomas and Harold Shields) whom have led admirably at the Council level. Chair-Elect Horan pledged to continue their work, work with Interim President Moran, and work with the Presidential Search Committee as they search for Edinboro's 17<sup>th</sup> President. By way of introduction, Trustee Horan offered the following Resolution which symbolized one final piece of business relative to the university's former President, Dr. Jeremy D. Brown.

**Edinboro University of Pennsylvania  
Council of Trustees**

**Resolution  
Renaming of the Human Services Building  
"Jeremy D. Brown Human Services Building"**

**WHEREAS**, Dr. Jeremy D. Brown served as president of Edinboro University of Pennsylvania from July 1, 2007, until May 31, 2011; and

**WHEREAS**, under the leadership of Dr. Jeremy D. Brown, Edinboro University of Pennsylvania experienced record enrollment and growth, including an increase of some 1,000 undergraduate and graduate students; and

**WHEREAS**, as President, Dr. Jeremy D. Brown initiated admissions guidelines and controls that significantly increased the academic quality of students by raising SAT and GPA standards, thus simultaneously benefiting the University's retention rate; and

**WHEREAS**, during the tenure of Dr. Jeremy D. Brown, there were over \$200 million in construction projects, including the \$115 million, eight-building Highlands at Edinboro University student residential complex, the \$29 million Cooper Science Hall expansion and renovation, the Mike S. Zafirovski Sports and Recreation Center, the Human Services Building, the Dr. William P. Alexander Music Center, Campus Welcome Center and Police Headquarters, and relocated Ghering Health and Wellness Center; and

**WHEREAS**, Dr. Jeremy D. Brown, since his arrival at Edinboro University of Pennsylvania, initiated the institution's renewed efforts to invigorate the enthusiastic "Scottish Pride" of its founders among faculty, staff, students and broader Edinboro

community through the highly successful "Great Things Happen Here" branding and tartan marketing campaigns; and

**WHEREAS**, during his presidency at Edinboro University of Pennsylvania, Dr. Jeremy D. Brown raised the stature and international reputation of this institution through the establishment of collaborations, partnerships and articulation agreements with Asian and Eastern European universities; and

**WHEREAS**, Dr. Jeremy D. Brown was instrumental in combining the numerous assets of the University into "The Edinboro Experience"; and

**WHEREAS**, to honour and create tradition, the "Fighting Scot" statue and complex was formally dedicated and accepted as a gift from the Edinboro University Alumni Association. It will forever be a symbol of alumni pride and school spirit for generations of Fighting Scots yet to come; and

**WHEREAS**, Dr. Jeremy D. Brown has instilled the confidence and belief among faculty, staff, students and supporters of Edinboro University that "Great Things" will continue to happen here.

**BE IT RESOLVED**, that the Edinboro University of Pennsylvania Human Services Building shall forthwith be known as the "**Jeremy D. Brown Human Services Building.**"

**Unanimously adopted by the Council of Trustees on this 13 day of June, 2011.**

Based on the above Resolution, it was voted, on motion of Trustee Horan, seconded by Harry Thomas to adopt the above-referenced Resolution officially renaming the Edinboro University Human Services Building as the "Jerry D. Brown Human Services Building" forthwith (**Attachment #2**). The Acting Chair directed the Recording Secretary to conduct the Roll Call vote. The motion carried with unanimous approval by the Council.

**Results – Roll Call vote on New Business: Resolution – Renaming of the Edinboro University Human Services Building**

	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Evans (phone)	X		
Trustee Frampton	X		
Trustee Higham	X		
Trustee Horan	X		
Trustee Manning	X		
Trustee McGarvey	X		
Trustee Pulice	X		
Trustee Shields			X
Trustee Thomas	X		

Following declaration and acceptance of this Resolution, a member of the public audience stood and asked to speak. Comments made were inaudible since the individual did not approach the

microphone podium. The Acting Chair responded that commentary from a member of the public audience at this time were out of order and asked the individual to be seated.

Acting Chair McGarvey requested the administrative liaison to the Academic Affairs Committee to come forward for not only the delivery of action items, but also the Committee's report. Provost Ginnetti noted a number of program revisions and actions for consideration by the Council. These included:

**PROGRAM REVISIONS**

Associate of Arts in Liberal Studies

Associate of Science in Business Administration

Bachelor of Fine Arts in Applied Media Arts – Photography Concentration

Bachelor of Science in Business Administration – Financial Services  
Concentration

Master of Education in Reading

Minor - Economics

Minor – Geography

**It was voted**, on motion of Trustee Pulice, seconded by Trustee Dombrowski to approve the above-referenced program proposals as presented. Acting Chair McGarvey asked for any discussion. Hearing no questions or concerns, she called for a Roll Call vote. The motion carried with unanimous approval by the Council.

**Results – Roll Call vote on Academic Affairs Action Item: Program Revisions**

	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Evans (phone)	X		
Trustee Frampton	X		
Trustee Higham	X		
Trustee Horan	X		
Trustee Manning	X		
Trustee McGarvey	X		
Trustee Pulice	X		
Trustee Shields			X
Trustee Thomas	X		

Additionally, Provost Ginnetti presented a recommendation that the following program be placed on moratorium – Bachelor of Arts in Theatre Arts. **It was voted**, on motion of Trustee Pulice, seconded by Trustees Manning and Higham to accept the above-referenced recommendation placing the Bachelor of Arts in Theatre Arts program on moratorium. Hearing no questions or concerns, she called for a Roll Call vote. The motion carried with unanimous approval by the Council.



**Results – Roll Call vote on Academic Affairs Action Item: Moratorium/Bachelor of Arts in Theatre Arts Program**

	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Evans (phone)	X		
Trustee Frampton	X		
Trustee Higham	X		
Trustee Horan	X		
Trustee Manning	X		
Trustee McGarvey	X		
Trustee Pulice	X		
Trustee Shields			X
Trustee Thomas	X		

For the record, Provost Ginnetti noted the following notifications which were included in the meeting materials. These included:

**Individuals granted tenure – May 2011**

<b>NAME</b>	<b>DEPARTMENT</b>
Dr. Lenore Barbian	History and Anthropology
Dr. Matthew Foradori	Biology and Health Services
Dr. Victoria Hedderick	Nursing
Dr. John Hoggard	Mathematics and Computer Science
Dr. Richard Lloyd	Physics and Technology
Dr. Peter McLaughlin	Psychology
Dr. Douglas Puharic	Mathematics and Computer Science
Dr. Emily Sprague	Mathematics and Computer Science
Dr. Ruth Stauffer	Health and Physical Education
Ms. Sharon Taylor	English and Theatre Arts
Mr. Dietrich Wegner	Art

**Faculty Members Awarded Sabbaticals During the 2012-2013**

**Academic Year 2012-2013 (full pay)**

Dr. Jay Hanes	Art
Dr. Karim Hossain	Physics and Technology
Dr. Charlotte Molrine	Speech, Language and Hearing

**Academic Year 2012-2013 (half pay)**

Ms. Lisa Austin	Art
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**Fall 2012 (full pay)**

Dr. Xin-Zhu Chen	History and Anthropology
Dr. David Denton	Music
Dr. Karen Eisenhart	Geosciences
Dr. Sharon Hamilton	Psychology

Dr. Jo Ann Holtz	Elementary, Middle, and Secondary Education
Dr. Tadesse Kidane-Mariam	Geosciences
Mr. Peter Kuvshnikov	Physics and Technology
Dr. Shawn Reagan	Health and Physical Education
Dr. Roselle Scaggs	Social Work
Dr. Mary Wolf	Academic Support and Student Affairs Faculty

**Spring 2013 (full pay)**

Dr. Richard Deal	Geosciences
Dr. Baher Ghosheh	Geosciences
Dr. Timothy Meyer	Mathematics and Computer Science
Dr. George Richards	Political Science and Criminal Justice

Provost Ginnetti's report on behalf of the Academic Affairs Committee was distributed via written report to Dr. Moran and members of the Council (Attachment #3).

The Acting Chair thanked Provost Ginnetti for the presentation of action items and report on behalf of the Academic Affairs Committee. Ms. Crow asked to interrupt the business proceedings to request permission for those in attendance primarily to attend the initial public comment session to excuse themselves. Permission was acknowledged and the group quietly exited the meeting.

A report on behalf of the Communications and Marketing Committee was delivered by Mr. Jeff Pinski on behalf of Committee Chair Manning. Mr. Pinski reported that he and Dr. Moran had met with Trustees Manning and Thomas earlier in the day. He noted a productive meeting talking about the goals and objectives of this division. While most perceive summer to be a slow time, this is not the case in this division particularly with the loss of several key staff members (Amy Neil and impending departure of Ron Cox). He noted that on May 26, Edinboro hosted the 20<sup>th</sup> Golden Apple Award Banquet in collaboration with WJET. That evening 32 teachers were honored who were recipients of the Golden Apple Award during the 2010-11 school year. Angel Gaston, 4<sup>th</sup> grade social studies teacher from Lake City's Elk Valley Elementary School was named Teacher of the Year. A 30-minute wrap-up program was aired last Saturday (full ½ hour) produced by WJET which featured all 32 teachers and the awards banquet. Edinboro University plans to continue this valuable promotion of Golden Apple Award program through 2011-12 school year. Negotiations are underway with WJET to finalize the terms of the agreement. For the past several years, the selection process Teacher of the Year has been elevated making it less subjective and more objective. With input from Interim President Moran, Communications and Marketing will be looking at new ways to promote Edinboro's presence in Erie and Meadville drawing more attention to their branch campus locations. Edinboro University is also in the process of promoting the year-long observance of the 85<sup>th</sup> anniversary of Women's Athletics at Edinboro. A golf outing was held on June 6 with proceeds going to women student athletics scholarships. The signature event of this observance will be held on Saturday, September 17. The Celebration Dinner will feature co-anchor of ABC's Good Morning America, Robin Roberts. In terms of Marketing, Ron Cox has a number of advertising promotions underway as well as through social media outlets which continue to be highly effective and successful marketing tools. Edinboro currently boasts more than 7,350 Facebook fans and more than 2,000 followers on Twitter including, and verified by Twitter, Barrack Obama, Lady Gaga, Lance Armstrong and Smokey Robinson. Mr. Pinski reported two major marketing priorities, the development of Edinboro University's Annual Report and the publication of the next edition of the Edinboro University Magazine. The Annual Report is being developed in conjunction with the local advertising firm and our aggressive pre-press production schedule calls for product

completion and distribution for the annual Fall Convocation in September. Articles for the Edinboro University Magazine are currently in editing and being readied for publication. Distribution is planned for August through ZBrand (advertising firm out of Pittsburgh). Circulation of that publication reaches 58,000 and an online electronic version will be improved. Mr. Cox is also working with Papa and the university undergraduate admissions office to provide creative oversight for the development and production of the 2011 Viewbook. In addition, admission counselor Sheila McCarthy is working with Ron to develop a summer marketing strategy that will target transfer students. Changes to the new Fall advertising campaign are underway which consumes a large portion of the marketing budget featuring television spots, billboards, and newspapers. This year's campaign will focus on "Experience Edinboro." In closing, and on behalf of staff members Ron Cox and Anita Joslyn, expressed great appreciation to Amy Neil who made a significant difference in contribution and operation of the Communications and Marketing division. Her departure after a short amount of time here cut deeply into the creative talent, but it is the staff's intention not to miss a beat. They miss tremendously Ms. Neil's leadership, contributions and support in development and implementation of communications and marketing initiatives and strategies.

Trustee McGarvey thanked Mr. Pinski for the report and requested Mr. Gordon Herbst to deliver his report on behalf of the Finance and Administration Committee. Vice President Herbst reported the Committee held a meeting this afternoon. The status of the fiscal year 2012 draft budget was discussed. The Committee also discussed all of the items that require Council action. The specifics of action items were included in materials sent to the Trustees in preparation of the quarterly business meeting. He reiterated that the Contracts and Purchase Orders are listed at the encumbered amounts for the fiscal year as opposed to the payment amounts. He presented a motion to accept Interim President Moran's recommendation for approval of the Contracts and Purchases for March, April and May 2011. **It was voted**, on motion of Trustee Horan, seconded by Trustee Manning to accept Interim President Moran's recommendation for the approval of Contracts and Purchases as reviewed by the Finance and Administration Committee for the period March 1 – May 31, 2011. The Acting Chair called for a Roll Call vote and pronounced that the motion carried with unanimous approval by the Council.

**Results – Roll Call vote on Finance and Administration Action Item: Contracts and Purchases for the period March 1 – May 31, 2011**

	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Evans (phone)	X		
Trustee Frampton	X		
Trustee Higham	X		
Trustee Horan	X		
Trustee Manning	X		
Trustee McGarvey	X		
Trustee Pulice	X		
Trustee Shields			X
Trustee Thomas	X		

Next, Vice President Herbst presented a recommendation calling for the approval of the 2011 supplement to the *Edinboro University 2010 Facilities Report*. He noted that the 2011

supplement identifies the condition of each building and essential needed repairs. Last year's bound report contained color photographs, a description of the history, condition, nature and usage of each building. It also noted essential needed repairs. **It was voted**, on motion of Trustee Horan, seconded by Trustee Pulice to accept the above-referenced recommendation calling for the approval of the 2011 supplement to the *Edinboro University 2010 Facilities Report*. The Roll Call yielded the following results and unanimous approval of the motion.

**Results – Roll Call vote on Finance and Administration Action Item: 2011 Supplement to the *Edinboro University 2010 Facilities Report***

	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
Trustee Darcangelo	X		
Trustee Dombrowski (phone)	X		
Trustee Evans (phone)	X		
Trustee Frampton	X		
Trustee Higham	X		
Trustee Horan	X		
Trustee Manning	X		
Trustee McGarvey	X		
Trustee Pulice	X		
Trustee Shields			X
Trustee Thomas	X		

Next, Vice President Herbst noted several pages of personnel transactions since the March 14, 2011, Council meeting which were presented for their review and information.

**NEW HIRES/REPLACEMENTS/CONTINUATIONS**

Amidon, Mr. Bradley, part-time (50%), temporary, Instructor, Music Department, 2011-2012 Academic Year, contingent upon enrollment, effective August 27, 2011.

Aylsworth, Ms. Marilyn M., part-time (50%), temporary, Instructor, Communication and Media Studies, 2011-2012 Academic Year, contingent upon enrollment, at \$22,397.62 effective August 27, 2011.

Bandi, Ms. Swati, full-time, temporary, Instructor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Barone, Ms. Andrea F., full-time, temporary, Instructor, English and Theatre Arts Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Barrett, Dr. Colleen R., full-time tenure track, Assistant Professor, Nursing Department, 2011-2012 Academic Year, at \$54,449.01 effective August 27, 2011.

Black, Ms. Jacqueline, part-time (up to 8%), temporary, Instructor, Music Department, 2011-2012 Academic Year, contingent upon enrollment, effective August 27, 2011.

Bliley, Mr. Sean A., part-time (25%), temporary, Instructor, Mathematics and Computer Science Department, 2011-2012 Academic Year, contingent upon enrollment, at \$11,198.81 effective August 27, 2011.

Bouquin, Ms. Samantha E., full-time, temporary, Instructor, Mathematics and Computer Science Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

**continued – New Hires/Replacements/Continuations**

Burnette, Dr. Sherry, full-time, temporary, Assistant Professor, Social Work, 2011-2012 Academic Year, contingent upon enrollment, at \$51,856.27 effective August 27, 2011.

Chan, Mr. James, part-time (50%), temporary, Instructor, Mathematics and Computer Science, 2011-2012 Academic Year, contingent upon enrollment, at \$22,397.62 effective August 27, 2011.

Chevers, Dr. Ivy, part-time (50%), temporary, Assistant Professor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$25,928.14 effective August 27, 2011.

Christoph, Ms. Doretha, part-time (50%), temporary, Instructor, Business and Economics Department, 2011-2012 Academic Year, contingent upon enrollment, at \$22,397.62 effective August 27, 2011.

Ciummo, Ms. Olivia, full-time, temporary, Instructor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Claster, Dr. Samuel M., full-time, temporary, Assistant Professor, Sociology Department, 2011-2012 Academic Year, contingent upon enrollment, at \$51,856.27 effective August 27, 2011.

Cordell, Ms. Linda, full-time, temporary, Instructor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$47,035.01 effective August 27, 2011.

Daileý, Mr. James, full-time, temporary, Instructor, Elementary, Middle and Secondary Education, 2011-2012 Academic Year, contingent upon enrollment, \$44,795.24 effective August 27, 2011.

Dell, Ms. Cassandra, full-time, Manager of Distance Education, Center for Distance Education Teaching & Technology, at \$36,875.00 effective May 2, 2011.

Dixon-McCullum, Dr. Adrienne M., full-time, Assistant Professor, Professional Studies, 2011-2012 Academic Year, contingent upon enrollment, at \$51,856.27 effective August 27, 2011.

Dobson, Ms. Alyssa A., full-time, Associate Director of Financial Aid, Student Financial Aid Office, at \$48,137.00 effective June 1, 2011.

Doolan, Dr. Amy L., full-time tenure track, Assistant Professor, Business and Economics Department, at \$80,446.25 effective August 27, 2011.

Drees, Dr. Kevin M., full-time, temporary, Instructor, Mathematics and Computer Science, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Estrin, Mr. Richard, full-time, temporary, Instructor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Feng, Ms. Shuang, full-time tenure track, Associate Professor, Business and Economics Department, at \$76,615.42 effective August 27, 2011.

Frambes, Ms. Nancy A., part-time (50%), temporary, Instructor, Psychology, 2011-2012 Academic Year, contingent upon enrollment, \$23,517.51 effective August 27, 2011.

Galante, Mr. Jeremy, full-time, temporary, Instructor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$47,035.01 effective August 27, 2011.

Garrett, Mr. Michael J., full-time, temporary, Instructor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Grooms, Mr. Craig S., Director of Undergraduate Admissions, Undergraduate Admissions Office, at \$92,000.00 effective June 1, 2011.

Gruber, Ms. Armored C., part-time (25%), temporary, Instructor, Foreign Languages Department, 2011-2012 Academic Year, contingent upon enrollment, at \$11,198.81 effective August 27, 2011.

Henthorn, Ms. Melanie L., full-time, temporary, Instructor, Mathematics and Computer Science Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

**continued – New Hires/Replacements/Continuations**

Hearns, Ms. Rene C., Director of Grants and Sponsored Programs, Graduate Studies and Research Office, at \$72,000.00, effective April 4, 2011.

Homansky, Ms. Hillary, full-time, temporary, Custodial 1, Facilities Department, at \$909.75 bi-weekly, effective May 26, 2011 to August 26, 2011.

Horn, Dr. Benjamin, part-time (25%), temporary, Assistant Professor, Elementary, Middle and Secondary Education, 2011-2012 Academic Year, contingent upon enrollment, at \$12,964.07 effective August 27, 2011.

Johnson, Ms. Linda M., full-time, temporary, Instructor, Nursing Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Keim, Ms. Denise, full-time, temporary, Instructor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Koehler, Mr. William J., part-time (50%), temporary, Instructor, Social Work Department, 2011-2012 Academic Year, contingent upon enrollment, at \$22,397.62 effective August 27, 2011.

Leech, Ms. Lee Ann, full-time, temporary, Instructor, Nursing Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Lute, Mr. Charles, part-time (42% fall, 8% spring), temporary, Instructor, Music Department, 2011-2012 Academic Year, contingent upon enrollment, at \$10,288.93 (fall) and \$2,057.79 (spring) effective August 27, 2011.

Mando, Ms. Marti, full-time, temporary, Instructor, English and Theatre Arts Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Mann, Mr. Erik, part-time (up to 50%), temporary, Instructor, Music Department, 2011-2012 Academic Year, contingent upon enrollment, effective August 27, 2011.

Martinson, Ms. Nanci S., full-time, temporary, Custodial Worker 1, Facilities Department, at \$909.75 bi-weekly, effective May 26, 2011 to August 26, 2011.

Maynard, Dr. Dean, part-time (25%), temporary, Assistant Professor, Elementary, Middle and Secondary Education, 2011-2012 Academic Year, contingent upon enrollment, at \$12,964.07 effective August 27, 2011.

McAtee Baron, Dr. Heather-Lee, full-time tenure track, Assistant Professor, Elementary, Middle and Secondary Education Department, \$51,856.27 effective August 27, 2011.

McIntosh, Ms. Mary, part-time (50%), temporary, Instructor, Social Work Department, 2011-2012 Academic Year, contingent upon enrollment, at \$22,397.62 effective August 27, 2011.

Melchiori, Ms. Carolina, part-time (up to 14%), temporary, Instructor, Music Department, 2011-2012 Academic Year, contingent upon enrollment, effective August 27, 2011.

Moseley, Ms. Darcie, part-time (25%), temporary, Instructor, Elementary, Middle and Secondary Education, 2011-2012 Academic Year, contingent upon enrollment, at \$11,198.81 effective August 27, 2011.

Muma, Ms. Cathi-jo, full-time, temporary, Instructor, Nursing Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Neff, Dr. Patricia E., full-time, temporary, Assistant Professor, Sociology Department, 2011-2012 Academic Year, contingent upon enrollment, at \$51,856.27 effective August 27, 2011.

Piekanski, Mr. James, part-time (50%), temporary, Instructor, Elementary, Middle and Secondary Education, 2011-2012 Academic Year, contingent upon enrollment, at \$22,397.62 effective August 27, 2011.

**continued – New Hires/Replacements/Continuations**

Proulx, Ms. Suzanne, full-time, temporary, Instructor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Raymond, Mr. Ronald K., part-time (25%), temporary, Instructor, Advisor to the WFSE-FM Radio station, Communication & Media Studies, 2011-2012 Academic Year, at \$11,198.81 effective August 27, 2011.

Regan, Mr. Patrick, part-time (up to 50%), temporary, Instructor, Music Department, 2011-2012 Academic Year, contingent upon enrollment effective August 27, 2011.

Rinfrette, Dr. Elaine S., full-time tenure track, Assistant Professor, Social Work Department, 2011-2012 Academic Year, at \$54,449.01 effective August 27, 2011.

Rosendary, Ms. Glenda, full-time, temporary, Custodial Worker 1, Facilities Department, at \$909.75 bi-weekly, effective May 26, 2011 to August 26, 2011.

Ross, Mr. Anthony R., full-time, temporary, Instructor, Mathematics and Computer Science Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Russiano, Ms. Melissa A., part-time (25%), temporary, Instructor, Social Work Department, 2011-2012 Academic Year, contingent upon enrollment, at \$11,198.81 effective August 27, 2011.

Schlemmer, Mr. Ross, full-time, temporary, Instructor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Schruers, Dr. Eric J., full-time, temporary, Assistant Professor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$51,856.27 effective August 27, 2011.

Scullin, Ms. Bethany L., full-time, temporary, Instructor, Elementary, Middle and Secondary Education Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Silvis, Mr. Randall, full-time, temporary, Instructor, English and Theatre Arts Department, contingent upon enrollment, at \$47,035.01 effective August 27, 2011.

Simpson, Ms. Patricia, regular, full-time, Clerk Typist 2 Confidential, Human Resources Department at \$32,059.00 effective April 25, 2011.

Sitter, Ms. Susan E., full-time, temporary, Instructor, Nursing Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Streiff, Ms. Kimberly W., full-time, Instructor, Nursing Department, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Trueblood, Mr. Jonathan, part-time (33%), temporary, Instructor, Art Department, 2011-2012 Academic Year, contingent upon enrollment, at \$14,931.75 effective August 27, 2011.

Tyler, Dr. Karen K., full-time, temporary, Assistant Professor, Professional Studies, 2011-2012 Academic Year, contingent upon enrollment, at \$51,856.27 effective August 27, 2011.

Wertz, Mr. R. James, full-time, temporary, Instructor, Communication and Media Studies, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Weir, Mr. Mark R., full-time, Coordinator of Multicultural Programming, Student Affairs Division, at \$43,599.00 effective May 23, 2011.

Whitney, Ms. Heather E., Clerk Typist 2, Health and Physical Education Department, at \$23,785.80 effective April 4, 2011.

Winschel, Ms. Shirley Ann, part-time (25%), temporary, Instructor, Elementary, Middle and Secondary Education, 2011-2012 Academic Year, contingent upon enrollment, at \$11,198.81 effective August 27, 2011.

Wisniewski, Ms. Virginia S., full-time, temporary, Custodial Worker 1, Facilities Department, at \$909.75 bi-weekly, effective May 20, 2011 to August 26, 2011.

**continued – New Hires/Replacements/Continuations**

Wolbert, Mr. Roger S., full-time, temporary, Instructor, Mathematics and Computer Science, 2011-2012 Academic Year, contingent upon enrollment, at \$44,795.24 effective August 27, 2011.

Zhang, Ms. Lei, full-time tenure track, Assistant Professor, Business and Economics Department, at \$66,183.17 effective August 27, 2011.

Zimmerman, Ms. Melisa S., part-time (50%), temporary, Instructor, Business and Economics Department, 2011-2012 Academic Year, contingent upon enrollment, at \$22,397.62 effective August 27, 2011.

**RESIGNATION**

Agostini, Mrs. Joslynn E., Assistant Professor, Nursing Department, effective close of business June 3, 2011.

Fabrizio, Ms. Kimberly A., Executive Assistant to the President, President's Office, effective close of business March 11, 2011.

Falzone, Mr. Christopher, Web Specialist 3, Technology and Communications, effective close of business May 18, 2011.

Haney, Dr. Mark H., Associate Professor, Business and Economics Department, effective close of business June 3, 2011.

Martin, Miss ReNesha, 9-month Area Coordinator, Residence Life and Housing Office, effective close of business June 3, 2011.

Neil, Mrs. Amy, Assistant Vice President, Communications and Marketing, effective close of business May 31, 2011.

Reyes Cruz, Ms. Maricely, Clerk Typist 3, Records and Registration Office, effective close of business April 22, 2011.

Skelton, Jr., Mr. Dennis J., Maintenance Repairman 2, Finance and Administration Division, effective close of business May 20, 2011.

Whitehair, Mr. Bruce Q., Vice President for University Advancement, University Advancement Division, effective close of business April 1, 2011.

Yingling, Mr. Daryl W., Area Coordinator, Student Affairs Division, effective close of business June 6, 2011.

Zonna, Mrs. Sarah, part-time, Nurse Aide, Office for Students with Disabilities, effective close of business February 25, 2011.

Zylstra, Mr. Bruce A., part-time, Assistant Athletic Coach, Athletics Department, effective close of business February 11, 2011.

**RETIREMENTS**

Beerbower, Ms. Doris E., Clerk Typist 2, Nursing Department, effective close of business May 31, 2011.

Bolton, Dr. James W., Associate Professor, Academic Affairs Division, effective close of business June 3, 2011.

Briggs, Dr. Nancy M., Associate Professor, Elementary, Middle and Secondary Education Department, effective close of business June 3, 2011.

Conway, Dr. Alice E., Professor, Nursing Department, effective close of business June 30, 2011.

Criswell, Dr. John, Professor, Elementary, Middle and Secondary Education Department, effective close of business June 3, 2011.

Criswell, Dr. Susan, Professor, Early Childhood and Special Education Department, effective close of business June 3, 2011.



**continued - Retirements**

Ditmore, Mr. Paul J., Assistant Professor in the Academic Affairs Division, effective close of business June 3, 2011.

Farlik, Dr. Terry E., Assistant Professor, Business and Economics Department, effective close of business June 3, 2011.

Gaines, Dr. Denise F., Professor, Professional Studies Department, effective close of business June 3, 2011.

Hixon, Dr. Donna F., Professor, Social Work Department, effective close of business June 3, 2011.

Lee, Ms. Kathleen N., Assistant Professor, Nursing Department, effective close of business June 3, 2011.

LoPresto, Dr. James C., Professor, Physics and Technology Department, effective close of business June 3, 2011.

Rahal, Dr. Barbara F., Professor, Professional Studies Department, effective close of business June 29, 2011.

Roden, Dr. Thomas J., Associate Professor, Elementary, Middle and Secondary Education Department, effective close of business June 26, 2011.

Russell, Ms. Susan, Library Assistant 2, effective close of business June 17, 2011.

Van Bell, Dr. Craig T., Professor, Biology and Health Services Department, effective close of business June 30, 2011.

Viveralli, Mrs. Judith A., Associate Director for Financial Aid, Student Financial Aid Office, effective close of business June 17, 2011.

Wetsell, Mrs. Victoria A., Coordinator of Student Judicial Affairs, effective close of business June 17, 2011.

**COACHING CONTRACTS/RENEWALS**

Braxton, Mr. Keith, regular, full-time, Assistant Non-Faculty Football Coach, at \$38,707.76 for the period March 20, 2011 through March 19, 2013.

Carlson, Ms. Anne E., regular, full-time, Assistant Non-Faculty Coach of Women's Track and Field, at \$32,500 for the period June 15, 2011 through June 14, 2012.

Clearly, Mr. J. Patrick, Assistant Men's Basketball Coach, extension through March 28, 2013.

Flynn, Mr. Tim, Head Wrestling Coach, contract extension through March 28, 2014.

Gierlack, Mr. Daniel, Head Women's Softball Coach, contract extension from May 19, 2011 through June 6, 2014.

Niedbala, Mr. Kim, Assistant, Non-Faculty Football Coach, at \$48,453.21 for the period March 14, 2011 through March 13, 2013.

Rhodes, Mr. Christopher, Head Men's and Women's Swimming Coach, contract extension through March 31, 2014.

Sallie, Ms. Jaime, regular, part-time, Assistant Women's Soccer Coach, contract extension from June 12, 2011 through June 11, 2013 at \$14,342.61.

Sams, Mr. Douglas R., regular, full-time, non-faculty, Assistant Football Coach, effective March 21, 2011 through March 20, 2012 at \$50,000.00.

Swank, Mr. Stanley, Head Women's Basketball Coach, contract extension through March 28, 2014.

Walcvich, Mr. Greg, Head Men's Basketball Coach, contract extension through March 28, 2014.

Watts, Mr. Doug, Head Track and Cross Country Coach, contract extension from May 19, 2011 through June 6, 2014.

**RENEWED CONTRACTS**

Herbst, Mr. Gordon Herbst, Vice President for Finance and Administration, contract extension through August 28, 2013.

Smith, Dr. Terry L., Dean, College of Arts and Sciences, contract extension through August 16, 2013.

**SICK LEAVE**

Nash-Thompson, Dr. Ruth, sick leave of absence for the period February 24, 2011, through May 6, 2011.

Soboleski, Ms. Melissa, sick leave of absence for the period February 21, 2011, through April 1, 2011.

**PARENTAL LEAVE**

Simmons, Ms. Mikah, parental leave without pay with benefits beginning April 18, 2011, and continuing through June 3, 2011.

**CHANGE IN STATUS**

Carson, Ms. Eboni, full-time, temporary, Clerk Typist 2, Nursing Department, from May 27, 2011 to July 29, 2011.

Conklin, Ms. Sharon, full-time, summer employment, Student Affairs Division, from June 4, 2011 to August 12, 2011.

Przybylski, Ms. Penny, full-time, summer employment, Resident Life and Housing, Student Affairs Division, from July 30, 2011 to August 12, 2011.

Sam, Ms. Margaret, Management Technician, out-of-classification compensation beginning June 6, 2011 until incumbent returns from leave, Student Financial Aid office, at \$22.46/hour for all hours worked.

Swank, Mr. Stanley, salary increase of 3% in recognition of exemplary performance as Head Women's Basketball Coach at \$81,594.67.

Wheeler, Ms. Callie, salary increase of 6.5% in recognition of exemplary performance as Assistant Women's Basketball Coach at \$39,476.87.

**LATERAL TRANSFER**

Culbertson, Ms. Karen, reassignment from Vice President for Finance and Administration to University Police Department, effective April 18, 2011.

**PROMOTION - NON-FACULTY**

Albert, Ms. Jessica G., from Graduate Admissions Counselor to Graduate Admissions Coordinator, Office of Graduate Studies and Research, at \$43,599, effective May 7, 2011.

Beachem, Ms. Barbara D., from Purchasing Agent 1 to regular, full-time, Purchasing Agent 2, Purchasing Department at \$52,401, effective March 26, 2011.

Marquis, Ms. Brenda L., from Clerk Typist 3, Confidential to regular, full-time, Administrative Assistant 1 at \$34,719, effective April 9, 2011.

Sablo, Dr. Kahan, from Interim Vice President for Student Affairs and Dean of Student Life to Vice President for Student Affairs at \$123,639, effective May 9, 2011.

**REGULAR LEAVE WITHOUT PAY**  
**Involuntary Cyclical Leave Without Pay With Benefits (LWOP)**

<b>NAME</b>	<b>POSITION</b>	<b>START LWOP</b>	<b>END LWOP</b>
Acker, Ms. Deborah R.	Clerk Stenographer 2	05/20/2011	8/15/2011
Carson, Ms. Eboni	Clerk Typist 2	05/06/2011	08/01/2011
Monocello, Ms. Amy	Library Assistant 1	05/13/2011	08/08/2011
Shorts, Ms. Deborah	Clerk Typist 2	05/27/2011	08/22/2011
Thompson, Ms. Starla	Clerk Typist 2	05/27/2011	08/22/2011
Tingley, Ms. Penny	Clerk Typist 2	05/27/2011	08/22/2011
Whitney, Ms. Heather	Clerk Typist 2	05/16/2011	08/08/2011

**GHERING HEALTH AND WELLNESS CENTER – NURSING STAFF**  
**Involuntary Cyclical Leave Without Pay With Benefits (LWOP)**

<b>NAME</b>	<b>START LWOP</b>	<b>END LWOP</b>
Budzynski, Ms. Tiffany	05/07/2011	08/24/2011
Dado, Ms. Joye L.	05/07/2011	08/24/2011
Kibler, Ms. Suzanne	05/07/2011	08/24/2011
Odell, Mrs. Danielle	05/07/2011	08/24/2011

**LEAVE WITHOUT PAY**

Siple, Dr. Barbara, Associate Professor, Counseling and Psychological Services Department, leave without pay and without benefits, effective June 1, 2011 through August 28, 2011.

Mr. Herbst also remained to deliver an update and highlights from the March 31, 2011, meeting of the Edinboro University Services Board of Directors. He noted that at the March Board meeting, Mr. Raymond Fisher reported on the USI cash position which included \$100,000 to fund the Academic Excellence Scholarship. Internet services for the Bookstore were completed on November 24, 2010. The Campus Bookstore moved to switch its internet service provider, email accounts, and other accounts were created for all Bookstore employees. The Piper Press (printing operations under USI) will be relocated to the lower level of Earley Hall in preparation for renovations to Ross Hall. Lastly, Mr. Herbst reported that the Board resolved to promote Mr. Raymond Fisher to the status and title of General Manager of University Services, Inc.

Acting Chair McGarvey thanked for Mr. Herbst for his report and requested Dr. Kahan Sablo to come forward for the delivery of the Student Affairs Committee Report. He shared the following highlights from his area of responsibility:

**COMMUNITY SERVICE**

- In April, the Residence Life and Housing Office sponsored “A Day without Shoes.” Members of the campus community were invited to participate in a brisk walk around campus in order to raise awareness about poverty, specifically, the number of people who go without shoes on a daily basis. Many campus participants chose to walk shoeless themselves. Donations collected that day assisted with the purchase of shoes for regional homeless children.

- Our fraternities and sororities recently completed their second annual Craze for a Cure, benefiting the Kanzius Cancer Research Foundation. Participants raised approximately \$700 for this foundation.
- The 3<sup>rd</sup> Annual Student-Athlete Auction raised over \$1,600 for the Make-A-Wish Foundation.
- In response to our local, regional, and national blood shortages, blood drives were coordinated every month during the spring semester for the American Red Cross, the Central Blood Bank, and the Community Blood Bank.

### **STUDENT DEVELOPMENT SUPPORT SERVICES**

- The 13<sup>th</sup> Annual Health Fair was hosted on April 6. There were approximately 665 faculty, staff, and students in attendance, which is a new record for this event. Approximately 75 community and campus agencies were present to share health and wellness information with our campus community.
- Student Health Services continues to partner with the Erie County Department of Health to provide free STD testing and treatment to all University students. This year, approximately 275 students were tested through a GYT (Get Yourself Tested) collaboration with the health department.
- In support of the University's commitment to educating people about the challenges encountered by people with disabilities, the Office for Students with Disabilities (OSD) hosted a disability awareness program entitled, "Pushing the Limits." At this event, people were given an opportunity to spend the day in a wheelchair and navigate various areas of campus.
- Our Greek Life office has concluded a five-year review of fraternity/sorority grade point averages to assess the impact that first semester freshman intake (pledging) has on fraternity/sorority freshman GPAs. Although our findings indicated concerns among the GPAs of first semester male initiates, we were not comfortable stating that the disparity in GPAs was attributed solely to pledging. However, when the data was shared with the fraternity/sorority governing boards, they adopted an action plan that included:
  - The designation of a scholarship chairperson for each organization;
  - A written scholarship plan for any organization that falls below minimum standards; and
  - The suspension and/or revocation of campus recognition of any chapter whose first semester initiates continue to fall below minimum standards.
- Nationally, most attrition ("dropping out" or "stopping out") occurs during a student's lower division years. It is very common for universities to invest significant efforts on a student's first year of enrollment, and then lose students to the "sophomore slump" that often occurs when sophomore students distance themselves from university support services. In an effort to combat the sophomore slump, the University has instituted a second-year housing requirement for the incoming freshman class.

Sophomore housing requirements are becoming increasingly more common on university campuses around the country. Within our own PASSHE institutions, two-year housing requirements are already in place on the Millersville, Mansfield, and California campuses. Locally, four-year housing requirements are in place at Westminster and Allegheny Colleges.

We are happy to report that institutional retention data shows an upward trend in the persistence of students who remain in campus housing for two consecutive years. This is promising, as currently, more than half of the sophomore class already resides in university housing.

A two-year residential experience assists students with their transition to college life by providing them with easy access to campus activities and support staff, and increased contact with faculty advisors through living learning communities. All of these factors are highly correlated with student success.

We look forward to working with our residential students for an additional year as we work to change the campus culture from that of a "suitcase" campus, to an institution where students remain on campus seven days a week for full engagement in campus life.

- Also in support of student retention, we have changed the format of our summer orientation program. In place of our historical full-day summer orientation sessions that were offered approximately 12 times throughout the summer months, we are piloting a new initiative that brings students and families to campus for half day registration sessions. In addition, freshman students will move in three days prior to the returning students (August 25 – 28) for academic and student success programming. During this precious time alone with the new students, we will work to instill a sense of campus pride, school spirit, and establish new campus traditions.

### **FUNDRAISING/DEVELOPMENT**

- A \$35,000 grant was recently awarded by the Charlotte Newcombe Foundation to our Office for Students with Disabilities. These funds will be used to provide scholarship assistance to our students.
- In addition, OSD received a \$2,000 grant from Wal-mart to help with the costs of the second Annual Disabilities Conference.
- The Ninth Annual Sports Memorabilia Auction raised over \$25,000 and featured former Pittsburgh Steelers Hall of Famer, Franco Harris. Approximately 300 items were auctioned that evening. The evening also featured Pittsburgh Steeler's radio announcer Bill Hillgrove, and Penn State defensive back, Drew Astorino.
- Our Athletic Department has kicked off its *Campaign for Football Excellence* - a fundraising campaign with a goal of raising \$2 million.
- The Football Golf Outing was held in May, featuring a full field for the second straight year.
- The 85 Years of Women's Athletics celebration is underway. A golf tournament to raise scholarship funds was held on June 6. It will culminate with a banquet featuring guest speaker Robin Roberts on September 17.

### **FACILITIES**

- Lawrence Towers will undergo a phased renovation to create an updated living community, similar to the enhancements that were made to Earp, Dearborn and Rose Halls. The renovations will include updated finishes (painting and flooring), new windows, an elevator, a new roof, furnishings and common space updates. The

renovations will occur to four floors of Tower A and the first floor of Tower B over the next year.

- The University's new Highlands Plaza will further connect the campus to its Scottish heritage. Monolithic stones rising from the landscape will encircle an 18 foot round pool with a "floating" map of Scotland in the center. Four of the stones will serve as compass points and the map will be oriented to point towards Edinburgh, Scotland. The landscape and plantings will include plants and flowers that are indigenous to our region and to Scotland. The project will be funded through the Highlands development and the Edinboro University Student Government Association.

### **STAFF ACCOLADES**

- Dr. Jody Gallagher, Director of the Center for Career Development, has received certification from the *OUT for Work* organization, documenting our career center's competency in the provision of services to LGBTQIA students.
- Women's Basketball Coach, Stan Swank, was recently named PSAC Coach of the Year.

### **ATHLETICS**

- Dr. Sablo invited Council members to view athletic highlights via the Athletic Department's webpage.

### **UPCOMING EVENTS**

- You and your families are invited to join us for movies and popcorn under the stars at our annual outdoor movie series on Thursday evenings at the Porreco Center and Friday evenings at the main campus.
- Fighting Scots Football games – first three are home games:
  - September 3, 2011 vs. West Liberty (1:30 PM)
  - September 10, 2011 vs. Merrimack (1:00 PM)
  - September 17, 2011 vs. Cheyney (1:00 PM)
- Our women's Soccer team's first home game is September 17, 2011 vs. Mercyhurst at 6:00 PM.
- Our Homecoming theme this year is 'Jungle Safari' because "Grrreat Things Happen Here." The parade is slated for Saturday, October 8, 2011.

Mr. Herbst was invited back to the podium to deliver its report on behalf of the University Advancement Committee. He noted the following highlights.

#### **From University Advancement:**

- Fundraising total through May 31, 2011, was \$2,261,338.
- Since the last meeting, eight major gifts in excess of \$10,000 have been received.
- As of May 31, 2011, seven new funds have been created which include the *Academy Scholarship*, the *Highlander Scholarship*, the *Dr. Ruth N. Thompson Memorial Scholarship*, the *Charles Lodge Football Scholarship Endowment*, the *Dick Dixon Football Scholarship Endowment*, the *Xavier D. Williams Business Speaker Series Endowment*, and the *William and Mary Alexander Music Performance Fund*.
- The computer lab in Hendricks Hall will be renamed the "Xavier D. Williams Business and Economics Computer Lab."

- On April 29, the Advancement Office and the Psychology Department hosted an event titled "Celebrate Psychology." There were 100 alumni, faculty and current students who attended the day-long event. The keynote speaker was alumnus Dr. Bill Rothenbach who spoke about "Giving Back." The primary goal for "Celebrate Psychology" was to provide the means for our alumni and retired faculty to re-connect with the Psychology Program and to hear from our current faculty and students about the opportunities and challenges of being a psychology major today.
- On May 18-19, Julie Chacona, Provost Ginnetti and Dr. Jean Jones traveled to Miami of Ohio to meet with Edinboro Distinguished alumnus Dr. Don Kaufman. Don was instrumental in starting the Fred Caro Wrestling Scholarship at Edinboro. He asked to meet to discuss the Honors Program, now directed by Dr. Jean Jones. Dr. Kaufman made a commitment of \$100,000 to the Honors Program and has offered to assist Edinboro University over the next 3-5 years to reach our goal of raising \$5 million for the program. Don directed the honors program at Miami of Ohio for nearly 20 years.
- The PASSHE Advancement Conference hosted by Edinboro University from May 22-24 had 165 representatives from the 14 State System schools. It was a very successful conference with positive feedback from all in attendance. Accolades were given to Conference Chair Marilyn Goellner.
- A golf outing for Women's Athletic Scholarships was held at Lake Shore Country Club on Monday, June 6. More than 100 golfers participated. While final numbers have not been confirmed, the event had net proceeds of more than \$10,000.
- On June 24 an event to celebrate and honor women alumni and current and retired faculty and staff who give of their time, talent and resources will be held at the Erie Art Museum. Four women are being recognized for their philanthropic contributions to the University:

Barb Kantz  
 Dr. Armendia Dixon  
 Donna Douglass  
 Donna Nicholas

This is the first event to launch the Edinboro University Women and Philanthropy Program.

- The first annual Dr. Armendia Dixon Family Scholarship Golf Outing will be held at the Riverside Golf Course on July 2 and will feature special guest, actor James Pickens, Jr., the "Chief" on "Grey's Anatomy."
- **Save the date** for the next Presidential Scholarship Gala which will be Saturday, May 29, 2012, to be held on campus in the Pogue Student Center Multipurpose Room.

**From the Alumni Relations Office:**

- The Edinboro University Alumni Association Board had a 100% giving rate to the University for the 2010-2011 fiscal year.
- Upcoming Alumni Events include: August 4 - Edinboro University Alumni Night at PNC Park.

- The Edinboro University Alumni Association Board approved the following Executive Committee:
  - President- Joseph Mineo '73 & '78
  - Vice President - Mary Timashenka '80 & '97
  - Secretary/Treasurer - Dan Walsh '08
- Three new members have been added to the Alumni Association Board:
  - Darrin Kinander '01 - Assistant Coordinator Tenant Selection Office/Section 8 Program for the Housing Authority City of Erie,
  - Attorney Nicholas Radock'03 - Law Office of Nicholas W. Radock, LLC
  - Attorney Tara Scullen'08 - Law Office of Tara Scullen

**From the Foundation:**

- Ms. Kris Hunt, CPA was hired as the new Business Manager of the Foundation with Mr. Ray Seth's departure. Ms. Hunt has 20 years experience in public accounting, private industry, non-profit and government. The Foundation is excited to have Ms. Hunt as the new head of its staff.
- Phase II of the Highlands construction is on schedule for completion in August for occupancy this fall. All eight Highland buildings will have over 1,600 beds for students living on campus.
- A motion to approve the Memorandum of Understanding (MOU) between the Foundation and the Alumni Association was passed by the Foundation board.
- Lastly, Mrs. Cheryl Vicary resigned from the Foundation Board currently leaving four seats vacant at this time.

Acting Chair McGarvey thanked Mr. Herbst for his report and then at the request of Dr. Moran yielded the floor to him who offered additional comments with regard to recent announcements/reorganization. Dr. Moran proceeded to announce that as of July 1, Edinboro University will have a School of Business with Dr. Michael Hannan serving at the helm as Dean of the School of Business. Dr. Moran requested Dr. Hannan to stand and be recognized. Another recent personnel change was the removal of the word "interim" from Dr. Kahan Sablo's title. He has been named Vice President for Student Affairs as opposed to "Interim" Vice President. Finally, Dr. Moran noted the arrival of our new Director of Undergraduate Admissions, Craig Grooms. He has been charged with maintaining the recruitment and admission of high quality students at Edinboro. Trustee McGarvey extended congratulations to all mentioned and introduced by Interim President Moran.

As the PACT Executive Committee representative, Trustee Thomas was asked to provide an update. He noted the receipt of positive feedback from both PASSHE attendees as well as PACT Executive Committee members relative to Edinboro's hosting of the Spring Conference. Simply stated conference attendees were "stunned" by our program. Trustee Thomas extended appreciation to all planning committee members and members of the President's staff for a job well done. On July 8, Trustee Thomas will attend a meeting of the PACT Executive Board. Lastly, he reminded Council members of the upcoming Fall PACT Conference at Indiana University to be held on October 19-20. Meeting invitations and electronic invitations will be forthcoming so watch for their arrival and respond in a timely manner.

In Chairman Harold Shields' absence, Trustee McGarvey called upon Presidential Search Committee member John Horan to provide a brief update. Trustee Horan reported that the Presidential Search Committee had met twice with their most recent meeting taking place this

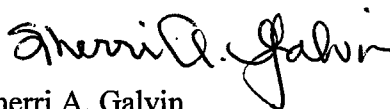


past Thursday. At the June 9 meeting, the search committee finalized the position description. The advertisement will be widely circulated through various professional publications. A search firm has been engaged, the Greenwood Group, who will assist and serve as a consultant in the search process. During the summer months, the Search Committee will hold conference call meetings – one in July and one in August. The next formal meeting of the Search Committee will be held in September and hope to review a list of applicants/candidates. Search Committee Chair Shields expects the interview process to include two sets of interviews – one off-campus likely at a major airport nearby (Pittsburgh); and the other here on campus where 6-7 candidates would be invited to interview. Chairman Shields fully expects to provide a decision/recommendation to the Chancellor and PASSHE Board of Governors sometime by early January 2012 with action by the governing body shortly thereafter. Trustee Horan anticipates that Chairman Shields will provide an update at the next business meeting of the Council in August.

Prior to calling for the adjournment of the meeting, Acting Chair McGarvey took the opportunity to thank outgoing officers Trustees Shields and Dombrowski for their work and years of service as officers and active Council members. Also, Acting Chair McGarvey regrettable reported the resignations of Sister Catherine Manning and Representative John Evans from their seats as Edinboro University Council members effective July 1, 2011. She noted that the Council will miss them and extended words of thanks for their many years of service. A round of applause followed in recognition of these individuals and service to the Council.

The meeting adjourned at 7:10 p.m. Trustees were reminded of the Council's next quarterly business meeting which will be held on Monday, August 22, 2011.

Respectfully submitted,



Sherri A. Galvin  
Assistant to the President  
and Recording Secretary



**Edinboro University of Pennsylvania  
Council of Trustees**

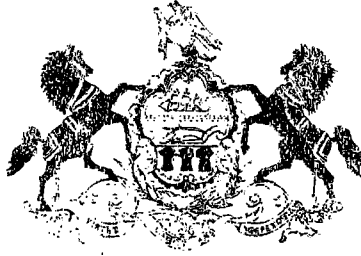
**2011-2012 Schedule of Meetings**

<b>Monday, August 22, 2011</b>	<b>1:00 p.m.</b>	<b>Study Session – *Key Topics: Projections for the Academic Year and Goals</b>
	<b>4:30 p.m.</b>	<b>Dinner w/Interim President Moran</b>
	<b>6:00 p.m.</b>	<b>Quarterly Business Meeting</b>
<b>Monday, October 10, 2011</b>	<b>3:00 p.m.</b>	<b>Committee meetings</b>
	<b>4:30 p.m.</b>	<b>Dinner w/Interim President Moran</b>
	<b>6:00 p.m.</b>	<b>Quarterly Business Meeting</b>
<b>Friday, December 16, 2011</b>	<b>Noon – 4 p.m.</b>	<b>Study Session – *Key Topic(s): Update on Objectives and other items (working lunch included)</b>
	<b>5:00 p.m.</b>	<b>Dinner w/December Graduates &amp; Families</b>
<b>Monday, March 12, 2012</b>	<b>3:00 p.m.</b>	<b>Committee meetings</b>
	<b>4:30 p.m.</b>	<b>Dinner w/Interim President Moran</b>
	<b>6:00 p.m.</b>	<b>Quarterly Business Meeting</b>
<b>Monday, April 16, 2012</b>	<b>2-6:00 p.m.</b>	<b>Study Session – *Key Topic(s): Preliminary budget discussions and other items (working dinner included)</b>
<b>Monday, June 11, 2012</b>	<b>2:00 p.m.</b>	<b>Committee meetings</b>
	<b>3:00 p.m.</b>	<b>Annual Inspection of Facilities</b>
	<b>4:30 p.m.</b>	<b>Dinner w/Interim President Moran</b>
	<b>6:00 p.m.</b>	<b>Quarterly Business Meeting</b>

**\* Main key topic(s) listed but not inclusive of items for discussion**

**All public quarterly business meetings to be held at Van Houten Dining Hall/South**

**Revised schedule approved: June 13, 2011, business meeting**



**Edinboro University of Pennsylvania  
Council of Trustees**

**Resolution  
Renaming of the Human Services Building  
"Jeremy D. Brown Human Services Building"**

**WHEREAS**, Dr. Jeremy D. Brown served as president of Edinboro University of Pennsylvania from July 1, 2007, until May 31, 2011; and

**WHEREAS**, under the leadership of Dr. Jeremy D. Brown, Edinboro University of Pennsylvania experienced record enrollment and growth, including an increase of some 1,000 undergraduate and graduate students; and

**WHEREAS**, as President, Dr. Jeremy D. Brown initiated admissions guidelines and controls that significantly increased the academic quality of students by raising SAT and GPA standards, thus simultaneously benefiting the University's retention rate; and

**WHEREAS**, during the tenure of Dr. Jeremy D. Brown, there were over \$200 million in construction projects, including the \$115 million, eight-building Highlands at Edinboro University student residential complex, the \$29 million Cooper Science Hall expansion and renovation, the Mike S. Zafirovski Sports and Recreation Center, the Human Services Building, the Dr. William P. Alexander Music Center, Campus Welcome Center and Police Headquarters, and relocated Ghering Health and Wellness Center; and

**WHEREAS**, Dr. Jeremy D. Brown, since his arrival at Edinboro University of Pennsylvania, initiated the institution's renewed efforts to invigorate the enthusiastic "Scottish Pride" of its founders among faculty, staff, students and broader Edinboro community through the highly successful "Great Things Happen Here" branding and tartan marketing campaigns; and

**WHEREAS**, during his presidency at Edinboro University of Pennsylvania, Dr. Jeremy D. Brown raised the stature and international reputation of this institution through the establishment of collaborations, partnerships and articulation agreements with Asian and Eastern European universities; and

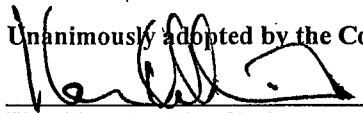
**WHEREAS**, Dr. Jeremy D. Brown was instrumental in combining the numerous assets of the University into "The Edinboro Experience"; and


**WHEREAS**, to honour and create tradition, the "Fighting Scot" statue and complex was formally dedicated and accepted as a gift from the Edinboro University Alumni Association. It will forever be a symbol of alumni pride and school spirit for generations of Fighting Scots yet to come; and

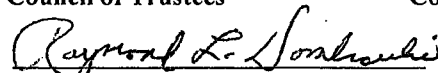
**WHEREAS**, Dr. Jeremy D. Brown has instilled the confidence and belief among faculty, staff, students and supporters of Edinboro University that "Great Things" will continue to happen here.

**BE IT RESOLVED**, that the Edinboro University of Pennsylvania Human Services Building shall forthwith be known as the "Jeremy D. Brown Human Services Building."

Unanimously adopted by the Council of Trustees on this 13 day of June, 2011.

  
Harold C. Shields, Chairperson  
Council of Trustees

  
Virginia L. McGarvey, Vice Chair  
Council of Trustees

  
Raymond L. Dombrowski, Secretary  
Council of Trustees